



MINNESOTA BOARD OF
ARCHITECTURE ■ ENGINEERING ■ LAND SURVEYING
LANDSCAPE ARCHITECTURE ■ GEOSCIENCE ■ INTERIOR DESIGN

BOARD MEMORANDUM

DECEMBER 3, 2024

TO: All Board Members
Stephen Melchionne, Assistant Attorney General

FROM: Melisa Rodriguez, PE, Board Chair

SUBJECT: DECEMBER 3, 2024, SPECIAL BOARD MEETING MINUTES
Webex
9:31 AM

The Board held a special meeting on the above-mentioned date, time, and location.

1) QUORUM CALL

Melisa Rodriguez, PE, Chair
Daniel Kelsey, PE, Vice Chair
Erica Larson, CID, Secretary
Jason Amberg, LA, Treasurer
Paul Brandt, PSS
Rachel Dwyer, PM
Christian Faste, PM
Eric Friske, JD, PM
Sally Grans Korsh, FAIA
Marcus Hampton, LS
Daniel Hunter, PG

Alan Johnson, PE
Gerald Jones, PM - **Absent**
Laura Kamin-Lyndgaard, LA - **Absent**
Denise Kazmierczak, PE
Daniel McAninch, LS
Timothy Meyer, Architect, CID
Andrew Portis, Architect
Claudia Reichert, CID - **Absent**
David Stenseth, CPA, PM
Travis Thul, D. Eng., PE

OTHERS:

Kay Weiss, Assistant Executive Director
Steve Melchionne, Assistant Attorney General
Anna Rollinger, Human Resources, Dept. of Commerce
Matthew Linngren, OASI

GUESTS:

Sheri Hansen, American Institute of Architects Minnesota, (AIA MN)
Philip E. Raines, Minnesota Society of Professional Surveyors (MSPS)

2) The Board met under Open Meeting Law 13D.015. Two Board members were present at 85 East 7th Place, St. Paul, MN, for the duration of the meeting. The public was able to participate.

3) NEW BUSINESS

A) Executive Director hiring process – Chair Rodriguez explained the schedule and process for the meeting.

i) Brian Mumford joined the meeting, introductions were made, and the candidate answered questions posed by Chair Rodriguez.

ii) Sam Hunthausen joined the meeting, introductions were made, and the candidate answered questions posed by Chair Rodriguez.

MSP: To extend an offer to Sam Hunthausen.

Roll call vote:

Jason Amberg: Yes	Marcus Hampton: Yes	Daniel McAninch: Yes
Paul Brandt: Yes	Daniel Hunter: Yes	Timothy Meyer: Yes
Rachel Dwyer: Yes	Alan Johnson: Yes	Andrew Portis: Yes
Christian Faste: Yes	Denise Kazmierczak: no response	Melisa Rodriguez: Yes
Eric Friske: Yes	Daniel Kelsey: Yes	David Stenseth: Yes
Sally Grans Korsh: Yes	Erica Larson: Yes	Travis Thul: Yes

4) ADJOURN

MSP: To adjourn at 11:02 AM