



# Minnesota Board of Teaching

Minnesota Department of Education  
January 9, 2015  
Minutes

**Board members present:** J. Bellingham, L. Woelber (via telephone), M.F. Clardy, A. Krafthefer, J. Grabowska, E. Azer, D. O'Brien, J. Barnhill, and L. Covington-Clarkson, J. Baumann, and K. Palmen

**I. Call to Order:** The January 9, 2015, Minnesota Board of Teaching meeting was called to order by Chair, J. Bellingham, at 9:19 a.m. in Conference Center A, Room 13, Minnesota Department of Education.

## II. Business Meeting

- A. **Approval of Agenda:** K. Palmen moved approval of the agenda. J. Grabowska seconded the motion. The motion carried.
- B. **Consent Agenda:** M.F. Clardy moved approval of the consent agenda. J. Grabowska seconded the motion. The motion carried.
- Approve the December 12, 2014 Board of Teaching Minutes**
  - Waiver Requests**
  - Institutional Approvals - None**
  - Program Approvals**

### Extension of Full Approval:

**Recommendation: Grant an extension of full continuing approval through June 30, 2015 to the identified programs to allow time to complete the program review process.**

#### Augsburg College

Rule Number	Licensure Area	Program Level
8710.4725	Teachers of Reading K-12	Post Baccalaureate

#### Moorhead State University

Rule Number	Licensure Area	Program Level
8710.5800	Teachers of Special Education: Physical Health Disabilities	Post Baccalaureate

#### Winona State University

Rule Number	Licensure Area	Program Level
8710.4200	Business Education	Baccalaureate & Post Baccalaureate

**Full continuing Program Approval:**

The following licensure programs are being recommended for **FULL CONTINUING APPROVAL through June 30, 2016.**

**Approval beyond June 30, 2016 is contingent on meeting program approval requirements via submitted Program Effectiveness Reports for Continuing Approval (PERCA) reports due January 1, 2016.**

**College of St. Scholastica**

<b>Rule Number</b>	<b>Licensure Area</b>	<b>Program Level</b>
8710.3200	Teachers of Elementary Education	Post Baccalaureate
8710.4250	Teachers of Communication Arts 5-12	Post Baccalaureate
8710.4600	Teachers of Mathematics 5-12	Post Baccalaureate
8710.4800	Teachers of Social Studies 5-12	Post Baccalaureate
8710.4750	Teachers of General Science 5-8 with 9-12 Life or Chemistry licensure	Post Baccalaureate
8710.4750	Teachers of Chemistry 9-12 with 5-8 General Science	Post Baccalaureate
8710.4750	Teachers of Life Science 9-12 with 5-8 General Science	Post Baccalaureate
8710.4650	Teachers of Instrumental and Classroom Music	Baccalaureate
8710.4650	Teachers of Vocal and Classroom Music	Baccalaureate

**Martin Luther College**

<b>Rule Number</b>	<b>Licensure Area</b>	<b>Program Level</b>
8710.4250	Teachers of Communication Arts 5-12	Post Baccalaureate
8710.4525	Teachers of Keyboarding and Computer Applications	Post Baccalaureate
8710.3000	Teachers of Early Childhood Education	Baccalaureate & Post
8710.3340	Middle Level Endorsement in General Science 5-8	Baccalaureate & Post Baccalaureate
8710.4650	Teachers of Vocal and Classroom Music K-12	Baccalaureate & Post Baccalaureate

<b>Rule Number</b>	<b>Licensure Area</b>	<b>Program Level</b>
8710.4650	Teachers of Instrumental and Classroom Music K-12	Baccalaureate & Post Baccalaureate
8710.4600	Teachers of Mathematics 5-12	Baccalaureate & Post
8710.3320	Middle Level Endorsement in Mathematics 5-8	Baccalaureate & Post Baccalaureate
8710.4700	Teachers of Physical Education K-12	Baccalaureate & Post
8710.4750	Teachers of Chemistry 9-12	Baccalaureate & Post Baccalaureate
8710.4750	Teachers of Life Science 9-12	Baccalaureate & Post Baccalaureate
8710.4750	Teachers of Physics 9-12	Baccalaureate & Post Baccalaureate
8710.3330	Middle Level Endorsement Social Studies 5-8	Baccalaureate & Post Baccalaureate

**Concordia University, St. Paul**

<b>Rule Number</b>	<b>Licensure Area</b>	<b>Program Level</b>
8710.4250	Teachers of Communication Arts 5-12	Baccalaureate
8710.3310	Middle Level Endorsement in Communication Arts 5-8	Baccalaureate
8710.3000	Teachers of Early Childhood Education	Baccalaureate
8710.3200	Teachers of Elementary Education	Baccalaureate & Post Baccalaureate
8710.4400	Teachers of English as a Second Language	Baccalaureate
8710.4500	Teachers of Health Education	Baccalaureate
8710.4650	Teachers of Vocal Music	Baccalaureate
8710.4650	Teachers of Instrumental Music	Baccalaureate
8710.4600	Teachers of Mathematics 5-12	Baccalaureate
8710.3320	Middle Level Endorsement in Mathematics 5-8	Baccalaureate
8710.3100	Teachers of Parent Education	Baccalaureate
8710.4700	Teachers of Physical Education K-12	Baccalaureate
8710.3350	Teachers of Preprimary Education	Baccalaureate

Rule Number	Licensure Area	Program Level
8710.4725	Teachers of Reading K-12	Post Baccalaureate
8710.4750	Teachers of Chemistry 9-12	Baccalaureate
8710.4750	Teachers of Life Science 9-12	Baccalaureate
8710.4800	Teachers of Social Studies 5-12	Baccalaureate
8710.3330	Middle level endorsement in social studies 5-8	Baccalaureate
8710.5850	Teachers of Special Education: Autism	Post Baccalaureate
8710.5600	Teachers of Special Education: Emotional Behavioral Disorders	Post Baccalaureate
8710.5700	Teachers of Special Education: Learning Disabilities	Post Baccalaureate
8710.4900	Teachers of Visual Arts K-12	Baccalaureate

**Bethany Lutheran College**

Rule Number	Licensure Area	Program Level
8710.4250	Teachers of Communication Arts Grades 5-12	Baccalaureate
8710.3310	Middle Level Endorsement in Communication Arts Grades 5-8	Baccalaureate
8710.3320	Middle Level Endorsement in Mathematics 5-8	Baccalaureate
8710.3200	Teachers of Elementary Education	Baccalaureate
8710.3340	Middle Level Endorsement in General Science 5-8	Baccalaureate
8710.4800	Teachers of Social Studies 5-12	Baccalaureate
8710.3330	Middle Level Endorsement in Social Studies 5-8	Baccalaureate
8710.4900	Teachers of Visual Arts K-12	Baccalaureate

**University of MN: Duluth**

<b>Rule Number</b>	<b>Licensure Area</b>	<b>Program Level</b>
8710.3340	Middle Level Endorsement in Science grades 5-8	Post Baccalaureate
8710.4500	Teachers of Health 5-12	Baccalaureate
8710.5050	Teachers of Special Education: Academic Behavioral Strategist	Post Baccalaureate
8710.3310	Middle Level Endorsement in Communication Arts and literature 5-8	Post Baccalaureate
8710.4650	Teachers of Vocal Music K-12	Baccalaureate
8710.4700	Teachers of Physical Education K-12	Baccalaureate
8710.4750	Teachers of Chemistry 9-12	Baccalaureate
8710.4750	Teachers of Earth/Space 9-12	Baccalaureate
8710.4750	Teachers of Life Science 9-12	Baccalaureate
8710.4750	Teachers of Physics 9-12	Baccalaureate
8710.4600	Teachers of Mathematics 5-12	Baccalaureate
8710.4950	Teachers of World Languages: French	Baccalaureate
8710.4950	Teachers of World Languages: German K-12	Baccalaureate
8710.4950	Teachers of World Languages: Spanish K-12	Baccalaureate
8710.4950	Teachers of Visual Arts K-12	Baccalaureate
8710.4800	Teachers of Social Studies	Baccalaureate
8710.3000 and 8710.5500	Teachers of Early Childhood with Early Childhood Special Education DUAL licensure program	Baccalaureate

**C. Nonlicensed Community Expert Requests**

**D.**

**1. GROUP II – Community Experts – Renewals/Repeats - January 2015**

<b>School</b>	<b>Individual</b>	<b>Course</b>
Battle Lake	James Kraemer	Business 5-12
Bird Island-Olivia-Lake Lillian	Bronagh Collins	Technology 5-12
Chatfield	Luann Klevan	Parent and Family Education –

		Adult
Henning	James Kraemer	Business 5-12
St. Paul Conservatory Performing Art	Karen Paulson-Rivet	Dance K-12

J.

Grabowska moved to approve all renewal community expert requests. K. Palmen seconded the motion. The motion passed.

2. GROUP I – First Time Community Experts - January 2015

School	Individual	Course
Anoka Hennepin	Kimberly Mortenson	Law Enforcement 9-12
Community of Peace Academy	Andrea Farley	Learning Disabilities K-12
Goodridge	Harry Farris	Math 5-12
ISD 287	Joshua Navarrete Jeffrey Stensrud	Communication Arts/Lit 5-12 Emotional Behavior Disorders K-12
Isle	Linda Schoeck	Parent and Family Education - Adult
Main Street School Performing Arts	Kristi Conrad	Dance K-12
Minneapolis	Juan Lopez	Spanish K-12
Onamia	Dana Munson	Construction Careers 7-12
St. Paul Conservatory Performing Art	Diogo Lopes	Theatre K-12
Universal Academy	Fowzia Ahmed	English As A Second Language K-12
Upper Mississippi Academy	Nathalie Mortenson	Spanish K-12
Willow River	Kevin Danielson	Physical Education K-12, Developmental Adaptive Physical Education PreK-12

J. Grabowska moved to approve all of the first time community expert requests with the exception of ISD #287, Communication Arts/Lit 5-12 (Navarrete). K. Bauman seconded the motion. The motion was carried.

J. Grabowska moved to approve the request for ISD #287, Communication Arts/Lit 5-12 (Navarrete/). E. Azer seconded the motion. The motion carried.

E. **Discretionary Variance Requests**

January 2015 Discretionary Variance Requests

School	Individual	Course
South Koochiching	Megan Goplin	Communication Arts/Lit 7-12
Spring Lake Park	Kathleen Kingsbury Christine Anderson	Emotional Behavior Disorders K-12 Emotional Behavior Disorders K-12

J. Grabowska made a motion to approve the discretionary variance requests. E. Azer seconded the

motion. The motion carried.

F. **Public Comment:**

1. Gwen Rudney, University of Minnesota – Morris, presented the MACTE Minute, “Proposed Teacher Preparation Regulations.”
2. Don Allen, Hamline University, presented a “Proposal to waive the Minnesota Teachers Licensure Exam (MTLE); And recruitment and retention of elementary school teachers of color in Minnesota – with an academic focus on black men.”
3. Walter Roberts, Jr., professor of counselor education at Minnesota State University Mankato and representing the Minnesota School Counselor Association spoke on the “Issue of the Use of Nonlicensed Personnel in the Practice of School Counseling”, specifically highlighting the “dean” or “dean of students” in public education. Four handouts were available to the board and guests. A request was made to the board to notify school districts regarding the placement of personnel in school counseling positions that may not be fully licensed in these areas.

### III. Unfinished Business

#### A. 2015 Legislative Priorities – Erin Doan

The Board of Teaching has provided leadership in initial and ongoing teacher education over the course of the last 40 years by establishing and maintaining licensure standards and requirements, approving institutions, alternative providers and licensure programs to prepare highly effective educators, and by establishing and enforcing the Code of Ethics for Minnesota teachers. The Board of Teaching Legislative committee presented priorities to the board for the 2015 year as follows:

#### **Investing in Teacher Effectiveness**

Increase Board of Teaching funding to provide maintenance of existing statutory responsibilities and continued leadership for the profession

- Create student loan forgiveness programs to encourage teaching in geographically remote areas of the state and to diversify the teacher workforce
- Address shortages through increased access to training opportunities while maintaining high standards for granting a full time standard Minnesota teaching license
- Maintain ongoing collaboration with border states and enter into licensure agreements that promote the mobility of licensed teachers.

#### **Policy Making that Supports Professional Growth**

Support the use of college entrance exams as a measure of basic skills to reduce the financial burden of standardized testing (ACT, SAT, GRE) on teacher candidates.

Improve teacher retention and effectiveness through the creation of state funded induction and mentoring programs

- Implement policies for teacher licensure renewal that recognize educators for pursuing targeted professional development that enhances their instructional skills and content knowledge, including National Board Certification.

## **Ensuring Access to Educational Opportunities**

Recruit and retain more teachers of color to reflect the demographics of our changing student population.

Support the development of mentoring programs to retain teachers of color in MN schools.

- Encourage the creation of new pathways for education support professionals to become licensed teachers.
- Reduce caseloads and paperwork for educators who work with students with special needs so they can give those students the extra attention they need.

## **Maintaining Safe Learning Environments for Students**

Addition of language to MN §122A.20, subdivision 1 (b) allowing the Board of Teaching to revoke a teacher's license to teach without the right to a hearing upon receiving a certified copy of a conviction showing that the teacher has been convicted of:

- Sex trafficking in the first degree
- Engaging in hiring, or agreeing to hire a minor to engage in prostitution
- Solicitation of children to engage in sexual conduct; communication of sexually explicit materials to children
- Interference with privacy (minor victim)
- Stalking (minor victim)
- Any violation which requires registration as an offender under section 243.166, subdivision 1b, paragraph (a) or (b)”

J. Grabowska made a motion to adopt the legislative priorities with the exception of the following items which were pulled and discussed individually. J. Bauman seconded the motion. The motion carried.

1. Address shortages through increased access to training opportunities while maintaining high standards for granting a Minnesota teaching license. K. Palmen made a motion to approve this item. J. Grabowska seconded the motion. The motion carried.
2. Continued collaboration with border states to enter into licensure agreements – J. Grabowska made a motion to approve this item. M.F. Clardy seconded the motion. The motion carried.
3. Support the use of college entrance exams as a measure of basic skills to reduce the financial burden of standardized testing (ACT, SAT, GRE). J. Grabowska made a motion to approve this item. E. Azer seconded the motion. The motion carried.
4. Support the development of mentoring programs to retain teachers of color in Minnesota Schools. J. Grabowska made a motion to approve this priority. M.F. Clardy seconded the motion. The motion carried.
5. Implement policies for teacher licensure renewal that reward educators for pursuing targeted professional development that enhances their instructional skills and content knowledge, including National Board Certification. J. Grabowska made a motion to approve this priority. D. O'Brien seconded the motion. The motion carried.

**IV. New Business**

**A. National Board Certification in Minnesota – (handouts, PowerPoint)**

Michelle Accardi, Director of State Policy and Outreach from the National Board for Professional Teaching Standards presented (via telephone) and made handouts available.

**V. Reports**

**A. Minnesota Department of Education – No report**

**B. Staff**

1. Governor’s Biennial Report – Erin Doan  
Agenda item tabled until February board meeting.
2. edTPA Updates – Erin Doan  
Bush Foundation funding for a statewide coordinator to support edTPA activities ended in December and all edTPA duties will now fall to the BOT staff to support. The edTPA steering committee will continue to partner on this work through May 2015 at which time sustainability of supports will be reexamined.
3. PERCA Update on Program Effectiveness – JoAnn Van Aernum  
This is a status report on program review and re-approval as of January 6, 2015.

**Reporting Cycle Two:** The following fifteen institutions’ PERCA reports were due by January 1, 2015. PERCA reports will be reviewed in early 2015 and begin to appear on the Board’s agenda for re-approval in the coming months.

<b>Institution</b>	<b>PERCA status:</b>
University of MN: Morris	All PERCAs submitted on time
Carleton College	All PERCAs submitted on time
St. Benedict University	All PERCAs submitted on time
University of St. Catherine	All PERCAs submitted on time
Concordia College: Moorhead	All PERCAs submitted on time
Crown College	All PERCAs submitted on time
St. Olaf College	All PERCAs submitted on time
University of St. Thomas	All PERCAs submitted on time
University of Northwestern SP	All PERCAs submitted on time

<b>Institution</b>	<b>PERCA status:</b>
Bemidji State University	Majority of PERCA s are submitted
MN State University: Mankato	Majority of PERCA s are submitted
St. Mary’s University	Majority of PERCA s are submitted
Bethel University	Majority of PERCA s are submitted

<b>Institution</b>	<b>PERCA status:</b>
University of MN: Twin Cities	Majority of PERCAs not submitted
Southwest State University	Majority of PERCAs not submitted

**Reporting Cycle One:** The following sixteen institutions submitted PERCA reports in “Reporting Cycle One” which were due May 2014. The PERCA reports from these institutions were reviewed and have come before the Board for approval action; therefore, they have completed the review process.

Augsburg College  
Bethany College  
Capella University  
College of St. Scholastica  
Concordia University St Paul  
Gustavus Adolphus  
Hamline University  
Martin Luther  
Metropolitan State  
Moorhead State  
North Central  
St. Cloud State  
University of MN: Duluth  
University of MN: Crookston  
Walden University  
Winona State

**C. Board Chair**

J. Bellingham recognized Ms. Garnet Franklin, retiring Education Minnesota stakeholder, with a certificate for her years of service. He thanked her for her outstanding work and the expertise she has brought to public education in Minnesota. He also thanked all of the board members, Board of Teaching staff and attending stakeholders for their continued work.

**VI. Closed Session for Licensure Matters**

J. Grabowska motioned to move into closed session. L. Woelber seconded the motion. The motion carried unanimously.

J. Grabowska moved that the Board of Teaching adopt the Stipulation Agreement and Consent Order in the matter of the teaching license of Muhiadin Said Hassan signed by of Muhiadin Said Hassan on December 11, 2014, and that the Chair of the Board be authorized to sign the Stipulation Agreement on behalf of the Minnesota Board of Teaching. L. Woelber seconded the motion. The motion carried unanimously.

J. Grabowska moved that the Board of Teaching adopt the Findings of Fact, Conclusions of Law and Order affirming the automatic permanent revocation of the teaching license of Adam Kim Hennen and that the Chair of the Board be authorized to sign the Findings of Fact, Conclusions of Law and Order on behalf of the Minnesota Board of Teaching. L. Clarkson seconded the motion. The motion carried unanimously.

J. Grabowska moved that the Board of Teaching adopt the Findings of Fact, Conclusions of Law and Order affirming the automatic permanent revocation of the teaching license of Mary Frances Giles and that the Chair of the Board be authorized to sign the Findings of Fact, Conclusions of Law and Order on behalf of the Minnesota Board of Teaching. J. Bauman seconded the motion. The motion carried unanimously.

J. Grabowska moved that the Board of Teaching adopt the Stipulation Agreement and Consent Order in the matter of the teaching license of Trent Prather signed by Trent Prather on December 22, 2014, and that the Chair of the Board be authorized to sign the Stipulation Agreement on behalf of the Minnesota Board of Teaching. L. Clarkson seconded the motion. The motion carried unanimously.

J. Grabowska moved that the Board of Teaching adopt the Stipulation Agreement and Consent Order in the matter of the teaching license of Daniel Anderson signed by Daniel Anderson on December 23, 2014, and that the Chair of the Board be authorized to sign the Stipulation Agreement on behalf of the Minnesota Board of Teaching. L. Clarkson seconded the motion. J. Barnhill abstained from voting. The motion carried unanimously.

J. Grabowska moved that the Board of Teaching adopt the Stipulation Agreement and Consent

Order in the matter of the teaching license of Keith Bredeson signed by Keith Bredeson on December 12, 2014, and that the Chair of the Board be authorized to sign the Stipulation Agreement and Consent Order on behalf of the Minnesota Board of Teaching. E. Azer seconded the motion. The motion carried unanimously.

- VII. Adjourn:** E. Azer made a motion to move out of closed session and to adjourn the meeting at 12:21 p.m. J. Grabowska seconded the motion. The motion carried unanimously.

Respectfully,

Lori Rosenthal, recorder

**Next meeting date: February 13, 2015 – MDE Conference Center A, Room 13**