

**STATE OF MINNESOTA
BOARD OF ACCOUNTANCY**

In the Matter of the CPA Certificate of

Cheryl Elaine Koenen
CPA Certificate No. 09414

**STIPULATION AND
CONSENT ORDER**

Board File No. 2026-020

STIPULATION

Cheryl Koenen ("Respondent") and the Minnesota Board of Accountancy's Complaint Committee stipulate that, subject to Board's review and discretionary approval, the Board may issue a consent order that imposes the following sanctions:

- A. Respondent is REPRIMANDED pursuant to Minn. Stat. § 326A.08 (2024).
- B. Respondent shall pay to the Board a CIVIL PENALTY of \$750. Respondent shall submit the civil penalty by check to the Board within 60 days of the Board's approval of this Stipulation and Consent Order.
- C. Respondent shall comply with all statutes and rules within the Board's jurisdiction. See Minn. Stat. ch. 326A (2024) and Minn. R. ch. 1105 (2025).
- D. Respondent shall report in writing within ten days any violations of this stipulation and consent order to the Board's Executive Director.

Respondent and the Committee enter into this stipulation based on the following findings of fact, conclusions of law, and other stipulated provisions:

Findings of Fact

1. The Board issued Respondent a CPA license on July 1, 2006.
2. Respondent's CPA license expired on December 31, 2021.
3. Respondent failed to comply with the continuing professional education ("CPE") requirements either by failing to complete the CPE requirements or by failing to report the hours by the required deadlines.
4. Respondent renewed their license on March 3, 2026, four years and two months after it expired.
5. During their license expiration, Respondent held out as a CPA without licensure on their employer's website.
6. With their 2026 late renewal form, Respondent submitted the following for their CPE:
 - a. Carryback for 20 hours for CPE reporting year 2023 and paid the CPE noncompliance fee.
 - b. Reported late CPE for CPE reporting year 2024 and paid the CPE late reporting fee.
 - c. Carryback for 92 hours for CPE reporting year 2025 and paid the CPE noncompliance fee.
7. Respondent held out as a CPA without a license after their license expired on January 1, 2022, until their March 2, 2026, renewal. Respondent also failed to comply with the CPE requirements for CPE reporting years 2023, 2024, and 2025.
8. Respondent works in private industry.

Conclusions of Law

1. The Board has authority to license and regulate certified public accountants and to take disciplinary action as appropriate. Minn. Stat. ch. 326A (2024).
2. Respondent violated Minn. Stat. §§ 326A.04, subd. 4, and 326A.10(c) (2024) and Minn. R. 1105.2500(A) and (C)(5)(c), 1105.3000(A)(1), (2), (3), and (4), and (E), 1105.3200(D), 1105.5600, subp. 1(C)(1) and (5), and 1105.7800(A), (B), and (D) (2025).
3. Respondent is subject to discipline pursuant to Minn. Stat. §§ 326A.08, subd. 5(a)(1) and (8), and 7 (2024).
4. This stipulation and consent order is in the public interest.

Other Stipulated Provisions

1. This stipulation and consent order must be approved by the Board to become effective.
2. Respondent agrees that the Committee may move the Board *ex parte*, with or without advance notice to the Respondent, to approve this stipulation and consent order. Respondent understands that the Board may either approve the stipulation and consent order or not approve it. This stipulation and the files, records, and proceedings associated with this matter may be reviewed by the Board in its consideration of the Committee's motion.
3. If approved by the Board, this stipulation and consent order shall be classified as public data. Minn. Stat. § 13.41, subd. 5 (2024).
4. If the Board does not approve this stipulation and consent order, then the matter remains unresolved and the Committee may either seek to negotiate a revised stipulation and

consent order with Respondent to present to the Board or issue an order commencing a contested-case hearing before an Administrative Law Judge at the Court of Administrative Hearings. *See* Minn. Stat. §§ 14.57–.62, 214.10, subd. 2 (2024) (describing administrative hearing process).

5. Respondent agrees that if this case comes before the Board again after it reviews and discusses this stipulation and consent order, Respondent waives any claim that the Board or Respondent was prejudiced by its review and discussion of this stipulation and consent order and any records relating to it.

6. Respondent acknowledges that they were advised by the Committee of their right to a contested-case hearing in this matter before an Administrative Law Judge, to file exceptions and make argument to the Board after the hearing, and to seek judicial review from any adverse decision rendered by the Board. Respondent hereby expressly waives those rights. Respondent was further advised by the Committee of their right to be represented by counsel and that they knowingly waive that right.

7. Respondent has read, understands, and agrees to this stipulation and has voluntarily signed it. It is expressly understood that this stipulation contains the entire agreement between the parties, there being no other agreement of any kind, verbal or otherwise. If approved by the Board, a copy of the final stipulation and consent order shall be served personally or by first class mail on Respondent. The Board's order shall be effective when it is signed by the Chair of the Board or the Chair's designee.

8. Pursuant to Minn. Stat. § 16D.13 (2024), any civil penalty imposed by this stipulation and consent order shall begin to accrue simple interest in accordance with that

section thirty days after the civil penalty is due. Pursuant to Minn. Stat. § 16D.17 (2024), thirty days after any civil penalty imposed by this stipulation and consent order is due, the Board may file and enforce any unpaid portion of the civil penalty as a judgment against Respondent in district court without further notice or additional proceedings.

Cheryl Koenen 6/30/2026
Cheryl Elaine Koenen, CPA

COMPLAINT COMMITTEE


LANCE RADZIEJ, CPA
Chair

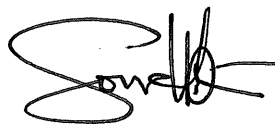
Dated: August 4th, 2026

CONSENT ORDER

Upon consideration of this stipulation and consent order, and based upon all the files, records, and proceedings herein, all terms of the stipulation and consent order are approved. Accordingly, the Board hereby ADOPTS the stipulation and issues the ORDER described above.

STATE OF MINNESOTA
BOARD OF ACCOUNTANCY

Dated: 08/13/, 2026

A handwritten signature in black ink, appearing to read 'Sowah', is written over a horizontal line.

GODSON SOWAH, CPA
Board Vice Chair