

OSP PROCUREMENT UPDATE

July 2025

Goods and Non-Prof/Tech Procurement Update

The mission of this monthly newsletter is to provide you with helpful, timely, and informative procurement information. We welcome your feedback as we strive to better serve you as our valued customer.

This newsletter includes the following information:

1. [Pertinent procurement information](#)
2. [List of contracts awarded during the last month](#)
3. [List of contracts that were amended \(extended, changed, or updated\) during the last month](#)
4. [List of contracts that were eliminated during the last month](#)
5. [Link to contracts expiring in 7 months](#)
6. [List of Office of State Procurement Contacts](#)

1. Pertinent Procurement Information

Contract Release A-262(5) Assessments: Dyslexia Screener

OSP has awarded a contract to Capti for ReadBasix Assessments. Capti ReadBasix is the dyslexia screening tool approved by the Minnesota Department of Education for grades 4-12. The contract is also available to members of Minnesota's Cooperative Purchasing Venture (CPV) program. If you are not a member of the CPV program, you can find more information about the program and sign up to become a member here: [Cooperative Purchasing Venture](#). Membership is free. CPV program members are able to search contracts available to them and obtain more information; this also includes the Capti contract.

Interested ordering entities can also contact the Contract Manager, Kaleigh Stevens, at kaleigh.stevens@state.mn.us or 651-201-2438, for additional information.

Contract Release D-136(5) Dental Laboratory Services

Contracts have been awarded to: Blackgreygold Solutions LLC, Burbank Dental Laboratory, Capital Solution, Inc., National Dentex LLC, and Willmar Dental Lab Inc. These contracts will provide dental laboratory services for State Agencies, and Cooperative Purchasing Venture (CPV) Members on an as needed basis. Ordering entities should review the price schedule for each Contractor. For detailed information, please refer to the posted contract release on the Office of State Procurement's website.

For further assistance, please contact the contract administrator, Cassie Jensen, at cassandra.m.jensen@state.mn.us or 651.201.2450.

Contract Release D-236(5) Drugs: Instant Drug Disposal Systems

Contracts have been awarded to: Delta Saber Inc. and Global Focus Marketing & Distribution LTD. These contracts will provide instant drug disposal systems on an as needed basis to The Office of Cannabis Management (OCM), other State Agencies, and Cooperative Purchasing Venture (CPV) Members. Ordering entities should review the products offered and price schedule for each

Contractor. For detailed information, please refer to the posted contract release on the Office of State Procurement's website.

For further assistance, please contact the contract administrator, Cassie Jensen, at cassandra.m.jensen@state.mn.us or 651.201.2450.

Office of Equity In Procurement (OEP) August Event: Women Ignite!

WOMEN IGNITE! will be held on **August 20, 2025**, at the **Huntington Bank Stadium** (420 23rd Ave SE, Minneapolis) on the University of Minnesota campus from **4:30 to 7:30 PM**. This exciting gathering will feature a short program that includes inspirational stories from notable women entrepreneurs and community partners. This annual inspirational event, hosted by the Minnesota Chapter of the National Association of Women Business Owners (NAWBO-MN) together with the Metropolitan Economic Development Association (MEDA), aims to bring together women entrepreneurs, especially those in underserved communities, and introduce them to valuable resources within the community, empowering them to advance their businesses. This is a "Network with Intent" event, and there is no charge.

Who is invited:

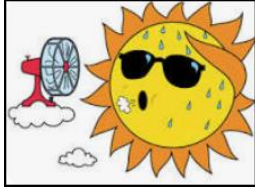
- All women entrepreneurs looking for various resources to help grow their business
- Community partners, corporations, supplier-diversity representatives and government resource representatives interested in meeting and working with women entrepreneurs
- Companies and organizations that provide valuable resources for businesses at all stages and sizes
- Organizations and chambers representing women in business from underserved communities.

Although there is no cost to attend, registrations are required: [REGISTER HERE](#).

Key Event Features of the “Ask an Expert”:

- **Expert-Led Tables:** Each table is hosted by a professional who brings knowledge and practical experience in their area of expertise. These hosts are not only knowledgeable but also approachable, ready to share their insights and answer questions.
- **Focused Discussions:** Attendees can choose tables that align with their interests or needs, with topics ranging from technology and business to health and wellness, ensuring a wide array of subjects to explore.
- **Resourceful Networking:** The event provides a platform for networking with experts, resources and fellow entrepreneurs, exchanging ideas, experiences and resources. Come build connections with experts and peers, expanding your professional network.

Whether you're looking for additional resources, professional guidance or interested in networking, WOMEN IGNITE! offers a valuable platform for learning, growth, and professional networking.



Sustainability Spotlight: Stay COOL MN

In 2025, we're continuing to focus on creating a culture of sustainability across the enterprise and the Office of Enterprise Sustainability will be highlighting ways that everyone can get involved both at work and at home. Keep an eye out for the Sustainability Spotlights.

Keep Your Cool This Summer

With Minnesota summers heating up, your daily habits can make a difference for your health *and* energy use:

- **Shade it up.** Draw shades to keep out the sun and reduce indoor temperatures and energy use.
- **Bump it up.** Ceiling fans can help circulate air, allowing you to raise the thermostat by a few degrees without losing comfort. Just don't use electric fans to cool yourself when temperatures indoors reach 90° F or above. Blowing hot air can be dangerous.
- **Be strategic.** If you have a window air conditioning unit, create a cool room where you can go to cool off. Find more tips here: [Stay Safe When It's Hot](#).
- **Go reusable.** Bring your refillable bottle, don't wait until you're thirsty to hydrate.
- **Build resilience.** Sustainable solutions, like tree cover and energy-efficient buildings, help everyone stay cool.

Visit sustainability.mn.gov for ways we're keeping state government efficient and visit mn.gov/heat to learn vital information about staying safe in extreme heat.

Supplier Portal Training Available for Vendors

The Office of State Procurement provides training sessions for vendors who would like to learn to use the SWIFT Supplier Portal. These two-hour sessions cover registering as a supplier, finding solicitation opportunities, submitting responses, and other key features of the Supplier Portal. Information on these trainings can be found on OSP's [Vendor Training](#) page, along with on-demand training videos and a link to the Quick Reference Guides. Buyers who interact with vendors who may be interested are encouraged to provide them with this information.

The next available sessions:

Wednesday, August 20, 2025, from 2:00 pm to 4:00 pm (in person Admin Building, Room 116B, St Paul, MN)

For more information or to register, contact the OSP Vendor Liaison, Ellie Pflager at ellie.pflager@state.mn.us 651.201.8148.

[Targeted Group \(TG\)](#), [Economically Disadvantaged \(ED\)](#), [Veteran-Owned \(VO\)](#) – New Contracts Awarded in June 2025

- JL Theis, Inc. (**W / Woman**) – One-Time Buy 269344_Pond Reconstruction at History Center
- Delta Saber Inc. (**HS / Hispanic American, Service Disabled Veteran-Owned**) One-Time Buy 268467_Smiths Detection Extension Roller Tables
- Delta Saber Inc. (**HS / Hispanic American, Service Disabled Veteran-Owned**) One-Time Buy 269979_IceHouse Trailer

- Reiling Construction Co., Inc. (**AW / Asian Pacific American, Woman**) One-Time Buy 270759_Repair Window and Envelope MSRS Building
- High Island Contracting, LLC (**W / Woman**) Contract Release A-234(5)_269272_Aggregate & Sand for Pick Up Only

State Agencies Only

Year End Hard Close - FMS Availability

The SWIFT Financial Management System (FMS) and Supplier Portal will be unavailable on Friday, August 15, 2025, beginning at 6 pm for hard close. The system will become available on Monday, August 18, 2025, at 6 am.

What happens at hard close?

First, the fiscal year (accounting year) is closed, and agencies can no longer enter an accounting date prior to July 1, 2025, meaning nothing further can be processed against that year.

- This facilitates reporting by allowing Minnesota Management and Budget to develop the Annual Comprehensive Financial Report (ACFR) against data that can no longer be changed.
- It also performs the important function of closing income statement activity into fund balance to create an accurate starting point for the new fiscal year.
- Remember, the fiscal year is different from the budget fiscal year (BFY). Budget fiscal year (budget period or budget date) is used to control spending authority as required by law and is not closed as part of this process.

Second, any unencumbered balances in BFY 2025 appropriations, depending on the appropriation type, are either closed or rolled forward. Exceptions include continuing or education aids appropriation types where the closing process does not affect unencumbered balances. After the close, agencies can make payments against encumbrances and can cancel encumbrances if no longer needed. Agencies can still deposit receipts to the closed budget fiscal year.

Reminder to Buyers: Please be aware the system downtime includes the Supplier Portal. Avoid scheduling solicitation events to close early next week as responders may need extra time to submit bid responses.

Year End Hard Close - Respond to Problem Reports

Encumbrance Certification

- Agencies must cancel all encumbrances for the fiscal year unless the agency head certifies that goods were purchased, or services were rendered by June 30, 2025 (MS 16A.28).
- Agencies must certify encumbrances by completing and returning the certification report to Minnesota Management and Budget (MMB).

Appropriation Problem Reports

- MMB will continue to send problem reports out every Monday.
- These reports identify appropriations that are over-obligated, over-extended, or have open requisitions (pre-encumbrances) or anticipated transfers.
- Agencies must resolve these conditions by August 8, 2025, in preparation for hard close on August 15, 2025.

Important Notice: Communicate Agency Address Changes in SWIFT

If your agency has moved, please contact the [SWIFT Help Desk](#) to make sure that your agency has followed all the proper steps to update the address change in SWIFT. Be sure to alert suppliers and customers of changes that might impact them.

Reminder: Sales and Use Tax Updates

The Minnesota Department of Revenue administered the following new sales and use taxes effective July 1, 2025:

- [East Grand Forks 1% Sales and Use Tax](#)
- [Roseville 0.5% Sales and Use Tax](#)
- [Proctor 0.5% Sales and Use Tax Rate Increase](#)

The sales and use tax rate changes apply to sales made on or after July 1, 2025. They will be in addition to all other taxes in effect. Local sales tax applies to retail sales made and taxable services provided within the local taxing area (county/city limits). The tax applies to the same items that are taxable under the Minnesota sales and use tax law.

Agencies entering purchase orders for the new fiscal year, prior to the July 1, 2025, tax effective date, will have the old rate calculated and will need to update their purchase orders.

Purchase orders entered in SWIFT on or after July 1, 2025, will calculate the new tax rates for each county/city.

Existing purchase orders and/or their vouchers will need to be adjusted to pay the correct tax if delivery occurs after various dates. Please note that the dates will be different based on whether goods or construction materials are being delivered. Check the tax notice for the affected city for the correct dates.

For assistance in changing the sales tax on a purchase order, please consult the [Update the Sales Tax Settings on an Existing Purchase Order](#) Quick Reference Guide.

Impact of New Local Tax

Please see the Minnesota Department of Revenue tax notice for the appropriate city for guidance in handling purchase orders and payments during the transition period.

Impact on Accounts Payable: Vouchers entered in SWIFT on or after the tax effective date will calculate the new tax rates for each county/city if the Invoice Date is on or after the tax effective date. If the Invoice Date is before the tax effective date, SWIFT will exclude the new tax rates.

Please review the tax calculation carefully

prior to payment on all vouchers with Ship To locations within these jurisdictions.

Impact on Purchase Orders: SWIFT will be updated with the new tax codes for all existing Ship To addresses located in the affected cities. New purchase orders, created on or after January 1, 2025, will calculate the new rate of tax for the ship to addresses within those counties/cities. Existing purchase orders may or may not need to have the tax code updated on the purchase order if payment can be processed during any allowed grace period(s), again, see the general notice for each county/city. Previously any Ship To addresses in affected cities may have used the tax code of "0000," State Tax only.

To calculate the new combined rate, state and local tax rate, the tax code(s) on the purchase order must be updated to the new tax code(s) from the "0000" tax code. Because of the various transition rules, these codes will not be updated by SWIFT and must be updated by the purchase order buyer.

Monthly SWIFT Reminder - Late Payments on Purchasing Card Statements

US Bank charges late fees on past due purchasing card (PCard) accounts. Agencies are invoiced in the amount of up to one percent (1%) per month on the amount overdue, or a minimum of \$2. Late fees are included on your monthly statement from US Bank and available to view in SWIFT. However, the Late Payment transaction cannot be reconciled the same way other transactions are reconciled.

To pay a late fee associated with a PCard statement, agencies must manually add this fee to their monthly PCard voucher by adding a line and entering the information. Make sure to enter Late Payment Charge in the Description field. In the Account field use Expense code 430008 (Interest Pd To Vend Late Pymt). After the line has been added, provide the voucher number to Angie Brandt, and she will remove the transaction from the PCard pages.

The screenshot shows the SWIFT system interface for adding a new line item. The 'Line' field is set to '5'. The 'Description' field is set to 'LATE PAYMENT CHARGE'. The 'Account' field is set to '430008'. The 'Line Amount' is 0.00. Below the line item, there is a table with columns: Copy Down, Line, Merchandise Amt, Quantity, *GL Unit, Fund, Fin DeptID, Appropriation ID (CF3), Account, and Sub Acct. The table shows a single row with Line 1, Merchandise Amt 0.00, *GL Unit MN001, and Account 430008.

Copy Down	Line	Merchandise Amt	Quantity	*GL Unit	Fund	Fin DeptID	Appropriation ID (CF3)	Account	Sub Acct
<input type="checkbox"/>	1	0.00		MN001				430008	

As a reminder, pay PCard statements on time to avoid potential late fees, take advantage of available rebates, and avoid potential violations of Minn. Stat. §16A. Purchasing Policy 1b requires that Purchasing Card Coordinators use Access Online to review statements and monitor account activity.

If you have questions regarding processing payments for PCards, please contact, Angie Brandt at angie.brandt@state.mn.us.

For questions regarding state Contract Release C-684(5)* Purchasing Payment Services or Purchasing Card Use Policy 1b, please contact the Purchasing Card administrator, Robbyn Overall at robbyn.overall@state.mn.us.

Acquisitions Training Opportunities Available to State Agencies and Local Government Employees

The OSP offers training programs during the year to educate purchasing staff. Unless otherwise stated, classes are for State of Minnesota employees only and registration is required. Registration for this training will be completed in the Learning area (ELM) of [Self Service](#). Please refer to the instructions and course codes linked [here](#).

Local Government Employee Enrollment – Interested in the OSP ALP Buyers & P/T Coordinator Diversity and Inclusion Training?

If you are a city, county or local government employee, or an employee from one of the following nine (9) agencies listed below, and you do not have access to the state of Minnesota Self-Service

system, you MUST go to <https://mn.gov/mmb/etd/enrollment/city-county-enrollment/> and follow the enrollment guidelines. All local government employees must obtain a log-in ID and password to Self-Service in order to enroll in any courses offered through the Learning Management (LM) system. Please review the ETD [cancellation, rescheduling and special accommodation](#) policies before enrolling.

- Agriculture Utilization Research
- Historical Society
- Humanities Commission
- Higher Ed Facilities Authority
- Admin CAP Project & Relocation
- Uniform Laws Commission
- Senate
- House of Representatives
- Metropolitan Council/Transport

Type of Training	Course	Location	Date and Time
\$25,000 Level Session 7 - Day 1	ALP Certification \$25,000	Virtual	Wednesday, August 13, 2025 9:00 am - 11:00 am & 1:00 pm - 3:00 pm
\$25,000 Level Session 7 - Day 2			Thursday, August 14, 2025 9:00 am - 11:00 am & 1:00 pm - 3:00 pm
\$25,000 Level Session 8	ALP Certification \$25,000	Shoreview MNDOT Bldg	FULL DAY WEDNESDAY SEPTEMBER 10, 2025
\$25,000 Level Session 9 - Day 1	ALP Certification \$25,000	Virtual	Wednesday, October 8, 2025 9:00 am - 11:00 am & 1:00 pm - 3:00 pm
\$25,000 Level Session 9 - Day 2			Thursday, October 9, 2025 9:00 am - 11:00 am & 1:00 pm - 3:00 pm
\$25,000 Level Session 10 - Day 1	ALP Certification \$25,000	Virtual	Wednesday, November 5, 2025 9:00 am - 11:00 am & 1:00 pm - 3:00 pm
\$25,000 Level Session 10 - Day 2			Thursday, November 6, 2025 9:00 am - 11:00 am & 1:00 pm - 3:00 pm

Construction	How to Solicit a Construction Project	Shoreview MNDOT Bldg	Thursday, November 13, 2025
			9:00 am – 12:00 pm
Diversity & Inclusion	ALP Buyers & P/T Coordinators: Diversity & Inclusion Training	Virtual	Thursday, September 18, 2025
			10:00 am -12:00 pm
Diversity & Inclusion	Diversity & Inclusion Training, Emphasis on P/T Contracting	Virtual	Thursday, November 13, 2025
			10:00 am -12:00 pm
Service Contracts	Taking The Mystery Out of Service Contracts	Shoreview MNDOT Bldg	Thursday, October 16, 2025
			9:00 am – 12:00 pm
Overview	Purchasing Authority Overview	Admin Bldg, 116B	Thursday, September 11, 2025
			9:00 am – 12:00 pm
Conferences	How to Procure a Conference, Meeting or Special Event	Virtual	Thursday, November 20, 2025
			8:30 am – 12:00 pm

Please contact the OSP Training Coordinator at OSP.Training.Coordinator@state.mn.us for assistance if your enrollment is time sensitive, you have any questions, or experience difficulties enrolling in a class.

Great Learning Opportunities / Free Training at Procurement U

NASPO's [Procurement U](#) is a multi-faceted education platform provided to members of the National Association of State Procurement Officials and other government procurement professionals. Procurement U provides professional development opportunities, training, resources, publications and more that are specifically tailored to meet the needs of public procurement officials and staff. Procurement U courses are designed to provide instruction to learners at all levels of state government procurement. Procurement U courses are not intended for those employed in the private sector.

Procurement U's Q3 Instructor-Led Courses are now open for registration, offering both sprint-style and standard formats. **Download the Q3 Course Schedule PDF** [here](#).



The National Institute for Public Procurement (NIGP)

NIGP webinars focus on a wide variety of topics facing the procurement professions. Attend regularly to learn about the latest changes in policy & legislation impacting public procurement,

technology trends, and overall trending topics in the profession. Key procurement topics to help guide successful outcomes.

Webinar – Beyond the Buy: Building Value-Driven Procurement in Uncertain Times

- **DATE:** 08/21/2025
- **START TIME:** 2:00 PM Eastern Time – 3:15 PM Eastern Time
- **CONTACT HOURS:** 1
- **PRICING:**
 - Webinar 082125: Executive Briefing – Beyond the Buy: Building Value-Driven Procurement in Uncertain Times (Member) \$0.00
 - Webinar 082125: Executive Briefing – Beyond the Buy: Building Value-Driven Procurement in Uncertain Times (Non-Member) \$0.00 (prices valid until Aug 20, 2025)

Overview

In 2025, public procurement has reached an inflection point. Economic uncertainty, rising costs, and evolving expectations from stakeholders are forcing agencies to rethink the role of procurement — not just as an operational necessity, but as a strategic lever for organizational resilience and long-term value.

This webinar will explore the key findings, highlight standout agency stories, and equip you with practical steps to build a more agile, strategic procurement function in your organization.

What You'll Learn

- How agencies are responding to rising costs while maintaining transparency and continuity, even as purchasing power declines.
- Why modern procurement tech is becoming essential to help small teams manage complex projects efficiently and sustainably.
- How leading agencies are shifting from reactive to proactive, embracing automation and full-cycle procurement strategies to unlock long-term value.

SWIFT Training and Resources: Need Help?

You are encouraged to refer to the many SWIFT Training materials including [Quick Reference Guides \(QRGs\)](#) and [Training Videos](#). The SWIFT Training team is actively updating and creating new materials for SWIFT users.

We also understand that live help is often the most useful and immediate route to a solution. The [SWIFT Help Desk](#) responds to many questions, issues, and requests to help you get your work done in SWIFT. Whether you are experiencing a technical issue or need guidance on a SWIFT transaction, the SWIFT Help Desk is your main point of contact. Please do not contact SWIFT module leads or trainers directly. The SWIFT Help Desk ensures your matter is forwarded and escalated as needed. In addition, the SWIFT Help Desk documents each interaction, helping us identify larger system issues as well as identifying training and communication gaps.

You can contact the SWIFT Help Desk at:

Email: SWIFTHelpDesk.MMB@state.mn.us

Phone: 651-201-8100, option 2 / Hours: 7:30 a.m. to 4:00 p.m., Monday through Friday (closed holidays)

2. Contracts Awarded – June 2025

Contract #/ Release #/ PO #	Contract Title
A-234(5)	Aggregate & Sand for Pick Up Only
B-347(5)	Transit Buses and Vans
C-1100	2026 County Auditor Election Training Conference (OSS)
C-1184	Communication Service Monitors for Department of Transportation
C-871(5)_PA***	NASPO PA: Computer Equipment
C-983(5)	Cleaning Compounds and Detergents for Dishwashing and Laundry Machines
D-136(5)	Dental Laboratory Services
L-373(5)	Legal Research and Investigative Subscription Services
L-476(5)	Telematics & Related Services
M-476	Preventative Maintenance, Repairs, and Support Services for Security System for Capitol Complex Buildings
M-481(5)	Mass Notification Messaging Services
M-489	Generator Maint MCF/MSA Faribault
M-559	Schneider Electric Intelligent Automation System for Minnesota Correctional Facilities: Stillwater, Rush City, Willow River/Moose Lake, and MSO
P-717(5)	Plumbing Valves, Fittings, Pipe, and Acc
P-806(5)	Precast Concrete Planks & Connecting Hardware
S-1119	Service: Television Services – Luverne Veterans Home Only
S-1120	Scan Capture Solution
S-909	St. Peter Service Maintenance - BioMedical Equipment
T-632(5)	Aftermarket Attachments
T-652(5)	Municipal Tractors and Attachments
T-653(5)	Telecom: Network Equipment, Maintenance & Support
OTB_269344**	Pond Reconstruction at Minnesota History Center
OTB_267291	Replace Security Gate at BCA Bemidji
OTB_264055	Slip-on Firefighting units
OTB_264057	Slip-on Firefighting units
OTB_264058	Slip-on Firefighting units
OTB_267623	DNR Rebel Lund Boats
OTB_268391	UTMs for Geotextile Testing, OMRR
OTB_268467**	Smiths Detection Extension Roller Tables - DOC
OTB_268935	HSEM Patio Furniture
OTB_269979**	Ice House Trailers for DNR
OTB_269999	Two Bulldozers for MNDNR
OTB_270484	2025 Annual Excellence Leadership Conference
OTB_270656	Emergency Response Command Vehicle

OTB_270724	DNR 2025 Forestry Statewide Training
OTB_269387	Quinn and Smith BAS Upgrades for MSAD
OTB_269980	Remodel Existing Space at Anoka Regional Treatment Center (AMRTC)
OTB_269312	Pre-Demo Abatement of Haz Materials Direct Care and Treatment Cambridge Campus
OTB_269749	Construct Shared Garage at Child and Adolescent Behavior Health Hospital
OTB_270759**	Repair Windows and Envelope at MSRS Building
OTB_269180	Pipe Replacement at Minnesota Veterans Home Silvery Bay
OTB_269280	Upgrade Fire Alarm System at MCF Lino Lakes
OTB_267538	MCF Faribault and MCF St. Cloud Towers Rehabilitation
OTB_268278	MCF Roof
SSJ 1000*	Annual Membership Fee for Conference of State Bank Supervisors (CSBS)
SSJ 1007*	Annual Renewal for Consolidated AASHTOWare License Agreement
SSJ 1013*	Software Licensing, Hosting, Maintenance, and Support
SSJ 1014*	Newborn Screening Computer Software
SSJ 1015*	Pathful Renewal
SSJ 983*	Software Hosting Services – Milestone Consulting Group, Inc
SSJ 997*	Membership Dues and Support for AASHTO Technical Service Programs
*SSJ (Single Source Awards)	
**Certified TG/ED/VO Vendor Contracts	
***NASPO Participating Addendum	
One-Time Buy (OTB)	

3. Contracts Amended – June 2025

Contract #/ Release #/ PO #	Contract Title	Reason for Amendment
A-174(5)_184131	Dodge Law Enforcement Vehicles	Contract amended to add MY 26 Durango
A-210(5)_202193	Mobile Traffic Control and Safety Devices	Contract amended to add Horizon Signal equipment
B-287(5)_211935	Fresh Bakery Products for State Facilities, Agencies, and Cooperative Purchasing Venture (CPV) Members	Amended to extend contract through 05/31/2026; deletion of discontinued items, addition of two replacement items
B-303(5)_212821	Bituminous Materials, Oils and Emulsions	Amended to extend contract through 06/30/2026
B-303(5)_217626	Bituminous Materials, Oils, and Emulsions	Amended to extend contract through 06/30/2026
C-1003(5)_242489	Intelligent Transportation System Control Cabinets	Amended to extend contract through 06/14/2026; incorporating a tiered pricing structure

C-1046(5)_160321	Computers: Desktops, Laptops, Tablets, Monitors, Printers, Accessories, and Services	Amended to extend contract through 07/31/2025
C-1121(5)_128340	Computer: Cloud Solutions, Web-Based Software, & Related Services	Amended to extend contract through 09/15/2026
C-1121(5)_142019	Computer: Cloud Solutions, Web-Based Software, & Related Services	Amended to extend contract through 09/15/2026
C-1121(5)_178976	Computer: Cloud Solutions, Web-Based Software, & Related Services	Amended to extend contract through 09/15/2026
C-1121(5)_196206	Computer: Cloud Solutions, Web-Based Software, & Related Services	Amended to extend contract through 09/15/2026
C-1173_244076	Concessionaire Services for Wild River and Interstate State Parks, DNR Only	Contract amended to revise insurance requirements
C-1183_267993	Concessionaire Services at Glendalough State Park	Contract amended to revise insurance requirements
C-778_231997	Cleaning services for cafeteria ceiling tiles, exhaust hoods, and ceiling ventilation ducts for FMD	Amended to extend contract through 07/31/2027; added equipment to existing location
C-784(5)_223306	Computer: Asset Management Software (Maximus) & Services	Amended to extend contract through 06/30/2026
C-798(5)_259323	Cranes Installed on Cab and Chassis and Accessories	Contract amended for MNDOT Requested Addition
C-850_264464	Canteen Supplies: Bottled Water and Beverages for the DOC	Contract amended for Assignment Agreement
D-216(5)_266189	DC Power Systems Scalable with Batteries	Contract amended to adjust pricing
E-110(5)_243535	ATVs, Other Utility Vehicles, Track Systems, and Accs	Amended to extend contract through 11/30/2025
E-110(5)_243543	ATVs, Other Utility Vehicles, Track Systems, and Accs	Contract amended to add Model Year update

E-123(5)_212747	Bike and Pedestrian Counter Equipment & Software	Amended to extend contract through 05/31/2026; updated price schedule
E-79(5)_243792	Electrical Work in 87 Counties	Contract amended to include an additional subcontractor
E-79(5)_243792	Electrical Work in 87 Counties	Contract amended to include an additional subcontractor
E-79(5)_269596	Electrical Work in 87 Counties	Contract amended due to Assignment Agreement
E-88(5)_177468	Environmental Monitoring Equipment	Amended to extend contract through 08/31/2025; updated price schedules
E-88(5)_194145	Environmental Monitoring Equipment	Amended to extend contract through 08/31/2025; updated price schedules
F-354(5)_255963	Food Service Supplies & Kitchen Equipment (Non-Disposable)	Amended to extend contract to 08/30/2025; add Hobart ProSurance Rate
F-490_258591	Guns, Pistols, Rifles and Acc-DPS MSP, DNR, BCA, Met Council, Military Affairs, and DOC Only	Contract amended to add new item
F-548(5)_93127	Next Generation Livescan Machines	Amended to extend contract through 05/31/2026; update price schedule
F-567_206768	National Guard Fire Alarm Monitoring	Contract amended to add cell unit modules to two locations
H-69(5)_238889	Hazardous Waste Management	Contract amended to add product items
J-390_259603	Janitorial Services: Minnesota Bureau Of Criminal Apprehension (BCA) Crime Lab, Bemidji	Amended to extend contract through 06/30/2026
J-406_229159	Janitorial Services for MNDOT Mankato Facility	Amended to extend contract through 06/30/2027
J-408_230361	Janitorial Services for MnDOT Detroit Lakes, Morris and Moorhead	Amended to extend contract through 06/30/2026
J-412_239925	Janitorial Services: MnDOT St. Croix & Dayton Port Weigh Stations	Amended to extend contract through 06/30/2027; with revised pricing
J-425_206442	Janitorial Services for MnDOT Duluth Headquarters	Amended to extend contract through 06/30/2026
L-245(5)_195855	Lubricants: Lube Oils and Greases	Amended to extend contract through 11/30/2026
L-245(5)_195856	Lubricants: Lube Oils and Greases	Amended to extend contract through 11/30/2026
L-245(5)_195859	Lubricants: Lube Oils and Greases	Amended to extend contract through 11/30/2026

L-245(5)_195860	Lubricants: Lube Oils and Greases	Amended to extend contract through 11/30/2026
L-245(5)_198051	Lubricants: Lube Oils and Greases	Amended to extend contract through 11/30/2026
L-245(5)_199685	Lubricants: Lube Oils and Greases	Amended to extend contract through 11/30/2026
L-517(5)_250321	Lifts: Self-Propelled, Material Handling, Fork, etc.	Amended to extend contract through 05/31/2026; corrected contract# no. from 250320 to 250321
L-517(5)_250322	Lifts: Self-Propelled, Material Handling, Fork, etc.	Amended to extend contract through 05/31/2026
L-517(5)_250323	Lifts: Self-Propelled, Material Handling, Fork, etc.	Amended to extend contract through 05/31/2025; business name change
L-517(5)_250324	Lifts: Self-Propelled, Material Handling, Fork, etc.	Amended to extend contract through 05/31/2026
L-517(5)_250326	Lifts: Self-Propelled, Material Handling, Fork, etc.	Amended to extend contract through 05/30/21; updated price lists
L-535_191327	Lab Equipment: Comparison Microscopes (BCA)	Amended to extend contract through 03/31/2026; updated price schedule
M-308(5)_198668	Janitorial Maint Equip	Amended to extend contract through 04/30/2026
M-308(5)_198668	Janitorial Maint Equip	Amended to extend contract through 04/30/2026
M-475_218575	Reissue Motorcycle and Trailer Inspection, Maintenance, Repair, and Storage Service for DPS	Amended to extend contract through 08/31/2026
M-547_209608	Maintenance/Inspections and Repairs of Generators, Military Affairs Only	Contract amended to add a Genset in Moorehead Location
N-17_192880	Neonatal Assay Systems	Amended to extend contract through 06/30/2026; updated items
P-707(5)_167309	Printed Envelopes: Plain, Window, and Kraft for State Agencies and Cooperative Purchasing Venture (CPV) Members	Amended to extend contract through 07/31/2025 to allow for award of new contracts

P-937(5)_224580	Parts, Service, Repair, and Electrical Work for Automated Logic Corporation and Distech Controls Building Energy Systems	Contract amended to update manufacturers price list
P-949(5)_218088	Park and Playground Equipment and Installation	Contract amended to update revise price lists
P-994(5)_247327	Public Safety/Law Enforcement Video Products, Services, and Solutions	Amended to extend contract through 06/30/2028
R-646(5)_193782	Elgin Sweeper Repair Parts and Accessories, and Brooms (OEM and non-OEM)	Amended to extend contract through 05/31/2026
R-651(5)_209488	Radio Communication Equipment – Public Safety Two-Way Radios (VHF/UHF, 800 MHz)	Amended to extend contract through 03/31/2026
R-681(5)_213144	Commercial Vehicle Repair Parts: Caterpillar Diesel Engine Parts, Cummins Diesel Engine Parts, Detroit Diesel Engine Parts, Ford-Sterling Truck Parts, Navistar-International Truck Parts, and Western Star Truck Parts	Amended to extend contract through 06/30/2026
R-681(5)_228853	Commercial Vehicle Repair Parts: Navistar-International Truck Parts	Amended to extend contract through 05/31/2026
R-681(5)_243093	Commercial Vehicle Repair Parts: Navistar International Truck Parts	Contract amended to update pricing file
R-698(5)_245697	Repair Parts: Ground Mount Highway Safety Barriers	Amended to extend contract through 04/30/2026; added items to price schedule
R-701(5)_210391	Rental Equipment-Road Construction and Maintenance Related	Contract amended to add items
R-717(5)_222915	Snowplow Truck Lease Program	Amended to extend contract through 12/31/2025
S-1023_215063	Telephone Answering Service – IDEPC and EPR, MDH Only	Amended to extend contract through 06/30/2026

S-1046_203687	Service: Tests for High School Equivalency Diploma	Amended to extend contract through 06/30/2026; revised contract terms and conditions
S-1046_240644	Service: Tests for High School Equivalency Diploma	Amended to extend contract through 06/30/2026
S-1099(5)_193122	Scales: Portable Wheel Scales	Amended to extend contract through 04/30/2026; updated price schedule
S-1112(5)_247793	Sporting Equipment	Amended to extend contract through 05/31/2026
S-1112(5)_247795	Sporting Equipment	Amended to extend contract through 05/31/2026
S-1113_240353	Snow Removal Services for Preston Veteran Home	Amended to extend contract to 09/30/2027; amended snow fall trigger and pricing for snow removal
S-682_238640	Snow Removal and Ice Control - St. Paul Locations	Amended to extend contract through 10/31/2027
S-763(5)_230563	Crushed Rock Salt (Sodium Chloride) Regular and Treated – For Road Use	Amended to extend contract through 05/31/2026
S-763(5)_230566	Crushed Rock Salt (Sodium Chloride) Regular and Treated – For Road Use	Amended to extend contract through 05/31/2026; updated pricing
S-763(5)_230567	Crushed Rock Salt (Sodium Chloride) Regular and Treated – For Road Use	Amended to extend contract through 05/31/2026; updated pricing
S-763(5)_230568	Crushed Rock Salt (Sodium Chloride) Regular and Treated – For Road Use	Amended to extend contract through 05/31/2026
S-763(5)_230570	Crushed Rock Salt (Sodium Chloride) Regular and Treated – For Road Use	Amended to extend contract through 05/31/2026; updated pricing
S-763(5)_230662	Crushed Rock Salt (Sodium Chloride) Regular and Treated – For Road Use	Amended to extend contract through 05/31/2026; updated pricing
S-792(5)_214289	Lab Sampling & Analysis	Amended to extend contract through 06/30/2026; added services
S-792(5)_214290	Lab Sampling & Analysis	Contract amended to add Analysis Service
S-792(5)_214291	Lab Sampling & Analysis	Contract amended to add service to Pace Lab Duluth location

S-792(5)_214293	Lab Sampling & Analysis	Contract amended to add Service to contract
S-792(5)_245342	Lab Sampling & Analysis	Contract amended to add Service to contract
S-813(5)_184435	Electronic Premises Security Systems	Contract amended to updated price books from contractor
S-851(5)_213798	Safety Fuses/Flares	Amended to extend contract through 06/30/2026
S-863(5)_212538	Snowplow Truck Components and Accessories	Amended to extend contract through 02/28/2026
S-863(5)_222947	Snowplow Truck Components and Accessories	Amended to extend contract through 02/28/2026
S-863(5)_267372	Snowplow Truck Components & Accessories	Contract amended to add additional product specifically for MinnCor
S-919(5)_195115	Pest Control - Statewide	Amended to extend contract through 06/30/2026
S-934(5)_171659	GPS, Survey, and Mapping Equipment	Amended to extend contract through 10/31/2025; updated product catalog
S-953_154533	Satellite TV Service: Minnesota Correctional Facility – Faribault Only	Amended to extend contract through 06/30/2026
T-561(5)_208284	Traffic Control Materials and Reflective Sheeting	Contract amended to add two items to price schedule
T-603(5)_264677	Trailers and Misc Parts and Accessories	Contract amended to add Authorized Dealer
T-628(5)_244285	Tractors: Agricultural Type and Factory Attachments	Amended to extend contract through 02/28/2026
T-628(5)_244288	Tractors: Agricultural Type and Factory Attachments	Amended to extend contract through 02/28/2026
T-628(5)_244289	Tractors: Agricultural Type and Factory Attachments	Amended to extend contract through 02/28/2026
T-628(5)_244290	Tractors: Agricultural Type and Factory Attachments	Amended to extend contract through 02/28/2026; and name change
T-628(5)_244291	Tractors: Agricultural Type and Factory Attachments	Amended to extend contract through 02/28/2026
T-636(5)_261525	Current Model Year Cutaway/Cab &Chassis Vehicles	Contract amended to add Model Year change
T-642(5)_259180	Trucks: Pickups and Light Duty Vehicles	Amended to extend contract through 06/30/2026; added Model Year 2026 Super Duty vehicles
T-642(5)_260413	Trucks: Pickups and Light Duty Vehicles	Amended to extend contract through 06/30/2026; added Model Year 2026 and additional trim levels

T-653(5)_259983	Telecom: Network Equipment, Maintenance & Support	Contract amended to add resellers
T-653(5)_260477	Telecom: Network Equipment, Maintenance & Support	Contract amended to add resellers
T-732(5)_147232	Telecom: Cisco Telephony Infrastructure Support (MNIT)	Contract amended to incorporate Terms and Conditions provided by Department of Revenue
T-765(5)_257441	Truck Components and Custom Bodies	Contract amended to add item to Exhibit D: Price Schedule
T-772_193315	Telecom: SIP Trunk Services for TRA Only	Amended to extend contract through 05/31/2026; with revised pricing, terms, and conditions, contact information updated
T-781(5)_250773	Portable Toilet, Sink and Commercial 2-Stall Toilet Trailer Rental	Amended to extend contract through 06/30/2026
T-781(5)_250774	Portable Toilet, Sink and Commercial 2-Stall Toilet Trailer Rental	Amended to extend contract through 06/30/2026
T-781(5)_250775	Portable Toilet, Sink and Commercial 2-Stall Toilet Trailer Rental	Amended to extend contract through 06/30/2026
T-781(5)_250934	Portable Toilet, Sink and Commercial 2-Stall Toilet Trailer Rental	Amended to extend contract through 06/30/2026
T-795_231471	Online Occupational Health and Safety Training for the Department of Administration	Amended to extend contract through 06/30/2026
U- 102_228699	Uniforms and Accessories: Capitol Security	Amended to extend contract through 06/30/2026
U-127_192608	Uniforms: Clothing & Accessories - Corrections	Contract amended with price increase
V-28_212960	Vending Machine Service and Storage- State Services for the Blind Only	Amended to extend contract through 06/30/2026
V-40_235675	Vehicle Outfitting - DNR Only	Contract amended to add Table V to Exhibit D, Suppl. 1 - Price Schedule
W-212(5)_211129	Waste Recycling Containers and Sort Stations	Amended to extend contract through 03/31/2026; added items
W-212(5)_211305	Waste Recycling Containers and Sort Stations	Amended to extend contract through 03/31/2026; with price changes, additional items, tariffs
OTB_211811	Weight Enforcement Preclearance Systems	Amended to extend contract through 05/31/2026

OTB_264057	Slip-on Firefighting units	Contract amended for specification revision
OTB_268661	Emergency Communications Center Workstations	Contract amended to update price schedule
OTB_268935	HSEM Patio Furniture	Contract amended Exhibit C to adjust color options and delivery ARO; add line item to price schedule

4. Contracts Eliminated – June 2025

Contract #/ Release #/ PO #	Contract Title	Reason for Elimination
No contracts eliminated in June 2025		

5. [Contracts Due to Expire in Seven Months](#)

List of Contracts Due to Expire in Seven Months		
RELEASE	EXPIRES	TITLE
A-206	2/28/2026	ALUMINUM SUBSTRATE FOR LICENSE PLATE MFG - MINNCOR ONLY
B-358(5)	2/28/2026	BITUMINOUS LAID-IN-PLACE - BY COUNTY
D-200(5)	2/28/2026	DEFIBRILLATORS: AUTOMATIC, EXTERNAL(AED) & ACCESSORIES
F-559(5)	2/28/2026	EXCLUSIVE USE LIGHT FIXED WING AIRCRAFT TACTICAL FOR MN DNR
G-182(5)	2/28/2026	GAS: PROPANE, LP-SPOT PRICE PROGRAM-CUSTOMER OWNED TANKS
G-201(5)	2/28/2026	GLASS BEADS FOR TRAFFIC PAINT
H-94(5)	2/28/2026	HAZ MAT: USED OIL, FILTER, ABSORBENT & ANTIFREEZE
F-558(5)	2/28/2026	HELICOPTER FOR FIRE SUP & FOREST DNR
L-527(5)	2/14/2026	ILLUMINA CONSUMABLES AND LAB SUPPLIES
S-1050	2/28/2026	INSTALLATION OF ACTIVE SSD SYSTEMS
K-30(5)	2/28/2026	KITS: BLOOD ALCOHOL, BUCCAL SWAB EVIDENCE, POSTMORTEM BLOOD ALCOHOL, SEXUAL ASSAULT EVIDENCE, URINE SPECIMEN, AND SEXUAL ASSAULT TOXICOLOGY BLOOD/URINE COLLECTION KITS FOR THE MN DPS, BCA, OTHER STATE AGENCIES, AND CPV MEMBERS
L-349	2/28/2026	LAUNDRY SERVICE: MN VETS HOME - FERGUS FALLS
L-232(5)	2/28/2026	LINENS: PURCHASE NOT RENTAL FOR STATE AGENCIES AND COOPERATIVE PURCHASING VENTURE (CPV) MEMBERS
L-344(5)	2/28/2026	MILLERBERND LIGHT POLES AND RELATED INSTALLATION ACCESSORIES
M-552(5)	2/28/2026	MOVING SERVICES: STATE AGENCIES & CPV MEMBERS
C-1005(5)	2/28/2026	MULTI-FUNCTION DEVICE (COPIERS) EQUIP RENT PURCH & MAIN
P-937(5)	2/28/2026	PARTS FOR ALC & DISTECH CONTROLS BLDG ENERGY SYSTEMS
P-882(5)	2/28/2026	PAVEMENT MARKING MATERIALS

P-977(5)	2/28/2026	PAVEMENT MARKING MATERIALS: PERFORMED THERMOPLASTIC
P-717	2/28/2026	PLUMBING VALVES, FITTINGS, PIPE AND ACC
M-536	2/28/2026	PREV MAINT & REPAIR ON AC UNITS, DRY COOLER & PUMPS AT THE HAROLD E. STASSEN REVENUE BLDG ONLY
M-591	2/28/2026	PREVENTIVE MAINTENACE AND REPAIR SERVICES FOR CENTRIFUGAL CHILLERS LOCATED AT MINNESOTA CORRECTIONAL FACILITY (MCF) RUSH CITY. DEPARTMENT OF DEPARTMENT OF CORRECTIONS (DOC) ONLY
P-960	2/28/2026	PRINT/DISTRIB OF MN LEGIS MANUAL FOR OSS ONLY
B-375	2/28/2026	PRIVACY BOOTHS AND DEVICE CASES FOR THE DEPARTMENT OF CORRECTIONS (DOC)
S-852(5)	2/28/2026	SAFETY: AIR QUALITY & SOUND LEVEL (DOSIMETER) EQUIP
S-1107(5)	2/28/2026	SAMPLING AND LABORATORY ANALYSIS SERVICES “ LEAD CONTAMINATION
K-39(5)	2/28/2026	SHORT AND LONG TERM RADON TEST KITS
S-863	2/28/2026	SNOW PLOW TRUCK COMPONENTS AND ACCESSORIES
S-843	2/28/2026	STREET3-WHEEL AND 4-WHEEL
T-771	2/28/2026	TELECOM: ETHERNET INSTALL FOR MSRS ONLY
T-743	2/28/2026	TRACTORS: AGRICULTURAL RENTAL
T-628(5)	2/28/2026	TRACTORS: AGRICULTURAL TYPE AND FACTORY ATTACHMENT
T-561(5)	2/28/2026	TRAFFIC CONTROL MATERIALS AND REFLECTIVE SHEETING
T-796(5)	2/28/2026	TRAFFIC COUNTERS, SOFTWARE, AND ACCESSORIES
T-603(5)	2/28/2026	TRAILERS & ACCESSORIES
T-775(5)	2/15/2026	TURF MANAGEMENT EQUIPMENT
H-90(5)	2/28/2026	USED ELECTRONICS RECYCLING
V-36	2/28/2026	VEHICLE SVCS: BODY & MECH REPAIRS - DPS MSP ONLY
V-25	2/28/2026	VENDING MACHINE RENTAL, PRODUCTS & SVC - MNDOT

6. Office of State Procurement Contacts

Acquisition Managers

Buyer Line Area/Section	Contact	Telephone	Email Address
Enterprise Acquisitions Manager	Luke Jannett	651-201-2446	luke.jannett@state.mn.us
Heavy Equipment	Dustin Burns	651-201-2441	dustin.burns@state.mn.us
Info Tech - Hardware/Commercial Off-the-Shelf Software	Andy Doran	651-201-2459	andy.doran@state.mn.us
Building Construction and Building Services/Trades	Mary Nelson	651-201-2439	mary.l.nelson@state.mn.us
Goods and General Services	Justin Patrick	651-201-2436	justin.patrick@state.mn.us

Additional Contacts

Name	Phone	Email
Office of State Procurement (OSP) Help Line	651-296-2600	OSPHelp.Line@state.mn.us
Fax - 112 Administration Building	651-297-3996	
SWIFT Procurement Help Desk	651-201-8100	
MN Relay Services (for callers with hearing or speech device)	711 or 800-627-3529	