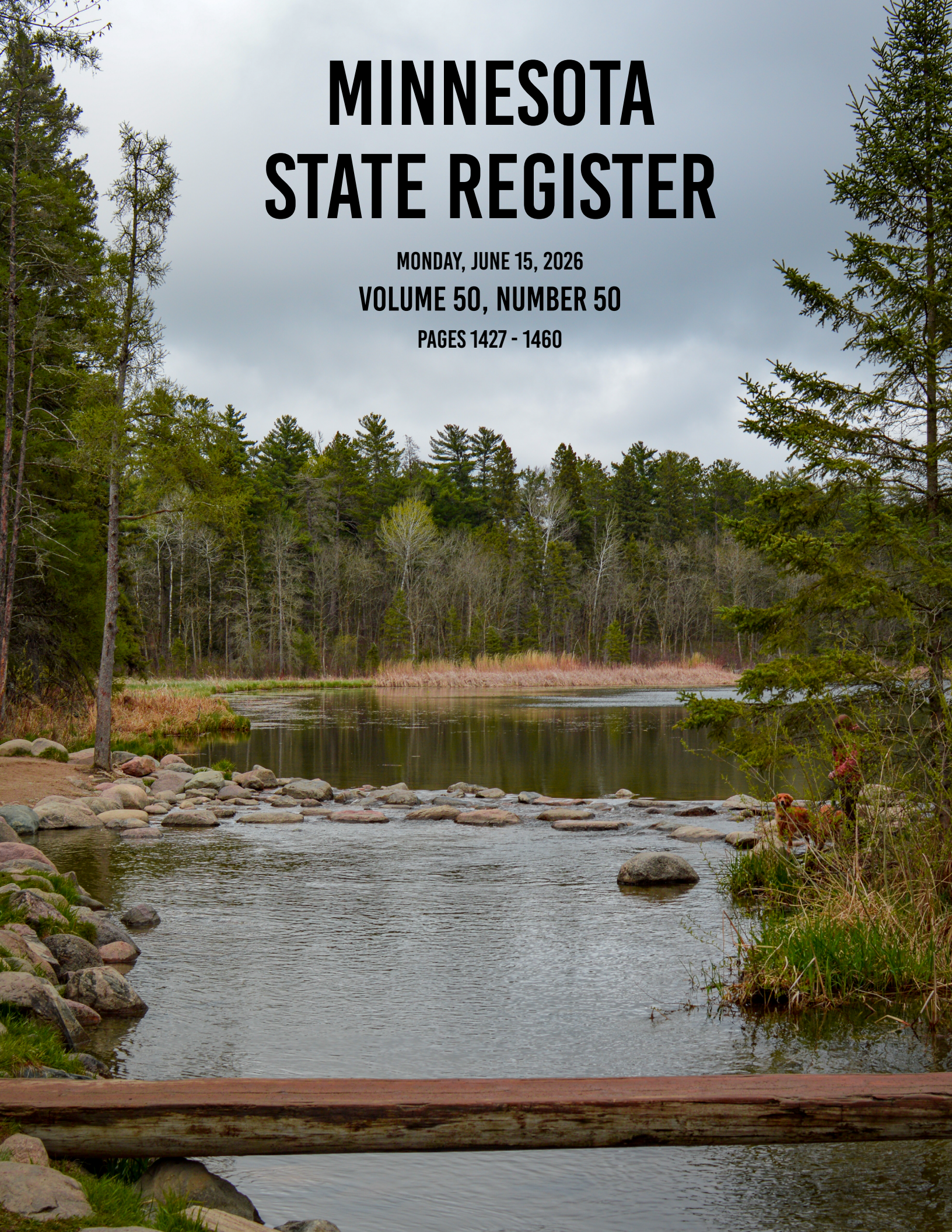


MINNESOTA STATE REGISTER

MONDAY, JUNE 15, 2026

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PAGES 1427 - 1460



Minnesota State Register

Judicial Notice Shall Be Taken of Material Published in the Minnesota State Register

The Minnesota State Register is the official publication of the State of Minnesota's Executive Branch of government, published weekly to fulfill the legislative mandate set forth in Minnesota Statutes, Chapter 14, and Minnesota Rules, Chapter 1400. It contains:

- Proposed Rules
- Adopted Rules
- Exempt Rules
- Expedited Rules
- Withdrawn Rules
- Executive Orders of the Governor
- Appointments
- Proclamations
- Vetoed Rules
- Commissioners' Orders
- Revenue Notices
- Official Notices
- State Grants and Loans
- Contracts for Professional, Technical and Consulting Services
- Non-State Public Bids, Contracts and Grants

Printing Schedule and Submission Deadlines

Vol. 50 Issue Number	Publish Date	Deadline for: all Short Rules, Executive and Commissioner's Orders, Revenue and Official Notices, State Grants, Professional-Technical- Consulting Contracts, Non-State Bids and Public Contracts	Deadline for LONG, Complicated Rules (contact the editor to negotiate a deadline)
#51	Monday 22 June	Noon Tuesday 16 June	Noon Thursday 11 June
#52	Monday 29 June	Noon Tuesday 23 June	Noon Thursday 18 June
#1	Monday 6 July	Noon Tuesday 30 June	Noon Thursday 25 June
#2	Monday 13 July	Noon Tuesday 7 July	Noon Thursday 2 July

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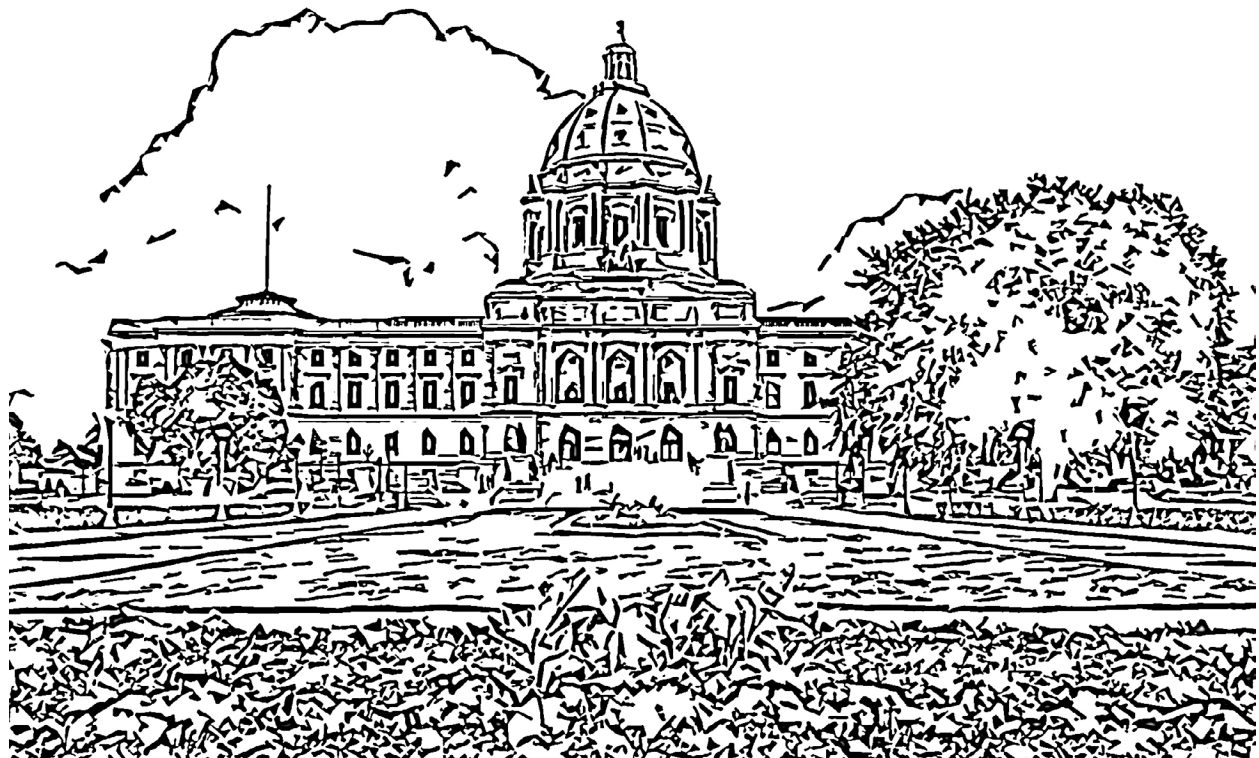
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 Photo by Sean Plemmons



Minnesota Rules: Amendments and Additions

NOTICE: How to Follow State Agency Rulemaking in the State Register

The State Register is the official source, and only complete listing, for all state agency rulemaking in its various stages. State agencies are required to publish notice of their rulemaking action in the State Register. Published every Monday, the State Register makes it easy to follow and participate in the important rulemaking process. Approximately 80 state agencies have the authority to issue rules. Each agency is assigned specific Minnesota Rule chapter numbers. Every odd-numbered year the Minnesota Rules are published. Supplements are published to update this set of rules. Generally speaking, proposed and adopted exempt rules do not appear in this set because of their short-term nature, but are published in the State Register.

An agency must first solicit Comments on Planned Rules or Comments on Planned Rule Amendments from the public on the subject matter of a possible rulemaking proposal under active consideration within the agency (Minnesota Statutes §§ 14.101). It does this by publishing a notice in the State Register at least 60 days before publication of a notice to adopt or a notice of hearing, or within 60 days of the effective date of any new statutory grant of required rulemaking.

When rules are first drafted, state agencies publish them as Proposed Rules, along with a notice of hearing, or a notice of intent to adopt rules without a hearing in the case of noncontroversial rules. This notice asks for comment on the rules as proposed. Proposed emergency rules, and withdrawn proposed rules, are also published in the State Register. After proposed rules have gone through the comment period, and have been rewritten into their final form, they again appear in the State Register as Adopted Rules. These final adopted rules are not printed in their entirety, but only the changes made since their publication as Proposed Rules. To see the full rule, as adopted and in effect, a person simply needs two issues of the State Register, the issue the rule appeared in as proposed, and later as adopted.

The State Register features partial and cumulative listings of rules in this section on the following schedule: issues #1-26 inclusive (issue #26 cumulative for issues #1-26); issues #27-52 inclusive (issue #52, cumulative for issues #27-52 or #53 in some years). A subject matter index is updated weekly and is available upon request from the editor. For copies or subscriptions to the State Register, contact the editor at 651-201-3204 or email at sean.plemmons@state.mn.us

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Comments on Planned Rules or Rule Amendments. An agency must first solicit Comments on Planned Rules or Comments on Planned Rule Amendments from the public on the subject matter of a possible rulemaking proposal under active consideration within the agency (*Minnesota Statutes* §§ 14.101). It does this by publishing a notice in the *State Register* at least 60 days before publication of a notice to adopt or a notice of hearing, and within 60 days of the effective date of any new statutory grant of required rulemaking.

Rules to be Adopted After a Hearing. After receiving comments and deciding to hold a public hearing on the rule, an agency drafts its rule. It then publishes its rules with a notice of hearing. All persons wishing to make a statement must register at the hearing. Anyone who wishes to submit written comments may do so at the hearing, or within five working days of the close of the hearing. Administrative law judges may, during the hearing, extend the period for receiving comments up to 20 calendar days. For five business days after the submission period the agency and interested persons may respond to any new information submitted during the written submission period and the record then is closed. The administrative law judge prepares a report within 30 days, stating findings of fact, conclusions and recommendations. After receiving the report, the agency decides whether to adopt, withdraw or modify the proposed rule based on consideration of the comments made during the rule hearing procedure and the report of the administrative law judge. The agency must wait five days after receiving the report before taking any action.

Rules to be Adopted Without a Hearing. Pursuant to *Minnesota Statutes* § 14.22, an agency may propose to adopt, amend, suspend or repeal rules without first holding a public hearing. An agency must first solicit **Comments on Planned Rules** or **Comments on Planned Rule Amendments** from the public. The agency then publishes a notice of intent to adopt rules without a public hearing, together with the proposed rules, in the *State Register*. If, during the 30-day comment period, 25 or more persons submit to the agency a written request for a hearing of the proposed rules, the agency must proceed under the provisions of §§ 14.1414.20, which state that if an agency decides to hold a public hearing, it must publish a notice of intent in the *State Register*.

KEY: Proposed Rules - Underlining indicates additions to existing rule language. ~~Strikeouts~~ indicate deletions from existing rule language. If a proposed rule is totally new, it is designated “all new material.” **Adopted Rules** - Underlining indicates additions to proposed rule language. ~~Strikeout~~ indicates deletions from proposed rule language.

Minnesota Board of Veterinary Medicine

Proposed Permanent Rules Relating to Licensed Veterinary Technicians; DUAL NOTICE: Notice of Intent to Adopt Rules Without a Public Hearing Unless 25 or More Persons Request a Hearing, and Notice of Hearing if 25 or More Requests for Hearing Are Received

Proposed Amendments to Rules Governing the Licensing of Professional Veterinarians and Veterinary Technicians in Minnesota: Veterinarians’ Licensure and Practice, and Veterinary Technicians’ Licensure and Practice; Chapters 9100 and 9101. Revisor’s ID Number R-04899; CAH docket number 28-9066-41760

Introduction. The Minnesota Board of Veterinary Medicine intends to adopt rules without a public hearing following the procedures in the rules of the Court of Administrative Hearings, *Minnesota Rules*, parts 1400.2300 to 1400.2310, and the Administrative Procedure Act, *Minnesota Statutes*, sections 14.22 to 14.28. You may submit written comments and/or a written request that a hearing be held on the proposed rules until **4:30 p.m. on Thursday, July 16, 2026**.

Hearing. If 25 or more persons submit a written request for a hearing on the rules by **4:30 p.m. on Thursday, July 16, 2026** the agency will hold a virtual public hearing on **Wednesday, August 12, 2026, at 09:30 am**. You can participate in the virtual hearing, which will be conducted by an Administrative Law Judge from the Court of Administrative Hearings, via WebEx by using this link along with the associated access code and password:

Proposed Rules

For a video and audio connection, join the hearing through an internet connection:

- Web link: ***Webex Meeting Link***
- Meeting Number (access code): 2490 364 4256
- Password: qfPASn8Pm93

- Tap to join from a mobile device (attendees only)

+1-415-655-0003,,24903644256## United States Toll
1-855-282-6330,,24903644256## United States Toll Free

- Join by phone

+1-415-655-0003 United States Toll
1-855-282-6330 United States Toll Free

- Join from a video system or application

Dial 24903644256@minnesota.webex.com

You can also dial 173.243.2.68 and enter your meeting number.

To find out whether the agency will adopt the rules without a hearing or if it will hold the hearing, you should contact the agency contact person or check the agency website at ***Board of Veterinary Medicine / The Minnesota Board of Veterinary Medicine after July 16, 2026 and before August 12, 2026.***

Subject of Rules. Minnesota Board of Veterinary Medicine – Updated Rules for Licensed Veterinary Technicians (LVTs)

1. Minimum Standards of Practice

- Veterinarians must maintain complete written or electronic records including owner info, animal ID, dates, history, diagnosis, treatment plan, and prescribed medications.
- Veterinarians are legally responsible for all veterinary care performed by their LVT and unlicensed staff.
- A veterinarian must examine an animal before delegating tasks.
- Direct supervision requires physical proximity to observe and monitor delegated tasks.
- Supervising veterinarian or supervising LVT must be on-site while unlicensed staff perform healthcare tasks.
- Exceptions:
 - General nursing tasks for inpatients after hours
 - Emergency lifesaving aid when no veterinarian is available
- Under remote supervision, LVTs must identify themselves to clients and provide the supervising veterinarian's name.
- Veterinarians must provide informed consent before treatment, including treatment options, alternatives, and estimated costs.

2. Updated Definitions

- Supervising veterinarian: provides direct or remote supervision under statute.
- Supervising veterinary technician: oversees unlicensed employees providing patient care.
- Veterinary technician: an individual licensed under Minn. Stat. 156.077.
- VTNE and VTS definitions updated and standardized.

3. Licensure Requirements for Veterinary Technicians

Application

- Application fee required for each submission.
- Criminal background check required; applicant must pay fee.

Education & Testing

- Must graduate from an AVMA/CVMA-accredited program OR obtain PAVE certification for non-accredited/international programs.
- Must pass:
 - Minnesota Veterinary Technician Jurisprudence Exam
 - VTNE (must ensure scores are transferred to Minnesota; retest required if scores cannot be transferred)

4. License Renewal Requirements

- License cycle: Biennial (July 1–June 30).
- Renewal deadline: July 1 of expiration year.
- Late renewal penalties apply; suspension occurs after 60 days overdue.
- Inactive license option available at half fee; may not practice or use protected titles.
- Conversion from inactive to full license requires CE documentation, good-standing verification, and fee differential.

5. Continuing Education (CE)

- 16 CE credits required every two years.
- At least 12 credits must come from approved structured learning (lectures, seminars, wet labs, online courses, presentations, or publications).
- Maximum of 4 credits from self-study.
- Maximum of 4 non-medical or practice-management credits.
- CE programs automatically approved if provided by AVMA, CVMA, state associations, NAVTA-recognized specialty academies, USDA, MN Board of Animal Health, AAVSB's RACE, and others listed.
- CE documentation must be retained for 4 years; must provide proof upon board request.
- CE extensions allowed for hardship (up to two consecutive six-month extensions).
- No banking or carrying forward CE hours.

6. Protected Titles & VTS Use

- Titles such as “veterinary technician,” “vet tech,” “LVT,” “VT,” “technician,” etc., are legally protected and limited to licensed veterinary technicians.
- Use of “veterinary nurse” or “vet nurse” is prohibited.
- VTS designation may only be used by those certified through NAVTA-approved specialty academies.

7. Repealed Sections

Minnesota Rules 9100.0400 subparts 1 & 3, 9100.0500, and 9100.0600 are repealed.

Statutory Authority. The Board of Veterinary Medicine’s statutory authority to adopt the rules is set forth in Minnesota Statutes 156.01, 156.07, and 156.077.

Publication of proposed rules. A copy of the proposed rules is published in the *State Register*. The proposed rules may be viewed at: *Minnesota State Register / Minnesota.gov*

[If the proposed rules are not attached to the mailed notice, then this notice must include an easily readable and

Proposed Rules

understandable description of the rules' nature and effect and include the announcement that: A free copy of the rules is available upon request from the agency contact person listed below.]

Statement of Need and Reasonableness. The statement of need and reasonableness (SONAR) contains a summary of the justification for the proposed rules, a description of who will be affected by the proposed rules, and an estimate of the probable cost of the proposed rules. You may review or obtain copies for the cost of reproduction by contacting the agency contact person. The SONAR may also be viewed at: *Minnesota State Register / Minnesota.gov*

Agency Contact Person. The agency contact person is Pam Johnson at Minnesota Board of Veterinary Medicine, 335 Randolph Ave Suite 215, St. Paul, MN 55102, 651-201-2844, pamela.johnson@state.mn.us. You may contact the agency contact person with questions about the rules.

Public Comment. You have until **4:30 p.m. on Thursday, July 16, 2026** to submit written comment in support of or in opposition to the proposed rules or any part or subpart of the rules.

Your comment must be in writing and received by the due date. Your comments should identify the portion of the proposed rules addressed, the reason for the comment, and any change you propose. Any comments that you have about the legality of the proposed rules must be made during this comment period. All evidence that you present should relate to the proposed rules. If the proposed rules affect you in any way, the agency encourages you to participate. All comments or responses received are public data and will be available for review.

Submit written comments via the *Court of Administrative Hearings Rulemaking eComments website (<https://mn.gov/oah/forms-and-filing/ecommments/>)*, by U.S. Mail delivered to the Court of Administrative Hearings, 600 North Robert Street, P.O. Box 64620, Saint Paul, Minnesota 55164-0620, or by fax 651-539-0310].

All comments or responses received are public data and will be available for review on the Agency's website at *Board of Veterinary Medicine / The Minnesota Board of Veterinary Medicine*.

Request for a Hearing. In addition to submitting comments, you may also request that the agency hold a public hearing on the rules. You must make your request for a public hearing in writing by **4:30 p.m. on Thursday, July 16, 2026**. You must include your name and address in your written request for hearing. You must identify the portion of the proposed rules that you object to or state that you oppose the entire set of rules. You are also encouraged to state the reason for the request and any changes you want made to the proposed rules. Any request that does not comply with these requirements is not valid and the agency cannot count it when determining whether it must hold a public hearing.

Withdrawal of Requests. If 25 or more persons submit a valid written request for a hearing, the agency will hold a public hearing unless a sufficient number of persons withdraw their requests in writing. If enough requests for hearing are withdrawn to reduce the number below 25, the agency must give written notice of this to all persons who requested a hearing, explain the actions the agency took to bring about the withdrawal, and ask for written comments on this action. If the agency is required to hold a public hearing, it will follow the procedures in *Minnesota Statutes*, sections 14.131 to 14.20.

Cancellation of Hearing. The agency will cancel the hearing scheduled for August 12, 2026, if the agency does not receive requests for a hearing from 25 or more persons. If you requested a public hearing, the agency will notify you before the scheduled hearing whether the hearing will be held. You may also call the agency contact person at [telephone number] after [date comment period ends] to find out whether the hearing will be held. [On the scheduled day, you may check for whether the hearing will be held by calling {phone #} or going online at {web address}.]

Notice of Hearing. If 25 or more persons submit valid written requests for a public hearing on the rules, the agency will hold a hearing following the procedures in *Minnesota Statutes*, sections 14.131 to 14.20. The agency will hold the hearing on the date and at the time and place listed above. The hearing will continue until [time] or until all interested persons have been heard, whichever occurs first. Administrative Law Judge [judge's name] is assigned to conduct the hearing. Judge [name] can be reached by contacting William Moore, Rules Coordinator, Court of Administrative Hearings, 600 North Robert Street, P.O. Box 64620, Saint Paul, Minnesota 55164-0620, telephone 651-361-7893, and

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william.t.moore@state.mn.us.

Hearing Procedure. If the agency holds a hearing, you and all interested or affected persons, including representatives of associations or other interested groups, will have an opportunity to participate. You may present your views orally at the hearing or in writing at any time before the hearing record closes. All evidence presented should relate to the proposed rules.

You may also submit written material to the Administrative Law Judge to be recorded in the hearing record for five working days after the public hearing ends. At the hearing, the Administrative Law Judge may order this five-day comment period extended for a longer period but for no more than 20 calendar days.

After the comment period, there is a five-working-day rebuttal period when the agency and any interested person may respond in writing to any new information submitted. No one may submit new evidence during the five-day rebuttal period.

The Court of Administrative Hearings must receive all comments and responses submitted to the Administrative Law Judge via the *Court of Administrative Hearings Rulemaking eComments website* (<https://mn.gov/oah/forms-and-filing/ecomments/>) no later than 4:30 p.m. on the due date. If using the eComments website is not possible, you may submit post-hearing comments in person or via United States mail addressed to Judge [ALJ's last name] at the address listed above. All comments or responses received are public data and will be available for review on the eComments website.

This rule hearing procedure is governed by *Minnesota Rules*, parts 1400.2000 to 1400.2240, and *Minnesota Statutes*, sections 14.131 to 14.20. You may direct questions about the procedure to the Administrative Law Judge, through William Moore, the CAH Rules Coordinator listed above.

Modifications. The agency may modify the proposed rules either as a result of public comment or as a result of the rule hearing process. It must support modifications by data and views submitted during the public comment and rule hearing process. The adopted rules may not be substantially different than these proposed rules unless the agency follows the procedure under *Minnesota Rules*, part 1400.2110. If the final rules are identical to the rules originally published in the *State Register*, the agency will publish a notice of adoption in the *State Register*. If the final rules are different from the rules originally published in the *State Register*, the agency must publish a copy of the changes in the *State Register*.

Adoption Procedure if No Hearing. If no hearing is required, the agency may adopt the rules after the end of the comment period. The agency will submit the rules and supporting documents to the Court of Administrative Hearings for a legal review. You may ask to be notified of the date the rules are submitted to the office. If you want to receive notice of this, to receive a copy of the adopted rules, or to register with the agency to receive notice of future rule proceedings, submit your request to the agency contact person listed above.

Adoption Procedure after a Hearing. If a hearing is held, after the close of the hearing record, the Administrative Law Judge will issue a report on the proposed rules. You may ask to be notified of the date that the Administrative Law Judge's report will become available and can make this request at the hearing or in writing to the Administrative Law Judge. You may also ask to be notified of the date that the agency adopts the rules and the rules are filed with the Secretary of State, or register with the agency to receive notice of future rule proceedings by requesting this at the hearing or by writing to the agency contact person stated above.

Lobbyist Registration. *Minnesota Statutes*, chapter 10A, requires each lobbyist to register with the State Campaign Finance and Public Disclosure Board. You may direct questions about this requirement to the Campaign Finance and Public Disclosure Board at: Suite #190, Centennial Building, 658 Cedar Street, St. Paul, Minnesota 55155, telephone (651) 539-1180 or 1-800-657-3889.

Alternative Format/Accommodation. Upon request, this information can be made available in an alternative format, such as large print, braille, or audio. To make such a request or if you need an accommodation to make this hearing accessible, please contact the agency contact person at the address or telephone number listed above.

Proposed Rules

Order. I order that the rulemaking hearing be held at the date, time, and location listed above.

Date: June 11, 2026

Pamela Johnson, DVM, MPH
Executive Director

9100.0100 DEFINITIONS.

Subpart 1. **Scope.** The definitions in this part apply to this chapter and chapter 9101.
[For text of subparts 1a and 1b, see Minnesota Rules]

Subp. 1c. **Continuing education or approved continuing education program.**

A. “Continuing education” means educational and training activities designed to contribute to the development and enhancement of skills and obligations associated with the professional practice of veterinary medicine and veterinary technology.

[For text of item B, see Minnesota Rules]
[For text of subparts 1d to 7, see Minnesota Rules]

9100.0800 MINIMUM STANDARDS OF PRACTICE.

[For text of subparts 1 to 3, see Minnesota Rules]

Subp. 4. **Record keeping.** Record keeping is governed by items A to F.

A. A veterinarian performing treatment or surgery on an animal or a group of animals, whether in the veterinarian’s custody at an animal treatment facility or remaining on the owner’s or caretaker’s premises, ~~shall~~ **must** prepare a written record or computer record concerning the animal or animals containing that contains, at a minimum, the following information:

- (1) the name, address, and telephone number of owner;
- (2) the identity of the animal or animals, including age, sex, and breed;
- (3) the dates of examination, treatment, and surgery;
- (4) a brief history of the condition of each animal, herd, or flock;
[For text of subitems (5) and (6), see Minnesota Rules]
- (7) the veterinarian’s tentative diagnosis;
- (8) the veterinarian’s treatment plan; and
- (9) the veterinarian’s prescribed medication and treatment, including amount and frequency.

[For text of items B to F, see Minnesota Rules]
[For text of subparts 5 and 6, see Minnesota Rules]

Subp. 7. **Supervision.** Supervision is governed by items A to C.

A. A licensed veterinarian is professionally and legally responsible for any practice of veterinary medicine by the veterinarian’s employees who are licensed veterinary technicians and the veterinarian’s unlicensed employees. An employee’s practice of veterinary medicine without a license constitutes grounds for the board to take action against the licensed veterinarian employer and the unlicensed ~~individual~~ employee. A veterinarian must ~~have examined the~~ examine an animal patient prior to the delegation of before delegating an animal health care task to a ~~nonlicensed~~ licensed veterinary technician or an unlicensed employee. The examination must be conducted at a time consistent with prevailing

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standards of practice relative to the delegated animal health care task according to Minnesota Statutes, section 156.16, subdivision 12, paragraphs (a) to (d).

B. A veterinarian ~~shall~~ must not authorize a ~~nonlicensed~~ licensed veterinary technician or an unlicensed employee to perform the following functions:

[For text of subitems (1) to (3), see Minnesota Rules]

C. A veterinarian ~~shall~~ must ensure that the activities of a supervised individual are within the scope of the orders, assignment, or prescriptions of the veterinarian and within the capabilities of the individual. Direct supervision under Minnesota Statutes, section 156.001, subdivision 5a, by a veterinarian or licensed veterinary technician must involve the degree of close physical proximity necessary for the supervising veterinarian or licensed veterinary technician to observe and monitor the performance of a supervised individual. The A supervising veterinarian or supervising licensed veterinary technician must be on the client's premises or present in the veterinary facility while the a supervised individual unlicensed employee is performing health care services.

D. ~~This Item C~~ does not prohibit the performance of generalized nursing tasks, ordered by ~~the attending a~~ supervising veterinarian, to be performed by ~~an~~ a licensed veterinary technician or an unlicensed employee on inpatient animals during the hours when a veterinarian is not routinely on the premises. ~~Nor does it prohibit,~~ Under emergency conditions, ~~wherein when~~ when an animal ~~is placed in~~ has a life-threatening condition and requires immediate treatment to sustain life or prevent further injury, item C does not prohibit a licensed veterinary technician or an unlicensed employee from rendering lifesaving aid and treatment to an the animal in the absence of a veterinarian.

E. When a licensed veterinary technician works under a veterinarian's remote supervision under Minnesota Statutes, section 156.001, subdivision 10b, the licensed veterinary technician must provide a client with identification, either orally or in writing, as a licensed veterinary technician working as an agent of the supervising veterinarian and must provide the name of the supervising veterinarian to the client.

[For text of subpart 8, see Minnesota Rules]

Subp. 9. **Informed consent.** Before providing treatment, a veterinarian must inform a client shall be informed by the veterinarian, prior to treatment, of the any treatment choices and reasonable medical or surgical alternatives, including an estimated cost of the alternatives for consideration by the client.

[For text of subparts 10 and 11, see Minnesota Rules]

9101.0100 DEFINITIONS.

Subpart 1. **Scope.** The terms used in this chapter have the meanings given in this part and, unless otherwise specified, part 9100.0100.

Subp. 2. **Supervising veterinarian.** "Supervising veterinarian" means a veterinarian providing direct supervision as defined in Minnesota Statutes, section 156.001, subdivision 5a, or remote supervision as defined in Minnesota Statutes, section 156.001, subdivision 10b, to a licensed veterinary technician or an unlicensed employee providing veterinary care to a patient.

Subp. 3. **Supervising veterinary technician.** "Supervising veterinary technician" means a licensed veterinary technician who is supervising an unlicensed employee while the unlicensed employee is providing veterinary care to a patient.

Subp. 4. **Veterinary technician.** "Veterinary technician" means a person licensed by the board under Minnesota Statutes, section 156.077.

Subp. 5. **Veterinary technician national examination or VTNE.** "Veterinary technician national examination" or "VTNE" means the national board examination for veterinary technicians. The VTNE is administered by the American Association of Veterinary State Boards.

Subp. 6. **Veterinary technician specialist or VTS.** "Veterinary technician specialist" or "VTS" means a licensed veterinary technician who achieves and maintains certification from the National Association of Veterinary Technicians.

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in America according to part 9101.0500, item C.

9101.0200 APPLICATION, EDUCATION, AND EXAMINATION REQUIREMENTS FOR LICENSE TO PRACTICE VETERINARY TECHNOLOGY.

Subpart 1. Application requirements.

A. A person applying for a license to practice veterinary technology in Minnesota must pay an application fee to the board.

B. An applicant for a license to practice veterinary technology in Minnesota must pass a criminal background check. An applicant must pay a fee to the board for the applicant's criminal background check.

C. An applicant must pay an application fee to the board for each submitted application. An applicant who applies more than once must submit a fee with each subsequent application.

Subp. 2. Education and examination requirements.

A. According to Minnesota Statutes, section 156.077, subdivision 2, a person applying for a license to practice veterinary technology in Minnesota must:

(1) be a graduate of a veterinary technology program that is accredited or approved by the American Veterinary Medical Association or Canadian Veterinary Medical Association; or

(2) have a certificate of satisfactory completion of the PAVE program according to item E.

B. According to Minnesota Statutes, section 156.077, subdivision 2, an applicant for a license to practice veterinary technology in Minnesota must pass the Minnesota Veterinary Technician Jurisprudence Examination. Before taking the examination, an applicant must pay the examination fee to the board.

C. According to Minnesota Statutes, section 156.077, subdivision 2, an applicant for a license to practice veterinary technology in Minnesota must pass the Veterinary Technician National Exam (VTNE). An applicant must register to take the VTNE and pay a fee through the American Association of Veterinary State Boards. To ensure that the Board of Veterinary Medicine receives the applicant's exam results, an applicant must select Minnesota on the American Association of Veterinary State Boards VTNE application. If Minnesota is not selected as the jurisdiction on the VTNE application, an applicant must ensure that the applicant's VTNE scores are transferred to the Board of Veterinary Medicine through the American Association of Veterinary State Boards.

D. If an applicant for a license to practice veterinary technology is unable to transfer the applicant's VTNE scores to the Board of Veterinary Medicine from another jurisdiction, the applicant must retake the VTNE.

E. An applicant for a license to practice veterinary technology who is a graduate of an international veterinary technology program, a nonaccredited veterinary technology program or another nonaccredited program, a veterinary nursing program, or a veterinarian program must obtain certification through the Program for the Assessment of Veterinary Education Equivalence (PAVE). A PAVE for Veterinary Technicians Certificate of Completion meets the education requirement for an applicant's eligibility to take the VTNE.

9101.0300 LICENSES AND LICENSE RENEWAL.

Subpart 1. License period; fee. According to Minnesota Statutes, section 156.077, subdivision 3, an applicant for a license to practice veterinary technology or license renewal must pay an initial license fee or a license renewal fee to the Board of Veterinary Medicine. The biennial license period begins July 1 of the year when the application is received by the board and ends two years later on June 30. A license issued after the beginning of a biennial license period is valid only until the end of that biennial license period.

Subp. 2. Payment of license fees and renewal fees.

A. An applicant for a license to practice veterinary technology must pay the initial license fee to the board on or before July 1 in the first year of the biennial license period.

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B. A licensee must pay a renewal fee to the board on or before July 1 in the year that the license expires.

C. By May 1 in the year that the renewal fee is due, the board must send a renewal application to each licensee's email address on file with the board.

D. A licensee's failure to receive an application does not relieve the licensee of the obligation to pay the renewal fee on or before the renewal date of July 1.

Subp. 3. Renewal due date. A licensee must apply to renew a license on or before July 1 in the year that the license expires. A renewed license is valid in the year when the renewal application is received by the board from July 1 until June 30 two years later in the biennial license period.

Subp. 4. Late renewal penalty fee. An applicant for license renewal must pay a late renewal penalty fee in addition to the renewal fee if the board receives the renewal application after July 1 of the year that the license expires. A license renewal issued after the beginning of a biennial license period is valid only until the end of that biennial license period, regardless of when the board receives the renewal fee.

Subp. 5. Reinstatement fee. An applicant for license renewal whose license has previously been suspended by the board for nonrenewal must pay a reinstatement fee in addition to the renewal fee and the late renewal penalty fee.

Subp. 6. Late renewal penalty fees. Within 30 days after the renewal date, the board must notify a licensee who has not renewed their license by sending a letter to the licensee's last known address on file with the board. The notice must state that the renewal is overdue and that the licensee's failure to pay the renewal fee and late renewal penalty fee within 60 days after the renewal date will result in suspension of the license. At least seven days before a board meeting occurring 60 days or more after the renewal date, the board must send a second notice by registered or certified mail to a licensee who has not paid the renewal fee and late renewal penalty fee.

Subp. 7. Suspension. The board, by means of a roll call vote, must suspend the license of a licensee whose license renewal is at least 60 days overdue and to whom notification has been sent according to subpart 6. A licensee's failure to receive notification is not grounds for the challenge of the suspension by the former licensee. The board must notify the former licensee by registered or certified letter within seven days of suspending the former licensee's license. The board must only remove the suspended status of a license if the former licensee pays the renewal fee and late renewal penalty fee for each license period or part of a period that the license was not renewed. A former licensee who fails to renew a license for five years or more must reapply for a license and meet the requirements of Minnesota Statutes, section 156.071, for the board to reinstate their license.

Subp. 8. Inactive license.

A. A person holding a current unrestricted license to practice veterinary technology in Minnesota may, at the time of the person's next license renewal date, renew the license as an inactive license at one-half the renewal fee of an unrestricted license.

B. A person holding a current inactive license to practice veterinary technology may renew the inactive license by paying one-half the regular license renewal fee. A person holding an inactive license must not practice veterinary technology in Minnesota, must not use the protected titles and designations under part 9101.0500, and remains under the disciplinary authority of the board.

C. A person holding a current inactive license may convert the inactive license to an unrestricted license by submitting an application and application fee to and receiving approval by the board. The application must include:

(1) documentation of licensure in good standing and that the person meets the continuing education requirements of the licensing state or documentation that the person meets Minnesota continuing education requirements retroactively from the date that the license became inactive;

(2) certification by the applicant that the applicant is not currently under any disciplinary order or investigation for acts that could result in disciplinary action in any other jurisdiction; and

(3) payment of a fee equal to the difference between an inactive and an unrestricted license if converting during the first year of the biennial license period or payment of a fee equal to one-half the difference between an inactive and an unrestricted license if converting during the second year of the license period.

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D. The deadline for renewal of an inactive license is July 1 in the first year of the biennial license period. An applicant must pay a late renewal penalty fee if the board receives the application or fee after July 1.

Subp. 9. **Duplicate license.** A person requesting issuance of a duplicate or replacement license must pay a fee to the board.

9101.0400 CONTINUING EDUCATION.

Subpart 1. **Continuing education required.** A veterinary technician who transfers certification from the Minnesota Veterinary Medical Association in 2026 must attest on the veterinary technician's license application that the veterinary technician has completed at least five continuing education credit hours for each year since the veterinary technician's previous certification renewal. The board must not issue a license renewal to a veterinary technician under Minnesota Statutes, section 156.07, until the veterinary technician certifies to the board that the veterinary technician has completed at least 16 hours of approved continuing education during the previous two years.

Subp. 2. **Purpose.** The primary purpose of continuing veterinary technician education is to ensure that patients receive the optimal quality of veterinary care by requiring veterinary technicians to attend educational or training programs designed to advance their professional skills, knowledge, and obligations.

Subp. 3. **Approved continuing education programs.**

A. The board must automatically approve courses, seminars, wet labs, and lectures sponsored by:

- (1) the American Veterinary Medical Association or Canadian Veterinary Medical Association;
- (2) state or regional veterinary medical associations or veterinary technician associations;
- (3) specialty boards recognized by the American Veterinary Medical Association;
- (4) specialty academies recognized by the National Association of Veterinary Technicians in America;
- (5) international veterinary medical organizations approved by the board according to item C;
- (6) the United States Animal Health Association;
- (7) training programs of the United States Department of Agriculture;
- (8) the Minnesota Board of Animal Health;
- (9) the American Animal Hospital Association; or

(10) course sponsors that offer content approved by the Registry of Approved Continuing Education of the American Association of Veterinary State Boards.

B. A course sponsor not automatically approved in item A must apply to the board for course approval at least 90 days before the anticipated presentation date. A person must submit an application for approval of a continuing education program on a form provided by the board that contains the following information:

- (1) the name and address of the organization sponsoring the course for which approval is requested;
- (2) a detailed description of the course content, including a time schedule for the course;
- (3) the name and credentials of each person giving a presentation;
- (4) the method of monitoring and certifying attendance; and

(5) the date and location, including the name and address of the facility where the course will be held or, if the course will be held online, the date of the online course.

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C. The board must use the following criteria to determine approval of a continuing education program:

(1) the course must have intellectual or practical content directly related to the practice of veterinary medicine or veterinary technology, to the professional responsibility or ethical and legal obligations of veterinarians or veterinary technicians, or to management concepts;

(2) a presenter must be qualified based on practical or academic experience to teach the subject of the course;

(3) the course must be conducted in a suitable setting conducive to the learning process; and

(4) except for limitations due to space availability, instructor-to-pupil ratio, or academic or experience prerequisites, a course must be open to all licensed veterinary technicians.

D. Within 30 days of attending a course that was not preapproved by the board, a licensee may apply to the board for credit by completing and submitting an individual continuing education course approval form. The board must use the criteria under item C to determine whether credit will be granted. The board's decision under this subpart is final.

E. The board must not approve a course that is not directly related to the practice of veterinary medicine or veterinary technology.

F. In an advertisement for a course that was approved by the board, a course sponsor must state the following: "This course has been approved by the Minnesota Board of Veterinary Medicine for [insert appropriate number] continuing education credits and categorized as either Medical or Non-Medical."

G. A course sponsor must maintain records of attendance for a minimum of three years and must verify individual attendance to the board upon request.

Subp. 4. License renewal requirements.

A. A licensee must obtain 16 approved continuing education credits in the two years immediately preceding the deadline for license renewal.

B. A licensee must obtain at least 12 of the 16 required continuing education credits from approved lectures, seminars, wet labs, or online courses, or by authoring an article, contributing to a textbook, or presenting on a continuing education topic.

C. The board must not grant a licensee more than four continuing education credits from self-study sources.

D. The board must not grant a licensee more than four continuing education credits focused on practice management or other nonmedical or nonscientific content.

Subp. 5. Credit determination.

A. The board must grant a licensee one hour of continuing education credit for each period of not less than 50 minutes of attendance at an approved continuing education program. The board must grant a licensee credit for attendance at a combined scientific, business, and social convention only for the actual number of hours that a licensee spent participating in a continuing education program.

B. The board must grant a licensee up to four hours of continuing education credit on a onetime basis for a presentation on a topic related to veterinary medicine before a professional veterinary or veterinary technician audience. The board must grant a licensee two hours of credit for each hour of a presentation, up to a maximum total of four credit hours.

C. The board must grant a licensee up to ten credits of author credit for publishing an article on a topic related to veterinary medicine in a peer-reviewed journal or contributing to a textbook.

Subp. 6. **Extension of deadline for continuing education credits.** For good cause, a licensee may apply to the board for a six-month extension of the deadline for obtaining the required number of continuing education credits. The board must not grant more than two consecutive extensions to a licensee under this subpart. The board must grant an extension to a licensee for unforeseen hardships, such as an illness, a family emergency, or an obligation to serve in the military.

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Subp. 7. Certification procedure.

A. At the time of license renewal, the board must provide each licensee with a form upon which the licensee must attest to having obtained the required number of continuing education hours for the two-year period preceding the license renewal date or the licensee's qualification for an extension of the deadline for obtaining continuing education credits under subpart 6.

B. A licensee is responsible for retaining documentation of the licensee's continuing education attendance for a minimum of four years. Upon the board's request, a licensee must submit additional evidence to the board to verify the licensee's compliance with continuing education requirements. Within 30 days of the board's request, whether as part of a routine audit or as part of an individual complaint investigation, a licensee must provide proof to the board that the licensee has obtained the required number of continuing education hours established by the board or that the licensee qualifies for an extension under subpart 6. A licensee must provide proof to the board in the format prescribed by the board. A licensee must submit proof in the form of attendance certificates, diplomas, or class rosters accompanied by a course program. The board has the final authority to determine the acceptability of specific continuing education documentation or grant an extension under subpart 6.

C. A licensee must not bank or carry forward continuing education credit hours into the next licensing period.

D. In addition to the general continuing education requirements for relicensure, a licensee must take additional continuing education courses required by the board when, in the course of a disciplinary proceeding, the board determines that remedial education on a specific topic is necessary.

Subp. 8. **Reinstatement of expired license.** A person seeking to reinstate an expired license under Minnesota Statutes, section 156.071, must furnish proof that the person meets continuing education requirements of the current licensing state and that those requirements are equal to Minnesota requirements or must otherwise provide documentation to the board that the person has met Minnesota continuing education requirements each year that the license was expired, up to a maximum of five years.

9101.0500 PROTECTED TITLES AND DESIGNATIONS.

A. Terms used interchangeably with veterinary technician, including vet tech, VT, LVT, technician, and tech, are protected titles according to Minnesota Statutes, section 156.077, and are limited to use by licensed veterinary technicians in Minnesota.

B. A veterinary technician must not use the title veterinary nurse or vet nurse according to Minnesota Statutes, section 148.171.

C. A veterinary technician may use the VTS designation only if the veterinary technician is certified as a specialist in a specialty academy affiliated with the National Association of Veterinary Technicians in America (NAVTA). A veterinary technician may not use the term "specialist" or "VTS" unless they have achieved and maintained certification from an approved specialty academy of the NAVTA Committee on Veterinary Technician Specialties (CVTS). A veterinary technician using the VTS designation must identify the veterinary technician's specialty according to "NAVTA CVTS Policies and Procedures" (revised December 6, 2024), which is incorporated by reference, subject to frequent change, and available on the NAVTA website.

REPEALER. Minnesota Rules, parts 9100.0400, subparts 1 and 3; 9100.0500; and 9100.0600, are repealed.

Expedited Rules

The Minnesota Legislature allows for some agencies to use an expedited rulemaking process. Expedited rulemaking allows state agencies to adopt, amend or repeal rules faster than the standard process, generally without a public hearing. The agency must publish notice of the proposed rule in the *State Register* and must mail the notice by United States mail or electronic mail to persons who have registered with the agency to receive mailed notices (*Minnesota Statutes §14.389*). There must be a 30-day comment period after the notice is published in the *State Register*.

Before publication of the final rule in the *State Register*, the agency must submit the rule to an administrative law judge in the Court of Administrative Hearings. The administrative law judge shall within 14 days approve or disapprove the rule as to its legality and its form to the extent the form relates to legality. If the final rule is approved by the administrative law judge, it can then be published in the *State Register*. The rule is effective upon publication in the *State Register* (*Minnesota Statutes §14.389*).

KEY: Proposed Rules - Underlining indicates additions to existing rule language. ~~Strikeouts~~ indicate deletions from existing rule language. If a proposed rule is totally new, it is designated “all new material.”
Adopted Rules - Underlining indicates additions to proposed rule language. ~~Strikeout~~ indicates deletions from proposed rule language.

Minnesota Office of Emergency Medical Services Proposed Expedited Permanent Rule Modifying Standards for Ground Ambulances; Notice of Intent to Adopt Expedited Rules without a Public Hearing

Proposed Rules Relating to Ground Ambulance Standards, *Minnesota Rules*, Chapter 4690.1500 and 4690.1505; Revisor’s ID Number R-4802

Introduction. The Minnesota Office of Emergency Medical Services intends to adopt rules under the expedited rulemaking process following the rules of the Court of Administrative Hearings, *Minnesota Rules*, part 1400.2410, and the Administrative Procedure Act, *Minnesota Statutes*, section 14.389. You may submit written comments on the proposed expedited rules until **4:30 p.m. on July 18, 2026**.

Subject of Rules. The proposed expedited rules make updates to the construction standards for new ambulances that are contracted for purchase or manufacture on or after July 1, 2028. The Office of EMS intends to adopt two industry-recognized standards and incorporate them by reference. Those standards are the Commission on Accreditation of Ambulance Services Ground Vehicle Standard (CAAS-GVS) and the NFPA 1917 Standard for Automotive Ambulances. New ambulances contracted for purchase or manufacture on or after July 1, 2028 must meet one of the two incorporated standards as proposed.

Ambulances manufactured or contracted for manufacture prior to July 1, 2028 are not subject to the proposed rule and would be subject to the existing rule in Chapter 4690.1500.

Additionally, as proposed the rules would require licensed ambulance services to report certain types of ambulance crashes to the office within 96 hours.

Statutory Authority. The statutory authority to adopt these rules is Minnesota Statute 144E.011 subd. 3 (1) and Minnesota Statute 144E.16 subd. 4 (6).

The statutory authority to adopt the rules under the expedited rulemaking process is Minnesota Statute 144E.011 subd. 3 (1).

Publication of proposed rules. A copy of the proposed rules is published in the *State Register* and attached to this notice as emailed. The proposed expedited rules may be viewed at: <https://www.mn.gov/oems>

Agency Contact Person. The agency contact person is Dylan Ferguson at Office of Emergency Medical Services,

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335 Randolph Ave Suite 170, St Paul MN 55102, 651-201-2806, and dylan.ferguson@state.mn.us. You may contact the agency contact person with questions about the rules.

Public Comment. You have until **4:30 p.m. on July 18, 2026**, to submit written comment in support of or in opposition to the proposed expedited rules and any part or subpart of the rules.

Your comment must be in writing and received by the agency contact person by the due date. Your comment should identify the portion of the proposed expedited rules addressed and the reason for the comment. In addition, you are encouraged to propose any change desired. You must also make any comments that you have on the legality of the proposed rules during this comment period. If the proposed expedited rules affect you in any way, the agency encourages you to participate in the rulemaking process.

Submit written comment to the agency contact person listed above, by U.S. Mail delivered to the Office of Emergency Medical Services, 335 Randolph Ave Suite 170, Saint Paul, Minnesota 55102, or by email at ***Dylan.Ferguson@state.mn.us***.

All comments or responses received are public data and will be available for review at the Office of Emergency Medical Services

Modifications. The agency may modify the proposed expedited rules using either of two avenues: The agency may modify the rules directly so long as the modifications do not make them substantially different as defined in *Minnesota Statutes*, section 14.05, subdivision 2, paragraphs (b) and (c). Or the agency may adopt substantially different rules if it follows the procedure under *Minnesota Rules*, part 1400.2110. If the final rules are identical to the rules originally published in the *State Register*, the agency will publish a notice of adoption in the *State Register*. If the final rules are different from the rules originally published in the *State Register*, the agency must publish a copy of the changes in the *State Register*.

Adoption and Review of Rules. The Office of Emergency Medical Services (OEMS) may adopt the rules at the end of the comment period. OEMS will then submit rules and supporting documents to the Court of Administrative Hearings for review for legality. You may ask to be notified of the date that the agency submits the rules. If you want to be so notified or want to receive a copy of the adopted rules or want to register with the agency to receive notice of future rule proceedings, submit your request to the agency contact person listed above.

Lobbyist Registration. *Minnesota Statutes*, chapter 10A, requires each lobbyist to register with the State Campaign Finance and Public Disclosure Board. You may direct questions about this requirement to the Campaign Finance and Public Disclosure Board at: Suite #190, Centennial Building, 658 Cedar Street, St. Paul, Minnesota 55155, telephone (651) 539-1180 or 18006573889.

Alternative Format. Upon request, this information can be made available in an alternative format, such as large print, braille, or audio. To make such a request, please contact the agency contact person at the address or telephone number listed above.

Date: 06/09/2026

Dylan J Ferguson
Director, Office of Emergency Medical Services

4690.1500 LAND AMBULANCES.

Subpart 1. **Land ambulances purchased after June 30, 1981.** All new land ambulances purchased by a licensee after June 30, 1981, and before July 1, 2028, must comply with the following standards:

[For text of items A to D, see Minnesota Rules]

E. environmental equipment must include a heater for the patient compartment that has a minimum output of 21,000 Btu's; and

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F. the ambulance must:

[For text of subitems (1) to (3), see Minnesota Rules]

(4) be capable of full performance at ambient temperatures of minus 30 degrees Fahrenheit to 110 degrees Fahrenheit; and,

G. ~~the ambulance must be marked to show the name of the service as shown in the current license issued by the board, in letters not less than three inches in height and in a position and color to allow identification of the service from the sides and rear of the vehicle.~~

[For text of subparts 2 to 4, see Minnesota Rules]

4690.1505 GROUND AMBULANCES.

Subpart 1. General requirements. All ground ambulances must:

A. comply with the lighting and siren requirements in Minnesota Statutes, sections 169.17; 169.64, subdivision 4, paragraph (b); and 169.68, paragraph (d);

B. be marked with the name of the service as shown in the current license issued by the office in letters not less than three inches in height and in a position and color to allow identification of the service from the sides and rear of the vehicle; and

C. be equipped with a device that allows for two-way communication between an ambulance and public safety answering points and receiving hospitals. Mobile telephone services do not meet this requirement.

Subp. 2. Ground ambulances purchased after July 1, 2028. A new ground ambulance contracted for purchase or manufacture on or after July 1, 2028, and intended for use providing ambulance services as defined in Minnesota Statutes, section 144E.001, subdivision 3, must comply at a minimum with either:

A. the Commission on Accreditation of Ambulance Services Ground Vehicle Standard (CAAS-GVS) incorporated by reference in subpart 5, item A, and established and maintained by the Commission on Accreditation of Ambulance Services (CAAS), in effect on the date the ground ambulance is placed under contract for purchase or manufacture; or

B. the standards of NFPA 1917 Standard for Automotive Ambulances incorporated by reference in subpart 5, item B, or successor equivalents issued by the National Fire Protection Association in effect on the date the ground ambulance is placed under contract for purchase or manufacture.

Subp. 3. Exceptions.

A. Notwithstanding subpart 2, item A, a new ground ambulance contracted for purchase or manufacture on or after July 1, 2028, and intended for use providing ambulance services as defined in Minnesota Statutes, section 144E.001, subdivision 3, is exempt from the following CAAS-GVS sections or equivalent sections of a subsequent version of the CAAS-GVS:

(1) C.10.7 as it pertains to original equipment manufacturer's bumper;

(2) C.11.6 as it pertains to drip rails;

(3) C.12.7 as it pertains to IV holders; and

(4) C.15.3 as it pertains to the centerline requirement.

B. Vehicles not authorized to exceed speed limitations under Minnesota Statutes, section 169.17, are exempt from compliance with the CAAS-GVS standard as it relates to securement devices but must comply with the General Services Administration in Federal Specification KKK-A-1822 A for Emergency Medical Care Surface Vehicles incorporated by reference in subpart 5, item C.

Subp. 4. Crash reports required. Any licensee providing ambulance services as defined in Minnesota Statutes,

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section 144E.001, subdivision 3, must within 96 hours report a crash involving a licensed ambulance to the office in a manner prescribed by the office if any of the following factors are present as a result of the crash:

A. death of any vehicle occupant or pedestrian;

B. serious injury of any vehicle occupant or pedestrian that involves the vehicle occupant or pedestrian being transported from the scene by an ambulance to a hospital; or

C. damage to a vehicle that requires the vehicle be towed from a crash scene, except when the ambulance is towed;

(1) when there is only visible damage that could be repaired at the scene but the vehicle is towed for reasons of convenience;

(2) from a crash involving only an ambulance and an animal; or

(3) when an ambulance is struck by anything other than another vehicle or pedestrian.

Subp. 5. Incorporations by reference.

A. Commission on Accreditation of Ambulance Services “Ground Vehicle Standard for Ambulances V4.0 (CAAS-GVS)” (July 2025 and as subsequently amended) is incorporated by reference. CAAS-GVS is available on the Office of Emergency Medical Services website at <https://mn.gov/oems/> and is not subject to frequent change.

B. National Fire Protection Association “NFPA 1917 Standard for Automotive Ambulances 2019 (NFPA 1917)” (May 2018 and as subsequently amended) is incorporated by reference. NFPA 1917 is available at the Minnesota State Law Library and is not subject to frequent change.

C. United States General Services Administration “Federal Specification KKK-A-1822 A for Emergency Medical Care Surface Vehicles (KKK-A-1822 A)” (April 1980) is incorporated by reference. KKK-A-1822 A is available on the Office of Emergency Medical Services website at <https://mn.gov.oems/> and is not subject to frequent change.

RENUMBERING INSTRUCTION. Minnesota Rules, part 4690.1500, subpart 1, is renumbered as Minnesota Rules, part 4690.1505, subpart 1a. Cross-reference changes consistent with the renumbering are made.

REPEALER. Minnesota Rules, part 4690.1500, subparts 2 and 4, are repealed.

Official Notices

Pursuant to *Minnesota Statutes* §§ 14.101, an agency must first solicit comments from the public on the subject matter of a possible rulemaking proposal under active consideration within the agency by publishing a notice in the *State Register* at least 60 days before publication of a notice to adopt or a notice of hearing, and within 60 days of the effective date of any new statutory grant of required rulemaking.

The *State Register* also publishes other official notices of state agencies and non-state agencies, including notices of meetings and matters of public interest.

Minnesota Court of Administrative Hearings

Order on Petition In the Matter of the Petition of Libin Residence LLC under Minn. Stat. § 14.381, subd. 1, for a Declaration that the Department of Human Services is Enforcing an Unadopted Rule

This matter came before Administrative Law Judge Jim Mortenson on the Petition of Libin Residence LLC (Libin or Petitioner) filed under Minn. Stat. § 14.381 (Supp. 2025). The Petition seeks an order declaring that the Department of Human Services (Department) is unlawfully enforcing an unadopted rule. Specifically, the Petition challenges the

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Department's license classification of "pending reopening." The Petition claims that the "pending reopening" status of duly granted licenses of compliant residential mental health service providers is restricting the providers from admitting clients into their programs.

Abyan Ahmed is the owner of Libin and filed the Petition on the Petitioner's behalf. João C.J.G. de Madeiros, Assistant Attorney General, represents the Department.

On April 20, 2026, Petitioner served and filed the Petition. On May 1, 2026, the Department served and filed its Response to the Petition. No additional proceedings were requested or held, and no additional filings were made.

Pursuant to Minn. Stat. § 14.381, and based upon the filings and arguments of the parties, and for the reasons set forth in the memorandum that follows, the Judge issues the following

ORDER

1. The Department's "pending reopening" licensing status is a policy or pronouncement of general applicability and future effect adopted to govern its procedure and is therefore a rule as defined at Minn. Stat. § 14.02, subd. 4 (Supp. 2025).
2. The Department must **CEASE AND DESIST** from a) limiting the operation of duly licensed service providers, like Libin, without following the procedures to close or suspend a license under Minn. Stat. §§ 245A.055, .06, .07 (2024), or other applicable law, and b) listing inactive programs publicly as "inactive license."
3. The Department must publish this Order in the State Register.

Dated: May 15, 2026

Jim Mortenson
Administrative Law Judge

NOTICE

This decision is the final administrative decision under Minn. Stat. § 14.381. It may be appealed to the Minnesota Court of Appeals pursuant to the authority of Minn. Stat. §§ 14.44 and 14.45 (Supp. 2025).

MEMORANDUM

I. Arguments

The Petitioner challenges the Department's use of a procedure that placed Libin's license to provide intensive residential mental health treatment services – and the licenses of other such providers - on inactive status. The Petition also alleges the Department is using this procedure to require compliant licensed mental health service providers to refuse clients. According to Libin, this procedure does not appear in law or rule and therefore is an unadopted rule being enforced by the Department.

The Department argues that it uses its "pending reopening" procedure merely as an internal flag to track inactive programs and trigger and investigations to evaluate them before allowing the licensee to become active and the programs to operate. According to the Department, placing a license on "pending reopening" status is done on a casebycase basis with respect to a particular fact that is maintained in the Department's data, and therefore is not an unadopted rule. The Department also argues that the licensing status is public data that it is required by law to share with the public.

II. Unadopted Rules

A rule is:

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every agency statement of general applicability and future effect, including amendments, suspensions, and repeals of rules, adopted to implement or make specific the law enforced or administered by that agency or to govern its organization or procedure.¹

An agency may only “adopt, amend, suspend, or repeal its rules in accordance with the procedures specified” in the Minnesota Administrative Procedures Act (MAPA).² The procedures for adopting rules are set forth at Minn. Stat. §§ 14.05 – 14.47 (Supp. 2025).

The Court of Administrative Hearings is charged with the responsibility of examining claims that agencies are “enforcing or attempting to enforce a policy, guideline, bulletin, criterion, manual standard, or similar pronouncement as though it were a duly adopted rule.”³ This examination is initiated by a petition, supported by an affidavit, filed with the Court by the person making the claim.⁴

If the administrative law judge determines that the petitioner is correct and that the agency is enforcing an unadopted rule, the judge must order the agency to cease such enforcement.⁵ The judge’s order must be published by the agency in the State Register and the order may be appealed to the Court of Appeals.⁶

There are valid exceptions to the rule-making requirement under MAPA, two of which are raised and examined in this matter. “An agency determination is not considered an unadopted rule when the agency enforces a law or rule by applying the law or rule to specific facts on a case-by-case basis.”⁷ In addition, when a rule concerns “only the internal management of the agency or other agencies that do not directly affect the rights of or procedures available to the public,” it is not a rule as defined by Minn. Stat. § 14.02, subd. 4.⁸

III. Analysis

A. Legal background regarding Department licensing.

Department licensing is largely prescribed by Minn. Stat. chapter 245A (2024), the Human Services Licensing Act (Act).⁹ The Act details what types of human services program must be licensed by the Department and which ones do not.¹⁰ The Act sets forth the license application procedures and, of importance for this analysis, prescribes procedures for closing a license (Minn. Stat. § 245A.055); sanctioning a license, including suspension and revocation (Minn. Stat. §§ 245A.07, .075, .08); and requiring corrections to a program or placing a license on conditional status (Minn. Stat. § 245A.06).

There are due process procedures the Department must follow when sanctioning a license. Sanctions include suspension or revocation of the license, a fine, or enjoining the continuing operation of a program when the license holder is not complying with applicable law.¹¹ A licensee that is sanctioned has the right to a contested case hearing under Minn. Stat. chapter 14 (MAPA).¹² The permissible reasons for which the commissioner may issue a fine, suspend, or revoke a license are listed at Minn. Stat. § 245A.07, subd. 3.

When a licensed program has not served any clients for a consecutive 12-month period or longer, the commissioner

1 Minn. Stat. § 14.02, subd. 4 (Supp. 2025).

2 Minn. Stat. § 14.05, subd. 1 (Supp. 2025); *Cable Comm. Bd. v. Nor-West Cable*, 356 N.W.2d 658, 667 (Minn. 1984) “[A]ll rules are subject to the rulemaking requirements of MAPA. (internal citations omitted, emphasis in original).

3 Minn. Stat. § 14.381, subd. 1.

4 *Id.*

5 *Id.* at subd. 2.

6 *Id.*

7 *Id.* at subd. 1(b).

8 Minn. Stat. § 14.03, subd. 3(a)(1) (Supp. 2025).

9 Minn. Stat. § 245A.01.

10 Minn. Stat. § 245A.03.

11 Minn. Stat. § 245A.07, subd. 1.

12 Minn. Stat. §§ 245A.07, .08.

may close the license.¹³ The applicable subdivision of the statute (Minn Stat. § 245A.055, subd. 1) is titled “Inactive programs.” The statute also includes notice requirements and permits the license holder of a closed license to request reconsideration.¹⁴ Other than some procedural requirements, this is the substance of the provision of the Act permitting the closing of a license for inactivity.

The commissioner has broad authority to investigate programs, both before and after they are licensed. Pursuant to Minn. Stat. § 245A.04, subd. 5, a program must give the commissioner access to the facility, documents, clients, and staff and their records. A license holder’s failure to cooperate with an investigation is grounds for suspension or revocation of the license.¹⁵

B. The Department created a rule to suspend inactive licenses.

According to the Department, to implement its authority under Minn. Stat. § 245A.055 to close an inactive license, it “uses a ‘Pending Reopening’ status in its internal systems to signify the fact that a license holder is not serving clients and to track the timeframe for potential closure.”¹⁶ That is not all. The Department uses the “pending reopening status “to flag for internal systems that the license holder is not serving clients and therefore should not be able to bill for services.”¹⁷ The Department claims that the “pending reopening status designates an “inactive license state, meaning that the license holder may not operate until requesting to change their license back to active.”¹⁸ Thus, “pending reopening” status is a condition directly affecting the rights or procedures available to license holders.

The Department’s explanation, on its face, belies itself. The Department is using its “pending reopening” status as a procedure to suspend licenses and stop licensed providers from serving clients. A license may be inactive because there are no clients being served by the license holder. This is not the same as being closed. Yet, the Department uses the phrase “pending reopening” and then states that services cannot be provided in such state. This describes a closed license. The Department is engaged in semantics by calling a license “inactive” when it is, in fact, suspended. If the Department were truly treating the license as inactive, this would mean, as implied by the statute, that the license holder is not currently serving clients.¹⁹ It is reasonable for the Department to internally track license holders who are not serving clients. But the Department does more than track these licenses, it stops the license holders from operating at all without further permission. This is a rule suspending licenses. It is not an internal management procedure.

The Department cites no persuasive authority for its suspension of licenses when inactive. Indeed, the Department does not use the term “suspension.” Yet, that is what it is doing. The term “license” is defined in by statute. It “means a certificate issued by the commissioner under section 245A.04 *authorizing the license holder to provide a specified program* for a specified period of time and in accordance with the terms of the license and the rules of the commissioner.”²⁰ “Suspend” means “to cause to stop temporarily.”²¹ When the Department stops a license holder from providing its program to clients without taking away a duly granted license, the Department has suspended the license. The Department has the authority to do so, but not merely because a provider has not been serving clients for a short time and is “inactive.”²²

C. The Department’s investigatory authority does not permit it to suspend a license due to short-term inactivity.

Suspending a license merely because it is inactive is not authorized by the Act. It is true that the Department must ensure license holders are in compliance with applicable laws. But the legislature has not authorized the Department

13 Minn. Stat. § 245A.055, subd. 1.

14 Minn. Stat. § 245A.055, subd. 2.

15 Minn. Stat. § 245A.055, subd. 5(b).

16 Declaration (Decl.) of Katherine Leuer at ¶3.

17 Decl. of K. Leuer at ¶4.

18 Decl. of K. Leuer at ¶5.

19 Minn. Stat. § 245A.055, subd. 1.

20 Minn. Stat. § 245A.02, subd. 8 (emphasis added).

21 <https://www.merriam-webster.com/dictionary/suspend>, last visited May 11, 2026.

22 See Minn. Stat. § 245A.07.

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to prohibit a program from serving clients when the program has not been serving clients for a short period of time (less than 12 months). An inactive program becomes active as soon as the license holder begins serving a client.²³ In fact, the law includes no reference to an “inactive license.” This is a particular status created by the Department, without following the requirement of MAPA. The Department’s policy limiting an inactive program from automatically becoming active when the license holder begins serving clients is a statement of general applicability and future effect and is, therefore, a rule.

And this procedure does not fit within the exception of applying a law or rule to specific facts on a case-by-case basis, as argued by the Department. As noted above and stated in statute: “[a]n agency determination is not considered an unadopted rule when the agency enforces a law or rule by applying the law or rule to specific facts on a case-by-case basis.”²⁴ It is this application of law or rule to specific facts which may result in a particular policy emerging.²⁵ Here, the Department is applying its “pending reopening” procedure to specific facts. Its procedure is not a law or rule. Merely applying a policy or procedure to a specific set of facts does not create a valid exemption. If this were the case, the result would be absurd. An agency could turn any policy or procedure into a rule without even following the MAPA procedures for promulgating rules. The exception listed in Minn. Stat. § 14.381, subd. 1(b) simply reflects that when an agency consistently applies a law to specific facts which results in a particular consistent determination, it is this determination – or outcome – that is not an unadopted rule. The Department’s attempt to make the input – its procedure – the determination under the statute is unavailing.

Furthermore, had the Department merely been engaged in flagging “inactive” programs, it could have done so and called them just that. This would have been permissible under the Act because it would have concerned only the internal management of the agency, would not directly affect the rights of, or procedures available to, the public, and would be following the letter of Minn. Stat. § 245A.055. A licensing status of “inactive license” is not part of the legitimate regulatory structure, and its creation without statutory authorization or proper rulemaking is unlawful.

IV. Conclusion

The Petitioner is obviously concerned about the impact of the Department’s “pending reopening” procedure on its program, requesting specific relief for itself. This Order only addresses the question of whether the Department’s procedure is an unadopted rule and finds that it is. This determination will require the Department to also modify other operations, particularly what it communicates to the public about inactive programs. How that impacts Petitioner’s - or any other license-holder’s - relationship with the Department is beyond the scope of this matter under Minn. Stat. § 14.381.

For the reasons explained above, the Department’s “pending reopening” procedure is akin to suspending them and is an unadopted rule. The procedure is not reflected in statute and was not adopted through MAPA rulemaking. Therefore, the Department must **CEASE AND DESIST** from using this procedure and referring to inactive licenses or to inactive programs as “pending reopening,” prohibiting unsanctioned license holders from taking clients, and inaccurately listing inactive programs publicly.²⁶

J. R. M.

23 Minn. Stat. § 245A.055, subd. 1.

24 Minn. Stat. § 14.381, subd. 1(b).

25 *Matter of Hibbing Taconite Co.*, 431 N.W.2d 885, 894 (Minn. Ct. App. 1988) (internal citations omitted).

26 Inactive programs could be listed, for example, as “inactive program pursuant to Minn. Stat. § 245A.055,” or “inactive program due to not serving clients since [date].”

Department of Public Safety

State Fire Marshal

Request for Comments for Possible Rules Relating to the Minnesota Emergency Incident Response Act; Revisor's ID Number R-5016

Subject of rules. The Minnesota Department of Public Safety requests comments on the department's possible rules on implementing a statewide plan and system for responding to emergency response incidents under Minnesota Rules, chapter 7514.

The department's State Fire Marshal division coordinates the state's preparedness for and response to emergency incidents, including responses to discharges of oil or hazardous substances. One main role of the division is overseeing the state emergency response teams, which are multidisciplinary teams composed of experts in various fields related to hazardous-materials releases, explosive devices and chemicals, air rescues, urban search and rescues, and structural collapses.

The state emergency response teams are governed under the Minnesota Emergency Incident Response Act. The act requires the department to assist local governments during emergencies by providing technical expertise, deploying trained responders and specialized equipment, and coordinating the state's 11 hazardous materials response teams—along with bomb squads, urban search-and-rescue teams, and the Minnesota Air Rescue Team. These hazardous materials response teams can help prevent a hazardous-materials release, mitigate a release, and stabilize a hazardous-materials incident.

Under the act, the department must adopt rules to implement a statewide hazardous materials incident response plan. These rules, which govern the hazardous materials response teams, were first adopted in 1994 and have remained unamended since. The department thus seeks to update the rules to account for:

1. best practices in emergency response relating to team qualifications, training, and federal emergency-response standards;
2. statutory changes under the act and related statutes on emergency preparedness under Minnesota Statutes, chapters 12, 115B, 115E, and 219; and
3. changes in the department's joint-powers agreements with local fire departments to act as hazardous materials response teams.

The department's rules will help improve the state's ability to respond to emergencies and address previously identified challenges in communication and the need for consistent responses across the state.

People affected. The rule amendments will likely affect the following people:

1. all state Tribal Nations;
2. other department divisions such as the Bureau of Criminal Apprehension, Homeland Security and Emergency Management, and State Patrol;
3. other state agencies involved in emergency response including the Departments of Natural Resources, Agriculture, and Transportation; the Pollution Control Agency; and the Emergency Response Commission;
4. boards and associations representing peace officers, firefighters, and other emergency responders;
5. local emergency management organizations;
6. all cities, counties, and townships and the League of Minnesota Cities, the Association of Minnesota Counties, and the Minnesota Association of Townships; and

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7. pipeline operators, vessel operators, rail carriers, and industries transporting hazardous materials.

Statutory authority. The department has the statutory authority to amend and adopt rules on implementing a statewide hazardous materials incident response plan under Minnesota Statutes, section 299A.50, subdivision 1.

Public comment. Interested individuals or groups may email or mail comments or information on the possible rules until the department publishes a notice of intent to adopt the rules. The department will not publish a notice of intent to adopt the rules until more than 60 days have elapsed from this notice's publication date.

Rules drafts. The department has not yet drafted the possible rules, but rule drafts will be posted on its website (<https://dps.mn.gov/about-dps/programs-and-legislative-requirements/rulemaking#search=rulemaking>) when drafts become available.

Agency contact person. Written comments, questions, requests to receive rule drafts, and requests for more information on the possible rules should be directed to Ian Lewenstein, dps.rulemaking@state.mn.us, 651-201-7180, or the Department of Public Safety, 445 Minnesota Street, St. Paul, Minnesota 55101.

Alternative format. Upon request, the information in this notice can be made available in an alternative format such as large print, braille, or audio. To make a request, please contact Ian Lewenstein.

Note: If the department starts a proceeding to adopt rules, comments received in response to this notice will not necessarily be included in the formal rulemaking record submitted to the administrative law judge.

The department must submit to the administrative law judge only written comments received in response to the rules after they are formally proposed in a notice of intent to adopt rules published in the *State Register*. If you submit comments before the notice is published and you want to ensure that the administrative law judge reviews your comments, you should resubmit your comments after the rules are formally proposed.

June 15, 2026

Bob Jacobson, Commissioner
Department of Public Safety

Minnesota Sentencing Guidelines Commission Notice of Public Hearing to Consider Amendments to the Sentencing Guidelines and Commentary Related to 2026 Regular Session Laws and Technical Modifications

The Minnesota Sentencing Guidelines Commission will hold a public hearing on Thursday, July 16, 2026, at 1:30 p.m., in the Afton Room at the Department of Corrections headquarters, ETC Building, 1450 Energy Park Drive, Saint Paul, MN 55108. Remote participation will be optional. The public hearing is being held to consider proposed modifications to the 2025 Minnesota Sentencing Guidelines and Commentary resulting from the Commission's review of the 2026 Regular Session Laws and technical modifications to improve the Sentencing Guidelines. In brief, the nature and effect of these proposed modifications are as follows:

- A. Legislative amendments to crime laws affecting the Sentencing Guidelines – 2026 Regular Session – Eff. Aug. 1, 2026.** As a result of its review of 2026 Regular Session Laws, the Commission, at its meeting on June 4, 2026, proposed the following new and conforming modifications to sections 2.A.2, 2.D.3, 2.G, 5.A and 5.B, 6 and 7; and Appendix 3. The Commission proposes a 12-month penalty modifier for Committing a Felony While Impersonating a Peace Officer, and a 6-month penalty modifier for an attempt or conspiracy (section 2.G). The Commission proposes to rank Coercion by Private Sexual Image Threat Resulting in Death at severity level (SL) 9; to rank Coercion by Private Sexual Image Threat Resulting in Great Bodily Harm at SL 8; to rank Medical Assistance Fraud (Over \$1,000,000) and Theft From a Vulnerable Adult (Over \$35,000) at SL 7; to rank Impersonating a Peace Officer with a Firearm and Medical Assistance Fraud (\$100,001–\$1,000,000) at SL 6; to rank Impersonating a Peace Officer as a Second Violation and Theft From

a Vulnerable Adult (Over \$5,000) at SL 5; to rank Impersonating a Peace Officer with a Vehicle or While Exercising Authority and Theft From a Vulnerable Adult (\$5,000 or Less) at SL 4; to rank Assault in the Fourth Degree against a hospital or clinic security guard and Committing a Gross Misdemeanor While Impersonating a Peace Officer at SL 3; to rank Impersonating a Peace Officer, Medical Assistance Fraud (\$100,000 or Less), and Theft From a Vulnerable Adult (enhanced from a misdemeanor or gross misdemeanor) at SL 2; to rank Sexual Solicitation of a Child by Grooming, Sexual Solicitation of a Minor While in a Position of Authority, and Sexual Solicitation of a Student on the Sex Offender Grid at SL G; and to add Operating, Facilitating, or Advertising a Prediction Market to the list of unranked offenses (Section 5.A & 5.B). The Commission proposes to add new Sexual Solicitation crimes and the new Assault in the Fourth Degree against a hospital or clinic security guard to the list of offenses eligible for permissive consecutive sentences (Section 6). The Commission proposes to add Impersonating a Peace Officer under Minn. Stat. § 609.4751, subd. 1, to, and to remove Impersonating a Peace Officer under subd. 3 from, the non-exhaustive list that includes offenses in which the presumptive duration exceeds the statutory maximum sentence (Appendix 3). While making conforming amendments regarding Theft from Vulnerable Adults, the Commission proposes technical and corrective amendments to the section on Offense Severity; Theft Creating a Risk of Harm (Section 2.A.2). The Commission proposes a new aggravating factor that may be used as a reason for departure: intentionally deceiving a minor victim into believing the offender was also a minor to facilitate the commission of the offense as described in new Minn. Stat. § 609.099. To conform to amendments related to Medical Assistance Fraud, the Commission proposes to amend the Theft Offense List (Section 7). The Commission proposes other technical and conforming amendments and offense-name updates.

- B. Technical amendments to the Sentencing Guidelines – Effective August 1, 2026.** As a result of its review of technical issues and errors in the 2025 Sentencing Guidelines and technical issues and errors in proposed 2026 Guidelines Modifications submitted to the Legislature on January 15, 2026, related to a comprehensive review of the Sentencing Guidelines, the Commission proposed the following modifications at its meeting on June 4, 2026. The Commission proposes to update the definition of “Presumptive Range” to include shaded cells; in the context of the new durational increase for custody status at the time of the offense, include first-degree murders, including attempts and conspiracies, in the definition of “qualifying offense”; delete an erroneous example in Comment 2.C.06; and delete references to repealed chapter 297D (marijuana and controlled substance taxation).

A complete copy of these proposed amendments will be posted on the Commission’s web site at <https://mn.gov/sentencing-guidelines> from June 15 through July 21, 2026. Information on how to attend the public hearing, both in-person and remotely, is also posted on the same web site. The Commission will hold the record open for five calendar days after the public hearing to accept written comment. Instructions on how to submit written materials are posted on the Commission’s web site. Written materials must be received no later than July 21, 2026.

After the written comment period ends, the proposed modifications are subject to final action by the Commission at its meeting on Thursday, July 23, 2026, with meeting details to be posted on the Commission’s web site. If adopted, modifications will take effect August 1, 2026, unless otherwise specified, and will apply as provided in Guidelines section 3.G.

For more information, please refer to the Commission’s web site at <https://mn.gov/sentencing-guidelines> or call the Commission’s office at (651) 296-0144.

Official Notices

Minnesota Department of Transportation (MnDOT)

Office of Transportation System Management (OTSM)

Notice of Solicitation for Public Review and Comment on the Draft State Transportation Improvement Program (STIP) for State Fiscal Years 2027-2028-2029-2030 (July 1, 2026 through June 30, 2030)

Public Review and Comment period on the draft STIP starts June 1st 2026 and ends June 30th, 2026.

The Minnesota Department of Transportation (MnDOT) is offering an opportunity for public review and comment on a draft list of projects to be included in the State Transportation Improvement Program (STIP) for state fiscal years 2027-2028-2029-2030 (July 1, 2026 through June 30, 2030).

The program for the 2027-2030 STIP is approximately \$3.3 billion of federal FHWA funds (includes Discretionary Grants and Earmarks), \$1.3 billion of federal FTA funds, \$1.9 billion of state trunk highway funds, plus trunk highway bonds, local agency funds, and other funding sources. The program includes local roads and bridge projects; transit capital investments; state highway roads and bridge projects; national highway roads, bridges, and freight projects.

The draft list of projects in the STIP is available for review at the Department of Transportation District Offices and on MnDOT's website: <http://www.dot.state.mn.us/planning/program/stip.html>.

If you have questions about projects in the Draft 2027-2030 STIP, please feel free to contact the following individuals.

District 1 (Duluth) - Duane Hill, District Engineer, Duane.Hill@state.mn.us

District 2 (Bemidji) - JT Anderson, District Engineer, J.T.Anderson@state.mn.us

District 3 (Baxter) - Mike Ginnaty, District Engineer, Mike.Ginnaty@state.mn.us

District 4 (Detroit Lakes) - Shiloh Wahl, District Engineer, Shiloh.Wahl@state.mn.us

District 6 (Rochester) - Mark Schoenfelder, District Engineer, Mark.Schoenfelder@state.mn.us

District 7 (Mankato) - Greg Ous, District Engineer, Greg.Ous@state.mn.us

District 8 (Willmar) - Kelly Brunkhorst, District Engineer, kelly.brunkhorst@state.mn.us

District M (Metro) - Khani Sahebjam, District Engineer, Khani.Sahebjam@state.mn.us

District C (Central Office) - Vue, Zue. - Zue.Vue@state.mn.us

If you would like to provide written comments on the Draft 2027-2030 STIP, please email:

zue.vue@state.mn.us and trang.chu@state.mn.us

Office of Transportation System Management

Minnesota Department of Transportation

395 John Ireland Blvd, St Paul, MN 55155

Comments must be received by **4:30 p.m. on June 30, 2026**. Comments are encouraged and should identify the portion of the STIP addressed, reason for the comment, and any change proposed.

State Grants & Loans

In addition to requests by state agencies for technical/professional services (published in the State Contracts Section), the *State Register* also publishes notices about grants and loans available through any agency or branch of state government. Although some grant and loan programs specifically require printing in a statewide publication such as the State Register, there is no requirement for publication in the *State Register* itself. Agencies are encouraged to publish grant and loan notices, and to provide financial estimates as well as sufficient time for interested parties to respond.

SEE ALSO: Office of Grants Management (OGM) at: <https://mn.gov/admin/citizen/grants/>

Department of Employment and Economic Development (DEED) Notice of Grant Opportunity

NOTICE IS HEREBY GIVEN that the Minnesota Department of Employment and Economic Development (DEED) places notice of any available grant opportunities online at <https://mn.gov/deed/about/contracts/open-rfp.jsp>

Minnesota Department of Human Services Notice of Grant Opportunities

NOTICE IS HEREBY GIVEN that the Minnesota Department of Human Services (DHS) places notice of any available grant opportunities on the DHS Grant Requests for Proposals website: *Open grants, RFPs and RFIs*.

State Contracts

Informal Solicitations: Informal solicitations for professional/technical (consultant) contracts valued at over \$5,000 through \$50,000, may either be published in the *State Register* or posted on the Department of Administration, Office of State Procurement (OSP) Website. Interested vendors are encouraged to monitor the P/T Contract Section of the OSP Website at <https://mn.gov/admin/osp> for informal solicitation announcements.

Formal Solicitations: Department of Administration procedures require that formal solicitations (announcements for contracts with an estimated value over \$50,000) for professional/technical contracts must be published in the *State Register*. Certain quasi-state agency and Minnesota State College and University institutions are exempt from these requirements.

Requirements: There are no statutes or rules requiring contracts to be advertised for any specific length of time, but the Office of State Procurement strongly recommends meeting the following requirements: \$0 - \$5000 does not need to be advertised; \$5,000 - \$25,000 should be advertised in the *State Register* for a period of at least seven calendar days; \$25,000 - \$50,000 should be advertised in the *State Register* for a period of at least 14 calendar days; and anything above \$50,000 should be advertised in the *State Register* for a minimum of at least 21 calendar days.

Contact the Office of State Procurement at: (651) 296-2600

Minnesota State Colleges and Universities (Minnesota State) Notice of Bid and Contracting Opportunities

Minnesota State advertises contract opportunities for goods and services on its Vendor and Supplier Opportunities website (<https://www.minnstate.edu/vendors/index.html>). New notices may be added daily and will remain posted for the duration specified in each individual notice. For questions or to report any issues viewing the information on the website, please email Minnesota State at Sourcing@MinnState.edu.

State Contracts

Department of Employment and Economic Development (DEED)

State Services for the Blind (SSB)

Request for Proposal to Vend DIF Grant Program Services to State Services for the Blind

PROJECT NAME: Request for Proposal to Vend DIF Grant Program Services to State Services for the Blind

DETAILS: The Minnesota Department of Employment and Economic Development is requesting proposals for the purpose of providing Adjustment to Blindness and other rehabilitation training, and employment-related services, including Progressive Employment Services, to Applicants and eligible blind, low vision, and DeafBlind customers through the Disability Innovation Fund (DIF) Grant Program.

It is the goal of this project that all individuals have available to them community resources that DEED will purchase on their behalf so that they may achieve vocational and personal independence. An important aspect of this project is that the pool of resources is sufficient to offer all individuals a breadth of choices from which to make their informed selection.

Work is anticipated to start after August 2026.

The Request for Proposal can be found in the Competitive Contracts section of *DEED's Competitive Grants and Contracts* webpage at <https://mn.gov/deed/about/contracts/open-rfp.jsp>

COPY REQUEST: To receive a copy of the Request for Proposal, please send a written request by email to:

Jennifer Beilke, Solicitation Administrator
Jennifer.Beilke@state.mn.us

PROPOSAL DEADLINE: Proposals must be received by email. This is an ongoing solicitation through November 30, 2026. Proposals for the initial evaluation period (21-day publication) must be received by 4:30 p.m., Monday June 29, 2026. Late responses will not be considered after 4:30 p.m., Monday, November 30, 2026, the close date of the Request for Proposal.

This request does not obligate the State of Minnesota to award a contract or complete the proposed program, and the State reserves the right to cancel this solicitation if it is considered in its best interest. All costs incurred in responding to this solicitation will be borne by the responder.

Department of Employment and Economic Development (DEED)

State Services for the Blind (SSB)

Request for Proposal to Vend Services to State Services for the Blind

PROJECT NAME: Request for Proposal to Vend Services to State Services for the Blind

DETAILS: The Minnesota Department of Employment and Economic Development is requesting proposals for the purpose of providing Adjustment to Blindness (ATB) and other rehabilitation training, job-related services and pre-employment transition services (Pre-ETS) to Applicants and eligible blind, visually impaired and DeafBlind customers.

It is the goal of this project that Minnesota consumers have available to them community resources that DEED will purchase on their behalf so that they may achieve vocational and personal independence. An important aspect of this project is that the pool of resources is sufficient to offer consumers a breadth of choices from which to make their informed selection.

Work is anticipated to start after August 2026.

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This request does not obligate the State of Minnesota to award a contract or complete the proposed program, and the State reserves the right to cancel this solicitation if it is considered in its best interest. All costs incurred in responding to this solicitation will be borne by the responder.

Minnesota Historical Society (MNHS) Request for Bids for Gallery C Refit: Demolition, Construction, and Finishing for *Portrait and Star Party Exhibits*

The Minnesota Historical Society (MNHS) is soliciting bids from qualified contractors (Contractor) to work collaboratively with MNHS to provide all labor and materials necessary for demolition, construction and painting services to create new gallery spaces in a portion of Gallery C at the Minnesota History Center (Site). This is a prevailing wage project.

The Request for Proposal is available by contacting Mary Green Toussaint, Contract Manager, Minnesota Historical Society, by e-mail only: *mary.green-toussaint@mnhs.org*

There will be a **MANDATORY** pre-bid meeting for all interested parties on **MONDAY, June 29, 2026 at 2:00 PM Local Time** at the Minnesota History Center, Gallery C, 345 Kellogg Blvd. W, St. Paul, MN 55102.

All bids must be received by Mary Green Toussaint, Contract and Purchasing Manager, at *mary.green-toussaint@mnhs.org* no later than **2:00 PM Local Time Tuesday, July 21, 2026**. There will be no public bid opening.

This project may begin Monday August 10, 2026. Work must be completed by Friday September 11, 2026. Time is of the essence.

Minnesota Department of Transportation (MnDOT) Request for Proposal (RFP) for Logo Sign Franchise Program

Notice of availability of Partnership Agreement for MnDOT's Logo Sign Franchise Program. Responses to this advertisement become public information under the Minnesota Government Data Practices Act. This request does not obligate the State of Minnesota Department of Transportation to complete the work contemplated in this notice, and the department reserves the right to cancel this request for proposal. All expenses incurred in responding to this notice shall be borne by the responder.

The Minnesota Department of Transportation is requesting proposals to partner in the operation of the Logo Sign Franchise Program on Interstate highways and certain controlled access highways in Minnesota. The Program provides for blue highway signs with individual logos for businesses that provide motorist services (gas, food, lodging, camping, and 24-hour pharmacies) and eligible attractions. MnDOT implements the

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program by partnership agreement with a qualified firm. The current contract expires December 31, 2026.

A full Request for Proposals is available at MnDOT's Consultant Services Website located at: <http://www.dot.state.mn.us/consult/notices.html>

Responses must be received must be electronically submitted via e-mail to tayllor.mcginis@state.mn.us no later than 2:00PM, Central Time, 7/02/2026. Late responses will not be considered.

Minnesota Department of Transportation (MnDOT) Engineering Services Division Notices Regarding Professional/Technical (P/T) Contracting

P/T Contracting Opportunities: MnDOT is now placing additional public notices for P/T contract opportunities on the MnDOT's Consultant Services website. New public notices may be added to the website on a daily basis and be available for the time period as indicated within the public notice.

Taxpayers' Transportation Accountability Act (TTAA) Notices: MnDOT is posting notices as required by the TTAA on the MnDOT Consultant Services website.

MnDOT's Prequalification Program: MnDOT maintains a Pre-Qualification Program in order to streamline the process of contracting for highway related P/T services. Program information, application requirements, application forms and contact information can be found on MnDOT's Consultant Services website. Applications may be submitted at any time for this Program.

MnDOT Consultant Services website: www.dot.state.mn.us/consult

If you have any questions regarding this notice, or are having problems viewing the information on the Consultant Services website, please email the Consultant Services Helpline at ptconsultantserviceshelpline.dot@state.mn.us.

Non-State Public Bids, Contracts & Grants

The State Register also serves as a central marketplace for contracts let out on bid by the public sector. The *State Register* meets state and federal guidelines for statewide circulation of public notices. Any tax-supported institution or government jurisdiction may advertise contracts and requests for proposals from the private sector. It is recommended that contracts and RFPs include the following: 1) name of contact person; 2) institution name, address, and telephone number; 3) brief description of commodity, project or tasks; 4) cost estimate; and 5) final submission date of completed contract proposal. Allow at least three weeks from publication date (four weeks from the date article is submitted for publication). Surveys show that subscribers are interested in hearing about contracts for estimates as low as \$1,000. Contact editor for further details.

Besides the following listing, readers are advised to check: <https://mn.gov/admin/osp> as well as the Office of Grants Management (OGM) at: <https://mn.gov/admin/citizen/grants/>.

Metropolitan Airports Commission (MAC) Notice of Call for Bids for 2026 FCM Electrical Vault Modifications

Airport Location: Flying Cloud Airport
Project Name: 2026 FCM Electrical Vault Modifications
MAC Contract No.: 108-3-020
Bids Close At: 2:00 PM on July 15, 2026
Bid Opening Conference Call: 3:00 PM on July 15, 2026
Teleconference Dial In #: 1-612-405-6798
Conference ID #: 897 927 742#

Notice to Contractors: Electronic Bid Submission for the project listed above will be received by the MAC, a public corporation, via *QuestCDN's website* until the official time and date as displayed in QuestCDN Online.

Note: You can sign up on our portal, <https://metroairports.bonfirehub.com> to receive email notifications of new business opportunities.

Small Businesses (SB): The goal of the MAC for the utilization of Small Businesses on this project is 13%.

Bid Security: Each bid shall be accompanied by a "Bid Security" in the form of a certified check made payable to the MAC in the amount of not less than five percent (5%) of the total bid, or a surety bond in the same amount, running to the MAC, with the surety company thereon duly authorized to do business in the State of Minnesota.

Availability of Construction Documents: Plans and specifications are on file for inspection at the office of Short Elliott Hendrickson Inc; at QuestCDN Online as indicated below and at the Minnesota Builders Exchange; Rochester Builders Exchange; Dodge Data and Analytics; and NAMC-UM Plan Room. Bidders desiring drawings and specifications for personal use may secure a complete digital set at the *QuestCDN website*. Bidders may download the complete set of digital documents for \$22.00, or other fee as determined by QuestCDN, by entering eBidDoc™ #10230166 in the "Search Projects" page. Contact Quest Construction Data Network at (952) 233-1632 or info@questedn.com for assistance. Hard copy drawings and specifications will not be made available to Bidders. Bid documents for this project may be viewed for no cost at QuestCDN Online. For this project, bids will **ONLY** be received electronically. Contractors submitting an electronic bid will be charged an additional \$42.00, or other fee as determined by QuestCDN, at the time of bid submission via the online electronic bid service QuestCDN Online.

MAC Internet Access of Additional Information: A comprehensive Notice of Call for Bids for this project will be available on June 15, 2026, at MAC's web address of <https://metroairports.bonfirehub.com>.

Non-State Public Bids, Contracts & Grants ==

Minnesota Sports Facilities Authority (MSFA) Request for Proposals for ETFE Roof Replacement Project

Location: U.S. Bank Stadium
Project Name: ETFE Roof Replacement Project
Proposals Due: June 25, 2026, 4:00 P.M.

Notice to Proposers: Proposals for the project listed above will be received by the Minnesota Sports Facilities Authority (MSFA) at the office located at 1005 South 4th Street, Minneapolis, Minnesota 55415, until the date and hour indicated. The project scope includes:

Scope of Services:

The successful Proposer to the RFP will be engaged to provide architectural design and engineering services (as further described in the RFP and any addenda that will be issued to this RFP) for the replacement of the ETFE roof at U.S. Bank Stadium. The project will include a full replacement of the ETFE roof which was damaged by a hailstorm. An engineering firm evaluated the roof's condition and determined the roof does not have any conditions attributable to the hailstorm that negatively affect the overall structural performance or safety of the roofing structure.

NOTE: Additional specification information and other documents for the RFP are available for review on the MSFA's website at: <https://www.msfa.com/project-opportunities.php>

AFFIRMATIVE ACTION: All proposers, applicants, prime contractors, and prospective subcontractors will be subject to a pre-award compliance review to ensure the employment of minorities, women, and disabled persons.

QUESTIONS: Questions concerning this solicitation should be directed to Mary Fox-Stroman, email: mary.fox-stroman@msfa.com, phone number: #612-335-3315.

The Minnesota Sports Facilities Authority reserves the right to reject any and all proposals and to waive any informalities in any proposal received without explanation.

Michael Vekich, Chair
Minnesota Sports Facilities Authority

