

OSP PROCUREMENT UPDATE

June 2025

Goods and Non-Prof/Tech Procurement Update

The mission of this monthly newsletter is to provide you with helpful, timely, and informative procurement information. We welcome your feedback as we strive to better serve you as our valued customer.

This newsletter includes the following information:

1. [Pertinent procurement information](#)
2. [List of contracts awarded during the last month](#)
3. [List of contracts that were amended \(extended, changed, or updated\) during the last month](#)
4. [List of contracts that were eliminated during the last month](#)
5. [Link to contracts expiring in 7 months](#)
6. [List of Office of State Procurement Contacts](#)

1. Pertinent Procurement Information

June Newsletter Spotlight! Article submitted by Craig Fernholz Contract Release H-69(5) - Hazardous Waste Management

Amendments have been executed for the Hazardous Waste Management contract for both contractors, Clean Harbors Environmental Services, Inc. and Veolia ES Technical Solutions, LLC. The contracts now allow for additional battery storage products and battery recycling options for state agencies and CPV members.

If you have any questions or comments, please contact the contract administrator, Craig Fernholz, at craig.fernholz@state.mn.us or 651.201.2423.

Reminder: Contract Release S-1094(5)* Servers, Storage, Related Equipment, Accessories, and Services

All servers/storage hardware contracts under Contract Release S-1094(5) are now fully executed and ready for ordering entities to use. The State has contracts with the following:

- CDW Government, LLC
- Now Micro LLC
- Procellis Technology, Inc.
- SHI International Corp
- Vervint LLC

All contracts are good through December 31, 2026, and have available extensions thereafter. Hardware manufacturers that are available include, but are not limited to: Acer, Asus, Celestica, Cisco, Dell, Fujitsu, Hitachi Vantara, HPE (HP Enterprise), IBM, Infinidat, Lenovo, NEC, Netapp, Netgear, Nutanix, Oracle, Pure Storage, QNAP, Quanta, Rubrik, Seagate, Super Micro Computer, Synology, and Toshiba.

All contracts except the CDW Government, LLC, contract are available to both State agencies and CPV members. *The CDW Government, LLC, contract is only available to State agencies. Interested ordering entities should review the updated contract release posted on OSP's website for additional details about each contract.

For assistance, please contact the contract administrator, Kaleigh Stevens, at kaleigh.stevens@state.mn.us or 651-201-2438.



Sustainability Spotlight: Indoors to Outdoors: Summer Sustainability in Action

In 2025, we're continuing to focus on creating a culture of sustainability across the enterprise and the Office of Enterprise Sustainability will be highlighting ways that everyone can get involved both at work and at home. Keep an eye out for the Sustainability Spotlights in the Team Admin weekly and monthly OSP Procurement newsletter.

Chill Out Without Wasting Resources

As temperatures rise, keep your sustainability goals just as hot:

- **Hang dry clothes** outside instead of using a dryer.
- **Use the grill or microwave** instead of the oven to reduce indoor heat.
- **Set your water heater to 120°F** to save energy without compromising comfort.
- **Check for household leaks**—a dripping outdoor faucet can waste gallons of water every day.

These small changes help reduce energy and water use while keeping you cool and comfortable all season long.

To learn more about how we are composting and advancing sustainability in state operations check out www.sustainability.mn.gov.

Reminder: Instructions for Procuring Paper Products and Printing Services – Purchasing Policy 16

Purchasing Policy 16 provides State Agencies and ALP Buyers direction for procuring paper products. When purchasing PAPER PRODUCTS, OSP recommends that a worksheet that requests comparisons for both Minnesota paper mills and non-Minnesota paper mills be utilized so that pricing, quality, and environmental considerations for both may be evaluated. In the event an agency determines that it is not “practicable” to purchase PAPER PRODUCTS or PRINTING according to Minn. Stat. § 16C.073, justification for that determination must be approved in writing by the Agency Head or Delegate and retained in the corresponding purchasing file.

There are several options available to meet state agencies printing needs such as DHS, DEED or MINNCOR. DHS is a print to mail production facility and can provide various services to state agencies. In addition, per Minn. Stat. § 16C.09, for general service contracts valued in excess of \$5,000, DHS or DEED must be utilized for printing services if they are able and available to perform the services.

For more details, see [Purchasing Policy 16](#), which can be found in [Purchasing Policies and Procedures of the ALP Manual](#).

Supplier Portal Training Available for Vendors

The Office of State Procurement provides training sessions for vendors who would like to learn to use the SWIFT Supplier Portal. These two-hour sessions cover registering as a supplier, finding solicitation opportunities, submitting responses, and other key features of the Supplier Portal. Information on these trainings can be found on OSP's [Vendor Training](#) page, along with on-demand training videos and a link to the Quick Reference Guides. Buyers who interact with vendors who may be interested are encouraged to provide them with this information.

The next available sessions:

Thursday, July 17, 2025, from 1:00 pm to 3:00 pm virtual

Wednesday, August 20, 2025, from 2:00 pm to 4:00 pm (in person Admin Building, Room 116B, St Paul, MN)

For more information or to register, contact the OSP Vendor Liaison, Ellie Pflager at ellie.pflager@state.mn.us 651.201.8148.

Targeted Group (TG), Economically Disadvantaged (ED), Veteran-Owned (VO) – New Contracts Awarded in May 2025

- Paragon Restoration II, LLC (**W / Woman**) – One-Time Buy 268299_Capitol Complex Ramp Repairs
- Aim High Construction, LLC (**S / Service-Disabled Veteran-Owned**) One-Time Buy 267836_IT Room Security Upgrades - MVH Luverne

- Vaske Computer Inc. **(S / Service-Disabled Veteran-Owned)** Contract Release C-841(5)_262801
Oracle Software, Licensing, Support & Maintenance
- Minnesota Native Landscapes, Inc. **(W / Woman)** Contract Release O-83_267744_Mowing and
Vegetation Maintenance at Closed Landfills for the Minnesota Pollution Control Agency
- TCC Distributors, Inc. **(AW / Asian Pacific American Woman)** Contract Release P-932
268581_Printing Checks and Warrants Stock (DEED)

State Agencies Only

Reminder: Veterans Preference Form – Updates to OSP Templates

The Veteran-Owned Preference Form has removed from the applicable OSP templates. Veteran-owned business must be certified by the Office of Equity and Procurement (OEP) and listed on [OEP's Directory](#) in order to be eligible for a preference. For Veteran-Owned certification and eligibility information visit the [Office of Equity in Procurement website](#) or call the Division's Helpline at 651.296.2600.

Always use the templates posted on the OSP website as to ensure your documents are the most current versions.

If you have questions, contact Luke Jannett via email luke.jannett@state.mn.us or by phone 651.201.2446.

SWIFT HOT TOPIC: Help Save Money!

Help Desk Hot Topics feature Frequently Asked Questions (FAQs) answered by the SWIFT Help Desk. Use these as a friendly reminder of a process or as an opportunity to learn something new!

Question: The supplier offers discounts for early payment. How do I record that on a voucher?

A. Did you know that you can help the State save money! State agencies are required to take advantage of early payment discounts per the [0801-01 Prompt Payment Policy](#). Double check with your suppliers to confirm if they offer discounts for paying early. SWIFT offers a wide variety of pay terms that include discounts for paying early.

Enter the full amount of the invoice and choose the correct pay terms. For example, 2% 10/N30 provides a 2% discount if processed within 10 days or the full amount in 30. SWIFT displays the discount amount and discount due date on the payment information tab. Payments not processed in time to receive the supplier discount, pend for 30 days.

If the Pay Term doesn't appear in the voucher list, additional Pay Terms can be added by contacting the [SWIFT Help Desk](#). For more information about payment process and scheduling, view the [Date Definitions and Payment Processing](#) Quick Reference Guide.

GOOD TO KNOW: Adjust Pay Terms on Purchase Orders for TG/ED/VO Suppliers

When a buyer creates a purchase order, the Pay Terms field typically defaults to "30". When creating a purchase order for a certified Targeted (TG), Economically Disadvantaged (ED), or Veteran Owned supplier, the buyer needs to adjust the Pay Terms to "15".

Here are the steps to adjust the Pay Terms on purchase orders for a certified TG/ED/VO supplier.

1. Verify that the supplier is certified as TG/ED/VO. Use the Office of State Procurement's [TG/ED/VO List](#).
2. When entering details on the purchase order, go to the header and select the **Supplier Details** link.

Purchase Order

Business Unit G1001 Origin 509 Accounting Services

PO ID 3000008286 Approval Exception

Change Order

Copy From

▼ Header ?

*PO Date 04/04/2025

Expiration Date

*Supplier OLEB MEDIA-001

Response Documentation

Supplier Search

Supplier Details

- On the PO Supplier Information page, change the **Terms** to "15" and select **OK** at the bottom of the page.

PO Supplier Information

Maintain Purchase Order

Supplier Details -- OLEB MEDIA LLC

Business Unit G1001 PO ID 3000008286 Supplier OLEB MEDIA-001 Change Order

*Location 001

Supplier Information

Terms 15 Net 15

Save and continue to process the purchase order.

Sales and Use Tax Updates

The Minnesota Department of Revenue will be administering the following new sales and use taxes effective July 1, 2025:

- [East Grand Forks 1% Sales and Use Tax](#)
- [Roseville 0.5% Sales and Use Tax](#)
- [Proctor 0.5% Sales and Use Tax Rate Increase](#)

The sales and use tax rate changes apply to sales made on or after July 1, 2025. They will be in addition to all other taxes in effect. Local sales tax applies to retail sales made and taxable services provided within the local taxing area (county/city limits). The tax applies to the same items that are taxable under the Minnesota sales and use tax law.

Agencies entering purchase orders for the new fiscal year, prior to the July 1, 2025 tax effective date, will have the old rate calculated and will need to update their purchase orders.

Purchase orders entered in SWIFT on or after July 1, 2025, will calculate the new tax rates for each county/city.

Existing purchase orders and/or their vouchers will need to be adjusted to pay the correct tax if delivery occurs after various dates. Please note that the dates will be different based on whether goods or construction materials are being delivered. Check the tax notice for the affected city for the correct dates.

For assistance in changing the sales tax on a purchase order, please consult the [Update the Sales Tax Settings on an Existing Purchase Order](#) Quick Reference Guide.

Impact of New Local Tax

Please see the Minnesota Department of Revenue tax notice for the appropriate city for guidance in handling purchase orders and payments during the transition period.

Impact on Accounts Payable: Vouchers entered in SWIFT on or after the tax effective date will calculate the new tax rates for each county/city if the Invoice Date is on or after the tax effective date. If the Invoice Date is before the tax effective date, SWIFT will exclude the new tax rates. Please review the tax calculation carefully prior to payment on all vouchers with Ship To locations within these jurisdictions.

Impact on Purchase Orders: SWIFT will be updated with the new tax codes for all existing Ship To addresses located in the affected cities. New purchase orders, created on or after January 1, 2025, will calculate the new rate of tax for the ship to addresses within those counties/cities. Existing purchase orders may or may not need to have the tax code updated on the purchase order if payment can be processed during any allowed grace period(s), again, see the general notice for each county/city. Previously any Ship To addresses in affected cities may have used the tax code of "0000," State Tax only.

To calculate the new combined rate, state and local tax rate, the tax code(s) on the purchase order must be updated to the new tax code(s) from the "0000" tax code. Because of the various transition rules, these codes will not be updated by SWIFT and must be updated by the purchase order buyer.

Monthly SWIFT Reminder - Late Payments on Purchasing Card Statements

US Bank charges late fees on past due purchasing card (PCard) accounts. Agencies are invoiced in the amount of up to one percent (1%) per month on the amount overdue, or a minimum of \$2. Late fees are included on your monthly statement from US Bank and available to view in SWIFT. However, the Late Payment transaction cannot be reconciled the same way other transactions are reconciled.

To pay a late fee associated with a PCard statement, agencies must manually add this fee to their monthly PCard voucher by adding a line and entering the information. Make sure to enter Late Payment Charge in the Description field. In the Account field use Expense code 430008 (Interest Pd To Vend Late Pymt). After the line has been added, provide the voucher number to Angie Brandt, and she will remove the transaction from the PCard pages.

The screenshot shows the SWIFT system interface for adding a new line item to a PCard voucher. The 'Ship To' field is set to 'LATE PAYMENT CHARGE'. The 'Account' field is set to '430008'. The 'Distribution Lines' section shows a table with columns: Copy Down, Line, Merchandise Amt, Quantity, *GL Unit, Fund, Fin DeptID, Appropriation ID (CF3), Account, and Sub Acct. The table contains one row with Line 1, Merchandise Amt 0.00, *GL Unit MN001, and Account 430008.

Copy Down	Line	Merchandise Amt	Quantity	*GL Unit	Fund	Fin DeptID	Appropriation ID (CF3)	Account	Sub Acct
	1	0.00		MN001				430008	

As a reminder, pay PCard statements on time to avoid potential late fees, take advantage of available rebates, and avoid potential violations of Minn. Stat. §16A. Purchasing Policy 1b requires that Purchasing Card Coordinators use Access Online to review statements and monitor account activity.

If you have questions regarding processing payments for PCards, please contact, Angie Brandt at angie.brandt@state.mn.us.

For questions regarding state Contract Release C-684(5)* Purchasing Payment Services or Purchasing Card Use Policy 1b, please contact the Purchasing Card administrator, Robbyn Overall at robbyn.overall@state.mn.us.

Acquisitions Training Opportunities Available to State Agencies and Local Government Employees

The OSP offers training programs during the year to educate purchasing staff. Unless otherwise stated, classes are for State of Minnesota employees only and registration is required. Registration for this training will be completed in the Learning area (ELM) of [Self Service](#). Please refer to the instructions and course codes linked [here](#).

Local Government Employee Enrollment – Interested in the OSP ALP Buyers & P/T Coordinator Diversity and Inclusion Training?

If you are a city, county or local government employee, or an employee from one of the following nine (9) agencies listed below, and you do not have access to the state of Minnesota Self-Service system, you **MUST** go to <https://mn.gov/mmb/etd/enrollment/city-county-enrollment/> and follow the enrollment guidelines. All local government employees must obtain a log-in ID and password to Self-Service in order to enroll in any courses offered through the Learning Management (LM) system. Please review the ETD [cancellation, rescheduling and special accommodation](#) policies before enrolling.

- Agriculture Utilization Research
- Historical Society
- Humanities Commission
- Higher Ed Facilities Authority
- Admin CAP Project & Relocation
- Uniform Laws Commission
- Senate
- House of Representatives
- Metropolitan Council/Transport

Type of Training	Course	Location	Date and Time
\$25,000 Level Session 7 - Day 1	ALP Certification \$25,000	Virtual	Wednesday, August 13, 2025 9:00 am - 11:00 am & 1:00 pm - 3:00 pm
\$25,000 Level Session 7 - Day 2			Thursday, August 14, 2025 9:00 am - 11:00 am & 1:00 pm - 3:00 pm
\$25,000 Level Session 8	ALP Certification \$25,000	Shoreview MNDOT Bldg	FULL DAY WEDNESDAY SEPTEMBER 10, 2025
\$25,000 Level Session 9 - Day 1	ALP Certification \$25,000	Virtual	Wednesday, October 8, 2025 9:00 am - 11:00 am & 1:00 pm - 3:00 pm
\$25,000 Level Session 9 - Day 2			Thursday, October 9, 2025 9:00 am - 11:00 am & 1:00 pm - 3:00 pm
\$25,000 Level Session 10 - Day 1	ALP Certification \$25,000	Virtual	Wednesday, November 5, 2025 9:00 am - 11:00 am & 1:00 pm - 3:00 pm
\$25,000 Level Session 10 - Day 2			Thursday, November 6, 2025 9:00 am - 11:00 am & 1:00 pm - 3:00 pm
Construction	How to Solicit a Construction Project	Shoreview MNDOT Bldg	Thursday, November 13, 2025 9 am- Noon
Diversity & Inclusion	ALP Buyers & P/T Coordinators: Diversity & Inclusion Training	Virtual	Thursday, September 18, 2025 10:00AM-12:00PM
Diversity & Inclusion	Diversity & Inclusion Training, Emphasis on P/T Contracting	Virtual	Thursday, November 13, 2025 10:00AM-12:00PM
Service Contracts	Taking The Mystery Out of Service Contracts	Shoreview MNDOT Bldg	Thursday, October 16, 2025 9 am - Noon
Overview	Purchasing Authority Overview	Admin Bldg, 116B	Thursday, September 11, 2025 9 am - Noon
Conferences	How to Procure a Conference, Meeting or Special Event	Virtual	Thursday, November 20, 2025 8:30 am - Noon

Please contact the OSP Training Coordinator at OSP.Training.Coordinator@state.mn.us for assistance if your enrollment is time sensitive, you have any questions, or experience difficulties enrolling in a class.

Great Learning Opportunities / Free Training at Procurement U

NASPO's [Procurement U](#) is a multi-faceted education platform provided to members of the National Association of State Procurement Officials and other government procurement professionals. Procurement U provides professional development opportunities, training, resources, publications and more that are specifically tailored to meet the needs of public procurement officials and staff. Procurement U courses are designed to provide instruction to learners at all levels of state government procurement. Procurement U courses are not intended for those employed in the private sector.

Procurement U's Q3 Instructor-Led Courses are now open for registration, offering both sprint-style and standard formats. **Download the Q3 Course Schedule PDF** [here](#).



[The National Institute for Public Procurement \(NIGP\)](#)

NIGP webinars focus on a wide variety of topics facing the procurement professions. Attend regularly to learn about the latest changes in policy & legislation impacting public procurement, technology trends, and overall trending topics in the profession. Key procurement topics to help guide successful outcomes.

Webinar – Executive Briefing – Procurement as Agent of Change: Balancing Stability and Adaptation

- **DATE:** 07/15/2025
- **START TIME:** 2:00 PM Eastern Time – 3:15 PM Eastern Time
- **CONTACT HOURS:** 1
- **PRICING:**
 - Webinar 07152025: Executive Briefing – Procurement as Agent of Change: Balancing Stability and Adaptation (Member) \$0.00
 - Webinar 06262025: Executive Briefing – Procurement as Agent of Change: Balancing Stability and Adaptation (Non-Member) \$0.00 (prices valid until Jul 14, 2025)

Overview

Public procurement operates at the intersection of consistency and change. While governments must deliver essential services with reliability, they are also expected to respond thoughtfully to new demands, technologies, and policy shifts. Procurement professionals often find themselves managing this tension—supporting immediate operational needs while helping their organizations prepare for what's ahead.

This session explores procurement's evolving role in enabling change without sacrificing stability. Participants will consider how procurement processes might support long-term flexibility, how contract structures can either facilitate or inhibit modernization, and how procurement teams may be positioned to observe and respond to change before it reaches other areas of the organization.

What You'll Learn

1. Understand how procurement can balance stability and change by fostering reliability and innovation within organizations.
 2. Explore the role of procurement in preparing for emerging trends and risks, such as AI technologies and modern service delivery models.
 3. Learn strategies for modernizing procurement approaches, including demand planning, strategic sourcing, and flexible contracts, to support organizational goals effectively.
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SWIFT Training and Resources

Need Help?

You are encouraged to refer to the many SWIFT Training materials including [Quick Reference Guides \(QRGs\)](#) and [Training Videos](#). The SWIFT Training team is actively updating and creating new materials for SWIFT users.

We also understand that live help is often the most useful and immediate route to a solution. The [SWIFT Help Desk](#) responds to many questions, issues, and requests to help you get your work done in SWIFT. Whether you are experiencing a technical issue or need guidance on a SWIFT transaction, the SWIFT Help Desk is your main point of contact. Please do not contact SWIFT module leads or trainers directly. The SWIFT Help Desk ensures your matter is forwarded and escalated as needed. In addition, the SWIFT Help Desk documents each interaction, helping us identify larger system issues as well as identifying training and communication gaps.

You can contact the SWIFT Help Desk at:

Email: SWIFTHelpDesk.MMB@state.mn.us

Phone: 651-201-8100, option 2 / Hours: 7:30 a.m. to 4:00 p.m., Monday through Friday (closed holidays)

2. Contracts Awarded – May 2025

Contract #/ Release #/ PO #	Contract Title
A-259	Residential Lead Abatement and Healthy Homes Repairs
C-1113(5)_PA***	Child Safety Seats
C-1170	CNC Production Router - second posting
C-1183	Concessionaire Services at Glendalough State Park
C-841(5)**	Oracle Software, Licensing, Support & Maintenance
D-218(5)	Door Hardware: Door Closers, Exit Devices, and Keying and Locking Systems
F-563(5)	Food: Fresh, Frozen, Dry, Canned for State Health Care and CPV
F-575	Invasive Carp Commercial Fishing (DNR)
L-386(5)_PA***	Laboratory Equipment and Supplies
SSJ 977_L-414*	SAS Institute – License, Maintenance and Support Services
O-83**	Mowing and Vegetation Maintenance at Closed Landfills for the Minnesota Pollution Control Agency
P-932**	Printing Checks and Warrants Stock (DEED)
P-955(5)_PA***	Police Radar Lidar Speed Enforcement & Accident Scene Reconstruction
P-961(5)	Pavement Repair Equipment
R-679	Rehabilitation of Abandoned Railroad Bridges for DNR
S-1094(5)	Servers, Storage, Related Equipment, Accessories, and Services
S-1120	Scan Capture Solution
S-752(5)	Safety Shoes and Boots
S-854(5)	Engine Driven Snowblowers
T-653(5)	Telecom: Network Equipment, Maintenance & Support
T-685(5)	Telecom: Primary Rate Interface (PRI) Service
OTB_268299**	Capitol Complex Ramp Repairs FY2025
OTB_268244	Re-Bid Bureau of Criminal Apprehension Bemidji Controls Upgrade
OTB_267190**	Replace Flooring at the Stassen Building 4th Floor
OTB_265226	DPS Driver Exam Stations Reconstruction
OTB_267549	HSEM Conference Chairs

OTB_268661	Emergency Communications Center Workstations
OTB_268214	ProDrive Boat Packages
OTB_268351	New 2025 or Newer TerraMac RT6 Rubber Tracked Carrier or DNR Approved Equal
OTB_269326	Continuous Metals Monitor for MPCA
OTB_269484	Two (2) Dirt Haulers
OTB_269485	Two (2) Dirt Haulers
OTB_269662	Ford Transit Wagon & ADA Cargo Vans
OTB_269096	Demolition of DCT Cambridge Campus Buildings
OTB_269071	Demolition of Johnson Hall at Saint Peter Regional Treatment Center
OTB_267836	IT Room Security Upgrades - MVH Luverne
SSJ 946*	Biofire FilmArray Torch Instrument System
*SSJ (Single Source Awards)	
**Certified TG/ED/VO Vendor Contracts	
***NASPO Participating Addendum	
One-Time Buy (OTB)	

3. Contracts Amended – May 2025

Contract #/ Release #/ PO #	Contract Title	Reason for Amendment
A-234(5)_223839	Aggregate & Sand for Pick Up Only	Contract amended to revised pricing schedules
A-234(5)_223847	Aggregate & Sand for Pick Up Only	Contract amended to revised pricing schedules
B-271(5)_206457	Breath Testing Preliminary Screening Devices, Dry Gas Cylinders, and Related Materials	Contract amended to update price schedule - new device added to MN Rules
B-298(5)_230073	Bags: Polyethylene	Amended to extend contract through 06/30/2027
B-298(5)_230075	Bags: Polyethylene	Amended to extend contract through 06/30/2027
B-357(5)_212090	Bituminous Materials & Crack and Joint Sealers	Amended to extend contract through 04/30/2026
B-357(5)_216765	Bituminous Materials & Crack and Joint Sealers	Amended to extend contract through 04/30/2026
B-357(5)_216770	Bituminous Materials & Crack and Joint Sealers	Amended to extend contract through 04/30/2026
B-370_194995	Furnish and Install In-Floor Performance Based Brake Testers for Minnesota State Patrol	Amended to extend contract through 05/31/2026
C-1046(5)_160310	Computers: Desktops, Laptops, Tablets, Monitors, Printers, Accessories, and Services	Amended to extend contract through 07/31/2025
C-1046(5)_160318	Computers: Desktops, Laptops, Tablets, Monitors, Printers, Accessories, and Services	Amended to extend contract through 07/31/2025
C-1046(5)_160321	Computers: Desktops, Laptops, Tablets, Monitors, Printers, Accessories, and Services	Amended to extend contract through 06/30/2025
C-1046(5)_160324	Computers: Desktops, Laptops, Tablets, Monitors, Printers, Accessories, and Services	Amended to extend contract through 07/31/2025
C-1046(5)_160328	Computers: Desktops, Laptops, Tablets, Monitors, Printers, Accessories, and Services	Amended to extend contract through 07/31/2025

C-1046(5)_172356	Computers: Desktops, Laptops, Tablets, Monitors, Printers, Accessories, and Services	Amended to extend contract through 07/31/2025
C-1168_194178	Concrete and Bituminous Crushing at Camp Ripley	Amended to extend contract through 05/31/2026
C-1173_244076	Concessionaire Services for Wild River and Interstate State Parks, DNR Only	Contract amended to update equipment rental pricing
C-785(5)_156692	Computers: Geospatial Software and Support	Amended to extend contact through 08/01/2025; update product list
C-895_188461	Computer: Data Warehousing For DHS	Amended to extend contract through 09/30/2027; transition services to cloud storage
D-136(5)_224577	Dental Laboratory Services	Amended to extend contract through 06/30/2025
E-108(5)_195963	Electric Vehicle Supply Equipment (EVSE)	Amended to extend contract through 06/30/2026
E-109(5)_211090	Equip Maint Cost Reduction	Amended to extend contract through 06/30/2026
E-109(5)_211092	Equip Maint Cost Reduction	Amended to extend contract through 06/30/2026
E-109(5)_211093	Equip Maint Cost Reduction	Amended to extend contract through 06/30/2026
E-120(5)_249056	Elevator/ Escalator Maintenance Services, Inspections and Repairs	Amended to extend contract through 05/31/2026; updated price schedule
E-120(5)_249057	Elevator/ Escalator Maintenance Services, Inspections and Repairs	Amended to extend contract through 05/31/2026; updated price schedule
E-120(5)_249058	Elevator/ Escalator Maintenance Services, Inspections and Repairs	Amended to extend contract through 05/31/2026; updated price schedule
E-88(5)_177468	Environmental Monitoring Equipment	Contract amended to add tariff surcharge language
E-95(5)_238700	Excavators and Excavator Attachments	Amended to extend contract through 11/09/2025
F-361(5)_226679	Furnish and Install Commercial Fencing Materials	Amended to extend contract through 4/30/2026
F-361(5)_226680	Fencing Materials	Amended to extend contract through 4/30/2026
F-569(5)_210588	Furnish & Delivery of MnDOT Specified Fencing Materials	Amended to extend contract through 4/30/2026
F-569(5)_256693	Furnish & Delivery of MnDOT Specified Fencing Materials	Amended to extend contract through 4/30/2026
H-69(5)_238887	Hazardous Waste Management	Contract amended to add additional line item to price schedule
L-475_91977	Laboratory Information Management System (LIMS)	Amended to extend contract through 4/30/2028
L-512_122635	Laboratory Information Management System (LIMS) – Minnesota Department Of Health, Infectious Disease Laboratory Only	Amended to extend contract through 4/30/2026
M-308(5)_190731	Janitorial Maintenance Equipment	Amended to extend contract through 4/30/2026
M-308(5)_190732	Janitorial Maintenance Equipment	Amended to extend contract through 4/30/2026
M-308(5)_190734	Janitorial Maintenance Equipment	Amended to extend contract through 4/30/2026
M-308(5)_198668	Janitorial Maintenance Equipment	Amended to extend contract through 4/30/2026
M-507_210442	Mailing Service: International Mail for Explore MN Only	Amended to extend contract through 4/30/2026
N-19_76987	Newborn Screening Computer Software	Contract amended to add some P/T services
P-707(5)_167309	Printed Envelopes: Plain, Window, and Kraft	Amended to extend contract through 06/30/2025
P-949(5)_218098	Park and Playground Equipment and Installation	Contract amended to revise price lists
P-975_196268	Printing and Fulfillment Services (OHE)	Amended to extend contract through 07/31/2026
R-688(5)_197113	Repair Parts: Diamond Mowers (OEM)	Amended to extend contract through 07/31/2026
R-698(5)_245693	Repair Parts: Ground Mount Highway Safety Barriers	Amended to extend contract through 04/30/2026
R-698(5)_245695	Repair Parts: Ground Mount Highway Safety Barriers	Amended to extend contract through 04/30/2026; updated pricing

R-700(5)_230028	Repair Parts: Truck & Trailer Mounted Attenuator Parts	Amended to extend contract through 04/30/2026
R-700(5)_230029	Repair Parts: Truck & Trailer Mounted Attenuator Parts	Amended to extend contract through 04/30/2026
R-701(5)_210382	Rental Equipment-Road Construction and Maintenance Related	Amended to extend contract through 04/30/2026
R-701(5)_210385	Rental Equipment-Road Construction and Maintenance Related	Amended to extend contract through 04/30/2026; updated pricing
R-701(5)_210386	Rental Equipment-Road Construction and Maintenance Related	Amended to extend contract through 04/30/2026
R-701(5)_210388	Rental Equipment-Road Construction and Maintenance Related	Amended to extend contract through 04/30/2026
R-701(5)_210389	Rental Equipment-Road Construction and Maintenance Related	Amended to extend contract through 04/30/2026; updated pricing
R-701(5)_210390	Rental Equipment-Road Construction and Maintenance Related	Amended to extend contract through 04/30/2026
R-701(5)_210391	Rental Equipment-Road Construction and Maintenance Related	Amended to extend contract through 04/30/2026
R-701(5)_210392	Rental Equipment-Road Construction and Maintenance Related	Amended to extend contract through 04/30/2026
R-701(5)_210394	Rental Equipment-Road Construction and Maintenance Related	Amended to extend contract through 04/30/2026
R-701(5)_210395	Rental Equipment-Road Construction and Maintenance Related	Amended to extend contract through 04/30/2026; updated pricing
R-701(5)_264046	Rental Equipment-Road Construction and Maintenance Related	Amended to extend contract through 04/30/2026
S-1034(5)_231415	Service: Calibration and Minor Repair of Laboratory Equipment	Amended to extend contract through 07/31/2027
S-1078_165685	Television Services for Minnesota Correctional Facility Rush City	Amended to extend contract through 07/31/2025
S-1095(5)_181285	Lab Supplies & Service: Cepheid	Amended to extend contract through 11/30/2028; added additional items
S-1110_239791	Snow Removal Services for Bemidji Veteran Home	Amended to extend contract through 09/30/2027
S-885(5)_153719	Service: Spoken Language Interpreting and Related Services Statewide	Amended to extend contract through 07/31/2025
S-885(5)_153722	Service: Spoken Language Interpreting and Related Services Statewide	Amended to extend contract through 07/31/2025
S-885(5)_153726	Service: Spoken Language Interpreting and Related Services Statewide	Amended to extend contract through 07/31/2025
S-885(5)_153729	Service: Spoken Language Interpreting and Related Services Statewide	Amended to extend contract through 07/31/2025
S-885(5)_153730	Service: Spoken Language Interpreting and Related Services Statewide	Amended to extend contract through 07/31/2025
S-885(5)_153731	Service: Spoken Language Interpreting and Related Services Statewide	Amended to extend contract through 07/31/2025
S-917(5)_190769	Shelving – Mobile Track, Furnish and Installation	Contract amended to update catalog
S-934(5)_171657	GPS, Survey, and Mapping Equipment	Amended to extend contract through 10/31/2025
S-934(5)_171660	GPS, Survey, and Mapping Equipment	Amended to extend contract through 10/31/2025
S-934(5)_171661	GPS, Survey, and Mapping Equipment	Amended to extend contract through 10/31/2025
S-934(5)_171662	GPS, Survey, and Mapping Equipment	Amended to extend contract through 10/31/2025
S-995(5)_262482	Service: Automated Teller Machine (ATM)	Contract amended to update Exhibit E
T-549(5)_225388	Tires: Retread for State Agencies and Cooperative Purchasing Venture Members	Amended to extend contract through 06/30/2026
T-603(5)_264679	Trailers and Misc. Parts and Accessories	Contract amended to update of XL Specialized Price Schedules

T-622(5)_229161	Tractors: Industrial Loaders, Backhoes (65 Hp Or Greater), and Attachments	Amended to extend contract through 04/30/2026; updated pricing
T-622(5)_229162	Tractors: Industrial Loaders, Backhoes (65 Hp Or Greater), and Attachments	Amended to extend contract through 04/30/2026; updated pricing
T-622(5)_229163	Tractors: Industrial Loaders, Backhoes (65 Hp Or Greater), and Attachments	Amended to extend contract through 04/30/2026
T-622(5)_229164	Tractors: Industrial Loaders, Backhoes (65 Hp Or Greater), and Attachments	Amended to extend contract through 04/30/2026; updated pricing
T-653(5)_260030	Telecom: Network Equipment, Maintenance & Support	Contract amended to add Checkpoint line
T-763(5)_264953	Light Duty Truck Components & Accessories	Contract amended to add additional product specifically for MinnCor
T-763(5)_264962	Light Duty Truck Components & Accessories	Contract amended to add additional product specifically for MinnCor
T-763(5)_264964	Light Duty Truck Components & Accessories	Contract amended to add additional product specifically for MinnCor
T-789_238598	Telephony: Vocera Voice Badges and Accessories – DHS only	Contract amended to add items to the price schedule
T-794(5)_226745	Internet Based Training for MN Law Enforcement Officers	Amended to extend contract through 03/31/2026
T-796(5)_244144	Traffic Counters, Software, and Accessories	Amended to extend contract through 02/28/2026; updated pricing
V-52(5)_247573	Vehicle Rental Program	Amended to extend contract through 05/31/2026
V-56(5)_231722	Vision Screening Machines	Amended to extend contract through 06/30/2026; updated pricing
W-196(5)_266188	Water Jetters: High Vacuum and Hydro Excavation Units	Contract amended due to Assignment Agreement 257875 to 266188
W-197(5)_227113	Water Treatment Chemicals, Technical Support and Management Services for Various Water Heating Equipment and Water Cooling Equipment	Amended to extend contract through 04/30/2026
W-197(5)_227117	Water Treatment Chemicals, Technical Support and Management Services for Various Water Heating Equipment and Water Cooling Equipment	Amended to extend contract through 04/30/2026; contract also amended to correct amendment dated May 1, 2024, to Amendment No. 2
W-197(5)_227121	Water Treatment Chemicals, Technical Support and Management Services for Various Water Heating Equipment and Water Cooling Equipment	Amended to extend contract through 04/30/2026; replace price list and add additional products
OTB_228378	Remove and Replace Universal Testing Machines at MnDOT	Contract amended to purchase additional parts for installation
OTB_232726	Minnesota State Patrol DRE Training Lodging	Amended to extend contract through 07/31/2026
OTB_263177	Mining Trains and Equipment for the DNR	Contract amended to add tariff charges as allowable
OTB_267549	HSEM Conference Seating	Contract amended to update delivery deadline requirement in Exhibit C

4. Contracts Eliminated – May 2025

Contract #/ Release #/ PO #	Contract Title	Reason for Elimination
D-216_176715	DC Power Systems Scalable With Batteries	Contract Release D-216(5)_CN 266189 was expanded to CPV members
L-541_234179	Lab Equipment: SCIEX Genomelab GEXP Genetic Analysis System MDH Only	Services now included in Contract Release S-1035(5) with same vendor
P-964(5)_92405	PREA Incident Tracking and Management System	Program to sunset

5. Contracts Due to Expire in Seven Months

Public List of Contracts Due to Expire in Seven Months		
RELEASE	EXPIRES	TITLE
T-782(5)	1/31/2026	ADVANCED TRANSPORTATION CONTROLLER CABINETS
F-462(5)	1/31/2026	AERIAL FIRE SUPPRESS PRODUCTS FOR FIGHTING WILDFIRES
A-234(5)	1/31/2026	AGGREGATES & SAND - BY COUNTY
B-271(5)	1/31/2026	BREATH TESTING PRELIMINARY SCREENING DEVICES
B-356(5)	1/31/2026	BRIDGE BEAM STRAIGHTENING - BY COUNTY
C-850	1/31/2026	CANTEEN SUPPLIES - MN DOC, MINNCOR ONLY
A-174(5)	1/31/2026	CHEVROLET LAW ENFORCEMENT VEHICLES
E-79(5)	1/31/2026	ELECTRICAL WORK IN 87 COUNTIES
S-986(5)	1/31/2026	EQUIPMENT: SEWER & PIPELINE INSPECTION
A-174(5)	1/31/2026	FORD LAW ENFORCEMENT VEHICLES
F-529(5)	1/31/2026	FUEL: FIXED & SPOT PRICE FUEL PROGRAM-METRO ONLY
K-40	1/31/2026	KITS: KITS REAGENTS & EQUIP FOR MYCOBACTERIUM TESTING
L-542	1/31/2026	LEASE OF THREE ICE MACHINES FOR MDOR STASSEN BUILDING IN ST. PAUL, MN
T-763(5)	1/31/2026	LIGHT DUTY TRUCK COMPONENTS AND OPTIONS
L-405(5)	1/31/2026	LUMINAIRES: ROADWAY & WALKWAY LED LUMINAIRES
M-500	1/31/2026	MAINT: AMERICAN AUTO-MATRIX MGMT SYS - MCF SHAKOPEE
R-720	1/31/2026	MICROWAVE RADIO UPGRADE & REPLACEMENT - OSRC ONLY
R-721	1/31/2026	MNDOT CENTRAL SHOP - WASTE & RECYCLING SERVICES
M-511	1/31/2026	MOTORCYCLE TRAILER TOWING SERVICES (DPS ONLY)
O-89	1/31/2026	OPERATION & MAINT/NAT GAS DISTR SYS & PROPANE BACKUP SYSTEMS FOR CAMP RIPLEY
C-1154	1/31/2026	ORDERING SERVICES - MN SEX OFFENDER PROGRAM (MSOP) ONLY
O-85(5)	1/31/2026	OVERHEAD DOOR REPAIR & REPLACEMENT
P-961(5)	1/31/2026	PAVEMENT REPAIR EQUIPMENT
T-642(5)	1/14/2026	PICKUP TRUCKS: MEDIUM AND LIGHT DUTY
R-723	1/31/2026	PREFABRICATED RADIO EQUIPMENT SHELTERS FOR MnDOT OFFICE STATEWIDE RADIO COMMUNICATIONS
M-596	1/31/2026	Preventative Maintenance and Repair Services for the Schneider Electric Intelligent Automation System for Department of Corrections (DOC) MCF St. Cloud
P-833	1/31/2026	PRINTING: A GUIDE TO STARTING A BUSINESS IN MN
P-984	1/31/2026	PRINTING: COUNTER SCRATCH DISPLAY STICKERS FOR MSL
S-844(5)	1/31/2026	SHOES & BOOTS FOR INCARCERATED: MDOC & CPV
S-828(5)	1/31/2026	SHREDDING OF CONFIDENTIAL RECORDS
L-476(5)	1/31/2026	TELEMATICS & RELATED SERVICES
T-546(5)	1/31/2026	TESTING & INSPECTION, AERIAL UNITS, CRANES, ETC
T-537(5)	1/31/2026	TRAFFIC SIGNAL EQUIP & REPLACEMENT PARTS
T-766	1/31/2026	TRANSPORTATION, SECURE, AUTO, OF VULNERABLE ADULTS & YOUTH DHS ONLY
T-533(5)	1/31/2026	TUBING AND FITTINGS (STEEL)
T-791	1/31/2026	TUBS:APOLLO TUBS ADVANTAGE BATHING SYS
U-94	1/31/2026	UNIFORMS, DUTY GEAR AND ACCESSORIES FOR THE MINNESOTA DEPARTMENT OF CORRECTIONS (DOC)
V-6	1/31/2026	VENDING MACHINES - SERVICES FOR THE BLIND ONLY
W-227	1/17/2026	WASTE DISPOSAL SERVICES FOR MDH & PLYMOUTH DISTRIBUTION CENTER
S-1103(5)	1/31/2026	WIM/VWS AND STATIC TRUCK SCALES

6. Office of State Procurement Contacts

Acquisition Managers

Buyer Line Area/Section	Contact	Telephone	Email Address
Enterprise Acquisitions Manager	Luke Jannett	651-201-2446	luke.jannett@state.mn.us
Heavy Equipment	Dustin Burns	651-201-2441	dustin.burns@state.mn.us
Info Tech - Hardware/Commercial Off-the-Shelf Software	Andy Doran	651-201-2459	andy.doran@state.mn.us
Building Construction and Building Services/Trades	Mary Nelson	651-201-2439	mary.l.nelson@state.mn.us
Goods and General Services	Justin Patrick	651-201-2436	justin.patrick@state.mn.us

Additional Contacts

Name	Phone	Email
Office of State Procurement (OSP) Help Line	651-296-2600	OSPHelp.Line@state.mn.us
Fax - 112 Administration Building	651-297-3996	
SWIFT Procurement Help Desk	651-201-8100	
MN Relay Services (for callers with hearing or speech device)	711 or 800-627-3529	