



# Minnesota Board of Teaching

## Board of Teaching Minutes

February 14, 2014

7:00 a.m. - 8:00 a.m. Executive Committee Meeting (CC 8)

8:00 a.m. - 9:00 a.m. Legislative Committee Meeting (CC 8)

8:00 a.m. – 9:30 a.m. Disciplinary Committee

9:30 a.m. – 12:00 p.m. Board of Teaching Meeting (CC-13)

**Board members present:** Erin Azer, James Barnhill, John Bellingham, Lesa Covington Clarkson, Jim Grabowska, Diane O'Brien, Loy Woelber, Anne Krafthefer

**Board members not present:** Michael Larson and Karen Palmen

**I. Call to Order:** The February 14, 2014, meeting of the Minnesota Board of Teaching was convened by Chair, John Bellingham at 9:36 a.m. at the Minnesota Department of Education, Conference Center A, Room 13.

Chair John Bellingham welcomed Board members, staff, and guests to the meeting. John reported that there was a quorum present. Erin Azer was appointed Vice Chair for the meeting.

J. Grabowska made a motion for approval to go into closed session. L. Woelber seconded that motion. **The motion passed.**

### II. Business Meeting

**A. Approval of Agenda:** J. Grabowska moved for approval of the agenda and E. Azer seconded the motion. **The motion passed.**

**B. Consent Agenda:** J. Grabowska moved for approval of the Consent Agenda. L. Covington Clarkson seconded the motion. **The motion passed.**

#### 1. Waiver requests:

Elk River – ALP	Kevin Jost	Experimental Prog.
Hiawatha Valley ED District – ALC	Charlene Kronebusch	Emotional Behavior Disorders 7-12
Kasson Mantorville – Project Lead the Way	Sharie Furst	Experimental Prog.
LeSueur-Henderson – Project Lead the Way	Brian Wurtzberger	Project Lead the Way
Luverne – Care and Treatment Center	Paula Lammert Carissa Franken-Spaar	Experimental Prog. Experimental Prog.
Minneapolis – Contract Alternative	Edward Perrault	Experimental Prog.

and Care and Treatment Center	Michael Haggar Cynthia Ward Mary Cullen Cynthia Britain Debra Blondeau Joan Owens Kelsey May Andrea Adams Katherine Warner Elizabeth Christenson Anntonette Johnson	Experimental Prog. Experimental Prog. Experimental Prog. Experimental Prog. Experimental Prog. Experimental Prog. Experimental Prog. Experimental Prog. Experimental Prog. Experimental Prog.
St. Michael – Albertville – ALP	Jana Thorson	Experimental Prog.
St. Paul – Correctional Facility and Non Licensure Area	May Koly Vang Diedra Carlson	Hmong Language 5-8 Experimental Prog.
Sauk Rapids-Rice – ALP	Joshua Bauer	Experimental Prog.
Upper Mississippi Academy – Interdisciplinary Approach	Kelly Grucelski	Experimental Prog.

2. Minutes of the January 10, 2014 Board of Teaching Minutes

3. Institutional Approvals – Carleton College

**C. Nonlicensed Community Expert Request**

1. GROUP I – First Time Nonlicensed Community Experts

**First-time Community Experts**

Brainerd	Neil Linhart Michele Feyder	Medical Careers 7-12 Parent and Family Education – Adult
Community of Peace Academy	Amanda Wilson	Math 5-8
Granada Huntley – East Chain	Rebecca Thoreson	Teachers of Computer/Keyboarding and related technology applications 9-12
Elk River	Melissa Boroughs	Spanish Language K-12
Harvest Prep	Leonard Cain	Learning Disabilities K-12
ISD 287	Melissa Brandenburg  Herbert Fiske  Jarret Thompson	Emotional Behavior Disorders K-12  Learning Disabilities K-12 and Emotional Behavior Disorders K-12  Hospitality Services Careers 7-12
LoveWorks Academy	Santrice Loyaloy	Emotional Behavior Disorders K-12
Minneapolis	Shannon Gavin Heidi Spickler	Arabic Language K-12 Emotional Behavior Disorders K-12
New Millennium Academy	Xee Chang	Hmong Language K-6

Prior Lake – Savage	David Wygant	Communication Arts and Literature 5-12
South St. Paul	Qiyuan Huo	Chinese Language K-12
Tracy Area Schools	Daniel Wahl	English As A Second Language K-12
Yinghua Academy	Xu Yang Zhang	Elementary Education Immersion K-6

J Grabowska made a motion to approve the request from Brainerd, Community of Peace, Granada Huntley – East Chain, Elk River, Harvest Prep, ISD 287, Love Works Academy, Minneapolis, New Millennium Academy Prior Lake – Savage, South St. Paul, Tracy Area Schools, and Yinghua Academy. L. Covington Clarkson seconded the motion. **The motion passed.**

There was discussion regarding Herbert Fiske (ISD 287), Leonard Cain (Harvest Prep), and Brenda Rick (New Century Academy).

J. Grabowska made a motion to approve Leonard Cain (Harvest Prep) and it was seconded by L Woelber. **The motion passed.**

J. Grabowska made a motion to approve Herbert Fiske (ISD 287) and L. Covington Clarkson seconded the motion. After some discussion **the motion passed.**

J. Grabowska made a motion to approve Brenda Rick (New Century Academy) offered that it appears the application contains misinformation as a result of clerical errors. **The motion failed.**

#### **1. GROUP II – Community Experts**

**2. Renewal Nonlicensed Community Experts – J. Grabowska made a motion to approve the renewal of the nonlicensed community expert add was seconded by L. Covington Clarkson. The motion passed.**

Goodridge	Elroy Johnsrud	Family and Consumer Science 5-12
Lakes International Language Academy	Luis Vivas	Elementary Education Immersion K-6
	Roberto Izquierdo	Elementary Education Immersion K-6
Minneapolis	Johnny White	Communications Technology Careers 7-12
	Denise Clarke	Cosmetology 9-12
Minnetonka	Mingce Zhu	Elementary Education Immersion K-6
Rosemount-Apple Valley-Eagan	Bishop Svendahl	Medical Careers 7-12
Tri City United	Kari Sween	American Sign Language K-12

## Discretionary Variance Requests

### 1. Discretionary Variance Requests

Fulda	Marcine Elder	Parent and Family Education – Adult
Rosemount-Apple Valley-Eagan	Eric Dooley	Math 6-12
West Central Area	Adrienne Stark	Visual Arts K-12

2. J. Grabowska made a motion to approve University of Minnesota Duluth's request for a discretionary variance regarding elementary education candidates in the Fall 2013 and Spring 2014 cohorts. A. Krafthefer encouraged the Board to approve the motion. The motion was seconded by L. Woelber. **The motion passed.**

### E. Public Comment

**Gwen Rudney – MACTE** – Ms. Rudney presented the MACTE minutes to the Board members. (See link for materials.)

**Rick Heller – Private Citizen** – Mr. Heller furnished the Board two handouts regarding the accessibility to all documents on the Board of Teaching website.

### III. Unfinished Business:

#### A. Streamlining Implementation Timelines

E. Doan reports that there were four recommendations put before the board at the last board meeting. The Board is moving forward with three of the four recommendations (1,3,4).

1. For teachers holding a 7-12 license who meet Minnesota's content requirements and who **have evidence** of either middle level methods of coursework **AND** middle level field experience (including student teaching or practicum experience), issue a 5-12 license. Statutory change to 122A.23 is needed.

**\*\*Implementation of Recommendation #2 is not currently possible as the Board does not have current authority in Statute and Rule to issue a 7-12 MN license.**

2. For teachers who receive a 7-12 license in accordance with #2 above who wish to expand their 7-12 license to 5-12, Educator Licensing staff will provide a list of approved courses available to meet identified deficiencies in scope (e.g., Middle Level Methods, Adolescent Psychology, Reading in the content area.

- Implement the above practice effective July 1, 2014
- Post on the Educator Licensing and Board of Teaching websites an approved program reference list and procedures for this path to licensure.

3. Convene the work group for further work specific to Special Education licensure consideration.

- No implementation date was determined as the work group must first meet with SPED experts to develop recommendations for the streamlining of out-of-state licensure applications in special education fields. The work group should meet with SPED licensing executives, SPED MDE policy specialists, SPED program directors, and bring to the Board for their recommendations.

J. Grabowska made a motion to approve streamlining for those coming from other states. L. Woelber seconded that motion. After discussion **the motion passed.**

#### **IV. New Business:**

##### **A. Kindergarten Program Resolution:**

###### BOARD OF TEACHING RESOLUTION

Regarding the extension of MN Rule 8710.0550, Subpart 3

WHEREAS, MN Rule 8710.0550, Subpart 3 provides:

Subp. 3. Kindergarten. Until June 30, 2005, an applicant holding a current entrance or professional elementary teaching license first granted by the Board of Teaching prior to September 1, 2001, shall be granted kindergarten licensure upon submitting evidence of having completed requirements for methods of kindergarten education in a state-approved teacher preparation program at a college or university that is accredited by the regional association for the accreditation of colleges and secondary schools and a recommendation for kindergarten licensure from that college or university.

WHEREAS, MN Rule 8710.0550, Subpart 3 provides that the provision to add a kindergarten license by licensees licensed prior to 2001 ended on June 30, 2005; and

WHEREAS, the Minnesota Board of Teaching has the authority to waive its rules pursuant to Minnesota Statutes 14.055; and

WHEREAS, in February of 2008 the deadline of this rule was extended to June 30, 2010 by Board resolution; and

WHEREAS, there is a further need to extend the timeline which would allow teachers licensed prior to 2001 who hold a 1-6 elementary to be granted a kindergarten license upon submitting evidence of having completed requirements for methods of kindergarten education in a state-approved teacher preparation program; and

THEREFORE, the Board of Teaching authorizes its Executive Director to waive the time provisions of MN Rule 8710.0550, subpart 3 if the teacher preparation institution submits a request to waive the rule for an individual candidate. This resolution will be in effect until June 30, 2016.

J Grabowska made a motion to approve the Board of Teaching's resolution regarding extension of MN Rule 8710.0550, Subpart 3 E. Azer seconded the motion. **The motion passed.**

## **B. Special Education Core Skills Exam Transition**

There were 14 candidates who received notice that they had a passing score on one of the two Core Skills exam subtests after the Board's September action to revise cut scores. Due to the changes to the Core Skills exam in December, all candidates must now provide passing scores on the NEW CS exam beginning in January.

L. Woelber made a motion to allow the identified 14 candidates to use the passing score they received on the former version of the Core Skills exam and to request that they retake the only the subtest that they have yet to pass. The motion was seconded by J. Grabowska. **The motion passed.**

**C. Committee Appointments** - As per bylaws, the Board Chair should make committee appointments in February by vote. The following appointments were made.

Legislative Committee: D. O'Brien, J. Grabowska, Jim Barnhill, Loy Woelber, Anne Krafthefer

Policy: M. Larson, K. Palmen, E. Azer, L. Covington Clarkson

New Parliamentarian: J. Grabowska

## **V. Reports:**

**A. Board Chair Report:** – J. Bellingham, Board Chair reports that there is not enough money in the BOT budget to hire an executive director at this time. The budget meetings are continuing and the next scheduled meeting is 2/25/14. He states that this legislative session will be critical for our board.

**B. Staff Reports:** Erin Doan, Interim Executive Director updated the Board regarding the MTLE German Subtest 1.

### MTLE German Subtest 1

The Passing Score Review panel that took place in February 2013 resulted in a recommendation for the raw score of the German subtest to be raised one raw score point, while the recommendations for the other 13 that were reviewed all went down. The score change is set to go into effect on April 1, 2014. If the Board does nothing, the change will take place beginning on the April 14, 2014 testing session. If the Board wants to revisit this decision, a discussion and action would need to take place at the March 14, 2014 meeting.

**C. Minnesota Department of Education:** Kevin McHenry, MDE Assistant Commissioner

**D. Legislative Committee** - J. Barnhill reported on the Legislative committees, discussion and planning. Teacher Licensure Task Force Report. The committee would like to add interference with privacy of a minor to statute for disciplinary action. He also requested the Board's recommendations regarding the proposal.

**E. Teacher Licensure Advisory Task Force Recommendation Report** – During the last legislative session the Board of Teaching appointed J. Barnhill and J. Bellingham to represent the Board of Teaching on the Teacher Licensing Advisory Task Force. These recommendations were required by the Legislature. R. Wassen, ED of Licensure,

recommended that the BOT to pay attention to the Minority Reports for additional information.

**VI. Licensure Matters:** Chair Bellingham closed the meeting for Licensure Matters at 9:45 a.m.

J. Grabowska moved to adopt the proposed Findings of Fact and Conclusions of Law and Order denying the licensure renewal application of Paul Gisselquist. for a period of one year. E. Azer seconded the motion. **The motion passed unanimously.**

J. Grabowska moved that the Board of Teaching adopt the Stipulation Agreement with Kendra Frank suspending her teaching licenses for a period of three years and until she meets other requirements of the Board. **The motion passed unanimously**

L. Woelber moved to adopt the proposed Findings of Fact and Conclusions of Law and Order, regarding a two year suspension for Douglas Fliek. The motion was seconded by J. Grabowska. **The motion passed unanimously.**

The meeting was reopened to the public at 10:15 a.m.

**VII. Adjourn:** E. Azer made a motion to adjourn the meeting and it was seconded by J. Grabowska. **The motion was approved.** Meeting adjourned at 11:45 a.m.

**Next meeting: Friday, March 14, 2014**