



MINNESOTA BOARD OF
ARCHITECTURE ■ ENGINEERING ■ LAND SURVEYING
LANDSCAPE ARCHITECTURE ■ GEOSCIENCE ■ INTERIOR DESIGN

BOARD MEMORANDUM

JULY 20, 2023

TO: All Board Members
Stephen Melchionne, Assistant Attorney General

FROM: Melisa Rodriguez, PE, Board Chair

SUBJECT: **JULY 20, 2023 BOARD MEETING MINUTES**
Golden Rule Building, STE 120
10:30 AM

The Board will hold its regularly scheduled meeting on the above-mentioned date, time, and location.

- 1) QUORUM CALL
- | | |
|-------------------------------|----------------------------------|
| Melisa Rodriguez, PE, Chair | Alan Johnson, PE - Absent |
| Daniel Kelsey, PE, Vice Chair | Denise Kazmierczak, PE |
| Vacant, Secretary | Erica Larson, CID |
| Jason Amberg, LA, Treasurer | Daniel McAninch, LS |
| Paul Brandt, PSS | Timothy Meyer, Architect, CID |
| Daniel Cermak, PM | Meg Parsons, FAIA |
| Rachel Dwyer, PM | Claudia Reichert, CID |
| Christian Faste, PM | Graham Sones, LA |
| Eric Friske, JD, PM | David Stenseth, CPA, PM |
| Sally Grans Korsh, FAIA | Travis Thul, D. Eng., PE |
| Daniel Hunter, PG | Paul Vogel, LS |

OTHERS:

Doreen Johnson, Executive Director
Kay Weiss, Assistant Executive Director
Stephen Melchionne, Assistant Attorney General
April Jones, Investigator
Holly Salmela, Investigator
Molly Barker, Student Worker

Guests:

Philip E. Raines, Minnesota Society of Professional Surveyors (MSPS)

- 2) INTRODUCTIONS
 - A) Welcome to new Board members Daniel Cermak, PM; Christian Faste, PM; Daniel Hunter, PG; Daniel McAninch, LS; Timothy Meyer, Architect, CID

- 3) READING AND APPROVAL OF MAY 10, 2023 BOARD MEETING MINUTES
 - A) May 10, 2023 Board Meeting minutes

MSP: To approve the May 10, 2023 Board Meeting Minutes

- 4) COMPLAINT COMMITTEE REPORT (E. Friske, Committee Chair)
 - A) The Complaint Committee requests a closed session
The Board issued Orders for the following:
 - B) In the matter of Nicole Joy Farrington, a Stipulation and Consent Order was issued.
 - C) In the matter of Michael Daniel Konrad, a Stipulation and Consent Order was issued.
 - D) In the matter of Jenna Ann Johansson, a Stipulation and Consent Order was issued.
 - E) In the matter of Joseph Andrew Haefner, a Stipulation and Consent Order was issued.
 - F) In the matter of Justice Taylor Harvieux, a Stipulation and Consent Order was issued.

MSP: To accept the Complaint Committee Report

- 5) RULES COMMITTEE REPORT
 - A) No meeting was held.

- 6) CREDENTIALING COMMITTEE REPORT
 - A) No meeting was held.

- 7) ARCHITECT, LANDSCAPE ARCHITECT AND CERTIFIED INTERIOR DESIGNER (ALACID) SECTION REPORT (C. Reichert, Section Chair)
 - A) Trends in the profession, using AI in the future – Discussed.
 - B) NCARB Annual Meeting June 15-17, 2023 – Discussed.
 - C) CIDQ Annual Meeting, November 10-11, 2023, Louisville, KY – Request authorization for up to three Board members and the Executive Director to attend

MP: To approve the Executive Director, two Landscape Architects and one additional Board member to attend

MSP: To accept the ALACID Section Report

- 8) ENGINEER, LAND SURVEYOR AND GEOSCIENCE (ELSGEO) SECTION REPORT (D. Kazmierczak, Section Chair)
- A) Association of Minnesota Counties and Minnesota County Engineers Association letter in support for PLSS remonumentation bill – Discussed.
 - B) Rulemaking Notice 2023 National Electrical – Discussed.
 - C) Nevada Board of Professional Engineers and Land Surveyors (BPELS) proposal to eliminate their state-specific land surveyor exam – Discussed.
 - D) Request for Authorization to attend ASBOG Annual Meeting, October 24-28 in Spokane, WA
MP: To approve two Board members and the Executive Director to attend
 - E) American Nuclear Society (ANS) letter in support of a continued licensure path for professional engineering in nuclear discipline
MP: To send a letter of support to the National Council of Examiners for Engineering and Surveying (NCEES) to continue the PE exam nuclear discipline
 - F) Minnesota Association of County Surveyors, Governor’s Proclamation and Anniversary
MP: To send a letter of congratulations to the Minnesota Association of County Surveyors
 - G) Motions to be presented at the 2023 NCEES annual meeting – Comments are to be sent to Board members and Executive director who will be attending meeting.
MSP: To accept the ELSGEO Section Report
- 9) EXECUTIVE COMMITTEE REPORT (M. Rodriguez, Chair)
- A) Committee Appointments: Sally Grans Korsh was appointed as Rules Committee Chair. The work of the Legislative Action Team (LAT) will be transferred to the Rules Committee. Credentialing Chair is yet to be appointed.
 - B) Secretary Appointment: Erica Larson was appointed, under the ByLaws, to the Executive Committee as Secretary.
MSP: To accept the Executive Committee Report
- 10) TREASURER’S REPORT (J. Amberg, Treasurer)
- A) Budget and Revenue Reports, Fiscal Year 2023 – Discussed.
 - B) Budget and Revenue Reports, Fiscal Year 2024 – Discussed.
MSP: To accept the Treasurer’s Report

- 11) EXECUTIVE DIRECTOR REPORT (D. Johnson, Executive Director)
 - A) Executive Director's report on NCARB Annual Meeting June 15-17, 2023 and CLARB/ASLA June 21, 2023, Summit virtual meeting – Discussed.
 - B) Staffing updates – Discussed vacancies.

MSP: To accept the Executive Director's Report

- 12) UNFINISHED BUSINESS
 - A) Rules Package: Resolution Adopting Rules – Discussed. Daniel McAninch, LS, abstained from voting.

MSP: To approve the Resolution Adopting Rules

- 13) NEW BUSINESS
 - A) Licensee Report

MSP: To accept the Licensee Report

 - B) Alliance for Responsible Professional Licensing (ARPL) Flyer – Discussed.

- 14) PUBLIC COMMENT – None.

- 15) ADJOURN
MP: To adjourn at 12:35 pm

Next Meeting: September 13, 2023

See the Board's website for the times and locations of all meetings.



MINNESOTA BOARD OF
ARCHITECTURE ■ ENGINEERING ■ LAND SURVEYING
LANDSCAPE ARCHITECTURE ■ GEOSCIENCE ■ INTERIOR DESIGN

BOARD MEMORANDUM

JULY 20, 2023

TO: EXECUTIVE COMMITTEE
Melisa Rodriguez, PE, Chair
Dan Kelsey, PE, Vice Chair
Vacant, Secretary
Jason Amberg, LA, Treasurer

FROM: Melisa Rodriguez, PE, Chair

SUBJECT: JULY 20, 2023 EXECUTIVE COMMITTEE MEETING MINUTES
Golden Rule Building, Suite 295
8:30 AM

- 1) CALL TO ORDER – ROLL CALL
Melisa Rodriguez, PE, Chair
Dan Kelsey, PE, Vice Chair
Jason Amberg, LA, Treasurer

OTHERS:
Doreen Johnson, Executive Director

GUESTS: None

- 2) APPROVAL of the FEBRUARY 9, 2023 EXECUTIVE COMMITTEE MEETING MINUTES
MSP: To approve the February 9, 2023 Executive Committee Meeting Minutes
- 3) UNFINISHED BUSINESS
- 4) NEW BUSINESS
 - A) Secretary Vacancy: Bylaws – Discussed.
MSP: To appoint Erica Larson as Secretary.
 - B) MNLS Request for Proposals for Psychometric Services – Discussed.
 - C) Committee Assignments – Discussed. Members assigned to Committees.
 - D) MN Statute 326.02 to 326.15 Subd. 5 Exceptions – Discussed.

- E) Staffing Update – Discussed.
- F) Budget cycle ending June 30, 2023 – Discussed.
- G) Statute Changes: LAT – Discussed. The work of the Legislative Action Team (LAT) will be transferred to the Rules Committee.

5) ADJOURN

MSP to adjourn at 9:00 AM

Next meeting: September 13, 2023



MINNESOTA BOARD OF
ARCHITECTURE ■ ENGINEERING ■ LAND SURVEYING
LANDSCAPE ARCHITECTURE ■ GEOSCIENCE ■ INTERIOR DESIGN

BOARD MEMORANDUM

JULY 20, 2023

TO: ARCHITECT/LANDSCAPE ARCHITECT/CERTIFIED INTERIOR DESIGNER SECTION

Claudia Reichert, CID, Chair
Jason Amberg, LA
Daniel Cermak, PM
Eric Friske, JD, PM
Sally Grans Korsh, FAIA

Erica Larson, CID
Timothy Meyer, Architect, CID
Meg Parsons, FAIA
Graham Sones, LA
David Stenseth, CPA, PM

FROM: Claudia Reichert, CID, Chair

SUBJECT: JULY 20, 2023 ALACID SECTION MEETING Minutes
Golden Rule Building, STE 120
9:15 AM

1) **ROLL CALL/CALL TO ORDER**

Claudia Reichert, CID, Chair
Jason Amberg, LA
Daniel Cermak, PM
Eric Friske, JD, PM
Sally Grans Korsh, FAIA

Erica Larson, CID
Timothy Meyer, Architect, CID
Meg Parsons, FAIA
Graham Sones, LA
David Stenseth, CPA, PM

OTHERS:

Kay Weiss, Assistant Executive Director
Christie Vereide, OAS-I

2) **APPROVAL OF THE MAY 10, 2023 SECTION MEETING MINUTES**
MSP: To approve the May 10, 2023 ALACID Section meeting minutes

3) **UNFINISHED BUSINESS**

A) Trends in the professions represented by this Section that may affect the Board's mission – Discussed.

4) NEW BUSINESS

****Graham Sones and Erica Larson joined the meeting.***

- A) NCARB Annual Meeting June 15-17 (M. Parsons, S. Grans Korsh) – Discussed.
- B) CLARB/ASLA June Summit Resources (FYI only) – Discussed.
- C) CIDQ Annual Meeting, November 10-11, 2023, Louisville, KY
Request authorization for up to three Board members and the Executive Director to attend.
MSP: To approve up to three Board Members and Executive Director to attend, pending funding.

5) ADJOURN

MSP: To adjourn at 10:15

Next meeting: September 13, 2023



MINNESOTA BOARD OF
ARCHITECTURE ■ ENGINEERING ■ LAND SURVEYING
LANDSCAPE ARCHITECTURE ■ GEOSCIENCE ■ INTERIOR DESIGN

BOARD MEMORANDUM

JULY 20, 2023

TO: ENGINEER/LAND SURVEYOR/GEOSCIENCE SECTION

Denise Kazmierczak, PE, Chair	Daniel Kelsey, PE
Paul Brandt, PSS	Daniel McAninch, LS
Rachel Dwyer, PM	Melisa Rodriguez, PE
Christian Faste, PM	Travis Thul, PE
Daniel Hunter, PG	Paul Vogel, LS
Alan Johnson, PE	

FROM: Denise Kazmierczak, PE, Chair

SUBJECT: JULY 20, 2023 ELSGEO SECTION MEETING Minutes
Golden Rule Building, STE 295
9:15 AM

1) ROLL CALL/CALL TO ORDER

Denise Kazmierczak, PE, Chair	Daniel Kelsey, PE
Paul Brandt, PSS	Keith Rapp, PG
Rachel Dwyer, PM	Melisa Rodriguez, PE
Christian Faste, PM	Travis Thul, PE
Daniel Hunter, PG	Paul Vogel, LS
Alan Johnson, PE - Absent	

OTHERS:

Doreen Johnson, Executive Director
Allison Desmond, OAS-I
April Jones, Investigator

GUESTS:

Phil Raines, Minnesota Society of Professional Surveyors (MSPS)

2) APPROVAL OF THE MAY 10, 2023 ELSGEO SECTION MEETING MINUTES
A) **MSP: To approve the May 10, 2023 ELSGEO Section meeting minutes**

- 3) UNFINISHED BUSINESS
- A) Association of Minnesota Counties and Minnesota County Engineers
Association letter in support for PLSS remonumentation bill – Discussed.
 - B) Rulemaking Notice 2023 National Electrical – Discussed.
 - C) Nevada Board of Professional Engineers and Land Surveyors (BPELS)
proposal to eliminate their state-specific land surveyor exam – Discussed.
- 4) NEW BUSINESS
- A) Request for Authorization to attend ASBOG Annual Meeting,
October 24-28 in Spokane, WA
MSP: To approve up to two Board members and Executive Director to attend, pending funding
 - B) American Nuclear Society (ANS) letter in support of a continued licensure
path for professional engineering in nuclear discipline
MSP: To send a letter of support for continuing the PE exam nuclear discipline
 - C) Motions to be presented at the 2023 NCEES annual meeting – Discussed.
 - D) Minnesota Association of County Surveyors, Governor’s Proclamation and
Anniversary
MSP: To write a congratulatory letter to Minnesota Association of County Surveyors for 40 years (Paul Vogel to draft)
- 5) ADJOURN
MSP: To adjourn at 10:20

Next meeting: September 13, 2023