

STATE OF MINNESOTA CAPITOL FLAG PROGRAM



Routine Requests to Fly Flags:

Fulfilling requests to have the United States and/or State of Minnesota Flags flown over the Minnesota State Capitol Building for presentation to individuals or groups is a service provided by the Department of Administration's Facilities Management Division.

With advance notice, flags can be flown on a specific date to commemorate a retirement, anniversary, birthday, or other special occasions. Each presented flag comes with a certificate to reflect the occasion.

Requestors must supply the Flags and they must conform to the flag protocol for the Capitol Building:

- Flags must be made of nylon or polyester
- Flags must be 4' X 6' in size
- Flags must be new or gently worn and not soiled, tattered, faded, frayed or modified in any way

Requestors who wish to have their flags mailed back to them after they have been flown must provide a self-addressed, USPS prepaid package (to include approximate weight of 1.5 ounces for the certificate) obtained from the Post Office.

To request to have Flags flown over the Minnesota State Capitol Building, please complete the [Flag Request Form](#) and mail or deliver it and the Flags to the address on the form.

Please submit any questions to the Admin Facilities Management Service Line at 651-201-2300, 8:00 AM - 4:30 PM, Monday - Friday or email: fmd.inquiry@state.mn.us.

Flag care and display guidelines are outlined in the [United States Flag Code](#).

Line of Duty Flag Requests:

Requests for State Issued Line of Duty Flags

As of August 1, 2021, one United States and one State of Minnesota Flag will be supplied free of charge to eligible family members (as defined in <https://www.revisor.mn.gov/statutes/cite/16B.276>) of a public safety officer (as defined in [Minnesota Statute 299A.41, Subd. 4](#)), killed in the line of duty, or a member of the United States armed forces who died while on active duty on or after August 1st 2021. Eligible family members should request the flags through their legislator or a constitutional officer who will in turn validate eligibility and complete and submit the [Legislator and Constitutional Officer Request for Line of Duty Flags Form](#) to the Facilities Management Division via email at fmd.inquiry@state.mn.us or by mailing or delivering the form in person to the address at the top of the form. After the Flags are flown, they will be mailed to the recipient and address indicated on the request form.

Distribution of the flags will be based on the availability of funds to support the program.

Requests to Purchase Line of Duty Flags:

For line of duty deaths that occurred before August 1st 2021, and for additional flags in remembrance of those who died in the line of duty on or after August 1st 2021, United States and State of Minnesota Flags are available. * Please contact Admin Facilities Management Division for pricing.

Eligible family members should submit requests for Line of Duty Flags with a check or money order for the additional number and types of flags desired to their legislator or a constitutional officer who will in turn validate eligibility and complete and submit the [Legislator and Constitutional Officer Request For Additional Line of Duty Flag Request Form](#), along with the check or money order, to the Facilities Management Division by mail or deliver them in person to the address at the top of the form. After the Flags have been flown, they will be mailed to the recipient and address indicated on the request form.

Eligible family members also have the option of supplying their own Flags in lieu of purchasing one through this program. Line of Duty family members who wish to use this option for additional Flags, or Flags for those who died before August 1, 2021, should follow the guidance and use the Form above in the "Routine Requests to Fly a Flags" section of this web site. In the "Occasion/Achievement" section of the request Form, please state "Line of Duty" to ensure the appropriate certificate accompanies the Flags.