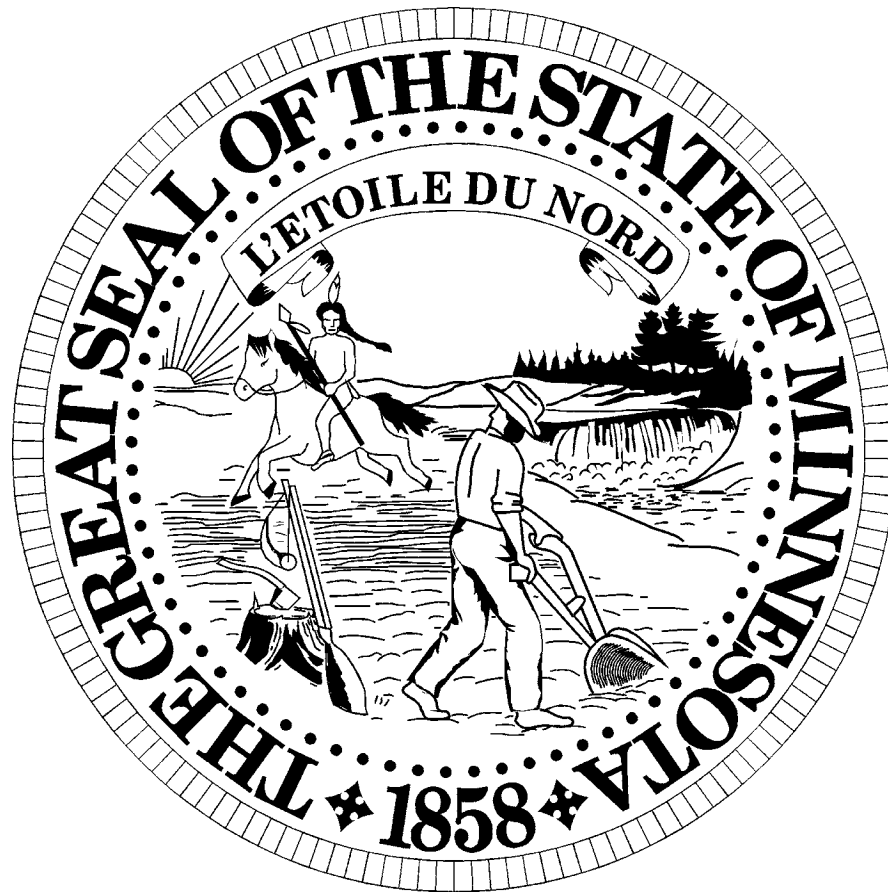


# Minnesota State Register

Published every Monday (Tuesday when Monday is a holiday)



**Proposed, Adopted, Emergency, Expedited, Withdrawn, Vetoed Rules;  
Executive Orders; Appointments; Commissioners' Orders; Revenue Notices;  
Official Notices; State Grants & Loans; State Contracts; Non-State Public Bids,  
Contracts and Grants**

**Monday 30 October 2023  
Volume 48, Number 18  
Pages 421 - 440**

# Minnesota State Register

## Judicial Notice Shall Be Taken of Material Published in the Minnesota State Register

The Minnesota State Register is the official publication of the State of Minnesota's Executive Branch of government, published weekly to fulfill the legislative mandate set forth in Minnesota Statutes, Chapter 14, and Minnesota Rules, Chapter 1400. It contains:

- Proposed Rules
- Adopted Rules
- Exempt Rules
- Expedited Rules
- Withdrawn Rules
- Executive Orders of the Governor
- Appointments
- Proclamations
- Vetoed Rules
- Commissioners' Orders
- Revenue Notices
- Official Notices
- State Grants and Loans
- Contracts for Professional, Technical and Consulting Services
- Non-State Public Bids, Contracts and Grants

## Printing Schedule and Submission Deadlines

Vol. 48 Issue Number	Publish Date	Deadline for: all Short Rules, Executive and Commissioner's Orders, Revenue and Official Notices, State Grants, Professional-Technical- Consulting Contracts, Non-State Bids and Public Contracts	Deadline for LONG, Complicated Rules (contact the editor to negotiate a deadline)
#19	Monday 6 November	Noon Tuesday 31 October	Noon Thursday 26 October
#20	Monday 13 November	Noon Tuesday 7 November	Noon Thursday 2 November
#21	Monday 20 November	Noon Tuesday 14 November	Noon Thursday 9 November
#22	Monday 27 November	Noon MONDAY 20 November	Noon Thursday 16 November

**PUBLISHING NOTICES:** We need to receive your submission ELECTRONICALLY in Microsoft WORD format. Submit ONE COPY of your notice via e-mail to: sean.plemmons@state.mn.us. State agency submissions must include a "State Register Printing Order" form, and, with contracts, a "Contract Certification" form. Non-State Agencies should submit ELECTRONICALLY in Microsoft WORD, with a letter on your letterhead stationery requesting publication and date to be published. Costs are \$13.50 per tenth of a page (columns are seven inches wide). One typewritten, double-spaced page = 6/10s of a page in the State Register, or \$81. About 1.5 pages typed, double-spaced, on 8-1/2"x11" paper = one typeset page in the State Register. Contact editor with questions (651) 201-3204, or e-mail: sean.plemmons@state.mn.us.

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- Minnesota State Register: Online subscription – \$180, includes links, index, special section "CONTRACTS & GRANTS," with Sidebar Table of Contents, Early View after 4:00 pm Friday (instead of waiting for early Monday), and it's sent to you via E-mail.
- Single issues are available electronically via PDF for free.
- "Affidavit of Publication" includes a notarized "Affidavit" and a copy of the issue: \$15.00.

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## Minnesota Legislative Information

**Senate Public Information Office**  
(651) 296-0504  
State Capitol, Room 231, St. Paul, MN 55155  
<https://www.senate.mn/>

### Minnesota State Court System

Court Information Office (651) 296-6043  
MN Judicial Center, Rm. 135,  
25 Rev. Dr. Martin Luther King Jr Blvd., St. Paul, MN 55155  
<http://www.mncourts.gov>

### House Public Information Services

(651) 296-2146  
State Office Building, Room 175  
100 Rev. Dr. Martin Luther King Jr Blvd., St. Paul, MN 55155  
<https://www.house.leg.state.mn.us/hinfo/hinfo.asp>

### Federal Register

Office of the Federal Register (202) 512-1530; or (888) 293-6498  
U.S. Government Printing Office – Fax: (202) 512-1262  
<https://www.federalregister.gov/>

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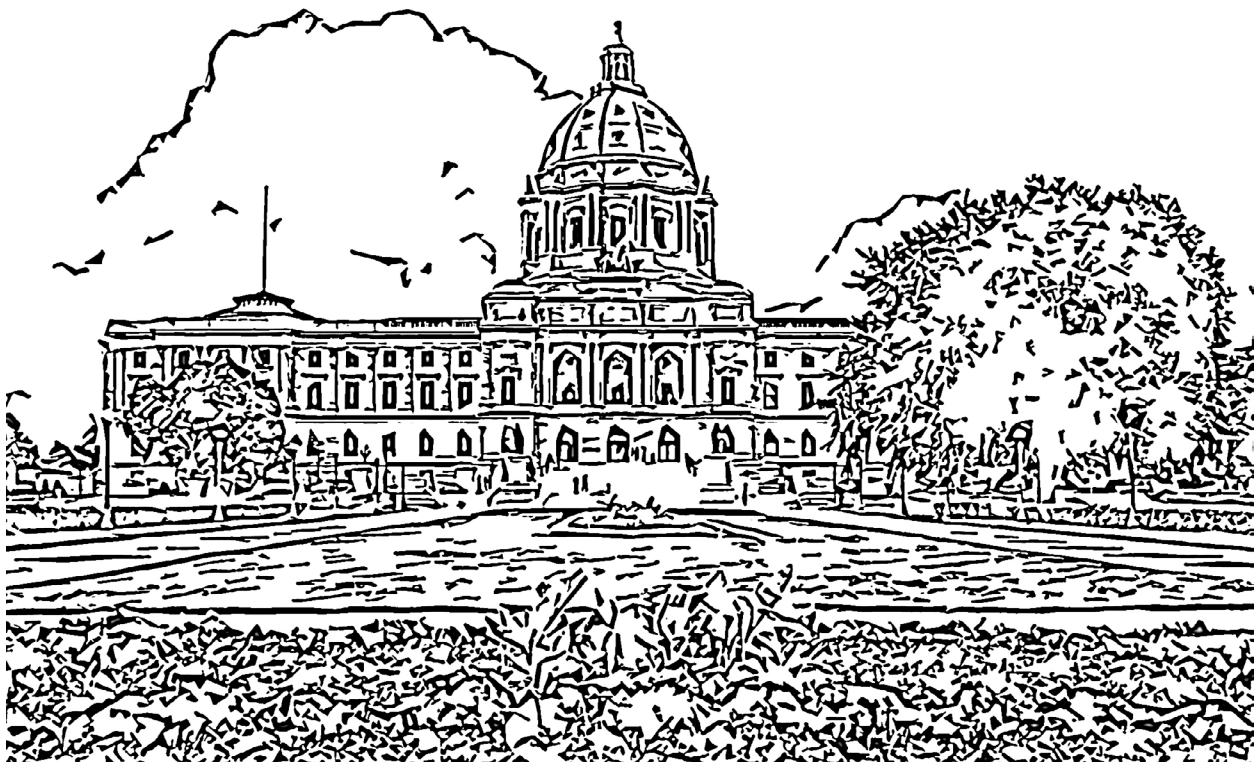
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# Minnesota Rules: Amendments and Additions

## NOTICE: How to Follow State Agency Rulemaking in the State Register

The State Register is the official source, and only complete listing, for all state agency rulemaking in its various stages. State agencies are required to publish notice of their rulemaking action in the State Register. Published every Monday, the State Register makes it easy to follow and participate in the important rulemaking process. Approximately 80 state agencies have the authority to issue rules. Each agency is assigned specific Minnesota Rule chapter numbers. Every odd-numbered year the Minnesota Rules are published. Supplements are published to update this set of rules. Generally speaking, proposed and adopted exempt rules do not appear in this set because of their short-term nature, but are published in the State Register.

An agency must first solicit Comments on Planned Rules or Comments on Planned Rule Amendments from the public on the subject matter of a possible rulemaking proposal under active consideration within the agency (Minnesota Statutes §§ 14.101). It does this by publishing a notice in the State Register at least 60 days before publication of a notice to adopt or a notice of hearing, or within 60 days of the effective date of any new statutory grant of required rulemaking.

When rules are first drafted, state agencies publish them as Proposed Rules, along with a notice of hearing, or a notice of intent to adopt rules without a hearing in the case of noncontroversial rules. This notice asks for comment on the rules as proposed. Proposed emergency rules, and withdrawn proposed rules, are also published in the State Register. After proposed rules have gone through the comment period, and have been rewritten into their final form, they again appear in the State Register as Adopted Rules. These final adopted rules are not printed in their entirety, but only the changes made since their publication as Proposed Rules. To see the full rule, as adopted and in effect, a person simply needs two issues of the State Register, the issue the rule appeared in as proposed, and later as adopted.

The State Register features partial and cumulative listings of rules in this section on the following schedule: issues #1-26 inclusive (issue #26 cumulative for issues #1-26); issues #27-52 inclusive (issue #52, cumulative for issues #27-52 or #53 in some years). A subject matter index is updated weekly and is available upon request from the editor. For copies or subscriptions to the State Register, contact the editor at 651-201-3204 or email at sean.plemmons@state.mn.us

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# Executive Orders

The governor has the authority to issue written statements or orders, called Executive Orders, as well as Emergency Executive Orders. The governor's authority is specified in the Constitution of the State of Minnesota, Article V, and in *Minnesota Statutes* § 4.035. Emergency Executive Orders, for protection from an imminent threat to health and safety, become effective immediately, are filed with the secretary of state, and published in the *State Register* as soon as possible after they are issued. Other Executive Orders become effective 15 days after publication in the *State Register* and filing with the secretary of state. Unless otherwise specified, an executive order expires 90 days after the date the governor who issued the order vacates office.

## Office of the Governor

### Executive Order 23-13; Rescinding Executive Order 19-22 – Updating Emergency Responsibilities Assigned to State Agencies

I, **Tim Walz, Governor of the State of Minnesota**, by the authority vested in me by the Constitution and applicable statutes, issue the following Executive Order:

Government is instituted for the security, benefit, and protection of the people, and the Governor is required to take care that the laws be faithfully executed. Natural and technological disasters and emergencies have occurred and may occur in any part of Minnesota. National and international events, such as conflict or threats of terrorism, can increase the need for emergency preparedness in Minnesota. State agencies may be called upon to respond to and/or assist in the recovery from the effects of these emergency situations and disasters.

For these reasons, I order that:

1. In this Executive Order, “agency” refers to each department, independent division, bureau, board, commission, and independent institution listed in the attached Appendix.
2. The Disaster Response and Recovery Council (“DRRC”) meets at the call of the Governor. It provides cabinet-level leadership during large-scale emergency responses and recommends supplemental appropriations for inclusion in state disaster relief bills to help communities recover from major disasters in accordance with Minnesota Statutes 2022, Chapter 12A. Representatives of the following organizations will serve on the DRRC:
  - a. The Department of Transportation
  - b. The Department of Natural Resources
  - c. The Pollution Control Agency
  - d. The Department of Agriculture
  - e. The Department of Military Affairs
  - f. The Department of Health
  - g. The Department of Human Services
  - h. The Department of Employment and Economic Development
  - i. The Department of Commerce
  - j. The Department of Revenue
  - k. The Board of Water and Soil Resources

# Executive Orders

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- l. The Minnesota Housing Finance Agency
    - m. The Minnesota Historical Society
    - n. The Minnesota Public Facilities Authority
    - o. The Metropolitan Council
    - p. Others as deemed necessary by the Governor
3. Each agency must designate a member of its staff as its emergency preparedness response contact/coordinator. That individual will serve as the point of contact for the Division of Homeland Security and Emergency Management (“HSEM”) and other agencies regarding emergency preparedness and response issues and will represent the agency on the Minnesota Emergency Preparedness and Response Committee.
4. HSEM will continue its Homeland Security Advisory Committee (“HSAC”) to determine strategies and priorities for homeland security activities across disciplines and ensure coordination of all available federal preparedness funding sources. Each agency, as identified by HSEM, will designate a member of its staff to represent it on the HSAC.
5. Each agency will carry out the general emergency preparedness, planning, response, recovery, and hazard mitigation responsibilities described in this Executive Order and Appendix, the specific emergency assignments contained in the Minnesota Emergency Operations Plan (“MEOP”), the State All-Hazard Mitigation Plan, and other duties as may be requested by HSEM. The head of each agency will be accountable for the execution of the responsibilities described in this Executive Order and Appendix.
6. Emergency Preparedness/Planning Requirements
  - a. HSEM will have overall responsibility for coordinating the development and maintenance of the all-hazard MEOP and reviewing agency emergency plans.
  - b. Each agency will develop and update, as necessary, its own emergency plan and procedures. Each agency emergency operations plan and procedures must provide for:
    - i. Execution of the emergency responsibilities that are assigned to the agency in this Executive Order and Appendix and are elaborated upon in the MEOP.
    - ii. Pre-delegation of emergency authority.
    - iii. Emergency action steps or procedures.
    - iv. Commitment of resources for the development and maintenance of an agency’s all-hazard emergency operations plan.
    - v. Whole community planning by providing representation on the Access and Functional Needs Committee upon request of HSEM. This committee will enhance whole community planning statewide by advocating for citizens with access and functional needs, providing planning guidance and training, identifying specialized resources, and assisting agencies providing services to people with disabilities in participating in whole community planning efforts.
7. Emergency Response Requirements
  - a. All agencies responding to a disaster or emergency must use the National Incident Management System (“NIMS”) Incident Command System. In the event of a disaster or emergency requiring a multiple agency response, a unified command structure will be established. If, due to the nature of an incident, a single agency has a larger, primary role in the response to the incident, that agency may be referred to as the “lead agency.” HSEM will have the coordinating role in a multiple agency response to a disaster or emergency. All agencies must support this coordinated multi-agency response and carry

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# Executive Orders

out their specific assignments, as described in the MEOP.

- b. All agencies are responsible for assigning necessary personnel to report to the state, regional, and on-site emergency operations center(s) and information hotline, if such are activated, in accordance with the MEOP when directed by HSEM. The responding personnel must be prepared to direct the activities of their agency's response personnel and will carry out the emergency responsibilities assigned to their agency in this Executive Order and Appendix, which are elaborated upon in the MEOP.
  - c. Each agency responding to a disaster or emergency must have at least one employee who has completed the emergency management training curriculum as determined by HSEM.
8. Recovery/Hazard Mitigation Requirements
- a. Each agency with a role in emergency management must participate in developing hazard mitigation strategies to reduce or eliminate the vulnerability of life and property to the effects of emergencies and disasters.
  - b. Following a presidential declaration of a major disaster, agencies will be responsible for carrying out the hazard mitigation responsibility assignments contained in this Executive Order and Appendix, which are elaborated upon in the State All-Hazard Mitigation Plan.
  - c. When requested by HSEM, agencies must:
    - i. Provide appropriate personnel to assist with the damage assessment activities associated with the Public Assistance, Individual Assistance, and Hazard Mitigation programs.
    - ii. Provide personnel to serve on an Interagency Hazard Mitigation Team.
    - iii. Provide appropriate personnel to serve on the Minnesota Recovers Task Force and be prepared to commit and combine resources toward the long-term recovery and mitigation effort.
    - iv. Provide necessary personnel to staff the Disaster Recovery Centers that are established following a disaster.
    - v. Complete a customer satisfaction survey to measure the effectiveness of state disaster relief activities.
9. Executive Order 19-22 is rescinded.

This Executive Order is effective fifteen days after publication in the State Register and filing with the Secretary of State. It will remain in effect until rescinded by proper authority or until it expires in accordance with Minnesota Statutes 2022, section 4.035, subdivision 3.

A determination that any provision of this Executive Order is invalid will not affect the enforceability of any other provision of this Executive Order. Rather, the invalid provision will be modified to the extent necessary so that it is enforceable.

Signed on October 27, 2023.

**Tim Walz**  
Governor

Filed According to Law:

**Steve Simon**  
Secretary of State

# Official Notices

Pursuant to *Minnesota Statutes* §§ 14.101, an agency must first solicit comments from the public on the subject matter of a possible rulemaking proposal under active consideration within the agency by publishing a notice in the *State Register* at least 60 days before publication of a notice to adopt or a notice of hearing, and within 60 days of the effective date of any new statutory grant of required rulemaking.

The *State Register* also publishes other official notices of state agencies and non-state agencies, including notices of meetings and matters of public interest.

## Minnesota Department of Revenue Official Notice: Cigarette Sales Tax – Rate Change

Pursuant to *Minnesota Statutes*, section 297F.25, the Commissioner of Revenue has determined that the new cigarette sales tax rate will be 73.9 cents per pack of 20 cigarettes. For packs of cigarettes with other than 20 cigarettes, the tax must be adjusted proportionally. This rate is effective for sales on or after January 1, 2024.

Publication Date: October 30, 2023

## Minnesota Department of Transportation (MnDOT) Notice of Draft MnSHIP Public Comment Period and Public Hearings

NOTICE IS HEREBY GIVEN that the public is invited to review and provide comments through November 8, 2023 on the draft Minnesota State Highway Investment Plan. The Minnesota State Highway Investment Plan directs capital investment for Minnesota's 12,000-mile state highway system over the next 20 years. MnSHIP links policies and objectives in the Minnesota GO 50-Year Vision and the Statewide Multimodal Transportation Plan (SMTP) with capital investments on the state highway system for the next 20-years. It is a fiscally constrained plan that identifies investment priorities given current and expected funding of \$37 billion between 2023 and 2042.

This plan is the result of collaboration during the last two and a half years between the Minnesota Department of Transportation and the public, stakeholders and partners. This will be the final opportunity for the public to provide input on this plan.

The Minnesota State Highway Investment Plan can be accessed electronically and available for download at <http://www.minnesotago.org>. The plan is also available for review in hard copy at the MnDOT Library at 395 John Ireland Blvd, Saint Paul, MN 55155 and at the *eight MnDOT district headquarters* around the state.

Five public hearings will be held between the dates of October 5 and October 18 at the specific dates, times, and locations included below. Links to transit service providers are also located below each public hearing location. Information about the public comment period and public hearings is available at <http://www.minnesotago.org>.

- Baxter – 7694 Industrial Park Road, Baxter, MN 56425  
**October 5 at 11 a.m.**  
– Brainerd & Crow Wing Public Transit: <http://www.ci.brainerd.mn.us/195/Transit>
- Carlton – 1630 County Rd 61, Carlton, MN 55718  
**October 11 at 11:30 a.m.**  
– Arrowhead Transit: <https://arrowheadtransit.com/>
- Rochester – 2900 48th St. NW, Rochester, MN 55901  
**October 13 at 11 a.m.**  
– Rochester Public Transit: <https://www.rochestermn.gov/government/departments/public-transportation>

- Willmar – 2505 Transportation Road, Willmar, MN 56201  
**October 13 at 11 a.m.**  
– Central Community Transit: <https://www.cctbus.org/>
- St. Paul – Metropolitan Council 390 Robert Street N, St. Paul, MN 55101  
**October 18 at 2:30 p.m.**  
– Metro Transit: <http://www.metrotransit.org/>

To request an ASL or foreign language interpreter or other reasonable accommodation, email your request to [adarequest.dot@state.mn.us](mailto:adarequest.dot@state.mn.us). Please request at least one week in advance of public hearing date.

Written comments will be accepted through November 8th and can be submitted online at <http://www.minnesotago.org> emailed to [stateplans.dot@state.mn.us](mailto:stateplans.dot@state.mn.us), or addressed to:

**Brad Utecht**  
Minnesota Department of Transportation  
395 John Ireland Boulevard  
St. Paul, MN 55155, Mail Stop 440

For more information, contact Brad Utecht at 651-366-4835 or [bradley.utecht@state.mn.us](mailto:bradley.utecht@state.mn.us), or visit <http://www.minnesotago.org>.

## Minnesota Department of Veterans Affairs

### REQUEST FOR COMMENTS for Possible Amendment to Rules Governing Administration and Operation, *Minnesota Rules*, Chapter 9055; Revisor's ID Number R-04843

**Subject of Rules.** The Minnesota Department of Veterans Affairs (MDVA) requests comments on possible amendments to rules governing Administration and Operation of the State Soldiers Assistance Program (SSAP). The Department is considering rule amendments to chapter 9055 in response to recommendations following a comprehensive assessment of the SSAP conducted by the Wilder Foundation in collaboration with the MDVA. The recommendations of this assessment (known as the “Wilder Study”) prompted the MDVA’s decision to modernize and streamline the administration of Veteran’s benefits provided under the SSAP and to make sure the SSAP remains responsive to the evolving needs of Minnesota Veterans and their families.

**Persons Affected.** The amendment to the rules would likely affect Minnesota Veterans and/or applicants/recipients of SSAP benefits.

**Statutory Authority.** *Minnesota Statutes*, sections 14.06 and 196.04, require the Department to adopt rules.

#### 14.06 REQUIRED RULES.

(a) Each agency shall adopt rules, in the form prescribed by the revisor of statutes, setting forth the nature and requirements of all formal and informal procedures related to the administration of official agency duties to the extent that those procedures directly affect the rights of or procedures available to the public.

#### 196.04 RULES.

Subdivision 1. **Promulgation.** The commissioner shall adopt reasonable and proper rules to govern the procedure of the divisions of the department and to regulate and provide for the nature and extent of the proofs and evidence and the method of taking and furnishing the same, to establish the right to benefits provided for by the law. Such rules shall become effective when approved by the attorney general and then be filed in the Office of the Secretary of State.

# Official Notices

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**Public Comment.** Interested people or groups may submit comments or information on these possible rules in writing until further notice is published in the *State Register* that the Department intends to adopt or to withdraw the rules. The Department will not publish a notice of intent to adopt the rules until more than 60 days have elapsed from the date of this request for comments. The Department does not plan to appoint an advisory committee to comment on the possible rules.

**Rules Drafts.** The Department does not expect that a draft of the rule amendments will be available before the publication of the proposed rules.

**Agency Contact Person.** Written comments, questions, requests to receive a draft of the rules when it has been prepared, and requests for more information on these possible rules should be directed to: Tim Uecker at the Minnesota Department of Veterans Affairs, 20 West 12<sup>th</sup> Street, Saint Paul, MN 55155, 651-802-1149 or email [timothy.uecker@state.mn.us](mailto:timothy.uecker@state.mn.us).

**Alternative Format.** Upon request, this information can be provided in an alternative format, such as large print, braille, or audio. To make this request, please contact the agency contact person at the address or telephone number listed above.

**NOTE:** Comments received in response to this notice will not necessarily be included in the formal rulemaking record submitted to the administrative law judge if a proceeding to adopt rules is started. The agency must submit to the judge only those written comments received in response to the rules after they are proposed. If you submitted comments during the development of the rules and you want to make sure the Administrative Law Judge reviews the comments, resubmit the comments after the rules are formally proposed.

Dated: 12 October 2023

Timothy R. Uecker

**Timothy Uecker** | Veterans Program Management Analyst  
**Minnesota Department of Veterans Affairs**  
[Timothy.Uecker@state.mn.us](mailto:Timothy.Uecker@state.mn.us)

# State Grants & Loans

In addition to requests by state agencies for technical/professional services (published in the State Contracts Section), the *State Register* also publishes notices about grants and loans available through any agency or branch of state government. Although some grant and loan programs specifically require printing in a statewide publication such as the State Register, there is no requirement for publication in the *State Register* itself. Agencies are encouraged to publish grant and loan notices, and to provide financial estimates as well as sufficient time for interested parties to respond.

SEE ALSO: Office of Grants Management (OGM) at: <https://mn.gov/admin/citizen/grants/>

## Department of Commerce

### Division of Energy Resources

#### Request for Proposals for State Competitiveness Fund – Match Program

In accordance with Minn. Stat. **216C.02, Subd. 1**, and Minnesota Laws 2023, **Chapter 24, Sec. 2, Subd. 3**, the Minnesota Department of Commerce will be implementing a cost-share match program in support of eligible entities applying for eligible federal funding opportunities as specified in **Chapter 24, Sec. 2, Subd. 3**.

**Chapter 24, Sec. 1** of the legislation states: “*The legislature finds that increasing the competitiveness of Minnesota is critically important to ensuring the state’s economy is strong and growing. Increasing competitiveness can be accomplished by improving productivity, improving competition, and improving investments.*” The State Competitiveness Fund Match Program (SCF 1) will enhance the ability of eligible entities, defined in Chapter 24, sec. 2, subd. 1, paragraph (d), and Tribal Governments sharing geography within the borders of Minnesota to successfully compete for federal funds by providing cost-share match to those entities. This fund applies only to federal funding awards made under the Infrastructure and Investment Jobs Act (IIJA, aka the Bipartisan Infrastructure Law, or BIL) and the Inflation Reduction Act (IRA).

The Minnesota State Legislature allocated \$100,000,000 for Commerce to award grant funding to eligible Minnesota entities and projects to enhance the likelihood of these entities receiving federal funding awards under the IIJA and IRA programs. The legislation stipulates:

- No single entity may receive grants totaling more than \$15,000,000; and,
- At least \$75,000,000 of the fund must be allocated for grant awards of less than \$1,000,000.

The SCF Match Program Request for Proposals includes two concurrent application periods. As numerous IIJA and IRA grant funding opportunities have already taken place, the first application period is a Quick Response round. The Quick Response round is for applicants who have already submitted a federal funding proposal. The second application round is the Standard Response round for applicants who have not yet submitted a federal funding proposal. Please see the RFP for more details on due dates for each round and other requirements.

A Request for Proposals (RFP) is available for download on the Department’s RFP website at ***Request for Proposals (RFP) / Minnesota Department of Commerce - Business (mn.gov)***.

All responses to this RFP need to be submitted through a single responder user account via the grant portal. Applications must be submitted by the deadline of each respective round. **Late proposals will not be considered.** Instructions and links for submitting bids are detailed in the RFP and attachments.

This request does not obligate the State to complete the work contemplated in this notice. The State reserves the right to cancel this solicitation. All expenses incurred in responding to this notice are solely the responsibility of the responder.

# State Grants & Loans

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## Department of Employment and Economic Development (DEED) Notice of Grant Opportunity

NOTICE IS HEREBY GIVEN that the Minnesota Department of Employment and Economic Development (DEED) places notice of any available grant opportunities online at <https://mn.gov/deed/about/contracts/open-rfp.jsp>

### Minnesota Housing Request for Proposals for Housing Opportunities for Persons With AIDS (HOPWA) Program

Minnesota Housing announces the availability of up to approximately \$651,000 in one-time funding for the Housing Opportunities for Persons with HIV/AIDS (HOPWA) Program State of Minnesota formula funds, appropriated annually by the United States Department of Housing and Urban Development. HOPWA is governed by the AIDS Housing Opportunity Act: *United States Code, Title 42, Chapter 131* and the Housing Opportunities for Persons with AIDS: *Code of Federal Regulations, Title 24, Subtitle B, Chapter V, Subchapter C, Part 574*.

The goal of this program is to help households at or below 80% of area median income (AMI) and living with HIV/AIDS establish or maintain affordable and stable housing, reduce their risk of homelessness and, when coupled with other programs or services, improve access to health care and other community resources. Recipients must reside in Greater Minnesota outside of the 15-county -Twin Cities Eligible Metropolitan Statistical Area. Funds are made available to eligible households as emergency assistance for Short-Term Rent, Mortgage, and Utility (STRMU) payments.

Applications are due by noon Central Time on Monday, December 4, 2023.

Eligible applicants are:

- An Indian Tribe or Tribal housing corporation
- A nonprofit organization, as defined in *Minnesota Statutes 2022, section 462A.03, subdivision 22*
- A city, as defined in *Minn. Stat. 462A.03, subd. 21*
- A unit of general local government that does not qualify for formula grants, as described in *24 C.F.R 574.100 (2023)*

The Minnesota Housing HOPWA Program Guide, which contains more information, can be accessed on Minnesota Housing's *HOPWA webpage*.

Questions about the program should be directed to Ji-Young Choi at [ji-young.choi@state.mn.us](mailto:ji-young.choi@state.mn.us) or Deran Cadotte at [deran.cadotte@state.mn.us](mailto:deran.cadotte@state.mn.us).

This request does not obligate Minnesota Housing Finance Agency to award a contract or complete the proposed program, and Minnesota Housing Finance Agency reserves the right to cancel this solicitation if it is considered in its best interest. All expenses incurred in responding to this solicitation are solely the responsibility of the responder.

### Department of Human Services Contracts and Legal Compliance Division Notice of Changes to Grant Request for Proposal noticing in the State Register for the Department of Human Services

The Minnesota Department of Human Services (DHS) will no longer publish individual grant RFP notices to the State Register effective March 27, 2023. The RFPs and RFIs can be viewed by visiting the Minnesota Department of Human Services Grants, Requests for Proposals (RFP) and Requests for Information (RFI) website: <https://mn.gov/dhs/partners-and-providers/grants-rfps/open-rfps/>.

The RFPs and RFIs do not obligate the State to complete the work contemplated in the respective notices. The State reserves the right to cancel solicitations. All expenses incurred in responding to the RFPs and RFIs are solely the responsibility of the responder.

## Minnesota Department of Transportation

### Office of Civil Rights

#### Request for Proposal: SFY 2024 Certified Small Business Micro Grant Program

MnDOT requests responses from Minnesota-based Certified Small Businesses to financially assist them with their eligible expenses that increases their business capacity and/or industry knowledge to assist in their pursuit of MnDOT projects/contracts.

Responses must be received no later than 02:00 p.m. Central Standard Time on April 30, 2024 or until funding is exhausted. Late responses will not be considered.

To view the RFP go to: [mndot.gov/civilrights/requests-for-proposals.html](https://mndot.gov/civilrights/requests-for-proposals.html).

For more information, visit: [mndot.gov/civilrights/micro-grant.html](https://mndot.gov/civilrights/micro-grant.html).

## State Contracts

**Informal Solicitations:** Informal solicitations for professional/technical (consultant) contracts valued at over \$5,000 through \$50,000, may either be published in the *State Register* or posted on the Department of Administration, Office of State Procurement (OSP) Website. Interested vendors are encouraged to monitor the P/T Contract Section of the OSP Website at <https://mn.gov/admin/osp> for informal solicitation announcements.

**Formal Solicitations:** Department of Administration procedures require that formal solicitations (announcements for contracts with an estimated value over \$50,000) for professional/technical contracts must be published in the *State Register*. Certain quasi-state agency and Minnesota State College and University institutions are exempt from these requirements.

**Requirements:** There are no statutes or rules requiring contracts to be advertised for any specific length of time, but the Office of State Procurement strongly recommends meeting the following requirements: \$0 - \$5000 does not need to be advertised; \$5,000 - \$25,000 should be advertised in the *State Register* for a period of at least seven calendar days; \$25,000 - \$50,000 should be advertised in the *State Register* for a period of at least 14 calendar days; and anything above \$50,000 should be advertised in the *State Register* for a minimum of at least 21 calendar days.

Contact the Office of State Procurement at: (651) 296-2600

## Department of Administration

### Notice of Availability of Request for Proposal (RFP) for Designer Selection for: Rochester Community Technical College (RCTC)-23-Heintz Center Renovation to Support Equity in Industry and Public Safety (SDSB Project # 23-14)

The State of Minnesota, acting through Minnesota State through the State Designer Selection Board, is soliciting proposals from interested, qualified consultants for architectural and engineering design services for the above referenced project.

A full Request for Proposals is available on the Minnesota Department of Administration's website at <https://mn.gov/admin/government/construction-projects/sdsb/projects/> (click SDSB Project #23-14).

# State Contracts

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A mandatory informational meeting is scheduled on **Tuesday, October 31, 2023**, at **1:00 p.m.** CT at the **Heintz Center, Room H1203, 1926 Collegeview Rd E E, Rochester, MN 55904**. Park in the Visitor parking. The meeting will include a tour of the proposed project areas and a review of the scope of work.

Any questions should be directed to Shayn Jensson, Facilities Project Manager, at [shayn.jensson@rctc.edu](mailto:shayn.jensson@rctc.edu). Project questions will be taken by this individual only. Questions regarding this RFP must be received by **Friday, November 3, 2023**, no later than **1:00 p.m.** Central Time.

Proposals must be delivered to [SDSB.Proposals.ADM@state.mn.us](mailto:SDSB.Proposals.ADM@state.mn.us) not later than **Monday November 13, 2023**, by **12:00 noon CT**. Late responses will not be considered.

Minnesota State is not obligated to complete the proposed project and reserves the right to cancel the solicitation if it is considered to be in its best interest.

## Department of Agriculture Request for Proposals for WIC and Senior Farmers' Market Nutrition Program Check Processing Services

**PROJECT NAME:** WIC and Senior Farmers' Market Nutrition Program Check Processing Services

**DETAILS:** The Minnesota Department of Agriculture (MDA) requests proposals to establish a contract for the Farmers' Market Nutrition Program and Senior Farmers' Market Nutrition Program (S/FMNP) using an existing off the shelf application for coupon processing services. The required services will provide maintenance of a bank account from which S/FMNP coupons are processed and other related services, e.g., processing to pay authorized vendors, performing prepayment edits to prevent improper payments, instituting a complete audit trail of all transactions, and producing reports that show the disposition of each coupon by serial number, vendor activity, and coupon activity (cashed and rejected) by predetermined serial number ranges.

Work is anticipated to start on January 15, 2024.

**COPY REQUEST:** To receive a copy of the Request for Proposals, please send a written request by email to:

Christina Iliev, S/FMNP Assistant Administrator  
Minnesota Department of Agriculture, Ag Marketing and Development Division  
[christina.iliev@state.mn.us](mailto:christina.iliev@state.mn.us)

**PROPOSAL DEADLINE:** Proposals in response to the Request for Proposals in this advertisement must be received email not later than **4 pm, Central Time, November 20th, 2023**. **Late proposals will not be considered.** Fax and mailed proposals will not be considered.

This request does not obligate the State of Minnesota to award a contract or complete the proposed program, and the State reserves the right to cancel this solicitation if it is considered in its best interest. All costs incurred in responding to this solicitation will be borne by the responder.

## Minnesota State Colleges and Universities (Minnesota State) Notice of Bid and Contracting Opportunities

Minnesota State is now placing additional public notices for contract opportunities, goods/commodities and related services on its Vendor and Supplier Opportunities website (<https://www.minnstate.edu/vendors/index.html>). New public notices may be added to the website on a daily basis and be available for the time period as indicated within the public notice.

If you have any questions regarding this notice or are having problems viewing the information on the Vendor and Supplier Opportunities website, please email the Minnesota State Procurement Unit at [Sourcing@MinnState.edu](mailto:Sourcing@MinnState.edu).

## **Minnesota State Colleges and Universities (Minnesota State) Minnesota West Community & Technical College Notice of Request for a 2015 or Newer 8000 Series large frame John Deere tractor**

The State of Minnesota, acting through its Board of Trustees of the Minnesota State Colleges and Universities, on behalf of Minnesota West Community and Technical College, is requesting proposals for a 2015 or Newer 8000 Series large frame John Deere tractor with delivery required by March 31, 2024.

To receive a copy of the proposal, please email [Andrew.hoffmann@mnwest.edu](mailto:Andrew.hoffmann@mnwest.edu)

Proposals must be sealed with a notation on the outside of the envelope stating: Bid for a 2015 or Newer 8000 Series large frame John Deere tractor – DELIVER IMMEDIATELY

Mail or delivered (faxes and email will not be accepted) sealed proposals must be delivered no later than November 3, 2023 by 12:00pm:

Minnesota West Community & Technical College  
Attn: Andy Hoffmann  
1011 First St W  
Canby, MN 56220  
(507) 223-1343

**PROPOSAL CLOSE DATE is November 3, 2023 at 12:00 pm CST**

## **Minnesota State Colleges and Universities (Minnesota State) Minnesota West Community & Technical College Notice of Request for a 2015 or Newer Mid Frame Wheel Loader**

The State of Minnesota, acting through its Board of Trustees of the Minnesota State Colleges and Universities, on behalf of Minnesota West Community and Technical College, is requesting proposals for a 2015 or Newer Mid frame wheel loader with delivery required by March 31, 2024.

To receive a copy of the proposal, please email [Andrew.hoffmann@mnwest.edu](mailto:Andrew.hoffmann@mnwest.edu)

Proposals must be sealed with a notation on the outside of the envelope stating: Bid for 2015 or Newer Mid frame wheel loader – DELIVER IMMEDIATELY

Mail or delivered (faxes and email will not be accepted) sealed proposals must be delivered no later than November 3, 2023 by 12:00pm:

Minnesota West Community & Technical College  
Attn: Andy Hoffmann  
1011 First St W  
Canby, MN 56220  
(507) 223-1343

**PROPOSAL CLOSE DATE is November 3, 2023 at 12:00 pm CST**

# State Contracts

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## Minnesota State Colleges and Universities (Minnesota State) Minnesota West Community & Technical College Notice of Request for a 2019 or Newer Class 8 Semi-Tractor

The State of Minnesota, acting through its Board of Trustees of the Minnesota State Colleges and Universities, on behalf of Minnesota West Community and Technical College, is requesting proposals for a 2019 or Newer Class 8 Semi-Tractor with delivery required by March 31, 2024.

To receive a copy of the proposal, please email [Andrew.hoffmann@mnwest.edu](mailto:Andrew.hoffmann@mnwest.edu)

Proposals must be sealed with a notation on the outside of the envelope stating: Bid for 2019 or Newer Class 8 Semi-Tractor – DELIVER IMMEDIATELY

Mail or delivered (faxes and email will not be accepted) sealed proposals must be delivered no later than November 3, 2023 by 12:00pm:

Minnesota West Community & Technical College  
Attn: Andy Hoffmann  
1011 First St W  
Canby, MN 56220  
(507) 223-1343

**PROPOSAL CLOSE DATE is November 3, 2023 at 12:00 pm CST**

## Minnesota State Colleges and Universities (Minnesota State) Minnesota West Community & Technical College Notice of Request for a set of 4 Wireless Mobile Lift Columns

The State of Minnesota, acting through its Board of Trustees of the Minnesota State Colleges and Universities, on behalf of Minnesota West Community and Technical College, is requesting proposals for a set of 4 wireless mobile lift columns with delivery required by March 31, 2024.

To receive a copy of the proposal, please email [Andrew.hoffmann@mnwest.edu](mailto:Andrew.hoffmann@mnwest.edu)

Proposals must be sealed with a notation on the outside of the envelope stating: Bid for a set of 4 wireless mobile lift columns – DELIVER IMMEDIATELY

Mail or delivered (faxes and email will not be accepted) sealed proposals must be delivered no later than November 3, 2023 by 12:00pm:

Minnesota West Community & Technical College  
Attn: Andy Hoffmann  
1011 First St W  
Canby, MN 56220  
(507) 223-1343

**PROPOSAL CLOSE DATE is November 3, 2023 at 12:00 pm CST**

## Department of Employment and Economic Development Notice of Request for Proposals (RFP) for Shovel Ready Program Consultant for the State of Minnesota

**NOTICE IS HEREBY GIVEN** that the Minnesota Department of Employment and Economic Development is soliciting proposals for the purpose of seeking a qualified contractor to prepare Shovel Ready Certification sites. The Request for Proposals (RFP) is available at: <https://mn.gov/deed/about/contracts/>

All requirements and information, as well as proposal delivery instructions are contained in the RFP. Inquiries regarding the RFP may be directed by email to Colleen Eddy, Metro Business Development Manager, at [colleen.eddy@state.mn.us](mailto:colleen.eddy@state.mn.us). Deadline for inquiries is November 7, 2023, at 4:30 p.m. Other department personnel are NOT allowed to discuss the Request for Proposal with anyone, including responders, before the proposal submission deadline.

Proposals must be emailed to: Colleen Eddy, Metro Business Development Manager, Minnesota Department of Employment and Economic Development at [colleen.eddy@state.mn.us](mailto:colleen.eddy@state.mn.us). Proposals must be received NO later than **4:30 p.m., November 20, 2023**; late responses will not be considered.

This request does not obligate the State of Minnesota to award a contract or complete the proposed program, and the State reserves the right to cancel this solicitation if it is considered in its best interest. All costs incurred in responding to this solicitation will be borne by the responder.

## Department of Employment and Economic Development Notice of Request for Proposals (RFP) for Target Industry Validation and Definition of Value Proposition and Action Plan

**NOTICE IS HEREBY GIVEN** that the Minnesota Department of Employment and Economic Development is requesting proposals for the purpose of seeking qualified professional and technical services to research and develop recommendations to validate Minnesota's top five (5) target industries that represent the greatest potential for attracting investment to the State, and for each validated target industry: define the State's value proposition, build a business case, devise an action plan to attract capital investment, and develop promotional materials to approach and engage with potential investors. The Request for Proposal (RFP) is available at: <https://mn.gov/deed/about/contracts/>

All requirements and information, as well as proposal delivery instructions are contained in the RFP. Inquiries regarding the RFP may be directed by email to Catalina Valencia, Executive Director, Business Development, at [catalina.valencia@state.mn.us](mailto:catalina.valencia@state.mn.us). Deadline for inquiries is 4:30 PM, Central Time, Monday, November 6, 2023. Other department personnel are NOT allowed to discuss the Request for Proposal with anyone, including responders, before the proposal submission deadline.

**PROPOSAL DEADLINE:** Proposals in response to the RFP in this advertisement must be emailed to: Catalina Valencia, Executive Director of Business Development, Minnesota Department of Employment and Economic Development at [catalina.valencia@state.mn.us](mailto:catalina.valencia@state.mn.us). Proposals must be received not later than **4:30 PM, Central Time, Monday, November 6, 2023**. Late proposals will not be considered. Fax/mailed proposals will not be considered.

The Department of Employment and Economic Development reserves the right to reject any or all proposals, to waive any irregularities or informalities, and to cancel the solicitation if it is considered to be its own best interest. This RFP does not obligate DEED to award a contract. All costs incurred in responding to this solicitation will be borne by the responder.

# State Contracts

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## **Minnesota Historical Society and the Oversight Board of the Statewide Survey of Historical and Archaeological Sites Request for Proposals for Archaeological Survey of Mower County**

The Minnesota Historical Society (Society) and the Oversight Board of the Statewide Historical and Archaeological Survey (Board) seek a qualified consultant to conduct an archaeological survey of Mower County. The purposes of the project are to summarize what is known about the early human occupation of the county, update the State Archaeologist's site file with regard to the status of known Precontact and Contact period archaeological sites, and find through field survey unrecorded Precontact and Contact period sites. The cost of the survey should not exceed \$100,000.

The Request for Proposal is available by contacting Mary Green Toussaint, Contract Manager, Minnesota Historical Society, by e-mail only: [mary.green-toussaint@mnhs.org](mailto:mary.green-toussaint@mnhs.org)

All bids must be received by Mary Green Toussaint, Contract Manager, by email only at [mary.green-toussaint@mnhs.org](mailto:mary.green-toussaint@mnhs.org) by **2:00 p.m. Local Time Tuesday, November 21, 2023.**

**Late proposals will not be considered.**

## **Minnesota Historical Society and the Oversight Board of the Statewide Survey of Historical and Archaeological Sites Request for Proposals for Investigating Poorly Known Contexts: The Archaic Tradition in Central Minnesota**

The Minnesota Historical Society (Society) and the Oversight Board of the *Statewide Survey of Historical and Archaeological Sites* (Board) seek a qualified consultant to investigate the Archaic Tradition in Central Minnesota. The purpose of the project is to provide a summary of what is known about the Archaic in central Minnesota, to intensively investigate one or more known Archaic sites in order to obtain datable materials associated with diagnostic artifacts, and to produce a descriptive and analytical report summarizing current knowledge about the Archaic in Minnesota, findings of the project, and suggestions for productive directions in future research. The project cost may not exceed \$125,000.

The Request for Proposal is available by contacting Mary Green Toussaint, Contract Manager, Minnesota Historical Society, by e-mail only: [mary.green-toussaint@mnhs.org](mailto:mary.green-toussaint@mnhs.org)

All bids must be received by Mary Green Toussaint, Contract Manager, by email only at [mary.green-toussaint@mnhs.org](mailto:mary.green-toussaint@mnhs.org) by **2:00 p.m. Local Time Tuesday, November 21, 2023.**

**Late proposals will not be considered.**

## **Minnesota Historical Society and the Oversight Board of the Statewide Survey of Historical and Archaeological Sites Request for Proposals for Survey of Minnesota State Capitol Mall Historic District**

The Minnesota Historical Society (Society) and the Oversight Board of the *Statewide Survey of Historical and Archaeological Sites* (Board) seek a qualified consultant or consultants to complete an Intensive Survey and Evaluation for the proposed Minnesota State Capitol Mall Historic District, within the study area delineated at right. This is the second phase of a two-part project. The objective of this second phase, or Part 2, is to use the comprehensive context developed in Part 1 of this project to finalize the identification and National Register of Historic Places eligibility of the proposed Minnesota State Capitol Mall Historic District. This evaluation requires an interdisciplinary approach that identifies the contributing and noncontributing status for each resource within the proposed district. Individual eligibility

for each resource is not within the scope of this project. The cost of this project phase should not exceed \$200,000.

The Request for Proposal is available by contacting Mary Green Toussaint, Contract Manager, Minnesota Historical Society, by e-mail only: [mary.green-toussaint@mnhs.org](mailto:mary.green-toussaint@mnhs.org)

All bids must be received by Mary Green Toussaint, Contract Manager, by email only at [mary.green-toussaint@mnhs.org](mailto:mary.green-toussaint@mnhs.org) by **2:00 p.m. Local Time Tuesday, November 21, 2023**.

**Late proposals will not be considered.**

## **Minnesota Department of Transportation (MnDOT) Engineering Services Division Notices Regarding Professional/Technical (P/T) Contracting**

**P/T Contracting Opportunities:** MnDOT is now placing additional public notices for P/T contract opportunities on the MnDOT's Consultant Services website. New public notices may be added to the website on a daily basis and be available for the time period as indicated within the public notice.

**Taxpayers' Transportation Accountability Act (TTAA) Notices:** MnDOT is posting notices as required by the TTAA on the MnDOT Consultant Services website.

**MnDOT's Prequalification Program:** MnDOT maintains a Pre-Qualification Program in order to streamline the process of contracting for highway related P/T services. Program information, application requirements, application forms and contact information can be found on MnDOT's Consultant Services website. Applications may be submitted at any time for this Program.

**MnDOT Consultant Services website:** [www.dot.state.mn.us/consult](http://www.dot.state.mn.us/consult)

If you have any questions regarding this notice, or are having problems viewing the information on the Consultant Services website, please call the Consultant Services Help Line at 651-366-4611, Monday – Friday, 9:00am – 4:00pm.

# Non-State Public Bids, Contracts & Grants

The State Register also serves as a central marketplace for contracts let out on bid by the public sector. The *State Register* meets state and federal guidelines for statewide circulation of public notices. Any tax-supported institution or government jurisdiction may advertise contracts and requests for proposals from the private sector. It is recommended that contracts and RFPs include the following: 1) name of contact person; 2) institution name, address, and telephone number; 3) brief description of commodity, project or tasks; 4) cost estimate; and 5) final submission date of completed contract proposal. Allow at least three weeks from publication date (four weeks from the date article is submitted for publication). Surveys show that subscribers are interested in hearing about contracts for estimates as low as \$1,000. Contact editor for further details.

Besides the following listing, readers are advised to check: <https://mn.gov/admin/osp> as well as the Office of Grants Management (OGM) at: <https://mn.gov/admin/citizen/grants/>.

## Metropolitan Airports Commission (MAC) Notice of Request for Qualifications for Air Cargo Continuing Consultant Services

The Metropolitan Airports Commission (MAC) invites consultants to submit Statement of Qualifications (SOQ) in response to a Request for Qualifications (RFQ) for Air Cargo Continuing Consultant Services.

The MAC owns and operates one of the nation's largest airport systems. It includes the Minneapolis – Saint Paul International Airport (MSP) and six (6) general aviation airports.

For more information about the MAC, go to [www.metroairports.org](http://www.metroairports.org)

To obtain a copy of the RFQ, go to *Notice of Request for Qualifications for Air Cargo Continuing Consultant Services | Metropolitan Airports Commission (metroairports.org)*

You may email questions or inquiries about the RFQ to Brian Peters at [brian.peters@mspmac.org](mailto:brian.peters@mspmac.org) by Thursday, November 2, 2023.

The SOQ's are due on or before **4:00 p.m. central time on Friday, November 17, 2023**

