



Required Education Evidence Fundamentals of Geology Exam

You are required to provide the Board evidence of meeting the education requirements in [Minnesota Rules 1800.3910, Subp. 2](#) and [Subp.5A](#).

Read below to determine what you must provide to the Board, based upon your education. Official transcripts and education evaluations must be sent **directly to the Board from your education institution or the evaluator**. The materials can be sent by mail or electronically, using the contact information above.

It is your responsibility to request the necessary documents from your institution/evaluator.

All transcripts must be in English or accompanied by literal English translations by a certified translation service.

EDUCATION	EVIDENCE REQUIRED
If you are currently enrolled in a US baccalaureate degree IN GEOLOGY from an accredited institution:	Submit an unofficial transcript. Your unofficial transcript MUST show your name, the name of the college/university and total credits. Note: Student audit reports, student progress reports, grade sheets and student course listings are NOT “unofficial transcripts.” Mail or email using the contact information above. You must have a minimum of 20 semester credits or 30 quarter credits in some combination of the geology areas of study listed in Minnesota Rules 1800.3910, Subp. 5A(2).* *After passing the exam, to meet the education requirements for Geologist-in-Training designation or licensure, you must submit final, official transcript(s) as described below.
If you have graduated from a US baccalaureate or higher degree program from an accredited institution:	Submit final, official transcript(s) of all credits from all colleges, universities and/or technical schools attended, including non-degree coursework in geology necessary to meet the requires in Minnesota Rules 1800.3910, Subp. 2 and Subp.5A. The transcript(s) must be sent directly from the evaluation service to the Board either by US mail or electronically (aelslagid@state.mn.us). You must have a minimum of 30 semester credits or 45 quarter credits divided among at least 5 of the geology areas of study listed in Minnesota Rules 1800.3910, Subp. 5A(2). A maximum of 9 semester or 12 quarter credits may be applied to any one area.
If you have graduated from a foreign baccalaureate or higher degree program:	In addition to submitting official transcripts as described above, you must obtain an education evaluation or have an official copy of an existing evaluation sent to the Board. Contact: Educational Credential Evaluators (ECE), 101 W. Pleasant St., STE 200, Milwaukee, WI 53212 Phone: (414) 289-3400 www.ece.org Request a COURSE-BY-COURSE EVALUATION. This is the evaluation type required to determine if the degree meets the minimum requirements. The evaluation must be sent directly from the evaluation service to the Board either by US mail or electronically (aelslagid@state.mn.us).

Additionally, you must provide coursework details as part of the online application form.
Your application is considered incomplete without it.
Incomplete applications expire 6 months from the date of submission.