

OSP PROCUREMENT UPDATE

May 2025

Goods and Non-Prof/Tech Procurement Update

The mission of this monthly newsletter is to provide you with helpful, timely, and informative procurement information. We welcome your feedback as we strive to better serve you as our valued customer.

This newsletter includes the following information:

1. [Pertinent procurement information](#)
2. [List of contracts awarded during the last month](#)
3. [List of contracts that were amended \(extended, changed, or updated\) during the last month](#)
4. [List of contracts that were eliminated during the last month](#)
5. [Link to contracts expiring in 7 months](#)
6. [List of Office of State Procurement Contacts](#)

1. Pertinent Procurement Information

May Newsletter Spotlight! Article submitted by Jennifer Bartle/OSP



Contract Release F-562(5) Food: Fresh, Frozen, Dry, Canned for the MN Department of Corrections (DOC) and other State Economy-Focused Institutions and Cooperative Purchasing Venture (CPV) Members and

Contract Releases F-563(5) Food: Fresh, Frozen, Dry, Canned for the State Healthcare Facilities and Cooperative Purchasing Venture (CPV) Members

The Request for Proposal (RFP) process for both F-562(5) and F-563(5) resulted in the following new contracts that were effective May 1, 2025. These Contracts are available for use by all State Agencies and CPV members. Review these contract releases for vendor information and pricing.

- Indianhead Foodservice is the Contractor for F-562(5). This vendor is the incumbent; however, the new contract contains enhanced terms and a lower percentage markup for customers.
- Three Contractors were selected for F-563(5). Performance Foodservice, Upper Lakes Foods and US Foods have contracts available for use and the multiple vendors' contracts offer flexibility and variety.

If you have any questions or comments, please contact the contract administrator, Jennifer Bartle, at jennifer.bartle@state.mn.us or 651-201-2452.

Reminder: Contract Release T-572(5) Tools, Industrial Supplies, and Equipment – for Maintenance, Repair and Operations (MRO) Fastenal Contract No. 256626

To assist State agency buyers and CPV members, Fastenal has established a Customer Service Group titled MNGOV. The Vending Agreements have been finalized and added to the Fastenal contract. The contact information is the following.

MNGOV dedicated government branch:

716 Prior Ave N, Suite 5, St. Paul, MN 55104

mngov@stores.fastenal.com - this is the shared, team email.

General Manager of MNGOV - Nathan Schull nschull@fastenal.com

Note: It is preferred when entering Fastenal PO's in the SWIFT Punchout system, please select the MNGOV branch. You can still use your local Fastenal locations if preferred and in instances of local branch pickups.
Punchout Assistance: For any punchout questions or concerns, email Fastenal's eCommerce Support team at: ecommercesupport@fastenal.com and include Connor Gavin on the email. Fastenal's eCommerce team will respond within 24 hours.

For detailed information, please refer to the posted contract release on the Office of State Procurement's website. For further assistance, please contact the contract administrator, Karen McIntyre, at karen.mcintyre@state.mn.us or 651.201.3124.

Contract Release S-1094(5)* Servers, Storage, Related Equipment, Accessories, and Services

All servers/storage hardware contracts under Contract Release S-1094(5) are now fully executed and ready for ordering entities to use. The State has contracts with the following:

- CDW Government, LLC
- Now Micro LLC
- Procellis Technology, Inc.
- SHI International Corp
- Vervint LLC

All contracts are good through December 31, 2026, and have available extensions thereafter. Hardware manufacturers that are available include, but are not limited to: Acer, Asus, Celestica, Cisco, Dell, Fujitsu, Hitachi Vantara, HPE (HP Enterprise), IBM, Infinidat, Lenovo, NEC, Netapp, Netgear, Nutanix, Oracle, Pure Storage, QNAP, Quanta, Rubrik, Seagate, Super Micro Computer, Synology, and Toshiba.

All contracts except the CDW Government, LLC, contract are available to both State agencies and CPV members. *The CDW Government, LLC, contract is only available to State agencies. Interested ordering entities should review the updated contract release posted on OSP's website for additional details about each contract.

For assistance, please contact the contract administrator, Kaleigh Stevens, at kaleigh.stevens@state.mn.us or 651-201-2438.



Sustainability Spotlight: Composting – Nature's Way of Recycling

Did you know, one third of waste in Minnesota could be composted? Composting reduces waste going to landfills and provide soil with essential nutrients. Whether you compost food scraps in your backyard or participate in organics recycling at the office, your efforts make a difference.

Why compost?

- Keeps organic waste out of landfills – when organics breakdown in a landfill, they produce methane, a potent greenhouse gas.
- Provides nutrients like nitrogen, phosphorus, and potassium so you can skip the chemical fertilizers.
- Improve the soil's ability to hold water and reduces water runoff.
- Turns food scraps into compost that helps grow more fresh food.

To learn more about how we are composting and advancing sustainability in state operations check out www.sustainability.mn.gov.

Supplier Portal Training Available for Vendors

The Office of State Procurement provides training sessions for vendors who would like to learn to use the SWIFT Supplier Portal. These two-hour sessions cover registering as a supplier, finding solicitation opportunities, submitting responses, and other key features of the Supplier Portal. Information on these trainings can be found on OSP's [Vendor Training](#) page, along with on-demand training videos and a link to the Quick Reference Guides. Buyers who interact with vendors who may be interested are encouraged to provide them with this information.

The next available sessions:

Wednesday, June 18, 2025 - 2:00pm to 4:00 pm (in-person Admin Building, Room 116B, St. Paul, MN)

For more information or to register, contact the OSP Vendor Liaison, Ellie Pflager at ellie.pflager@state.mn.us 651.201.8148.

Targeted Group (TG), Economically Disadvantaged (ED), Veteran-Owned (VO) – New Contracts Awarded in April 2025

- Reiling Construction Co., Inc. (**AW – Asian Pacific American Woman**) – One-Time Buy 267259_Replace Data Center AC MN Judicial Center

State Agencies Only

Veterans Preference Form – Updates to OSP Templates

The Veteran-Owned Preference Form has removed from the applicable OSP templates. Veteran-owned business must be certified by the Office of Equity and Procurement (OEP) and listed on [OEP's Directory](#) in order to be eligible for a preference. For Veteran-Owned certification and eligibility information visit the [Office of Equity in Procurement website](#) or call the Division's Helpline at 651.296.2600.

Always use the templates posted on the OSP website as to ensure your documents are the most current versions.

If you have questions, contact Luke Jannett via email Luke.Jannett@state.mn.us or by phone 651.201.2446.

SWIFT Updates:

FY25 Requisitions: Close or Modify if not awarded by June 30, 2025

Review your open requisitions to prepare for the year-end close. Each buyer is responsible to make sure that their agency's requisitions are properly completed by the fiscal year-end. SWIFT Support staff will no longer review requisitions or contact buyers about their requisitions for fiscal year-end. SWIFT Support staff will close requisitions with pre-encumbrance balances as of July 1, 2025.

If your agency has requisitions using non-continuing funds that you will not award by June 30, cancel them or change the funding to reflect the new budget year. If your agency has requisition lines tied to a pending event in the Sourcing module, you must first cancel the event or close the event line before you can close or change the requisition line.

To locate requisitions with pre-encumbrance balances, buyers should run the Encumbrance Certification Report. Navigate to the Encumbrance Certification Report: Navbar, Navigator, SWIFT, Purchasing, Reports, Encumbrance Certification Rpt. Enter a Run Control ID and then enter your Report Request Parameters to run the report in SWIFT.

Please see the [SWIFT Procurement Year End Processing Tips](#) guide on Minnesota Management and Budget's website for help with the year-end close.

Review Purchase Orders for PO Close

In preparation for the year-end close, agencies can start reviewing their purchase orders now. There are several ways to cancel or close purchase orders depending on how it was created and how it was used. Consider attending a Cancel and Close Purchase Orders webinar.

- June 5 from 9am to 10:30 am.

Here are some Quick Reference Guides to help you.

- [Cancel a Purchase Order](#)
- [Close a Purchase Order in the Buyers Workbench](#)
- [Close a Purchase Order Referencing a Contract Using a Change Order](#)
- [Close Multiple Purchase Orders Using CSV Files](#)

You can also view a summary in the [Cancel and Close Purchase Orders](#) training video.

Monthly SWIFT Reminder - Late Payments on Purchasing Card Statements

US Bank charges late fees on past due purchasing card (PCard) accounts. Agencies are invoiced in the amount of up to one percent (1%) per month on the amount overdue, or a minimum of \$2. Late fees are

included on your monthly statement from US Bank and available to view in SWIFT. However, the Late Payment transaction cannot be reconciled the same way other transactions are reconciled.

To pay a late fee associated with a PCard statement, agencies must manually add this fee to their monthly PCard voucher by adding a line and entering the information. Make sure to enter Late Payment Charge in the Description field. In the Account field use Expense code 430008 (Interest Pd To Vend Late Pymt). After the line has been added, provide the voucher number to Angie Brandt, and she will remove the transaction from the PCard pages.

The screenshot shows a PCard system interface. At the top, there's a 'Line 5' section with a 'Copy Down' checkbox. Below it, there are fields for 'Distribute by' (Amount), 'Item', 'Quantity', 'UOM', 'Unit Price', and 'Line Amount' (0.00). To the right, there's a 'Ship To' field with 'Description' and 'Accounting Tag' dropdowns. The 'Description' dropdown is set to 'LATE PAYMENT CHARGE'. Below this is a 'Distribution Lines' section with a search icon and tabs for 'GL Chart', 'Exchange Rate', 'Statistics', 'Assets', and 'ILP'. The 'GL Chart' tab is active, showing a table with columns: 'Copy Down', 'Line', 'Merchandise Amt', 'Quantity', '*GL Unit', 'Fund', 'Fin DeptID', 'Appropriation ID (CF3)', 'Account', and 'Sub Acct'. The table has one row with the following values: 'Copy Down' (checkbox), 'Line' (1), 'Merchandise Amt' (0.00), 'Quantity' (empty), '*GL Unit' (MN001), 'Fund' (empty), 'Fin DeptID' (empty), 'Appropriation ID (CF3)' (empty), 'Account' (430008), and 'Sub Acct' (empty). The 'Account' field is highlighted with a red box.

As a reminder, pay PCard statements on time to avoid potential late fees, take advantage of available rebates, and avoid potential violations of Minn. Stat. §16A. Purchasing Policy 1b requires that Purchasing Card Coordinators use Access Online to review statements and monitor account activity.

If you have questions regarding processing payments for PCards, please contact, Angie Brandt at angie.brandt@state.mn.us.

For questions regarding state Contract Release C-684(5)* Purchasing Payment Services or Purchasing Card Use Policy 1b, please contact the Purchasing Card administrator, Robbyn Overall at robbyn.overall@state.mn.us.

Acquisitions Training Opportunities Available to State Agencies and Local Government Employees

The OSP offers training programs during the year to educate purchasing staff. Unless otherwise stated, classes are for State of Minnesota employees only and registration is required. Registration for this training will be completed in the Learning area (ELM) of [Self Service](#). Please refer to the instructions and course codes linked [here](#).

Local Government Employee Enrollment – Interested in the OSP ALP Buyers & P/T Coordinator Diversity and Inclusion Training?

If you are a city, county or local government employee, or an employee from one of the following nine (9) agencies listed below, and you do not have access to the state of Minnesota Self-Service system, you MUST go to <https://mn.gov/mmb/etd/enrollment/city-county-enrollment/> and follow the enrollment guidelines. All local government employees must obtain a log-in ID and password to Self-Service in order to enroll in any courses offered through the Learning Management (LM) system. Please review the ETD [cancellation, rescheduling and special accommodation](#) policies before enrolling.

- Agriculture Utilization Research
- Historical Society
- Humanities Commission
- Higher Ed Facilities Authority
- Admin CAP Project & Relocation
- Uniform Laws Commission
- Senate
- House of Representatives
- Metropolitan Council/Transport

Type of Training	Course	Location	Date and Time
\$25,000 Level Session 7 - Day 1	ALP Certification \$25,000	Virtual	Wednesday, August 13, 2025 9:00 am - 11:00 am & 1:00 pm - 3:00 pm
\$25,000 Level Session 7 - Day 2			Thursday, August 14, 2025 9:00 am - 11:00 am & 1:00 pm - 3:00 pm
\$25,000 Level Session 8	ALP Certification \$25,000	Shoreview MNDOT Bldg	FULL DAY WEDNESDAY SEPTEMBER 10, 2025
\$25,000 Level Session 9 - Day 1	ALP Certification \$25,000	Virtual	Wednesday, October 8, 2025 9:00 am - 11:00 am & 1:00 pm - 3:00 pm
\$25,000 Level Session 9 - Day 2			Thursday, October 9, 2025 9:00 am - 11:00 am & 1:00 pm - 3:00 pm
\$25,000 Level Session 10 - Day 1	ALP Certification \$25,000	Virtual	Wednesday, November 5, 2025 9:00 am - 11:00 am & 1:00 pm - 3:00 pm
\$25,000 Level Session 10 - Day 2			Thursday, November 6, 2025 9:00 am - 11:00 am & 1:00 pm - 3:00 pm
Construction	How to Solicit a Construction Project	Shoreview MNDOT Bldg	Thursday, November 13, 2025 9 am- Noon
Diversity & Inclusion	ALP Buyers & P/T Coordinators: Diversity & Inclusion Training	Virtual	Thursday, September 18, 2025 10:00AM-12:00PM
Diversity & Inclusion	Diversity & Inclusion Training, Emphasis on P/T Contracting	Virtual	Thursday, November 13, 2025 10:00AM-12:00PM
Service Contracts	Taking The Mystery Out of Service Contracts	Shoreview MNDOT Bldg	Thursday, October 16, 2025 9 am - Noon
Overview	Purchasing Authority Overview	Admin Bldg, 116B	Thursday, September 11, 2025 9 am - Noon
Conferences	How to Procure a Conference, Meeting or Special Event	Virtual	Thursday, November 20, 2025 8:30 am - Noon

Please contact the OSP Training Coordinator at OSP.Training.Coordinator@state.mn.us for assistance if your enrollment is time sensitive, you have any questions, or experience difficulties enrolling in a class.

Procurement U = Free Training Courses

NASPO's [Procurement U](#) is a multi-faceted education platform provided to members of the National Association of State Procurement Officials and other government procurement professionals. Procurement U provides professional development opportunities, training, resources, publications and more that are specifically tailored to meet the needs of public procurement officials and staff. Procurement U courses are designed to provide instruction to learners at all levels of state government procurement. Procurement U courses are not intended for those employed in the private sector.

Procurement U's Q3 Instructor-Led Courses are now open for registration, offering both sprint-style and standard formats. **Download the Q3 Course Schedule PDF** [here](#).



The National Institute for Public Procurement (NIGP)

NIGP webinars focus on a wide variety of topics facing the procurement professions. Attend regularly to learn about the latest changes in policy & legislation impacting public procurement, technology trends, and overall trending topics in the profession. Key procurement topics to help guide successful outcomes.

Webinar – Executive Briefing – High Impact SOW's in Half the Time

- **DATE:** 06/26/2025
- **START TIME:** 2:00 PM Eastern Time – 3:15 PM Eastern Time
- **CONTACT HOURS:** 1
- **PRICING:**
 - Webinar 06262025: Executive Briefing – High Impact SOW's in Half the Time (Member) \$0.00
 - Webinar 06262025: Executive Briefing – High Impact SOW's in Half the Time (Non-Member) \$0.00

Overview

A vague or incomplete Scope of Work (SOW) can derail timelines, inflate costs, and create confusion for vendors and internal teams alike. And yet, drafting strong, detailed scopes remains one of procurement's biggest challenges. This session explores a smarter path forward.

What You'll Learn

- Structure scopes for clarity and accountability—so expectations are clear, measurable, and enforceable
- Facilitate input from stakeholders without the chaos—using collaborative workflows that reduce back-and-forth
- Anticipate and close common gaps—with tools that flag missing pieces before they become change orders
- Accelerate drafting with AI and shared templates—so you can start smarter, not from scratch

SWIFT Training and Resources

Need Help?

You are encouraged to refer to the many SWIFT Training materials including [Quick Reference Guides \(QRGs\)](#) and [Training Videos](#). The SWIFT Training team is actively updating and creating new materials for SWIFT users.

We also understand that live help is often the most useful and immediate route to a solution. The [SWIFT Help Desk](#) responds to many questions, issues, and requests to help you get your work done in SWIFT. Whether you are experiencing a technical issue or need guidance on a SWIFT transaction, the SWIFT Help Desk is your main point of contact. Please do not contact SWIFT module leads or trainers directly. The SWIFT Help Desk ensures your matter is forwarded and escalated as needed. In addition, the SWIFT Help Desk documents each interaction, helping us identify larger system issues as well as identifying training and communication gaps.

You can contact the SWIFT Help Desk at:

Email: SWIFTHelpDesk.MMB@state.mn.us

Phone: 651-201-8100, option 2 / Hours: 7:30 a.m. to 4:00 p.m., Monday through Friday (closed holidays)

2. Contracts Awarded – April 2025

Contract #/ Release #/ PO #	Contract Title
A-239(5)	Aggregate and Sand Delivered for Stockpile
A-263	Upgrade of Automated Weather Observing Systems (AWOS) at Select MN Airports
C-1181	Department of Natural Resources (DNR) Catering Services at Camp Ripley
F-556(5)	Fire Protection Services (Fire Alarm, Fire Suppression, Fire Extinguishers)
F-573	Fish (Live) White Bass Fingerlings - DNR

P-1002	Passive Integrated Transponder PIT Tag System & Supplies
P-993	Hunting & Trapping and Waterfowl Regulation Books
S-1052(5) PA***	Electronic Monitoring Products and Services
S-843(5)	Street Sweepers: 3-Wheel and 4-Wheel
SSJ 952*	Invasive Carp Fishing Equip DNR
SSJ 960 T-597*	Captioned Telephone Service
T-572(5) PA***	Tools, Industrial Supplies, and Equipment
T-674(5)	Statewide Access and Backbone Network
T-757(5)PA***	Professional Grad Tools and Diagnostic Equipment
OTB_264409	Reissue Replace Exterior Lighting LED, State Capital Building
OTB_267504	Boats: (4) Lund Adventure 1675 SS packages and (1) Lund Adventure 1675 Sport Package
OTB_268201	Clinical Audiometer and Accessories for Minnesota State Academies for the Deaf and Blind (MSAD)
OTB_267830	Four Refrigerated Trailers for the DNR
OTB_267044	Installation for Designated Cooling at the Transportation Bldg
OTB_266421	New Gift Warehouse, Itasca State Park, Clearwater County, Near Park Rapids
OTB_267259**	Replace Data Center AC MN Judicial Center
OTB_267281	DOR 4th Level Remodel, Stassen Building, 600 Robert Street N, Saint Paul, MN
OTB_266493	MNDOC Ductwork
OTB_264359	Blue Earth Truck Station Remodel and Addition
*SSJ (Single Source Awards)	
**Certified TG/ED/VO Vendor Contracts	
***NASPO Participating Addendum	
One-Time Buy (OTB)	

3. Contracts Amended – April 2025

Contract #/ Release #/ PO #	Contract Title	Reason for Amendment
A-210(5)_202192	Mobile Traffic Control and Safety Devices	Contract amended to update Exhibit D - Price Schedule
A-239(5)_245975	Aggregates & Sand Delivered For Stockpile	Amended to extend contract through 03/31/2026
A-239(5)_245977	Aggregates & Sanded Delivered for Stockpile	Amended to extend contract through 03/31/2026
A-239(5)_245978	Aggregate and Sand Delivered for Stockpile	Amended to extend contract through 03/31/2026; with revised pricing
A-239(5)_245979	Aggregates & Sand Delivered for Stockpile	Amended to extend contract through 03/31/2026
A-239(5)_245980	Aggregates & Sand Delivered for Stockpile	Amended to extend contract through 03/31/2026
A-239(5)_245981	Aggregates & Sand Delivered for Stockpile	Amended to extend contract through 03/31/2026
A-239(5)_245983	Aggregates & Sand Delivered for Stockpile	Amended to extend contract through 03/31/2026
A-239(5)_245985	Aggregates & Sand Delivered for Stockpile	Amended to extend contract through 03/31/2026
A-239(5)_245987	Aggregates & Sand Delivered for Stockpile	Amended to extend contract through 03/31/2026
B-347(5)_193137	Transit Buses	Contract amended to cancel the order of two EV buses due to battery range issues
B-357(5)_211520	Bituminous Materials & Crack and Joint Sealers	Amended to extend contract through 04/30/2026

B-357(5)_211522	Bituminous Materials & Crack and Joint Sealers	Amended to extend contract through 04/30/2026
B-357(5)_211525	Bituminous Materials & Crack and Joint Sealers	Amended to extend contract through 04/30/2026
B-357(5)_211528	Bituminous Materials & Crack and Joint Sealers	Amended to extend contract through 04/30/2026
B-357(5)_211529	Bituminous Materials & Crack and Joint Sealers	Amended to extend contract through 04/30/2026
B-357(5)_211534	Bituminous Materials & Crack and Joint Sealers	Amended to extend contract through 04/30/2026
B-357(5)_211536	Bituminous Materials & Crack and Joint Sealers	Amended to extend contract through 04/30/2026
B-357(5)_211892	Bituminous Materials & Crack and Joint Sealers	Amended to extend contract through 04/30/2026
B-357(5)_211893	Bituminous Materials & Crack and Joint Sealers	Amended to extend contract through 04/30/2026
B-357(5)_216762	Bituminous Materials & Crack and Joint Sealers	Amended to extend contract through 04/30/2026
B-357(5)_216763	Bituminous Materials & Crack and Joint Sealers	Amended to extend contract through 04/30/2026
B-357(5)_216768	Bituminous Materials & Crack and Joint Sealers	Amended to extend contract through 04/30/2026
B-357(5)_230933	Bituminous Materials & Crack and Joint Sealers	Amended to extend contract through 04/30/2026
B-357(5)_245815	Bituminous Materials & Crack and Joint Sealers	Amended to extend contract through 04/30/2026
B-364(5)_229520	Bridge Repair Enamels and Sealers	Contract amended to add approved item
B-364(5)_229520	Bridge Repair Enamels and Sealers	Contract amended for price correction to freight cost
C-1159_248236	C-1159 Furnish and Install Card Access Control Systems for DNR and MPCA	Contract amended to add MN Zoo Facility location
C-1159_249400	C-1159 Furnish and Install Card Access Control Systems for DNR and MPCA	Contract amended to add MN Zoo Facility location
C-720(5)_209551	Concentrate (Liquid/frozen) Coffee, Hot Chocolate and Dispensing Equipment	Amended to extend contract through 03/31/2026; product adjustments
C-925_234268	Conference: MDOT 2024& 2025 Right of Way Professionals Workshop	Contract amended to update price schedule to include lodging locations and shuttle services
D-203(5)_226703	Statewide Drilling Services	Amended to extend contract through 03/31/2027
D-203(5)_226707	Statewide Drilling Services	Amended to extend contract through 03/31/2027
D-233(5)_192806	Drivers or Motor Vehicle License Record Checks	Amended to extend contract through 04/30/2026
E-132(5)_224753	Electric Bicycles and Related Accessories	Amended to extend contract through 03/31/2026; added new products
E-79(5)_243080	Electrical Work in 87 Counties	Contract amended to add subcontractor
E-88(5)_177468	Environmental Monitoring Equipment	Contract amended to update pricing
E-95(5)_238712	Excavators and Excavator Attachments	Contract amended for vendor name change
F-359(5)_209165	Filters: Heating and Air Conditioning	Amended to extend contract through 03/31/2026; update price lists
F-359(5)_209166	Filters: Heating and Air Conditioning	Amended to extend contract through 03/31/2026
F-359(5)_209167	Filters: Heating and Air Conditioning	Amended to extend contract through 03/31/2026
F-361(5)_226681	Fencing Materials	Amended to extend contract through 04/30/2026
F-556(5)_224356	Fire Protection Services (Fire Alarm, Fire Suppression, Fire Extinguishers)	Contract amended to including additional subcontractor
G-205(5)_234383	Furnish and Install Guardrail Components by Region	Contract amended to add equipment and pricing for MBEAT and MFLEAT
H-79(5)_189111	Hazardous Materials: Recycling and Management of Fluorescent Lamp, Lamp Ballast and Mercury Containing Materials	Amended to extend contract through 03/31/2026

H-79(5)_189112	Hazardous Materials: Recycling and Management of Fluorescent Lamp, Lamp Ballast and Mercury Containing Materials	Amended to extend contract through 03/31/2026
L-298_211037	Lawn Services for the Perpich Center for Arts Education	Amended to extend contract through 04/30/2027
L-321_226867	Laundry Service: Minnesota Veterans Home, Luverne, MN (Only)	Amended to extend contract through 06/30/2027
L-331(5)_239126	Articulating Wheel Loaders and Related Accessories	Contract amended for Contractor name change
L-348(5)_227911	Lifts: Vehicle Lifts and Related Garage Equip	Contract amended to update price schedules
L-382_211164	Install & Replace Traffic Recording Components for MnDOT	Amended to extend contract through 04/30/2027
L-382_211165	Install & Replace Traffic Recording Components for MnDOT	Amended to extend contract through 04/30/2027
L-531_191128	Lawn Care Services for multiple MN ARNG	Amended to extend contract through 11/30/2025
L-536_182759	Laboratory Analysis of Diquat & Endothall Contaminants	Amended to extend contract through 0/31/2027; price increases
M-459_202256	Genset Maint	Contract amended to Add MCF-TOGO location to be serviced
M-481(5)_110503	Mass Notification Messaging Services	Amended to extend contract to 05/31/2025 to allow for new solicitation
M-481(5)_110505	Mass Notification Messaging Services	Amended to extend contract to 05/31/2025; to allow for new solicitation and to revised pricing, add additional SKU's
M-481(5)_110506	Mass Notification Messaging Services	Amended to extend contract to 05/31/2025; to allow for new solicitation and update price schedule
M-481(5)_132330	Mass Notification Messaging Services	Amended to extend contract to 05/31/2025; to allow for new solicitation
M-481(5)_176950	Mass Notification Messaging Services	Amended to extend contract to 05/31/2025; to allow for new solicitation
M-499(5)_213073	Mailroom Equipment, Supplies; and Maintenance Statewide	Amended to extend contract through 05/14/2026
M-499(5)_218074	Mailroom Equipment, Supplies; and Maintenance Statewide	Amended to extend contract through 05/14/2026; updated pricing to adds/deletes due to technologies
M-499(5)_219667	Mailroom Equipment, Supplies; and Maintenance Statewide	Amended to extend contract through 05/13/2026
M-543_196599	Capitol Complex Genset Preventive Maintenance	Contract amended to add Genset at the new State Operations Center building in Blaine, MN
M-547_209608	Maintenance/Inspections and Repairs of Generators, Military Affairs Only	Contract amended to update Genset locations
M-562(5)_170494	Installation and Maintenance of Granular Activated Carbon (GAC) Water Filtration Systems, Reverse Osmosis (RO) Systems, and Other Related Systems, Statewide	Amended to extend contract through 12/31/2025
M-562(5)_240060	Installation and Maintenance of Granular Activated Carbon (GAC) Water Filtration Systems, Reverse Osmosis (RO) Systems, and Other Related Systems, Statewide	Amended to extend contract through 12/31/2025
O-86(5)_192513	Office Supplies	Contract amended to update pricing; add and remove items
P-1001_233751	Printing: MN State Park Year-round Vehicle Decal Permit, DNR	Amended to extend contract through 05/31/2026
P-661(5)_210763	Janitorial Paper Products: Toilet Paper, Paper Towels, Tissues, Napkins, and Wipers	Amended to extend contract through 10/31/2025

P-661(5)_210765	Janitorial Paper Products: Toilet Paper, Paper Towels, Tissues, Napkins, and Wipers	Amended to extend contract through 10/31/2025
P-661(5)_210766	Janitorial Paper Products: Toilet Paper, Paper Towels, Tissues, Napkins, and Wipers	Amended to extend contract through 10/31/2025
P-836(5)_249723	Parking Lot Repair, Small Scale Bituminous Paving & Repair	Contract amended to add subcontractor
P-937(5)_224580	Parts, Service, Repair, and Electrical Work for Automated Logic Corporation and Distech Controls Building Energy Systems	Amended to extend contract through 02/28/2026; increase pricing
P-937(5)_224581	Parts, Service, Repair, and Electrical Work for Automated Logic Corporation and Distech Controls Building Energy Systems	Amended to extend contract through 02/28/2026
P-949(5)_218090	Park and Playground Equipment and Installation	Contract amended to add supplier tariff surcharge
R-569_229863	Rubbish Disposal: MN Academies for the Deaf and Blind	Amended to extend contract through 05/31/2026
R-638_192237	Waste and Recycling Services - MCF Rush City	Amended to extend contract through 04/30/2026
R-651(5)_209494	Radio Communication Equipment – Public Safety Two-Way Radios	Amended to extend contract through 03/31/2026
R-654(5)_157012	Records Storage and Management Services	Amended to extend contract through 05/31/2026
R-654(5)_179941	Records Storage and Management	Amended to extend contract through 04/30/2026; price increases
R-681(5)_228853	Commercial Vehicle Repair Parts: Navistar-International Truck Parts	Contract amended to add a new price file
R-681(5)_243093	Commercial Vehicle Repair Parts: Navistar International Truck Parts	Contract amended to add a new price file
S-1094(5)_262825	Servers, Storage, Related Equipment, Accessories, and Services	Contract amended to add manufacturer and update price list
S-1109_228831	Park and Trail Signs and Decals for the DNR	Amended to extend contract through 04/30/2026
S-697(5)_226372	Service and Recognition Awards for State Agencies and Cooperative Purchasing Venture (CPV) Members	Contract amended to update items selection/descriptions
S-909_259810	Service Maintenance - BioMedical Equipment	Contract amended to updated language for onboarding new equipment, updated price schedule and removal of services for St. Peter location
T-631(5)_242479	Tractors: Skid Steers, Compact Track Loaders, and OEM Attachments	Contract amended to change business name
T-732(5)_147232	Telecom: Cisco Telephony Infrastructure Support (MNIT)	Amended to extend contract through 07/31/2025
T-737(5)_259971	Telecommunication Services and Solutions: Classic Voice Long Distance and IP SIP Trunking	Contract amended to add language to allow for the removal of unnecessary invoice charges
T-775(5)_243337	Turf Management Equipment	Contract amended for vendor name change
T-793(5)_228648	Temporary Traffic Control Services	Amended to extend contract through 04/30/2027
U-123_246871	Uniforms and Accessories for the Minnesota Sex Offender Program (MSOP)	Amended to extend contract through 03/31/2026
U-123_246871	Uniforms and Accessories for the Minnesota Sex Offender Program (MSOP)	Contract amended to add items to price schedule
U-135_227515	Unmanned Aerial System - Minnesota State Patrol Only	Amended to extend contract through 03/31/2026; updated pricing

W-225_227755	Install, Integrate, & Repair of Weigh In Motion (WIM) - MnDOT & DPS	Amended to extend contract through 04/30/2027
W-226_246535	Weather Station Components	Contract amended to update price schedule
OTB_260287	Fifteen (15) 2024 or 2025 ADA Converted Minivans	Contract amended to add order of three additional ADA Vans
OTB_243623	Six (6) All-Track AT-20HD Tracked Haulers for the DNR	Contract amended to add order of one additional hauler
OTB_263616	OMHDD 2025 All Staff Meeting	Contract amended for vendor ownership change; reassigning contract
OTB_267139	Lodging (only) for DVS All-Staff Conferences	Contract amended to correct contract number from 267139 to 267475
SSJ 968 L-422	Software Licensing, Hosting, Maintenance, and Support	Contract amended to add additional features for the life of the agreement

4. Contracts Eliminated – April 2025

Contract #/ Release #/ PO #	Contract Title	Reason for Elimination
E-132(5)_224793	Electric Bicycles and Related Accessories	Contract eliminated; company no longer sells electric bikes
E-132(5)_225584	Electric Bicycles and Related Accessories	Contract eliminated, not extended

5. Contracts Due to Expire in Seven Months

Public List of Contracts Due to Expire in Seven Months		
RELEASE	EXPIRES	TITLE
C-925	12/31/2025	2024 & 2025 MNDOT RIGHT OF WAY PROF WORKSHOP
A-209(5)	12/31/2025	AIR COMPRESSORS: TRAILER, SKID MOUNT, CAB & CHASSIS INSTALLED
F-436	12/31/2025	AQUAFEED FOR TROUT & MUSKELLUNGE - DNR ONLY
A-229(5)	12/23/2025	ARCHERY EQUIPMENT AND ACCESSORIES FOR ARCHERY EDUCATION PROGRAMS
T-507(5)	12/31/2025	ASSISTIVE TELECOMMUNICATION EQUIPMENT
A-175(5)	12/31/2025	AUTOMOBILES: CURRENT MODEL YEARS
B-364(5)	12/31/2025	BRIDGE REPAIR ENAMELS AND SEALERS
C-1179	12/31/2025	CANTEEN: INCARCERATED PERSON SPECIALTY FOOD PROGRAM FOR THE DOC
C-684(5)	12/31/2025	CARD: PURCHASING PAYMENT SERVICES
C-432(5)	12/31/2025	CARPET AND RESILIENT FLOORING - 87 COUNTIES
C-796(5)	12/31/2025	CHIPPERS, BRUSH, PTO AND ENGINE DRIVEN
C-1079	12/31/2025	COMPUTER: ELECTRONIC LAB NOTEBOOKS - BCA ONLY
C-592(5)	12/31/2025	CULVERT PIPE LINER
A-175(5)	12/31/2025	CURRENT MODEL YEAR AUTOMOBILES
A-174(5)	12/31/2025	CURRENT MODEL YEAR AUTOMOBILES: PATROL TYPE
H-63(5)	12/31/2025	ENVIRONMENTAL EMERGENCY RESPONSE-FULL SERVICE
C-712(5)	12/31/2025	FLEET CARD SERVICES
F-533	12/31/2025	FLEET MGMT/MAINT - REFERRAL SERVICES - FSS, DPS, DHS, and MnDOT Only
H-69(5)	12/31/2025	HAZARDOUS WASTE MANAGEMENT
J-367	12/31/2025	JANITORIAL SERVICE: MN AIR NAT'L GUARD ONLY
J-385	12/31/2025	JANITORIAL SERVICES: MPCA - BAXTER ONLY
P-808(5)	12/31/2025	PAINT: HIGH SOLIDS AND HIGH BUILD WATER BASED TRAFFIC MARKING PAINT
R-454(5)	12/31/2025	RAGS: WIPING & SORBENT MATERIALS
F-560(5)	12/31/2025	RENTAL AT-802 WATER SCOOPING AIRCRAFT
F-564(5)	12/31/2025	SINGLE ENGINE AIRCRAFT TANKER SERVICES

B-312(5)	12/31/2025	SNOWPLOW AND GRADER EQUIPMENT: BLADES, GUARDS, EDGES, AND BOLTS
S-1079(5)	12/31/2025	SOFTWARE VALUE ADDED RESELLERS
S-914	12/31/2025	SYSTEM SUPPORT SOFTWARE SUB/UPGRADE MN METRO RADIO SYS.
T-631(5)	12/31/2025	TRACTORS, SKID STEERS & OEM ATTACHMENTS
T-636(5)	12/31/2025	TRUCKS: CAB AND CHASSIS VEHICLES
T-647(5)	12/31/2025	TRUCKS: SINGLE & TANDEM AXLE CAB & CHASSIS
V-20	12/31/2025	VEHICLE SERVICES: TOWING, STORAGE, & DISPOSAL OF FORFEITED AND SEIZED VEHICLES (DPS ONLY)
W-222	12/31/2025	WASTE & RECYCLE SERV FOR THE PERPICH CENTER FOR ARTS ED

6. Office of State Procurement Contacts

Initials	NAME	TELEPHONE	EMAIL ADDRESS
LJJ	Jannett, Luke (Manager)	651.201.2446	Luke.Jannett@state.mn.us
KAA	Anton, Kristi	651.201.3170	Kristi.Anton@state.mn.us
JAB	Bartle, Jennifer	651.201.2452	Jennifer.Bartle@state.mn.us
DHB	Burns, Dustin	651.201.2441	Dustin.Burns@state.mn.us
JAC	Combs, Jeffrey	651.201.2447	Jeffrey.Combs@state.mn.us
AJD	Doran, Andy	651.201.2459	Andy.Doran@state.mn.us
LMD	DuPaul, Lana	651.201.3100	Lana.Dupal@state.mn.us
CPF	Fernholz, Craig	651.201.2423	Craig.Fernholz@state.mn.us
MAF	Figgins, Matthew	651.201.2444	Matthew.Figgins@state.mn.us
RLF	Fissenhaye, Rhiannon	651.201.3044	Rhiannon.Fissenhaye@state.mn.us
MMF	Flum, Mandy	651.201.3166	Mandy.Flum@state.mn.us
NAF	Fuller, Nicole	651.201.3314	Nicole.Fuller@state.mn.us
MSG	Gunderson, Molly	651.201.3171	Molly.Gunderson@state.mn.us
MJH	Hassenstab, Matt	651.201.2431	Matt.Hassenstab@state.mn.us
DAH	Heeschen, Doug	651.201.2422	Doug.Heeschen@state.mn.us
EAH	Huebner, Elizabeth	651.201.2445	Elizabeth.Huebner@state.mn.us
CMJ	Jensen, Cassie	651.201.2450	Cassandra.M.Jensen@state.mn.us
KCL	Linner, Kate	651.201.2435	Kate.Linner@state.mn.us
MMK	Korpela, Michelle	651.201.3119	Michelle.Korpela@state.mn.us
MNL	Lor, Mai	651.201.2443	Mai.N.Lor@state.mn.us
	MacFarlane, Amy	651.201.2429	Amy.K.MacFarlane@state.mn.us
EMM	McCormack, Erin	651.201.3168	Erin.McCormack@state.mn.us
KEM	McIntyre, Karen	651.201.3124	Karen.McIntyre@state.mn.us
RAM	Mimbach, Robb	651.201.2432	Robb.Mimbach@state.mn.us
JWM	Moore, Jack	651.201.2427	Jack.Moore@state.mn.us
BCM	Mulhern, Brian	651.201.2449	Brian.Mulhern@state.mn.us
MLN	Nelson, Mary	651.201.2439	Mary.L.Nelson@state.mn.us
	Notar, Jenica	651.201.2413	Jenica.Notar@state.mn.us
RAO	Overall, Robbyn	651.201.3163	Robbyn.Overall@state.mn.us
JWP	Patrick, Justin	651.201.2436	Justin.Patrick@state.mn.us
EMR	Randa, Beth	651.201.3122	Elizabeth.Randa@state.mn.us
JHR	Roth, John	651.201.2457	John.H.Roth@state.mn.us
BMS	Sandel, Brian	651.201.3041	Brian.Sandel@state.mn.us
	Sanoski, Angie	651.201.2454	Angie.Sanoski@state.mn.us
BPS	Sis, Brandon	651.201.3106	Brandon.Sis@state.mn.us
DWS	Sisk, David	651.201.3169	David.Sisk@state.mn.us
EES	Snaza, Erin	651.201.3123	Erin.Snaza@state.mn.us

KJS	Stevens, Kaleigh	651.201.2438	Kaleigh.Stevens@state.mn.us
SLS	Stoerzinger, Staci	651.201.2451	Staci.Stoerzinger@state.mn.us
BGS	Stusse, Bryan	651.201.3317	Bryan.Stusse@state.mn.us
RJS	Svitak, Rose	651.201.2415	Rose.Svitak@state.mn.us
PAT	Thomas, Paul	651.201.2462	Paul.Thomas@state.mn.us
RJT	Tschida, Robbin	651.201.2412	Robbin.Tschida@state.mn.us
RAV	Vaschevici, Renata	651.201.3051	Renata.Vaschevici@state.mn.us
JAV	Viken, Julie	651.201.3178	Julie.Viken@state.mn.us
AAY	Youngquist, Allyson	651.201.3042	Allyson.Youngquist@state.mn.us
	Office of State Procurement (OSP) Help Line	651.296.2600	OSPHelp.Line@state.mn.us
	Fax - 112 Administration Building	651.297.3996	
	SWIFT Procurement HelpDesk	651.201.8100	
	Minnesota Relay Service (for callers with a hearing or speech disability)	711 or 800.627.3529	