



THE MINNESOTA BOARD OF ARCHITECTURE, ENGINEERING, LAND SURVEYING,  
LANDSCAPE ARCHITECTURE, GEOSCIENCE AND INTERIOR DESIGN

BOARD MEMORANDUM

May 19, 2016

TO: All Board Members  
Christopher Kaisershot, Assistant Attorney General

FROM: Mary Deeg, CID, Board Chair

SUBJECT: **MAY 19, 2016 BOARD MEETING MINUTES**  
GOLDEN RULE BUILDING, Suite 295 (2<sup>nd</sup> floor)  
10:30 AM

The Board held its regularly scheduled meeting on the above-mentioned date, time and location.

- 1) QUORUM CALL  
Mary Deeg, CID, Chair  
Robert Gunderson, LA, Vice Chair  
Dennis Martenson, PE, Secretary  
Peter Miller, PSS, Treasurer  
Carl Peterson, CPA, PM, Immediate Past Chair (**ABSENT**)  
Tanya Digiovanni, CAP-OM, PM  
Dave Fisher, CBO, PM (**ABSENT**)  
Terry Groshong, Architect  
Jim Grube, PE (**ABSENT**)  
Darcy Hield, CID  
Wayne Hilbert, Architect  
Nirmal Jain, PE  
David Krech, PE (**ABSENT**)  
William Kuretsky, BS, MME, JD, PM  
Robin Mathews, LS  
Daniel Murphy, PE  
Margaret Parsons, Architect  
Marjorie Pitz, LA  
Keith Rapp, PG  
John Swanson, Deputy State Fire Marshal, PM (**ABSENT**)  
Paul Vogel, LS

OTHERS:

Christopher Kaisershot, Asst. Attorney General  
Doreen Frost, Executive Director  
Andrea Barker, Assistant Executive Director  
Lynette DuFresne, Board Investigator  
Leama Sather, Board Staff

GUESTS:

Casey Redland

- 2) WELCOME TO NEW BOARD MEMBER, DARCY HIELD, AND INTRODUCTIONS
- 3) READING AND APPROVAL OF APRIL 1, 2016 MEETING MINUTES  
**MSP: To approve the April 1, 2016 meeting minutes.**
- 4) COMPLAINT COMMITTEE REPORT (T. GROSHONG, Committee Chair)
- 5) CLOSED SESSION
  - A) Continuing Education Exemption Requests
    - i) Exemption Request #1  
**MSP: To grant exemption from the continuing education requirement for renewal of license through 6/30/2018 based on serious illness during the biennium.**

- ii) Exemption Request #2  
**Bob Gunderson, and Dan Murphy recused themselves from the vote.**  
**MSP: To deny the request for exemption from the continuing education request for renewal of license through 6/30/2018 based on insufficient evidence of extenuating circumstances preventing the licensee from obtaining the continuing education.**
- iii) Exemption Request #3  
**MSP: To grant exemption from the continuing education requirement for renewal of license through 6/30/2018 based on serious illness during the biennium.**
- iv) Exemption Request #4  
**MSP: To grant exemption from the continuing education requirement for renewal of license through 6/30/2018 based on active duty military service for more than 120 consecutive days in the biennium preventing the licensee from obtaining the continuing education.**

B) Disciplinary Matters

- i) In the matter of Erik J. Tomlinson, Professional Geologist License #46739, the Board issued an *Order to Reinstate*.
- ii) In the matter of Robert Gerszewski, Architect License #45254, the Board issued a Stipulation and Order.

C) Petitions for Variance

- i) Applicant #1: The Board denied a Petition for Variance from Board Rule: MN Rule 1800.1500, Subp. 3.  
**Bob Gunderson recused himself from the vote.**  
**MSP: To deny a Petition for Variance based on lack of hardship or injustice.**  
**MSP: Previous motion amended to add that it is inconsistent with public interest.**

6) CREDENTIALING COMMITTEE REPORT (N. JAIN, Committee Chair)

- A) Discussed outreach and the need for a Power Point presentation for general use. Board members will provide material and information to Board staff.

7) RULES COMMITTEE REPORT (M. PITZ, Committee Chair)

- A) The Committee will continue to discuss potential changes to the Rules of Professional Conduct.

- 8) ALACID SECTION REPORT (W. HILBERT for J. SWANSON, Committee Chair)
  - A) Changes to the CID Rules were discussed. The modifications will be included in the next rule package.
  - B) Discussed the Summary NCARB Resolutions for the Annual Meeting.
  - C) Discussed the ARE 5.0 and the transition from the ARE 4.0.
- 9) ELSGEO SECTION REPORT (P. VOGEL for K. RAPP, Committee Chair)
  - A) NCEES Central Zone Meeting Report
  - B) Contract with Test Inc. has been signed.
  - C) Discussions on potential rule changes relating to engineering and land surveying will continue at the next meeting.
- 10) EXECUTIVE COMMITTEE REPORT (M. DEEG, Chair)
  - A) The Executive Committee will meet after the Board meeting.
- 11) TREASURER'S REPORT (P. MILLER, Treasurer)
  - A) Budget and revenue reports – (FYI)
- 12) EXECUTIVE DIRECTOR REPORT (D. FROST, Executive Director)
  - A) The COOP has been restructured and the Board staff is working diligently to update its plan.
- 13) UNFINISHED BUSINESS
  - A) NONE
- 14) NEW BUSINESS
  - A) Congratulations to Nirmal Jain, NCEES Assistant Central Zone Vice President.
  - B) New Licensee Report  
**MSP: To accept the New Licensee Report.**
- 15) ELECTION OF EXECUTIVE COMMITTEE:  
Nominations may be made from the floor.  
On the Ballot:

**Chair:** Peter Miller

Nominations were opened and requested three times. There were no nominations from the floor.

**MSP: To elect Peter Miller as Board Chair by acclimation.**

**Vice Chair:** Robert Gunderson, Dennis Martenson

Nominations were opened and requested three times. There were no nominations from the floor. Each candidate addressed the group.

**MSP: Robert Gunderson was elected Vice Chair.**

**Secretary:** Terry Groshong, Dennis Martenson

Nominations were opened and requested three times. There were no nominations from the floor. Each candidate addressed the group.

**MSP: Terry Groshong was elected Secretary.**

**Treasurer:** Dennis Martenson

Nominations were opened and requested three times. There were no nominations from the floor.

**MSP: To elect Dennis Martenson as Treasurer by acclimation.**

16) PUBLIC COMMENT  
A) NONE

17) ADJOURN (12:59PM)

**Next Meeting: June 30, 2016**

cc: Professional Societies and Interested Parties

**Approval:**



10:14 A.M.

Terry Groshong, Architect, Board Secretary