



MINNESOTA BOARD OF
ARCHITECTURE ■ ENGINEERING ■ LAND SURVEYING
LANDSCAPE ARCHITECTURE ■ GEOSCIENCE ■ INTERIOR DESIGN

BOARD MEMORANDUM

JUNE 2, 2020

TO: EXECUTIVE COMMITTEE
Meg Parsons, FAIA, Chair
Paul Vogel, LS, Vice Chair
Dave Blume, PE, Secretary
Keith Rapp, PG, Treasurer

FROM: Meg Parsons, FAIA, Chair

SUBJECT: JUNE 2, 2020, EXECUTIVE COMMITTEE MEETING MINUTES
Via Webex @ 1:10 PM

- 1) Call to Order- Announcement made that it was neither practical nor prudent to meet in person based on the Peacetime Pandemic/COVID 19 timeframe and thus we are holding the meeting via WebEx. **Roll call- all four members present**
- 2) APPROVAL OF MARCH 12, 2020 EXECUTIVE COMMITTEE MEETING MINUTES
MSP: To approve the March 12, 2020 Committee minutes.
Roll call - all four members voted yes
- 3) UNFINISHED BUSINESS
 - A) Reduction of fees - Executive Committee will propose fee reduction to full Board for consideration changing license and certificate fee to \$110. This would require a statute change.
 - B) Legislative Audit- Discussed.
 - C) Internal Controls (D. Johnson)- New COVID Division of the Internal Controls office discussed.
- 4) NEW BUSINESS
 - A) Committee Assignments
 - i) Current Committee Assignments – **New assignments made.**
 - ii) Committee Interest Chart – Discussed.
 - iii) Open Appointments – Discussed.
 - iv) File Review & Approval – Discussed.
 - v) Lifting of Peace Time Pandemic – Discussed.
- 5) ADJOURN – **Roll call - all four members voted yes to adjourn @ 2:29 PM**