



MINNESOTA BOARD OF
ARCHITECTURE ■ ENGINEERING ■ LAND SURVEYING
LANDSCAPE ARCHITECTURE ■ GEOSCIENCE ■ INTERIOR DESIGN

BOARD MEMORANDUM

JANUARY 9, 2020

TO: All Board Members
Christopher Kaisershot, Assistant Attorney General

FROM: Margaret S. Parsons, Architect, Board Chair

SUBJECT: **JANUARY 9, 2020 BOARD MEETING MINUTES**
Golden Rule Building, Suite 295 (Second Floor)
9:15 AM

The Board held its regularly scheduled meeting on the above-mentioned date, time and location.

1) QUORUM CALL

Margaret Parsons, FAIA, Chair
Paul Vogel, LS, Vice Chair
Dave Blume, PE, Secretary
Keith Rapp, PG, Treasurer
Nirmal Jain, PE, Immediate Past Chair
Daniel Baar, LS
Rachel Dwyer, PM
Eric Friske, JD, PM (ABSENT)
Robert Gunderson, LA
Darcy Hield, CID (ABSENT)
Wayne Hilbert, Architect

Scott Holm, M.Ed., CBO, PM
Denise Kazmierczak, PE
Daniel Murphy, PE
Jami Neiber, PM
Tari Rayala, Architect
Claudia Reichert, CID Scott
Robinson, LA
Melisa Rodriguez, PE
David Stenseth, CPA, PM
Robert Whitmyer, PSS

OTHERS ATTENDING:

Doreen Johnson, Executive Director
Kay Weiss, Assistant Executive Director
Matt Kaehler, Investigator
Laurie Nistl, Board Staff

GUESTS:

2) INTRODUCTIONS

3) READING AND APPROVAL OF NOVEMBER 21, 2019 BOARD MEETING MINUTES

MSP: To approve the November 21, 2019 Board meeting minutes.

4) COMPLAINT COMMITTEE REPORT (W. Hilbert, Committee Chair)

A) The Complaint Committee requested a closed session.

MSP: To close the meeting to review disciplinary matters

5) CLOSED SESSION

A) Disciplinary Matters

MSP: To open the meeting.

- i) In the matter of Dale Ek-Pangerl, Professional Engineer license number 15399, the Board issued a Stipulation and Consent Order for failing to complete continuing education requirements. The Order included a censure and reprimand, a \$750 civil penalty, and the requirement to complete two ethics of professional development hours. **(ATTACH. 5Ai)**
- 6) RULES COMMITTEE REPORT (D. Blume, Committee Chair)
 - A) No meeting held.
- 7) CREDENTIALING COMMITTEE REPORT (C. Reichert, Committee Chair)
 - A) No meeting held.
- 8) ARCHITECT/LANDSCAPE ARCHITECT/CERTIFIED INTERIOR DESIGNER “ALACID” SECTION REPORT SECTION REPORT (C. Reichert, Acting Section Chair)
 - A) The NCARB Legislative Guidelines and Model Law and Model Law Regulations were discussed and will be voted on at the NCARB National meeting.
 - B) NCARB Annual Meeting, June 18-20, 2020. Authorization of Attendance. **MP: to authorize the attendance of four Board members and the Executive Director.**
 - C) Open appointments were discussed. **MSP: to adopt the ALACID Section Report.**
- 9) ENGINEER/LAND SURVEYOR/GEOSCIENCE “ELSGEO” SECTION REPORT (D. Baar, Section Chair)
 - A) Outreach by Board members to encourage and recruit people into the professions.
 - B) NCEES Zone Interim Meeting, April 23-25, 2020. Authorization of attendance. **MP: to authorize attendance of up to five Board members and the Executive Director.**

- C) Dennis Martenson Emeritus Status Request – Discussed.
MP: to recommend approval of NCEES Emeritus Status for Dennis Martenson, PE.
- D) NCEES Zone Awards Nominations - **MP: to nominate Dennis Martenson, P.E., for NCEES Zone Award.**

MSP: to adopt the ELSGEO Section Report.

- 10) EXECUTIVE COMMITTEE REPORT (M. Parsons, Chair)
 - A) The committee will meeting after the Board meeting.
- 11) TREASURER’S REPORT (K. Rapp, Treasurer)
 - A) Budget and Revenue Reports - reviewed and discussed.

MSP: to adopt the Treasurer’s Report.
- 12) EXECUTIVE DIRECTOR REPORT (D. Johnson, Executive Director)
 - A) Investigator Position – Discussed.
 - B) Revenue Reduction – The Minnesota Land Surveyor application fee, which is not listed in statute, has already been reduced from \$400 to \$250. Other application and licensure fee reductions, as approved at the November 21, 2019, Board meeting, may be included in the Governor’s Supplemental budget proposal this session.
 - C) Supplemental Budget Change Item – Discussed.
 - D) National Transportation Safety Board report previously sent – Discussed.

MSP: to adopt the Executive Director’s Report.

- 13) UNFINISHED BUSINESS
 - A) Rules Update: Rule Package R4579 and Docket Report – Status Updated and Discussed.
 - B) Strategic Planning Update - Discussed
 - C) Supreme Court Opinion, In the matter of Virginia Carlson, Unlicensed – The Supreme Court did not hear the appeal.

14) NEW BUSINESS

A) New Licensee Report

MSP: To approve the New Licensee Report.

B) Campaign Finance and Public Disclosure Board: Public Officials Statement of Economic Interest Update Required (FYI) – Board members were reminded to complete their forms.

C) OUTREACH (FYI Only)

- i) Keith Rapp, PG, gave a presentation on Careers in Geosciences and Geology Licensure, to the Woodbury High School Advancement via Individual Determination classes for 10th graders, on December 2, 2019.
- ii) Bob Whitmyer, PSS, presented at the Minnesota Association of Professional Soil Scientists (MAPSS) 2019 Winter Technical and Business Meeting, December 6, 2019.
- iii) Keith Rapp, PG, will be speaking to the Winona State University Geology Department, on “The Path to Geology Licensure” on February 17, 2020.
- iv) Keith Rapp, PG, will be conducting a short-course for the Geologic Society of America, North Central Conference, in Duluth on May 17, 2020.
- v) Bob Gunderson, LA, will be presenting to 18 students at the University of Minnesota, Twin Cities, Department of Landscape Architecture, on February 20, 2020, on licensure, the Board and the Council of Landscape Architectural Registration Boards (CLARB).

15) PUBLIC COMMENT

A) None

16) ADJOURN – MSP: to adjourn at 10:08 am

MSP: To adjourn.

Approval:



Dave Blume, PE, Board Secretary

cc: Professional Societies and Interested Parties



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JANUARY 9, 2020

TO: EXECUTIVE COMMITTEE
Margaret Parsons, FAIA, Chair
Paul Vogel, LS, Vice Chair
Dave Blume, PE, Secretary
Keith Rapp, PG, Treasurer
Nirmal Jain, PE, Immediate Past Chair

FROM: Margaret Parsons, FAIA, Chair

SUBJECT: JANUARY 9, 2020 EXECUTIVE COMMITTEE MEETING MINUTES
Golden Rule Building, Board Office, Suite 160
Immediately Following the Board Meeting

- 1) Call to Order
 - A) Others Present:
 - i) Doreen Johnson, Executive Director
- 2) APPROVAL OF NOVEMBER 21, 2019 EXECUTIVE COMMITTEE MEETING MINUTES
MSP: To approve the November 21, 2019 Committee minutes.
- 3) UNFINISHED BUSINESS
 - A) Strategic Planning – Will schedule in the fall of 2020.
- 4) NEW BUSINESS
 - A) Open Appointments – discussed the need for tracking communications.
 - B) Start time for March Board meeting – Discussed changing the schedule of the Rules and Credentialing committees.
 - C) Continuing Education (CE) – Discussion held on audit schedule for 2020.
- 5) ADJOURN



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BOARD MEMORANDUM

January 9, 2020

TO: ARCHITECT/LANDSCAPE ARCHITECT/CERTIFIED INTERIOR DESIGNER SECTION

Darcy Hield, CID, Chair (Absent)	Margaret Parsons, Architect
Eric Friske, JD, PM (Absent)	Tari Rayala, Architect
Robert Gunderson, LA	Claudia Reichert, CID
Wayne Hilbert, Architect	Scott Robinson, LA
Scott Holm, M.Ed., CBO, PM	David Stenseth, CPA, PM

FROM: Darcy Hield, CID, Chair

SUBJECT: JANUARY 9, 2020 ALACID SECTION MEETING MINUTES
Golden Rule Building, Board Office, Suite 160
8:00 AM

- 1) CALL TO ORDER
 - A) Others Present:
 - i) Doreen Johnson, Executive Director
- 2) APPROVAL OF NOVEMBER 21, 2019 SECTION MEETING MINUTES
MSP: To approve the November 21, 2019 Section meeting minutes.
- 3) UNFINISHED BUSINESS
 - A) NCARB Legislative Guidelines and Model Law/Model Regulations – Discussed, send in any comments to the Executive Director by February 28, 2020.
 - B) NCARB Preliminary Draft of Revised Model Regulations – Discussed, send in any comments to the Executive Director by February 28, 2020.
 - C) NCARB Updated Draft of the Revised Model Law - Discussed, send in any comments to the Executive Director by February 28, 2020.
- 4) NEW BUSINESS
 - A) NCARB Annual Meeting, June 18-20, 2020. Authorization of Attendance.

MSP: to authorize the attendance of four Board members and the Executive Director.

- B) Open Appointments - Discussed need to communicate the opportunity to serve.
- 5) Trends in the professions represented by this Section that may affect the Board's mission.
- 6) ADJOURN



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TO: ENGINEER/LAND SURVEYOR/GEOSCIENCE SECTION
Daniel Baar, LS, Chair Jami Neiber, PM
Dave Blume, PE Keith Rapp, PG
Rachel Dwyer, PM Melisa Rodriguez, PE
Nirmal Jain, PE Paul Vogel, LS
Denise Kazmierczak, PE Robert Whitmyer, PSS
Dan Murphy, PE

FROM: Daniel Baar, LS, Chair

SUBJECT: JANUARY 9, 2020 ELSGEO SECTION MEETING MINUTES
Golden Rule Building, Suite 295 (2nd floor)
8:00 AM

- 1) CALL TO ORDER
 - A) Others Attending:
 - i) Kay Weiss, Assistant Executive Director
- 2) APPROVAL OF NOVEMBER 21, 2019 SECTION MEETING MINUTES
MSP: To approve the November 21, 2019 Section meeting minutes.
- 3) UNFINISHED BUSINESS
 - A) Trends in the professions represented by this Section that may affect the Board's mission.
 - i) Discussion included: Potential Board impacts/outreach efforts in encouraging the professions. Board outreach efforts including tools available to Board members. Encouragement by Board member currently performing outreach to those who are not yet to consider doing so. Reminder to notify the

Executive Director ahead of time when considering or contacted about speaking on behalf of Board.

4) NEW BUSINESS

A) NCEES Zone Interim Meeting, April 23-25, 2020. Authorization of attendance.

MSP: to authorize attendance of up to five Board members and the Executive Director.

B) Dennis Martenson Emeritus Status Request – Discussed.

MSP: To recommend approval of NCEES Emeritus Status for Dennis Martenson, PE.

C) NCEES Zone Awards Nomination

MSP: to nominate Dennis Martenson, P.E. for NCEES Zone Award.

D) October 2019 Professional Engineering Exam Results (FYI only) – Discussed.

E) NCEES 2019 Election for Treasurer (FYI)

5) ADJOURN