Instructions

MN State Colleges & Universities have Medical and Allied Health Specialties Programs that involve internships. Frequently, hospitals, clinics and other organizations receiving these interns require evidence of Medical Malpractice Insurance. We believe that we can achieve a lower insurance cost by combining all the programs into a single policy.

In order to complete the renewal process and/or to add any new programs, we need to have an audit of the participating students in the various programs. The form below identifies a large number of health specialties. There may be some programs not mentioned that still have patient contact or where an exposure exists. For help determining the proper category or if special attention is needed, contact the Risk Management Division at either 651-201-2593 or 651-291-2591.

The number of students indicated should be the number of students expected for each course of study over a twelve (12) month period. The number is annualized so if 400 students are expected during the fall semester and 400 in the spring semester, 400 is used for rating purposes, not 800. If you have special training sessions where the course lasts only a day or a couple of hours instead of a quarter or semester, please report the number of students enrolled in these sessions at any one given time.

Use the "other" category for programs that are not listed below. For any new programs, we will need a copy of the course curriculum.

Coverage is not available for the post-master's DNP Program due to the high level of autonomy and remote supervision, as well as the fact that DNP students may practice in these roles as a part of their clinical education experience. These students should have their own coverage. Coverage is available for the post-baccalaureate DNP Program.

Contact the RMD if you have questions.

The Memorandum of Insurance for Student Intern Medical Malpractice Liability can be viewed and printed online. You, and those requesting evidence of insurance, can access the document:

Memorandum of Insurance for Student Intern Medical Malpractice Liability
1) **OFFICIAL NAME OF SCHOOL**

**PERSON TO CONTACT AT SCHOOL**

**TELEPHONE NUMBER**

**HAVE YOU HAD ANY CLAIMS?**

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The number of students indicated is the number of students in each course of study over a twelve (12) month period of time. The number is annualized so if 400 students are expected during the fall semester and 400 in the spring semester, 400 is used to determine the premium, not 800. If you have special training sessions where the course lasts only a day or a couple of hours instead of a quarter or semester, please report the number of students enrolled in these sessions at any one given time.

2) We want to insure the students enrolled in the Allied Health Specialties checked below and have included the number of students in each course of study. The rate for these courses of study is $10.30 per student.

- Adult Nurse Practitioner
- Aide
- Art Therapist
- Athletic Trainer
- Audiologist
- Bio-Medical Technician
- Blood Bank Technologist
- Cardiology Technician
- Certified Laboratory Assistant
- Central Services Materials Mgmt.
- Chemical Dependency
- Child Care Assistant Programs
- Child Develop. and/or Family Serv.
- Clinical Laboratory Technologist
- Clinical Nurse Specialist
- Community Health
- Cosmetologist
- Critical Care Specialist
- Culinary Arts
- C.O.T.A.
- Dance Therapist
- Dental Assistant
- Dental Hygienist
- Dental Laboratory Technician
- Diagnostic Medical Sonographer
- Dietician
- EEG Technician
- EKG Technician
- Enteralominal Therapist
- Fire Technician
- Fire Tech & Admin.
- Geriatric Nursing Assistant
- Hemodialysis
- Histologic Technician
- Hospital Pharmacist Technician
- Interpreters for the Deaf
- Laboratory Aide
- Laboratory Aide
- Marriage & Family Counselor
- Medical Assistant
- Medical Laboratory Technician
- Medical Record Administrator
- Medical Technologist
- Medical Technical Assistant
- Music Therapist
- Nurse Administrator
- Nurses Aide
- Nursing Assistant
- Nurse Educator
- Nuclear Medical Technologist
- Occupational Therapist
- Optometric Technician
- Optometrist
- Orthopedic Assistant
- Personnel/Guidance Counselor
- Pharmacist
- Physical Therapist
- Physical Therapy Assistant
- Post-Baccalaureate DNP Nursing
- Post-Master Certification - Nursing
- Psychologist
- Radiology Technician
- Recreation Therapist
- Registered Nurse (RN)
- Rehabilitation Assistant
- Respiratory Therapist
- Respirator Therapy Technician
- Senior Exercise Therapy
- Social Worker
- Speech-Language Pathologist
- Surgical Technologist
- Venipuncture
- Veterinary Technician
- Other, include a copy of the curriculum and explain:

*Example: Cancer Registrar*

3) Coverage is also available for the following Allied Health Specialties. However, if these occupations comprise more than 25% of the total number of students applied for in this Audit Form, in a given school, coverage is denied. The rate for these courses of study is $10.30 per student.

- Circulation Technician
- Emergency Medical Technician (EMT)
- Paramedic
- Cytotechnologist

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**Signature:**

**Title:**

**Date:**