



**MINNESOTA BOARD OF**  
 ARCHITECTURE ■ ENGINEERING ■ LAND SURVEYING  
 LANDSCAPE ARCHITECTURE ■ GEOSCIENCE ■ INTERIOR DESIGN

**BOARD MEMORANDUM**

**JULY 20, 2021**

**TO:** All Board Members  
 Stephen Melchionne, Assistant Attorney General

**FROM:** Paul Vogel, LS, Board Chair

**SUBJECT:** **JULY 20, 2021 BOARD MEETING MINUTES**  
 81 7TH ST, SUITE 100, ST. PAUL  
**10:13 AM**

The Board held its regularly scheduled meeting on the above-mentioned date, time, and location.

1) QUORUM CALL

Paul Vogel, LS, Chair	Daniel Kelsey, PE
Keith Rapp, PG, Vice Chair	Erica Larson, CID
Denise Kazmierczak, PE, Secretary	Jami Neiber, PM – <b>Absent</b>
Melisa Rodriguez, PE, Treasurer - <b>Absent</b>	Meg Parsons, FAIA
Dan Baar, LS	Tari Rayala, Architect
Paul Brandt, PSS	Claudia Reichert, CID
Rachel Dwyer, PM	Scott Robinson, LA
Eric Friske, JD, PM	Graham Sones, LA
Sally Grans Korsh, FAIA	David Stenseth, CPA, PM
Scott Holm, M. Ed, CBO, PM- <b>Absent</b>	Travis Thul, PhD, PE - <b>Absent</b>
Nirmal Jain, PE	

**OTHERS:**

Doreen Johnson, Executive Director	Dillon Lang, Investigator
Kay Weiss, Assistant Executive Director	Megan Berg, OAS-I
Christopher Kaiershot, Assistant Attorney General	Christie Vereide, OAS-I

GUESTS: None

- 2) INTRODUCTIONS AND WELCOME NEW BOARD MEMBERS
  - 3) READING AND APPROVAL OF MAY 13, 2021 BOARD MEETING MINUTES  
**MSP: To approve the May 13, 2021 Board Meeting minutes**
  - 4) COMPLAINT COMMITTEE REPORT (E. Friske, Committee Chair)
  - 5) RULES COMMITTEE REPORT (C. Reichert, Committee Chair)
    - A) The committee lacked a quorum
  - 6) CREDENTIALING COMMITTEE REPORT (R. Dwyer, Committee Chair)
    - A) The Credentialing Committee reviewed CPE audits  
**MP: To accept the Credentialing Committee Report**
  - 7) ARCHITECT, LANDSCAPE ARCHITECT AND CERTIFIED INTERIOR DESIGNER (ALACID) SECTION REPORT (Scott Robinson, Section Chair)
    - A) No meeting held
  - 8) ENGINEER, LAND SURVEYOR AND GEOSCIENCE (ELSGEO) SECTION REPORT (M. Rodriguez, Section Chair)
    - A) No meeting held
  - 9) EXECUTIVE COMMITTEE REPORT (P. Vogel, Chair)
    - A) Vacancy of Vice Chair of the Board
      - i) Written notice was given to fill the vacancy of Vice Chair
      - ii) Written notice was given to fill the vacancy of Secretary
      - iii) Written notice was given to fill the vacancy of Treasurer
        - (a) Executive Committee Members:
          - (i) Paul Vogel, LS, Chair
          - (ii) Keith Rapp, PG, Vice Chair
          - (iii) Denise Kazmierczak, PE, Secretary
          - (iv) Melisa Rodriguez, PE, Treasurer
- 10) TREASURER'S REPORT (D. Kazmierczak, reporting)
  - A) Budget and Revenue Reports – Discussed.  
**MSP: To accept the Treasurer's Report**

11) EXECUTIVE DIRECTOR REPORT (D. Johnson, Executive Director)

- A) Legislature Session - The Board's budget was approved.
- B) Staffing

**MSP: To accept the Executive Director's Report**

12) NEW BUSINESS

- A) Marohn vs. Minn. Bd. of Architecture, Engineering, Land Surveying, Landscape Architecture, Geoscience, and Interior Design, et al., D. Minn. No. 21-cv-1241.

**MSP: Request the Board go into a closed session under Minn. Stat. § 13D.05, subd. 3(b) for attorney-client privileged discussions on updates, questions, and litigation strategy on the pending lawsuit *Marohn vs. Minn. Bd. of Architecture, Engineering, Land Surveying, Landscape Architecture, Geoscience, and Interior Design, et al.*, U.S. District Court, District of Minnesota, Case No. 21-cv-1241.**

**MSP: To reopen the meeting**

The Board discussed the status of litigation while in closed session.

- B) NCARB Annual Meeting Report (M. Parsons and K. Weiss) – Recapped meeting agenda and the motions passed by the body.
- C) NCEES Annual Meeting Motions - Discussed. Board members should contact Paul Vogel, who will be the Board's voting delegate, if they have comments on the motions.
- D) CLARB Annual Business Meeting, September 21-25, 2021, Phoenix, AZ. Request for Authorization to attend for one Board member and the Executive Director.  
**MSP: To approve one Board member and the Executive Director to attend**
- E) ASBOG Administrator's Workshop, Annual Meeting and Fall COE Workshop; October 25-30, 2021, Little Rock, AR. Request for Authorization to attend for one Board member and the Executive Director.  
**MSP: To approve one Board member and the Executive Director to attend**
- F) Delegation of Authority Resolution.

i) Model Law Engineer

**MSP: To approve Executive Director for MLE Delegation of Authority**

i) Model Law Architect

**MSP: To approve Executive Director for MLA Delegation of Authority**

G) Licensee Report

**MSP: To accept the New Licensee Report**

13) PUBLIC COMMENT – None.

14) ADJOURN

**MPS: To adjourn the meeting at 12:01 p.m.**

**Next Meeting: September 2, 2021 at 11:00 a.m.**