



MINNESOTA BOARD OF
ARCHITECTURE ■ ENGINEERING ■ LAND SURVEYING
LANDSCAPE ARCHITECTURE ■ GEOSCIENCE ■ INTERIOR DESIGN

BOARD MEMORANDUM

NOVEMBER 17, 2022

TO: All Board Members
Stephen Melchionne, Assistant Attorney General

FROM: Paul Vogel, LS, Board Chair

SUBJECT: **NOVEMBER 17, 2022 BOARD MEETING MINUTES**
Golden Rule Building, Suite 120
11:01 AM

The Board held its regularly scheduled meeting on the above-mentioned date, time, and location.

- 1) QUORUM CALL
- | | |
|--|---------------------------------------|
| Paul Vogel, LS, Chair | Alan Johnson, PE |
| Keith Rapp, PG, Vice Chair | Denise Kazmierczak, PE |
| Daniel Kelsey, PE, Secretary - Absent | Erica Larson, CID |
| Melisa Rodriguez, PE, Treasurer | Jami Neiber, PM - Absent |
| Jason Amberg, LA | Meg Parsons, FAIA - Absent |
| Dan Baar, LS | Tari Rayala, Architect |
| Paul Brandt, PSS | Claudia Reichert, CID - Absent |
| Rachel Dwyer, PM - Absent | Graham Sones, LA |
| Eric Friske, JD, PM | David Stenseth, CPA, PM |
| Sally Grans Korsh, FAIA | Travis Thul, D. Eng., PE |
| Scott Holm, M. Ed, CBO, PM | |

OTHERS:

Doreen Johnson, Executive Director
Kay Weiss, Assistant Executive Director
Stephen Melchionne, Assistant Attorney General
Jordynn Pofertl, Investigator
Mary Roguski, OASI

Guests:
None

- 2) INTRODUCTIONS
 - A) Board Chair Paul Vogel extended his thanks to Tari Rayala for her service and presented her with a plaque in recognition of her contributions to the Board and service to the public.
- 3) READING AND APPROVAL OF SEPTEMBER 8, 2022 BOARD MEETING MINUTES
MSP: To approve the September 8, 2022 Board Meeting Minutes
- 4) COMPLAINT COMMITTEE REPORT (Eric Friske, Committee Chair)
 - A) The Complaint Committee requested a closed session to deal with disciplinary matters. Paul Vogel recused himself as Board Chair for the duration of the Complaint Committee Report and appointed Melisa Rodriguez as Chair *pro tempore*.

The Board issued Orders for the following:

- B) Joseph Escalante
- C) Katie Botker
- D) Paul Carl Gilham, PE
- E) Lewis Kevin Pegues

MSP: To approve the Complaint Committee Report

- 5) RULES COMMITTEE REPORT (M. Rodriguez, Acting Committee Chair)
 - A) Bylaws changes were voted on and will be sent to Executive Committee.
 - i) Removal of “assist Board Staff in the preparation of Board meeting minutes” from duties of Secretary
 - ii) Regular meetings reduced to a minimum of four each year
 - iii) Removal of immediate past Chair from the Executive Committee
 - iv) Removal from Article VI Section 2 “Credentialing Committee” the line “This committee shall create and implement continuing education procedures,” and the line “This committee shall ensure that the Board’s newsletter, *The Communicator*, is published at the direction of the Board.”
 - v) Grammar/punctuation cleanup
 - B) Modification of the proposed rule on Architect education: removal of “Item D” revising 1800.1000 Subpart 5 from proposed rules specified in Agenda Enclosure 3Bi of meeting on 9/8/2022.
MP: To strike from the rules package “Item D” revising 1800.1000 Subpart 5
MSP: To approve the Rules Committee Report

- 6) CREDENTIALING COMMITTEE REPORT (E. Larson, Committee Chair)
A) No meeting held.
- 7) ARCHITECT, LANDSCAPE ARCHITECT AND CERTIFIED INTERIOR DESIGNER (ALACID) SECTION REPORT (S. Holm, Section Chair)
A) CLARB Annual Meeting Sept 21-23 Omaha, NE was discussed.
B) NCARB Member Board Member/Educator Symposium, Oct 21-22 Detroit, MI was discussed.
C) CIDQ Annual Meeting, November 11-12 Los Angeles, CA was discussed.
D) NCARB Annual Business Meeting, June 15-17, 2023, Tampa, FL – Request for authorization to attend for up to five Board members (to include two from any design profession, one public member, one new member), the Executive Director or Assistant Executive Director and one Legal Counsel.
MP: To authorize attendance as specified
E) NCARB Regional Summit, March 3-4, 2023: option for virtual attendance was discussed.
F) NCARB Jurisdictional Data for Minnesota 2022 was discussed.
MSP: To accept the ALACID Section Report
- 8) ENGINEER, LAND SURVEYOR AND GEOSCIENCE (ELSGEO) SECTION REPORT (D. Kazmierczak, Section Chair)
A) Work experience of applicants was discussed, specifically the question of whether applicants are providing enough detail for Board members to determine whether experience requirements have been met.
B) D. Kazmierczak represented the Board at an event on October 13, 2022 at the Science Museum of Minnesota premiering an IMAX film about engineering, the production of which was partially funded by NCEES.
C) D. Baar presented “The Path to Licensure” October 21, 2022 at the Minnesota Association of County Surveyors seminar in St. Cloud, MN.
D) K. Rapp attended the ASBOG Annual Meeting and Fall COE Workshop, October 25-29, Wilmington, NC.
E) 2023 NCEES Zone Interim Meeting, April 27-29, Houston, TX – Request for authorization for up to five Board members and the Executive Director to attend. Suggestion to increase the number of attendees was discussed.
MF: To authorize attendance as specified
MSP: To accept the ELSGEO Section Report

- 9) EXECUTIVE COMMITTEE REPORT (P. Vogel, Chair)
- A) Bylaws changes were discussed.
 - B) Rule package was discussed.
 - C) Proposal to delegate authority to the Complaint Committee to issue temporary suspensions was discussed.
 - D) MNIT cybersecurity report was discussed.

MSP: To accept the Executive Committee Report

- 10) TREASURER'S REPORT (M. Rodriguez, Treasurer)
- A) Budget and Revenue Reports – Operating within budget; no items of concern.
 - B) Biennial Budget FY24-25 – This is a snapshot of statistics that will be in the information presented to the legislature.

MSP: To accept the Treasurer's Report

- 11) EXECUTIVE DIRECTOR'S REPORT (D. Johnson, Executive Director)
- A) Open Appointments
 - i) Thank you to Tari Rayala for her service.
 - ii) Request made for publication to professional societies for outreach on open appointments.
 - B) The communications position (which is also part time for BOA) is vacant and we will be looking to hire soon.

****Keith Rapp left the meeting.***

- C) Continuing education audits have started. The Credentialing Committee will be reviewing the audit records at the February meeting.

MSP: To accept the Executive Director's Report

****Keith Rapp joined the meeting.***

- 12) UNFINISHED BUSINESS
- A) None.

- 13) NEW BUSINESS
- A) Delegation of authority to issue temporary suspension orders – Statute 326.111 provides that temporary suspensions can be meted out by the Board under certain circumstances, or by the Complaint Committee if authorized by the Board. Discussed.

MSP: To accept the resolution delegating authority to the Complaint Committee to issue temporary suspensions

- B) Proposed 2023 Board meeting calendar
MSP: To accept the 2023 Board meeting calendar
- C) 2020-2022 Biennial Report to the Governor (FYI) – The Biennial Report is a statutory requirement.
- D) NCARB Chairs and Executives Summit, October 14-15, 2022, Salt Lake City, UT (P. Vogel, D. Johnson reporting)
 - i) NCARB is looking at restructuring their governance.
 - ii) Additional time allowed in testing in some circumstances, speakers of English as a second language allowed extra time on the ARE.
 - iii) NCARB is the first national organization allowing applicants to get free practice exams.
 - iv) Licensure is under attack and NCARB has been a leader with the other national councils in addressing concerns and making sure regulation is reasonable.
- E) Licensee Report
MSP: To approve Licensee Report
- F) 2023 NCEES Zone Interim Meeting, April 27-29, Houston, TX – Motion to authorize up to six Board members (with both Engineer Board members and Land Surveyor Board members represented) and the Executive Director or Assistant Executive Director to attend.
MSP: To authorize attendance as specified

14) PUBLIC COMMENT – None

15) ADJOURN
MP: To adjourn at 1:05 pm

Next Meeting: February 9, 2023

See the Board's website for the times and locations of all meetings.



MINNESOTA BOARD OF
ARCHITECTURE ▪ ENGINEERING ▪ LAND SURVEYING
LANDSCAPE ARCHITECTURE ▪ GEOSCIENCE ▪ INTERIOR DESIGN

BOARD MEMORANDUM

NOVEMBER 17, 2022

TO: EXECUTIVE COMMITTEE
Paul Vogel, LS, Chair
Keith Rapp, PG, Vice Chair
Dan Kelsey, PE, Secretary
Melisa Rodriguez, PE, Treasurer

FROM: Paul Vogel, LS, Board Chair

SUBJECT: NOVEMBER 17, 2022 EXECUTIVE COMMITTEE MEETING MINUTES
Golden Rule Building, Suite 295
8:15 AM

- 1) CALL TO ORDER – ROLL CALL
Paul Vogel, LS, Chair
Keith Rapp, PG, Vice Chair
Dan Kelsey, PE, Secretary
Melisa Rodriguez, PE, Treasurer

OTHERS:
Doreen Johnson, Executive Director

GUESTS: None

- 2) APPROVAL of the SEPTEMBER 8, 2022 EXECUTIVE COMMITTEE MEETING MINUTES
MSP: To approve the September 8, 2022 Executive Committee Meeting Minutes
- 3) UNFINISHED BUSINESS
 - A) Changes to the Board Bylaws were discussed

- 4) NEW BUSINESS
 - A) Rules package – Discussed
 - B) Proposal to delegate authority to the Complaint Committee to issue temporary suspensions – Discussed
 - C) MN IT Services security operations report – FYI only

- 5) ADJOURN
MSP to adjourn at 8:45 AM

Next meeting: February 9, 2023



MINNESOTA BOARD OF
ARCHITECTURE ■ ENGINEERING ■ LAND SURVEYING
LANDSCAPE ARCHITECTURE ■ GEOSCIENCE ■ INTERIOR DESIGN

BOARD MEMORANDUM

NOVEMBER 17, 2022

TO: ARCHITECT/LANDSCAPE ARCHITECT/CERTIFIED INTERIOR DESIGNER SECTION

Scott Holm, M.Ed., CBO, PM, Chair	Meg Parsons, FAIA
Jason Amberg, LA	Tari Rayala, Architect
Eric Friske, JD, PM	Claudia Reichert, CID
Sally Grans Korsh, FAIA	Graham Sones, LA
Erica Larson, CID	David Stenseth, CPA, PM

FROM: Scott Holm, M.Ed., CBO, PM, Chair

SUBJECT: NOVEMBER 17, 2022 ALACID SECTION MEETING MINUTES
Golden Rule Building, STE 120
9:00 AM

1) ROLL CALL/CALL TO ORDER

Scott Holm, M.Ed., CBO, PM, Chair	Meg Parsons, FAIA – Absent
Jason Amberg, LA	Tari Rayala, Architect
Eric Friske, JD, PM	Claudia Reichert, CID – Absent
Sally Grans Korsh, FAIA	Graham Sones, LA
Erica Larson, CID	David Stenseth, CPA, PM

OTHERS:

Doreen Johnson, Executive Director
Mary Roguski, OASI

2) APPROVAL OF THE SEPTEMBER 8, 2022, ALACID SECTION MEETING MINUTES
MSP: To approve the September 8, 2022 ALACID Section Meeting Minutes

3) UNFINISHED BUSINESS

A) None.

4) NEW BUSINESS

- A) CLARB Annual Meeting Sept 21-23 Omaha, NE (J. Amberg, J. Neiber, G. Sones, D. Johnson reporting)
 - i) Global issues concerning the profession were discussed, including sustainable development and food scarcity solutions related to design.
 - ii) Licensure deregulation – members are encouraged to keep CLARB informed of developments.
 - iii) Graham Sones' report (**ATTACH 4Aiii**)
- B) NCARB Member Board Member/Educator Symposium, Oct 21-22 Detroit, MI (S. Grans Korsh reporting) - Discussions included NCARB pass rate, faculty increasingly not licensed, and program criteria in schools.
- C) CIDQ Annual Meeting, November 11-12 Los Angeles, CA (E. Larson, S. Holm reporting)
 - i) There were education sessions on sustainability and other topics.
 - ii) CIDQ has hired a consulting firm to do an audit of the board.
 - iii) NCEES/NCARB/CIDQ have a joint task force on overlapping practice.
 - iv) Dr. Abimbola Asojo, Associate Dean for Faculty at the Humphrey School of Public Affairs and Professor at the College of Design at the University of Minnesota, was awarded the Louis Tregre award.
 - v) Registration rates for exams are still down.
 - vi) In January 2024 CIDQ will require minimum threshold hours in each of the experience categories.
- D) NCARB Annual Business Meeting, June 15-17, 2023, Tampa, FL – Request for authorization to attend for up to five Board members (two from any design profession, one public member, one new member), the Executive Director or Assistant Executive Director and one Legal Counsel.
MSP: To approve attendance as specified above
- E) NCARB 2023 Regional Summit, March 3-4: option for virtual attendance – Discussed.
- F) NCARB Jurisdictional Data for Minnesota 2022 – Discussed.
- G) CIDQ is working with a group of designers as “Minnesota Advocacy Coalition/Bill Review,” looking at the language in our rules with a plan to bring language change to the Board for review.

5) ADJOURN

MSP: To adjourn at 9:56 AM

Next meeting: February 9, 2023.



Omaha Report_G Sones

2022 CLARB ANNUAL MEETING REPORT

by G. SONES, ASLA, PLA

Conference Title/Theme: “Think, Plan, Act”

Dates/Duration: September 21-23, 2021

Meeting Location: Embassy Suites by Hilton, Omaha, NE

Attendance: +/- 176 (101 in-person/ 75 virtual)

Conference Agenda and Session Notes:

Tuesday, September 20

6:30 p.m. – 8:00 p.m. Pre-Meeting Welcome Reception (in-person participants)

Attendees gathered for food and beverages. CLARB themed gifts (pens, paper, tote bag, water bottle, etc.) were distributed.

Wednesday, September 21

9:30 a.m. Daily Brief – Each day’s work context (theme of the day) and goals/outcomes presented by CLARB staff.

10:00 a.m. Opening Session | CLARB Past President – Chuck Smith, CLARB CEO - Matt Miller

Think Plan Act – Energizing session to set the stage for the days ahead and share desired outcomes.

- CLARB 2.0
- ASLA - Women of Color Career Advancement Program
- Todd Reed Remembered (moment of silence)

9:20 a.m. Keynote Speaker – James Hayter, Immediate Past President | International Federation of Landscape Architects (IFLA). James is from Australia.

Understanding the Diversity of Landscape Architecture Practice Globally and the Impacts on Regulation. Session notes:

- IFLA: 78 leadership members, one for each country represented. 5 global regions based on the continents. Founded in 1948 (United Nations related)
- IFLA Global Themes: Vision - LA’s as thought leaders. Principles – progressive.
- Partner Roles (non-partisan) - Governance (not for profit, think 501c3); Role Fulfilment; Fund-raising.
- Global Issues Prioritized by IFLA and its leadership -
 1. Climate Action
 2. Food Security

- 3. Community
- 4. Health and Wellbeing
- 5. First Nations

- Are LA's doing more damage than good re: Carbon? We need to be decarbonizing our environment. IFLA recognizes Henry Bava, from France, and Catherine Nagel for their leadership in community health systems for parks. Ah-Yeow Kim for educating pre-K children – these people recently received awards at the S. Korean IFLA Conference.
- Sustainable Development Guideline – Contains 17 goals. Reviewed select goals:

#1. Hunger	#9. Infrastructure
#2. Food Security	#11. Sustainable Cities
#4. Education Quality	#14. Life Below Water
#5. Gender Equity	#16. Safe Places - peace, justice
	#17. Partnerships - for the goals
- Themes for the Future: Quality of life; Long-term design outlook – design for demonstration, not for design's sake; Landscape modeling – science-based criteria, such as carbon cycle; Community/culture, first nations recognition; Beyond land – sea, sky, space.
- Questions – Regulation of LA...the European United (EU) countries, LA's practice under the per-view of Architects.

11:15 a.m Future of Licensure Board Work | CLARB C.S.O. – Veronica Meadows; CLARB Gov. Affairs – Zack Druga

Boards need to think differently about their role as regulators. How can we adapt to make a positive impact on the future needs of the profession?

Session notes:

- Drivers – Legislative obstacles, reform, tactics, and defense of increased scrutiny of LA licensure.
- Future – Board/CLARB relationship will allow regular review of statutes and regulations for: reduced bias; positive changes – wins for legislatures; increased frequency of reviews.
- Education and Outreach – CLARB will maintain a regular dialogue:
 1. Elected officials and public figures
 2. Licensees and emerging professionals and students
 - a. Firms and solo practitioners

1:15 p.m. Increasing Board Diversity | CLARB Board of Dir., ND M.B.M – Nicole Critchfield; CLARB Leadership Adv. Council, M.B.M – Julie Hildebrand

Enhance the requirements to serve to make board service more accessible and share creative ways to appropriately influence the appointment process.

Session notes:

- Board Demographics: Avg. age – 49; Non-white – 42%; Female – 42%; Unlicensed – 25%
- Considering Factors: Residency; Experience; Licensure; Application Process; Burdens of Service; any more?
- Licensure Board Diversity Survey: Workshop topic – recruitment and retention of appointments, to state boards; Testimony – ASLA Chapter supports; Reappointments – ambassadors with roles and examples. Thanking someone for their service (not only) after the term(s) are complete.
- ASLA national is a source for advertising openings for positions and/or appointments.

2:15 p.m. Adapting (or Responding?) to New Legislative Landscape | John Johnson, Dir., Legislative & Govt. Affairs. National Alliance of State Board Administrators (NASBA); John Cothron, MBE, Mississippi; CLARB Govt. Affairs, Zach Druga

As legislation is passed around military spouse licensure, universal licensing, and occupational review commissions, the state boards need to act on new laws that indirectly impact the LA profession.

Session notes:

- We need to be aware of deregulation efforts: IA recently dealing with market restriction and criminal conviction
- Another angle of attack, look for key legislation: Occupational Licensing Relief and Job Creation - they probably reduce regulatory oversight of the profession and therefore the protection of public HSW.
- Sunset review process: Sometimes looking for complete deregulation.
- Sunrise (new jurisdictions): (look for) Opposition to adding on a new profession/occupation that requires regulation (bureaucracy).
- Other Acts of Legislation to look out for: “one size fits all” style...Fresh Start Act, Consumer Choice Act, Universal Licensing Act.
- Advice for advocacy work: “Tackle the Tape 29 by 29” - Phone a friend; Reach out to legislators (questions/concerns about universal licensure recognition); Pick your battles (criminal convictions, military licensing)
- Montana: a survey example - all options being a deregulated example, except for “other” choice which needed to be filled in.

3:30 p.m. Expanding CLARB’s Practice of Foresight: A Conversation about the CLARB Foresight Network (CFN) | Jeff@foresightfirst.io

As it continues to deepen its foresight work, CLARB’s Board is collaborating with the CFN, a group of diverse global contributors from within and beyond the landscape architecture regulatory community to explore relevant drivers within society, regulation, and landscape architecture to expand and accelerate its learning with the future. CFN is supporting CLARB's commitment to strengthen its foresight capacity to inform long-term planning and decision-making.

Session notes:

- This day (9/21/22) is day 995 of the “Turbulent Twenties). So so much has happened this decade, yet the decade is not yet 1/3 of it’s timeline.
- Orthodoxy: deep-seated assumptions we make about how the world works, across CLARB, Landscape Architecture, and LA regulatory ecosystems.
 1. LA’s are seen as “less-than” by other design professionals (high intensity/high influence) - scope-grab happens when times are tight. We need to be trying for broader scope of services
 2. Regulation boards are subservient to/afraid of legislators. Agreed.
 3. LA needs to be a licensed profession but seen as “less-than” by allied professions, and being told others “know what we do and can do it” in reference to scope of work.
- What about Low Intensity/High Influence: Looking for HSW (wellbeing), Do - Job Task Analysis, Minimum Competency Standards, and maintain awareness of the presence of orthodoxy.
- CLARB Foresight First Timeline Version 2.75 (2 Parts): Horizon window of strategy is 36 months (some level of certainty) things are probable. Second, Horizon of foresight is 84 months (learn, research objectives) things need time to become more clear.
- How to go beyond orthodoxy? What will our successors say about us... (not legacy) which is what we say about ourselves.

5:30 p.m. Guided Tour of The RiverFront (optional)

A recent Omaha City park development project that builds over a Lawrence Halprin designed park from the 1970’s.

See photos.

Thursday, September 22

9:30 a.m. Daily Brief – Each day’s work context (theme of the day) and goals/outcomes presented by CLARB staff.

10:00 a.m.

Member Board Member Session: Increasing Board Member Impact and Effectiveness

Empowering board members to increase their value in their role, objectively build out plans for board work of the future, including: shifting from operations to strategy, improving education to current and future licensees, and engaging in appropriate outreach to policy makers and the public.

Session notes:

- High value opportunities: license issuance is fair and equitable, and enforcement of rules
- Foster a Board culture of respect and curiosity by facilitating and volunteering
- Action and representation tends to “cross-pollinate” on mega-issues
- Remembering the orthodoxy issues, practice overlap and territorial silos. Advice is to go for it with a collective legislative strategy. Maintain peace and pick your battles.

- New board (2020) Alaska: Stayed on task, one step meant immense progress builds slowly but surely.

Member Board Executive Session: The next priority in Standard Setting: Uniform Continuing Education (CE) Standards

Identify models for increased access and flexibility in CE requirements. Explore the big issues and possible solutions: justification for CE, opportunities to reduce burdens on boards, making CE more valuable, and balancing necessary rigor with ease.

1:00 p.m. Regulation of Practice Overlap: Challenges and Opportunities | CLARB C.S.O. – Veronica Meadows; Phil Meyer, ICOR Joint Practice Task Force

No matter the name—incidental practice, overlapping practice, scope of practice—this concept has posed challenges for all design disciplines. A new effort, led by ICOR, has launched to develop a shared definition, guidelines, and/or best practices that professional licensing authorities can use to regulate incidental practice of related design disciplines more effectively.

Session notes:

- Task Force meets each January (ICOR w/NCARB IPTF) - there's a steering committee with sub-committees of Arch., LA, Eng., Interior Design, Surveying (5)
- Overlap: Architects draw site plans, so do LA's. Engineers draw grading plans, so do LA's. No intention of re-writing a definition of practice - the professions are rooted in data and practice analysis
- Is it holding out as a prof. eng. If LA's do stormwater calcs., modeling, storage and/or treatment design?

1:45 p.m. Member Showcase: Increasing Diversity in the Licensure Pipeline

Representatives from the North Carolina and Oklahoma boards shared how they are successfully working to increase diversity and access to licensure in their jurisdictions.

Session notes:

- Funding scholarships for education
- Universities offering multiple colleges within a BS track for LA students
- Public sector is finding little incentive to pursue licensure as compared to private sector
- Diversity goals: ASLA partner with funding and legislator backing; A culturally relevant exam

3:00 p.m. Uniform Standard Implementation

Workshop with your fellow board members, and other similarly aligned boards, to begin to think through implementation planning.

4:30 p.m. Ready for CLARB Leadership?

Learn what serving in CLARB leadership is all about and what opportunities there are to serve. Better understand how you can best prepare if you are interested in serving.

5:00 p.m. Volunteer Recognition Reception (optional)

Join us to thank our outgoing volunteers and leaders for all their hard work and contributions to CLARB during their service!

Friday, September 23

9:30 a.m. Daily Brief – Each day's work context (theme of the day) and goals/outcomes presented by CLARB staff.

10:00 a.m. Results of the 2022 Job/Task Analysis | CLARB Staff: Rebecca Moden

The 2022 JTA is complete! Hear about the process used, response rates and demographics of respondents, and review the new L.A.R.E. blueprint and transition plan.

Session notes:

- Three focus groups of the reclassification process; Tasks/Duties, KSA's, Survey Review group
- The exam (LARE) is sectioned: Inventory, Analysis and Project Management; Planning and Design; Construction Documentation; Grading, Drainage, and Stormwater Management
- Historic Preservation and Cultural Landscapes is covered on the exam - a contextual analysis under 'wellbeing'

11:00 a.m. Business Session | CLARB Staff

The outcome of this session is in your hands. Election ballots are in, tallied, and ready to be announced and nominations for next year's leadership elections will open. Design the future of regulation; design CLARB's future.

1:00 p.m. CLARB 2.0 | CLARB Staff

The CLARB Board has been hard at work over the past two years re-imagining the organization for the future. Learn about our refined strategic priorities and how the organization will achieve its vision of the world's people, places, and environment are protected by landscape architecture.

Session notes:

- Milestones, Domains, and Strategies
- Domains are strategic (not a plan) and contain a realm of the practice
- Strategies are the framework tied to the foresight (non-linear outcomes by applying a quasi-linear approach)
- The profession is challenged and the call to action is a tall order, but CLARB is poised to lead it.

2:15 p.m. Launching a Global Analysis of Practice | CLARB Staff; CLARB GJTA Co-chair, Mark Arigoni; James Hayter, IFLA, GJTA Co-chair; Monica Pallenes, Americas Region IFLA, President-elect IFLA

CLARB and IFLA have partnered to better understand the similarities and differences of landscape architecture practice around the world. Learn about the process for development of this first official global job task analysis and the excitement within the IFLA and global landscape architecture community.

Session notes:

- 120K practicing LA's globally
- How do we exist in an expanded global practice

3:00 p.m. Building a Defensible Licensure Exam | CLARB Consultant: Dr. Adrienne Cadle, Psychometrician

Hear from the experts about how the L.A.R.E. is developed, how items are generated, and how items are administered and scored. Attendees will gain a better understanding of the life cycle of an exam item from draft to final state and ultimately retirement.

Session notes:

- Historic preservation is a topic that does show up on exams regularly. Meaning it has a “bucket” of questions related to the historic preservation topic.
- The drag and drop is now design friendly as drag and place (options are correct, or not)
- 135 questions are generated per year for use on the exams (3 per year)

4:15 p.m. Partnering for Collective Action | CLARB Staff with Allied Organizations

Volunteer leaders from CLARB and partner organizations will share how we are collaborating to have a more significant impact and creating new value for our members, licensees, and candidates.

END

Glossary of Acronyms

CLARB Council of Landscape Architectural Registration Boards

ASLA American Society of Landscape Architects

CSLA Canadian Society of Landscape Architects

IFLA International Federation of Landscape Architects

FARB Federation of Associations of Regulatory Boards

CELA Council of Educators in Landscape Architecture

LAAB Landscape Architecture Accreditation Board (U.S.)

LAAC Landscape Architecture Accreditation Council (Canada)

LA CES Landscape Architecture Continuing Education System

LAF Landscape Architecture Foundation

Presidents Council CLARB + ASLA + CSLA + CELA + LAAB + LAF

NCARB National Council of Architectural Registration Boards

NCEES National Council of Examiners for Engineering and Surveying

CIDQ Council for Interior Design Qualification

ICOR CLARB + NCARB + NCEES + CIDQ

MBE Member Board Executive (an executive with a board/agency)

MBM Member Board Member (a board member on a board/agency)







MINNESOTA BOARD OF
ARCHITECTURE ■ ENGINEERING ■ LAND SURVEYING
LANDSCAPE ARCHITECTURE ■ GEOSCIENCE ■ INTERIOR DESIGN

BOARD MEMORANDUM

NOVEMBER 17, 2022

TO: ENGINEER/LAND SURVEYOR/GEOSCIENCE SECTION

Denise Kazmierczak, PE, Chair	Jami Neiber, PM
Daniel Baar, LS	Keith Rapp, PG
Paul Brandt, PSS	Melisa Rodriguez, PE
Rachel Dwyer, PM	Travis Thul, PE
Alan Johnson, PE	Paul Vogel, LS
Daniel Kelsey, PE	

FROM: Denise Kazmierczak, PE, Chair

SUBJECT: NOVEMBER 17, 2022 ELSGEO SECTION MEETING MINUTES
Golden Rule Building, STE 295
9:01 AM

1) ROLL CALL/CALL TO ORDER

Denise Kazmierczak, PE, Chair	Jami Neiber, PM – Absent
Daniel Baar, LS	Keith Rapp, PG
Paul Brandt, PSS	Melisa Rodriguez, PE
Rachel Dwyer, PM – Absent	Travis Thul, PE
Alan Johnson, PE	Paul Vogel, LS
Daniel Kelsey, PE – Absent	

OTHERS:

Kay Weiss, Assistant Executive Director
Christie Vereide, OASI

GUESTS:

None

2) APPROVAL OF THE SEPTEMBER 8, 2022 ELSGEO SECTION MEETING MINUTES
MSP: To approve the September 8, 2022 ELSGEO Section meeting minutes.

3) UNFINISHED BUSINESS

- A) Trends in the professions represented by this Section that may affect the Board's mission – Some states are currently discussing eliminating professional licensure.

***Travis Thul joined the meeting at 9:05 am**

- B) Standards for work experience – Question of whether applicants are providing enough detail for Board members to determine whether experience requirements have been met. Board members should deny an application if the experience provided does not meet requirements. Applicants are instructed to provide detail and that the experience must meet requirements (link to Minnesota Rules provided). Staff will provide further detail on information provided to applicants as part of the application process at a future meeting.

***Paul Brandt joined the meeting at 9:16 am**

4) NEW BUSINESS

- A) Outreach report: MACS presentation, October 21 (D. Baar reporting) – 100 people attended this yearly seminar. D. Baar presented on the path to licensure.
- B) ASBOG Annual Meeting and Fall COE Workshop, Oct 25-29, Wilmington, NC (K. Rapp reporting) – Meeting focus was on the transition to computer-based testing, with some discussion of developing a Records program, such as NCEES offers. Attendees of COE workshop participated in exam writing.
- C) 2023 NCEES Zone Interim Meeting, April 27-29, Houston, TX – Request for authorization for up to five Board members and the Executive Director to attend.
MSP: to approve attendance for up to five Board members and Executive Director.
- D) Amendments to the High Pressure Piping code – FYI only.

5) ADJOURN

MSP: To adjourn at 9:32 AM.

Next meeting: February 9, 2023



MINNESOTA BOARD OF
ARCHITECTURE ■ ENGINEERING ■ LAND SURVEYING
LANDSCAPE ARCHITECTURE ■ GEOSCIENCE ■ INTERIOR DESIGN

BOARD MEMORANDUM

NOVEMBER 17, 2022

TO: RULES COMMITTEE

Claudia Reichert, CID, Chair
Jason Amberg, LA
Daniel Baar, LS
Scott Holm, M.Ed, CBO, PM

Meg Parsons, FAIA
Melisa Rodriguez, PE
David Stenseth, PM
Travis Thul, PhD, PE

FROM: Melisa Rodriguez, PE, Acting Chair

SUBJECT: NOVEMBER 17, 2022 RULES COMMITTEE MEETING MINUTES
Golden Rule Building, STE 120
9:58 AM

1) INTRODUCTIONS/CALL TO ORDER

Claudia Reichert, CID, Chair – Absent	Meg Parsons, FAIA – Absent
Jason Amberg, LA	Melisa Rodriguez, PE
Daniel Baar, LS	David Stenseth, PM
Scott Holm, M.Ed, CBO, PM	Travis Thul, PhD, PE

OTHERS:

Paul Brandt, PSS
Alan Johnson, PE
Denise Kazmierczak, PE
Keith Rapp, PG
Tari Rayala, Architect
Paul Vogel, LS
Doreen Johnson, Executive Director
Kay Weiss, Assistant Executive Director
Mary Roguski, OASI

2) APPROVAL OF THE SEPTEMBER 8, 2022 RULES COMMITTEE MEETING MINUTES
MSP: To approve the September 8, 2022 Rules Committee meeting minutes.

3) UNFINISHED BUSINESS

- A) Proposed rule addition 1800.1000, Subp. 5, Item D, pertaining to initial Architect education

MSP: To recommend to the Board that Item D be removed from proposed rule package.

4) NEW BUSINESS

- A) Proposed Board Bylaws changes from Executive Committee

- i) Reduce the regular meetings to a minimum of four each year
- ii) Strike “assist Board Staff in the preparation of Board meeting minutes” from duties of Secretary
- iii) Remove immediate past Chair as member of executive committee as specified in Article VI Section 1
- iv) Remove from Article VI Section 2 “Credentialing Committee” the line “This committee shall create and implement continuing education procedures.”
- v) Remove from Article VI Section 2 “Credentialing Committee” the line “This committee shall ensure that the Board’s newsletter, *The Communicator*, is published at the direction of the Board.”
- vi) Grammar/punctuation cleanup

MSP: To accept the changes to the bylaws proposed by the Executive Committee.

5) ADJOURN

MSP: to Adjourn at 10:11 am.

Next Meeting: February 9, 2022