



MINNESOTA BOARD OF
ARCHITECTURE ▪ ENGINEERING ▪ LAND SURVEYING
LANDSCAPE ARCHITECTURE ▪ GEOSCIENCE ▪ INTERIOR DESIGN

BOARD MEMORANDUM

MAY 12, 2026

TO: EXECUTIVE COMMITTEE

Daniel Kelsey, PE, Chair
Jason Amberg, LA, Vice Chair
Alexa Choles, CID, Secretary
Alan Johnson, PE, Treasurer

FROM: Daniel Kelsey, PE, Chair

SUBJECT: MAY 12, 2026, EXECUTIVE COMMITTEE MEETING MINUTES
Golden Rule Building, STE 295
8:15 AM

- 1) CALL TO ORDER/ROLL CALL
Daniel Kelsey, PE, Chair
Erica Larson, CID, Vice Chair
Jason Amberg, LA, Secretary
Alan Johnson, Treasurer

OTHERS:

Kate Van Etta-Olson, Executive Director
Matthew Linngren, Administrative Specialist

- 2) APPROVAL OF MARCH 10, 2026, MEETING MINUTES
MSP: To approve the March 10, 2026, meeting minutes.

- 3) NEW BUSINESS

- A) Executive Director Report (K. Van Etta-Olson, Executive Director)
- 1) Updated website was launched on Wednesday, March 6.
 - 2) Database RFP has not launched yet as MNIT Contract Services and our Project Manager are working through final adjustments to language and requirements.
 - 3) Board Appointments from the Governor's Office are pending.

- 4) Renewals are in progress and going well. We are presently 18.4% renewed.
- 5) Attended the NCARB Regional Summit and MBE Workshop March 18-21, 2026, in Oklahoma City, OK. The main topic of discussion was the implementation of Pathways.
- 6) Marcus Hampton and the Executive Director presented to the Land Surveying students at SCSU on April 27, 2026, about licensing requirements in Minnesota.
- 7) FARB Summit on Regulatory Excellence, July 23-25, 2026, in Minneapolis – Authorization to attend.
MSP: To authorize the Executive Director, Investigator, and up to two (2) Board members to attend the FARB Summit on Regulatory Excellence, July 23-25, 2026, in Minneapolis.

4) RECESS

The meeting recessed at 8:30 AM.

5) CALL TO ORDER

The meeting was reconvened at 12:55 PM with the newly elected officers present as follows:

Chair – Daniel Kelsey, PE

Vice Chair – Jason Amberg, LA

Secretary – Alexa Choles, CID

Treasurer – Alan Johnson, PE

6) COMMITTEE ASSIGNMENTS

The Executive Committee reviewed the Committee Assignments. The Chair appointed Andrew Portis, AR, as Chair of the ALACID Section. No other changes were made.

7) ADJOURN

The meeting adjourned at 1:05 PM.



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MAY 12, 2026

TO: ARCHITECT/LANDSCAPE ARCHITECT/CERTIFIED INTERIOR DESIGNER SECTION

Andrew Portis, Architect, Section Chair	Shajive Jeganathan, PM
Jason Amberg, LA	Laura Kamin-Lyndgaard, LA
Alexa Choles, CID	Erica Larson, CID
Stacey Demmer, AR	Lori Marco, PM
Sally Grans Korsh, FAIA	Jean Otto, PM

FROM: Andrew Portis, Architect, Section Chair

SUBJECT: MAY 12, 2026, ALACID SECTION MEETING MINUTES
Golden Rule Building, STE 295
9:03 AM

- 1) CALL TO ORDER/ROLL CALL
Alexa Choles, CID, Section Chair
Jason Amberg, LA
Stacey Demmer, AR
Sally Grans Korsh, FAIA
Shajive Jeganathan, PM
Laura Kamin-Lyndgaard, LA
Erica Larson, CID
Lori Marco, PM
Jean Otto, PM
Andrew Portis, Architect

OTHERS:

Kate Van Etta-Olson, Executive Director
Matthew Linngren, Administrative Specialist

GUESTS:

Sheri Hansen, AIA MN

Michael Armstrong, CEO, NCARB

Roxanne Alston, Vice President, Customer Relations, NCARB

Caitlin Stromberg, Assistant Vice President, Member Relations and Volunteer Engagement, NCARB

2) APPROVAL OF THE MARCH 10, 2026, MEETING MINUTES

MSP: To approve the March 10, 2026, meeting minutes.

3) NEW BUSINESS

A) Updates to the Professions – Discussed.

i) Sally Grans Korsh shared a report from the recent joint meeting of the NCARB Education, Exam, and Experience Committees at Denver.

B) Report from CIDQ Model Legislation Task Force – Discussed.

C) NCARB Higher Education Symposium, June 24-25, 2026, Minneapolis College – Discussed.

D) NCARB Annual Meeting, June 25-27, 2026, Minneapolis

i) Updates – Discussed.

ii) Designation of NCARB Voting Delegate

MSP: To designate Andrew Portis as the voting delegate for the 2026 NCARB Annual Meeting.

4) ADJOURN

The meeting adjourned at 9:20 AM.



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BOARD MEMORANDUM

MAY 12, 2026

TO: ENGINEER/LAND SURVEYOR/GEOSCIENCE SECTION

Paul Brandt, PSS, Chair	David Martini, PE
Marcus Hampton, LS	Melisa Rodriguez, PE
Daniel Hunter, PG	VACANT, LS
Alan Johnson, PE	VACANT, PE
Daniel Kelsey, PE	VACANT, PM
Carolee Lindsey, PM	

FROM: Paul Brandt, PSS, Section Chair

SUBJECT: MAY 12, 2026, ELSGEO SECTION MEETING MINUTES
Golden Rule Building, STE 295
9:33 AM

- 1) CALL TO ORDER/ROLL CALL
Paul Brandt, PSS
Marcus Hampton, LS
Daniel Hunter, PG
Alan Johnson, PE
Daniel Kelsey, PE
Carolee Lindsey, PM – **Absent**
David Martini, PE
Melisa Rodriguez, PE

OTHERS:

Kate Van Etta-Olson, Executive Director
Matthew Linngren, Administrative Specialist

GUESTS:

Sheri Hansen, AIA MN

Michael Armstrong, CEO

Roxanne Alston, Vice President, Customer Relations

Caitlin Stromberg, Assistant Vice President, Member Relations and Volunteer Engagement

2) APPROVAL OF THE MARCH 10, 2026, MEETING MINUTES

MSP: To approve the March 10, 2026, meeting minutes.

3) NEW BUSINESS

A) Updates to the Professions – Discussed.

i) Melisa Rodriguez shared that she will be speaking to the SFPE and will remind them to renew their licenses by June 30, 2026.

ii) Daniel Hunter spoke with AIPG about the upcoming renewal deadline.

iii) David Martini encouraged fellow Section members to bring additional Updates to the Profession for discussion.

B) NCEES Annual Meeting, August 18-21, 2026, Henderson, NV – Request for authorization to attend

MSP: To authorize up to seven (7) Board members and the Executive Director to attend.

C) NCEES Bylaws – Proposed 2026 Revisions – Discussed.

D) NCEES Spring 2027 Exam Changes – FYI Only.

E) MNLS Exam Results (Spring 2026) – Discussed.

4) ADJOURN

The meeting adjourned at 9:42 AM.



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BOARD MEMORANDUM

MAY 12, 2026

TO: Board Members
Stephen Melchionne, Assistant Attorney General

FROM: Daniel Kelsey, PE, Chair

SUBJECT: MAY 12, 2026, BOARD MEETING AGENDA
Golden Rule Building, STE 295
10:00 AM

The Board held its regularly scheduled meeting on the above-mentioned date, time, and location.

- 1) CALL TO ORDER/ROLL CALL/INTRODUCTIONS
- | | |
|------------------------------|-------------------------------------|
| Daniel Kelsey, PE, Chair | Erica Larson, CID |
| Jason Amberg, LA, Vice Chair | Carolee Lindsey, PM – Absent |
| Alexa Choles, CID, Secretary | Lori Marco, PM |
| Alan Johnson, PE, Treasurer | David Martini, PE |
| Paul Brandt, PSS | Jean Otto, PM |
| Stacey Demmer, AR | Andrew Portis, Architect |
| Sally Grans Korsh, FAIA | Melisa Rodriguez, PE |
| Marcus Hampton, LS | VACANT, LS |
| Daniel Hunter, PG | VACANT, PE |
| Shajive Jeganathan, PM | VACANT, PM |
| Laura Kamin-Lyndgaard, LA | |

OTHERS:

Kate Van Etta-Olson, Executive Director
Stephen Melchionne, Assistant Attorney General
Brenna Boytim, Investigator
Melvin Brown, Licensing Specialist
Matthew Linngren, Administrative Specialist
Cassandra Wellman, Licensing Specialist

GUESTS:

Michael Armstrong, NCARB

Roxanne Alston, NCARB

Caitlin Stromberg, NCARB

Chair Daniel Kelsey, PE, presented former Board member Gerald Jones with a service plaque.

- 2) PRESENTATION FROM NCARB
 - Michael Armstrong, CEO
 - Roxanne Alston, Vice President, Customer Relations
 - Caitlin Stromberg, Assistant Vice President, Member Relations and Volunteer Engagement
- 3) APPROVAL OF THE MARCH 10, 2026, BOARD MEETING MINUTES
MSP: To approve the March 10, 2026, meeting minutes.
- 4) COMPLAINT COMMITTEE REPORT (D. Hunter, Committee Chair)
 - A) The Complaint Committee requests a closed session
MP: To move into closed session to discuss disciplinary matters and to discuss threatened litigation pursuant to Minn. Stat. § 13D.05, subd. 3 (b).
 - B) Closed Session
MP: To go back into open session.
 - C) Disciplinary Matters
 1. In the matter of Kasey Alexandra Johnson, a Stipulation and Consent Order was issued.
 2. In the matter of Regan Nix, a Settlement Agreement and Cease and Desist Order was issued.
 3. In the matter of Jacob W. Mans, a Stipulation and Consent Order was issued.**MSP: To accept the Complaint Committee report.**
- 5) INVESTIGATOR'S REPORT (B. Boytim, Investigator)

Staff have 59 open files.

MSP: To accept the Investigator's report.
- 6) EXECUTIVE DIRECTOR'S REPORT (K. Van Etta-Olson, Executive Director)
 - A) Updated website was launched on Wednesday, March 6.

- B) Database RFP has not launched yet as MNIT Contract Services and our Project Manager are working through final adjustments to language and requirements.
- C) Board Appointments from the Governor's Office are pending.
- D) Renewals are in progress and going well. We are presently 18.4% renewed.
- E) Attended the NCARB Regional Summit and MBE Workshop March 18-21, 2026, in Oklahoma City, OK. The main topic of discussion was the implementation of Pathways.
- F) Marcus Hampton and the Executive Director presented to the Land Surveying students at SCSU on April 27, 2026, about licensing requirements in Minnesota.
- G) FARB Summit on Regulatory Excellence, July 23-25, 2026, in Minneapolis – Authorization to attend.

MSP: To accept the Executive Director's report.

7) EXECUTIVE COMMITTEE REPORT (D. Kelsey, Chair)

MP: To authorize the Executive Director, Investigator, and up to two (2) Board members to attend the FARB Summit on Regulatory Excellence, July 23-25, 2026, in Minneapolis.

MSP: To accept the Executive Committee report.

8) TREASURER'S REPORT (A. Johnson, Treasurer)

A) FY26 Budget and Revenue Report

MSP: To accept the Treasurer's Report.

9) ARCHITECT, LANDSCAPE ARCHITECT AND CERTIFIED INTERIOR DESIGNER (ALACID) SECTION REPORT (A. Choles, Section Chair)

The Section discussed the joint NCARB Education, Exam, and Experience Committee meeting in Denver, CIDQ Model Legislation update, the NCARB Higher Education Symposium, and the NCARB Annual Meeting.

MP: To designate Andrew Portis as the voting delegate for the 2026 NCARB Annual Meeting.

MSP: To accept the ALACID Section report.

10) ENGINEER, LAND SURVEYOR AND GEOSCIENCE (ELSGEO) SECTION REPORT (P. Brandt, Section Chair)

The Section discussed updates to the professions, the NCEES Annual Meeting, proposed revisions to NCEES bylaws, changes to the Spring 2027 NCEES exams, and received the spring 2026 MNLS exam results.

MP: To authorize up to seven (7) Board members and the Executive Director to attend the NCEES Annual Meeting August 18-21, 2026, in Henderson, NV.

MSP: To accept the ELSGEO Section report.

- 11) CREDENTIALING COMMITTEE REPORT (L. Kamin-Lyndgaard, Committee Chair)
The committee did not meet.

- 12) RULES COMMITTEE REPORT (D. Martini, Committee Chair)
The Committee met on May 5, 2026, and discussed proposed revisions to Rules 1800.3910 and 1800.2800.

MP: To accept the proposed changes and add to the current Rules package.

MSP: To accept the Rules Committee report.

- 13) NEW BUSINESS

A) Variance Requests

i) Hajka

MSP: To deny the discretionary variance.

ii) Tsai

MSP: To deny the discretionary variance.

B) CE Exemption requests

None.

- 14) ANNUAL MEETING BUSINESS ITEMS

A) National Council Emeritus Appointments and Renewals

MSP: To renew NCEES Emeritus Status for Paul Vogel, LS, until May 2027.

B) Detailed Licensing Report – Discussed.

MSP: To accept the new licensee report with the congratulations of the Board.

C) Election of Officers

i) Chair – Erica Larson and Jason Amberg removed their names from consideration.

MSP: To elect Daniel Kelsey as Chair by acclamation.

ii) Vice Chair

MSP: To elect Jason Amberg as Vice Chair by acclamation.

iii) Secretary

MSP: To elect Alexa Choles as Secretary by acclamation.

iv) Treasurer

MSP: To elect Alan Johnson as Treasurer by acclamation.

15) PUBLIC COMMENT
None.

16) ADJOURN
The meeting adjourned at 12:50 PM.