



Minnesota Board of Teaching

Minnesota Department Education
March 13, 2015
Minutes

Board members present: J. Bellingham, J. Baumann, L. Woelber, J. Grabowska, M.F. Clardy, E. Azer (via phone), L. Covington-Clarkson, J. Barnhill, A. Krafthefer, and K. Palmen

Board members absent: D. O'Brien

I. Call to Order: The March 13, 2015, Minnesota Board of Teaching meeting was called to order by Chair, J. Bellingham, at 9:02 a.m. in Conference Center A, Room 13, Minnesota Department of Education. A quorum was present.

II. Business Meeting

- A. Approval of Agenda: J. Grabowska moved approval of the agenda with extreme flexibility. L. Covington-Clarkson seconded the motion. The motion carried.
- B. Consent Agenda: J. Baumann moved approval of the consent agenda. J. Grabowska seconded the motion. The motion carried.
1. Minutes of the February 13, 2015 Meeting
 2. Waiver Requests
 3. Applicant Request for Accommodation
 4. Institutional Approvals
 5. Program Approvals

- **Full Continuing Program Approval:**

The Board granted full continuing approval through June 30, 2017 to the following programs. Approval beyond June 30, 2017 is contingent on meeting program approval requirements via submitted Program Effectiveness Reports for Continuing Approval (PERCA) due January 1, 2017.

- **Crown College**

Rule Number	Licensure Area	Program Level
8710.4650	Teachers of Vocal and Classroom Music K-12	Baccalaureate
8710.4650	Teachers of Instrumental and Classroom Music K-12	Baccalaureate
8710.4800	Teachers of Social Studies 5-12	Baccalaureate

Rule Number	Licensure Area	Program Level
8710.4750	Teachers of Life Science 9 -12	Baccalaureate
8710.3350	Preprimary Endorsement to Elementary	Baccalaureate
8710.4700	Teachers of Physical Education K-12	Baccalaureate
8710.3330	Middle Level Endorsement in Social Studies for grades 5-8	Baccalaureate
8710.3340	Middle Level Endorsement in General Science for grades 5-8	Baccalaureate
8710.3310	Middle Level Endorsement in Communication Arts and Literature for grades 5-8	Baccalaureate
8710.3200	Teachers of Elementary Education K-6	Baccalaureate
8710.4400	Teachers of English as a Second Language K-12	Baccalaureate
8710.4250	Teachers of Communication Arts and Literature 5-12	Baccalaureate

- **University of St. Thomas**

Rule Number	Licensure Area	Program Level
8710.4650	Teachers of Vocal and Classroom Music K-12	Baccalaureate and Post Baccalaureate
8710.4650	Teachers of Instrumental and Classroom Music K-12	Baccalaureate and Post Baccalaureate
8710.5050	Teachers of Special Education: Academic Behavioral Strategist	Post Baccalaureate
8710.5850	Teachers of Special Education: Autism Spectrum Disorders	Post Baccalaureate
8710.5400	Teachers of Special Education: Developmental Disabilities K-12	Post Baccalaureate
8710.4250	Teachers of Communication Arts and Literature 5-12	Baccalaureate and Post Baccalaureate
8710.4400	Teachers of English as a Second Language K-12	Post Baccalaureate
8710.4750	Teachers of Chemistry 9 -12	Baccalaureate and Post Baccalaureate
8710.4750	Teachers of Life Science 9 -12	Baccalaureate and Post Baccalaureate
8710.4750	Teachers of General Science 5-8	Baccalaureate and Post Baccalaureate
8710.4950	Teachers of World Languages and Cultures: Spanish K-12	Baccalaureate and Post Baccalaureate

Rule Number	Licensure Area	Program Level
8710.4600	Teachers of Mathematics 5-12	Baccalaureate and Post Baccalaureate
8710.3200	Teachers of Elementary Education K-6	Baccalaureate and Post Baccalaureate
8710.4950	Teachers of World Languages and Cultures: French K-12	Baccalaureate and Post Baccalaureate
8710.4800	Teachers of Social Studies 5-12	Baccalaureate and Post Baccalaureate
8710.4750	Teachers of Physics 9 -12	Baccalaureate and Post Baccalaureate
8710.5600	Teachers of Special Education: Emotional Behavioral Disorders	Post Baccalaureate
8710.4725	Teachers of Reading K-12	Post Baccalaureate
8710.5700	Teachers of Special Education: Learning Disabilities	Post Baccalaureate
8710.5500	Teachers of Special Education: Early Childhood Special Ed.	Post Baccalaureate
8710.3330	Middle Level Endorsement in Social Studies for grades 5-8	Post Baccalaureate
8710.3340	Middle Level Endorsement in General Science for grades 5-8	Post Baccalaureate
8710.3310	Middle Level Endorsement in Communication Arts and Literature for grades 5-8	Post Baccalaureate
8710.3320	Middle Level Endorsement in Mathematics for grades 5-8	Post Baccalaureate
8710.4950	Teachers of World Languages and Cultures: German K-12	Baccalaureate and Post Baccalaureate
8710.4500	Teachers of Health Education 5-12	Baccalaureate and Post Baccalaureate
8710.4700	Teachers of Physical Education K-12	Baccalaureate and Post Baccalaureate

- **College of St. Benedict**

Rule Number	Licensure Area	Program Level
8710.4950	Teachers of World Languages and Cultures: German K-8	Baccalaureate
8710.4950	Teachers of World Languages and Cultures: French K-8	Baccalaureate
8710.4600	Teachers of Mathematics 5-12	Baccalaureate

Rule Number	Licensure Area	Program Level
8710.4750	Teachers of Chemistry 9 -12	Baccalaureate
8710.4750	Teachers of Life Science 9 -12	Baccalaureate
8710.4650	Teachers of Vocal and Classroom Music K-12	Baccalaureate
8710.4950	Teachers of World Languages and Cultures: Spanish K-12	Baccalaureate
8710.4950	Teachers of World Languages and Cultures: French K-12	Baccalaureate
8710.4750	Teachers of General Science 5-8	Baccalaureate

- **Minnesota State University: Mankato**

Rule Number	Licensure Area	Program Level
8710.4250	Teachers of Communication Arts and Literature 5-12	Baccalaureate and Post Baccalaureate
8710.4310	Teachers of Dance K-12	Baccalaureate and Post Baccalaureate
8710.4400	Teachers of English as a Second Language K-12	Baccalaureate and Post Baccalaureate
8710.3200	Teachers of Elementary Education	Baccalaureate
8710.4450	Teachers of Family and Consumer Sciences	Baccalaureate and Post Baccalaureate
8710.4500	Teachers of Health Education 5-12	Baccalaureate and Post Baccalaureate
8710.4550	Library Media Specialist K-12	Post Baccalaureate
8710.4600	Teachers of Mathematics 5-12	Baccalaureate and Post Baccalaureate
8710.3340	Middle Level Endorsement in General Science for grades 5-8	Baccalaureate
8710.3310	Middle Level Endorsement in Communication Arts and Literature for grades 5-8	Baccalaureate
8710.3320	Middle Level Endorsement in Mathematics for grades 5-8	Baccalaureate

Rule Number	Licensure Area	Program Level
8710.4700	Teachers of Physical Education K-12	Baccalaureate and Post Baccalaureate
8710.4725	Teachers of Reading K-12	Post Baccalaureate
8710.4750	Teachers of Chemistry 9 -12	Baccalaureate and Post Baccalaureate
8710.4750	Teachers of Earth and Space Science 9 -12	Baccalaureate and Post Baccalaureate
8710.4750	Teachers of General Science 5-8	Baccalaureate and Post Baccalaureate
8710.4750	Teachers of Life Science grades 9-12	Baccalaureate and Post Baccalaureate
8710.4750	Teachers of Physics grades 9-12	Baccalaureate and Post Baccalaureate
8710.4800	Teachers of Social Studies 5-12	Baccalaureate and Post Baccalaureate
8710.5050	Teachers of Special Education: Academic Behavioral Strategist	Baccalaureate
8710.5850	Teachers of Special Education: Autism	Post Baccalaureate
8710.5300	Teachers of Special Education: Developmental Adapted Physical Education	Post Baccalaureate
8710.5850	Teachers of Special Education: Developmental Disabilities	Post Baccalaureate
8710.5500	Teachers of Special Education: Early Childhood	Post Baccalaureate
8710.5600	Teachers of Special Education: Emotional Behavioral Disorders	Post Baccalaureate
8710.5600	Teachers of Special Education: Learning Disabilities	Post Baccalaureate
8710.4650	Teachers of Vocal and Classroom Music K-12	Baccalaureate and Post Baccalaureate

Rule Number	Licensure Area	Program Level
8710.4650	Teachers of Instrumental and Classroom Music K-12	Baccalaureate and Post Baccalaureate
8710.4900	Teachers of Visual Arts K-12	Baccalaureate and Post Baccalaureate
8710.4950	Teachers of World Languages and Cultures: French K-12	Baccalaureate and Post Baccalaureate
8710.4950	Teachers of World Languages and Cultures: German K-12	Baccalaureate and Post Baccalaureate
8710.4950	Teachers of World Languages and Cultures: Spanish K-12	Baccalaureate and Post Baccalaureate
8710.5700	Teachers of Special Education: Learning Disabilities ADDITIONAL to Academic Behavioral Strategist License	Post Baccalaureate
8710.5600	Teachers of Special Education: Emotional Behavioral Disorders ADDITIONAL to Academic Behavioral Strategist License	Post Baccalaureate
8710.5400	Teachers of Special Education: Developmental Disabilities ADDITIONAL to Academic Behavioral Strategist License	Post Baccalaureate
8710.5850	Teachers of Special Education: Autism Spectrum Disorders to Academic Behavioral Strategist License	Post Baccalaureate

- **Disapproval of programs – University of Minnesota: Duluth**

In accordance with MN rule 8700.7600 subpart 5aA-F and subpart 7d, the Board disapproved the following teacher licensure programs as of March 13, 2015.

- **University of MN: Duluth**

Rule Number	Licensure Area	Program Level
8710.4250	Teachers of Communication Arts and Literature 5-12	Baccalaureate
8710.4500	Teachers of Health Education 5-12	Baccalaureate
8710.4600	Teachers of Mathematics 5-12	Baccalaureate
8710.3310	Middle Level Endorsement in Communication Arts and Literature Grades 5-8	Post Baccalaureate
8710.3320	Middle Level Endorsement in Mathematics Grades 5-8	Post Baccalaureate
8710.3340	Middle Level Endorsement in General Science Grades 5-8	Post Baccalaureate
8710.330	Middle Level Endorsement in Social Studies Grades 5-8	Post Baccalaureate
8710.4700	Teachers of Physical Education K-12	Baccalaureate
8710.4750	Teachers of Science: Chemistry 9-12	Baccalaureate

8710.4750	Teachers of Science: Earth/Space 9-12	Baccalaureate
8710.4750	Teachers of Science: Life 9-12	Baccalaureate
8710.4750	Teachers of Science: Physics 9-12	Baccalaureate
8710.4800	Teachers of Social Studies 5-12	Baccalaureate
8710.4900	Teachers of Visual Arts K-12	Baccalaureate
8710.4650	Teachers of Classroom and Instrumental Music K-12	Baccalaureate
8710.4650	Teachers of Classroom and Vocal Music K-12	Baccalaureate
8710.4950	Teachers of World Languages and Cultures: French K-12	Baccalaureate
8710.4950	Teachers of World Languages and Cultures: German K-12	Baccalaureate
8710.4950	Teachers of World Languages and Cultures: Spanish K-12	Baccalaureate
8710.4800	Teachers of Social Studies 5-12	Baccalaureate

C. Nonlicensed Community Expert Requests

1. Renewal Nonlicensed Community Experts

GROUP II – Community Experts – Renewals/Repeats

School	Individual	Course Areas
Minneapolis	Khadar Abdi	Science 5-8
St. Paul	Russell Packard	Learning Disabilities K-12

J. Grabowska moved to approve all of the renewal/repeat community experts. M.F. Clardy seconded the motion. The motion carried.

2. New Nonlicensed Community Experts

GROUP I – First Time Community Experts

School	Individual	Course Area(s)
Cedar Riverside Community School	Rachel Weber	Elementary Education K-6
Edina	Nansheng Tang Sandrina Fortind	Chinese Language K-8 French Language K-8
Hmong College Prep Academy	Vangyi Chongtoua	Math 5-12
ISD 287	Kenna Shearman	Reading K-12
Lionsgate Academy	Kelly Hitzeman	Autism Spectrum Disorders B-12
Minneapolis	Dinnah Gustoavo	Developmental Disabilities K-12
Moorhead	Allyson Ishang	Social Studies 5-12
North Branch	Stephen Kornitzer Christopher Edington	Nonlicensure Area – JROTC (Junior Officer Training Corps) Nonlicensure Area – JROTC (Junior Officer Training Corps)

Partnership Academy	Larry Norton	Autism Spectrum Disorders B-12
Richfield	Summer Lichliter	Emotional Behavior Disorders K-12
St. Paul	Elizabeth Pretzel Mellin Nelson	English As a Second Language K-12 Elementary Education Immersion K-6
Team Academy	Ashley Lloyd	Elementary Education K-6

J. Grabowska moved to approve all first time community expert requests with the following exceptions: Cedar/Riverside Community School (Weber), ISD #287 (Shearman) and St. Paul (Pretzel). L. Woelber seconded the motion. The motion carried.

L. Woelber made a motion to approve the waiver request from Cedar-Riverside Community School (Weber). J. Grabowska seconded the motion and with nay votes from A. Krafthefer, J. Baumann and L. Clarkson, the motion passed.

J. Grabowska made a motion to approve the waiver request from ISD #287 (Shearman). K. Palmen seconded the motion. The motion passed.

J. Bauman made a motion to approve the waiver request from St. Paul (Pretzel). J. Bauman seconded the motion. M.F. Clardy abstained. The motion passed.

D. Discretionary Variance Requests

1. Discretionary Variance Requests

School	Individual	Course Areas
Minneapolis	Dunia Najm Khouri	Arabic Language K-12

J. Grabowska made a motion to approve the discretionary variance request for Minneapolis. J. Baumann seconded the motion. The motion carried.

E. Public Comment- Individuals wishing to address the board must sign up prior to the Call to Order and may speak for 3-5 minutes.

- Current students, Teala Heddlesten and Shae Pelowski from the University of Minnesota Duluth, addressed the board along with several others in attendance, concerning issues related to their current teacher prep program. The students’ greatest concern is the potential impact with employment opportunities if their current program is not approved. Students thanked the board for their time and consideration.

J. Bellingham stated that on behalf of Board, we are disappointed with the current situation and will continue to work with UMD to resolve this matter and to ensure you will all be licensed through your current program. He added that the Board will do whatever they can to ensure students enrolled in the current program will be properly licensed for employment endeavors.

Erin Doan added that 6 months is a standard timeline to process applications and confirmed that the Board will ask UMD to work with them on a rule variance under MN

§14.056 option for rule variance. The Board of Teaching is working with UMD to build a template for a rule variance request for students who have recently graduated or those who received temporary licenses.

J. Bellingham and Ms. Doan thanked all of the UMD students for coming.

2. Debra Pitton, Professor and Chair of Education at Gustavus Adolphus College, presented the MACTE minute. She highlighted the importance of providing accurate and current licensing processes of teacher prep education programs.

J. Bellingham thanked Debra for her report.

III. Unfinished Business

A. Legislative Update - E. Doan

Ms. Doan provided recent updates the legislative sessions to date. C. Crist, Minnesota Association of Colleges for Teacher Education was asked to join board discussion at the table.

Highlights of the overview included House File #2 (H.F.2) addressing attention to teacher licensure shortages along with negotiation and rigorous discussion in the legislature around the introduced fiscal note. Currently, there are 39 bills this session that pertain to a request or action from the Board of Teaching making this a very busy legislative session.

Most visible was H.F. 2, introduced with dramatic changes to teacher licensure to address shortages and candidates trained in other states. The fiscal note now introduced: (developed by MDE and BOT) with total of \$895K, with most costs coming from changes to IT systems. There was consternation at the capitol with this request as they had anticipated that all costs could be absorbed. MDE reps and Ms. Doan were called to testify in front of the House Ways and Means Committee to defend this amount.

Ms. Doan conducted a broad review of numerous bills that are of importance to the Board.

- HF 250 – Direct response to deans and counselors in unlicensed positions.
- HF 2 – SF 559 companion. SF 559 was heard in the senate on Thurs with broad support from all stakeholder groups present (MinnCAN, MACTE, BOT, EdMN, MSBA).
- An overview of bills addressing statewide report cards for teacher preparation programs.
- HF 245 – Allowing K-12 teachers be allowed a tax credit for pursuit of a Master’s degree in their content area
- HF246 and SF665 - Teacher mentorship program requiring all districts have a mentorship plan in place. BOT staff would have to develop a statewide model. It is not clear what the appropriation will be for this request.
- HF247 - Reciprocity/NASDTEC agreement. Interstate agreements are in discussion with border states and are not the same as the NASDTEC agreement. Conversations will continue with WI – similar conversations will be following with Illinois.
- HF 384 - Proposing school year long programs for teacher prep programs. This is significant and may provide challenges regarding teacher placement. House bill was amended and not worked out as of yet. Funding may be provided to MNSCU board of trustees for up to 2 pilots of year-long student teaching. This may present concerns for student teaching costs to candidates for those who many not be able to afford it.
- HF394 –Service learning bill: MDE would be required to add a full time position for integration of service learning into curriculum.
- SF559 –: Introduced by Sen Clausen. There was a delete all amendment offered on 559. The biggest changes to teacher testing are introduced here. This bill would change language to “Board adopted Skills Exam”. This suggests the possibility of using other

tests i.e., GRE rather than having out of state candidates take all new tests when getting to MN.

Section 3, page 6, subd 4a – adds that provisional licenses can be issued to licensed personnel in shortage areas (currently a variance that has time limits imposed); a great help for rural MN. Lines 6.9-6.12. would allow people to apply for a 2 year provisional license as long they are a licensed candidate. The board supports this as an alternative to the Community Expert provision in HF2.

MTLE, ACT, and SAT testing options are currently posted on the BOT website and on the website for licensing.

The omnibus bills should be released next week by Tuesday and walk thru on Wednesday. We expect to see language from HF 2 and from a combined SF 97 and SF 559.

Cindy Christ reported that there is a continued lack of understanding with the roles played in the licensure process (MDE, BOT, and Higher Education).

J. Bellingham thanked Ms. Doan and Ms. Crist and called for a 10 minute recess at 10:42 a.m.

The meeting resumed at 10:54 a.m.

IV. New Business

A. University of Minnesota/TC - MPLS Schools Partnership, Deborah Dillon

Deborah Dillon (University of Minnesota), Molly Sullivan (Minneapolis Public Schools), Linnea Hackett (Minnesota Federation of Education Support Professionals), Lynn Nordgren (Minnesota Federation of Teachers) and Maggie Sullivan (Minneapolis Public Schools) presented a new Non-Conventional Licensure Program proposal for elementary teachers of color and bilingual teachers, a collaboration between the University of Minnesota/TC campus and Minneapolis Public Schools. The program aligns with the University of Minnesota preapproved conditional program from June 2014.

E. Doan added this proposal is one program of many University of Minnesota programs under review in the program reporting process and that approval would be forthcoming over the next few months.

J. Bellingham thanked each of them for their presentation today.

B. National Council for Teaching Quality - 2014 Report

J. Grabowska made a motion to table this agenda item to the April meeting. J. Barnhill seconded the motion. The motion passed.

V. Reports

A. Minnesota Department of Education

1. 2013-2014 Discrepancy Report - Heather Ward & Kat Anthony-Wigle

Ms. Anthony-Wigle and Ms. Ward reviewed the STAR report data collection process from Minnesota public and charter schools, licensed teachers, staff assignments and nonlicensed staff. They explained how Educator Licensing and the Board of Teaching help school districts who are out of compliance remedy their violations. The Board of School Administrators also works with school administrators who are not in compliance with licensure to clear discrepancies. Every effort is made to help resolve discrepancies that many times are the result of inadequate STAR training in school districts.

J. Bellingham thanked Ms. Ward and Ms. Anthony-Wigle for their excellent work and making a positive difference. Because of their diligent efforts, only 30 districts out of over 500 were out of compliance this past fall and overall, that is a very low number.

2. Assistant Commissioner Hue Nguyen provided an update on current legislature and MDE work. She stated that the Governor will release the Education Policy bill this week. Most of the bill clarifies the bill in technical nature and one substantial element of the bill would revise the mandated state tests. This revision will also require a waiver from federal government. MDE is expected to hear something by the end of March with a tentative effective date of August 1st.

Commissioner Nguyen also reported that the Governor is reviewing budget forecast decisions and hopes to provide additional funding for education; pre-K funding in particular. She noted that currently, there are not enough early education teachers. The Commissioner's office will be working with the Board of Teaching and Educator Licensing to build that field of teacher candidates.

The Dept. of Education held its first teacher equity steering committee on February 25th and reviewed the rate of low income and minority students taught by inexperienced and out of field/place teachers as compared to other teachers. The next meeting will be March 18th to continue reviewing data, begin a root cause analysis for shortages in certain areas and discuss strategies.

J. Bellingham added that M.F. Clardy is the Board representative on both the steering and advisory committees. He thanked Commissioner Nguyen for her report.

B. Staff

1. Action Items for Supply & Demand - Alex Liuzzi

A. Liuzzi reviewed actions already in process and suggested potential actions for the Board of Teaching to address the Teacher Supply & Demand Report as follows:

Actions already in process:

- Developing interstate licensure agreements with neighboring states, specifically to facilitate border institutions training candidates in shortage areas.
- Offering alternative methods of showing competency in basic skills to increase the ability of candidates to pass this requirement of licensure.
- Opening up the option of alternative pathways to licensure through rule making.

Proposed actions:

- Work to reshape CUE grants within the state to include evaluation of current programs, expanded pilot programs, and copying of successful programs to increase the number of teacher candidates of color entering teacher education institutions, completing licensure work, and remaining in the field. Move review and renewal of grant allocations to Board oversight. (Estimated impact: 0.1 FTE on-going)
- Provide institutional support for alternative pathways toward licensure to ensure high quality programming that targets shortage licensure areas, shortage geographic areas, and teachers of color. This includes advocating for alternative means of funding student teaching placements, education career-in-the-schools programs, and support for paraprofessionals to achieve licensure. (Estimated impact: 0.75 FTE for one year)
- Investigate rule changes or other infrastructure support to facilitate cross-district sharing of less-than 1.0 FTE faculty across greater Minnesota, using online technology to provide instruction. (Estimated impact: 0.1 FTE for one year)
- Work to develop, implement, and evaluate the Certificate of Advanced Professional Study (CAPS) proposal from Work Group #4 in the 2015 P-20 Report. Using CAPS to

support currently licensed teachers to expand their skills into shortage areas in their local districts as a means of licensure renewal and filling needed gaps in classrooms. Rule change needed as well as incorporation into program approval, monitoring, and evaluation systems. (Estimated impact: 1.0 FTE for one year, 0.25 FTE for MDE on-going)

J. Bellingham thanked Mr. Liuzzi for the report.

2. RFP Update - Erin Doan

Erin Doan stated she is currently working with MDE colleagues on this report with a March 23rd predicted date for release.

3. World Language Rubric - Alex Liuzzi

J. Barnhill moved to adopt the alternative edTPA standards for World and Classical Language licensure programs as follows: Task 1: 10 and Task 3: 9. J. Grabowska seconded the motion. The motion carried.

J. Bellingham thanked Mr. Liuzzi for the report.

C. Chair

J. Bellingham thanked staff, the general public and constituents.

J. Grabowska motioned to go into closed session. M.F. Clardy seconded the motion. The motion passed and the meeting closed at 12:16 p.m.

VI. Closed Session for Licensure Matters

(Members Erin Azer, Karen Palmen and Diane O'Brien were absent).

J. Grabowska moved that the Board of Teaching Adopt the Stipulation Agreement and Consent Order in the matter of teaching licenses of Dale Blommel. L. Covington-Clarkson seconded the motion. The motion passed. J. Bauman abstained.

L. Woelber moved that the Board of Teaching adopt the Stipulation Agreement and Consent Order in the matter of teaching license of Sara Church. J. Grabowska seconded the motion. The motion carried unanimously.

J. Grabowska moved that the Board of Teaching Adopt the Stipulation Agreement and Consent Order in the matter of teaching licenses of Ryan Lesnau. J. Baumann seconded the motion. The motion carried unanimously.

J. Grabowska moved that the Board of Teaching approve the Stipulation Agreement and Consent Order in the matter of the teaching license of Dana Niklaus. L. Covington-Clarkson seconded the motion carried unanimously.

J. Grabowska motioned to move out of closed session. M.F. Clardy seconded the motion. The motion passes.

VII. Adjourn

Following the closed session, J. Baumann moved to adjourn the meeting. A. Krafthefer seconded the motion. The motion passes.

Respectfully submitted,

Lori Rosenthal, recorder

Next meeting: Friday, April 10, 2015 at 9:00 a.m. in MDE CC-13