



MINNESOTA BOARD OF
ARCHITECTURE ■ ENGINEERING ■ LAND SURVEYING
LANDSCAPE ARCHITECTURE ■ GEOSCIENCE ■ INTERIOR DESIGN

BOARD MEMORANDUM

APRIL 5, 2019

TO: EXECUTIVE COMMITTEE
Nirmal Jain, PE, Chair
Meg Parsons, Architect, Vice Chair
Robert Gunderson, LA, Secretary
Paul Vogel, LS, Treasurer
Dennis Martenson, PE, Immediate Past Chair

FROM: Nirmal Jain, PE, Chair

SUBJECT: APRIL 5, 2019 EXECUTIVE COMMITTEE MEETING MINUTES
Golden Rule Building, Board Office, Suite 160
10:00 a.m. – 12:00 p.m.

- 1) Call to Order: 10:01 a.m.
 - A) Others Present:
 - i) Christopher Kaisershot, Assistant Attorney General
 - ii) Doreen Johnson, Executive Director
 - iii) Andrea Barker, Assistant Executive Director
- 2) APPROVAL OF FEBRUARY 1, 2019 EXECUTIVE COMMITTEE MEETING MINUTES
MSP: To approve the February 1, 2019 Committee minutes.
- 3) UNFINISHED BUSINESS
 - A) Internal Controls and Draft Internal Operating Policies and Procedures –
Discussion held. **MSP: After careful consideration and consultation with legal counsel, statutes, rules and bylaws govern the operations of the Board and the document is not required.**
 - B) Strategic Planning – Discussed the need to refresh the strategic plan.
 - C) Climate Change Bill (House File 2452) - Requiring licensed professional engineers

to earn professional development hours dedicated to the impact of climate change – Discussed. Will invite the American Society of Heating, Refrigerating and Air-Conditioning Engineers (ASHRAE) to attend the next ELSGEO Section meeting.

D) Rules – Direct Registration for the Fundamentals of Engineering (FE) and the Architectural Registration Exam (ARE) rules will be published on May 8, 2019 and become effective May 13, 2019. There will be a transition plan implemented by Board staff.

4) NEW BUSINESS

A) Legislative Audit – Discussed and held over for April 12, 2019 Executive Committee meeting.

B) Open Appointments – Discussed the process and received informational handout.

C) Board Elections and Committee Assignments – Discussed encouraging members to seek leadership opportunities.

5) ADJOURN

MP: To adjourn at 11:47 a.m.

Next scheduled meeting: Friday, April 12, 2019