



MINNESOTA BOARD OF
ARCHITECTURE ■ ENGINEERING ■ LAND SURVEYING
LANDSCAPE ARCHITECTURE ■ GEOSCIENCE ■ INTERIOR DESIGN

BOARD MEMORANDUM

NOVEMBER 18, 2021

TO: All Board Members
Stephen Melchionne, Assistant Attorney General

FROM: Paul Vogel, LS, Board Chair

SUBJECT: **NOVEMBER 18, 2021 BOARD MEETING MINUTES**
WebEx
11:05 AM

The Board held its regularly scheduled meeting on the above-mentioned date, time, and location.

- 1) **QUORUM CALL**
- | | |
|-----------------------------------|--------------------------|
| Paul Vogel, LS, Chair | Daniel Kelsey, PE |
| Keith Rapp, PG, Vice Chair | Erica Larson, CID |
| Denise Kazmierczak, PE, Secretary | Jami Neiber, PM |
| Melisa Rodriguez, PE, Treasurer | Meg Parsons, FAIA |
| Dan Baar, LS | Tari Rayala, Architect |
| Paul Brandt, PSS | Claudia Reichert, CID |
| Rachel Dwyer, PM | Scott Robinson, LA |
| Eric Friske, JD, PM | Graham Sones, LA |
| Sally Grans Korsh, FAIA | David Stenseth, CPA, PM |
| Scott Holm, M. Ed, CBO, PM | Travis Thul, D. Eng., PE |
| Nirmal Jain, PE | |

OTHERS:

Doreen Johnson, Executive Director
Kay Weis, Assistant Executive Director
Stephen Melchionne, Assistant Attorney General
Christie Vereide, OAS-1

Guests:

Beth Scheffer, MNDOT

Chris Roy, MNDOT

Michael Beer, MNDOT

Todd Bergland, MNDOT

Courtney Jasper, Messerli and Cramer, MN Society of Professional Engineers

Greg Hruby, MNDOT

Amy Sullivan, MNDOT

- 2) The Board met under Open Meeting Law 13D.015. A Board member was present at 85 East 7th Place, St. Paul, MN for the duration of the meeting. The public was able to participate.

- 3) INTRODUCTIONS

- 4) READING AND APPROVAL OF SEPTEMBER 2, 2021 BOARD MEETING MINUTES

MSP: To approve the September 2, 2021 Board Meeting Minutes

Roll call vote:

Paul Vogel: Yes

Keith Rapp: Yes

Denise Kazmierczak: Yes

Melisa Rodriguez: Yes

Daniel Barr: Yes

Paul Brandt: Yes

Rachel Dwyer: Yes

Eric Friske: Yes

Sally Grans Korsh: Abstain

Scott Holm: Yes

Nirmal Jain: Yes

Daniel Kelsey: Yes

Erica Larson: Yes

Jami Neiber: Yes

Meg Parsons: Yes

Tari Rayala: Yes

Claudia Reichert: Yes

Scott Robinson: Yes

Graham Sones: Yes

David Stenseth: Yes

Travis Thul: Yes

- 5) COMPLAINT COMMITTEE REPORT (M. Rodriguez) – The Complaint Committee requests a closed session to deal with enforcement matters.

MSP: To close the meeting to review disciplinary matters

Roll call vote:

Paul Vogel: Yes	Eric Friske: Yes	Meg Parsons: Yes
Keith Rapp: Yes	Sally Grans Korsh: Yes	Tari Rayala: Yes
Denise Kazmierczak: Yes	Scott Holm: Yes	Claudia Reichert: No response
Melisa Rodriguez: Yes	Nirmal Jain: No response	Scott Robinson: Yes
Daniel Barr: Yes	Daniel Kelsey: Yes	Graham Sones: Yes
Paul Brandt: Yes	Erica Larson: Yes	David Stenseth: Yes
Rachel Dwyer: Yes	Jami Neiber: Yes	Travis Thul: Yes

The Board issued stipulation and consent orders in the following five cases:

- A) Kevin Timmerman
 - B) Daniel Goemann
 - C) Sven Borgerson
 - D) Scott Nickels
 - E) Raymond Greco
- 6) RULES COMMITTEE REPORT (C. Reichert, Committee Chair)
- A) No meeting held.
- 7) CREDENTIALING COMMITTEE REPORT (R. Dwyer, Committee Chair)
- A) No meeting held.
- 8) ARCHITECT, LANDSCAPE ARCHITECT AND CERTIFIED INTERIOR DESIGNER (ALACID) SECTION REPORT (S. Robinson, Section Chair)
- A) No meeting held.
- 9) ENGINEER, LAND SURVEYOR AND GEOSCIENCE (ELSGEO) SECTION REPORT (M. Rodriguez, Section Chair)
- A) No meeting held.
- 10) EXECUTIVE COMMITTEE REPORT (P. Vogel, Chair)
- A) Staffing updates – New staff member Mary Roguski will be processing Architecture, Landscape Architecture and Certified Interior Design files.
 - B) COVID update – Email was sent requesting Board members to provide COVID vaccination confirmation or to submit to COVID testing prior to in-person meetings. If there is no response to the email, members are presumed not to be vaccinated.

- C) Open Board member appointments – Two PE and one LA appointments end in January. Board members are encouraged to circulate the information to anyone who may be interested in applying.
- D) General outreach – MSPE (Minnesota Society of Professional Engineers) contacted the Board about enhancing communications/having Board members present at a society meeting.
- E) Dennis Martenson NCEES Emeritus Status Request

MP: Committee put forward a motion to the Board. To approve Dennis Martenson NCEES Emeritus Status Request

Roll call vote:

Paul Vogel: Yes		
Keith Rapp: Yes	Sally Grans Korsh: Yes	Tari Rayala: Yes
Denise Kazmierczak: Yes	Scott Holm: Yes	Claudia Reichert: Yes
Melisa Rodriguez: Yes	Nirmal Jain: Yes	Scott Robinson: Yes
Daniel Barr: Yes	Daniel Kelsey: Yes	Graham Sones: Yes
Paul Brandt: Yes	Erica Larson: No response	David Stenseth: No response
Rachel Dwyer: Yes	Jami Neiber: Yes	Travis Thul: Yes

****Erica Larson left the meeting.***

****Eric Friske left the meeting.***

****Meg Parsons left the meeting.***

MP: To accept Executive Committee Report

Roll call vote:

Paul Vogel: Yes	Sally Grans Korsh: Yes	Tari Rayala: Yes
Keith Rapp: Yes	Scott Holm: Yes	Claudia Reichert: Yes
Denise Kazmierczak: Yes	Nirmal Jain: Yes	Scott Robinson: Yes
Melisa Rodriguez: Yes	Daniel Kelsey: Yes	Graham Sones: Yes
Daniel Barr: Yes	Jami Neiber: Yes	David Stenseth: Yes
Paul Brandt: Yes		Travis Thul: Yes
Rachel Dwyer: Yes		

11) TREASURER’S REPORT (M. Rodriguez, Treasurer)

- A) Budget and Revenue Reports – Operating under budget currently. Nothing of note to report.

MSP: To accept Treasurer’s report

Roll call vote:

Paul Vogel: Yes	Sally Grans Korsh: Yes	Tari Rayala: Yes
Keith Rapp: Yes	Scott Holm: Yes	Claudia Reichert: Yes
Denise Kazmierczak: Yes	Nirmal Jain: Yes	Scott Robinson: Yes
Melisa Rodriguez: Yes	Daniel Kelsey: Yes	Graham Sones: Yes
Daniel Barr: Yes	Jami Neiber: Yes	David Stenseth: Yes
Paul Brandt: Yes		Travis Thul: No response
Rachel Dwyer: Yes		

- 12) EXECUTIVE DIRECTOR REPORT (D. Johnson, Executive Director)
- A) Staffing Update – FYI only: A new investigator was hired for the Board of Accountancy
- B) Dennis Martenson NCEES Emeritus Status Request (**ATTACH 12B**) – Discussed under Executive Committee report.

MSP: To accept Executive Director’s report

Roll call vote:

Paul Vogel: Yes	Sally Grans Korsh: Yes	Tari Rayala: Yes
Keith Rapp: Yes	Scott Holm: Yes	Claudia Reichert: Yes
Denise Kazmierczak: Yes	Nirmal Jain: Yes	Scott Robinson: Yes
Melisa Rodriguez: Yes	Daniel Kelsey: Yes	Graham Sones: Yes
Daniel Barr: Yes	Jami Neiber: Yes	David Stenseth: Yes
Paul Brandt: Yes		Travis Thul: No response
Rachel Dwyer: Yes		

- 13) UNFINISHED BUSINESS
- None.

14) NEW BUSINESS

- A) MNDOT potential legislation on engineering certifications – Representative from MNDOT presented proposed legislative language MNDOT is considering for the 2022 Legislative Session that would provide a temporary exception to the Board’s engineering certification requirements for certain projects, including 3D modeling.

- B) 2022 Board Meeting Calendar

MSP: To accept proposed 2022 Board meeting dates.

Roll call vote:

Paul Vogel: Yes	Sally Grans Korsh: Yes	Tari Rayala: Yes
Keith Rapp: Yes	Scott Holm: Yes	Scott Robinson: Yes
Denise Kazmierczak: Yes	Nirmal Jain: Yes	Graham Sones: Yes
Melisa Rodriguez: Yes	Daniel Kelsey: Yes	David Stenseth: Yes
Daniel Barr: Yes	Jami Neiber: Yes	Travis Thul: No response
Paul Brandt: Yes		
Rachel Dwyer: Yes		

- C) NCEES Central/Southern Zone Interim Meeting, April 21-23, 2022
Oklahoma City – The Board authorized the attendance of funded delegates to the NCEES Central and Southern Zone Interim meeting in April of 2022.
 - i) Meeting Summary
 - ii) Funded Delegate Notification Memo

MSP: To send the assistant executive director and three Board members to the NCEES Central/Southern Zone Interim Meeting, April 21-23, 2022 in Oklahoma City.

Roll call vote:

Paul Vogel: Yes	Sally Grans Korsh: Yes	Tari Rayala: Yes
Keith Rapp: Yes	Scott Holm: Yes	Scott Robinson: Yes
Denise Kazmierczak: Yes	Nirmal Jain: Yes	Graham Sones: Yes
Melisa Rodriguez: Yes	Daniel Kelsey: Yes	David Stenseth: Yes
Daniel Barr: Yes	Jami Neiber: Yes	Travis Thul: Yes
Paul Brandt: Yes		
Rachel Dwyer: Yes		

- D) NCARB Current Integrated Path to Architectural Licensure (IPAL) statistics – Discussed
- E) CIDQ Annual Meeting Report (D. Johnson) – The annual CIDQ meeting provided important updates on the work of the profession and included presentations done by MN CIDs. A recap of the meeting is on the CIDQ website.
- F) *Order Opinion – Carlson v. Board of Architecture* - Discussed

****Claudia Reichert left the meeting.***

- G) Licensee Report

MSP: To accept the New Licensee Report

Roll call vote:

Paul Vogel: Yes	Sally Grans Korsh: Yes	Tari Rayala: Yes
Keith Rapp: Yes	Scott Holm: Yes	Scott Robinson: Yes
Denise Kazmierczak: Yes	Nirmal Jain: Yes	Graham Sones: Yes
Melisa Rodriguez: Yes	Daniel Kelsey: Yes	David Stenseth: Yes
Daniel Barr: Yes	Jami Neiber: Yes	Travis Thul: Yes
Paul Brandt: Yes		
Rachel Dwyer: Yes		

- H) Proposed Amendments to the Minnesota Plumbing Code (FYI only)

- I) CLARB Annual Meeting Report (G. Sones) **(ATTACH 14I)** – Discussed
- J) Land Surveying Exam Writing (P. Vogel) – Discussed
- K) ASBOG Annual Meeting Report (K. Rapp) **(ATTACH 14K)** – Discussed
- L) Council of Soil Science Examiners (P. Brandt) – Discussed

15) PUBLIC COMMENT - **None**

16) ADJOURN

MSP: To adjourn at 2:05 pm

Next Meeting: January 26, 2022



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BOARD MEMORANDUM

NOVEMBER 18, 2021

TO: EXECUTIVE COMMITTEE
Paul Vogel, LS, Chair
Keith Rapp, PG, Vice Chair
Denise Kazmierczak, PE, Secretary
Melisa Rodriquez, PE, Treasurer

FROM: Paul Vogel, LS, Board Chair

SUBJECT: NOVEMBER 18, 2021 EXECUTIVE COMMITTEE MEETING MINUTES
Webex
10:15 AM

- 1) CALL TO ORDER – ROLL CALL
Paul Vogel, LS, Chair
Keith Rapp, PG, Vice Chair
Denise Kazmierczak, PE, Secretary
Melisa Rodriquez, PE, Treasurer
- 2) The Board met under Open Meeting Law 13D.015. A Board member was present at 85 East 7th Place, St. Paul, MN for the duration of the meeting. The public was able to participate.
- 3) APPROVAL of the SEPTEMBER 2, 2021 EXECUTIVE COMMITTEE MEETING MINUTES
MSP: Approved the SEPTEMBER 2, 2021 Executive Committee Meeting Minutes
Roll call vote:
Paul Vogel: Yes Keith Rapp: Yes Denise Kazmierczak: Yes Melisa Rodriguez: Yes

- 4) UNFINISHED BUSINESS
A) Internal Controls – Discussed

- 5) NEW BUSINESS
A) Staffing Update - Discussed
B) COVID Testing: Vault - Discussed
C) Open Appointments - Discussed
D) Outreach – Discussed
E) NCEES Emeritus status D. Martinson

MSP: To approve Emeritus status for Dennis Martinson

Roll call vote:

Paul Vogel: Yes Keith Rapp: Yes Denise Kazmierczak: Yes Melisa Rodriguez: Yes

- 6) ADJOURN

MSP: to adjourn at 10:45 am

Next meeting: January 26, 2022