



MINNESOTA BOARD OF
ARCHITECTURE ■ ENGINEERING ■ LAND SURVEYING
LANDSCAPE ARCHITECTURE ■ GEOSCIENCE ■ INTERIOR DESIGN

BOARD MEMORANDUM

MARCH 21, 2024

TO: Melisa Rodriguez, PE, Chair
Daniel Kelsey, PE, Vice Chair
Erica Larson, CID, Secretary
Jason Amberg, LA, Treasurer

FROM: Melisa Rodriguez, PE, Chair

SUBJECT: **MARCH 21, 2024, EXECUTIVE COMMITTEE MEETING MINUTES**
Golden Rule Building, STE 295
8:15 AM

- 1) ROLL CALL/CALL TO ORDER
Melisa Rodriguez, PE, Chair
Dan Kelsey, PE, Vice Chair
Erica Larson, CID, Secretary
Jason Amberg, LA, Treasurer

- 2) APPROVAL of EXECUTIVE COMMITTEE MEETING MINUTES
 - A) Approval of the November 30, 2023, meeting minutes
 - B) Approval of the January 30, 2024, meeting minutes**MSP: To approve the November 30, 2023, and January 30, 2024, Executive Committee Meeting Minutes**

- 3) UNFINISHED BUSINESS
 - A) Internal Controls—Discussed.

- 4) NEW BUSINESS
 - A) AELSLAGID Docket Report 2024 – FYI only.
 - B) Report on Testimony on Email Renewal Requirement Bill HF3606 and companion SF3633 (D. Johnson)
 - i) HF3606 Bill Text
 - ii) Fiscal Note
 - iii) Board’s Legislative One-Sheet on Pre-Existing Renewal Notifications —Discussed.
 - C) May Elections —Discussed.
- 5) ADJOURN
 - MSP: To Adjourn at 8:50 AM**
 - Next Meeting: May 8, 2024**



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**TO: ARCHITECT/LANDSCAPE ARCHITECT/CERTIFIED INTERIOR DESIGNER
SECTION**

Claudia Reichert, CID,
Section Chair

Jason Amberg, LA

Eric Friske, JD, PM

Sally Grans Korsh, FAIA

Erica Larson, CID

Timothy Meyer, Architect, CID

Meg Parsons, FAIA

Graham Sones, LA - ABSENT

David Stenseth, CPA, PM

FROM: Claudia Reichert, CID, Section Chair

SUBJECT: MARCH 21, 2024, ALACID SECTION MEETING MINUTES

Golden Rule Building, STE 120

9:00 AM – 9:45 AM

1) ROLL CALL/CALL TO ORDER

Claudia Reichert, CID, Chair

Jason Amberg, LA

Eric Friske, JD, PM

Sally Grans Korsh, FAIA

Erica Larson, CID

Timothy Meyer, Architect, CID

Meg Parsons, FAIA

Graham Sones, LA - ABSENT

David Stenseth, CPA, PM

OTHERS:

Kay Weiss, Assistant Executive Director

2) APPROVAL OF THE JANUARY 30, 2024, ALACID SECTION MEETING MINUTES

MSP: To approve the January 30, 2024, meeting minutes

3) UNFINISHED BUSINESS

4) NEW BUSINESS

- A) NCARB Annual Business Meeting, June 13-15, Chicago, IL –
Authorization to Attend
MSP: To authorize two professional members, 1 public member, and 1 qualifying new Board member and the ED or AED to attend
- B) NCARB Position on Accreditation – Discussed.
- C) NCARB Regional Meeting Report (S. Grans Korsh, T. Meyers, M. Parsons, J. Amberg)
 - i) S. Grans Korsch Meeting Notes – Discussed presentation about IA as a tool for Architects.
 - ii) Discussed Resolution 24H
MSP: To request that the Board write a letter to NCARB Board to reconsider proposed region map
- D) Board Strategic Planning – S. Grans Korsh brought up the question of having time set aside for strategic planning. Section requested a pre-survey to ALACID Section members regarding their desired goals for the section. S. Grans will forward a questionnaire to staff to be sent out in advance of the next agenda.

5) ADJOURN

MSP: To adjourn at 9:49 AM



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TO: ENGINEER/LAND SURVEYOR/GEOSCIENCE SECTION

Denise Kazmierczak, PE, Chair	Daniel Kelsey, PE
Paul Brandt, PSS	Daniel McAninch, LS
Rachel Dwyer, PM	Melisa Rodriguez, PE
Christian Faste, PM	Travis Thul, PE
Daniel Hunter, PG	Paul Vogel, LS
Alan Johnson, PE	

FROM: Denise Kazmierczak, PE, Chair

SUBJECT: MARCH 21, 2024, ELSGEO SECTION MEETING MINUTES

Golden Rule Building, STE 295

9:01 AM

1) ROLL CALL/CALL TO ORDER

Denise Kazmierczak, PE, Chair	Daniel Kelsey, PE
Paul Brandt, PSS	Daniel McAninch, LS
Rachel Dwyer, PM	Melisa Rodriguez, PE
Christian Faste, PM	Travis Thul, PE
Daniel Hunter, PG	Paul Vogel, LS
Alan Johnson, PE	

OTHERS:

Doreen Johnson, Executive Director
Brenna Boytim, Complaint Specialist

GUESTS:

Phil Raines, Minnesota Society for Professional Surveyors (MSPS)

2) APPROVAL OF THE JANUARY 30, 2024, ELSGEO SECTION MEETING MINUTES

MSP: To approve the January 30, 2024, ELSGEO section meeting minutes

3) UNFINISHED BUSINESS: None

- 4) NEW BUSINESS
 - A) NCEES Proposed Bylaws Changes, NCEES Annual Meeting – Discussed.
 - i) Proposed Revisions
 - ii) Guidance on Revisions
 - B) Request for NCEES Emeritus status for Paul Vogel, LS (Paul Brandt)
MSP: To approve NCEES Emeritus status for Paul Vogel, LS
 - C) 2024 NCEES Annual Meeting, August 14-17, 2024, Chicago –
Authorization to Attend
MSP: To authorize up to seven Board members and the Executive Director to attend the annual meeting
 - D) 2024 NCEES Central Zone Interim Meeting, Iowa – Discussed.
 - E) MN House of Representatives File 4390 and MN Senate File 3842 –
Discussed.
- 5) ADJOURN
MSP: To adjourn at 9:29AM



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TO: CREDENTIALING COMMITTEE

Alan Johnson, PE, Committee Chair	Timothy Myer, Architect/CID
Rachel Dwyer, PM	Meg Parsons, FAIA
Daniel Hunter, PG	Graham Sones, LA
Daniel McAninch, LS	

FROM: Alan Johnson, PE, Committee Chair

SUBJECT: MARCH 21, 2024, CREDENTIALING COMMITTEE MEETING MINUTES
Golden Rule Building, STE 295
10:01 AM

1) ROLL CALL/CALL TO ORDER

Alan Johnson, PE, Chair	Timothy Myer, Architect/CID
Rachel Dwyer, PM	Meg Parsons, FAIA
Daniel Hunter, PG	Graham Sones, LA
Daniel McAninch, LS – Absent	

OTHERS:

Doreen Johnson, Executive Director
Brenna Boytim, Complaint Specialist
Leama Sather, Continuing Education Coordinator

GUESTS:

None

2) APPROVAL OF THE MAY 10, 2023, CREDENTIALING COMMITTEE MEETING MINUTES
MSP: To approve the May 10, 2023, Credentialing Committee meeting minutes

3) UNFINISHED BUSINESS

None

4) NEW BUSINESS

A) Continuing Education Audits – Discussed

- i) Statute 326.107 and examples of notification letter and reporting form
- ii) Audit Evaluation form

5) ADJOURN

MSP: To adjourn at 10:38 AM



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TO: RULES COMMITTEE

Sally Grans Korsh, FAIA, Chair	Daniel Kelsey, PE
Paul Brandt, PSS	Claudia Reichert, CID
Christian Faste, PM	David Stenseth, PM
Denise Kazmierczak, PE	Travis Thul, PhD, PE

FROM: Sally Grans Korsh, FAIA, Chair

SUBJECT: MARCH 21, 2024, RULES COMMITTEE MEETING MINUTES
Golden Rule Building, STE 120
10:00 - 10:45 AM

- 1) **ROLL CALL/CALL TO ORDER**
Sally Grans Korsh, FAIA, Chair
Daniel Kelsey, PE
Paul Brandt, PSS
Claudia Reichert, CID
Christian Faste, PM
David Stenseth, PM
Denise Kazmierczak, PE
Travis Thul, PhD, PE

OTHER

Kay Weiss, Assistant Executive Director

GUESTS:

Philip E. Raines, Minnesota Society of Professional Surveyors (MSPS)

- 2) **APPROVAL of NOVEMBER 30, 2023, RULES COMMITTEE MEETING MINUTES**
MPS: To approve the November 30, 2023, meeting minutes

- 3) UNFINISHED BUSINESS
 - A) Legislative Bills Status
 - i) HF4197
 - ii) SF4237

—Discussed. These bills proposed by the Board are not moving through the committees. They are dead for this session.

- 4) NEW BUSINESS
 - A) Proposed Additional Changes to Bills – carried over
 - B) Bill Related to Email Requirement for Renewals
 - i) HF3606
 - ii) SF3633

MSP: To ask Board members to contact their societies
 - C) Well Association Bill – The bill requests exemption from land surveying and also impacts engineering practice. The bill did get referred to both labor committees, but likely will not be heard.

- 5) ADJOURN

MSP: To adjourn at 10:51 AM