

THE MINNESOTA BOARD OF ARCHITECTURE, ENGINEERING, LAND SURVEYING, LANDSCAPE ARCHITECTURE,
GEOSCIENCE AND INTERIOR DESIGN

BOARD MEMORANDUM

MARCH 23, 2017

TO: All Board Members
Christopher Kaisershot, Assistant Attorney General

FROM: Peter Miller, PSS, Board Chair

SUBJECT: MARCH 23, 2017 BOARD MEETING MINUTES
GOLDEN RULE BUILDING, Suite 295 (Second Floor)
10:30 – 12:00 PM

The Board held its regularly scheduled meeting on the above-mentioned date, time and location

QUORUM CALL

Peter Miller, PSS, Chair
Robert Gunderson, LA, Vice Chair
Terry Groshong, Architect, Secretary
Dennis Martenson, PE, Treasurer
Mary Deeg, CID, Immediate Past Chair
Tanya Digiovanni, CAP-OM, PM
Dave Fisher, CBO, PM
Jim Grube, PE (**ABSENT**)
Darcy Hield, CID
Wayne Hilbert, Architect
Nirmal Jain, PE
David Krech, PE (**ABSENT**)
William Kuretsky, BS, MME, JD, PM (**ABSENT**)
Robin Mathews, LS
Daniel Murphy, PE (**ABSENT**)
Meg Parsons, Architect
Carl Peterson, CPA, PM
Marjorie Pitz, LA
Keith Rapp, PG
Paul Vogel, LS

OTHERS:

Christopher Kaisershot, Assistant Attorney General
Doreen Frost, Executive Director
Andrea Barker, Assistant Executive Director
Lynette DuFresne, Investigator
Leama Sather, Board Staff
Kay Weiss, Board Staff

GUESTS:

None

1) INTRODUCTIONS

A) Recognition of Outgoing Board Members:

Mary Deeg, CID

Tanya DiGiovanni, Public Member

Carl Peterson, CPA, Public Member

Peter Miller, PSS

Dave Fisher, Code Official, Public Member

A congratulations to Dave Fisher for receiving the Alvin E. Kleinbeck Award and being named "Code Official of the Year" by the Association of Minnesota Building Officials (AMBO).

2) READING AND APPROVAL OF JANUARY 31, 2017 MEETING MINUTES

MSP: To approve the January 31, 2017 meeting minutes.

3) COMPLAINT COMMITTEE REPORT (T. GROSHONG, ACTING COMMITTEE CHAIR)

A) The Complaint Committee requested a closed session to review disciplinary matters.

4) CLOSED SESSION

A) Disciplinary Matters:

1) In the Matter of Jeremy Freihammer, unlicensed, the Board issued a Findings of Fact, Conclusions of Law, and Cease and Desist Order.

5) RULES COMMITTEE REPORT (D. MURPHY, COMMITTEE CHAIR)

A) The Committee discussed rule package R-04374 and will continue its discussion at the next meeting.

6) CREDENTIALING COMMITTEE REPORT (W. HILBERT, COMMITTEE CHAIR)

B) Continuing Education Audit Update:

1) 193 audits were sent,

2) 178 audits were approved

3) 8 individuals had courses rejected and received notification of the 180 day cure period

- 4) 7 audits were referred to staff.
- 7) ALACID SECTION REPORT (R. GUNDERSON, SECTION CHAIR)
 - A) Potential statute changes to allow the Alternative Path to Licensure for Architects. Lengthy discussion held.
 - B) Report on the NCARB Regional Summit.
 - C) Terry Groshong, Wayne Hilbert, Doreen Frost, and Meg Parsons attended the NCARB meeting and report was given.
- 8) ELSGEO SECTION REPORT (R. MATHEWS, SECTION CHAIR)
 - A) NCEES Chair/President's Assembly Summary Report
 - B) Discussed NCEES bylaws changes that will be presented at the Joint Central and Western Zone Meeting.
 - C) Potential ABET Accreditation changes discussed.
 - D) Paul Vogel, LS, and Robin Mathews, LS, will be jointly presenting to students at St. Cloud State University and St. Cloud Technical College about land surveying licensure.
 - E) Thank you to Kay Weiss for the outstanding PowerPoint used in recent presentations for geology.
 - F) Former Board member, Lisa Hanni, LS, received the Central Zone Distinguished Service Award for 2017. She will be presented with that award at the Central/Western Zone Meeting.
 - G) Land Survey Exam Workshop will be held on May 9, 2017.
 - H) Geology and Soils have had a large increase in examinees.
 - I) Discussed the use of drones and their potential impacts on regulation and the professions.
 - J) Congratulations to several members:
 - 1) Paul Vogel, LS, was named 2016 Surveyor of the Year by the Minnesota Society of Professional Surveyors.

2) Jim Grube, PE, was named 2016 County Engineer of the Year by the Minnesota County Engineer Association.

K) NCEES Emeritus Status Request: Doug Cooley, PE.

MP: To approve emeritus status for Doug Cooley, PE.

9) EXECUTIVE COMMITTEE REPORT (P. MILLER, CHAIR)

A) Discussed internal controls.

B) Reviewed Newsletter.

10) TREASURER'S REPORT (D. MARTENSON, TREASURER)

A) Budget and Revenue Reports were discussed.

11) EXECUTIVE DIRECTOR REPORT (D. FROST, EXECUTIVE DIRECTOR)

A) Senate and House Budget Bill were discussed.

B) Staffing and Open Appointments Updates.

C) Legislative session update.

12) UNFINISHED BUSINESS

A) "The Communicator" was reviewed and discussion held about the merits of it as a form of outreach.

13) NEW BUSINESS

A) Board Elections process and Board Member Interest Questionnaire discussed.

B) Budget Data was reviewed and discussed.

C) Strategic Planning was discussed.

D) Affirmative Action Plan was reviewed and discussed.

E) New Licensee Report

MSP: To approve the New Licensee Report.

F) Administrative Law Judge comments on rulewriting, were reviewed and discussed.

G) Outreach Report (FYI)

- 1) ASLA-MN L.A.R.E. Prep. Session Presentation - "Introduction to CLARB and MN Board of AELSLAGID" to 30 landscape architecture students/recent graduates preparing to take the L.A.R.E. on January 25, 2017. (R. Gunderson)

14) PUBLIC COMMENT

None


15) ADJOURN

MSP: To Adjourn, 11:45am.

Next Meeting: Thursday, May 11, 2017

cc: Professional Societies and Interested Parties

Approval:



Terry Groshong, Architect, Board Secretary