Judicial Notice Shall Be Taken of Material Published in the Minnesota State Register

The Minnesota State Register is the official publication of the State of Minnesota’s Executive Branch of government, published weekly to fulfill the legislative mandate set forth in Minnesota Statutes, Chapter 14, and Minnesota Rules, Chapter 1400. It contains:

- Proposed Rules
- Adopted Rules
- Exempt Rules
- Expedited Rules
- Withdrawn Rules
- Executive Orders of the Governor
- Appointments
- Proclamations
- Vetoed Rules
- Commissioners’ Orders
- Revenue Notices
- Official Notices
- State Grants and Loans
- Contracts for Professional, Technical and Consulting Services
- Non-State Public Bids, Contracts and Grants
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Everyone 12 and older should get a COVID-19 booster shot.

STAY SAFE MN
**Minnesota Rules: Amendments and Additions**

**NOTICE:** How to Follow State Agency Rulemaking in the State Register

The State Register is the official source, and only complete listing, for all state agency rulemaking in its various stages. State agencies are required to publish notice of their rulemaking action in the State Register. Published every Monday, the State Register makes it easy to follow and participate in the important rulemaking process. Approximately 80 state agencies have the authority to issue rules. Each agency is assigned specific Minnesota Rule chapter numbers. Every odd-numbered year the Minnesota Rules are published. Supplements are published to update this set of rules. Generally speaking, proposed and adopted exempt rules do not appear in this set because of their short-term nature, but are published in the State Register.

An agency must first solicit Comments on Planned Rules or Comments on Planned Rule Amendments from the public on the subject matter of a possible rulemaking proposal under active consideration within the agency (Minnesota Statutes §§ 14.101). It does this by publishing a notice in the State Register at least 60 days before publication of a notice to adopt or a notice of hearing, or within 60 days of the effective date of any new statutory grant of required rulemaking.

When rules are first drafted, state agencies publish them as Proposed Rules, along with a notice of hearing, or a notice of intent to adopt rules without a hearing in the case of noncontroversial rules. This notice asks for comment on the rules as proposed. Proposed emergency rules, and withdrawn proposed rules, are also published in the State Register. After proposed rules have gone through the comment period, and have been rewritten into their final form, they again appear in the State Register as Adopted Rules. These final adopted rules are not printed in their entirety, but only the changes made since their publication as Proposed Rules. To see the full rule, as adopted and in effect, a person simply needs two issues of the State Register, the issue the rule appeared in as proposed, and later as adopted.

The State Register features partial and cumulative listings of rules in this section on the following schedule: issues #1-26 inclusive (issue #26 cumulative for issues #1-26); issues #27-52 inclusive (issue #52, cumulative for issues #27-52 or #53 in some years). A subject matter index is updated weekly and is available upon request from the editor. For copies or subscriptions to the State Register, contact the editor at 651-201-3204 or email at sean.plemmons@state.mn.us

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Expedited Emergency Rules

Provisions exist for the Commissioners of some state agencies to adopt expedited emergency rules when conditions exist that do not allow the Commissioner to comply with the requirements for emergency rules. The Commissioner must submit the rule to the attorney general for review and must publish a notice of adoption that includes a copy of the rule and the emergency conditions. Expedited emergency rules are effective upon publication in the State Register, and may be effective up to seven days before publication under certain emergency conditions.

Expedited emergency rules are effective for the period stated or up to 18 months. Specific Minnesota Statute citations accompanying these expedited emergency rules detail the agency’s rulemaking authority.

KEY:
- **Proposed Rules** - Underlining indicates additions to existing rule language. **Strikeout** indicates deletions from existing rule language. If a proposed rule is totally new, it is designated “all new material.”
- **Adopted Rules** - Underlining indicates additions to proposed rule language. **Strikeout** indicates deletions from proposed rule language.

Department of Natural Resources

Adopted Expedited Emergency Game and Fish Rules: Light Goose Population Control

Notice is hereby given that the above titled rule has been adopted through the process prescribed by Minnesota Statutes, section 84.027, subdivision 13(b). The statutory authority for the contents of this rule is Minnesota Statutes, section 97B.731.

The conditions that do not allow compliance with Minnesota Statutes, sections 97A.0451 to 97A.0459, are as follows. This spring harvest for population control is intended to mitigate the impact of light geese on arctic nesting habitat, as prescribed by the United States Fish and Wildlife Service (“USFWS”). This action has been authorized by the USFWS and has been held annually in Minnesota since 2000. DNR uses current biological and harvest data to adjust annually the season variables associated with this action.

Dated: January 26, 2022

Sarah Strommen
Commissioner of Natural Resources

6240.0600 SPECIAL LICENSES FOR LIGHT GOOSE POPULATION CONTROL.

Subpart 1. Definition. For purposes of this part, “light goose” means a lesser snow goose including a blue phase lesser snow goose (Anser c. caerulescens) or a Ross’s goose (Anser rossii).

Subp. 2. License required. A person may not take a light goose during the period prescribed in subpart 3 except under a valid license and in full compliance with this part and the conditions in the license. Residents and nonresidents may apply for licenses. No other hunting license or stamps are required. A license holder must have a license in possession at all times when taking or transporting light geese taken under this part and must retain the license for as long as the license holder possesses light geese taken under this part.

Subp. 3. Open harvest period. Light geese may be taken from February 18 to April 30 with licenses issued under this part. Shooting hours are one-half hour before sunrise to one-half hour after sunset.

Subp. 4. Bag limits. No daily or bag limits apply to taking light geese under this part.

Subp. 5. Game refuges and waterfowl refuges. All state refuges closed to migratory waterfowl hunting are closed to taking light geese under this part. All waterfowl refuges closed by posting to taking ducks or geese during any portion of the fall waterfowl seasons are closed to taking light geese under this part. All controlled hunting stations in the Lac qui Parle Game Refuge, Chippewa and Lac qui Parle Counties, are closed to taking light geese under this part.

Subp. 6. License conditions; applicability of other laws and rules.
Expedited Emergency Rules

A. A license issued under this part is effective on the date issued or February 18, whichever occurs later. A license expires April 30 of the year it is issued.

B. Except as provided in subparts 2 to 5, all applicable provisions of state statutes and federal law for taking migratory waterfowl apply to taking light geese under this part. All applicable rules for taking migratory waterfowl apply to taking light geese under this part, unless inconsistent with or otherwise provided in this part.

C. By July 1, licensees must submit records of their light goose harvest to the Department of Natural Resources on forms provided by the commissioner.

Subp. 7. License application. Application for a license under this part must be made using the application processes established by the commissioner under Minnesota Statutes, section 84.027, subdivision 15.

Subp. 8. Penalties. Violation of this part or the conditions of any license issued under this part results in revocation of the license, and any other penalties provided by state or federal law apply.

Subp. 9. License eligibility. To be eligible for a light goose license, a person must not have any small game hunting privileges revoked within one year before purchasing a light goose license.

Exempt Rules

Exempt rules are excluded from the normal rulemaking procedures (Minnesota Statutes §§ 14.386 and 14.388). They are most often of two kinds. One kind is specifically exempted by the Legislature from rulemaking procedures, but approved for form by the Revisor of Statutes, reviewed for legality by the Office of Administrative Hearings, and then published in the State Register. These exempt rules are effective for two years only.

The second kind of exempt rule is one adopted where an agency for good cause finds that the rulemaking provisions of Minnesota Statutes, Chapter 14 are unnecessary, impracticable, or contrary to the public interest. This exemption can be used only where the rules:

1. address a serious and immediate threat to the public health, safety, or welfare, or
2. comply with a court order or a requirement in federal law in a manner that does not allow for compliance with Minnesota Statutes Sections 14.14-14.28, or
3. incorporate specific changes set forth in applicable statutes when no interpretation of law is required, or
4. make changes that do not alter the sense, meaning, or effect of the rules.

These exempt rules are also reviewed for form by the Revisor of Statutes, for legality by the Office of Administrative Hearings and then published in the State Register. In addition, the Office of Administrative Hearings must determine whether the agency has provided adequate justification for the use of this exemption. Rules adopted under clauses (1) or (2) above are effective for two years only. The Legislature may also exempt an agency from the normal rulemaking procedures and establish other procedural and substantive requirements unique to that exemption.

KEY: Proposed Rules - Underlining indicates additions to existing rule language. Strikeouts indicate deletions from existing rule language. If a proposed rule is totally new, it is designated “all new material.”

Adopted Rules - Underlining indicates additions to proposed rule language. Strikeout indicates deletions from proposed rule language.

Department of Labor and Industry
Occupational Safety and Health Division

Adopted Exempt Rules Withdrawing an Emergency Temporary Standard

NOTICE IS HEREBY GIVEN that the Department of Labor and Industry, withdraws the COVID-19 Vaccination and Testing; Emergency Temporary Standard which was adopted by reference and published in the State Register on January 3, 2022. The withdrawal is effective immediately.
Exempt Rules

This action by the Minnesota Department of Labor and Industry is completed by the adoption by reference of the withdrawal notice published by the U.S. Department of Labor, Occupational Safety and Health Administration (OSHA) on January 26, 2022. (Federal Register, Vol. 87, No. 17 dated Jan. 26, 2022, pp. 3928-3929).

Written comments should be sent to: Occupational Safety and Health Division, Department of Labor and Industry, 443 Lafayette Road N., St. Paul, Minnesota 55155-4307.

Roslyn Robertson
Commissioner

5205.0010 ADOPTION OF FEDERAL OCCUPATIONAL SAFETY AND HEALTH STANDARDS BY REFERENCE.

[For text of subparts 1 and 1a, see Minnesota Rules]

Subp. 2. Part 1910. Part 1910: Occupational Safety and Health Standards as published in Volume 43, No. 206 of the Federal Register on October 24, 1978, and corrected in Volume 43, No. 216 on November 7, 1978, which incorporates changes, additions, deletions, and corrections made up to November 7, 1978; and subsequent changes as follows:

[For text of items A to RR, see Minnesota Rules]


Subp. 3. Part 1915. Part 1915: Occupational Safety and Health Standards for Shipyard Employment as published in Volume 47, No. 76 of the Federal Register on April 20, 1982; all changes made prior to December 31, 1986, which consolidated Part 1915 and Part 1916; technical amendments and redesignations published in Volume 58, No. 125, of the Federal Register on July 1, 1993; and additional changes as follows:

[For text of items A to TT, see Minnesota Rules]


Subp. 4. Part 1917. Part 1917: Safety and Health Standards for Marine Terminals as published in Volume 48, No. 129 of the Federal Register on July 5, 1983; and subsequent changes as follows:

[For text of items A to R, see Minnesota Rules]


Subp. 5. Part 1918. Part 1918: Safety and Health Regulations for Longshoring as published in Part II, Volume 39, No. 119 of the Federal Register on June 19, 1974, incorporating changes, additions, deletions and corrections made up to June 3, 1974; and subsequent changes as follows:

[For text of items A to R, see Minnesota Rules]


Subp. 6. Part 1926. Part 1926: Construction Safety and Health Regulations as published in Part VII, Volume 44, No. 29 of the Federal Register on February 9, 1979, which incorporates changes, additions, deletions, and corrections made up to October 17, 1978, the incorporation and redesignation of the regulatory text of the General Industry Occupational Safety and Health Standards (29 CFR Part 1910) that have been identified as applicable to construction work as published in the Federal Register, Volume 58, No. 124, dated June 30, 1993, and corrected in Volume 58, No. 143, dated July 28, 1993; and additional changes as follows:

[For text of items A to HH, see Minnesota Rules]
Exempt Rules


Subp. 7. Part 1928. Occupational Safety and Health Standards for Agriculture as published in Part II, Volume 40, No. 81 of the Federal Register on April 25, 1975, and subsequent changes as follows:

[For text of items A to P, see Minnesota Rules]


Adopted Rules

A rule becomes effective after the requirements of Minnesota Statutes §§ 14.05-14.28 have been met and five working days after the rule is published in the State Register, unless a later date is required by statutes or specified in the rule. If an adopted rule is identical to its proposed form as previously published, a notice of adoption and a citation to its previous State Register publication will be printed. If an adopted rule differs from its proposed form, language which has been deleted will be printed with strikeouts and new language will be underlined. The rule's previous State Register publication will be cited.

KEY: Proposed Rules - Underlining indicates additions to existing rule language. Strikeouts indicate deletions from existing rule language. If a proposed rule is totally new, it is designated “all new material.”

Adopted Rules - Underlining indicates additions to proposed rule language. Strikeout indicates deletions from proposed rule language.

Department of Veterans Affairs

Adopted Permanent Rules Relating to Veterans Programs and Services

The rules proposed and published at State Register, Volume 45, Number 51, pages 1311-1380, June 21, 2021 (45 SR 1311), are adopted with the following modifications:

9055.0160 DEFINITIONS.

Subp. 4. Adult child. “Adult child” means a child of a veteran who:

A. is unmarried a biological child of a veteran, was legally adopted before the age of 18 years, or is a stepchild who acquired that status before the age of 18 years;

C. who is over the age of 18 years; and

D. before reaching the age of 18 years, becomes permanently incapable of self-support or who after reaching the age of 18 years and until completion of education or training, but not after reaching the age of 23 years, is pursuing a course of instruction at an education institution; and

E. is unmarried.

Subp. 11. Child. “Child” means a child of a veteran who:

A. is unmarried a biological child of a veteran; was legally adopted before the age of 18 years, or is a stepchild who acquired that status before the age of 18 years;
B. is a member of the veteran’s household or was a member of the veteran’s household at the time of the veteran’s death; and

C. is under the age of 18 years; and

D. is unmarried.

Subp. 12. **Chronic medical condition.** “Chronic medical condition” means a diagnosis, illness, or condition that develops slowly and may progress in severity over an extended period with frequent recurrences, and may have any number of warning signs or no signs at all.

Subp. 14. **Contingency operations.** “Contingency operations” means a military operation designated by the United States Secretary of Defense as an operation in which members of the armed forces are or may become involved in military actions, operations, or hostilities against an enemy of the United States or against an opposing military force outside of the United States.

Subp. 18. **Dependent.** “Dependent” means any of the following household members of a living or deceased veteran:

A. the veteran’s spouse;

D. a parent who if financially dependent upon the veteran or veteran’s spouse and is residing with the household or was residing with the household at the time of the veteran’s death.

Subp. 22. **Financially dependent.** “Financially dependent” means the income and assets of a person or persons do not exceed limits established by the commissioner dependent parent or dependent parents are less than the limits provided in the schedule of maximum monthly allowances.

Subp. 27. **Long-term disability benefit.**

A. “Long-term disability benefit” means any public or private benefit or entitlement that provides income on a regular recurring basis to a person experiencing a disabling due to a medical condition, and has a benefit duration of more than one year or is designated by the entity administering the benefit as being long-term.

B. Long-term disability benefits include:

(2) Social Security Disability Insurance (SSDI);

(4) Supplemental Security Income (SSI);

(5) workers’ compensation paid to the recipient as a cash benefit;

(6) disability compensation from the United States Department of Veterans Affairs for a 100 percent service-connected disability rating or disability compensation paid for individual unemployability; and

(7) military disability benefits from the United States Department of Defense for a 100 percent service-connected disability rating;

(8) state, local, and federal government disability benefits; and

(9) other long-term sources of income paid to a person experiencing a disabling due to a medical condition.

Subp. 28. **Long-term maintenance benefit.**
Adopted Rules

A. “Long-term maintenance benefit” means any public or private benefit or entitlement that provides income on a regular recurring basis to a person and has a benefit period greater than six months or duration of more than one year or is designated by the entity administering the benefit or entitlement as being a long-term benefit or entitlement.

B. Long-term maintenance benefits include:

(1) long-term disability benefit benefits;

(3) military disability benefits from the United States Department of Defense for a less than 100 percent service-connected disability rating;

(4) Social Security retirement and survivor benefits;

(5) railroad retirement and survivor benefits;

(6) state, local, and federal government retirement and survivor benefits;

(7) public and private retirement and survivor benefits; and

(8) other long-term sources of income paid to a person as a public or private benefit or entitlement.

Subp. 29. Medical condition. “Medical condition” means a diagnosis, illness, injury, medical procedure, or treatment that is properly documented by a licensed provider. Medical conditions may be either acute or chronic.

Subp. 32. Once-per-lifetime basis. “Once-per-lifetime basis” means that the benefit may be used only once in a person’s lifetime regardless of the benefit amount expended when the benefit is used.


A. “Short-term disability benefit” means any public or private benefit or entitlement that provides income on a regular recurring basis to a person due to a disabling medical condition and that has a benefit duration of not more than one year or is designated by the entity administering the benefit or entitlement as being short-term.

B. Short-term disability benefits include:

(2) workers’ compensation paid to the recipient as a cash benefit that are is expected to last less than one year; and

(3) other short-term sources of income paid to a person due to a disabling medical condition.

Subp. 48. Utilities. “Utilities” mean means natural gas and electric charges, landline or cellular telephone service, Internet service, bulk fuel charges, water and sewer charges, and sanitation charges for a recipient and members of the recipient’s household.

Subp. 49. Vendor and contractor. “Vendor and contractor” mean means a provider of goods or services.

9055.0210 VETERANS BENEFITS DIVISION.

The veterans benefits division must assist the commissioner in administering the state soldiers’ assistance program and in carrying out the duties of Minnesota Statutes, chapters 196 and 197.

9055.0220 RULES; PURPOSE; AND APPLICABILITY.

Subpart 1. Purpose. Parts 9055.0190 to 9055.0455:
Adopted Rules

A. (1) provide the policies and procedures the commissioner must follow in administering the state soldiers’ assistance program; and disbursing state soldiers’ assistance funding; and

B. (2) set forth the eligibility requirements and the proofs and evidence necessary to establish a person’s right to benefits provided by the state soldiers’ assistance program.

Subp. 2. Applicability. Parts 9055.0190 to 9055.0455 establish the rights and responsibilities of the following parties in the administration of the state soldiers’ assistance program:

A. the Minnesota Department of Veterans Affairs department;

9055.0270 STATE SOLDIERS’ ASSISTANCE PROGRAM; WHO CAN APPLY.

Subpart 1. Application for benefits.

B. The order in which applicants of a household may apply for benefits is as follows:

(1) if an applicant’s eligibility is based on a veteran’s service:

(b) if the veteran is deceased, then the surviving spouse of the veteran or the surviving spouse’s authorized representative may apply; and

(c) if none of the individuals in unit (a) or (b) are able to apply, then the veteran’s dependents or the authorized representative of the veteran’s dependents may apply;

(2) if an applicant’s eligibility is based on a member of the armed forces serving on extended federal active duty:

(b) if neither individual in unit (a) is able to apply, then the spouse of the member of the armed forces or the spouse’s authorized representative may apply; and

(c) if none of the individuals in unit (a) or (b) are able to apply, then the dependents of the member of the armed forces or the dependents’ authorized representative may apply.

J. For the purposes of proving the requirements in items A, D, F, H, and I, an applicant or household member may show proof with any of the following documentation:

(11) documentation confirming legal guardianship issued by a state government entity; or

Subp. 2. Authorized representatives.

A. An applicant described in subpart 1, item A, who is not able to apply for benefits may apply through an authorized representative.

B. A dependent of an individual described in subpart 1, item A, may apply for benefits through an authorized representative, if the person in subpart 1, item A, is deceased.

Subp. 3. Residency.

A. All household members who receive benefits must meet the residency requirements of Minnesota Statutes, section 197.05, paragraph (b), except under the following circumstances:

(1) the commissioner must include a child in an applicant’s or a recipient’s household count who is a
Adopted Rules

dependent but is not residing with the household on a full-time basis due to marital dissolution or parental separation. The child is considered a resident if the applicant or applicant’s spouse or the recipient or recipient’s spouse is financially responsible for the child or has been awarded visitation as verified by a judgment, decree, or other order of the court providing for the legal custody, physical custody, or visitation with respect to a child. A child is only authorized to receive benefits when the child is present in Minnesota; and

(2) the commissioner must include an adult child in an applicant’s or a recipient’s household count who is a dependent but is not residing with the household on a full-time basis due to school attendance or a medical condition. The adult child is considered a resident if the applicant or applicant’s spouse or the recipient or recipient’s spouse is financially responsible for the adult child as verified by financial aid documentation or documentation from the facility where the adult child is residing. An adult child is only authorized to receive benefits when the adult child is present in Minnesota.

9055.0280 HOUSEHOLDS AND SHARED HOUSEHOLDS.

Subpart 1. Households.

A. The commissioner must include an applicant or a recipient and all members of the applicant’s or recipient’s household in the household count except in the following situations:

(1) a dependent child is not residing in the household on a full-time basis and the applicant or applicant’s spouse or the recipient or recipient’s spouse is not financially responsible for the child or has not been awarded visitation with the child; or

(2) a dependent adult child is not residing with the household on a full-time basis and the applicant or applicant’s spouse or the recipient or recipient’s spouse is not financially responsible for the adult child; or

(3) a dependent parent does not need the benefit for which the applicant is applying.

Subp. 2. Exclusion of household members is prohibited. The commissioner must not exclude a household member and the household member’s income and assets from the applicant’s household for the sole purpose of establishing eligibility for the remaining household members except as provided in subpart 1.

Example: A household consists of a veteran, spouse, a biological child of the veteran and spouse, and a biological child of the spouse (stepchild of the veteran):

The spouse receives $500 per month in child support which puts the household over the income limit for income-based programs or reduces the amount of assistance the household is eligible for under other programs.

The household cannot not exclude the stepchild and the $500 in child support for the purpose of attaining eligibility or maximizing benefits for the remaining household members.

Subp. 5. Proration calculations. For purposes of this part, the commissioner must calculate the prorated benefit amount by dividing the number of members in the applicant’s or recipient’s household by the total number of persons included in the proration calculations and multiplying the result by the original benefit amount requested.

Example: A household consisting of a veteran and one of the veteran’s dependents applies for $2,000 in rent assistance for a property leased with one other adult who is liable to pay rent for the property and one other child under the age of 18 neither of whom is eligible for the benefit.

The total number of persons included in the proration calculations is 3: the veteran, the veteran’s one dependent, and the other adult who is liable to pay rent but is not eligible to receive the benefit. The other child under the age of 18 is not a dependent of the veteran and is not liable to pay rent for the property; therefore, is not included in the proration calculations.

The prorated benefit amount is calculated by dividing 2 by 3 and multiplying the result (2 ÷ 3 = .67) by the original-
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amount requested of $2,000 for a prorated benefit amount of $1,340.

9055.0290 APPLICATION PROCESS.

Subp. 2. Application for benefits from state soldiers’ assistance program.

A. An applicant must apply for benefits through a county veterans service office, a department field operations claim representative, or department tribal veterans service officer using the standard application and supplemental forms and checklists provided by the commissioner.

Subp. 7. Right to notice of decision. The commissioner must provide written notice of approval, partial approval, or denial to an applicant. A notification of approval or partial approval must explain the type of benefit and, the amount approved or partially approved for the benefit, and the time periods covered by the benefit; and any additional actions required of the recipient. A notification of denial must state the reasons why the benefit was denied and the right to appeal the denial.

9055.0300 CALCULATING MONTHLY HOUSEHOLD INCOME.

Subpart 1. Definitions.

D. “Monthly household income” means the combined measure of the average monthly incomes of an applicant or a recipient and all members of the applicant’s or recipient’s household.

Subp. 4. Income ownership. The commissioner must count as income any money deposited to a financial account that is jointly owned by:

A. (1) an applicant or a recipient or a member of the applicant’s or recipient’s household; and

B. (2) a person who is not eligible for benefits unless the money can be attributed to the person who is not eligible for benefits.

Subp. 6. Income documentation.

A. An applicant or a recipient must verify monthly household income by providing the commissioner with any of the following documents:

(2) federal income tax return and all schedules for income from self-employment;

(4) benefit award letters, settlement statements, and retirement income distribution statements; and or

(5) other documentation authorized by the commissioner that verifies a household member’s income issued by the entity providing the income.

C. Documentation submitted by an applicant or a recipient to the commissioner must verify and confirm:

(3) the financial institution, employer, customer, agency, or entity issuing the income;

Subp. 7. Earned income.

B. The commissioner must include any measurable reduction in expenses provided to a household in lieu of income paid for work, service, effort, or labor as earned income. The amount of earned income included is the amount of the expense reduction.

Example: A household resides in rental property and receives a rent reduction of $700 per month for performing maintenance or caretaker duties. The household is considered to have $700 in monthly earned income.
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C. When calculating earned income, the commissioner must reduce the total amount by the following employer withholdings or reductions:

(2) federal Medicare withholdings (FICA) Federal Insurance Contributions Act (FICA) withholdings for Medicare;

(3) federal OASDI withholdings (FICA) FICA withholdings for Old Age Survivor and Disability Insurance;

(4) Minnesota state income tax withholdings;

(6) short and long-term disability insurance premiums;


B. Self-employment income includes:

(2) income from farming, including income from:
   (f) other income paid to a household member for farming-related activities;

Subp. 9. Unearned income.

B. Unearned income includes:

(1) long-term disability benefits in part 9055.0160, subpart 27;

(2) long-term maintenance benefits in part 9055.0160, subpart 28;

(3) short-term disability benefits in part 9055.0160, subpart 39;

(4) interest and dividends from investments and savings and any return on investment taken in cash or cash equivalents;

(5) capital gains from the sale of any investment or real property;

(6) proceeds from the sale of personal property;

(7) proceeds from a contract for deed that are in excess of the principle, interest, taxes, and insurance owed on the property that a household member is responsible for;

(8) income from trusts and annuities;

(9) cash prizes and winnings;

(10) unemployment insurance benefits;

(11) worker’s compensation benefits;

(12) Social Security disability and Supplemental Security Income (SSI) benefits, Social Security and Railroad Retirement benefits;

(13) United States Department of Veterans Affairs disability compensation and pension benefits, vocational rehabilitation benefits and GI bill housing allowances;
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(12) reimbursements for medical or travel expenses issued by the United States Department of Veterans Affairs or other medical assistance program;

(12) Military retirement and all Department of Defense disability benefits;

(13) state, local, and federal government retirement/pension benefits;

(14) private retirement and pension benefits;

(15) insurance settlements and severance payments;

(16) cash payments from income maintenance programs;

(17) tribal per capita payments;

(18) child and spousal support payments received by a household member;

(19) federal and state student financial aid work study income;

(20) relative custody assistance grants; and

(21) funds received from any source or person not previously referenced and there is no expectation that the funds be repaid, or repayment of the funds has been deferred.

C. When calculating unearned income, the commissioner must reduce the total amount by the following withholdings and reductions:

(2) Minnesota state income tax withholdings or payments;

(3) VA United States Department of Veterans Affairs life insurance premiums;

9055.0310 CALCULATING HOUSEHOLD ASSETS.

Subp. 2. Household assets.

B. Income received by an applicant or a recipient or a member of an applicant’s or a recipient’s household is not considered an asset in the month it is received. Income carried over into the next month becomes an asset.

Example: The most recent statement for a personal checking account owned by a household member shows an ending balance of $3,000. During the statement period, roughly one month, the household member received $2,000 in income. The asset value that is attributed to the personal checking account is $1,000. The $2,000 of income received in the statement period is not included in the household asset value.

Subp. 3. Asset inclusion and availability.

C. The commissioner must exclude an asset if there is a legally enforceable provision in the agreement between the asset owner and the administering institution entity administering the asset that currently prevents the asset owner from converting any portion of the asset to cash.

D. The applicant or recipient must submit documentation to the commissioner from the institution entity administering the asset that confirms the asset cannot be converted to cash.

Subp. 4. Asset ownership.

A. When calculating household assets, the commissioner must equally divide the value of an asset that is jointly
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owned by:

1. an applicant or a recipient or any member of the applicant’s or recipient’s household; and

2. a person not eligible for benefits, unless the asset is a personal checking or savings account or a different division of asset ownership is confirmed by documentation submitted from the institution entity administering the asset.

B. When calculating household assets, the commissioner must include the full value of a personal checking or savings account that is jointly owned by:

1. an applicant or a recipient or any member of the applicant’s or recipient’s household; and

2. a person not eligible for benefits, unless documentation submitted from the institution entity administering the asset confirms:

   (a) the applicant or recipient or the household member has limited access to the funds in the account; or

   (b) specific shares of the funds are attributed to the applicant or recipient or the household member and the person not eligible for benefits.

Subp. 6. Asset documentation.

A. An applicant or a recipient must verify household assets with any of the following documents:

1. statements from the entity administering an asset administrator that verify the funds available in all financial accounts;

2. statements from the entity administering an asset administrator that verify the cash value of all financial instruments or investment vehicles; or

3. other documentation from entity administering an asset administrator that accurately verifies the value of an asset.

Subp. 7. Allowed withholdings and reductions. The commissioner must reduce the gross value of an asset by the following withholdings and reductions to calculate the value of the asset that is used to determine the household’s eligibility for benefits:

B. projected Minnesota state income tax withholdings;

C. surrender charges, penalties for early withdrawal, revocation of bonuses or onetime payments, higher fees, or reduced interest guarantees calculated and verified by documentation from the institution entity administering the asset; and

D. other projected penalties and fees associated with a loan, early distribution, or conversion of an asset to cash calculated and verified by documentation from the institution entity administering the asset.

9055.0315 SCHEDULE OF MAXIMUM MONTHLY ALLOWANCES.

A. The schedule of maximum monthly allowances is incorporated by reference. The schedule of maximum monthly allowances is subject to frequent change, updated and published annually by the commissioner in January of each year and is available in the State Law Library, at the Minnesota Department of Veterans Affairs, Veterans Service Building, St. Paul, Minnesota 55155, or on the Minnesota Department of Veterans Affairs website at https://mn.gov/mdva/.
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9055.0320 STATE SOLDIERS’ ASSISTANCE PROGRAM DENTAL AND OPTICAL PROGRAM ACTIVITIES.

Subpart 1. Program purpose.

B. An applicant for dental and optical benefits must meet the requirements of this part and must be a veteran or, the surviving spouse of a veteran, or the authorized representative of a surviving dependent of a veteran.

Subp. 3. Dental and optical benefit periods.

E. The commissioner must extend the length of a dental or optical benefit period for any of the following reasons that are preventing a recipient from completing dental or optical treatment:

(3) lack of appointment availability with the authorized dental or optical provider; and or

Subp. 4. Dental and optical authorization letters.

B. The dental and optical authorization letters must explain:

(1) program guidelines and administrative procedures;
(2) the first and final days of the benefit period;
(3) the maximum dental or optical benefit amounts; and
(4) the authorized dental or optical provider.

D. The commissioner must issue authorization letters for the dental and optical program activities only for dental and optical providers in Minnesota or in surrounding border communities approved by the commissioner.

Subp. 5. Dental and optical denial letter.

B. The dental or optical denial letter must explain the reasons for denial and the applicant’s right to appeal under part 9055.0290, subpart 8.

Subp. 6. Provider participation.

A. For a dental or optical provider participating in the dental or optical program activities, the dental or optical provider must:

(1) comply with this part and follow the guidelines and administrative procedures established by the commissioner for the dental and optical program activities;
(3) bill only for the treatment provided; and
(4) comply with all department and Minnesota Management and Budget requirements for billing and receiving payment from the state; and
(5) report any possible conflicts of interest that may arise out of providing dental or optical treatment to a person.

Subp. 7. Changing providers.

C. A recipient may request to change dental or optical providers once during the first benefit period approved under the current application and before treatment has begun. The following conditions apply when changing providers
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under this item:

(3) any additional requests to change providers during a new benefit period require approval by the commissioner under items A and B.

D. A recipient may request to change dental or optical providers once during the first benefit period approved under the current application after treatment has begun. The following conditions apply to a recipient requesting to change dental or optical providers any time during a benefit period after treatment has begun when changing dental or optical providers under this item:

(1) the commissioner must provide written notice to the original provider and the new provider that the request to change providers is approved;

(2) the commissioner must inform the new provider of the benefit amount remaining on the dental or optical authorization letter;

(3) payment for treatment from a new provider is prohibited before commissioner approval under subitems (1) and (2);

(4) retroactive payment for treatment from a new provider before commissioner approval under subitems (1) and (2) is prohibited;

(5) charges incurred at the original provider before the request to change providers is approved have payment priority over charges incurred at a new provider;

(6) once all charges from the original provider are paid, only the remaining balance of the initial benefit amount is available for use with a new provider;

(7) the length of a benefit period remains the same when changing dental or optical providers but can be extended, according to subpart 3, items B to E, if necessary; and

(8) additional treatment from the original provider is prohibited once a new provider is approved by the commissioner; under subitems (1) to (3); and

(9) any additional requests to change providers require approval by the commissioner under items A and B.

Subp. 8. Adding providers.

A. A recipient of dental or optical benefits or the dental or optical provider may request to add an additional provider to a current authorization letter. The following conditions apply when adding a dental or optical provider under this item:

(1) the original or the current provider must submit a written referral for treatment from the added provider to the commissioner before the end of the current benefit period;

(2) the commissioner must provide written notice to the current provider and the added provider that the request is approved;

(3) the commissioner must inform the current provider and the added provider of the benefit amount remaining on the dental or optical authorization letter and that the remaining benefit amount must be shared between the current provider and the added provider;

(4) the commissioner must approve an added provider under subitems (1) to (3) before treatment from the added provider is authorized. retroactive payment for treatment provided before commissioner approval is prohibited.
(5) retroactive payment for treatment from an added provider before commissioner approval under subitems (1) to (3) is prohibited;

D. The remaining balance of the initial benefit amount must be distributed between the original provider and the added provider.

E. (6) the length of the benefit period remains the same when adding a dental or optical provider but can be extended, according to subpart 3, items B to E, if necessary; and

F. (7) treatment from the original current provider is still authorized if a provider is added to an authorization letter.

Subp. 9. Dental and optical program activities are not insurance.

B. A dental or optical provider must submit an explanation of benefits from the insurance carrier with the corresponding dental or optical bills claims to the commissioner if a recipient has dental or optical insurance.

Subp. 11. First-tier dental benefit.

E. The first-tier dental benefit allows for payment of the following treatments:

(7) periodontal treatment; and

(8) prescription medications prescribed by a dental provider; and

(9) tooth extractions including tissue and bone removal and restoration that are not in preparation for dentures, partial dentures, or a flipper.


E. Optical treatment covered annually under this subpart is limited to:

(2) diagnostic procedures; and

(3) prescription medications prescribed by an ophthalmologist or optometrist; and

(4) eyewear to include prescription glasses, prescription sunglasses, and contact lenses.

Subp. 16. Dental and optical payments.

A. Dental and optical providers must submit dental and optical claims with the information required in item C to the commissioner for payment.

C. Dental and optical bills claims submitted to the commissioner for payment of dental or optical benefits must include and confirm:

9055.0330 STATE SOLDIERS’ ASSISTANCE VOUCHER DEPOSIT ASSISTANCE PROGRAM (VDAP) ACTIVITY.

Subpart 1. Program purpose.

C. The agency entity approving a veteran or a surviving spouse for subsidized housing may verify the residency of the veteran or the surviving spouse if the veteran or surviving spouse does not have the residency verifications
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required in Minnesota Statutes, section 197.05, paragraph (b).

Subp. 2. Benefits provided.

D. The maximum VDAP benefit amount authorized under this part is limited to the amount expressly stated on the veteran’s or the surviving spouse’s proposed lease agreement for the security or damage deposit and any additional amounts required for the individual to be able to move into the housing facility as approved by the commissioner. Charges and fees required by the property owner or manager for the veteran or surviving spouse to move into the housing facility.

Subp. 3. VDAP approval letter and shelter authorization forms.

C. The VDAP approval letter and shelter authorization form must explain and confirm:

1. program guidelines and administrative procedures;

2. the amount approved for the veteran’s or surviving spouse’s security or damage deposit;

3. the name and address of the owner or manager of the property to be rented; and

4. instructions for completing the shelter authorization form.

Subp. 4. VDAP denial letter.

B. The VDAP denial letter must explain the reasons for denial and the veteran’s or surviving spouse’s right to appeal under part 9055.0290, subpart 8.

Subp. 5. Property owner or manager participation. A property owner or manager participating in the VDAP program must:

A. comply with this part; and

B. execute a standard lease agreement with the veteran or surviving spouse and complete the owner or manager portion of the shelter authorization form; and

C. comply with all department and Minnesota Management and Budget requirements for receiving payment from the state.

Subp. 7. VDAP payments.

A. To be eligible for VDAP payments, the veteran or surviving spouse must submit to the commissioner the completed documents required in item C for payment of a VDAP security or damage deposit to the property owner or manager.

B. The commissioner must only make a payment for a VDAP security or damage deposit to the property owner or manager stated on the VDAP shelter authorization form and on the completed executed lease agreement. The commissioner must make the payment directly to the property owner or manager.

C. Documents that must be submitted to the commissioner for payment of a VDAP security or damage deposit includes:

3. a copy of the executed lease agreement signed by both the veteran or surviving spouse and the property owner or manager.
9055.0340 STATE SOLDIERS’ ASSISTANCE PROGRAM DISASTER RELIEF PROGRAM ACTIVITY.

Subpart 1. Program purpose.

A. Upon application approval, the commissioner must provide financial assistance as provided under this part to the following eligible persons who have been adversely affected by a declared emergency as defined in Minnesota Statutes, section 12.03, subdivision 1e:

(1) a veteran and the veteran’s dependents who have been adversely affected by a peacetime emergency declared by the governor, and

(2) a member of the armed forces called from reserve status to extended federal active duty per Minnesota Statutes, section 196.05, subdivision 1, clause (9), and the member’s dependents who have been adversely affected by a peacetime emergency declared by the governor.

C. Two veterans married to each other are each authorized to receive the disaster relief benefit for a declared peacetime emergency.

Subp. 2. Activation of disaster relief program activity. The commissioner must make available the disaster relief program activity benefits when the governor issues an emergency executive order declaring a peacetime emergency and the executive order expressly states the commissioner is authorized to provide assistance under this part in the event of a declared emergency as defined in Minnesota Statutes, section 12.03, subdivision 1e, and the governor issues an emergency executive order authorizing the commissioner to provide benefits under this part.

Subp. 4. Frequency of disaster relief benefits.

A. The number of times an individual may receive is eligible for the disaster relief benefit for a declared peacetime emergency is determined by the type of disaster event resulting in the peacetime emergency declaration impact and duration of a declared emergency.

B. If the disaster event is a single incident, then a recipient may only receive one disaster benefit for a declared peacetime emergency. If a declared emergency is a single incident, only one disaster benefit is authorized.

C. The commissioner may authorize more than one disaster relief benefit for a declared peacetime emergency if the disaster event is ongoing, lasting for an extended period of time. If a declared emergency is extended under Minnesota Statutes, section 12.31, more than one disaster relief benefit is authorized.

Subp. 5. Benefits provided.

A. The disaster relief benefit is limited to:

(1) financial assistance to offset a reduction in monthly household income or household assets resulting from a disaster event due to a declared emergency;

(2) financial assistance to pay for an increase in costs or expenses resulting from a disaster event due to a declared emergency; or

(3) financial assistance with costs and expenses incurred to repair or restore a primary residence or surrounding land property the primary residence is built on that is vital to the structural integrity of the primary residence and is damaged in a disaster event declared emergency.

C. The maximum benefit amount for each declared peacetime emergency and the costs and expenses covered under the disaster relief benefit are based on the type of disaster event and the impact and duration of the disaster event a declared emergency.
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D. The maximum benefit amount for a declared peacetime emergency applies only to that emergency and expires at the end of the benefit period for the emergency. Amounts remaining at the end of the benefit period do not carry over for future use.

E. The commissioner must pay the disaster relief benefit as either a payment or reimbursement to the recipient, a payment to an entity to which payment is due for costs and expenses covered under the disaster relief benefit, or a payment to a vendor or contractor for work performed or services provided to repair or restore the recipient’s primary residence or property the primary residence is built on that is vital to the structural integrity of the primary residence.


A. Property authorized for repair and restoration under the disaster relief benefit is limited to:

(2) land surrounding the primary residence property the primary residence is built on that is owned by the recipient or recipient’s spouse that and is vital to the structural integrity of the primary residence.

B. Property affected by the disaster event a declared emergency that is owned by the recipient or recipient’s spouse must be the household’s primary residence and must be homesteaded.

C. Repair and restoration of business and agricultural buildings or land property not vital to the structural integrity of the primary residence is not eligible for the disaster relief program benefit under this part.

E. A recipient may must submit any of the following documents to the commissioner for the purposes of proving the recipient or recipient’s spouse is an owner or lessee of the property and confirming the property is homesteaded:

Subp. 7. Disaster relief benefit period.

A. The disaster relief benefit period:

(1) is based on the type of disaster event and the impact and duration of the disaster event a declared emergency; and

C. A recipient of the disaster relief benefit may request an extension of the benefit period to complete repairs or restorations to the primary residence or land property the primary residence is built on that is vital to the structural integrity of the primary residence.

F. The commissioner must extend the length of a disaster relief benefit period for any of the following reasons preventing a recipient from completing the needed repairs or restorations to the primary residence or property the primary residence is built on that is vital to the structural integrity of the primary residence:

Subp. 8. Disaster relief approval letter.

B. The disaster relief authorization letter must explain:

(1) program guidelines and administrative procedures;

(2) contractor and vendor requirements;

(1) the start and end dates of the benefit period;

(2) the maximum benefit amount authorized;

(3) the types of items costs and expenses authorized covered under the disaster relief benefit;
(6)(4) the final day upon which proof of loss of a reduction in monthly household income or household assets resulting from the disaster event or an increase in covered costs and expenses resulting from the disaster event due to a declared emergency must be submitted to the commissioner; and

(7) any additional documentation or actions required of the recipient or the vendor or contractor.

(5) the final day upon which proof of costs and expenses incurred to repair or restore the primary residence or property the primary residence is built on that is vital to the structural integrity of the primary residence that is damaged in a declared emergency must be submitted to the commissioner.

Subp. 9. Disaster relief denial letter.

B. The disaster relief denial letter must explain the reasons for denial and the applicant’s right to appeal under part 9055.0290, subpart 8.

Subp. 10. Vendor and contractor participation. A vendor or contractor participating in the disaster relief program must:

A. comply with this part and follow the guidelines and administrative procedures established by the commissioner for the disaster relief program activity;

Subp. 12. Disaster relief payments.

A. An applicant, a vendor, or a contractor must submit to the commissioner proof of costs and expenses incurred for the repair or restoration of a primary residence or land vital to the structural integrity of a primary residence for reimbursement or payment under this part, if applicable:

B. For reimbursement or payment under this part, an applicant must submit to the commissioner, if applicable, proof of:

(1) loss of monthly household income;

(2) loss of household assets; or

(3) an increase in costs or expenses resulting from the disaster event.

A. For reimbursement or payment under this part, a recipient must submit to the commissioner proof of:

(1) a reduction in monthly household income;

(2) a reduction in household assets; or

(3) an increase in costs or expenses covered under the disaster relief benefit due to the declared emergency.

B. The commissioner must make a reimbursement or payment directly to a recipient to offset the reduction in monthly household income or household assets or directly to entities to which payment is due for costs and expenses covered under the disaster relief benefit.

C. Proof, as required by items item A and B, and any receipts, invoices, or billing statements or other documentation submitted to the commissioner for reimbursement or payment of disaster relief benefits under item B must include and confirm:

(1) the applicant’s recipient’s household experienced as a result of the disaster event declared emergency a loss
of reduction in monthly household income, a loss of reduction in household assets, or an increase in costs or expenses covered under the disaster relief benefit:

(2) the applicant incurred and paid the costs and expenses to repair and restore a primary residence or land vital to the structural integrity of a primary residence;

(3) the dates the repair and restoration costs were incurred;

(4) an itemized breakdown of the costs and expenses of work performed, or services provided if a vendor or contractor is requesting direct payment;

(5) the name, location, and payment address of a vendor or contractor providing services;

(6) proof of vendor or contractor licensure to provide services;

(7) proof of homeowner’s or renter's insurance, payments received from the insurance carrier, and any deductible applied to the amount paid; and

(8) any other documentation necessary to meet Minnesota Management and Budget requirements.

(2) the name, location, and payment address of the entity to which payment is due for covered costs and expenses; and

(3) proof that the recipient or recipient’s spouse is responsible for paying for the covered costs and expenses.

Subp. 13. Disaster relief payments for property damage.

A. A recipient, vendor, or contractor must submit to the commissioner proof of the costs and expenses incurred for the repair or restoration of a primary residence or property the primary residence is built on that is vital to the structural integrity of a primary residence for reimbursement or payment under this part.

B. The commissioner must make reimbursements or payments directly to the recipient or to a vendor or contractor for work performed or services provided.

C. Proof, as required by item A, and any receipts, invoices, or billing statements or other documentation submitted to the commissioner for reimbursement or payment of disaster relief benefits under item B must include and confirm:

(1) the recipient incurred and paid the costs and expenses to repair and restore a primary residence or property the primary residence is built on that is vital to the structural integrity of a primary residence;

(2) the dates the repair and restoration costs were incurred;

(3) an itemized breakdown of the costs and expenses of work performed, or services provided if a vendor or contractor is requesting direct payment;

(4) the name, location, and payment address of a vendor or contractor providing services;

(5) proof of vendor or contractor licensure to provide services; and

(6) proof of homeowner’s or renter’s insurance, payments received from the insurance carrier, and any deductible applied to the amount paid by the insurance carrier.
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9055.0350 STATE SOLDIERS’ ASSISTANCE PROGRAM SUBSISTENCE PROGRAM ACTIVITY - GENERAL.

Subpart 1. Program purpose.

A. Upon application approval, the commissioner must provide short-term financial subsistence assistance as provided in this part to part 9055.0445 to a veteran and the veteran’s dependents under the following circumstances:

(3) a surviving spouse applies for subsistence within the 12-month period following the veteran’s death.

B. An applicant for subsistence must meet the requirements of this part to part 9055.0430, meet the requirements of part 9055.0435 or 9055.0440, and be a veteran or the surviving spouse of a deceased veteran.

C. Parts 9055.0350 to 9055.0445 apply only to the subsistence program activity.

Subp. 4. Benefit periods. The commissioner must administer subsistence in 30-day benefit periods. The commissioner must make a determination of eligibility before each benefit period. A maximum of six 30-day benefit periods are authorized unless additional periods are approved by the commissioner under part 9055.0435, subpart 4, or 9055.0440, subpart 3.

Subp. 5. Subsistence approval letter.

B. The subsistence approval letter must explain and confirm:

(1) program guidelines and administrative procedures;
(2) the first and final days of the benefit period;
(3) the cash and shelter benefit amounts authorized for the benefit period; and
(4) the utility charges and health insurance premiums or COBRA benefits authorized for the benefit period; and
(5) any additional documentation or actions required of the recipient.

Subp. 6. Subsistence shelter authorization form.

B. The completed shelter authorization form is the only billing document that the commissioner may accept for payment of the recipient’s shelter benefit if the recipient is leasing the primary residence.

C. The shelter authorization form must explain and confirm:

(3) the first and final days of the benefit period; and
(4) the name and address of the property owner or manager; and
(5) any additional documentation or actions required of the recipient or the property owner or manager.

Subp. 7. Subsistence denial letter.

B. The subsistence denial letter must explain the reasons for denial and the applicant’s or recipient’s right to appeal under part 9055.0290, subpart 8.
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9055.0360 SUBSISTENCE INCOME AND ASSET LIMITS.

Subp. 3. Payment history and legal obligation to pay shelter costs.

A. An applicant or a recipient must have a current legal obligation and history of paying shelter costs to pay shelter costs and provide documentation verifying the applicant or recipient paid shelter costs in the 12 months before the date of application for subsistence to be eligible for the monthly shelter benefit.

B. An applicant or a recipient without a current legal obligation or history of paying shelter costs who does not meet the requirements of item A may incur shelter costs and remain eligible for the monthly shelter benefit if necessary, to attain permanent housing and the commissioner confirms the applicant or recipient is homeless or on the homeless veteran registry.

Subp. 5. Allowed shelter costs.

A. When calculating an applicant’s or a recipient’s maximum monthly shelter benefit amount using the actual monthly shelter costs of the applicant’s or recipient’s primary residence, the commissioner must include the following costs:

1. the portion of the an applicant’s or recipient’s base rate at a housing with services establishment, as defined by Minnesota Statutes, section 144D.01, subdivision 4, an assisted living facility, as defined by Minnesota Statutes, section 144G.08, subdivision 7, that constitutes rent;

2. amounts allocated for utilities if a fixed amount is expressly stated as part of the base rent in the lease agreement.

B. The commissioner must not include the following costs when calculating an applicant’s or a recipient’s shelter benefit:

1. health-related and supportive services provided in a housing with services contract assisted living services, as defined by Minnesota Statutes, section 144G.08, subdivision 9, provided in an assisted living contract that are over and above the base rent for the primary residence;

2. additional services provided in a housing with services contract that are over and above the base rent for the primary residence;

3. unsecured loans, or home equity loans that were taken after the date of application for subsistence;

4. home equity lines of credit, regardless of the reason for taking the line of credit; and

5. monthly fees for optional onsite services and privileges over and above the base rent for the primary residence that are not specifically included in this item B.

D. An applicant or a recipient who is currently leasing the primary residence but does not have a current lease agreement must complete execute a written standard residential lease agreement retroactively for that states the applicant’s or recipient’s actual shelter costs to be used to establish the applicant’s or recipient’s maximum monthly shelter benefit amount. The commissioner must accept lease agreements completed retroactively the executed lease agreement signed by the applicant or recipient and the property owner or manager if the applicant or recipient confirms a history of paying the stated amount to the current lessor provides proof to the commissioner of paying the actual shelter costs stated on the executed lease agreement in the 12 months before the date of application for subsistence.

E. An applicant or a recipient must prove a history of paying the current shelter cost amounts used to establish the maximum monthly shelter benefit amount provide proof to the commissioner of paying the actual shelter costs stated on.
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the executed lease agreement with any of the following documents:

(1) a statement from the current landlord property owner or manager;

(3) cleared checks; and or

(4) other documentation that confirms an applicant’s or a recipient’s history of paying the stated shelter cost

amounts provides proof that an applicant or a recipient is paying the actual shelter costs.

Subp. 7. Changing residences. A recipient may request to change primary residences while receiving subsistence.
Actual shelter costs at the new residence must be used to calculate the maximum monthly shelter benefit if the provisions
of subpart 4, item A, are met and the monthly shelter costs at the new residence do not exceed the costs at the previous
residence.

Subp. 8. Maximum monthly household income limits.

B. The commissioner must calculate the maximum monthly household income limit of an applicant or a recipient
by adding the applicant’s or recipient’s maximum monthly cash benefit amount to the maximum monthly shelter benefit
amount calculated according to subparts 4 and 5.

Example: An applicant’s or a recipient’s maximum monthly cash benefit amount is $750, and the maximum monthly
shelter benefit amount is $2,000. The applicant’s or recipient’s maximum monthly household income limit is $2,750.

9055.0370 SUBSISTENCE ELIGIBILITY DETERMINATIONS.

Subp. 2. Eligibility for subsequent benefit periods.

B. A recipient must notify the commissioner in writing of:

(7) the status of pending applications for short- or long-term benefits the recipient has applied for and assistance from other agencies or organizations entities for which the recipient has applied.

D. The commissioner must take the following actions to determine a recipient’s eligibility for the next benefit
period:

(2) the commissioner must ensure the recipient has applied for all short-term disability benefits and long-
term maintenance benefits the recipient meets the requirements for long-term maintenance benefits and all short-
term disability benefits under parts 9055.0435, subparts 10, items A and B, and 11, items A and B; and 9055.0440,
subpart 5, items A and B, and that an initial determination has not been rendered or benefits have not been paid by
the responsible agency organization entity responsible for administering the benefit; and

9055.0380 MAXIMUM SUBSISTENCE BENEFIT AMOUNTS AND REDUCTIONS.

Subpart 1. Maximum subsistence authorized benefit amount. The maximum subsistence benefit amount for
a benefit period must be equal to an applicant’s or a recipient’s maximum monthly household income limit if the
applicant’s or recipient’s monthly household income at the beginning of the benefit period is $0.

Example: An applicant’s maximum monthly cash benefit is $750, and the maximum monthly shelter benefit is
$2,000. The applicant’s maximum monthly household income limit is $2,750.

If the applicant’s monthly household income is $0 at the beginning of the first benefit period, the maximum authorized
benefit amount for the benefit period is $2,750 distributed as a $750 cash benefit and $2,000 paid for shelter costs.

Subp. 2. Determining benefit amounts for individual benefit periods. The commissioner must calculate the benefit
amount an applicant or a recipient is authorized to receive in a benefit period by reducing the maximum authorized
benefit amount by the applicant’s monthly household income calculated on the date of application for the first benefit
period or by the recipient’s monthly household income received in the previous benefit period for subsequent benefit periods.

Example: A recipient’s maximum monthly cash benefit is $750, and the maximum monthly shelter benefit is $2,000. The recipient’s maximum monthly household income limit is $2,750 and the maximum authorized benefit amount is $2,750 provided the recipient’s monthly household income received in the previous benefit period is $0.

If the recipient’s monthly household income received in the previous benefit period is $500, the maximum authorized benefit amount for the next benefit period must be reduced dollar-for-dollar, starting with the maximum monthly cash benefit, by $500 to an amount of $2,250 distributed as a $250 cash benefit and $2,000 paid for shelter costs and expenses.

9055.0390 SUBSISTENCE UTILITY AND HEALTH INSURANCE AND COBRA BENEFITS.

C. The commissioner must assign subsistence assistance for utility charges, health insurance premiums, and COBRA payments to a specific benefit period. Subsistence assistance is limited to the current charges, applicable taxes, and other fees and charges authorized by the commissioner in the billing cycle.

I. The commissioner may must assign utility charges, health insurance premiums, and COBRA payments to a benefit period if:

J. The commissioner may must provide subsistence assistance for multiple utility charges, health insurance premiums, and COBRA payments at once if each payment meets the requirements of this subpart and is assigned to a specific benefit period.

L. The commissioner must not duplicate payments for utility charges, health insurance premiums, or COBRA payments if a recipient receives assistance from another agency or organization entity for the payments.

9055.0395 SUBSISTENCE - NATURAL GAS, ELECTRICITY, TELEPHONE, AND INTERNET SERVICE.

Subpart 1. Natural gas and electricity service.

A. The commissioner must provide natural gas and electricity subsistence assistance to eligible recipients for fees and charges related to the following natural gas and electricity service:

A. charges for appliance maintenance or replacement plans that are part of a recipient’s monthly natural gas or electric bill if the plan was in place before the application for subsistence; and

B. monthly charges for voluntary programs funding clean energy initiatives, energy conservation programs, and programs for low income energy assistance.

B. Subsistence benefits under this subpart are limited to:

(1) monthly recurring usage charges and fees for natural gas and electricity service established before the date of application for subsistence;

(2) charges for appliance maintenance or replacement plans that are part of a recipient’s monthly natural gas or electric bill if the plan was in place before the date of application for subsistence; and

(3) monthly charges for voluntary programs funding clean energy initiatives, energy conservation programs, and programs for low-income energy assistance.

Subp. 3. Internet service.

B. Subsistence under this part subpart is limited to:
9055.0405 SUBSISTENCE - WATER AND SEWER SERVICE.

B. Authorized fees and charges include all municipal service fees for Benefits under this part are limited to:

1. monthly recurring usage charges and fees for municipal water and sewer service established before the date of application for subsistence;

2. fixed operational costs;

3. infrastructure maintenance and system improvements;

4. charges and fees associated with water softener systems that were installed before the date of application for subsistence;

5. monthly charges for voluntary programs funding clean water initiatives and water conservation programs; and

6. programs for low income assistance.

9055.0410 SUBSISTENCE - SANITATION SERVICE.

A. The commissioner must provide subsistence assistance to eligible recipients for sanitation services. For purposes of this part, sanitation services include recurring charges for trash and recycling and nonrecurring charges for the removal of additional trash or large unwanted items.

B. Benefits under this part are limited to:

1. monthly recurring charges for trash and recycling; and

2. nonrecurring charges for the removal of additional trash or large unwanted items.

9055.0420 SUBSISTENCE - SHELTER, UTILITIES, HEALTH INSURANCE, AND COBRA PAYMENTS.

A. A recipient must submit to the commissioner receipts, invoices, billing statements, and shelter authorization forms, and other documentation required for the purposes of paying the recipient’s shelter costs, utility charges, health insurance premiums, or COBRA payments.

B. The commissioner must make payments for shelter costs, utility charges, health insurance premiums, and COBRA benefits directly to the entities to which payment is due.

C. Documents submitted to the commissioner for payment of shelter costs, utility charges, health insurance premiums, or COBRA payments must confirm:

5. the health insurance premium or COBRA payment amount, the date of the billing document, the payment due date, and the dates of the coverage period; and

6. the health insurance carrier’s or the COBRA administrator’s name, address, payment address if different, and phone number;

7. other information that may be necessary to meet Minnesota Management and Budget requirements.

9055.0430 SUBSISTENCE - OVERPAYMENT STATUS.

B. If the overpayment is a result of a preceding benefit period, the commissioner must correct the
overpayment by withholding or reducing the benefits of future benefit periods under the current application.

9055.0435 STATE SOLDIERS’ ASSISTANCE PROGRAM SUBSISTENCE - BASED ON MEDICAL CONDITION.

Subp. 2. Medical conditions.

C. The commissioner must consider multiple documented medical conditions to be equal in duration and independently preventing an applicant from working in the applicant’s current or most recent occupation unless stated otherwise by the medical provider.

Example: Medical documentation submitted to the commissioner states an applicant is experiencing three different medical conditions and is expected to be fit to work in the applicant’s current or most recent occupation in 60 days.

The commissioner considers all three medical conditions to be preventing the applicant from working for 60 days unless the medical provider states otherwise.

At the end of 60 days the person has received two 30-day benefit periods for all three conditions.

Subp. 3. Medical documentation.

C. An applicant may submit medical documentation that does not meet all requirements of item B and a determination of eligibility may must be made for the first benefit period if the applicant is in need of immediate financial assistance to meet the applicant’s basic needs. At a minimum, the medical documentation must confirm:

Subp. 4. Benefit periods.

B. The commissioner must calculate the number of additional benefit periods by dividing the number of days until the recipient is fit to work in the recipient’s current or most recent occupation by 30 and rounding the result up to the next whole number.

Example: Current medical documentation confirms a recipient is expected to be fit to work in the recipient’s current or most recent occupation in 75 days. 75 divided by 30 equals 2.5 rounded up to three. The recipient is authorized to receive three benefit periods based on the current medical condition.

C. Subsistence under this part is limited to six benefit periods under a single application for subsistence unless additional benefit periods are approved by the commissioner. Additional benefit periods may be approved under the following conditions under Minnesota Statutes, section 197.05, paragraph (a), and either of the following conditions are met:

1. A recipient has applied for all short-term disability benefits and long-term maintenance benefits the recipient meets the requirements for and short-term disability benefits under subparts 10, items A and B, and 11, items A and B, and an initial determination has not been rendered or benefits have not been paid by the responsible agency or organization entity responsible for administering the benefit; or

2. A recipient is expected to be fit to work in the recipient’s current or most recent occupation, but the recipient requires additional benefit periods before being cleared by a medical provider to return to work.

Subp. 6. Program limits.

A. Subsistence under this part is prohibited for a chronic medical condition that existed before or at the same time as a medical condition an applicant previously received subsistence for unless the applicant experienced a documented injury in the 30 days before the date of application causing an acute episode of the condition.

Example: Medical documentation confirms an applicant is experiencing a neck condition that prevents working in the applicant’s current or most recent occupation for 90 days. The applicant is eligible for three benefit periods for the neck condition under the current medical documentation.
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After the third benefit period for the neck condition the applicant is not eligible to receive subsistence for a chronic shoulder condition that existed before or at the same time as the neck condition unless in the 30 days before the date of application the applicant experienced a documented injury causing an acute episode of the shoulder condition:

B. Subsistence under this part is limited to not more than a cumulative total of six benefit periods for the same medical condition in a person’s lifetime unless additional benefit periods are approved by the commissioner under subpart 4, item C.

Example: Medical documentation confirms an applicant is experiencing a back condition that is preventing the applicant from working in the applicant’s current or most recent occupation for 60 days. The applicant is authorized to receive two benefit periods due to the back condition under the current application for subsistence.

After the second benefit period for the back condition the applicant is limited to four additional benefit periods for a cumulative total of six benefit periods for the back condition in the applicant’s lifetime unless additional benefit periods are approved by the commissioner.

Subp. 9. Work and earnings requirements.

A. An applicant must meet the following work and earnings requirements to be eligible for subsistence under this part:

(2) the applicant’s earnings in the 12 months before having last worked were enough to earn four Social Security credits.

Example: In 2019 a person earned one Social Security credit for every $1,360 in earnings.

An applicant for subsistence who last worked in 2019 must have worked in the 12 months before the date of application and earned at least $5,440 in the 12 months before having last worked.

D. An applicant experiencing concurrent acute medical conditions is not required to meet the work and earnings requirements of this part under the following conditions:

(2) the time between treating each condition is less than 30 days between recovery periods.

Example: Medical documentation confirms an applicant requires bi-lateral knee surgery and the expected recovery time is six months for each knee.

The knee conditions are concurrent, and simultaneous bi-lateral knee surgery is not feasible.

The applicant must only meet the work requirements of this part under the application for the first knee surgery and not for the second if the second knee surgery takes place less than 30 days after the recovery period for the first knee surgery.

Subp. 10. Long-term maintenance benefits.

A. A recipient of subsistence under this part must apply for all long-term maintenance benefits the recipient meets the requirements is eligible to apply for if the recipient’s medical condition is expected to prevent the recipient from working in the recipient’s current or most recent occupation for 180 days or longer.

B. A recipient of subsistence under this part must submit proof to the commissioner of application for a long-term maintenance benefit required under item A before receiving the second benefit period.

C. The commissioner may suspend subsistence under this part after the first benefit period if a recipient has not applied for a long-term maintenance benefit required under items A and B. Subsistence under this part must be closed. The commissioner must close subsistence under this part 30 days after the end of the first benefit period if the recipient has not applied for a long-term maintenance benefit.

D. An applicant or a recipient may receive is eligible for subsistence under this part while waiting on an initial determination of eligibility or receipt of payment of a long-term maintenance benefit from the agency or
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organization entity administering the benefit.

E. An applicant already receiving a long-term maintenance benefit, with the exception of a long-term disability benefit, may receive is eligible for subsistence under this part if the applicant meets the work requirements of subpart 9 and is under the maximum monthly household income limit and maximum household asset limit.

F. A recipient approved for a long-term maintenance benefit, with the exception of a long-term disability benefit, may receive the benefit in conjunction with subsistence under this part, remains eligible for subsistence under this part if the recipient remains under the maximum monthly household income limit and maximum household asset limit continues to meet the requirements of this part.

G. A recipient of subsistence under this part whose medical condition is service connected through the United States Department of Veterans Affairs must apply for:

(1) an increase in the current disability rating of the condition or

Subp. 11. Short-term disability benefits.

A. A recipient of subsistence under this part must apply for all short-term disability benefits the recipient is currently enrolled in eligible to apply for, regardless of the expected duration of the recipient’s medical condition.

B. A recipient of subsistence under this part must submit proof to the commissioner of application for short-term disability benefits required under item A before receiving the second benefit period.

C. The commissioner may suspend subsistence under this part after the first benefit period if a recipient has not applied for short-term disability benefits required under items A and B. The commissioner must close subsistence under this part 30 days after the end of the first benefit period if the recipient has not applied for short-term disability benefits.

D. An applicant or a recipient may receive is eligible for subsistence under this part while waiting on an initial determination of eligibility or receipt of payment of a short-term disability benefit from the agency or organization entity administering the benefit.

E. An applicant already receiving a short-term disability benefit may receive is eligible for subsistence under this part if the applicant meets the work requirements of subpart 9 and is under the maximum monthly household income limit and maximum household asset limit.

F. A recipient approved for a short-term disability benefit may receive the benefit in conjunction with subsistence under this part, remains eligible for subsistence under this part if the recipient remains under the maximum monthly household income limit and maximum household asset limit continues to meet the requirements of this part.

Subp. 12. Use of available income and other payroll.

A. An applicant or a recipient of subsistence under this part must use accrued paid time off, vacation time, and sick time available from the applicant’s or recipient’s current or most recent employer regardless of the expected duration of the applicant’s or recipient’s medical condition.

B. An applicant or recipient must submit to the commissioner documentation from the applicant’s or recipient’s current or most recent employer that confirms the applicant or recipient is using the available paid time off, vacation time, or sick time required under item A before receiving the second benefit period.

C. A recipient may use available paid time off, vacation time, or sick time in conjunction with subsistence under this part, if the recipient remains under the maximum monthly household income limit and maximum household asset limit. The commissioner must suspend subsistence under this part after the first benefit period if a recipient has
not applied for use of accrued paid time off, vacation time, and sick time as required under items A and B. The commissioner must close subsistence under this part 30 days after the end of the first benefit period if the recipient has not applied for use of accrued paid time off, vacation time, and sick time.

D. A recipient who receives income from accrued paid time off, vacation time, or sick time is eligible for subsistence under this part if the recipient continues to meet the requirements of this part.

Subp. 16. Termination of benefits. The commissioner must close subsistence under this part under any of the following conditions:

B. the recipient has received the number of benefit periods authorized by the medical documentation, plus any additional periods approved by the commissioner under subpart 4, item C;

E. the recipient is over the maximum monthly household income limit or maximum household asset limit no longer meets the requirements of this part.

9055.0440 STATE SOLDIERS’ ASSISTANCE PROGRAM - DUE TO DEATH OF A VETERAN.

Subpart 1. Applicant requirements.

A. A surviving spouse of a veteran is eligible to apply for subsistence benefits as provided under this part. An applicant for subsistence under this part must be a surviving spouse of a veteran.

B. To receive subsistence benefits under this part, a surviving spouse of a deceased veteran must apply for subsistence within 12 months after the veteran’s death.

C. To receive subsistence benefits under this part, a surviving spouse must meet the requirements of this part and parts 9055.0350 to 9055.0440, but excluding part 9055.0435.

D. This part and parts 9055.0350 to 9055.0440, but excluding part 9055.0435, 9055.0430 apply only to subsistence benefits based on a veteran’s death.

Subp. 3. Benefit periods. Subsistence benefits under this part are limited to six benefit periods unless:

A. additional benefit periods are approved by the commissioner. Additional benefit periods may be approved by the commissioner if the surviving spouse has applied for all long-term maintenance benefits the surviving spouse meets the requirements for, and an initial determination has not been rendered or benefits have not been paid by the responsible agency or organization under Minnesota Statutes, section 197.05, paragraph (a);

B. the surviving spouse has applied for all long-term maintenance benefits the surviving spouse is eligible to apply for as required in subpart 5, items A and B; and

C. an initial determination has not been rendered or benefits have not been paid by the entity administering the benefit.

Subp. 5. Long-term maintenance benefits.

A. A surviving spouse must apply for:

(2) all long-term maintenance benefits for which the surviving spouse is eligible to apply.

C. The commissioner may suspend subsistence benefits under this part after the first benefit period if the surviving spouse has not applied for long-term maintenance benefits as required in item items A and B. The commissioner must close subsistence benefits under this part 30 days after the end of the first benefit period ended if
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the surviving spouse has not applied for long-term maintenance benefits as required.

D. A surviving spouse may receive is eligible for subsistence benefits under this part while waiting on an increase in a long-term maintenance benefit the surviving spouse currently receives or an initial determination of eligibility and receipt of payment of a long-term maintenance benefit the surviving spouse has applied for from the agency or organization entity administering the benefit.

E. A surviving spouse already receiving a long-term maintenance benefit that is not affiliated with the deceased veteran may receive is eligible for subsistence benefits under this part if the surviving spouse is under the maximum monthly household income limit and maximum household asset limit.

F. If a surviving spouse is approved for an increase in a long-term maintenance benefit the surviving spouse is already receiving and the increase is not due to the veteran’s death, the surviving spouse remains eligible for subsistence under this part if the surviving spouse continues to meet the requirements of this part.

Subp. 6. Termination of benefits. The commissioner must close subsistence under this part under any the following conditions:

A. the surviving spouse has received six benefit periods plus any additional periods approved by the commissioner under subpart 3;

C. the surviving spouse receives an increase in a long-term maintenance benefit the surviving spouse was is already receiving, and the increase is due to the veteran’s death; or

D. the surviving spouse is over maximum monthly household income limit and maximum household asset limit no longer meets the requirements of this part.

9055.0445 STATE SOLDIERS’ ASSISTANCE PROGRAM VETERANS’ EDUCATION BENEFITS.

Subpart 1. Definitions.

A. For the purpose of this part, “eligible veteran” means a veteran as defined by Minnesota Statutes, section 197.447, who meets the requirements of Minnesota Statutes, section 197.75, subdivision 1, paragraph (g), items clauses (1) to (4), and who has not earned a bachelor’s degree or equivalent.

Subp. 4. Application for veteran education benefits.

C. Payment is prohibited for a term or semester ending before the commissioner receives a completed application and supporting documentation unless approved by the commissioner.


B. A veteran education denial letter must explain the reasons for denial and the veteran’s right to appeal under part 9055.0290, subpart 8.

Subp. 7. Veteran education payments.

C. The commissioner must make reimbursements or payments for tuition directly to a veteran or eligible institution.

G. D. Documentation submitted for payment or reimbursement of tuition must confirm the following:

(5) the eligible veteran attended the institution stated on the education authorization letter during the term or semester for which tuition is being requested; and
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(6) the eligible veteran attended and paid tuition to the eligible institution stated on the education authorization letter for the term or semester, if reimbursement for tuition paid is requested;

(7) other information that may be necessary to meet Minnesota Management and Budget requirements:

9055.0450 STATE SOLDIERS’ ASSISTANCE PROGRAM SURVIVING CHILDREN AND SPOUSES EDUCATION BENEFITS.

Subpart 1. Definitions.

B. For the purposes of this part, “eligible child,” means a person defined by Minnesota Statutes, section 197.75, subdivision 1, paragraph (d), items clauses (1) and (2), and who otherwise meets the requirements of this part.

Subp. 4. Frequency and application for surviving children and spouses education benefits.

C. Payment is prohibited for a term or semester that began and ended in a fiscal year for which there was not an application and supporting documentation submitted unless approved by to the commissioner.

Subp. 5. Benefits provided.

B. An eligible child or eligible spouse who is not attending a Minnesota public eligible institution is not eligible for a waiver of tuition but may receive is eligible for the $750 stipend per fiscal year for tuition, fees, room and board, books, and supplies.


E. An eligible child or eligible spouse who is attending more than one eligible institution may receive is eligible for only one $750 stipend per fiscal year.

Subp. 7. Surviving children and spouses education denial letter.

B. A surviving children and spouses education denial letter must explain the reasons for denial and the surviving child’s or surviving spouse’s right to appeal under part 9055.0290, subpart 8.

Subp. 8. Surviving children and spouses education payments.

C. The commissioner must make reimbursements or payments for tuition, fees, and charges for room and board, books, and supplies directly to an eligible child, eligible spouse, or eligible institution.

D. Documentation submitted for payment or reimbursement must include a copy of the education authorization letter and an itemized breakdown of fees and charges for tuition, room and board, books, and supplies and confirm the following:

9055.0455 STATE SOLDIERS’ ASSISTANCE PROGRAM VETERANS RELIEF GRANT PROGRAM ACTIVITY.

Subp. 2. Frequency of veterans relief grant.

E. A member of the armed forces called from reserve status to extended federal active duty is authorized one veterans relief grant while on active duty but is not eligible for a second veterans relief grant once:

(1) released from active duty.
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(2) (2) separated from the armed forces; or

(3) (3) discharged from the armed forces.

F. A veteran married to another veteran is eligible for one veterans relief grant. A veteran married to another veteran is not eligible for a second veterans relief grant as the surviving spouse of a deceased veteran.

Example: Veteran A is married to veteran B. Veteran A and veteran B are each eligible for one veterans relief grant. If veteran B dies, veteran A is not eligible for a second veterans relief grant as the surviving spouse of veteran B.

Subp. 5. Financial self-sufficiency.

B. An applicant who is not financially self-sufficient and will not be on a path to financial self-sufficiency if the needed assistance is provided may receive does not meet the requirements of item A is eligible for a veterans relief grant if one of the following conditions is met:

(2) the circumstances of the situation pose create an emergency as defined by Minnesota Statutes, section 16C.02, subdivision 6b, that poses a direct threat to the health or safety of the applicant.

G. An applicant must apply for any long-term maintenance benefit the applicant or a member of the applicant’s household meets the requirements for and apply for assistance from other agencies and organizations, entities and submit proof of application to the commissioner.

H. The commissioner must consider the following factors when determining if an applicant is financially self-sufficient or on a path to financial self-sufficiency beyond the needed assistance:

(2) the current employment status of the applicant and members of the applicant’s household, including the employability and likelihood of the applicant and members of the applicant’s household gaining employment, and

(3) the current status of long-term maintenance benefits and assistance from other agencies and organizations entities the applicant and members of the applicant’s household have applied for and the likelihood of the applicant or a member of the applicant’s household being approved for and receiving a long-term maintenance benefit or assistance from another agency or organization.

Subp. 7. Full approval, partial approval, and denial of a veterans relief grant. An applicant may decline a veterans relief grant that is approved or partially approved and retain the right to apply for a veterans relief grant in the future if the commissioner does not make a payment for any item in the current veterans relief grant request.

A. For purposes of this part:

(1) “full approval” of an applicant’s veterans relief grant means that the benefit amount approved by the commissioner for each item and expense in the grant request is the full amount that was requested by the applicant for each item and expense;

(2) “partial approval” of an applicant’s veterans relief grant means:

(a) not all items and expenses in the grant request were approved; or

(b) the full benefit amount that was requested for an item or expense was not approved; and

(3) “denial” of an applicant’s veterans relief grant request means that no item or expense in the grant request was approved for any amount.

B. An applicant may decline a veterans relief grant that is fully approved or partially approved and retain the right to apply for a veterans relief grant in the future if the commissioner does not make a payment for any item or expense in
the current veterans relief grant request.

Subp. 8. Veterans relief grant approval letter.

B. The veterans relief grant approval letter must explain:

1. program guidelines and administrative procedures;
2. the total amount of assistance requested;
3. the amount requested for each item or expense;
4. the total amount of assistance approved by the commissioner;
5. the amount approved by the commissioner for each item or expense; and
6. any additional documentation required from the recipient or a vendor or contractor providing services to the recipient; and
7. an explanation of the commissioner’s decision and any additional actions required of the recipient or a vendor or contractor.

Subp. 9. Veterans relief grant denial letter.

B. The veterans relief grant denial letter must state each item or expense that is denied or partially approved explain the reasons for denial or partial approval and the applicant’s right to appeal under part 9055.0290, subpart 8.

Subp. 10. Addenda.

A. An addendum must be A recipient may submit an addendum for additional assistance only for an item or expense that was approved or partially approved in the recipient’s original veterans relief grant request.

E. A recipient must submit the addendum to the commissioner before receiving additional services or the completion of any additional work that incurs charges above the initial amount approved.

Example: The commissioner has approved $4,000 for home repairs; however, additional repairs costing $2,000 are required.

The recipient may request an additional $2,000 for the repairs provided the recipient does so as soon as the need for the additional repairs is evident. The recipient must submit an updated estimate and an explanation of the need for additional repairs from the vendor or contractor.

The recipient must submit a statement to the commissioner explaining the circumstances preventing the recipient from providing the additional $2,000.

The addendum must be submitted to the commissioner before completion of any additional repairs that incur charges above the initial amount of $4,000.

Subp. 11. Items and expenses covered under a veterans relief grant.

A. The following items and expenses are eligible for financial assistance under this part:

1. appliance purchase, repair, or replacement, as authorized by the commissioner, at the recipient’s primary residence;
2. medical bills claims, health insurance premiums, and COBRA payments for the recipient or another
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household member;

(8) dental bills claims for, or treatment of, life threatening dental conditions for the recipient or another household member;

(12) the rent portion of a recipient’s base rate at a “housing with services establishment” as defined by Minnesota Statutes, section 144D.01, subdivision 4 the portion of a recipient’s base rate at an assisted living facility, as defined by Minnesota Statutes, section 144G.08, subdivision 7, that constitutes rent:

B. An applicant may request assistance for an item or expense not covered in this subpart and the commissioner must consider approve, partially approve, or deny the request. The commissioner must not provide an exception for prohibited items or expenses in subpart 12.

C. Assistance is prohibited for work or services that have already been completed or provided by a vendor or contractor or for items the applicant has already purchased and paid for or incurred an obligation to pay for unless the circumstances of the situation posed a direct threat to the applicant’s health, safety, and financial stability.

Example: An applicant has purchased and installed a new furnace for the primary residence. Assistance to pay for the furnace retroactively is prohibited, unless the circumstances of the situation and the lack of an operable furnace posed a direct threat to the health or safety of the applicant.

Subp. 12. Items and expenses not covered under a veterans relief grant. Financial assistance is prohibited under this part for the following items or expenses:

B. dental bills claims for treatment not related to a life-threatening condition;

E. health related and supportive services provided in a housing with services contract assisted living services, as defined by Minnesota Statutes, section 144G.08, subdivision 9, provided in an assisted living contract that are over and above the base rent for the primary residence;

F. any additional services provided in a housing with services contract that are over and above the base rent;

G. personal loans, credit cards, and all lines of credit;

H. unsecured loans and home equity loans that were not taken to buy, build, restore, or maintain the habitability or accessibility of the recipient’s primary residence;

I. home equity lines of credit, regardless of the reason for the line of credit;

J. student loans;

K. state and federal income taxes;

L. child support payments;

M. entertainment subscriptions that are part of a recipient’s cable or satellite services; and

N. any fine, legal fee, or reinstatement fee.

Subp. 15. Assistance with shelter costs.

A. An applicant must have a current legal obligation and history of paying shelter costs to pay shelter costs and provide documentation verifying that the applicant paid shelter costs in the 12 months before the date of application for the veterans relief grant to be eligible for assistance with shelter costs under the veterans relief grant program activity.

B. An applicant without a current legal obligation or history of paying shelter costs who does not meet the requirements of item A may incur shelter costs and is eligible to receive assistance if necessary to attain permanent housing and the commissioner confirms the applicant is homeless or on the homeless veteran registry.
C. An applicant who is currently leasing the primary residence but does not have a current lease agreement must complete execute a written standard residential lease agreement retroactively for that states the applicant’s actual shelter costs to be used to establish the applicant’s amount of shelter assistance. The commissioner must accept lease agreements completed retroactively if the applicant confirms a history of paying the stated amount to the current lessor, the executed lease agreement signed by the applicant and property owner or manager if the applicant provides proof to the commissioner of paying the actual shelter costs stated on the executed lease agreement in the 12 months before the date of application for the veterans relief grant.

D. An applicant must prove a history provide proof to the commissioner of paying the current actual shelter cost amounts used to establish the amount of shelter assistance costs stated on the executed lease agreement with any of the following documents:

(1) a statement from the current landlord property owner or manager;
(3) cleared checks; and or
(4) other documentation that confirms an applicant’s or a recipient’s history of paying the stated shelter cost amounts provides proof that the applicant is paying the actual shelter costs.

Subp. 16. Veterans relief grant shelter authorization form.

C. The shelter authorization form must explain:
(3) the period covered by the assistance; and
(4) the name and address of the property owner or manager; and;
(5) any additional documentation or actions required of the recipient or the property owner or manager.

Subp. 17. Vendor and contractor participation. A vendor or contractor participating in the veterans relief grant program must:

A. comply with the provisions of this part and follow the guidelines and administrative procedures established by the commissioner for the veterans relief grant program activity;

C. bill only for the work completed or services provided; and

D. comply with all department and Minnesota Management and Budget requirements for billing and receiving payment from the state; and

E. D. report any conflicts of interest that may arise out of performing work for or providing services to the recipient of a veterans relief grant.

Subp. 21. Veterans relief grant payments.

A. The commissioner must not provide payments for items or expenses another agency or organization entity has provided assistance for.

C. The commissioner must make payments for items and expenses directly to the entity to which payment is due.

E. D. Receipts, invoices, and billing statements submitted to the commissioner by a recipient must confirm:

(1) the name, location, and payment address of the vendor or contractor who has or is performing work for or providing services to the recipient entity to which payment is due; and

(2) proof the recipient or recipient’s spouse is responsible for paying for the work performed or services received items or expenses.

D. A vendor or contractor who has performed work or provided services to a recipient must submit documentation to the commissioner for payment from the department.
Adopted Rules

E. Documents submitted to the commissioner requesting payment for work performed or services provided to a recipient must include and confirm:

1. a copy of the veterans relief grant authorization letter;
2. the contractor’s or vendor’s name, address, payment address if different, and phone number;
3. the recipient is the party responsible for payment for the work, services, or items provided;
4. an itemized breakdown of the costs and expenses of the work performed, or services provided; and
5. the address where the work was performed, or the services were provided.

Subp. 22. Veterans relief grant payments to vendors and contractors.

A. A vendor or contractor who has performed work or provided services to a recipient must submit documentation to the commissioner for payment.

B. The commissioner must make payments for work performed or services provided directly to a vendor or contractor.

C. Documents submitted to the commissioner by a vendor or contractor requesting payment for work performed or services provided to a recipient must include and confirm:

1. a copy of the veterans relief grant authorization letter;
2. the contractor’s or vendor’s name, address, payment address if different, and phone number;
3. the recipient is the party responsible for payment for the work, services, or items provided;
4. an itemized breakdown of the costs and expenses of the work performed or services provided; and
5. the address where the work was performed or the services were provided.

Official Notices

Pursuant to Minnesota Statutes §§ 14.101, an agency must first solicit comments from the public on the subject matter of a possible rulemaking proposal under active consideration within the agency by publishing a notice in the State Register at least 60 days before publication of a notice to adopt or a notice of hearing, and within 60 days of the effective date of any new statutory grant of required rulemaking.

The State Register also publishes other official notices of state agencies and non-state agencies, including notices of meetings and matters of public interest.

Minnesota Board of Behavioral Health and Therapy
REQUEST FOR COMMENTS for Proposed Amendment to Rules Governing Licensing for and Practice of Behavioral Health and Therapy, Minnesota Rules, Chapter 2150; Revisor’s ID Number 4697; OAH Docket No. 22-9056-38069

Subject of Rules. The Minnesota Board of Behavioral Health and Therapy (“Board”) requests comments on its possible amendment of rules governing licensing for and practice of behavioral health and therapy. The Board is considering rule amendment that expressly incorporate licensed professional clinical counselors into the rules, make technical changes that better reflect Board processes and procedures and incorporate language amendment suggested by the Minnesota Office of the Revisor of Statutes, and expand opportunities for coursework and continuing education.
credit for licensees.

Persons Affected. The amendments to the rules would likely affect licensees, applicants, future applicants and licensees, individuals who receive services from licensees, and the general public.

Statutory Authority. Minnesota Statutes, section 148B.52 authorizes the Board to establish by rule qualifications for licensure, establish by rule standards for professional conduct, establish by rule standards for initial education and continuing education, and periodically evaluate the Board’s rules to refine standards and improve enforcement methods. Minn. Stat. §148B.52; see also Minn. Stat. §214.12, subd 1 (2020) (authorizing all health licensing boards to promulgate by rule continuing education requirements).

Public Comment. Interested persons or groups may submit comments or information on these possible rules in writing until 4:30 p.m. on April 18, 2022. The Board will not publish a notice of intent to adopt the rules until more than 60 days have elapsed from the date of this request for comments. The Board may use its Policy and Rules Committee to comment on and respond to comments on the possible rules amendments. Minutes from the Policy and Rules Committee meetings are posted on the Board website. Written comments, questions, and requests for more information on these proposed rule amendments should be submitted via the Office of Administrative Hearings Rulemaking Comments website at https://minnesotaoah.granicusideas.com/discussions.

Rules Drafts. The Board has drafted the proposed rule amendments, and the draft amendments are posted on the Board’s website.

Agency Contact Person. The Board contact person is Kari Rechtzigel, Executive Director, Minnesota Board of Behavioral Health and Therapy, 335 Randolph Avenue, Suite 290, Saint Paul, Minnesota 55102, kari.rechtzigel@state.mn.us, 651.201.2759.

Alternative Format. Upon request, this information can be made available in an alternative format, such as large print, braille, or audio. To make such a request, please contact the agency contact person at the address or telephone number listed above.

NOTE: Comments received in response to this notice will not necessarily be included in the formal rulemaking record submitted to the administrative law judge if and when a proceeding to adopt rules is started. The Board is required to submit to the judge only those written comments received in response to the rules after they are proposed. If you submitted comments during the development of the rules and you want to ensure that the Administrative Law Judge reviews the comments, you should resubmit the comments after the rules are formally proposed.

Dated: January 31, 2022
Kari Rechtzigel
Executive Director
Minnesota Board of Behavioral Health and Therapy

Executive Council, State Board of Investment and Land Exchange Board
Official Meeting Notice

The Executive Council, State Board of Investment and the Land Exchange Board will meet on Thursday, February 24, 2022 at 10:00 a.m. electronically or via Teleconference.

Notice, including any instructions for public access to the meeting, will be posted at the SBI office and on the SBI Website at http://mn.gov/sbi. For more information, the State Board of Investment can be reached at minn.sbi@state.mn.us.

Some members of the Executive Council, State Board of Investment and Land Exchange Boards may participate in
Official Notices

the meeting electronically. If a Board Member calls in, in accordance with Minnesota Statutes, section 13D.015, subd. 4, the Executive Council, State Board of Investment and Land Exchange Board shall, to the extent practical, allow a person to monitor the meeting electronically from a remote location. The person making a connection may be required to pay for documented marginal costs that the entity incurs as a result of the additional connection.

State Law Library
Notice of County Law Library Fees

Pursuant to Minnesota Statute 134A.10, the following law library fees are to be in effect as of 7/1/2020.

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Teachers Retirement Association
Audit Committee
Notice of Meeting

The Minnesota Teachers Retirement Association Audit Committee will hold a meeting on **Tuesday, March 8, 2022 at 9:30 a.m.** in Room 414, 60 Empire Drive, St. Paul, MN to consider matters which may properly come before the committee. Committee members may participate in the meeting by electronic means.

If Governor Walz’s pandemic social distancing requirements remain in place on the meeting day, the meeting will be held by electronic means. The public may monitor the meeting electronically from a remote site as set out on the agency’s website, which can be found at [www.minnesotatra.org](http://www.minnesotatra.org).

Teachers Retirement Association
Board of Trustees
Notice of Meeting

The Minnesota Teachers Retirement Association Board of Trustees will hold a meeting on **Wednesday, March 9, 2022 at 9:30 a.m.** in Room 106, 60 Empire Drive, St. Paul, MN to consider matters which may properly come before the Board. Board members may participate in the meeting by electronic means.

If Governor Walz’s pandemic social distancing requirements remain in place on the meeting day, the meeting will be held by electronic means. The public may monitor the meeting electronically from a remote site as set out on the agency’s website, which can be found at [www.minnesotatra.org](http://www.minnesotatra.org).
State Grants & Loans

In addition to requests by state agencies for technical/professional services (published in the State Contracts Section), the State Register also publishes notices about grants and loans available through any agency or branch of state government. Although some grant and loan programs specifically require printing in a statewide publication such as the State Register, there is no requirement for publication in the State Register itself. Agencies are encouraged to publish grant and loan notices, and to provide financial estimates as well as sufficient time for interested parties to respond.

SEE ALSO: Office of Grants Management (OGM) at: http://www.grants.state.mn.us/public/

Department of Employment and Economic Development (DEED)

Notice of Grant Opportunity

NOTICE IS HEREBY GIVEN that the Minnesota Department of Employment and Economic Development (DEED) places notice of any available grant opportunities online at https://mn.gov/deed/about/contracts/open-rfp.jsp

Department of Human Services

Child Care Services Division

Notice of Request for Proposals to operate Minnesota Tribal Resources for Early Childhood Care (MNTRECC)

The Minnesota Department of Human Services (DHS or State) is requesting proposals from qualified Responders for one grantee to operate Minnesota Tribal Resources for Early Childhood Care (MNTRECC) to support Tribal child care programs and facilitate collaboration between Tribal child care programs and the Child Care Aware of Minnesota System. Qualified responders for this RFP are limited to any of Minnesota’s 11 Federally Recognized Indian Tribes.

DHS is seeking proposals for the grant period July 1, 2022 through June 30, 2023. DHS may extend the contract up to a total of five (5) years.

For more information contact:

Tobias Leuthner
Department of Human Services
Child Care Services Division
P.O. Box 64962
444 Lafayette Road North, St. Paul, MN 55155 0962
Phone: (651) 431-2800
tobias.leuthner@state.mn.us

This is the only person designated to answer questions by potential responders regarding this request.

To obtain this information in a different format, please email Emily.Waymire@state.mn.us.

Proposals submitted in response to this Request for Proposals (RFP) must be received at the email address listed in the RFP no later than 4:00 p.m., Central Time, on March 25, 2022. Late proposals will not be considered. Proposals received via other methods will not be considered.

The RFP can be viewed by visiting the Minnesota Department of Human Services Grants, Requests for Proposals (RFP) and Requests for Information (RFI) web site: https://mn.gov/dhs/partners-and-providers/grants-rfps/open-rfps/

This request does not obligate the State to complete the work contemplated in this notice. The State reserves the right to cancel this solicitation. All expenses incurred in responding to this notice are solely the responsibility of the responder.
State Grants & Loans

Department of Human Services
Child Safety and Permanency Division

Notice of Request for Proposals to Provide Adoption Services for Children Under Guardianship of the Commissioner of the Minnesota the Department of Human Services (State) or Tribal Guardianship

Notice of Request for Proposals (RFP) for qualified licensed Minnesota adoption agencies or tribal social service agencies to provide adoption services for children under guardianship of the commissioner of the Minnesota the Department of Human Services (State) or tribal guardianship as required by Minn. Stat., section 393.07 and Minn. Stat., section 260C.223. This request also includes the above qualified agencies providing concurrent permanency planning services for older youth in foster care, innovative relative engagement services, and innovative targeted child-specific recruitment services. Individuals, organizations, or agencies not licensed as a Minnesota child-placing agency may respond only to the innovative relative engagement services outlined in the RFP.

The State is seeking proposals for the grant period July 1, 2022, through June 30, 2026. For information contact:

Michelle Frazier
Minnesota Department of Human Services
Child Safety and Permanency Division
P.O. Box 64944
444 Lafayette Road North
St. Paul, MN 55155 0944
Phone: 651-431-4712
michelle.frazier@state.mn.us

This is the only person designated to answer questions by potential responders regarding this request. Due to the ongoing COVID-19 pandemic, all questions regarding this RFP must be submitted electronically to Michelle Frazier at michelle.frazier@state.mn.us.

Proposals submitted in response to this RFP must be received at the email address listed in the RFP no later than 4:00 p.m. Central Time, Friday, April 1, 2022. Late proposals will not be considered. Proposals received via other methods will not be considered.

The RFP can be viewed by visiting the Minnesota Department of Human Services RFP web site: https://mn.gov/dhs/partners-and-providers/grants-rfps/open-rfps/

This request does not obligate the State to complete the work contemplated in this notice. The State reserves the right to cancel this solicitation. All expenses incurred in responding to this notice are solely the responsibility of responders.

To obtain this information in a different format, email Emily.Waymire@state.mn.us.

Department of Human Services
Deaf and Hard of Hearing Services Division

Notice of Request for Proposals to Provide Statewide Training in Protactile and Other Communication Systems Training

The Minnesota Department of Human Services (DHS or State) is requesting proposals to provide Protactile and other communication systems training to people who are deafblind, interpreters, interveners, and support service providers.
State Grants & Loans

DHS is seeking proposals for the grant period July 1, 2022 through June 30, 2024

For more information contact:

Sharisse Leier
Department of Human Services
Deaf and Hard of Hearing Services Division
P.O. Box 64969
444 Lafayette Road North, St. Paul, MN 55155 64969
Phone: (651) 431-3253
sharisse.leier@state.mn.us

This is the only person designated to answer questions by potential responders regarding this request.

To obtain this information in a different format, please email Emily.Waymire@state.mn.us.

Proposals submitted in response to this Request for Proposals (RFP) must be received at the email address listed in the RFP no later than 4:00 p.m., Central Time, on April 1, 2022. Late proposals will not be considered. Proposals received via other methods will not be considered.

The RFP can be viewed by visiting the Minnesota Department of Human Services Grants, Requests for Proposals (RFP) and Requests for Information (RFI) web site: https://mn.gov/dhs/partners-and-providers/grants-rfps/open-rfps/

This request does not obligate the State to complete the work contemplated in this notice. The State reserves the right to cancel this solicitation. All expenses incurred in responding to this notice are solely the responsibility of the responder.

Department of Human Services
Purchasing and Service Delivery Division
Notice of Request for Proposals to Improve Pregnancy Outcomes for American Indian People

The Minnesota Department of Human Services (DHS or State) is requesting proposals to provide integrated, culturally supportive perinatal care to American Indian people at high risk for low birth weight and preterm births.

DHS is seeking proposals for the grant period April 18, 2022 through December 31, 2024.

For more information contact:

Camille Miller
Department of Human Services
Purchasing and Service Delivery Division
P.O. Box 64984
444 Lafayette Road North, St. Paul, MN 55155 0984
Phone: (651) 431-4866
camille.miller@state.mn.us

This is the only person designated to answer questions by potential responders regarding this request.

To obtain this information in a different format, please email Emily.Waymire@state.mn.us.

Proposals submitted in response to this Request for Proposals (RFP) must be received at the street address listed in the RFP no later than 4:00 p.m., Central Time, on March 31, 2022. Late proposals will not be considered. Proposals received via other methods will not be considered.
The RFP can be viewed by visiting the Minnesota Department of Human Services Grants, Requests for Proposals (RFP) and Requests for Information (RFI) web site: https://mn.gov/dhs/partners-and-providers/grants-rfps/open-rfps/

This request does not obligate the State to complete the work contemplated in this notice. The State reserves the right to cancel this solicitation. All expenses incurred in responding to this notice are solely the responsibility of the responder.

**Minnesota Department of Transportation (MnDOT)**

**Office of Civil Rights**

**Request for Proposals for Micro Grant**

MnDOT requests responses from certified small businesses who are seeking financial assistance for eligible expenses that increase their business capacity and/or industry knowledge to assist in their pursuit of MnDOT projects/contracts.

Responses must be received no later than 2:00 p.m. Central Standard Time on April 29, 2022 or until funding is exhausted. Late responses will not be considered.

To view the RFP go to: https://www.dot.state.mn.us/civilrights/rfps.html.

For more information, visit: https://www.dot.state.mn.us/civilrights/micro-grant.html.

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**State Contracts**

**Informal Solicitations:** Informal solicitations for professional/technical (consultant) contracts valued at over $5,000 through $50,000, may either be published in the State Register or posted on the Department of Administration, Materials Management Division’s (MMD) Web site. Interested vendors are encouraged to monitor the P/T Contract Section of the MMD Website at www.mmd.admin.state.mn.us for informal solicitation announcements.

**Formal Solicitations:** Department of Administration procedures require that formal solicitations (announcements for contracts with an estimated value over $50,000) for professional/technical contracts must be published in the State Register. Certain quasi-state agency and Minnesota State College and University institutions are exempt from these requirements.

**Requirements:** There are no statutes or rules requiring contracts to be advertised for any specific length of time, but the Materials Management Division strongly recommends meeting the following requirements: $0 - $5000 does not need to be advertised. Contact the Materials Management Division: (651) 296-2600 $5,000 - $25,000 should be advertised in the State Register for a period of at least seven calendar days; $25,000 - $50,000 should be advertised in the State Register for a period of at least 14 calendar days; and anything above $50,000 should be advertised in the State Register for a minimum of at least 21 calendar days.

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**Department of Administration**

**Notice of Availability of Request for Proposal (RFP) for Designer Selection for:** Minnesota Department of Veteran Affairs - Renovate Building 16 - RECS project No. 75MP0098 (SDSB Project # 21-11)

The State of Minnesota, acting through Department of Administration through the State Designer Selection Board, is soliciting proposals from interested, qualified consultants for architectural and engineering design services for the above referenced project.

A full Request for Proposals is available on the Minnesota Department of Administration’s website at https://mn.gov/admin/government/construction-projects/sdsb/projects/ (click SDSB Project #21-11).
State Contracts

A mandatory informational meeting will be held on Thursday February 17, 2022, at 10:00am CT at the Minneapolis Veteran’s Home 5101 Minnehaha Ave, Minneapolis, MN 55417, Building 16 – see Exhibit A for map. The meeting will include a tour of the proposed project areas and a review of the scope of work. Please ensure you check in the day of the site visit with Marque Garczynski, RECS Project Manager. Pre-registration is required.

Please pre-register as early as possible, but no later than 2:30pm Wednesday, February 16, 2022. Pre-registration requests can be sent to Marque Garczynski marque.garczynski@state.mn.us.

Any project questions should be directed to Erin Fogerty-Miller erin.fogerty-miller@state.mn.us. Project questions will be taken by this individual only. Questions regarding this RFP must be received by 2:00pm CT Monday, February 21, 2022.

Proposals must be delivered to SDSB.Proposals.ADM@state.mn.us not later than Monday, February 28, 2022, by 12:00 noon CT. Late responses will not be considered.

The Department of Administration is not obligated to complete the proposed project and reserves the right to cancel the solicitation if it is considered to be in its best interest.

Department of Administration
MMCAP Infuse
Notice of Request for Proposals for Male and Female Condoms and Related Products

MMCAP Infuse, is requesting proposals from vendors for Male and Female Condoms and Related Products. MMCAP Infuse is a government-run healthcare product and service group purchasing organization serving governmental entities.

For more information on MMCAP Infuse visit https://infuse-mn.gov/

To obtain a copy of the RFP go to https://infuse-mn.gov/partners/suppliersandrfps/openrfp.jsp

Proposals submitted in response to the Request for Proposals in this notice must be received according to the specifications in the Request for Proposal. RFP Due Date is April 1, 2022, 2:00 p.m. Central Time.

The State reserves the right to cancel this solicitation. All expenses incurred in responding to this notice are solely the responsibility of the responder.

Minnesota State Colleges and Universities (Minnesota State)
Non-Construction Related Bid and Contracting Opportunities

Minnesota State is now placing additional public notices for P/T contract opportunities, goods/commodities, and non-construction related services on its Vendor and Supplier Opportunities website (http://minnstate.edu/vendors/index.html). New public notices may be added to the website on a daily basis and be available for the time period as indicated within the public notice.

If you have any questions regarding this notice, or are having problems viewing the information on the Vendor and Supplier Opportunities website, please call the Minnesota State Procurement Unit at 651-201-1444, Monday-Friday, 9:00 am – 4:00 pm.
**State Contracts**

**Minnesota State Colleges and Universities (Minnesota State)**

**Lake Superior College**

Request for Proposals for Salesforce Implementation Partner

NOTICE IS HEREBY GIVEN that proposals are being solicited for a Salesforce student life cycle implementation partner. The vendor will be handling the technical development and implementation of the automation and data necessary to support students and staff from registration through graduate follow-up.

For additional information or to request a copy of the Request for Proposal, please contact:

Mike Francisco, Purchasing
Lake Superior College
2101 Trinity Road, Duluth MN 55811
P: 218-733-5968 E: purchasing@lsc.edu

The RFP can also be found at [https://www.lsc.edu/rfp/](https://www.lsc.edu/rfp/). Proposals are due at the Lake Superior College Business Office on Tuesday, February 22nd, 2022 by 4:00pm CST.

This notice and the Request for Proposal do not obligate the State of Minnesota, Minnesota State Colleges and Universities or Lake Superior College to award a contract; and reserves its right to withdraw from the RFP if it is considered to be in its best interest.

**Department of Employment and Economic Development (DEED)**

**Notice of Request for Proposals (RFP) for Five-year HUD Consolidated Plan for the State of Minnesota**

NOTICE IS HEREBY GIVEN that the Minnesota Department of Employment and Economic Development is soliciting proposals for the purpose of seeking a qualified consultant to prepare a Five-Year Consolidated Plan and Annual Action Plan and an Analysis of Impediments to Fair Housing Choice as required by the U.S. Department of Housing and Urban Development for the State of Minnesota to receive certain federal funding. The Request for Proposals (RFP) is available at: [https://mn.gov/deed/about/contracts/](https://mn.gov/deed/about/contracts/)

All requirements and information, as well as proposal delivery instructions are contained in the RFP. Inquiries regarding the RFP may be directed by email to Natasha Kukowski, Small Cities Development Program Unit at natasha.kukowski@state.mn.us. Deadline for inquiries is Monday, February 21, 2022 at 5:00 p.m. Other department personnel are NOT allowed to discuss the Request for Proposal with anyone, including responders, before the proposal submission deadline.

Proposals must be emailed to: Natasha Kukowski, Small Cities Development Program Unit, Minnesota Department of Employment and Economic Development at natasha.kukowski@state.mn.us. Proposals must be received NO later than 5:00 PM, Monday, March 7, 2022; late responses will not be considered.

The Department of Employment and Economic Development reserves the right to reject any or all proposals, to waive any irregularities or informalities, and to cancel the solicitation if it is considered to be its own best interest. This Request for Proposals does not obligate DEED to award a contract.

**MNsure – Minnesota’s Health Insurance Exchange**

**Solicitation for Partnership Proposals: Broker Enrollment Centers**

MNsure is soliciting proposals from broker agencies interested in partnering with MNsure as broker enrollment centers (BECs). MNsure is looking for broker agencies to operate and staff enrollment centers focused on enrolling consumers in qualified health plans (QHPs) in the individual health insurance market. Broker agencies selected as BECs
State Contracts

are required to commit between a minimum of $1,000 and maximum of $10,000 towards a collaborative MNsure/BEC marketing and outreach campaign.

Selected agencies must operate and staff a convenient walk-in site or sites for residents of surrounding communities in one or more of the regions as defined by MNsure or communities in a subset of counties in a particular region. Selected agencies may serve a subset of counties in a particular region (they do not necessarily need to serve the full region), as indicated in their proposal. Selected agencies must also be able to provide over-the-phone/remote and online assistance only either when requested by consumers or required to be in compliance with federal, state, or local executive orders and/or public health directives.

Proposals must be submitted by 2:00 p.m. Central time on Thursday, April 14, 2022.

A complete copy of the solicitation for partnership proposals (SPP) will be available by 4:00 p.m. Central time on Tuesday, February 15, 2022, on MNsure’s Request for Proposals page found at https://www.mnsure.org/about-us/rfp-contract/rfp.jsp

Questions regarding the SPP must be emailed to Katie Channing, Legal Director, katie.degriochanning@state.mn.us by 4:00 p.m. Central time on Thursday, March 17, 2022.

Minnesota Racing Commission

Notice of Contract Opportunity for Assistant Commission Veterinarian

PROJECT NAME: Assistant Commission Veterinarian

DETAILS: The Minnesota Racing Commission (MRC) is accepting proposals for the contractual position of Assistant Commission Veterinarian for the live Thoroughbred and Quarter horse race meet to be held May 2022 through mid-September 2022 at Canterbury Park in Shakopee, Minnesota and the live Standardbred racing meet to be held from May 2022 through mid-September 2022 at Running Aces Casino and Racetrack in Columbus, Minnesota. The approximate term of contract would be from April 2022 through April 2023, with the option to extend an additional four years in increments determined by the State.

The MRC is seeking Minnesota licensed veterinarians to fill in at both racetracks on a part-time intermittent basis as needed, on Tuesday, Thursday and Friday evenings, as well as Saturdays and Sundays. Contractors will perform pre-race examinations, medication testing, and various other veterinary duties as assigned. Days and hours are somewhat flexible. Contractors may not perform any private veterinary services on racehorses during the racing season while working for the MRC. Preference will be given to bidders who have equine veterinary medicine experience.

Work is anticipated to start after April 2022.

COPY REQUEST: To get a copy of the Request for Proposal, please send a written request, by email, to:

Bob Schiewe, Deputy Director Minnesota Racing Commission
bob.schiewe@state.mn.us

PROPOSAL DEADLINE: Proposals submitted in response to the Request for Proposal in this advertisement must be received by email no later than December 31, 2023 at 4:30 p.m. central time. Preference will be given to responses received by March 7, 2022 at 4:00 p.m. central time for the initial award of contract(s). Late proposals will not be considered.

This request does not obligate the State to complete the work contemplated in this notice. The State reserves the right to cancel this solicitation. All expenses incurred in responding to this notice are solely the responsibility of the responder.
State Contracts

Minnesota Department of Transportation (MnDOT)
Engineering Services Division

Notices Regarding Professional/Technical (P/T) Contracting

P/T Contracting Opportunities: MnDOT is now placing additional public notices for P/T contract opportunities on the MnDOT’s Consultant Services website. New public notices may be added to the website on a daily basis and be available for the time period as indicated within the public notice.

Taxpayers’ Transportation Accountability Act (TTAA) Notices: MnDOT is posting notices as required by the TTAA on the MnDOT Consultant Services website.

MnDOT’s Prequalification Program: MnDOT maintains a Pre-Qualification Program in order to streamline the process of contracting for highway related P/T services. Program information, application requirements, application forms and contact information can be found on MnDOT’s Consultant Services website. Applications may be submitted at any time for this Program.

MnDOT Consultant Services website: www.dot.state.mn.us/consult

If you have any questions regarding this notice, or are having problems viewing the information on the Consultant Services website, please call the Consultant Services Help Line at 651-366-4611, Monday – Friday, 9:00am – 4:00pm.

Non-State Public Bids, Contracts & Grants

The State Register also serves as a central marketplace for contracts let out on bid by the public sector. The State Register meets state and federal guidelines for statewide circulation of public notices. Any tax-supported institution or government jurisdiction may advertise contracts and requests for proposals from the private sector. It is recommended that contracts and RFPs include the following: 1) name of contact person; 2) institution name, address, and telephone number; 3) brief description of commodity, project or tasks; 4) cost estimate; and 5) final submission date of completed contract proposal. Allow at least three weeks from publication date (four weeks from the date article is submitted for publication). Surveys show that subscribers are interested in hearing about contracts for estimates as low as $1,000. Contact editor for further details.

Besides the following listing, readers are advised to check: http://www.mmd.admin.state.mn.us/solicitations.htm as well as the Office of Grants Management (OGM) at: http://www.grants.state.mn.us/public/.

Lower Minnesota River Watershed District
Request for Proposals to Provide Legal, Engineering & Technical Services

FOR LEGAL SERVICES

Pursuant to MSA 103B.227, Subdivision 5, the Lower Minnesota River Watershed District hereby solicits proposals for a legal consultant for the 2022 through 2024.

Electronic proposals setting forth the experience of the company/individual(s) who would be interested in providing legal services for the Lower Minnesota River Watershed District should be sent to:

Lower Minnesota River Watershed District
Attention: Linda Loomis, District Administrator at naiadconsulting@gmail.com
Non-State Public Bids, Contracts & Grants

Proposals shall be submitted on or before the close of business Wednesday, March 16, 2022.

Please set forth in your written proposal company experience and the experience of the individual(s) who proposes to perform services for the District and the resumes of staff who would assist in providing the contractual services. Rates of individuals should be provided. The Board will review all proposals received and reserves the right to request additional information from any and all proposers, to conduct interviews of the proposers, specifically lead staff proposed to provide services, to reject any and all proposals, and to otherwise take such action as it deems in the best interest of Lower Minnesota River Watershed District.

For answers to questions regarding this request contact Linda Loomis at 763-545-4659 or naiadconsulting@gmail.com. Additional information may be found on the District’s website http://lowermnriverwd.org/

The Board of Managers will review all proposals received, and reserves the right to request additional information from any and all proposers, to conduct interviews of the proposers, specifically lead staff proposed to provide services, to reject any and all proposals, and to otherwise take such action as it deems in the best interest of Lower Minnesota River Watershed District.

FOR LMRWD DISTRICT ENGINEER

Pursuant to MSA 103B.227, Subdivision 5, the Lower Minnesota River Watershed District hereby solicits proposals for consulting engineering services for 2022 through 2024.

Lower Minnesota River Watershed District (LMRWD) is looking for an engineering and technical service provider to assist in an ongoing process of setting and implementing the water management parameters within which the District will operate by:

- Identifying the technical consequences of choices;
- Discuss alternative solutions;
- Educate the Board and staff about the technical and regulatory issues involved; and
- Inform the District Administrator or project managers of the consequences of decisions that may affect natural resources within the District.

In this function, District Engineer shall routinely review and assess District water management plans, studies, capital programs and procedures to consider, among other things, whether they are 1) consistent with acceptable engineering practices, 2) achieve District goals, and 3) likely to produce positive, cost effective outcomes.

Electronic proposals setting forth the experience of the company/individual(s) who would be interested in providing legal services for the Lower Minnesota River Watershed District should be sent to:

Lower Minnesota River Watershed District
Attention: Linda Loomis, District Administrator at naiadconsulting@gmail.com

Proposals shall be submitted on or before the close of business Wednesday, March 16, 2022.

Proposals should provide general information about the company and include a list of related work/projects/clients, a list of key personnel who propose to perform services for the District and their qualifications, qualifications of other staff who would assist in providing contractual services and a current fee schedule. Please include other services or specialties that may be pertinent.

Proposals should also include a summary of qualifications and unique expertise in the following areas:

2. Lake, Wetland and Stream Restoration and Management
3. Hydrologic, Hydraulic, and Water Quality Modeling and Analysis

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4. Urban Stormwater BMO Design and Construction Management
5. Water Resource Permitting

For answers to questions regarding this request contact Linda Loomis at 763-545-4659 or naiadconsulting@gmail.com. Additional information may be found on the District's website http://lowermnriverwd.org/

The Board of Managers will review all proposals received and reserves the right to request additional information from any and all proposers, to conduct interviews of the proposers, specifically lead staff proposed to provide services, to reject any and all proposals, and to otherwise take such action as it deems in the best interest of Lower Minnesota River Watershed District.

Metropolitan Airports Commission (MAC)
Notice of Call for Bids for 2022 Airside Electrical Construction

Project Location: Minneapolis-St. Paul International Airport
Project Name: 2022 Airside Electrical Construction
MAC Contract No. 106-1-328
Bids Close At: 2:00 p.m. on Tuesday, March 15, 2022
Bid Opening At: 3:00 p.m. on Tuesday, March 15, 2022 via teleconference
Teleconference Dial In #: +16124056798
Conference ID #: 681090675#

Notice To Contractors: Sealed bid proposals for the project listed above will be received by the MAC, a public corporation, at the office thereof located at 6040 28th Avenue South, Minneapolis, Minnesota 55450, until the date and hour indicated.

Disadvantaged Business Enterprises (DBE): The goal of the MAC for the utilization of Disadvantaged Business Enterprises (DBE) on this project is 6.0%.

Bid Security: Each bid shall be accompanied by a "Bid-Security" in the form of a certified check made payable to the MAC in the amount of not less than five percent (5%) of the total bid, or a surety bond in the same amount, running to the MAC, with the surety company thereon duly authorized to do business in the State of Minnesota.

Availability Of Bidding Documents: Bidding Documentas are on file for inspection at the office of TKDA, the Minnesota Builders Exchange, Dodge Data and Analytics, and NAMC-UM Plan Room. Digital copies of the bidding documents will also be available at www.questcdn.com. Documents may be downloaded for a non-refundable fee of $50.00 by entering Quest Project No. 8122338 on the Project Search page. Please contact QuestCDN at (952) 233-1632 or info@questcdn.com for assistance and free membership registration. Hard copy bidding documents will not be made available to Bidders.

MAC Internet Access of Additional Information: A comprehensive Notice of Call for Bids for this project will be available on February 14, 2022 at MAC’s web address of https://metroairports.org/doing-business/solicitations.

Metropolitan Airports Commission (MAC)
Notice of Call for Bids for 2022 EMC Roof Replacement and Break Room Remodel

Airport Location: Minneapolis-St. Paul International Airport
Project Name: 2022 EMC Roof Replacement and Break Room Remodel
MAC Contract No. 106-2-944
Bids Close At: 2:00 p.m. on Tuesday, March 15, 2022
Bid Opening At: 3:00 p.m. on Tuesday, March 15, 2022 via teleconference
Teleconference Dial In #: +16124056798
Conference ID #: 681090675#
Notice To Contractors: Sealed bid proposals for the project listed above will be received by the MAC, a public corporation, at the office thereof located at 6040-28th Avenue South, Minneapolis, Minnesota 55450, until the date and hour indicated.

Targeted Group Businesses (TGB): The goal of the MAC for the utilization of Targeted Group Businesses on this project is 12%.

Bid Security: Each bid shall be accompanied by a “Bid Security” in the form of a certified check made payable to the MAC in the amount of not less than five percent (5%) of the total bid, or a surety bond in the same amount, running to the MAC, with the surety company thereon duly authorized to do business in the State of Minnesota.

Project Labor Agreement: This project is subject to the MAC’s Project Labor Agreement requirements. A copy of the Project Labor Agreement and Contract Riders are included in the Appendix.

Availability Of Bidding Documents: Bidding Documents are on file for inspection at the office of Alliance; at the Minnesota Builders Exchange; Dodge Data and Analytics; and NAMC-UM Plan Room. Bidders desiring bidding documents may secure a complete digital set at http://www.franzrepro.com. Click on the “Plan Rooms” tab and select the “Franz Public Plan Room”. Bidders may download the complete set of digital bidding documents for $ 50.00 by entering 106-2-944-00 in the “search projects” box then click “refresh/search” button. Contact Franz at 763-503-3401 or support@franzrepro.com for assistance. Hard copy bidding documents are available for purchase at Bidders expense.

MAC Internet Access of Additional Information: A comprehensive Notice of Call for Bids for this project will be available on February 14, 2022 at MAC’s web address of https://metroairports.org/doing-business/solicitations.

Metropolitan Airports Commission (MAC)
Notice of Call for Bids for 2022 Runway 14/32 Lighting Replacement

Airport Location: Saint Paul Downtown Airport
Project Name: 2022 Runway 14/32 Lighting Replacement
MAC Contract No.: 107-1-081
Bids Close At: 2:00 p.m. on Thursday, March 17, 2022
Bid Opening At: 3:00 p.m. on Thursday, March 17, 2022 via teleconference
Teleconference Dial In #: +16124056798
Conference ID #: 681090675

Notice To Contractors: Sealed Bid Proposals for the project listed above will be received by the MAC, a public corporation, at the office thereof located at 6040-28th Avenue South, Minneapolis, Minnesota 55450, until the date and hour indicated.

Disadvantaged Business Enterprises (DBE): The goal of the MAC for the utilization of Disadvantaged Business Enterprises (DBE) on this project is 15%.

Bid Security: Each bid shall be accompanied by a "Bid Security" in the form of a certified check made payable to the MAC in the amount of not less than five percent (5%) of the total bid, or a surety bond in the same amount, running to the MAC, with the surety company thereon duly authorized to do business in the State of Minnesota.

Availability Of Bidding Documents: Bidding documents are on file for inspection at the Minnesota Builders Exchange; Dodge Data and Analytics; and NAMC-UM Plan Room. Digital image copies of the Bidding Documents are available at http://www.sehinc.com for a fee of $30. These documents may be downloaded by selecting this project from the PROJECT BID INFORMATION link and by entering eBidDocTM Number 8122324 on the SEARCH PROJECTS page. For assistance and free membership registration, contact QuestCDN at 952.233.1632 or info@questcdn.com. In addition to digital plans, Paper copies of the Bidding Documents may be obtained from Docunet Corp. located at 2435...
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Xenium Lane North, Plymouth, MN 55441 (763.475.9600) for a fee of $125.

MAC Internet Access of Additional Information: A comprehensive Notice of Call for Bids for this project will be available on February 14, 2022 at MAC’s web address of https://metroairports.org/doing-business/solicitations.

Metropolitan Airports Commission (MAC)

Notice of Call for Bids for 2022 Taxielines Pavement Rehabilitation

Airport Location: Crystal Airport
Project Name: 2022 Taxielines Pavement Rehabilitation
MAC Contract No.: 109-1-044
Bids Close At: 2:00 p.m. on Wednesday, March 16, 2022
Bid Opening At: 3:00 p.m. on Wednesday, March 16, 2022 via teleconference
Teleconference Dial In #: +16124056798
Conference ID #: 681090675#

Notice To Contractors: Sealed Bid Proposals for the project listed above will be received by the MAC, a public corporation, at the office thereof located at 6040-28th Avenue South, Minneapolis, Minnesota 55450, until the date and hour indicated.

Targeted Group Businesses (TGB): The goal of the MAC for the utilization of Targeted Group Businesses on this project is 12%.

Bid Security: Each bid shall be accompanied by a "Bid Security" in the form of a certified check made payable to the MAC in the amount of not less than five percent (5%) of the total bid, or a surety bond in the same amount, running to the MAC, with the surety company thereon duly authorized to do business in the State of Minnesota.

Availability Of Bidding Documents: Bidding documents are on file for inspection at the Minnesota Builders Exchange; Dodge Data and Analytics; and NAMC-UM Plan Room. Digital image copies of the Bidding Documents are available at http://www.schin.com for a fee of $30. These documents may be downloaded by selecting this project from the PROJECT BID INFORMATION link and by entering eBidDocTM Number 8122198 on the SEARCH PROJECTS page. For assistance and free membership registration, contact QuestCDN at 952.233.1632 or info@questcdn.com. In addition to digital plans, Paper copies of the Bidding Documents may be obtained from Docunet Corp. located at 2435 Xenium Lane North, Plymouth, MN 55441 (763.475.9600) for a fee of $125.

MAC Internet Access of Additional Information: A comprehensive Notice of Call for Bids for this project will be available on February 14, 2022 at MAC’s web address of https://metroairports.org/doing-business/solicitations.

Metropolitan Airports Commission (MAC)

Notice of Call for Bids for 2022 Taxiway T Centerline Lights

Project Location: Minneapolis-St. Paul International Airport
Project Name: 2022 Taxiway T Centerline Lights
MAC Contract No.: 106-1-323
Bids Close At: 2:00 p.m. on Tuesday, March 15, 2022
Bid Opening At: 3:00 p.m. on Tuesday, March 15, 2022 via teleconference
Teleconference Dial In #: +16124056798
Conference ID #: 681090675#

Notice To Contractors: Sealed bid proposals for the project listed above will be received by the MAC, a public corporation, at the office thereof located at 6040 28th Avenue South, Minneapolis, Minnesota 55450, until the date and hour indicated.
Non-State Public Bids, Contracts & Grants

Disadvantaged Business Enterprises (DBE): The goal of the MAC for the utilization of Disadvantaged Business Enterprises (DBE) on this project is 6.0%.

Bid Security: Each bid shall be accompanied by a "Bid-Security" in the form of a certified check made payable to the MAC in the amount of not less than five percent (5%) of the total bid, or a surety bond in the same amount, running to the MAC, with the surety company thereon duly authorized to do business in the State of Minnesota.

Availability Of Bidding Documents: Bidding documents are on file for inspection at the office of TKDA, the Minnesota Builders Exchange, Dodge Data and Analytics, and NAMC-UM Plan Room. Digital copies of the bidding documents will also be available at www.questcdn.com. Documents may be downloaded for a non-refundable fee of $50.00 by entering Quest Project No. 8122340 on the Project Search page. Please contact QuestCDN at (952) 233-1632 or info@questcdn.com for assistance and free membership registration. Hard copy bidding documents will not be made available to Bidders.

MAC Internet Access of Additional Information: A comprehensive Notice of Call for Bids for this project will be available on February 14, 2022 at MAC’s web address of https://metroairports.org/doing-business/solicitations.

Certificates of Assumed Name

Minnesota Statutes Chapter 333 requires the filing of an assumed name with the Secretary of State. This filing does not protect a user's exclusive right to that name. The filing is required as a consumer protection, in order to enable consumers to be able to identify the true owner of a business. For more information, or to register an assumed name contact the Secretary of State, Business Services Division at the Secretary of State’s Website.

Office of the Minnesota Secretary of State
Certificate of Assumed Name Second Publication – Herschel House

Assumed Name: Herschel House

Principal Place of Business: 446 Herschel St, St. Paul, MN 55014, United States

Nameholder(s) and address: Miguel Ricardo Briseno and Nadia Iman Effendi, 2301 Silver Ridge Ave, Los Angeles, CA 90039

By typing my name, I, the undersigned, certify that I am signing this document as the person whose signature is required, or as agent of the person(s) whose signature would be required who has authorized me to sign this document on his/her behalf, or in both capacities. I further certify that I have completed all required fields, and that the information in this document is true and correct and in compliance with the applicable chapter of Minnesota Statutes. I understand that by signing this document I am subject to the penalties of perjury as set forth in Section 609.48 as if I had signed this document under oath.

Signed by: Miguel Ricardo Briseno and Nadia Iman Effendi

Date filed: 1/31/2022
Testing remains important. For Everyone.

Vaccinated + Unvaccinated.