



MINNESOTA BOARD OF
ARCHITECTURE ■ ENGINEERING ■ LAND SURVEYING
LANDSCAPE ARCHITECTURE ■ GEOSCIENCE ■ INTERIOR DESIGN

BOARD MEMORANDUM

OCTOBER 28, 2024

TO: All Board Members
Stephen Melchionne, Assistant Attorney General

FROM: Melisa Rodriguez, PE, Board Chair

SUBJECT: **OCTOBER 28, 2024, SPECIAL BOARD MEETING MINUTES**
Webex
9:03 AM

The Board held a special meeting on the above-mentioned date, time, and location.

1) **QUORUM CALL**

Melisa Rodriguez, PE, Chair	Alan Johnson, PE
Daniel Kelsey, PE, Vice Chair	Gerald Jones, PM
Erica Larson, CID, Secretary – Absent	Laura Kamin-Lyndgaard, LA – Absent
Jason Amberg, LA, Treasurer	Denise Kazmierczak, PE
Paul Brandt, PSS	Daniel McAninch, LS
Rachel Dwyer, PM – Absent	Timothy Meyer, Architect, CID
Christian Faste, PM – Absent	Andrew Portis, Architect
Eric Friske, JD, PM	Claudia Reichert, CID
Sally Grans Korsh, FAIA	David Stenseth, CPA, PM
Marcus Hampton, LS	Travis Thul, D. Eng., PE – Absent
Daniel Hunter, PG	

OTHERS:

Kay Weiss, Assistant Executive Director
Steve Melchionne, Assistant Attorney General
Matthew Linggren, OASI

GUESTS:

Philip E. Raines, Minnesota Society of Professional Surveyors (MSPS)

2) The Board met under Open Meeting Law 13D.015. A Board member was present at 85 East 7th Place, St. Paul, MN, for the duration of the meeting. The public was able to participate.

3) NEW BUSINESS

A) Executive Director hiring process – Discussed. S. Melchionne provided information on conducting the process.

MSP: To authorize a panel of up to five people to review applicants and conduct interviews for the Executive Director position, and to bring a minimum of two candidates before the Board as a recommendation for hiring

Roll call vote:

Melisa Rodriguez: Yes	Marcus Hampton: Yes	Daniel McAninch: Yes
Daniel Kelsey: Yes	Daniel Hunter: Yes	Timothy Meyer: Yes
Jason Amberg: Yes	Alan Johnson: Yes	Andrew Portis: Yes
Paul Brandt: Yes	Gerald Jones: Yes	Claudia Reichert: Yes
Eric Friske: Yes	Denise Kazmierczak: Yes	David Stenseth: Yes
Sally Grans Korsh: Yes		

4) ADJOURN

MSP: To adjourn at 9:27 AM

Roll call vote:

Melisa Rodriguez: Yes	Marcus Hampton: Yes	Daniel McAninch: Yes
Daniel Kelsey: Yes	Daniel Hunter: Yes	Timothy Meyer: No response
Jason Amberg: Yes	Alan Johnson: Yes	Andrew Portis: Yes
Paul Brandt: Yes	Gerald Jones: Yes	Claudia Reichert: Yes
Eric Friske: Yes	Denise Kazmierczak: Yes	David Stenseth: Yes
Sally Grans Korsh: Yes		