

OSP PROCUREMENT UPDATE AUGUST 2022

Goods and Non-Prof/Tech Procurement Update

The mission of this monthly newsletter is to provide you with helpful, timely and informative procurement information. We welcome your feedback as we strive to better serve you as our valued customer.

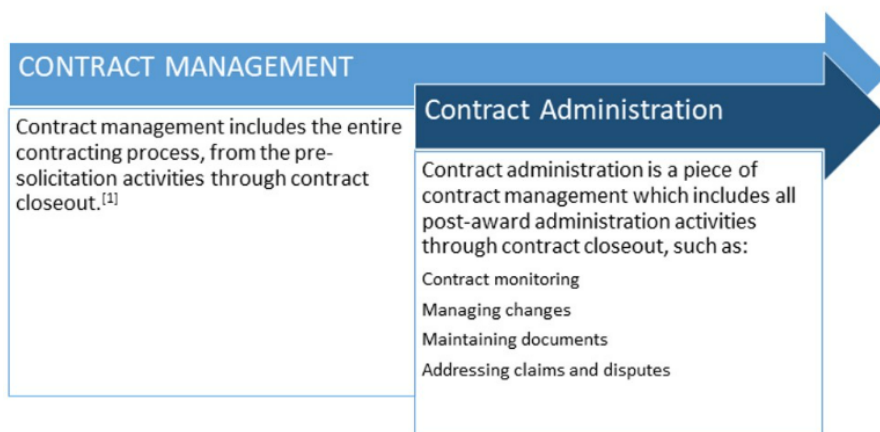
This newsletter includes the following information:

1. [Pertinent procurement information](#)
2. [List of contracts awarded during the last month](#)
3. [List of contracts that were amended \(extended, changed, or updated\) during the last month](#)
4. [List of contracts that were eliminated during the last month](#)
5. [Link to contracts expiring in 7 months](#)

1. Pertinent Procurement Information

The Care and Keeping of Contracts

For public procurement professionals whose job duties include contract administration, it can be tempting to leave contracts alone unless – or more accurately: until – there is an issue. Increasingly, however, procurement offices are recognizing the value of utilizing contract administration best practices to improve their relationships with suppliers and increase the value of their contracts. Effective contract administration requires a straightforward understanding of what contract administration is and the best ways to perform its activities at each stage of the contract's life. Though you may have heard the two terms used interchangeably, contract management and contract administration are not quite the same.



As with many other aspects of public procurement, the time and energy required by [contract administration activities](#) will depend on the complexity of the contract, as well as the dollar value and significance. If your entity is small and the contracted supplier's company is small, contract administration may be less time-consuming and less complex. As the sizes of both organizations increase, the effort you put towards effective contract administration will likely increase. It's important to

remember that meaningful contract administration is a shared responsibility between the buyer and the seller; you've both agreed to the terms and conditions within the contract and you both must keep those contractual promises for the contract to succeed. Ultimately, effective contract administration is focused on the quality of the relationship between your entity and your supplier, as well as the outcomes of that contracted relationship.

Beginning

At each stage in a contract's lifecycle, there are actions that the procurement professional can take to remain proactive and to ensure that they are receiving the best value goods and/or services from their supplier. Within the first year of a contract, for example, you should focus on effective contract implementation.

Begin by asking yourself a few important questions:

- Is this the first time your entity has purchased these goods or services?
- Is this the first time this supplier has earned a contract? As with most relationships, the partnership between your office and your supplier is only as good as the communication between them.
- Does the signed contract have expectations regarding who is involved in implementation?
- Is there a designated timeline for the first six months or the first year?

Especially if you were not the person who drafted the initial contract, it is critical that you begin with an understanding of the terms and conditions to which the supplier (and your entity) have agreed. Once you have a firm grasp of the contract terms and expectations, an orientation meeting makes a great start to implementing the contract and beginning effective contract administration. Not only will this meeting – by video conference or in-person – give you the chance to clearly state the expectations for the contract, but it will also open the door for ongoing communication. This will be an incredibly useful tool throughout the contract lifecycle, allowing for both parties to agree upon the contract requirements, roles, and responsibilities mutually, which will reduce future problems due to miscommunication or misunderstanding. No matter what else happens during the contract's life, setting a clear expectation regarding open and reciprocal communication will provide the groundwork from which to build a successful contract; both the procurement office and the supplier should feel that they are working together towards the goals laid out in the contract and that any issues which arise will be overcome fairly and within a reasonable timeframe. Good communication will allow you to build rapport with the supplier, ultimately ensuring that you receive the best value goods and/or services exactly when and where you need them.

Middle

By about the halfway point of a contract's life, you've hopefully set a good cadence for communication. Maybe you meet quarterly with your supplier to review purchase data and supply trends; maybe you've had an issue or two come up. Midway through a contract is a great time to review some of the processes and procedures in place.

- What data points are you tracking?
- What does your supplier's delivery accuracy look like, for example?
- What issues have you found and how did you learn about them?
- How often does your entity meet with the supplier?
- What information is being documented?

In an ideal world, the contract and the relationship with the supplier will be going well after some time has passed, but it is critical for the procurement office to assess the contract's success year over year. It may become necessary to "re-orient" the supplier or the procurement office to the contract terms to remind those involved of their responsibilities; maybe there has been some turnover or just a gradual departure from the original levels of communication, accuracy, and timeliness. Whatever they

are, issues should be addressed and corrected as soon as you become aware of them to minimize bad feelings for the supplier and for the end users of the contract. There are many supplier management tools available – from trainings to templates to automated e-procurement modules – which require different levels of approval and funding. A tool that can be implemented with a lower impact on policy and price is a variation of a **Corrective Action Plan** (sometimes called CAP). This document can be as formal or informal as you need but should include a detailed description of the issue and the supplier's agreed solution, which should be measurable. A CAP, among other efforts to communicate, will ensure that any problems are addressed and resolved as quickly as possible.

End

Eventually, your contract must come to an end. In the final year or two of the contract's life, the procurement office should determine whether there will be another solicitation for the goods and/or services on this contract. If there will be a new solicitation, the communication and documentation from the contract's life will serve you well. The procurement professional should review not only the terms and conditions of the existing contract but should also consider any new or updated clauses that may be needed. The **data collected** throughout the contract's life and the documented issues or successes can be valuable in the market research phase of solicitation development. While this process is ongoing, it's important for communication between the procurement office and the supplier to remain as consistent and open as possible to ensure a smooth transition between contracts.

Arguably one of the most important aspects of contract administration comes at the end of the contract's life; if you have determined that your entity will solicit for the goods and/or services again and will sign a new contract, it is critical that your existing contract end successfully. Ideally, the communication throughout the contract's life has been ongoing and appropriate, any corrective action has been taken as soon as possible, and there are no bad feelings between the supplier and the end users. Existing goodwill allows the procurement office to enter into a new contract trusting that they have access to all the information they need to continue the success of the previous contract, whether the new contract is won by the same supplier or a different one. Even though it may be less initial effort to sign a contract and only return to it when there is a problem, it does not serve the procurement office in the long run. Throughout the life of a contract, utilizing and developing best practices for contract administration brings incredible value – both to the contract and the goods and/or services received and to the relationships with suppliers.

Contract Administration & Management topic courtesy of National Association of State Procurement Officials (NASPO). Please note that suppliers and non-governmental entities are not eligible for NASPO membership and some resources may only be available to NASPO members.

Computers: GIS Software and Support, C-785(5)

The State has executed an amendment to the contract with Environmental Systems Research Institute, Inc. (ESRI) to add Professional/Technical services to the State's Contract (Contract No. 156692, Minnesota's Master Purchase Agreement). Please note that all state agencies must use the "Professional and Technical Services Work Order Contract" template for purchases of Professional/Technical services. This template is provided through a link in the Contract Release. Non-state agencies may use the "Sample Task Order" template, which is provided through a link in the Contract Release, or other mutually agreed upon format.

If you have any questions or comments, please contact the contract administrator, Elizabeth Randa, at elizabeth.randa@state.mn.us or (651) 201-3122.

Glass Replacement – Furnish & Install and Supply Product Only - Contract Release G-186(5) – Recently Expired Contract

Contracts with Brin Northwestern Glass (Contract No. 128431) and W.L. Hall Co., (Contract No. 28428) for Glass Replacement under Contract Release G-186(5) expired on August 1, 2022 and will not be

renewed or re-solicited. State of Minnesota agencies should use their ALP authority per Purchasing Policy 23 to procure these products and services.

If you have any questions on this contract please contact the contract administrator, Duane Kroll at duane.kroll@state.mn.us or 651.201.2457.

Office Supplies – Contract Release O-86(5)

The State contract for Office Supplies is a **mandatory use** contract. OSP has reviewed a three-month sample of purchasing card transactions at agencies across the State and identified over 200 occurrences of purchasing cards being used to purchase office supplies through Amazon. These included items such as printer paper, toner cartridges, batteries, bankers' boxes, folders, and post-it notes. **State agencies must use the Punchout catalog to purchase office supplies through the State contract with Innovative Office Solutions.**

The use of the purchasing card is an alternate means of payment and must not circumvent the use of state contracts, purchasing laws, rules, policies, or procedures. See [Purchasing Card Use Policy 1b](#). OSP may review transaction reports and request purchasing card logs at any time.

Buyers seeking an exception to make off-contract purchases of office supplies must contact the contract administrator, Justin Patrick, at justin.patrick@state.mn.us. Punchout guidance can be found in the [SWIFT training guides](#).

Scanning and Imaging Services – Contract Release S-876(5) – Join the RFP development team!

Two contractors received extensions through October 31, 2022. Work will begin on a new Request for Proposal. If your agency has been using these services or has needs in the future, please consider joining the team developing the new RFP. For small projects, you may request an exception to purchase "off contract" to utilize the Equity Select program for a TG/ED/VO company; you will be provided with guidance to ensure the terms and conditions provide adequate protections of confidential and nonpublic data.

For more Information and assistance, please contact the contract administrator, Doug Heeschen, at doug.heeschen@state.mn.us or 651.201.2422.

Online Learning Solution Services Contract – Contract Release S-901(5) – Contract Expired

Statewide Contract No. 85835 with Skillsoft, Contract Release S-901(5), expired on July 31, 2022. Purchases made for the licensing window starting July 30, 2022 are allowed under the contract. The State of Minnesota is working through the solicitation process for this contract release but is still in the evaluation phase of the solicitation. It is anticipated that any new agreements will be available soon. Contract Release S-901(5) will be updated on OSP's website as updates become available.

For more information and assistance, please contact the contract administrator, Kaleigh Stevens, at kaleigh.stevens@state.mn.us or 651.201.2438.

Service: Pest Control – Statewide - Contract Release S-919(5) – Reminder – Fuel Surcharge

OSP has executed an amendment to Guardian Pest Solutions, Inc.'s contract to allow for a fuel surcharge. This fuel surcharge was effective on June 10, 2022 and revised on July 7, 2022. Agency customers can expect to see an additional charge of \$3.00 on their invoices for orders issued after this date. Fuel surcharges are not retroactive for services provided prior to June 10, 2022. If customer is invoiced for a fuel surcharge prior to June 10, 2022, they should reach out to Guardian Pest Solutions, Inc. and ask them to remove this charge.

If you have any questions or comments, please contact the contract administrator, Ryan Normandin, at ryan.normandin@state.mn.us or 651.201.2451.

Service and Repair of Janitorial Maintenance Equipment – Contract Release S-989(5) – Recently Expired Contract

The State contract for the service and repair of janitorial maintenance equipment for the State and Cooperative Purchasing Venture members expired on August 31, 2022. Contract No. 181251 with Home Depot USA and Contract No. 198143 with Imperial Bag & Paper Company, doing business as Dalco Enterprises will not be renewed and OSP does not intend to solicit for an enterprise agreement moving forward. Agencies that have a need for this type of service are encouraged to use their ALP authority, following Procurement Policy 23 of the ALP manual.

For more information and assistance, please contact the contract administrator, Jennifer Bartle, at jennifer.bartle@state.mn.us or (651) 201-2452.



September Webinar: The Minnesota Department of Revenue – Available to everyone

[Introduction to Sales and Use Tax](#)

Wednesday, September 14, 2022, 1:30 p.m. – 4:00 p.m.

This course is an introduction to sales and use taxes in Minnesota. The purpose of the training is to provide the sales and use tax basics, including fundamental elements, local taxes, exemption certificates, recordkeeping, filing and payment instructions, and contact information. It is meant to complement to our industry-specific webinars.

To subscribe to Minnesota Department of Revenue updates go to [govDelivery](#). GovDelivery connects you with accessible, relevant, and important government information. They provide communications technologies to over 4,500 government organizations in Europe and the United States, allowing them to inform and engage people just like you. Whether it's delivering real-time traffic text messages that make the evening commute a little easier, connecting veterans with healthcare services, or promoting foster programs, our technologies help government organizations transform the lives of today's citizens.

State Agencies Only



Request for Emergency Purchasing Authorization - Reminder

As of July 22, 2022, a new Request for Emergency Purchasing Authorization (EA) has been posted on the Department of Administration, Office of State Procurement website, please begin using the new form immediately. The form facilitates a request to authorize the purchase of goods and/or services pursuant to [Minnesota Statute 16c.10. Subd. 2](#).

Minnesota Statutes 16C.02, Subd. 6b defines emergency as “...a threat to public health, welfare, or safety that threatens the functioning of government, the protection of property, or the health or safety of people.”

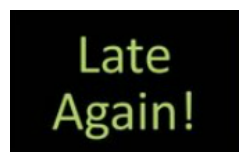
To access the new form, please log in to the [secure area](#) of our website.

Contract Coordinators - State divestment and prohibition on new acquisitions from Russian and Belarusian entities – Bill HF 4165

[This bill](#) passed both the Minnesota House of Representatives and Senate and was signed by Governor Walz. If you currently have Russian or Belarusian vendor contracts (according to the law they must be headquartered or have their principal place of business in Russia or Belarus) the bill requires that all state agencies promptly terminate existing contracts and must refrain from entering into new

contracts (RFP/RFB proposals/bids from Russian and Belarusian entities should be rejected) unless the head of the state agency determines that there is no suitable alternative. Agencies are encouraged to consult with the Department of Administration's Office of State Procurement, their agency general counsel, or the Attorney General's Office about any legal compliance questions.

If you have any questions, please contact Luke Jannett at Luke.Jannett@state.mn.us.



Late Payments on Purchasing Card Statements - Reminder

US Bank charges late fees on past due purchasing card (PCard) accounts. Agencies are invoiced in the amount of up to one percent (1%) per month on the amount overdue, or a minimum of \$2. Late fees are included on your monthly statement from US Bank but are not available during PCard reconciliation in SWIFT. To pay a late fee associated with a PCard statement, agencies need to manually add this fee to their monthly PCard voucher. As a reminder, pay PCard statements on time to avoid potential late fees, take advantage of available rebates, and avoid potential violations of Minn. Stat. § 16A. Purchasing Policy 1b requires that Purchasing Card Coordinators use Access Online to review statements and monitor account activity.

If you have questions regarding processing payments for PCards, please contact Angie Brandt (angie.brandt@state.mn.us).

For questions regarding the State contract or Purchasing Card Use Policy 1b, please contact Sean Torin (sean.torin@state.mn.us).

Acquisitions Training Opportunities Available to State Agencies

The OSP offers training programs during the year to educate purchasing staff. These classes are for State of Minnesota employees only and registration is required. Registration for class training will be completed in the Learning area of [Self Service](#). Please refer to the instructions and course codes linked [here](#). Instructions for ELM enrollment can be found on our [website](#).

Please contact the OSP Training Coordinator at OSP.Training.Coordinator@state.mn.us if you have any questions experience difficulties enrolling in a class.

Type of Training	Location	Date and Time
ALP Certification \$25,000 Level Session 7 - Day 1 Session 7 - Day 2	Online: Virtual	Wednesday, September 21, 2022 9:00 am - 11:00 am & 1:00 pm - 3:00 pm Thursday, September 22, 2022 9:00 am - 11:00 am & 1:00 pm - 3:00 pm
ALP Certification \$25,000 Level Session 8 - Day 1 Session 8 - Day 2	Online: Virtual	Wednesday, October 12, 2022 9:00 am - 11:00 am & 1:00 pm - 3:00 pm Thursday, October 13, 2022 9:00 am - 11:00 am & 1:00 pm - 3:00 pm
ALP Certification \$25,000 Level Session 9 - Day 1 Session 9 - Day 2	Online: Virtual	Wednesday, November 16, 2022 9:00 am - 11:00 am & 1:00 pm - 3:00 pm Thursday, November 17, 2022 9:00 am - 11:00 am & 1:00 pm - 3:00 pm
ALP Certification \$25,000 Level Session 10 - Day 1 Session 10 - Day 2	Online: Virtual	Wednesday, December 7, 2022 9:00 am - 11:00 am & 1:00 pm - 3:00 pm Thursday, December 8, 2022 9:00 am - 11:00 am & 1:00 pm - 3:00 pm

Type of Training	Location	Date and Time
How to Solicit a Construction Project	Online: Virtual	October 6, 2022 9:00 am - 12:00 pm
Taking The Mystery Out of Service Contracts	Online: Virtual	November 3, 2022 9:00 am - 12:00 pm
Purchasing Authority Overview	Online: Virtual	September 29, 2022 9:00 am - 12:00 pm
How to Procure a Conference, Meeting or Event	Online: Virtual	October 13, 2022 8:30 am - 12:00 pm

NASPO Procurement U Gives Back = Free Training Courses

NASPO's Procurement U is a multi-faceted education platform provided to members of the National Association of State Procurement Officials and other state government procurement professionals. Procurement U provides professional development opportunities, training, resources, publications and more that are specifically tailored to meet the needs of state procurement officials and staff.

The [Procurement U Gives Back Program](#), is also a celebration of a major milestone for Procurement U: now an IACET Accredited education provider! The core of Procurement U is comprised of our online courses available on our Learning Management System (LMS). As a part of this new Give Back Program, we are making all *Foundational Procurement* courses available for free. This includes over 25 contact hours of online course instruction, completely free. Best of all, these courses are completely self-paced, and there is no deadline to finish them. Don't miss this great opportunity for professional development!

The National Institute for Public Procurement (NIGP) Upcoming Webinars

NIGP webinars focus on a wide variety of topics facing the procurement professions. Attend regularly to learn about the latest changes in policy & legislation impacting public procurement, technology trends, and overall trending topics in the profession. Key procurement topics to help guide successful outcomes.

Request for Proposal (RFP) Learning Lab Series Preview

The Fall RFP Learning Lab Series kicks off September 29, 2022 consisting of 6 sessions covering a range of important topics related to RFP's. In this webinar, the presenters will provide insight into each of the Learning Labs discussing the topic and primary focus of each lab session. Session descriptions on paper or the screen don't always accurately convey the contents of a course or its purpose. This webinar will be an overview of the RFP process and an opportunity for interested students to determine which lab(s) may benefit them the most.

DATE: 09/07/2022

START TIME: 2:00 PM Eastern Time / **END TIME:** 3:30 PM Eastern Time

CONTACT HOURS: 1

Pricing:

Webinar 090722: Request for Proposal (RFP) Learning Lab Series Preview (Member) \$0.00

Webinar 090722: Request for Proposal (RFP) Learning Lab Series Preview (Non-Member) \$0.00

SWIFT Training and Resources

The SWIFT Training team is offering online training through webinars, training guides and video tutorials, eLearning, and one-on-one sessions.

- **Webinars/Labs:** Enroll in online training for SWIFT and the EPM Data Warehouse on Enterprise Learning Management (ELM). See *Upcoming SWIFT Training* below. Webinars and labs run for 60 to 120 minutes. They include live demos of SWIFT and EPM Data Warehouse processes. SWIFT training options are webinars. Some of the EPM training are labs so that you can follow along and create and save your own reports or My Dashboard.
- **SWIFT Training Guides and Video Tutorials:** Find quick reference guides and a user guide on our [Training Guides](#) page and video tutorials on our [Training Videos](#) page.
- **EPM Data Warehouse Training:** Locate quick reference guides on our [EPM Warehouse Training](#) page. Topics include the most common EPM Data Warehouse processes and SWIFT reports.
- **eLearning:** Complete self-paced training in ELM. After learning the material at your own pace and passing the quiz, you'll receive a Certificate of Completion.
- **One-On-One Sessions:** Still feeling stuck? Request a one-on-one training session by emailing us at SWIFTHelpDesk@state.mn.us.

Upcoming SWIFT Training

To enroll in a SWIFT training, sign in to [Self Service](#) or the [Administrative Portal](#) and select the Learning Management tile.

1. On the *Find Learning* tile, enter "SWIFT" in the search field, and press the **Search** button.
2. From the *Search Results*, select the webinar you would like to take.
3. Press the **Enroll** button, and check your email later for an invitation with instructions on how to attend the webinar.

2. Contracts Awarded – July 2022

Contract #/ Release #/ PO #	Contract Title
A-191(5)	Ammunitions, Riot Control Munitions, Equipment and Supplies
C-720(5)	Coffee, Hot Chocolate and Dispensing Systems
C-956(5)	Cable (Fiber & Copper) Furnish/Install
E-109(5)	Equipment Maintenance Cost Reduction Program**
F-499	Warehousing and Distribution of U. S. Department of Agriculture (USDA) Donated Foods
J-406	Janitorial services at the Minnesota Department of Transportation (MnDOT) Mankato
L-338	Loop Detector Replacement in Nine Metro Counties for MnDOT
O-89	Maintenance and Repair of a Propane-Air Backup Fuel System at Camp Ripley
R-681(5)	Commercial Vehicle Repair Parts
S-1023	Telephone Answering Service – IDEPC & EPR, MDH Only
S-792(5)	Lab Sampling & Analysis
S-863(5)	Snowplow Truck Components & Accessories

2. Contracts Awarded – July 2022 (continued)

Contract #/ Release #/ PO #	Contract Title
S-975	Preventative Maintenance & Repair of the Reverse Osmosis/Deionization Water System at the Minnesota Department of Health & Agriculture Laboratory
T-765(5)	Truck Body Components and Custom Bodies
W-218(5)	Weather: Automated Observation Station Systems, Parts & Services, Refresh
One-Time Buy 12919	Two (2) All-Track AT-50HD Tracked Carriers
One-Time Buy 13042	ADA Converted Minivans
One-Time Buy RIF490	Replacement of PVI Water Heater at the Minnesota Department of Agriculture/Health Labs Building
*Contract Release includes TG / ED / VO supplier(s) contract(s)	
**Participating Addendum	

3. Contracts Amended – July 2022

Contract #/ Release #/ PO #	Contract Title	Reason for Amendment
A-189(5)	Asbestos Abatement, HVAC Cleaning, Lead Remediation, and Microbial Correction	Extended to 06/30/2024
A-224(5)	Body Armor, Law Enforcement	Amended to include List Pricing
A-239(5)	Aggregates & Sand Delivered for Stockpile	Extended to 03/31/2023
C-1159	Card Access Control Systems	Extended to 06/10/2023
C-1165(5)	Cable (Fiber) Furnish & Install - By Region	Amended to fix clerical errors in the price schedule. No change in pricing.
C-252(5)	Cleaning Products and Agents	Extended contract no. 161803 to 07/14/2023, extended contract no. 197983 to 12/31/2022
C-432(5)	Carpet and Resilient Flooring - 87 Counties	Extended to 10/31/2022
C-796(5)	Brush Chippers - Engine and PTO Driven and Stump Grinders;	Extended to 12/31/2023
E-108(5)	Electric Vehicle Supply Equipment (EVSE)	Extended to 06/30/2023
F-354(5)	Food Service Supplies and Small Kitchen Equipment, Non-Disposable	Extended to 06/30/2024
F-379(5)	Furniture: Seating, Systems, Office and Related Services	Extended to 1/21/2023
G-183(5)	Gases: Specialty, Industrial, and EPA Protocol Gas Mixtures	Extended to 07/31/2023 with price increase, product added
L-321	Laundry Service: Minnesota Veterans Home, Luverne, Mn (Only)	Extended to 12/31/2022
L-373(5)	Legal Research and Investigative Subscription Services	Extended to 07/31/2023

3. Contracts Amended – July 2022 (continued)

Contract #/ Release #/ PO #	Contract Title	Reason for Amendment
L-503	Vidyo Software Licenses, Hardware, Maintenance and Support, and Training Upon Request	Amended to change AMS from Erin McCormack to Paul Hamel. Contract extended to 12/31/2022, at the same terms, prices, and conditions
L-532(5)	Laundry/Rental Service for Linens, Towels, Mats and Mops	Contract no. 182103 Amendment No. 6 executed to extend to 08/31/2024 with an updated Price Schedule across all items and change to the taxes contract term stating that contract price and quoted price must include taxes
M-475	Motorcycle and Trailer Inspection, Maintenance, Repair, and Storage Service for the Minnesota Department of Public Safety Only	Extended to 08/31/2022 (one month) to prevent lapse in contract for agency
M-476	Provide 24-hour full-service maintenance, emergency services, repairs and expansion of security systems being used within the Capitol Complex on an as-needed basis	Extended to 05/31/2023
M-481(5)	Mass Notification Messaging Services	Extended to 11/30/2022
M-543	Capitol Complex Genset Preventive Maintenance	Extended to 06/30/2023
M-580	Maintenance of Agilent Gas Chromatograph Mass Spectrometer Instruments	Extended to 08/31/2024
O-83	Mowing and Lawn Maintenance at Closed Landfills for MPCA Only	Extended to 06/30/2023
P-808(5)	Paint: High Solids and High Build Water Based Traffic Marking Paint	Amended for price increase
P-974	Printing and Warehousing of Monthly Statements for the Minnesota State Retirement System (MSRS) - ONLY	Extended to 12/31/2022, prices remained firm
P-990	Self-Service Paystations – Not Electric (DNR Only)	Extended to 06/30/2023
R-635(5)	Roof Maintenance, Leak Repair, and Replacement	Extended to 06/30/2023
R-674	Rubbish Disposal: MSOP Moose Lake	Extended to 06/30/2023
R-680(5)	Roofing; Asphalt Shingle System Repair and Replace	Extended to 06/30/2023

Contract #/ Release #/ PO #	Contract Title	Reason for Amendment
R-708	Rubbish Disposal: MN Correctional Facilities	Contract no. 114226, Amendment 11 to extend the current contract through July 31, 2022 at the same prices, terms, and conditions. Amendment 12 to extend the current contract for DOC Faribault facility through September 30, 2022 and DOC Stillwater facility through August 14, 2022 at the same prices, terms, and conditions
R-712	Rubbish Disposal: MnDOT District 6	Extended to 06/30/2023
S-1035(5)	Specialty Lab Equipment and Service	Extended to 06/30/2023
S-1050	Installation Of Active Sub-Slab Depressurization (SSD) Systems. Associated Pre-Mitigation And Post-Mitigation Diagnostic Testing Included	Extended to 06/30/2023
S-919(5)	Service Pest Control - Statewide	Adjust the language for the fuel surcharge that was executed in Amendment 1
S-953	Satellite Tv Service: Minnesota Correctional Facility – Faribault Only	Extended to 04/30/2023
T-730	Telecom: Next Gen 911 Network (DPS)	To incorporate additional scope of work for interstate project and additional pricing
T-743	Tractors: Agricultural Rental	Extended to 09/30/2023
T-757(5)	Professional Grade Tools and Equipment	Extended to 06/30/2023
T-779(5)	State Fire Marshal (SFM) and CAT/ERT Fire Apparatus	Extended to 07/31/2022
U-116	Uniforms and Accessories: Minnesota Department of Natural Division of Enforcement (Only)	Amended for product additions & removals per Agency request
W-120(5)	Bottled Water and Water Cooler Rental	Extended to 02/28/2025
W-192(5)	Waste Disposal: Infectious (Biomedical) Waste Disposal	Extended to 07/31/2022
W-196(5)	Water Jetters: High Pressure Vacuum And Hydro Excavation Units	Extended to 09/30/2022
W-219	Waste and Recycling Services for the Minnesota Department of Military Affairs	Extended to 03/31/2024

4. Contracts Eliminated - July 2022

Contract #/ Release #/ PO #	Contract Title	Reason for Elimination
No Contracts Eliminated in July 2022		

5. Contracts Due to Expire in 7 Months

We hope this information is helpful to you and your entity. If you have any suggestions on how we can serve you better, feel free to call or email me.



Mary L. Nelson | Acting Acquisitions Manager

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