



**MINNESOTA BOARD OF**  
ARCHITECTURE ■ ENGINEERING ■ LAND SURVEYING  
LANDSCAPE ARCHITECTURE ■ GEOSCIENCE ■ INTERIOR DESIGN

**BOARD MEMORANDUM**

**APRIL 12, 2019**

**TO: EXECUTIVE COMMITTEE**  
Nirmal Jain, PE, Chair  
Meg Parsons, Architect, Vice Chair (Absent)  
Robert Gunderson, LA, Secretary  
Paul Vogel, LS, Treasurer  
Dennis Martenson, PE, Immediate Past Chair

**FROM:** Nirmal Jain, PE, Chair

**SUBJECT: APRIL 12, 2019 EXECUTIVE COMMITTEE MEETING MINUTES**  
Golden Rule Building, Board Office, Suite 160  
**12:30 p.m. – 2:00 p.m.**

1) Call to Order: 12:30 p.m.

A) Others Present:

- i) Ryan Baker, Audit Coordinator, Office of the Legislative Auditor (OLA)
- ii) Doreen Johnson, Executive Director
- iii) Andrea Barker, Assistant Executive Director

2) APPROVAL OF APRIL 5, 2019 EXECUTIVE COMMITTEE MEETING MINUTES

**MSP: To approve the April 5, 2019 Committee minutes.**

3) UNFINISHED BUSINESS

A) Legislative Audit – FY 2017-January 2019.

**MSP: To go into closed session to discuss the Legislative Audit**

**MSP: To reopen meeting at 1:20 p.m.**

B) Strategic Planning – Executive Order from the Governor, concerning Continuity of Government Plan (COG) and Continuity of Operations Plan (COOP). The Federal Emergency Management Agency (FEMA) has training modules that a member of the Board staff will complete as we continue to keep our Continuity of Operations Plan (COOP) a viable document.

C) Climate Change Bill (House File 2452) - Requiring licensed professional engineers to earn professional development hours dedicated to the impact of climate change – Discussed. Will invite the American Society of Heating, Refrigerating and Air-Conditioning Engineers (ASHRAE) to attend the next ELSGEO Section meeting.

4) NEW BUSINESS

A) Lawful Occupation Legislation (House File 2394) – Discussed, but will carry over to next Executive Committee meeting.

5) ADJOURN

**MP: To adjourn at 1:54 p.m.**

Next scheduled meeting: Thursday, May 16, 2019