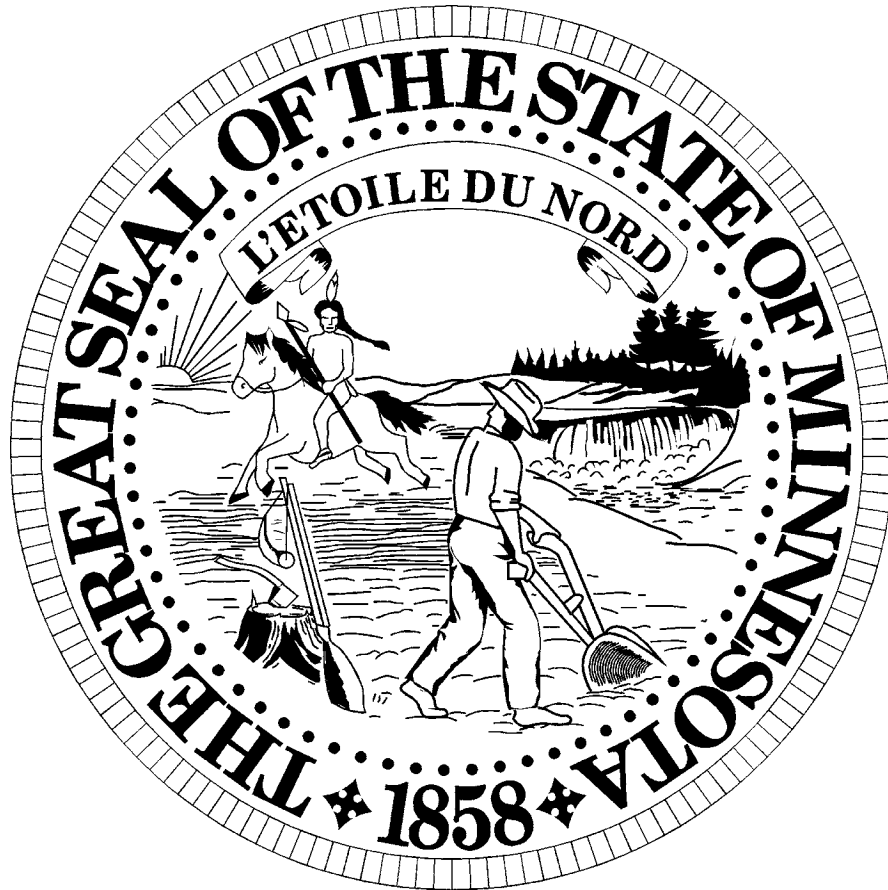


Minnesota State Register

Published every Monday (Tuesday when Monday is a holiday)



**Proposed, Adopted, Emergency, Expedited, Withdrawn, Vetoed Rules;
Executive Orders; Appointments; Commissioners' Orders; Revenue Notices;
Official Notices; State Grants & Loans; State Contracts; Non-State Public Bids,
Contracts and Grants**

**Monday 11 December 2023
Volume 48, Number 24
Pages 539 - 554**

Minnesota State Register

Judicial Notice Shall Be Taken of Material Published in the Minnesota State Register

The Minnesota State Register is the official publication of the State of Minnesota's Executive Branch of government, published weekly to fulfill the legislative mandate set forth in Minnesota Statutes, Chapter 14, and Minnesota Rules, Chapter 1400. It contains:

- Proposed Rules
- Adopted Rules
- Exempt Rules
- Expedited Rules
- Withdrawn Rules
- Executive Orders of the Governor
- Appointments
- Proclamations
- Vetoed Rules
- Commissioners' Orders
- Revenue Notices
- Official Notices
- State Grants and Loans
- Contracts for Professional, Technical and Consulting Services
- Non-State Public Bids, Contracts and Grants

Printing Schedule and Submission Deadlines

Vol. 48 Issue Number	Publish Date	Deadline for: all Short Rules, Executive and Commissioner's Orders, Revenue and Official Notices, State Grants, Professional-Technical- Consulting Contracts, Non-State Bids and Public Contracts	Deadline for LONG, Complicated Rules (contact the editor to negotiate a deadline)
#25	Monday 18 December	Noon Tuesday 12 December	Noon Thursday 7 December
#26	Tuesday 26 December	Noon Tuesday 19 December	Noon Thursday 14 December
#27	Tuesday 2 January	Noon Tuesday 26 December	Noon Thursday 21 December
#28	Monday 8 January	Noon Tuesday 2 January	Noon Thursday 28 December

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USPS Publication Number: 326-630 (ISSN: 0146-7751)

THE MINNESOTA STATE REGISTER IS PUBLISHED by the Communications Division, Department of Administration, State of Minnesota, pursuant to Minnesota Statutes § 14.46 and is available on-line at: <https://mn.gov/admin/bookstore/register.jsp>

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U.S. Government Printing Office – Fax: (202) 512-1262
<https://www.federalregister.gov/>

Minnesota Rules: Amendments and Additions.....542

Expedited Emergency Rules

Department of Natural Resources

Adopted Expedited Emergency Game and Fish Rules: Additional Special Hunts for Managing Chronic Wasting Disease in Deer 543

Official Notices

Emergency Medical Services Regulatory Board (EMSRB)

Notice of Completed Application - Chisholm Ambulance - Application to provide Part-Time Advanced Life Support Ambulance Service..... 544

Notice of Completed Application - North Memorial Ambulance, Park Rapids - Application to provide Basic and Part-Time Advanced Life Support Ambulance Service 545

Department of Employment and Economic Development (DEED)

Notice of Public Hearing by the Minnesota Department of Employment and Economic Development with Respect to a Proposed Project and the Provision of Funds from the Minnesota Job Creation Fund Program under Minnesota Statutes 116J.8748 546

Minnesota Department of Health (MDH)

Division of Health Policy

Notice of Adoption of Revised Rules: Minnesota Uniform Companion Guide for the Implementation of the ASC X12N/005010X222A1 Health Care Claim: Professional (837), version 18.0; and, Minnesota Uniform Companion Guide for the Implementation of the ASC X12N/005010X223A2 Health Care Claim: Institutional (837), version 18.0 546

State Grants & Loans

Department of Employment and Economic Development (DEED)

Notice of Grant Opportunity 549

Department of Human Services

Contracts and Legal Compliance Division

Notice of Changes to Grant Request for Proposal noticing in the State Register for the Department of Human Services 549

Minnesota Department of Transportation

Office of Civil Rights

Request for Proposal: SFY 2024 Certified Small Business Micro Grant Program 549

State Contracts

Department of Administration

Notice of Availability of Request for Proposal (RFP) for Designer Selection for: (SDSB Project # 24-02) 78LL0062- Lino Lakes, Building E Renovation 550

Department of Agriculture

Request for Proposals for Category E (Turf and Ornamental) Manual Update 550

Minnesota State Colleges and Universities (Minnesota State)

Notice of Bid and Contracting Opportunities 551

Minnesota State College Southeast

Notice of Request for Proposals (RFP) for a 5-Axis CNC Mill 551

Minnesota State Lottery

Request for Proposals for Advertising Services..... 552

Minnesota Department of Transportation (MnDOT)

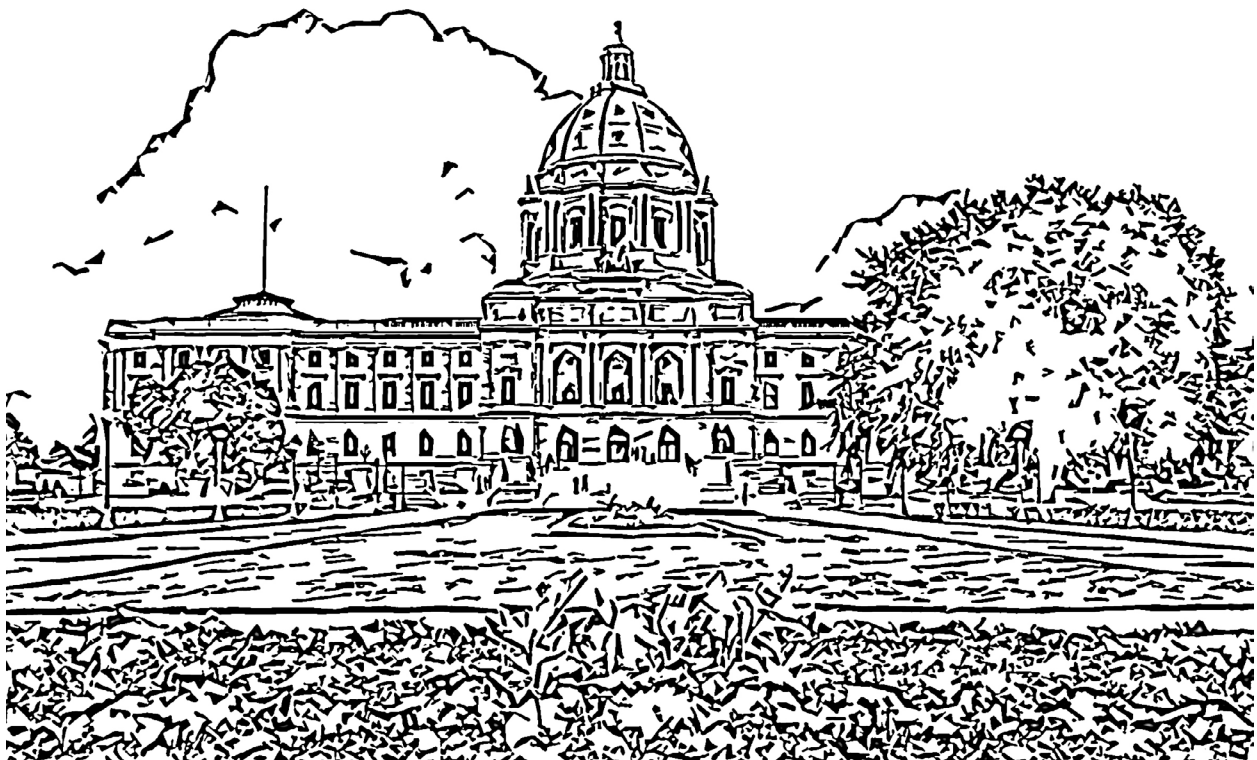
Engineering Services Division

Notices Regarding Professional/Technical (P/T) Contracting..... 552

Non-State Public Bids, Contracts & Grants

City of Mankato

Notice of Request for Quote (RFQ) for Dispatch Software 553



Minnesota Rules: Amendments and Additions

NOTICE: How to Follow State Agency Rulemaking in the State Register

The State Register is the official source, and only complete listing, for all state agency rulemaking in its various stages. State agencies are required to publish notice of their rulemaking action in the State Register. Published every Monday, the State Register makes it easy to follow and participate in the important rulemaking process. Approximately 80 state agencies have the authority to issue rules. Each agency is assigned specific Minnesota Rule chapter numbers. Every odd-numbered year the Minnesota Rules are published. Supplements are published to update this set of rules. Generally speaking, proposed and adopted exempt rules do not appear in this set because of their short-term nature, but are published in the State Register.

An agency must first solicit Comments on Planned Rules or Comments on Planned Rule Amendments from the public on the subject matter of a possible rulemaking proposal under active consideration within the agency (Minnesota Statutes §§ 14.101). It does this by publishing a notice in the State Register at least 60 days before publication of a notice to adopt or a notice of hearing, or within 60 days of the effective date of any new statutory grant of required rulemaking.

When rules are first drafted, state agencies publish them as Proposed Rules, along with a notice of hearing, or a notice of intent to adopt rules without a hearing in the case of noncontroversial rules. This notice asks for comment on the rules as proposed. Proposed emergency rules, and withdrawn proposed rules, are also published in the State Register. After proposed rules have gone through the comment period, and have been rewritten into their final form, they again appear in the State Register as Adopted Rules. These final adopted rules are not printed in their entirety, but only the changes made since their publication as Proposed Rules. To see the full rule, as adopted and in effect, a person simply needs two issues of the State Register, the issue the rule appeared in as proposed, and later as adopted.

The State Register features partial and cumulative listings of rules in this section on the following schedule: issues #1-26 inclusive (issue #26 cumulative for issues #1-26); issues #27-52 inclusive (issue #52, cumulative for issues #27-52 or #53 in some years). A subject matter index is updated weekly and is available upon request from the editor. For copies or subscriptions to the State Register, contact the editor at 651-201-3204 or email at sean.plemmons@state.mn.us

Volume 48 - Minnesota Rules **(Rules Appearing in Vol. 47 Issues #27-52 are** **in Vol. 47, #52 - Monday 26 June 2023)** **Volume 48, #24**

Monday 3 July - Monday 11 December

Board of Accountancy

1105.0250; .4000; .6600; .7850 (adopted).....349

Board of Architecture, Engineering, Land Surveying, Landscape Architecture, Geoscience, and Interior Design

1800 (adopted)505

Board of Assessors

1950 (proposed)481

Department of Commerce

2770 (proposed expedited).....487

Board of Cosmetology

2110 (adopted)257

Department of Education

3501.3501 (proposed)313

Department of Health

4727.0100; .0150 (adopted)447

4725.0100; .0150 (adopted)447

4717 (adopted)465

4720.9020 (adopted)486

Department of Human Services

3300.5060; 9505.0295; 9505.0297; 9505.0360 (adopted).....55, 487

Department of Labor and Industry

5221.4020 (adopted exempt)319

5205.0010 (proposed exempt)445

Department of Natural Resources

6230.0200; .0295; .0400; 6234.0600; .1400; .1600; .1700; .2000;
6236.0700 (expedited emergency).....111

6232.4300; .4400; .4500; .4600 (expedited emergency).....127

6230; 6234; 6240 (expedited emergency).....130

6230; 6230 (expedited emergency).....191

6232.2550 (expedited emergency).....277

6234.0300; 6237.0400; .0550 (expedited emergency).....280

6232.1600 (expedited emergency).....543

Minnesota Department of Revenue

8001.0300 (adopted exempt)5

Secretary of State

8215.0700 (adopted)59

Minnesota Tax Court

8610 (adopted)23, 411, 459

Department of Transportation

8840 (adopted)155

Expedited Emergency Rules

Provisions exist for the Commissioners of some state agencies to adopt expedited emergency rules when conditions exist that do not allow the Commissioner to comply with the requirements for emergency rules. The Commissioner must submit the rule to the attorney general for review and must publish a notice of adoption that includes a copy of the rule and the emergency conditions. Expedited emergency rules are effective upon publication in the *State Register*, and may be effective up to seven days before publication under certain emergency conditions.

Expedited emergency rules are effective for the period stated or up to 18 months. Specific *Minnesota Statute* citations accompanying these expedited emergency rules detail the agency's rulemaking authority.

KEY: Proposed Rules - Underlining indicates additions to existing rule language. ~~Strikeouts~~ indicate deletions from existing rule language. If a proposed rule is totally new, it is designated "all new material."

Adopted Rules - Underlining indicates additions to proposed rule language. ~~Strikeout~~ indicates deletions from proposed rule language.

Department of Natural Resources

Adopted Expedited Emergency Game and Fish Rules: Additional Special Hunts for Managing Chronic Wasting Disease in Deer

Notice is hereby given that, pursuant to the Commissioner's authority set forth in Minn. Stat. § 84.027, subd. 13(b) to set hunting seasons and Minn. Stat. § 97A.045, subds. 2(b), 11 to protect a species of a wild animal and to act to prevent or control wildlife disease, the Commissioner is adopting the following rule to prevent the spread of chronic wasting disease (CWD) among the deer population in and around Wabasha County (deer permit area 342). This rule is adopted as an expedited emergency rule pursuant to the authority granted to the Commissioner to adopt expedited emergency rules in Minn. Stat. § 97A.045, subds. 2(b), 11. The use of the department's expedited emergency rulemaking authority is necessitated by the detection of CWD in a wild deer in Wabasha County during the 2023 firearms deer season. Because of potential damage that CWD could do to the wild deer population in the time it would take to use the Chapter 14 rulemaking process to adopt this rule, or the time it would take to adopt a rule using the department's emergency rule making authority set forth in Minn. Stat. §§ 97A.0451 – 97A.053 the Minnesota Department of Natural Resources (DNR) is using its expedited emergency rulemaking authority pursuant to Minn. Stat. §§ 84.027, subd. 13(b), 97A.045, subds. 2(b), 11.

CWD was detected in a wild deer in Wabasha County that was harvested during the November 2023 firearms hunting season. CWD infectious agents are extremely resistant in the environment, transmission of CWD can occur both directly through interaction between deer and indirectly by interaction of deer with places in the environment that have been occupied by infected deer. Concentration of deer in certain areas increases the risk of transmission between individual deer. As set forth in the DNR's Chronic Wasting Disease Response Plan, reducing the number of deer is a recognized best management practice to reduce the risk of transmission between individual deer and likely removes some of the infected deer.

To reduce the number of deer and thereby reduce the risk of CWD transmission, the DNR will hold a special hunt in deer permit area 342 in the proximity of where diseased deer have been detected. All hunters must submit samples from deer taken during this special hunt to the DNR for testing at a designated site. By testing harvested deer, the DNR can track the spread of the disease, determine whether the risk to the wild deer herd is increasing, and determine whether further actions to control the spread may be necessary.

Dated: November 30, 2023

Sarah Strommen
Commissioner of Natural Resources

Expedited Emergency Rules

6232.1600 SPECIAL HUNT PROCEDURES.

[For text of subparts 1 to 6, see Minnesota Rules]

[For text of subparts 7 and 8, see State Register, volume 48, page 191]

Subp. 9. Disease management hunts.

A. To participate in the special hunt under item B, hunters must purchase a disease management permit according to part 6232.1980 or possess an unused site tag from a 2023 Minnesota landowner license, youth or adult firearm license, youth or adult muzzleloader license, youth or adult archery license, bonus permit, or early antlerless permit. During the special hunt under item B:

[For text of subitems (1) and (2), see State Register, volume 48, page 191]

(3) firearm hunters in deer permit areas 342, 605, 643, 645, 646, 647, 648, and 649 may use only legal shotguns loaded with single-slug shotgun shells, legal muzzle-loading long guns, legal handguns, or legal crossbows for taking deer; and

[For text of subitem (4), see State Register, volume 48, page 191]

B. The special hunt is open December 15 to 17 as provided in item A for taking an unlimited number of either-sex deer by firearms, muzzleloader, and archery, unless otherwise indicated, in the following areas:

(1) deer permit areas 342, 605, 643, 645, 646, 647, 648, and 649 as described in part 6232.4700, subparts 95, 96, 98, 99, 100, 101, 102, 164, and 169;

[For text of subitems (2) to (5), see State Register, volume 48, page 191]

[For text of items C and D, see State Register, volume 48, page 191]

E. During this hunt, disease management permits are valid for either-sex deer in deer permit area 342, as described in part 6232.1980, subpart 95, published in the State Register, volume 48, page 225.

EFFECTIVE PERIOD. The expedited emergency amendments to part 6232.1600, subpart 9, expire January 31, 2024. After the expedited emergency amendments to part 6232.1600 expire, the permanent rule again takes effect as it read before the expedited emergency amendments were adopted, subject to any permanent rule amendments that were adopted while the expedited emergency amendments were effective.

Official Notices

Pursuant to *Minnesota Statutes* §§ 14.101, an agency must first solicit comments from the public on the subject matter of a possible rulemaking proposal under active consideration within the agency by publishing a notice in the *State Register* at least 60 days before publication of a notice to adopt or a notice of hearing, and within 60 days of the effective date of any new statutory grant of required rulemaking.

The *State Register* also publishes other official notices of state agencies and non-state agencies, including notices of meetings and matters of public interest.

Emergency Medical Services Regulatory Board (EMS RB)

Notice of Completed Application - Chisholm Ambulance - Application to provide Part-Time Advanced Life Support Ambulance Service

PLEASE TAKE NOTICE that the Emergency Medical Services Regulatory Board (hereinafter EMSRB) has received a completed application from **Chisholm Ambulance, Chisholm, Minnesota**, for a new license to provide Part-Time Advanced Life Support (ALS).

NOTICE IS HEREBY GIVEN that, pursuant to Minnesota Statutes section 144E.11, subdivision 3, each municipality, county, community health board, governing body of a regional emergency medical services system, ambulance service and other person wishing to make recommendations concerning the disposition of the application, shall make written recommendations or comments opposing the application to the EMSRB **within 30 days or by January 10, 2024, 4:30 p.m.**

Written recommendations or comments opposing the application should be sent to: Dylan Ferguson, Executive Director, EMSRB, 335 Randolph Avenue, Suite 220, Saint Paul, Minnesota 55102. If no more than five comments opposing the application are received during the comment period, and the EMSRB approves the application, the applicant will be exempt from a contested case hearing, pursuant to Minnesota Statutes section 144E.11, subdivision 4(a). If more than five comments in opposition to the application are received during the comment period, or the EMSRB denies the application, the applicant may immediately request a contested case hearing, or may try to resolve the objections of the public and/or the EMSRB within 30 days, pursuant to Minnesota Statutes section 144E.11, subdivision 5(a)(b). If the applicant is unable to resolve the objections within 30 days, or if the applicant initially requests a contested case hearing, one will be scheduled and notice of the hearing given pursuant to Minnesota Statutes section 144E.11, subdivision 5(c)-(e).

Date: December 1, 2023

Dylan Ferguson, Executive Director

Emergency Medical Services Regulatory Board (EMSRB) Notice of Completed Application - North Memorial Ambulance, Park Rapids - Application to provide Basic and Part-Time Advanced Life Support Ambulance Service

PLEASE TAKE NOTICE that the Emergency Medical Services Regulatory Board (hereinafter EMSRB) has received a completed application from **North Memorial, Park Rapids, Minnesota**, for a new license to provide Basic and Part-Time Advanced Life Support (ALS).

NOTICE IS HEREBY GIVEN that, pursuant to Minnesota Statutes section 144E.11, subdivision 3, each municipality, county, community health board, governing body of a regional emergency medical services system, ambulance service and other person wishing to make recommendations concerning the disposition of the application, shall make written recommendations or comments opposing the application to the EMSRB **within 30 days or by January 10, 2024, 4:30 p.m.**

Written recommendations or comments opposing the application should be sent to: Dylan Ferguson, Executive Director, EMSRB, 335 Randolph Avenue, Suite 220, Saint Paul, Minnesota 55102. If no more than five comments opposing the application are received during the comment period, and the EMSRB approves the application, the applicant will be exempt from a contested case hearing, pursuant to Minnesota Statutes section 144E.11, subdivision 4(a). If more than five comments in opposition to the application are received during the comment period, or the EMSRB denies the application, the applicant may immediately request a contested case hearing, or may try to resolve the objections of the public and/or the EMSRB within 30 days, pursuant to Minnesota Statutes section 144E.11, subdivision 5(a)(b). If the applicant is unable to resolve the objections within 30 days, or if the applicant initially requests a contested case hearing, one will be scheduled and notice of the hearing given pursuant to Minnesota Statutes section 144E.11, subdivision 5(c)-(e).

Date: December 11, 2023

Dylan Ferguson, Executive Director

Official Notices

Department of Employment and Economic Development (DEED) Notice of Public Hearing by the Minnesota Department of Employment and Economic Development with Respect to a Proposed Project and the Provision of Funds from the Minnesota Job Creation Fund Program under Minnesota Statutes 116J.8748

NOTICE IS HEREBY GIVEN that the Minnesota Department of Employment and Economic Development (“DEED”) will conduct a public hearing on Friday, December 22, 2023, at 1:00 p.m., or as soon thereafter as reasonably possible at 180 East Fifth Street, 12th Floor, St. Paul, Minnesota 55101 on a proposal to provide funding through the Minnesota Job Creation Fund Program (“JCF”) pursuant to authority granted under Minnesota Statutes 116J.8748 and Minnesota Rules Chapter 4301. This hearing is conducted in accordance with Minnesota Statutes 116J.994, Subd. 5.

Description of Project and Proposed JCF Funding:

George Modular Innovation Solutions, LLC (NAICS 332311) is looking to expand in the heart of North Minneapolis, MN (Hennepin County). George Modular Innovation Solutions, LLC is a volumetric modular manufacturing company. The company utilizes an advanced design and engineered approach along with technology driven systems to produce precise-built, steel modular units for on-site assembly of permanent, multistory buildings. The total project cost is \$30,200,000 of which \$135,000 would be for site improvement and \$5,001,332 for renovations of an existing building, which could both be rebated up to 7.5%. The project also includes \$5,236,185 for the purchase of machinery and equipment, \$11,900,000 in Property Acquisition and \$7,927,483 in other. The company expects to create 166 jobs over three (3) years at an average cash wage of \$33.13 per hour. The company has requested a Minnesota Investment Fund loan in the amount of \$2,000,000, which may be forgiven if job creation and wage goals are met. Other assistance through local partners is being considered. The project may be eligible for a job creation award of up to \$300,000 and a capital investment rebate of up to \$500,000 depending on final project specifications.

All interested persons may appear and be heard at the time and place set forth above. Persons interested in participating via teleconference should contact Tom Washa, Minnesota Job Creation Fund Program Manager at (651) 259-7483 or Tom.Washa@state.mn.us prior to the date of the hearing for instructions on how to participate in the conference call.

Interested persons may mail written comments to Tom Washa at 180 East Fifth Street, 12th Floor, St. Paul MN 55101 or e-mail Tom.Washa@state.mn.us prior to the date of the hearing set forth above. All persons who appear at the meeting or participate via teleconference will be given an opportunity to express their views with respect to the proposal to award funds from the Minnesota Job Creation Fund.

Minnesota Department of Health (MDH)

Division of Health Policy

Notice of Adoption of Revised Rules: Minnesota Uniform Companion Guide for the Implementation of the ASC X12N/005010X222A1 Health Care Claim: Professional (837), version 18.0; and, Minnesota Uniform Companion Guide for the Implementation of the ASC X12N/005010X223A2 Health Care Claim: Institutional (837), version 18.0

NOTICE IS HEREBY GIVEN that the Minnesota Department of Health (MDH) has adopted into rule version 18.0 of the Minnesota Uniform Companion Guides (MUCGs) for the implementation of the following ASC X12N transactions:

- ASC X12N/005010X222A1 Health Care Claim: Professional (837); and
- ASC X12N/005010X223A2 Health Care Claim: Institutional (837).

For brevity and ease of reference, the MUCGs for the two transactions above are hereinafter referred to as: 837 Professional MUCG (or 837P); and 837 Institutional MUCG (or 837I).

Description of the Rules. Minnesota Statutes, section 621.536, requires the Minnesota Commissioner of Health, in consultation with the Minnesota Administrative Uniformity Committee (AUC), to promulgate rules pursuant to section 621.61 establishing and requiring group purchasers, clearinghouses, and health care providers to exchange specified health care administrative transactions electronically, using the applicable single, uniform companion guide adopted by the Commissioner of Health. Under section 621.61, the Commissioner of Health is exempt from Minnesota Statutes, chapter 14, in implementing sections 62J.50 to 62J.54, subdivision 3, and 62J.56 to 62J.59. More information regarding the AUC can be accessed on the *Minnesota Administrative Uniformity Committee webpage* at <https://www.health.state.mn.us/facilities/health/auc/index.html>.

MDH currently administers and maintains a suite of the single uniform companion guides that have been adopted into rule pursuant to Minnesota Statutes section 62J.536 and 62J.61. Each of the companion guides that has been adopted into rule is known as a Minnesota Uniform Companion Guide (MUCG). The 837P and 837I MUCG describe standard data content and technical specifications for the required exchange of the 837P and 837I transactions by entities subject to Minnesota Statutes, section 62J.536.

When the MUCG are adopted into rule, they:

- describe the data content and other transaction-specific characteristics of the transactions listed above for use by entities subject to section 62J.536;
- supersede all previous versions and are effective 30 days after the publication of this notice of adoption in the State Register;
- are known as Minnesota Uniform Companion Guides (MUCGs) because they are to be used in conjunction with and as companions to all applicable Minnesota and federal regulations, including 45 CFR Parts 160, 162, and 164 (HIPAA Administrative Simplification, including adopted federal operating rules) and related ASC X12 and retail pharmacy specifications (X12 and NCPDP implementation specifications);
- supplement, but do not otherwise modify, the X12 and NCPDP implementation specifications in a manner that will make their implementation by users to be out of compliance; and
- must be appropriately incorporated by reference and/or the relevant transaction information must be displayed in any companion guides provided by entities subject to section 62J.536.

Revisions and Updates to Previously Adopted Rules. MDH periodically reviews and revises the rules described above as needed with the assistance of the AUC, to ensure that the rules remain up-to-date, correct, and as clear and useful as possible. The revised MUCG are adopted into rule through the rulemaking process pursuant to *Minnesota Statutes, section 62J.61* (<https://www.revisor.mn.gov/statutes/cite/62J.6>).

The 837 Professional and 837 Institutional MUCGs most recently adopted into rule were published as version 16.0 (v16.0). The Commissioner of Health, in consultation with the AUC and its Technical Advisory Groups (TAGs), determined that it was necessary to make revisions to the v16.0 rules to streamline, simplify, and reorganize them for easier use, as well as to ensure that the rules remained current, accurate, and clear.

Proposed revised versions of the 837P and 837I MUCG rules were published as version 17.0 (v17.0) and were announced in the *State Register, Volume 47, Number 50, published June 12, 2023* (https://mn.gov/admin/assets/SR47_50%20-%20Accessible_tcm36-580465.pdf). The State Register notice also included descriptions of proposed revisions from v16.0 to v17.0 and announced the start of a 30-day public comment period regarding the proposed revisions that concluded on July 12, 2023.

Public comments. MDH received no comments during the 30-day public comment period.

Official Notices

Adoption of v18.0 837P and 837I MUCG rules. Because the Commissioner of Health has determined that it is unduly cumbersome to publish the entire text of the rules, the Commissioner is publishing this notice adopting version 18.0 (v18.0) of the 837P and 837I MUCG rules. The v18.0 rules incorporate all revisions proposed in the v17.0 MUCGs. MDH is also updating document footers, adopting minor formatting and grammatical changes, and correcting broken website links. These revisions are adopted to improve the readability and usability of the rules.

In addition to adopting the changes noted above, MDH is making an additional change in the v18.0 837P and 837I MUCGs that was not proposed in the v17.0 MUCGs. The v17.0 “Appendix D: Required Reporting of National Drug Codes (NDC)” included the following instructions (the first and second bullets at the start of Appendix D):

- “Bill physician-administered drugs to a patient as part of a clinic or other outpatient visit using the appropriate HCPCS code(s). **Note: This NDC reporting requirement does not apply to inpatient claims.**
- This Minnesota Uniform Companion Guide requires the reporting of National Drug Codes (NDC) when reporting the non-vaccine HCPCS codes listed at the Minnesota Department of Human Services “HCPCS Codes Requiring NDC” webpage, (http://www.dhs.state.mn.us/main/ideplg?IdcService=GET_DYNAMIC_CONVERSION&RevisionSelectionMethod=LatestReleased&dDocName=dhs16_147971.)”

However, the Minnesota Department of Human Services (DHS) webpage referenced in the second bullet above has been revised to now state “*Effective September 1, 2022, this list is not being updated. Every Healthcare Common Procedure Coding System (HCPCS) code that is associated with a drug with an National Drug Code (NDC) requires the NDC on the claim.*” Because this statement may lead to confusion given the instructions of the second bulleted statement above to access a list on a DHS webpage that is now no longer being updated, the second bulleted statement above has been deleted from the v18.0 MUCGs, and the first bulleted statement has been revised to include key instructions that the reader previously found on the referenced DHS webpage. In the v18.0 837P and 837I MUCG rules now being adopted, the two previous bulleted statements above have been reduced to a single bullet item to simplify and clarify the instructions, that now states:

- “Bill physician-administered drugs to a patient as part of a clinic or other outpatient visit using the appropriate Healthcare Common Procedure Coding System (HCPCS) code(s). If the HCPCS code is associated with a physician-administered drug for which there is a National Drug Code (NDC), the NDC must be reported on the claim. **Note: This NDC reporting requirement does not apply to inpatient claims.**”

Effective date. Per Minnesota Statutes, section 62J.61, the v18.0 837P and 837I MUCG rules adopted above become effective 30 days following the publication of this announcement in the State Register. At that time, the v18.0 MUCG referenced above will supersede previous versions and will become the versions in effect.

Dated: November 27, 2023

Brooke Cunningham, MD, PhD
Commissioner
P.O. Box 64975
St. Paul, MN 55164-0975

State Grants & Loans

In addition to requests by state agencies for technical/professional services (published in the State Contracts Section), the *State Register* also publishes notices about grants and loans available through any agency or branch of state government. Although some grant and loan programs specifically require printing in a statewide publication such as the State Register, there is no requirement for publication in the *State Register* itself. Agencies are encouraged to publish grant and loan notices, and to provide financial estimates as well as sufficient time for interested parties to respond.

SEE ALSO: Office of Grants Management (OGM) at: <https://mn.gov/admin/citizen/grants/>

Department of Employment and Economic Development (DEED) Notice of Grant Opportunity

NOTICE IS HEREBY GIVEN that the Minnesota Department of Employment and Economic Development (DEED) places notice of any available grant opportunities online at <https://mn.gov/deed/about/contracts/open-rfp.jsp>

Department of Human Services Contracts and Legal Compliance Division Notice of Changes to Grant Request for Proposal noticing in the State Register for the Department of Human Services

The Minnesota Department of Human Services (DHS) will no longer publish individual grant RFP notices to the State Register effective March 27, 2023. The RFPs and RFIs can be viewed by visiting the Minnesota Department of Human Services Grants, Requests for Proposals (RFP) and Requests for Information (RFI) website: <https://mn.gov/dhs/partners-and-providers/grants-rfps/open-rfps/>.

The RFPs and RFIs do not obligate the State to complete the work contemplated in the respective notices. The State reserves the right to cancel solicitations. All expenses incurred in responding to the RFPs and RFIs are solely the responsibility of the responder.

Minnesota Department of Transportation Office of Civil Rights Request for Proposal: SFY 2024 Certified Small Business Micro Grant Program

MnDOT requests responses from Minnesota-based Certified Small Businesses to financially assist them with their eligible expenses that increases their business capacity and/or industry knowledge to assist in their pursuit of MnDOT projects/contracts.

Responses must be received no later than 02:00 p.m. Central Standard Time on April 30, 2024 or until funding is exhausted. Late responses will not be considered.

To view the RFP go to: mndot.gov/civilrights/requests-for-proposals.html.

For more information, visit: mndot.gov/civilrights/micro-grant.html.

State Contracts

Informal Solicitations: Informal solicitations for professional/technical (consultant) contracts valued at over \$5,000 through \$50,000, may either be published in the *State Register* or posted on the Department of Administration, Office of State Procurement (OSP) Website. Interested vendors are encouraged to monitor the P/T Contract Section of the OSP Website at <https://mn.gov/admin/osp> for informal solicitation announcements.

Formal Solicitations: Department of Administration procedures require that formal solicitations (announcements for contracts with an estimated value over \$50,000) for professional/technical contracts must be published in the *State Register*. Certain quasi-state agency and Minnesota State College and University institutions are exempt from these requirements.

Requirements: There are no statutes or rules requiring contracts to be advertised for any specific length of time, but the Office of State Procurement strongly recommends meeting the following requirements: \$0 - \$5000 does not need to be advertised; \$5,000 - \$25,000 should be advertised in the *State Register* for a period of at least seven calendar days; \$25,000 - \$50,000 should be advertised in the *State Register* for a period of at least 14 calendar days; and anything above \$50,000 should be advertised in the *State Register* for a minimum of at least 21 calendar days.

Contact the Office of State Procurement at: (651) 296-2600

Department of Administration

Notice of Availability of Request for Proposal (RFP) for Designer Selection for: (SDSB Project # 24-02) 78LL0062- Lino Lakes, Building E Renovation

The State of Minnesota, acting through Department of Corrections through the State Designer Selection Board, is soliciting proposals from interested, qualified consultants for architectural and engineering design services for the above referenced project.

A full Request for Proposals is available on the Minnesota Department of Administration's website at <https://mn.gov/admin/government/construction-projects/sdsb/projects/> (click SDSB Project #24-02).

A mandatory informational meeting is scheduled for A mandatory informational meeting will be held on **Monday, December 18, 2024 at 11AM CT** at the **Minnesota Correctional Facility-Lino Lakes 7525 Fourth Avenue Lino Lakes, Minnesota 55014**. The meeting will include a tour of the proposed project areas and a review of the scope of work. Pre-registration IS REQUIRED AT LEAST ONE WEEK IN ADVANCE. Please contact Paul Gannon at paul.gannon@state.mn.us.

Any questions should be directed to Heather Nelson at heather.a.nelson@state.mn.us. Project questions will be taken by this individual only. Questions regarding this RFP must be received by **December 19, 2023, no later than 4:00 p.m. Central Time**.

Proposals must be delivered to SDSB.Proposals.ADM@state.mn.us not later than **Tuesday, January 2, 2024, by 12:00 noon CT**. Late responses will not be considered.

The Department of Corrections is not obligated to complete the proposed project and reserves the right to cancel the solicitation if it is considered to be in its best interest.

Department of Agriculture

Request for Proposals for Category E (Turf and Ornamental) Manual Update

PROJECT NAME: Category E (Turf and Ornamental) Manual Update

DETAILS: The Minnesota Department of Agriculture is requesting proposals for the purpose of A new manual-based curriculum that will support both certification and recertification for commercial applicators working in the Turf and Ornamental industry (Category E) in Minnesota.

Work is anticipated to start after March 1, 2024

TO REVIEW REQUEST FOR PROPOSAL AND TO DOWNLOAD A COPY:

Go to <https://www.mda.state.mn.us/pesticide-applicator-study-manual-rfp-q>

PROPOSAL DEADLINE: Proposals in response to the Request for Proposals in this advertisement must be received by email not later than **3:30 p.m., Central Time, January 3, 2024. Late proposals will not be considered.** Faxed and mailed proposals will not be considered.

This request does not obligate the State of Minnesota to award a contract or complete the proposed program, and the State reserves the right to cancel this solicitation if it is considered in its best interest. All costs incurred in responding to this solicitation will be borne by the responder.

Minnesota State Colleges and Universities (Minnesota State)

Notice of Bid and Contracting Opportunities

Minnesota State is now placing additional public notices for contract opportunities, goods/commodities and related services on its Vendor and Supplier Opportunities website (<https://www.minnstate.edu/vendors/index.html>). New public notices may be added to the website on a daily basis and be available for the time period as indicated within the public notice.

If you have any questions regarding this notice or are having problems viewing the information on the Vendor and Supplier Opportunities website, please email the Minnesota State Procurement Unit at Sourcing@MinnState.edu.

Minnesota State Colleges and Universities (Minnesota State)

Minnesota State College Southeast

Notice of Request for Proposals (RFP) for a 5-Axis CNC Mill

Minnesota State College Southeast is soliciting sealed proposals from qualified vendors to acquire a 5-Axis CNC Mill Machine for training machining students.

Sealed proposals will be accepted until 3:00 P.M. CDT on Wednesday, January 10, 2024. All proposals must be submitted to Minnesota State College Southeast, Attention to Director of Business & Finance, located at 1250 Homer Road, Winona, MN 55987. Proposals received after 3:00 P.M. CDT on Wednesday, January 10, 2024 will **NOT** be accepted.

To receive a copy of the RFP, send an email to: rob.wittenberg@southeastmn.edu.

This request for proposal does not obligate the Minnesota State College and University System (Minnesota State) to make this purchase. Minnesota State reserves the right to cancel this solicitation. All expenses incurred in response to this notice are the responsibility of the responder.

State Contracts

Minnesota State Lottery Request for Proposals for Advertising Services

PROJECT NAME: Request for Proposals for Advertising Services for the Minnesota State Lottery

DETAILS: The Minnesota State Lottery is requesting proposals for the purpose of providing full-service advertising services by an agency or group of agencies. The Lottery is soliciting proposals from prospective agencies to build on our existing advertising and branding efforts to expand our player base to new lottery players. The Lottery places a very high value on our agency partnership and want a team that can provide thought leadership to the Lottery.

Work is anticipated to start after April 1, 2024.

COPY REQUEST: To receive a copy of the Request for Proposals, please send a written request by email to: Kolby Sabrina at kolby.sabrina@mnlottery.com. The RFP is also publicly available at <https://www.mnlottery.com/vendor-opportunities>

PROPOSAL DEADLINE: Proposals in response to the Request for Proposals in this advertisement must be received via mail or hand delivery not later than **2:00 p.m. (Central Time) on February 2, 2024. Late proposals will not be considered.** Email proposals will **not** be considered.

This request does not obligate the State of Minnesota to award a contract or complete the proposed program, and the State reserves the right to cancel this solicitation if it is considered in its best interest. All costs incurred in responding to this solicitation will be borne by the responder.

Minnesota Department of Transportation (MnDOT) Engineering Services Division Notices Regarding Professional/Technical (P/T) Contracting

P/T Contracting Opportunities: MnDOT is now placing additional public notices for P/T contract opportunities on the MnDOT's Consultant Services website. New public notices may be added to the website on a daily basis and be available for the time period as indicated within the public notice.

Taxpayers' Transportation Accountability Act (TTAA) Notices: MnDOT is posting notices as required by the TTAA on the MnDOT Consultant Services website.

MnDOT's Prequalification Program: MnDOT maintains a Pre-Qualification Program in order to streamline the process of contracting for highway related P/T services. Program information, application requirements, application forms and contact information can be found on MnDOT's Consultant Services website. Applications may be submitted at any time for this Program.

MnDOT Consultant Services website: www.dot.state.mn.us/consult

If you have any questions regarding this notice, or are having problems viewing the information on the Consultant Services website, please call the Consultant Services Help Line at 651-366-4611, Monday – Friday, 9:00am – 4:00pm.

Non-State Public Bids, Contracts & Grants

The State Register also serves as a central marketplace for contracts let out on bid by the public sector. The *State Register* meets state and federal guidelines for statewide circulation of public notices. Any tax-supported institution or government jurisdiction may advertise contracts and requests for proposals from the private sector. It is recommended that contracts and RFPs include the following: 1) name of contact person; 2) institution name, address, and telephone number; 3) brief description of commodity, project or tasks; 4) cost estimate; and 5) final submission date of completed contract proposal. Allow at least three weeks from publication date (four weeks from the date article is submitted for publication). Surveys show that subscribers are interested in hearing about contracts for estimates as low as \$1,000. Contact editor for further details.

Besides the following listing, readers are advised to check: <https://mn.gov/admin/osp> as well as the Office of Grants Management (OGM) at: <https://mn.gov/admin/citizen/grants/>.

City of Mankato

Notice of Request for Quote (RFQ) for Dispatch Software

Notice is hereby given that the City of Mankato has released a Request for Quote (RFQ) to solicit responses from qualified firms interested in providing computer-aided scheduling and dispatching software for demand response public transit services.

Each quote will be reviewed to determine the preferred vendor that provides the best value for meeting our project needs. All vendors who adequately complete the attached Request for Quote form will be considered for this project.

To access the complete RFQ online, or to acquire additional information about the City of Mankato - Mankato Transit System visit our website at www.mankatomn.gov/about-mankato/business/bids-and-request-for-proposals. Interested parties may request paper copy delivered via U.S. mail at the below email.

Any inquiries regarding this notice should be directed to Dani Theis, Transit Administrative Specialist, by email at danitheis@mankatomn.gov by 4:00PM on December 8, 2023.

Responders are requested to submit hard copies of quotes by 4:00 p.m. C.S.T. on December 18, 2023. Hard copies shall be sent via U.S. mail to:

City of Mankato Intergovernmental Center
Attn: Dani Theis
10 Civic Center Plaza
P.O. Box 3368
Mankato, MN 56002-3368

Shawn Schloesser
Associate Director – Transportation Planning Services
City of Mankato

