



MINNESOTA BOARD OF
ARCHITECTURE ■ ENGINEERING ■ LAND SURVEYING
LANDSCAPE ARCHITECTURE ■ GEOSCIENCE ■ INTERIOR DESIGN

BOARD MEMORANDUM

AUGUST 6, 2019

TO: **CREDENTIALING COMMITTEE** **RULES COMMITTEE**
Claudia Reichert, CID Chair Dave Blume, PE, Chair
Daniel Baar, LS Robert Gunderson, LA
Rachel Dwyer, PM Darcy Hield, CID
Scott Holm, M.Ed., CBO, PM Dan Murphy, PE
Nirmal Jain, PE Jamie Neiber, PM
Tari Rayala, Architect Meg Parsons, Architect
Scott Robinson, LA David Stenseth, CPA, PM (ABSENT)
Melisa Rodriguez, PE Robert Whitmyer, PSS

FROM: Claudia Reichert, CID, Chair
 Dave Blume, PE, Chair

SUBJECT: AUGUST 6, 2019 MINUTES OF JOINT MEETING OF THE CREDENTIALING AND RULES COMMITTEES
Golden Rule Building, Board Office, Suite 295
8:00 AM – 9:00 AM

1) CALL TO ORDER

Others Present: Keith Rapp, PG
 Doreen Johnson, Executive Director
 Kay Weiss, Communications Specialist
 Matt Kaehler, Investigator
 Laurie Nistl, Board Staff

2) APPROVAL OF MINUTES

- A) Approval of March 22, 2019 Credentialing Committee Meeting Minutes
MSP: To approve the March 22, 2019, Credentialing Committee meeting minutes.
- B) Approval of March 22, 2019 Rules Committee Meeting Minutes
MSP: To approve the March 22, 2019, Rules Committee meeting minutes.

3) UNFINISHED BUSINESS

A) None

4) NEW BUSINESS

A) Statutes vs Rules – Discussed.

B) Report of the Chief Administrative Law Judge (ALJ) – R-4449 Rules of Professional Conduct – **(See ATTACH. 4B – handed out at meeting.)** Discussed and amended as follows:

- 1) Motion to amend the Administrative Law Judge’s recommendations as follows: On page 1, Rule 1805.0650, Subp. 2, in the first sentence, strike “knowingly”. **MSL: The motion failed.**
 - 2) Motion to amend the Administrative Law Judge’s recommendations as follows: On page 1, Rule 1805.0650 Subp. 2, on the last sentence, after “advice”, before the period, insert: “in determining the appropriate sanction, if any, for the a violation”. **MSP: The motion passed.**
 - 3) Motion to adopt the Administrative Law Judge’s recommendations on page 2, Rule 1805.0100, Subp. 1 and 3, and page 3 Rule 1805.0300, Subp. 2 and 3. **MSP: The motion passed.**
 - 4) Motion on the Administrative Law Judge’s recommendations on page 2, Rule 1805.0200 Subp. 1a. Credit. To amend and adopt as follows: “In connection with the work for which the licensee or certificate holder is claiming credit, the licensee or certificate holder shall accurately represent his or her own qualifications, education, and scope of responsibility for the ~~particular~~ work. The licensee or certificate holder shall also accurately represent the qualifications, education, and scope of responsibility of any employer, employees, or associates ~~who perform work.~~” **MSP: The motion passed.**
- C) Decoupling Dual Notice Approved (FYI Only) – Discussed.
- D) Proposed Statute Changes from Legislative Action Team – Discussed and carried over.

- E) Continuing Education Statutes – Discussed.
- F) Continuing Education Rejected Classes – Discussed.
- G) Continuing Education Trends – Discussed.
- H) Proposed Amendment to Rules Governing the Minnesota Accessibility Code, Chapter 1341 (FYI Only).
- I) Proposed Amendment to Rules Governing Minnesota Provisions of the State Building Code, 1303.2200, Simplified Wind Loads (FYI Only).
- J) Outreach (FYI Only)
 - i) Meg Parsons, Architect, spoke at the National Council of Architectural Registration Boards (NCARB) Licensing Advisors Summit, in Minneapolis, August 1-3, 2019.

5) ADJOURN