



**MINNESOTA BOARD OF**  
ARCHITECTURE ■ ENGINEERING ■ LAND SURVEYING  
LANDSCAPE ARCHITECTURE ■ GEOSCIENCE ■ INTERIOR DESIGN

**BOARD MEMORANDUM**

**NOVEMBER 5, 2025**

**TO:** **EXECUTIVE COMMITTEE**

Daniel Kelsey, PE, Chair  
Erica Larson, CID, Vice Chair  
Jason Amberg, LA, Secretary  
Timothy Meyer, AR/CID, Treasurer

**FROM:** Daniel Kelsey, PE, Chair

**SUBJECT:** **NOVEMBER 5, 2025, EXECUTIVE COMMITTEE MEETING MINUTES**  
Golden Rule Building, STE 295  
**8:16 AM**

**1) CALL TO ORDER**

Daniel Kelsey, PE, Chair  
Erica Larson, CID, Vice Chair  
Jason Amberg, LA, Secretary  
Timothy Meyer, AR/CID, Treasurer

**OTHERS:**

Kate Van Etta-Olson, Executive Director  
Matthew Linngren, Administrative Specialist

**2) APPROVAL OF AUGUST 13, 2025, MEETING MINUTES**

**MSP: To approve the August 13, 2025, meeting minutes**

**3) NEW BUSINESS**

A) Executive Director Report (K. Van Etta-Olson, Executive Director)  
i) Licensing system and web site update – Discussed.  
ii) Various presentations to professional groups – Discussed.

**4) ADJOURN**

**The meeting adjourned at 8:31 AM**



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**BOARD MEMORANDUM**

**NOVEMBER 5, 2025**

**TO: ENGINEER/LAND SURVEYOR/GEOSCIENCE SECTION**

Denise Kazmierczak, PE, Chair	Daniel Kelsey, PE
Paul Brandt, PSS	David Martini, PE
Christian Faste, PM	Daniel McAninch, LS
Marcus Hampton, LS	Jean Otto, PM
Daniel Hunter, PG	Melisa Rodriguez, PE
Alan Johnson, PE	

**FROM:** Denise Kazmierczak, PE, Section Chair

**SUBJECT: NOVEMBER 5, 2025, ELSGEO SECTION MEETING MINUTES**

Golden Rule Building, STE 100

**9:06 AM**

**1) ROLL CALL/CALL TO ORDER**

Denise Kazmierczak, PE, Chair  
Paul Brandt, PSS  
Christian Faste, PM  
Marcus Hampton, LS – **Absent**  
Daniel Hunter, PG  
Alan Johnson, PE  
Daniel Kelsey, PE  
David Martini, PE  
Daniel McAninch, LS  
Jean Otto, PM  
Melisa Rodriguez, PE – **Absent**

**OTHERS:**

Kate Van Etta-Olson, Executive Director  
Brenna Boytim, Investigator  
Matthew Linngren, Administrative Specialist

GUESTS:

John Krapek, American Council of Engineering Companies (ACEC MN)  
Phil Raines, Minnesota Society of Professional Surveyors (MSPS)

2) APPROVAL OF THE AUGUST 13, 2025, MEETING MINUTES

**MSP: To approve the August 13, 2025, meeting minutes**

3) UNFINISHED BUSINESS

- A) Rules Package Update – Discussed.
- B) Report from NCEES Annual Meeting, August 19-22, 2025, New Orleans, LA – Discussed.
- C) Report from ASBOG Annual Meeting, October 14-18, 2025, Salt Lake City, UT – Discussed.

4) NEW BUSINESS

- A) Custom Seals and Stamps – Discussed.
- B) NCEES Memo – Upcoming Exam Changes (FYI Only)

5) ADJOURN

**The meeting adjourned at 9:47 AM**



**MINNESOTA BOARD OF**  
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**BOARD MEMORANDUM**

**NOVEMBER 5, 2025**

**TO:** ARCHITECT/LANDSCAPE ARCHITECT/CERTIFIED INTERIOR DESIGNER SECTION

Alexa Choles, CID, Section Chair	Laura Kamin-Lyndgaard, LA
Jason Amberg, LA	Erica Larson, CID
Sally Grans Korsh, FAIA	Lori Marco, PM
Shajive Jeganathan, PM	Timothy Meyer, Architect, CID
Gerald Jones, PM	Andrew Portis, Architect

**FROM:** Alexa Choles, CID, Section Chair

**SUBJECT:** NOVEMBER 5, 2025, ALACID SECTION MEETING MINUTES

Golden Rule Building, STE 295

**10:05 AM**

**1) ROLL CALL/CALL TO ORDER**

Alexa Choles, CID, Section Chair  
Jason Amberg, LA  
Sally Grans Korsh, FAIA – ***Absent***  
Shajive Jeganathan, PM – ***Absent***  
Gerald Jones, PM  
Laura Kamin-Lyndgaard, LA  
Erica Larson, CID – ***Absent***  
Lori Marco, PM  
Timothy Meyer, Architect, CID  
Andrew Portis, Architect

**OTHERS:**

Kate Van Etta-Olson, Executive Director  
Brenna Boytim, Investigator  
Matthew Linngren, Administrative Specialist

GUESTS:

John Krapek, American Council of Engineering Companies (ACEC MN)  
Sarah Strong, AIA MN

2) APPROVAL OF THE AUGUST 13, 2025, MEETING MINUTES

**MSP: To approve the August 13, 2025, meeting minutes**

3) UNFINISHED BUSINESS

- A) Rules Package Update – Discussed.
  - i) AIA Minnesota Policy on Alternative Paths to Architect Licensure – Discussed.
- B) CIDQ Annual Meeting – November 6-8, 2025, at Denver, CO – Discussed.

4) NEW BUSINESS

- A) Custom Seals and Stamps – Discussed.
- B) Report from CLARB Annual Meeting – Discussed.

5) ADJOURN

**The meeting adjourned at 10:38 AM**



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**BOARD MEMORANDUM**

**NOVEMBER 5, 2025**

**TO:** Board Members  
Stephen Melchionne, Assistant Attorney General

**FROM:** Daniel Kelsey, PE, Chair

**SUBJECT: NOVEMBER 5, 2025, BOARD MEETING AGENDA**  
Golden Rule Building, STE 295  
**11:00 AM**

The Board held its regularly scheduled meeting on the above-mentioned date, time, and location. The Board met under Open Meeting Law 13D.015. Board members were present at 85 East 7th Place, St. Paul, MN, for the duration of the meeting. The public was able to participate.

**1) QUORUM CALL**

Daniel Kelsey, PE, Chair	Alan Johnson, PE
Erica Larson, CID, Vice Chair	Gerald Jones, PM
Jason Amberg, LA, Secretary	Laura Kamin-Lyndgaard, LA
Timothy Meyer, AR/CID, Treasurer	Denise Kazmierczak, PE
Paul Brandt, PSS	Lori Marco, PM
Alexa Choles, CID	David Martini, PE
Christian Faste, PM	Daniel McAninch, LS
Sally Grans Korsh, FAIA – <b>Absent</b>	Jean Otto, PM
Marcus Hampton, LS – <b>Absent</b>	Andrew Portis, Architect
Daniel Hunter, PG	Melisa Rodriguez, PE
Shajive Jeganathan, PM – <b>Absent</b>	

**OTHERS:**

Kate Van Etta-Olson, Executive Director  
Stephen Melchionne, Assistant Attorney General  
Brenna Boytim, Investigator  
Matthew Linngren, Administrative Specialist  
Cheyenne Thao-Lee, Licensing Specialist

GUESTS:

Bruce Jones, Applicant

John Krapek, American Council of Engineering Companies (ACEC MN)

Phil Raines, Minnesota Society of Professional Surveyors (MSPS)

Sarah Strong, AIA MN

2) INTRODUCTIONS

3) APPROVAL OF THE AUGUST 13, 2025, BOARD MEETING MINUTES

**MSP: To approve the August 13, 2025, meeting minutes**

Daniel Kelsey: Yes	Christian Faste: Yes	Lori Marco: Yes
Erica Larson: Yes	Daniel Hunter: Yes	David Martini: Yes
Jason Amberg: Yes	Alan Johnson: Yes	Daniel McAninch: Yes
Timothy Meyer: Yes	Gerald Jones: Yes	Jean Otto: Yes
Paul Brandt: Yes	Laura Kamin-Lyndgaard: Yes	Andrew Portis: Yes
Alexa Choles: Yes	Denise Kazmierczak: Yes	Melisa Rodriguez: Yes

4) COMPLAINT COMMITTEE REPORT (D. Hunter, Committee Chair)

A) The Complaint Committee requests a closed session

**MP: To request a closed session**

Daniel Kelsey: Yes	Christian Faste: Yes	Lori Marco: Yes
Erica Larson: Yes	Daniel Hunter: Yes	David Martini: Yes
Jason Amberg: Yes	Alan Johnson: Yes	Daniel McAninch: Yes
Timothy Meyer: Yes	Gerald Jones: Yes	Jean Otto: Yes
Paul Brandt: Yes	Laura Kamin-Lyndgaard: Yes	Andrew Portis: Yes
Alexa Choles: Yes	Denise Kazmierczak: Yes	Melisa Rodriguez: Yes

B) Closed Session

**MP: To open the session**

Daniel Kelsey: Yes	Christian Faste: Yes	Lori Marco: Yes
Erica Larson: Yes	Daniel Hunter: Yes	David Martini: Yes
Jason Amberg: Yes	Alan Johnson: Yes	Daniel McAninch: Yes
Timothy Meyer: Yes	Gerald Jones: Yes	Jean Otto: Yes
Paul Brandt: Yes	Laura Kamin-Lyndgaard: Yes	Andrew Portis: Yes
Alexa Choles: Yes	Denise Kazmierczak: Yes	Melisa Rodriguez: Yes

C) The Board chair requests a closed session to discuss ongoing litigation

**MP: To request a closed session**

Daniel Kelsey: Yes	Christian Faste: Yes	Lori Marco: Yes
Erica Larson: Yes	Daniel Hunter: Yes	David Martini: Yes
Jason Amberg: Yes	Alan Johnson: Yes	Daniel McAninch: Yes
Timothy Meyer: Yes	Gerald Jones: Yes	Jean Otto: Yes
Paul Brandt: Yes	Laura Kamin-Lyndgaard: Yes	Andrew Portis: Yes
Alexa Choles: Yes	Denise Kazmierczak: Yes	Melisa Rodriguez: Yes

D) Closed Session

**MP: To open the session**

Daniel Kelsey: Yes	Christian Faste: Yes	Lori Marco: Yes
Erica Larson: Yes	Daniel Hunter: Yes	David Martini: Yes
Jason Amberg: Yes	Alan Johnson: Yes	Daniel McAninch: Yes
Timothy Meyer: Yes	Gerald Jones: Yes	Jean Otto: Yes
Paul Brandt: Yes	Laura Kamin-Lyndgaard: Yes	Andrew Portis: Yes
Alexa Choles: Yes	Denise Kazmierczak: Yes	Melisa Rodriguez: Yes

E) Disciplinary Matters

- i) In the matter of Timothy S. Gaetz, a Stipulation and Consent Order was issued.
- ii) In the matter of Virginia Alison Lackovic, a Stipulation and Consent Order was issued.
- iii) In the matter of Natalya Elain Egon, a Stipulation and Consent Order was issued.
- iv) In the matter of Emily Catherine Marden, a Stipulation and Consent Order was issued.
- v) In the matter of Rebecca Ann Carlson, a Stipulation and Consent Order was issued.
- vi) In the matter of Veronica Mae McCracken Karr, a Stipulation and Consent Order was issued.
- vii) In the matter of Marcelo Valdes, a Stipulation and Consent Order was issued.
- viii) In the matter of Meghan Leigh Kell, a Stipulation and Consent Order was issued.
- ix) In the matter of Milo Millard Mortenson, a Stipulation and Consent Order was issued.
- x) In the matter of Colin Ryan Oglesbay, a Stipulation and Consent Order was issued.
- xi) In the matter of Bryan Carpenter, a Settlement Agreement and Cease and Desist Order was issued.
- xii) In the matter of Guy Dean Williams, a Stipulation and Consent Order was issued.
- xiii) In the matter of Christopher Charles Hawley, a Stipulation and Consent Order was issued.
- xiv) In the matter of Timothy L. Meyer a Stipulation and Consent Order was issued. (Alan Johnson, Timothy Meyer, Kate Van Etta-Olson, Brenna Boytim and the Complaint Committee members recused themselves.)

**MSP: To accept the Complaint Committee report**

Daniel Kelsey: Yes	Christian Faste: Yes	Lori Marco: Yes
Erica Larson: Yes	Daniel Hunter: Yes	David Martini: Yes
Jason Amberg: Yes	Alan Johnson: Yes	Daniel McAninch: Yes
Timothy Meyer: Yes	Gerald Jones: Yes	Jean Otto: Yes
Paul Brandt: Yes	Laura Kamin-Lyndgaard: Yes	Andrew Portis: Yes
Alexa Choles: Yes	Denise Kazmierczak: Yes	Melisa Rodriguez: Yes

F) Ongoing litigation

**MSP: To authorize the Board chair or his designee to attend the settlement conference and to exercise their authority to accept any proposed terms subject to final Board review and action**

Daniel Kelsey: Yes	Christian Faste: Yes	Lori Marco: Yes
Erica Larson: Yes	Daniel Hunter: Yes	David Martini: Yes
Jason Amberg: Yes	Alan Johnson: Yes	Daniel McAninch: Yes
Timothy Meyer: Yes	Gerald Jones: Yes	Jean Otto: Yes
Paul Brandt: Yes	Laura Kamin-Lyndgaard: Yes	Andrew Portis: Yes
Alexa Choles: Yes	Denise Kazmierczak: Yes	Melisa Rodriguez: Yes

The Chair declared a 15-minute recess for lunch at 12:57 p.m.

- 5) INVESTIGATOR'S REPORT (B. Boytim, Investigator)  
Staff have 67 open files.
- 6) EXECUTIVE DIRECTOR'S REPORT (K. Van Etta-Olson, Executive Director)
  - A) Reports from NCEES and CLARB Annual Meetings – Discussed.
  - B) Presentations to various professional groups – Discussed.
  - C) Licensing system and web site updates – Discussed.
  - D) Reclassification of Brenna Boytim from Complaint Specialist to Investigator – Discussed.
  - E) Board member open appointment process reminders – Discussed.
- 7) EXECUTIVE COMMITTEE REPORT (D. Kelsey, Chair)
- 8) TREASURER'S REPORT (T. Meyer, Treasurer)
  - A) FY26 Budget and Revenue Report
- 9) ARCHITECT, LANDSCAPE ARCHITECT AND CERTIFIED INTERIOR DESIGNER (ALACID) SECTION REPORT (A. Choles, Section Chair)
  - A) Update on the proposed Rules package – Discussed.
  - B) Reminder of upcoming CIDQ Annual Meeting – Discussed.
  - C) Discussion of custom seals and stamps – Discussed.
  - D) Report from CLARB Annual Meeting – Discussed.

10) ENGINEER, LAND SURVEYOR AND GEOSCIENCE (ELSGEO) SECTION REPORT  
(D. Kazmierczak, Section Chair)

- A) Update on the proposed Rules package – Discussed.
- B) Report from NCEES and ASBOG Annual Meetings – Discussed.
- C) Discussion of custom seals and stamps – Discussed.

11) CREDENTIALING COMMITTEE REPORT (A. Johnson, Committee Chair)  
The Credentialing Committee did not meet since the previous meeting.

12) RULES COMMITTEE REPORT (D. Martini, Committee Chair)

- A) Update on the proposed Rules package – Discussed.
- B) AIA Alternative Pathways and impact on Rules package – Discussed.
- C) Possible changes to statutes – Discussed.

**MSP: To accept the Investigator's report, Executive Director's report, Executive Committee report, Treasurer's report, ALACID Section report, ELSGEO Section report, and Rules Committee report**

Daniel Kelsey: Yes	Christian Faste: Yes	Lori Marco: Yes
Erica Larson: Yes	Daniel Hunter: Yes	David Martini: Yes
Jason Amberg: Yes	Alan Johnson: Yes	Daniel McAninch: Yes
Timothy Meyer: Yes	Gerald Jones: Yes	Jean Otto: Yes
Paul Brandt: Yes	Laura Kamin-Lyndgaard: Yes	Andrew Portis: Yes
Alexa Choles: Yes	Denise Kazmierczak: Yes	Melisa Rodriguez: Yes

13) NEW BUSINESS

A) Variance Requests

- i) Jones

**MSP: To approve the request**

Daniel Kelsey: Yes	Christian Faste: Yes	Lori Marco: Yes
Erica Larson: Yes	Daniel Hunter: Yes	David Martini: Yes
Jason Amberg: Yes	Alan Johnson: Yes	Daniel McAninch: Yes
Timothy Meyer: Yes	Gerald Jones: Yes	Jean Otto: Yes
Paul Brandt: Yes	Laura Kamin-Lyndgaard: Yes	Andrew Portis: Yes
Alexa Choles: Yes	Denise Kazmierczak: Yes	Melisa Rodriguez: Yes

- ii) Nesterenko

**MSP: To approve the request**

Daniel Kelsey: Yes	Christian Faste: Yes	Lori Marco: Yes
Erica Larson: Yes	Daniel Hunter: Yes	David Martini: Yes
Jason Amberg: Yes	Alan Johnson: Yes	Daniel McAninch: Yes
Timothy Meyer: Yes	Gerald Jones: Yes	Jean Otto: Yes
Paul Brandt: Yes	Laura Kamin-Lyndgaard: Yes	Andrew Portis: Yes
Alexa Choles: Yes	Denise Kazmierczak: Yes	Melisa Rodriguez: Yes

iii) Yushchenko

**MSP: To approve the request**

Daniel Kelsey: Yes	Christian Faste: Yes	Lori Marco: Yes
Erica Larson: Yes	Daniel Hunter: Yes	David Martini: Yes
Jason Amberg: Yes	Alan Johnson: Yes	Daniel McAninch: Yes
Timothy Meyer: Yes	Gerald Jones: Yes	Jean Otto: Yes
Paul Brandt: Yes	Laura Kamin-Lyndgaard: Yes	Andrew Portis: Yes
Alexa Choles: Yes	Denise Kazmierczak: Yes	Melisa Rodriguez: Yes

iv) Gopalakrishnan

**MSP: To deny the request**

Daniel Kelsey: Yes	Christian Faste: Yes	Lori Marco: Yes
Erica Larson: Yes	Daniel Hunter: Yes	David Martini: Yes
Jason Amberg: Yes	Alan Johnson: Yes	Daniel McAninch: Yes
Timothy Meyer: Yes	Gerald Jones: No	Jean Otto: Yes
Paul Brandt: Yes	Laura Kamin-Lyndgaard: Yes	Andrew Portis: Yes
Alexa Choles: No	Denise Kazmierczak: Yes	Melisa Rodriguez: Yes

v) Yeats

**MSP: To deny the request**

Daniel Kelsey: Yes	Christian Faste: Yes	Lori Marco: Yes
Erica Larson: Yes	Daniel Hunter: Yes	David Martini: Yes
Jason Amberg: Yes	Alan Johnson: Abstain	Daniel McAninch: Abstain
Timothy Meyer: Yes	Gerald Jones: Yes	Jean Otto: Yes
Paul Brandt: Yes	Laura Kamin-Lyndgaard: Yes	Andrew Portis: Yes
Alexa Choles: Yes	Denise Kazmierczak: Yes	Melisa Rodriguez: Yes

B) CE Exemption requests

None.

C) 2026 Meeting Calendar

**MSP: To adopt the 2026 meeting calendar as presented**

Daniel Kelsey: Yes	Christian Faste: Yes	Lori Marco: Yes
Erica Larson: Yes	Daniel Hunter: Yes	David Martini: Yes
Jason Amberg: Yes	Alan Johnson: Yes	Daniel McAninch: Yes
Timothy Meyer: Yes	Gerald Jones: Yes	Jean Otto: Yes
Paul Brandt: Yes	Laura Kamin-Lyndgaard: Yes	Andrew Portis: Yes
Alexa Choles: Yes	Denise Kazmierczak: Yes	Melisa Rodriguez: Yes

D) New Licensee Report

**MSP: To accept the New Licensee Report**

Daniel Kelsey: Yes	Christian Faste: Yes	Lori Marco: Yes
Erica Larson: Yes	Daniel Hunter: Yes	David Martini: Yes
Jason Amberg: Yes	Alan Johnson: Yes	Daniel McAninch: Yes
Timothy Meyer: Yes	Gerald Jones: Yes	Jean Otto: Yes
Paul Brandt: Yes	Laura Kamin-Lyndgaard: Yes	Andrew Portis: Yes
Alexa Choles: Yes	Denise Kazmierczak: Yes	Melisa Rodriguez: Yes

14) PUBLIC COMMENT

None.

15) ADJOURN

**The meeting adjourned at 1:30 PM**