



MINNESOTA BOARD OF
ARCHITECTURE ■ ENGINEERING ■ LAND SURVEYING
LANDSCAPE ARCHITECTURE ■ GEOSCIENCE ■ INTERIOR DESIGN

BOARD MEMORANDUM

MARCH 3, 2025

TO: All Board Members
Stephen Melchionne, Assistant Attorney General

FROM: Melisa Rodriguez, PE, Board Chair

SUBJECT: **MARCH 3, 2025, SPECIAL BOARD MEETING MINUTES**
Webex
9:01 AM

The Board held a special meeting on the above-mentioned date, time, and location.

1) **QUORUM CALL**

Melisa Rodriguez, PE, Chair
Daniel Kelsey, PE, Vice Chair
Erica Larson, CID, Secretary
Jason Amberg, LA, Treasurer
Paul Brandt, PSS
Alexa Choles, PM
Christian Faste, PM
Sally Grans Korsh, FAIA
Marcus Hampton, LS
Daniel Hunter, PG
Alan Johnson, PE

Shajive Jeganathan, PM – **Absent**
Gerald Jones, PM - **Absent**
Laura Kamin-Lyndgaard, LA – **Absent**
Denise Kazmierczak, PE
Lori Marco, PM
David Martini, PE
Daniel McAninch, LS – **Absent**
Timothy Meyer, Architect, CID
Jean Otto, PM
Andrew Portis, Architect

OTHERS:

Steve Melchionne, Assistant Attorney General
Anna Rollinger, Human Resources, Dept. of Commerce
Matthew Linngren, OASI

GUESTS:

Philip E. Raines, Minnesota Society of Professional Surveyors (MSPS)

- 2) The Board met under Open Meeting Law 13D.015. A Board member was present at 85 East 7th Place, St. Paul, MN, for the duration of the meeting. The public was able to participate.

3) NEW BUSINESS

- A) Executive Director hiring process – Chair Rodriguez explained the schedule and process for the meeting.

- i) Kate Van Etta-Olson joined the meeting, introductions were made, and the candidate answered questions posed by Chair Rodriguez.
- ii) Kristin Batson joined the meeting, introductions were made, and the candidate answered questions posed by Chair Rodriguez.

MSP: To extend an offer of employment for the position of Executive Director of the Board of AELSLAGID to Kate Van Etta-Olson

Roll call vote:

Jason Amberg: Yes	Daniel Hunter: Yes	David Martini: Yes
Paul Brandt: Yes	Alan Johnson: Yes	Timothy Meyer: Yes
Alexa Choles: Yes	Denise Kazmierczak: Yes	Jean Otto: Yes
Christian Faste: Yes	Daniel Kelsey: Yes	Andrew Portis: Yes
Sally Grans Korsh: Yes	Erica Larson: Yes	Melisa Rodriguez: Yes
Marcus Hampton: Yes	Lori Marco: Yes	

MSP: In the event that Kate Van Etta-Olson should decline the offer, the Board would immediately extend an offer of employment for the position of Executive Director of the Board of AELSLAGID to Kristin Batson

Roll call vote:

Jason Amberg: Yes	Daniel Hunter: Yes	David Martini: Yes
Paul Brandt: Yes	Alan Johnson: Yes	Timothy Meyer: Yes
Alexa Choles: Yes	Denise Kazmierczak: Yes	Jean Otto: Yes
Christian Faste: Yes	Daniel Kelsey: Yes	Andrew Portis: Yes
Sally Grans Korsh: Yes	Erica Larson: Yes	Melisa Rodriguez: Yes
Marcus Hampton: Yes	Lori Marco: Yes	

4) ADJOURN

MSP: To adjourn at 10:54 AM

Roll call vote:

Jason Amberg: Yes	Daniel Hunter: Yes	David Martini: Yes
Paul Brandt: Yes	Alan Johnson: Yes	Timothy Meyer: Yes
Alexa Choles: Yes	Denise Kazmierczak: Yes	Jean Otto: Yes
Christian Faste: Yes	Daniel Kelsey: Yes	Andrew Portis: Yes
Sally Grans Korsh: Yes	Erica Larson: Yes	Melisa Rodriguez: Yes
Marcus Hampton: Yes	Lori Marco: Yes	