



**MINNESOTA BOARD OF**  
ARCHITECTURE ■ ENGINEERING ■ LAND SURVEYING  
LANDSCAPE ARCHITECTURE ■ GEOSCIENCE ■ INTERIOR DESIGN

**BOARD MEMORANDUM**

**DECEMBER 20, 2024**

**TO:** All Board Members  
Stephen Melchionne, Assistant Attorney General

**FROM:** Melisa Rodriguez, PE, Board Chair

**SUBJECT: DECEMBER 20, 2024, SPECIAL BOARD MEETING MINUTES**  
Webex  
**9:02 AM**

The Board held a special meeting on the above-mentioned date, time, and location.

- 1) QUORUM CALL
- |  |                                  |
|--|----------------------------------|
| Melisa Rodriguez, PE, Chair                  | Alan Johnson, PE                 |
| Daniel Kelsey, PE, Vice Chair                | Gerald Jones, PM - <b>Absent</b> |
| Erica Larson, CID, Secretary – <b>Absent</b> | Laura Kamin-Lyndgaard, LA        |
| Jason Amberg, LA, Treasurer                  | Denise Kazmierczak, PE           |
| Paul Brandt, PSS                             | Daniel McAninch, LS              |
| Rachel Dwyer, PM                             | Timothy Meyer, Architect, CID    |
| Christian Faste, PM                          | Andrew Portis, Architect         |
| Eric Friske, JD, PM                          | Claudia Reichert, CID            |
| Sally Grans Korsh, FAIA                      | David Stenseth, CPA, PM          |
| Marcus Hampton, LS                           | Travis Thul, D. Eng., PE         |
| Daniel Hunter, PG                            |                                  |

**OTHERS:**

Kay Weiss, Assistant Executive Director  
Steve Melchionne, Assistant Attorney General  
Matthew Linggren, OASI

**GUESTS:**

Philip E. Raines, Minnesota Society of Professional Surveyors (MSPS)

2) The Board met under Open Meeting Law 13D.015. A Board member was present at 85 East 7th Place, St. Paul, MN, for the duration of the meeting. The public was able to participate.

3) NEW BUSINESS

A) Executive Director hiring process – Chair Rodriguez recapped the process this far.

B) **MSP: To repost the position of Executive Director, and to reauthorize a panel of up to five people to review applicants and conduct interviews for the Executive Director position, and to bring a minimum of two candidates before the Board as a recommendation for hiring**

Roll call vote:

Jason Amberg: Yes	Daniel Hunter: Yes	Timothy Meyer: Yes
Paul Brandt: Yes	Alan Johnson: Yes	Andrew Portis: Yes
Rachel Dwyer: Yes	Laura Kamin-Lyndgaard: Yes	Claudia Reichert: Yes
Christian Faste: Yes	Denise Kazmierczak: Yes	Melisa Rodriguez: Yes
Eric Friske: Yes	Daniel Kelsey: Yes	David Stenseth: Yes
Sally Grans Korsh: Yes	Daniel McAninch: Yes	Travis Thul: Yes
Marcus Hampton: Yes		

4) ADJOURN

**MSP: To adjourn at 9:28 AM**

Roll call vote:

Jason Amberg: Yes	Daniel Hunter: Yes	Timothy Meyer: Yes
Paul Brandt: Yes	Alan Johnson: Yes	Andrew Portis: Yes
Rachel Dwyer: Yes	Laura Kamin-Lyndgaard: Yes	Claudia Reichert: Yes
Christian Faste: Yes	Denise Kazmierczak: Yes	Melisa Rodriguez: Yes
Eric Friske: Yes	Daniel Kelsey: Yes	David Stenseth: Yes
Sally Grans Korsh: Yes	Daniel McAninch: Yes	Travis Thul: Yes
Marcus Hampton: Yes		