



THE MINNESOTA BOARD OF ARCHITECTURE, ENGINEERING, LAND SURVEYING,
LANDSCAPE ARCHITECTURE, GEOSCIENCE AND INTERIOR DESIGN

BOARD MEMORANDUM

DECEMBER 1, 2016

TO: All Board Members
Christopher Kaisershot, Assistant Attorney General

FROM: Peter Miller, PSS, Board Chair

SUBJECT: DECEMBER 1, 2016 BOARD MEETING MINUTES
GOLDEN RULE BUILDING, Suite 295 (Second Floor)
10:30 – 12:00 PM

The Board held its regularly scheduled meeting on the above-mentioned date, time and location.

- 1) QUORUM CALL
Peter Miller, PSS, Chair
Robert Gunderson, LA, Vice Chair
Terry Groshong, Architect, Secretary
Dennis Martenson, PE, Treasurer
Mary Deeg, CID, Immediate Past Chair
Tanya Digiovanni, CAP-OM, PM
Dave Fisher, CBO, PM
Jim Grube, PE
Darcy Hield, CID
Wayne Hillbert, Architect
Nirmal Jain, PE (**ABSENT**)
David Krech, PE (**ABSENT**)
William Kuretsky, BS, MME, JD, PM
Robin Mathews, LS
Daniel Murphy, PE
Margaret Parsons, Architect
Carl Peterson, CPA, PM
Marjorie Pitz, LA
Keith Rapp, PG
John Swanson, Deputy State Fire Marshal, PM (**ABSENT**)
Paul Vogel, LS

OTHERS:

Christopher Kaisershot, Assistant Attorney General
Doreen Frost, Executive Director
Andrea Barker, Assistant Executive Director
Lynette DuFresne, Investigator
Leama Sather, Board Staff
Sara Datko, Board of Accountancy Investigator

GUESTS:

Naomi Scott, Public

- 2) INTRODUCTIONS

- 3) READING AND APPROVAL OF OCTOBER 13, 2016 MEETING MINUTES (ENCL. 3)
MSP: To approve OCTOBER 13, 2016 meeting minutes.

- 4) ALACID SECTION REPORT (R. GUNDERSON, Committee Chair)
 - A) Discussion held regarding NCARB's alternative path to licensure for those without an NAAB accredited degree; Discussion is ongoing.
 - B) NCARB MBC/MBE Summit report by R. Gunderson.
 - C) NCIDQ Annual Meeting report by D. Hield and M. Deeg.
 - D) NCARB student project – AIA's, Freedom by Design overview
 - E) NCARB Regional Summit March 9-11, 2017 in Jersey City, NJ.
MP: To authorize the attendance of up to four Board members and the Executive Director.

- 5) RULES COMMITTEE REPORT (D. MURPHY, Committee Chair)
 - A) No meeting was held.

- 6) CREDENTIALING COMMITTEE REPORT (W. HILBERT, Committee Chair)
 - A) 193 audits went out, to date there are 132 approved; 13 rejected, 42 left to go; 7 no responses.

- 7) ELSGEO SECTION REPORT (R. MATHEWS, Committee Chair)
 - A) Land Surveying Education and Progressive Engineering Experience rule changes are ready to go to the Revisor.
 - B) Sequencing of PE examination/experience; Minnesota will not be modifying its rules and will continue to require qualifying experience to be completed prior to the examination.
 - C) ASBOG Annual Meeting Report from K. Rapp.

- 8) EXECUTIVE COMMITTEE REPORT (P. MILLER, Chair)
 - A) The Complaint Committee will review the draft of the Chapter 1805 rules regarding Professional Conduct with specific attention to impact on enforcement.
 - B) The next issue of the Communicator will be mailed in early 2017 - request for articles.
 - C) Internal controls; discussion held.

- 9) TREASURER'S REPORT (D. MARTENSON, Treasurer)

- A) Budget and Revenue Reports were reviewed.
- 10) EXECUTIVE DIRECTOR REPORT (D. FROST, Executive Director)
- A) Preparing for upcoming legislative session.
- 11) UNFINISHED BUSINESS
- A) NONE
- 12) NEW BUSINESS
- A) Authorizing Resolution for Rules of Professional Conduct modifications
MSP: To authorize publication of the Request for Comments in the State Register for potential rules changes to the Rules of Professional Conduct.
 - B) NCEES Board Presidents' Assembly, February 4, 2017. Authorization for Attendance
MSP: To authorize attendance of the Board Chair.
 - C) New Licensee Report.
MSP: To approve the New Licensee Report.
 - D) National Councils – FYI.
- 13) COMPLAINT COMMITTEE REPORT (J. GRUBE, Committee Chair)
- A) The Complaint Committee requests a closed session.
- 14) CLOSED SESSION
- A) Disciplinary Matters
 - 1) In the matter of Kurt Leuthold, Professional Engineer License 22225, The Board issued a *Stipulation and Order*.
 - 2) In the matter of Dennis Odens, Professional Engineer License 40756, the Board issued a *Stipulation and Order Stipulation and Order*.
 - 3) In the matter of Peter Her, Professional Engineer License 42694, the Board issued a *Stipulation and Order*.
 - 4) In the matter of Bernard Stroh, Professional Engineer License 14269, the Board issued a *Stipulation and Order*.
 Public Orders are available on the Board's website.
- 15) ADDITIONAL DISCUSSION
- A) Correction to the next Board meeting date on the Agenda: Next meeting is to be held on **Tuesday, January 31, 2017**.
 - B) NCARB's Mutual recognition agreement with Canada; we do not have the authority as a State Agency to enter into agreements with other countries.

16) PUBLIC COMMENT
A) NONE

17) ADJOURN - MSP to adjourn: 11:26am

Next Meeting: Tuesday, January 31, 2017

cc: Professional Societies and Interested Parties

Approval:



Terry Groshong, Architect, Board Secretary