



THE MINNESOTA BOARD OF ARCHITECTURE, ENGINEERING, LAND SURVEYING,
LANDSCAPE ARCHITECTURE, GEOSCIENCE AND INTERIOR DESIGN

BOARD MEMORANDUM

February 26, 2016

TO: All Board Members
Christopher Kaisershot, Assistant Attorney General

FROM: Mary Deeg, CID, Board Chair

SUBJECT: **FEBRUARY 26, 2016 BOARD MEETING MINUTES**
GOLDEN RULE BUILDING, Suite 295 (2nd floor)
10:30 AM

The Board held its regularly scheduled meeting on the above-mentioned date, time and location.

- 1) QUORUM CALL
Mary Deeg, CID, Chair
Robert Gunderson, LA, Vice Chair
Dennis Martenson, PE, Secretary
Peter Miller, PSS, Treasurer **(Absent)**
Carl Peterson, CPA, PM, Immediate Past Chair **(Absent)**
Lyn Berglund, CID
Tanya Digiovanni, CAP-OM, PM
David Fisher, CBO, PM
Terry Groshong, Architect
James Grube, PE
Wayne Hilbert, Architect **(Absent)**
Nirmal Jain, PE
David Krech, PE
William Kuretsky, BS, MME, JD, PM **(Absent)**
David Landecker, LS **(Absent)**
Robin Mathews, LS
Paul May, Architect **(Absent)**
Daniel Murphy, PE
Marjorie Pitz, LA
Keith Rapp, PG
John Swanson, Deputy State Fire Marshal, PM **(Absent)**

OTHERS:

Christopher Kaisershot, Assistant Attorney General
Doreen Frost, Executive Director
Andrea Barker, Assistant Executive Director
Lynette DuFresne, Investigator
Leama Sather, OASI
Kay Weiss, Communications Specialist
Sue Lick, OASI
Sydney Ceelen, Student Worker

GUESTS:

Blake Theisen

- 2) INTRODUCTIONS
- 3) READING AND APPROVAL OF DECEMBER 4, 2015 MEETING MINUTES
MSP: To approve the December 4, 2015 Board meeting minutes.
- 4) COMPLAINT COMMITTEE REPORT (T. GROSHONG, Committee Chair)
MSP: To close session to address enforcement actions under Minnesota Statutes Section 214 (2012).
- 5) CLOSED SESSION
 - A) Disciplinary Matters

1) In the matter of *Stanley J. Ross, [Architect, CID], License # [24982, C01149]*, the Board issued a Stipulation and Order.

- B) Petitions for Variance:
- 1) Petition for Variance #1: The Board approved a *Petition for Variance from Board Rules: MN Rule 1800.1500*.
 - 2) Petition for Variance #2: The Board denied a *Petition for Variance from Board Rules: MN Rules 1800.0900, Subp. 3*.
- 6) STRATEGIC PLANNING – Discussion facilitated by Charlie Petersen, Senior Management Consultant at Minnesota Management and Budget (MMB)
- A) Strategy Development – Working Title Categories (**ATTACH. 6A- distributed at meeting**)
 - B) Board Goals Chart (**ATTACH. 6B - distributed at meeting**)
 - C) Proposed Mission Statement (**ATTACH. 6C - distributed at meeting**)
- 7) JOINT CREDENTIALING AND RULES COMMITTEE REPORT (N. JAIN)
- A) The Committees discussed potential rule changes to Chapter 1805. The discussion will continue at the next meeting.
- 8) ALACID SECTION REPORT (J. SWANSON)
- A) NCARB Annual Meeting, June 15-19, 2016.
MP: To authorize up to 4 Board members and the Executive Director to attend NCARB Annual meeting.
 - B) Overhauled IDP Rule Change: Section discussed changes to IDP effective June 2016.
 - C) CLARB Region 2 Webcast: Bob Gunderson, Marjorie Pitz and Doreen Frost participated.
- 9) ELSGEO SECTION REPORT (R. MATHEWS)
- A) NCEES Central Zone Meeting, May 5-7, 2016.
MP: To authorize up to 6 Board Members and the Executive Director to attend the NCEES Central Zone Meeting on May 5-7, 2016.
 - B) NCEES Emeritus Status Request by Lisa Hanni
MP: To recommend Lisa Hanni for NCEES Emeritus Status.
 - C) Future City Regional Competition - Robin Mathews participated as a judge and encouraged Board members to participate in activities like these as outreach.
 - D) MNLS Exam (R. Mathews)
MP: To offer the Minnesota Land Surveying (MNLS) Exam three times per year.
- 10) EXECUTIVE COMMITTEE REPORT (M. DEEG, Chair)
- A) No meeting was held since last Board meeting.
- 11) TREASURER'S REPORT (P. MILLER, Treasurer)
- A) Budget and Revenue Reports (FYI)

- 12) EXECUTIVE DIRECTOR REPORT (D. FROST, Executive Director)
 - A) Open appointments - We have not yet received new appointments from the Governor.
 - B) Workplace Safety Management Report (FYI)
 - C) MBE Session: NCARB, Jan. 15-16, 2016 – Doreen Frost attended this meeting.
 - D) MBE Session: NCEES, Feb. 5-7, 2016 – NCEES is undergoing major upgrades to their technology.
 - E) MNLS Workshop – Thank you to all those that participated in the December 2015 Workshop.

- 13) UNFINISHED BUSINESS
 - A) EPA Rule Regarding Disposal of Coal Combustion Residue from Electric Plants (FYI)

- 14) NEW BUSINESS
 - A) New Licensee Report
MSP: To approve the New Licensee report.
 - B) Request for Newsletter Content
Submit ideas for newsletter content to Kay Weiss.

- 15) PUBLIC COMMENT
 - A) None

- 16) ADJOURN
MSP: To adjourn.

Next Meeting: Friday, April 1, 2016

Dennis Martenson, PE, Board Secretary