

Minnesota State Register

Published every Monday (Tuesday when Monday is a holiday)



**Proposed, Adopted, Emergency, Expedited, Withdrawn, Vetoed Rules;
Executive Orders; Appointments; Commissioners' Orders; Revenue Notices;
Official Notices; State Grants & Loans; State Contracts; Non-State Public Bids,
Contracts and Grants**

Monday 24 August 2020

Volume 45, Number 8

Pages 171 - 182

Minnesota State Register

Judicial Notice Shall Be Taken of Material Published in the Minnesota State Register

The Minnesota State Register is the official publication of the State of Minnesota's Executive Branch of government, published weekly to fulfill the legislative mandate set forth in Minnesota Statutes, Chapter 14, and Minnesota Rules, Chapter 1400. It contains:

- Proposed Rules
- Adopted Rules
- Exempt Rules
- Expedited Rules
- Withdrawn Rules
- Executive Orders of the Governor
- Appointments
- Proclamations
- Vetoed Rules
- Commissioners' Orders
- Revenue Notices
- Official Notices
- State Grants and Loans
- Contracts for Professional, Technical and Consulting Services
- Non-State Public Bids, Contracts and Grants

Printing Schedule and Submission Deadlines

Vol. 45 Issue Number	Publish Date	Deadline for: all Short Rules, Executive and Commissioner's Orders, Revenue and Official Notices, State Grants, Professional-Technical- Consulting Contracts, Non-State Bids and Public Contracts	Deadline for LONG, Complicated Rules (contact the editor to negotiate a deadline)
#9	Monday 31 August	Noon Tuesday 25 August	Noon Thursday 20 August
#10	Tuesday 8 September	Noon Tuesday 1 September	Noon Thursday 27 August
#11	Monday 14 September	Noon Tuesday 8 September	Noon Thursday 3 September
#12	Monday 21 September	Noon Tuesday 15 September	Noon Thursday 10 September

PUBLISHING NOTICES: We need to receive your submission ELECTRONICALLY in Microsoft WORD format. Submit ONE COPY of your notice via e-mail to: sean.plemmons@state.mn.us. State agency submissions must include a "State Register Printing Order" form, and, with contracts, a "Contract Certification" form. Non-State Agencies should submit ELECTRONICALLY in Microsoft WORD, with a letter on your letterhead stationery requesting publication and date to be published. Costs are \$13.50 per tenth of a page (columns are seven inches wide). One typewritten, double-spaced page = 6/10s of a page in the State Register, or \$81. About 1.5 pages typed, double-spaced, on 8-1/2"x11" paper = one typeset page in the State Register. Contact editor with questions (651) 201-3204, or e-mail: sean.plemmons@state.mn.us.

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SEE THE Minnesota State Register free at website: <http://www.mn.gov/admin/bookstore>

- Minnesota State Register: On-line subscription – \$180, includes links, index, special section "CONTRACTS & GRANTS," with Sidebar Table of Contents, Early View after 4:00 pm Friday (instead of waiting for early Monday), and it's sent to you via E-mail.
- Single issues are available for a limited time: Minnesota State Register \$5.00.
- "Affidavit of Publication" includes a notarized "Affidavit" and a copy of the issue: \$15.00.
- Research Services - will look up, photocopy, and fax or send copies from past issues at \$1.00 per page.

Governor: Tim Walz
(651) 201-3400

Lieutenant Governor:
Peggy Flanagan
(651) 201-3400

Commissioner:
Alice Roberts-Davis
(651) 201-2601

Facilities Management
Division: Christopher A.
Guevin
(651) 201-2350

Attorney General:
Keith Ellison (651) 296-3353

Auditor: Julie Blaha
(651) 296-2551

Secretary of State: Steve
Simon (651) 296-2803

Minnesota's Bookstore:
Justin Patrick (651) 201-3203

Editor: Sean Plemmons
(651) 201-3204
sean.plemmons@state.mn.us

Subscriptions Manager:
Loretta J. Diaz (651) 201-3202
loretta.diaz@state.mn.us

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Minnesota Legislative Information

Senate Public Information Office

(651) 296-0504
State Capitol, Room 231, St. Paul, MN 55155
<https://www.senate.mn/>

Minnesota State Court System

Court Information Office (651) 296-6043
MN Judicial Center, Rm. 135,
25 Rev. Dr. Martin Luther King Jr Blvd., St. Paul, MN 55155
<http://www.mncourts.gov>

House Public Information Services

(651) 296-2146
State Office Building, Room 175
100 Rev. Dr. Martin Luther King Jr Blvd., St. Paul, MN 55155
<https://www.house.leg.state.mn.us/hinfo/hinfo.asp>

Federal Register

Office of the Federal Register (202) 512-1530; or (888) 293-6498
U.S. Government Printing Office – Fax: (202) 512-1262
<https://www.federalregister.gov/>

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NOTICE: How to Follow State Agency Rulemaking in the State Register

The State Register is the official source, and only complete listing, for all state agency rulemaking in its various stages. State agencies are required to publish notice of their rulemaking action in the State Register. Published every Monday, the State Register makes it easy to follow and participate in the important rulemaking process. Approximately 80 state agencies have the authority to issue rules. Each agency is assigned specific Minnesota Rule chapter numbers. Every odd-numbered year the Minnesota Rules are published. Supplements are published to update this set of rules. Generally speaking, proposed and adopted exempt rules do not appear in this set because of their short-term nature, but are published in the State Register.

An agency must first solicit Comments on Planned Rules or Comments on Planned Rule Amendments from the public on the subject matter of a possible rulemaking proposal under active consideration within the agency (Minnesota Statutes §§ 14.101). It does this by publishing a notice in the State Register at least 60 days before publication of a notice to adopt or a notice of hearing, or within 60 days of the effective date of any new statutory grant of required rulemaking.

When rules are first drafted, state agencies publish them as Proposed Rules, along with a notice of hearing, or a notice of intent to adopt rules without a hearing in the case of noncontroversial rules. This notice asks for comment on the rules as proposed. Proposed emergency rules, and withdrawn proposed rules, are also published in the State Register. After proposed rules have gone through the comment period, and have been rewritten into their final form, they again appear in the State Register as Adopted Rules. These final adopted rules are not printed in their entirety, but only the changes made since their publication as Proposed Rules. To see the full rule, as adopted and in effect, a person simply needs two issues of the State Register, the issue the rule appeared in as proposed, and later as adopted.

The State Register features partial and cumulative listings of rules in this section on the following schedule: issues #1-26 inclusive (issue #26 cumulative for issues #1-26); issues #27-52 inclusive (issue #52, cumulative for issues #27-52 or #53 in some years). A subject matter index is updated weekly and is available upon request from the editor. For copies or subscriptions to the State Register, contact Minnesota's Bookstore, 660 Olive Street (one block east of I-35E and one block north of University Ave), St. Paul, MN 55155, phone: (612) 297-3000, or toll-free 1-800-657-3757. TTY relay service phone number: (800) 627-3529.

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Official Notices

Pursuant to *Minnesota Statutes* §§ 14.101, an agency must first solicit comments from the public on the subject matter of a possible rulemaking proposal under active consideration within the agency by publishing a notice in the *State Register* at least 60 days before publication of a notice to adopt or a notice of hearing, and within 60 days of the effective date of any new statutory grant of required rulemaking.

The *State Register* also publishes other official notices of state agencies and non-state agencies, including notices of meetings and matters of public interest.

Department of Commerce Minnesota Joint Underwriting Association Notice of Activation to Insure Specified Classes of Business

Commissioner Steve Kelley, Minnesota Department of Commerce provides notice pursuant to Minnesota Statutes section 62I.21 that the Minnesota Joint Underwriting Association (MJUA) is activated to provide insurance coverage for a period of 180 days from the publication of this notice to the following class of business:

- Electrical Inspectors (E&O coverage only)

A hearing will be scheduled at the Office of Administrative Hearings to determine whether activation for this class of business is necessary and should continue beyond 180 days. Minn. Stat. §§ 62I.21-22. Notice of the hearing will be published in the *State Register* at least 30 days before the hearing date. Id. § 62I.22, subd. 2.

Any person wishing to oppose activation of MJUA beyond 180 days for any particular class of business must file a petition to intervene with the Office of Administrative Hearings at least 10 days before the hearing date. Id. If no notice to intervene is filed, the hearing shall be canceled, and the class shall be activated beyond the 180-day period without further action. Id.

Activation of a class of business does not guarantee coverage to any class member. Coverage of individual class members will be determined by the MJUA on a case-by-case basis once the class has been activated.

For questions regarding this notice, please contact the MJUA at:

12400 Portland Ave. South, Suite 190
Burnsville, Minnesota 55337
Phone: (952)-641-0276 or rick@mjua.org

Dated: August 24, 2020

Steve Kelley
Commerce Commissioner

Department of Employment and Economic Development (DEED) Notice of Public Hearing by the Minnesota Department of Employment and Economic Development with Respect to a Proposed Project and the Provision of Funds from the Minnesota Investment Fund Program under Minnesota Statutes 116J.8731

NOTICE IS HEREBY GIVEN that the Minnesota Department of Employment and Economic Development (“DEED”) will conduct a public hearing on Friday, September 4, at 1:00 p.m., or as soon thereafter as reasonable via teleconference on a proposal to provide funding through the Minnesota Investment Fund Program pursuant to authority granted under *Minnesota Statutes* 116J.8731. This hearing is conducted in accordance with *Minnesota Statutes* 116J.994, Subd. 5.

Official Notices

The Minnesota Department of Employment and Economic Development has determined that an in-person meeting is not practical because of the current health pandemic and ongoing peacetime emergency declared under Chapter 12 of Minnesota Statutes. As is permitted under the Open Meeting Law in these conditions, this public hearing to consider a potential Minnesota Investment Fund (MIF) loan to Deluxe Corporation for a facility in Minneapolis, Minnesota will be conducted via teleconference.

Description of Project and Proposed MIF Funding:

Deluxe Corporation helps businesses through technology-enabled solutions including marketing services, data analytics, treasury management, website development and hosting, promotional products, payroll services and check products. The company will be moving its headquarter facility from Shoreview, Minnesota and is considering locations in Minneapolis, Minnesota and outside Minnesota. While the company is re-examining their remote work practices and complying with guidelines as a result of the pandemic, there is anticipated 545 retained jobs to be based from the new facility. If the company maintains its headquarters facility in Minnesota, it will invest \$10.1 million in building renovations and equipment and will be eligible for a Minnesota Investment Fund award of up to \$1 million

All interested persons may be heard at the time and accommodations set forth above. Persons interested in participating via teleconference should contact Bob Isaacson, Executive Director of DEED's Business Finance Office at (651) 259-7458. Or Bob.Isaacson@state.mn.us at least one day prior to the date of the hearing for instructions on how to participate in the conference call.

Interested persons may mail written comments via e-mail to Bob.Isaacson@state.mn.us or via U.S. Postal Service to Bob Isaacson, Office of Business Finance, MN DEED, 332 Minnesota Street, Suite E200, St. Paul, MN 55101. All comments should be mailed with sufficient time to ensure they are received prior to the date of the hearing set forth above. All persons who participate via teleconference will be given an opportunity to express their views with respect to the proposal to award funds from the Minnesota Investment Fund.

Department of Human Services

Economic Assistance and Employment Supports Division

MFIP Transitional Standard with Supplemental Nutrition Assistance Program (SNAP) Cost of Living (COLA) Adjustment for October 1, 2020

Minnesota Statute 256J.24, Subd. 5a requires the Commissioner of Human Services to adjust the food portion of the Minnesota Family Investment Program (MFIP) Transitional Standard on October 1 of each year to reflect the COLA to the Supplemental Nutrition Assistance Program (SNAP). The statute also requires the Commissioner to annually publish the adjusted Transitional Standard for assistance unit sizes one to ten. The Transitional Standard consists of a cash and food portion. The MFIP Transitional Standard and cash and food portions effective October 1, 2020 are listed below.

Family Size	1	2	3	4	5	6	7	8	9	10	Over 10
Transitional Standard	\$515	\$841	\$1,068	\$1,278	\$1,470	\$1,690	\$1,837	\$2,025	\$2,210	\$2,390	179
Cash Portion	\$350	\$537	\$632	\$721	\$797	\$873	\$950	\$1,016	\$1,080	\$1,135	\$53
Food Portion	\$165	\$304	\$436	\$557	\$673	\$817	\$887	\$1,009	\$1,130	\$1,255	\$126

State Grants & Loans

In addition to requests by state agencies for technical/professional services (published in the State Contracts Section), the *State Register* also publishes notices about grants and loans available through any agency or branch of state government. Although some grant and loan programs specifically require printing in a statewide publication such as the State Register, there is no requirement for publication in the *State Register* itself. Agencies are encouraged to publish grant and loan notices, and to provide financial estimates as well as sufficient time for interested parties to respond.

SEE ALSO: Office of Grants Management (OGM) at: <http://www.grants.state.mn.us/public/>

Minnesota Department of Health (MDH) Medical Education and Research Cost (MERC) Grant Opportunity

The Minnesota Department of Health (MDH) is accepting grant applications for clinical training that took place in Minnesota in fiscal year 2019.

Minnesota sponsoring institutions, accredited teaching programs and clinical training site representatives must self-register and complete applications through the online portal outlined in the grant instructions.

Application materials and deadlines can be found on the MERC *website*.

Minnesota Housing Notice of Request for Proposals for Manufactured Housing Community Redevelopment to Manufactured Home Parks for Infrastructure or Acquisition

Minnesota Housing Finance Agency (MHFA) is requesting proposals from eligible manufactured home park owners, or non-profit intermediaries applying on behalf of a park owner, to receive grants for infrastructure improvements or acquisition of manufactured home parks, as described in Minn. Stat. §462A.2035, Subd. 1b for the Manufactured Housing Community Redevelopment Program. Proposals will be scored based on projects that focus on health, safety and critical need improvements, as well as projects that leverage support from local municipalities, and/or projects converting a community to a cooperative ownership model.

Minnesota Housing has authority to issue grants totaling \$2,000,000 for the 2020-2021 biennium.

Proposals submitted in response to this Request for Proposals must be received no later than **12:00 p.m., Central Time, September 30, 2020.**

The Manufactured Housing Community Redevelopment program guide, application, instructions and materials can be found by visiting the Minnesota Housing website at: www.mnhousing.gov/sites/lenders/ManufacturedHousing

For more information or questions regarding the Manufactured Housing Community Redevelopment Program or the application submission process, contact:

Annie Reiersen
Minnesota Housing Finance Agency
Manufactured Housing Program Manager
Phone (651) 296-3495
Annie.Reierson@state.mn.us

This request does not obligate the State to complete the work contemplated in this notice. The State reserves the right to cancel this solicitation. All expenses incurred in responding to this notice are solely the responsibility of the responder.

State Grants & Loans

Department of Human Services

Healthcare Research & Quality Division

Notice of Request for Proposals to Provide Innovative Forms of Health Care Delivery under Alternative Payment Arrangements to Medical Assistance (MA) and MinnesotaCare Enrollees

The Minnesota Department of Human Services (DHS) is requesting proposals for the purpose of delivering health care services to Medical Assistance (MA) and MinnesotaCare enrollees under alternative payment arrangements through the Integrated Health Partnerships Demonstration.

DHS is seeking proposals for the grant period January 1, 2021 through December 31, 2023.

For more information, or to obtain a copy of the Request for Proposals, contact:

Mathew Spaan
Department of Human Services
Healthcare Research & Quality Division
Phone: (651) 431-2495
Mathew.Spaan@state.mn.us

This is the only person designated to answer questions by potential responders regarding this request.

To obtain this information in a different format, please call 651-431-3612.

Proposals submitted in response to this Request for Proposals must be received via e-mail at the e-mail address above no later than **4:00 p.m., Central Time, September 28, 2020. Late proposals will not be considered.** Only e-mailed proposals will be considered.

The RFP can be viewed by visiting the Minnesota Department of Human Services Grants, Requests for Proposals (RFP) and Requests for Information (RFI) web site: <https://mn.gov/dhs/partners-and-providers/grants-rfps/open-rfps/>

This request does not obligate the State to complete the work contemplated in this notice. The State reserves the right to cancel this solicitation. All expenses incurred in responding to this notice are solely the responsibility of the responder.

State Contracts

Informal Solicitations: Informal solicitations for professional/technical (consultant) contracts valued at over \$5,000 through \$50,000, may either be published in the *State Register* or posted on the Department of Administration, Materials Management Division's (MMD) Web site. Interested vendors are encouraged to monitor the P/T Contract Section of the MMD Website at www.mmd.admin.state.mn.us for informal solicitation announcements.

Formal Solicitations: Department of Administration procedures require that formal solicitations (announcements for contracts with an estimated value over \$50,000) for professional/technical contracts must be published in the *State Register*. Certain quasi-state agency and Minnesota State College and University institutions are exempt from these requirements.

Requirements: There are no statutes or rules requiring contracts to be advertised for any specific length of time, but the Materials Management Division strongly recommends meeting the following requirements: \$0 - \$5,000 does not need to be advertised. Contact the Materials Management Division: (651) 296-2600 \$5,000 - \$25,000 should be advertised in the *State Register* for a period of at least seven calendar days; \$25,000 - \$50,000 should be advertised in the *State Register* for a period of at least 14 calendar days; and anything above \$50,000 should be advertised in the *State Register* for a minimum of at least 21 calendar days.

Minnesota State Colleges and Universities (Minnesota State) Non-Construction Related Bid and Contracting Opportunities

Minnesota State is now placing additional public notices for P/T contract opportunities, goods/commodities, and non-construction related services on its Vendor and Supplier Opportunities website (<http://minnstate.edu/vendors/index.html>). New public notices may be added to the website on a daily basis and be available for the time period as indicated within the public notice.

If you have any questions regarding this notice, or are having problems viewing the information on the Vendor and Supplier Opportunities website, please call the Minnesota State Procurement Unit at 651-201-1444, Monday-Friday, 9:00 am – 4:00 pm.

Minnesota Judicial Branch 9th Judicial District Request for Proposal – Polk Courtrooms Audio Visual (AV) Upgrades

The Ninth Judicial District, of the Minnesota Judicial Branch (MJB), is using a competitive selection process to select possible vendors to provide Polk Courtrooms AV Upgrades.

The Ninth Judicial District, of the Minnesota Judicial Branch (MJB), is seeking proposals from vendors, to provide, install, and train on Polk Courtrooms AV Upgrades

The request for proposal does not obligate the MJB to award a contract or complete the project, and the MJB reserves the right to cancel the solicitation if it is considered to be in its best interest.

Interested party's submissions must be in writing and received by the MJB no later than 4:00 pm CST, 09/08/2020. The proposals must be delivered to:

Wade Young
Ninth Judicial District Administration Office
Minnesota Judicial Branch
616 America Ave NW, Suite 250
Bemidji, MN 56601

A complete copy of the Request for Proposal may be found on the Minnesota Judicial Branch website (in the News and Announcements/Public Notices section) at www.mncourts.gov.

State Contracts

Minnesota Department of Transportation (MnDOT)

Engineering Services Division

Notices Regarding Professional/Technical (P/T) Contracting

P/T Contracting Opportunities: MnDOT is now placing additional public notices for P/T contract opportunities on the MnDOT's Consultant Services website. New public notices may be added to the website on a daily basis and be available for the time period as indicated within the public notice.

Taxpayers' Transportation Accountability Act (TTAA) Notices: MnDOT is posting notices as required by the TTAA on the MnDOT Consultant Services website.

MnDOT's Prequalification Program: MnDOT maintains a Pre-Qualification Program in order to streamline the process of contracting for highway related P/T services. Program information, application requirements, application forms and contact information can be found on MnDOT's Consultant Services website. Applications may be submitted at any time for this Program.

MnDOT Consultant Services website: www.dot.state.mn.us/consult

If you have any questions regarding this notice, or are having problems viewing the information on the Consultant Services website, please call the Consultant Services Help Line at 651-366-4611, Monday – Friday, 9:00am – 4:00pm.

Non-State Public Bids, Contracts & Grants

The State Register also serves as a central marketplace for contracts let out on bid by the public sector. The *State Register* meets state and federal guidelines for statewide circulation of public notices. Any tax-supported institution or government jurisdiction may advertise contracts and requests for proposals from the private sector. It is recommended that contracts and RFPs include the following: 1) name of contact person; 2) institution name, address, and telephone number; 3) brief description of commodity, project or tasks; 4) cost estimate; and 5) final submission date of completed contract proposal. Allow at least three weeks from publication date (four weeks from the date article is submitted for publication). Surveys show that subscribers are interested in hearing about contracts for estimates as low as \$1,000. Contact editor for further details.

Besides the following listing, readers are advised to check: <http://www.mmd.admin.state.mn.us/solicitations.htm> as well as the Office of Grants Management (OGM) at: <http://www.grants.state.mn.us/public/>.

Metropolitan Airports Commission (MAC)

Notice of Call for Bids for 2020 Air Handling Unit Safety Upgrades

Airport Location: Minneapolis-St. Paul International Airport
Project Name: 2020 Air Handling Unit Safety Upgrades
MAC Contract No.: 106-2-962
Bids Close At: 2:00 p.m., Tuesday, September 15, 2020

Notice to Contractors: Sealed Bid Proposals for the project listed above will be received by the MAC, a public corporation, at the office thereof located at 6040-28th Avenue South, Minneapolis, Minnesota 55450, until the date and hour indicated. This project provides for installation of air handling unit safeties such as pressure safety switches and temperature sensors that will be programmed to shut down existing air handling units in an emergency. Additionally, this project will replace network controllers throughout the terminal.

— Non-State Public Bids, Contracts & Grants

Note: You can sign up on our Web site (www.metroairports.org) to receive email notifications of new business opportunities or go directly to *MAC's E-News Subscription Page* and choose this and other topics about which you are interested.

Targeted Group Businesses (TGB): The goal of the MAC for the utilization of Targeted Group Businesses on this project is 7%.

Bid Security: Each bid shall be accompanied by a "Bid Security" in the form of a certified check made payable to the MAC in the amount of not less than five percent (5%) of the total bid, or a surety bond in the same amount, running to the MAC, with the surety company thereon duly authorized to do business in the State of Minnesota.

Availability of Construction Documents: Plans and specifications are on file for inspection at the office of Michaud Cooley Erickson at the Minnesota Builders Exchange; Dodge Data and Analytics; and NAMC-UM Plan Room. Bidders desiring drawings and specifications may secure a complete set at <http://www.franzrepro.com>. Click on the "Plan Rooms" tab and select the "Franz Public Plan Room". Bidders may download the complete set of digital bidding documents for \$50.00 by entering 106-2-962-00 in the "search projects" box then click "refresh/search" button. Contact Franz at 761-503-3401 or support@franzrepro.com for assistance. Hard copy drawings and specifications are available for purchase at Bidders expense.

MAC Internet Access of Additional Information: A comprehensive Notice of Call for Bids for this project will be available on August 24, 2020, at MAC's web address of <http://www.metroairports.org/airport-authority/business-opportunities/solicitations> (construction bids).

Metropolitan Airports Commission (MAC) Notice of Call for Bids for 2020 Terminal 1 Miscellaneous Modifications

Airport Location: Minneapolis-St. Paul International Airport
Project Name: 2020 Terminal 1 Miscellaneous Modifications
MAC Contract No: 106-2-939
Bids Close At: 2:00 p.m. on Tuesday, September 15, 2020

Notice to Contractors: Sealed Bid Proposals for the project listed above will be received by the MAC, a public corporation, at the office thereof located at 6040-28th Avenue South, Minneapolis, Minnesota 55450, until the date and hour indicated. The work of this project includes several small projects at Terminal 1. These projects include but are not limited to minor demolition, waterproofing, casework, masonry modifications, doors, door hardware, flooring installation, and painting. Abatement will be required for one work area. Mechanically this project includes sanitary sewer system modifications, plumbing work, and replacement of exhaust fans and condensate return pumps. Electrically this project includes lighting revisions and reconnections for various other items.

Note: You can sign up on our Web site (www.metroairports.org) to receive email notifications of new business opportunities or go directly to *MAC's E-News Subscription Page* and choose this and other topics about which you are interested.

Targeted Group Businesses (TGB): The goal of the MAC for the utilization of Targeted Group Businesses on this project is 7%.

Bid Security: Each bid shall be accompanied by a "Bid Security" in the form of a certified check made payable to the MAC in the amount of not less than five percent (5%) of the total bid, or a surety bond in the same amount, running to the MAC, with the surety company thereon duly authorized to do business in the State of Minnesota.

Availability of Construction Documents: Plans and specifications are on file for inspection at the office of Alliance; at the Minnesota Builders Exchange; Dodge Data and Analytics; and NAMC-UM Plan Room. Bidders

Non-State Public Bids, Contracts & Grants **==**

desiring drawings and specifications may secure a complete digital set at <http://www.franzrepro.com>. Click on the “Plan Rooms” tab and select the “Franz Public Plan Room”. Bidders may download the complete set of digital bidding documents for \$ 50.00 by entering 106-2-939-00 in the “search projects” box then click “refresh/search” button. Contact Franz at 763-503-3401 or support@franzrepro.com for assistance. Hard copy drawings and specifications are available for purchase at Bidders expense.

MAC Internet Access of Additional Information: A comprehensive Notice of Call for Bids for this project will be available on August 24, 2020, at MAC’s web address of <http://www.metroairports.org/airport-authority/business-opportunities/solicitations> (construction bids).

