



MINNESOTA BOARD OF
ARCHITECTURE ■ ENGINEERING ■ LAND SURVEYING
LANDSCAPE ARCHITECTURE ■ GEOSCIENCE ■ INTERIOR DESIGN

BOARD MEMORANDUM

SEPTEMBER 2, 2021

TO: All Board Members
Stephen Melchionne, Assistant Attorney General

FROM: Paul Vogel, LS, Board Chair

SUBJECT: **SEPTEMBER 2, 2021 BOARD MEETING MINUTES**
81 7th St, Suite 100, St. Paul
11:06 AM

The Board will hold its regularly scheduled meeting on the above-mentioned date, time, and location.

1) **QUORUM CALL**

Paul Vogel, LS, Chair	Daniel Kelsey, PE - Absent
Keith Rapp, PG, Vice Chair	Erica Larson, CID
Denise Kazmierczak, PE, Secretary	Jami Neiber, PM
Melisa Rodriguez, PE, Treasurer	Meg Parsons, FAIA
Dan Baar, LS	Tari Rayala, Architect
Paul Brandt, PSS - Absent	Claudia Reichert, CID
Rachel Dwyer, PM	Scott Robinson, LA
Eric Friske, JD, PM	Graham Sones, LA
Sally Grans Korsh, FAIA - Absent	David Stenseth, CPA, PM
Scott Holm, M. Ed, CBO, PM - Absent	Travis Thul, PhD, PE - Absent
Nirmal Jain, PE - Absent	

OTHERS:

Doreen Johnson, Executive Director
Kay Weiss, Assistant Executive Director
Dillon Lang, Investigator
Christie Vereide, OAS-1
Stephen Melchionne (by phone)

GUESTS: Philip Johnson

- 2) INTRODUCTIONS
- 3) READING AND APPROVAL OF JULY 20, 2021 BOARD MEETING MINUTES
MSP: To approve the July 20, 2021 Board Meeting minutes
- 4) COMPLAINT COMMITTEE REPORT (E. Friske, Committee Chair)
 - A) The committee had no agenda for the Board at this time
- 5) RULES COMMITTEE REPORT (C. Reichert, Committee Chair)
 - A) The committee made motions regarding proposed Statute changes.
MSP: To approve language changes to 326.10, Subdivision 1. (1) and (2)
MSP: To approve language changes to 326.10, Subd. 2
MSP: No changes to 326.105
MSP: To approve language changes to 326.10, Subd. 10
MSP: To approve language changes to 326.111 Subd. 3 (b), Subd. 4 (c), Subd. 5 (b), Subd. 8
MP: To accept Rules Committee Report
MP: Send back to committee for further review - 326.111 Subd. 3 through Subd. 8
- 6) CREDENTIALING COMMITTEE REPORT (R. Dwyer, Committee Chair)
 - A) The committee lacked a quorum; however, they discussed the continuing education audit.
MP: To accept the Credentialing Committee Report
- 7) ARCHITECT, LANDSCAPE ARCHITECT AND CERTIFIED INTERIOR DESIGNER (ALACID) SECTION REPORT (S. Robinson, Section Chair)
 - A) The number of Board members attending CIDQ Annual Meeting will be affected by COVID-19 rules in affect at the time of the national meeting.
 - B) Unfinished business discussed
MSP: Authorized attendance to 2021 CIDQ Annual Meeting in Minneapolis November 12th and 13th
MP: To accept the ALACID Section report
- 8) ENGINEER, LAND SURVEYOR AND GEOSCIENCE (ELSGEO) SECTION REPORT (M. Rodriguez, Section Chair)
 - A) Commercial satellite network companies' use/sale of various frequencies may be creating interference with GPS systems used for survey work.

- B) New business – NCEES Annual Meeting, MN Land Surveying Exam Workshop on November 12, 2021 and Washington Accord Guidance Memo.

MSP: To recommend that the Rule Committee edit MN Rule to remove references to the Washington Accord

MP: To accept ELSGEO Section report

MP: Rule Committee to strike references to Washington Accord from MN Rule

- 9) EXECUTIVE COMMITTEE REPORT (P. Vogel, Chair)
 - A) Approved minutes of July 20, 2021 meeting
 - B) Unfinished business – reviewed internal controls, approved signing of internal controls document
 - C) New business – staffing, COVID-19 changes

MP: To accept Executive Committee report
- 10) TREASURER’S REPORT (M. Rodriguez, Treasurer)
 - A) Budget and Revenue Reports

MSP: To accept Treasurer’s report
- 11) EXECUTIVE DIRECTOR REPORT (D. Johnson, Executive Director)
 - A) LAC Information and Telecommunications Account Project (Odyssey) Fund Approval – Discussion: Odyssey Fund approval is through the MN legislature
 - B) Staffing Update – Discussed

MSP: To accept Executive Director’s report
- 12) UNFINISHED BUSINESS
 - A) *In the Matter of Virginia M. Carlson vs. AELSLAGID* Legal Update – Discussed
- 13) NEW BUSINESS
 - A) Licensee Report

MSP: To accept the New Licensee Report

 - B) Request for Variance – Mr. Phillip Johnson addressed the Board relative to his request for Variance of Board Rule 1800.1500.

MSP: To deny Variance
- 14) PUBLIC COMMENT - **None**
- 15) ADJOURN

MP: To adjourn at 1:09 pm

Next Meeting: November 18, 2021



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BOARD MEMORANDUM

SEPTEMBER 2, 2021

TO: EXECUTIVE COMMITTEE
Paul Vogel, LS, Chair
Keith Rapp, PG, Vice Chair
Denise Kazmierczak, PE, Secretary
Melisa Rodriquez, PE, Treasurer

FROM: Paul Vogel, LS, Board Chair

SUBJECT: SEPTEMBER 2, 2021 EXECUTIVE COMMITTEE MEETING MINUTES
Golden Rule Building, Suite 295
8:15 AM

- 1) CALL TO ORDER
- 2) APPROVAL of July 20, 2021, 2021 EXECUTIVE COMMITTEE MEETING MINUTES
MSP: Approved the July 20, 2021 Executive Committee Meeting Minutes
- 3) UNFINISHED BUSINESS
 - A) Internal Controls – Discussed
- 4) NEW BUSINESS
 - A) LAC Information and Telecommunications Account Project (Odyssey) Fund Approval – Discussed
 - B) Staffing Update - Discussed
- 5) ADJOURN
MSP: to adjourn at 8:45 am

Next meeting: November 18, 2021



MINNESOTA BOARD OF
ARCHITECTURE ■ ENGINEERING ■ LAND SURVEYING
LANDSCAPE ARCHITECTURE ■ GEOSCIENCE ■ INTERIOR DESIGN

BOARD MEMORANDUM

September 2, 2021

TO: ARCHITECT/LANDSCAPE ARCHITECT/CERTIFIED INTERIOR DESIGNER SECTION

Scott Robinson, LA, Chair	Meg Parsons, FAIA
Eric Friske, JD, PM	Tari Rayala, Architect
Scott Holm, M.Ed., CBO, PM	Graham Sones, LA
Erica Larson, CID	David Stenseth, CPA, PM
Sally Grans Korsh, FAIA	Claudia Reichert, CID

FROM: Scott Robinson, LA, Chair

SUBJECT: SEPTEMBER 2, 2021 ALACID SECTION MEETING MINUTES
Golden Rule Building, Suite 295
9:00 AM

1) CALL TO ORDER

Scott Robinson, LA, Chair
Eric Friske, JD, PM
Scott Holm, M.Ed., CBO, PM – **Absent**
Erica Larson, CID
Tari Rayala, Architect
Claudia Reichert, CID
Graham Sones, LA
David Stenseth, CPA, PM
Sally Grans Korsh, FAIA – **Absent**

OTHERS:

Doreen Johnson, Executive Director
Dillon Lang, Investigator

GUESTS:

None

- 2) APPROVAL OF THE MAY 13, 2021, SECTION MEETING MINUTES – Deferred.
- 3) UNFINISHED BUSINESS
 - A) Trends in the professions represented by this Section that may affect the Board’s mission. – Discussed. Architect members will be presenting trends in Architecture at November Section meeting.
- 4) NEW BUSINESS
 - A) CLARB Regional Meeting Recap – Discussed.
 - B) NCARB Education Alternative for NCARB Certification Architect Rules and Comity – Discussed.
 - C) CIDQ Annual Meeting in Minneapolis
**MSP: To authorize attendance for November 11-12, 2021,
Annual Meeting for Board members**
- 5) ADJOURN
MSP: To adjourn at 9:45 am

Next meeting: November 18, 2021



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BOARD MEMORANDUM

SEPTEMBER 2, 2021

TO: ENGINEER/LAND SURVEYOR/GEOSCIENCE SECTION

Melisa Rodriguez, PE, Chair	Daniel Kelsey, PE
Daniel Baar, LS	Jami Neiber, PM
Paul Brandt, PSS	Keith Rapp, PG
Rachel Dwyer, PM	Travis Thul, PE
Nirmal Jain, PE	Paul Vogel, LS
Denise Kazmierczak, PE	

FROM: Melisa Rodriguez, PE, Chair

SUBJECT: September 2, 2021 ELSGEO SECTION MEETING MINUTES
81 7th St, Suite 100, St. Paul
9:05 am

1) CALL TO ORDER

Melisa Rodriguez, PE, Chair	Daniel Kelsey, PE - Absent
Daniel Baar, LS	Jami Neiber, PM
Paul Brandt, PSS - Absent	Keith Rapp, PG
Rachel Dwyer, PM	Travis Thul, PE - Absent
Nirmal Jain, PE - Absent	Paul Vogel, LS
Denise Kazmierczak, PE	

OTHERS:

Doreen Johnson, Executive Director
Kay Weiss, Assistant Executive Director
Christie Vereide, OAS-I

GUESTS:

None

2) APPROVAL OF THE MAY 13, 2021, SECTION MEETING MINUTES
MSP: To approve May 13, 2021 ELSGEO Section minutes

3) UNFINISHED BUSINESS

- A) Trends in the professions represented by this Section that may affect the Board's mission. – Discussed the issue that commercial satellite network companies' use/sale of various frequencies may be creating interference with the GPS system used by government entities and others for survey work.

4) NEW BUSINESS

- A) Update on NCEES Annual Meeting – Discussed. Meeting will be held remotely.
- B) MN Land Surveying Exam Writing Workshop, November 12, 2021 – Discussed. Land Surveying Board members have encouraged the societies to promote the workshop.
- C) Washington Accord Guidance Memo – Discussed NCEES recommendation to Boards.

MSP: Request Rules Committee strike Washington Accord from MN Rules, draft proposed language

5) ADJOURN

MSP to adjourn at 9:55 am