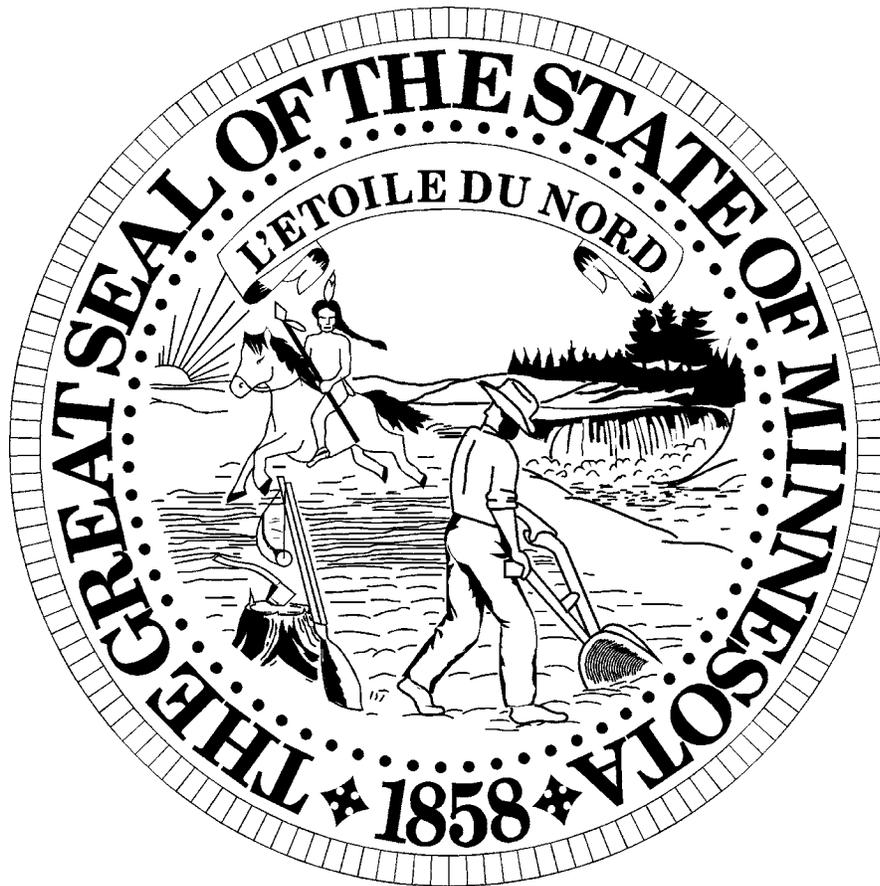


Minnesota State Register

Published every Monday (Tuesday when Monday is a holiday)



**Proposed, Adopted, Emergency, Expedited, Withdrawn, Vetoed Rules;
Executive Orders; Appointments; Commissioners' Orders; Revenue Notices;
Official Notices; State Grants & Loans; State Contracts; Non-State Public Bids,
Contracts and Grants**

Monday 2 March 2020

Volume 44, Number 36

Pages 953 - 982

Minnesota State Register

Judicial Notice Shall Be Taken of Material Published in the Minnesota State Register

The Minnesota State Register is the official publication of the State of Minnesota's Executive Branch of government, published weekly to fulfill the legislative mandate set forth in Minnesota Statutes, Chapter 14, and Minnesota Rules, Chapter 1400. It contains:

- Proposed Rules
- Adopted Rules
- Exempt Rules
- Expedited Rules
- Withdrawn Rules
- Executive Orders of the Governor
- Appointments
- Proclamations
- Vetoed Rules
- Commissioners' Orders
- Revenue Notices
- Official Notices
- State Grants and Loans
- Contracts for Professional, Technical and Consulting Services
- Non-State Public Bids, Contracts and Grants

Printing Schedule and Submission Deadlines

Vol. 44 Issue Number	Publish Date	Deadline for: all Short Rules, Executive and Commissioner's Orders, Revenue and Official Notices, State Grants, Professional-Technical- Consulting Contracts, Non-State Bids and Public Contracts	Deadline for LONG, Complicated Rules (contact the editor to negotiate a deadline)
#37	Monday 9 March	Noon Tuesday 3 March	Noon Thursday 27 February
#38	Monday 16 March	Noon Tuesday 10 March	Noon Thursday 5 March
#39	Monday 23 March	Noon Tuesday 17 March	Noon Thursday 12 March
#40	Monday 30 March	Noon Tuesday 24 March	Noon Thursday 19 March

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Minnesota Rules: Amendments and Additions

NOTICE: How to Follow State Agency Rulemaking in the State Register

The State Register is the official source, and only complete listing, for all state agency rulemaking in its various stages. State agencies are required to publish notice of their rulemaking action in the State Register. Published every Monday, the State Register makes it easy to follow and participate in the important rulemaking process. Approximately 80 state agencies have the authority to issue rules. Each agency is assigned specific Minnesota Rule chapter numbers. Every odd-numbered year the Minnesota Rules are published. Supplements are published to update this set of rules. Generally speaking, proposed and adopted exempt rules do not appear in this set because of their short-term nature, but are published in the State Register.

An agency must first solicit Comments on Planned Rules or Comments on Planned Rule Amendments from the public on the subject matter of a possible rulemaking proposal under active consideration within the agency (Minnesota Statutes §§ 14.101). It does this by publishing a notice in the State Register at least 60 days before publication of a notice to adopt or a notice of hearing, or within 60 days of the effective date of any new statutory grant of required rulemaking.

When rules are first drafted, state agencies publish them as Proposed Rules, along with a notice of hearing, or a notice of intent to adopt rules without a hearing in the case of noncontroversial rules. This notice asks for comment on the rules as proposed. Proposed emergency rules, and withdrawn proposed rules, are also published in the State Register. After proposed rules have gone through the comment period, and have been rewritten into their final form, they again appear in the State Register as Adopted Rules. These final adopted rules are not printed in their entirety, but only the changes made since their publication as Proposed Rules. To see the full rule, as adopted and in effect, a person simply needs two issues of the State Register, the issue the rule appeared in as proposed, and later as adopted.

The State Register features partial and cumulative listings of rules in this section on the following schedule: issues #1-26 inclusive (issue #26 cumulative for issues #1-26); issues #27-52 inclusive (issue #52, cumulative for issues #27-52 or #53 in some years). A subject matter index is updated weekly and is available upon request from the editor. For copies or subscriptions to the State Register, contact Minnesota's Bookstore, 660 Olive Street (one block east of I-35E and one block north of University Ave), St. Paul, MN 55155, phone: (612) 297-3000, or toll-free 1-800-657-3757. TTY relay service phone number: (800) 627-3529.

Volume 44 - Minnesota Rules

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Monday 30 December - Monday 2 March

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Exempt Rules

Exempt rules are excluded from the normal rulemaking procedures (*Minnesota Statutes* §§ 14.386 and 14.388). They are most often of two kinds. One kind is specifically exempted by the Legislature from rulemaking procedures, but approved for form by the Revisor of Statutes, reviewed for legality by the Office of Administrative Hearings, and then published in the State Register. These exempt rules are effective for two years only.

The second kind of exempt rule is one adopted where an agency for good cause finds that the rulemaking provisions of *Minnesota Statutes*, Chapter 14 are unnecessary, impracticable, or contrary to the public interest. This exemption can be used only where the rules:

- (1) address a serious and immediate threat to the public health, safety, or welfare, or
- (2) comply with a court order or a requirement in federal law in a manner that does not allow for compliance with *Minnesota Statutes* Sections 14.14-14.28, or
- (3) incorporate specific changes set forth in applicable statutes when no interpretation of law is required, or
- (4) make changes that do not alter the sense, meaning, or effect of the rules.

These exempt rules are also reviewed for form by the Revisor of Statutes, for legality by the Office of Administrative Hearings and then published in the *State Register*. In addition, the Office of Administrative Hearings must determine whether the agency has provided adequate justification for the use of this exemption. Rules adopted under clauses (1) or (2) above are effective for two years only. The Legislature may also exempt an agency from the normal rulemaking procedures and establish other procedural and substantive requirements unique to that exemption.

KEY: Proposed Rules - Underlining indicates additions to existing rule language. ~~Strikeouts~~ indicate deletions from existing rule language. If a proposed rule is totally new, it is designated "all new material."

Adopted Rules - Underlining indicates additions to proposed rule language. ~~Strikeout~~ indicates deletions from proposed rule language.

Minnesota Department of Revenue

Adopted Exempt Permanent Rules Relating to Property Tax Data Reports Amendments; Order Adopting Amendment of Rules

Adoption of Permanent Exempt Rules Referencing Property Tax Data Submissions: Amending Minnesota Rules, parts 8106.0700 and 8106.0800; Revisor's ID Number R-04629.

WHEREAS:

1. The rulemaking provisions of *Minnesota Statutes*, Chapter 14, are unnecessary and impracticable when, as in this case, amendments are made to a rule that incorporates specific changes set forth in applicable statutes when no interpretation of law is required. *Minnesota Statutes*, section 14.388.
2. The attached Findings & Statement of Supporting Reasons justifies the good cause exemption from rule-making provided by *Minnesota Statutes*, section 14.388, and is hereby incorporated by reference.
3. The rulemaking complies with all applicable law, including: a) the procedural requirements in *Minnesota Statutes*, section 14.388, and *Minnesota Rules*, part 1400.2400; and b) the notice requirements in *Minnesota Statutes*, sections 14.22, subdivision 1, and 14.388, subdivision 2. The Department provided notice in various ways, including: providing notice on the Department website and in the State Register; sending notice to persons who registered their name with the Department under *Minnesota Statutes*, section 14.14, subdivision 1a; and sending notice to all county assessors, auditors, and treasurers who submit property tax data to the Department.
4. The attached certified copy of the rule demonstrates that the Office of the Revisor has approved its form, as required by *Minnesota Statutes*, section 14.386, paragraph (a)(1), and *Minnesota Rules*, part 1400.2400.

IT IS ORDERED that the above-captioned rule, in the form certified as approved by the Office of the Revisor, is adopted pursuant to authority vested in me by *Minnesota Statutes*, SECTION 270C.06, WHICH PROVIDES THAT

Exempt Rules

THE Commissioner of Revenue shall “make, publish, and distribute rules for the administration and enforcement of... state revenue laws.” Under this statute, the Commissioner of Revenue has the necessary statutory authority to amend this rule.

Signed by Cynthia Bauerly, Commissioner of Revenue and dated February 19, 2020

FINDINGS & STATEMENT OF SUPPORTING REASONS

I. Background

The 2019 tax bill (2019 *Minnesota Laws*, 1st Special Session, chapter 6) amended *Minnesota Statutes*, section 270C.85, subdivision 2, to clarify that the commissioner of revenue may collect property tax data at the parcel level or higher in the time, form, and manner as the commissioner may prescribe. This method of collection is consistent with property tax data collection under the Property Record Information System of Minnesota (PRISM). Sections of statute that referenced abstract-level property tax data were also amended to cross-reference *Minnesota Statutes*, section 270C.85, subdivision 2.

The proposed amendments to *Minnesota Rules*, Chapter 8106, bring the Chapter 8106 rules into conformity with these statutory changes.

II. Amendments Exempt Because They Reflect Statutory Change

Minnesota Statutes, section 14.388, subdivision 1, clause (3), provides a good cause exemption to the regular rulemaking process for amendments that “incorporate specific changes set forth in applicable statutes when no interpretation of law is required.”

The following proposed amendments qualify for the good cause exemption because they bring Chapter 8106 into conformity with statutory change:

- *Minnesota Rules*, part 8106.0700, subpart 3, is being amended to reflect statutory change consistent with the cross-reference changes to property tax data submissions that occurred in the 2019 tax bill. The proposed amendments remove references to the abstracts of assessment, which are no longer filed by the counties to the commissioner under PRISM. Language is inserted which refers to property tax information reported to the commissioner of revenue under *Minnesota Statutes*, section 270C.85, subdivision 2, clause (4).
- *Minnesota Rules*, part 8106.0800, subpart 2, is being amended to reflect statutory change consistent with the cross-reference changes to property tax data submissions that occurred in the 2019 tax bill. The proposed amendments remove references to the State Board of Equalization abstract of market value, which is no longer filed by the counties to the commissioner under the PRISM. Language is inserted which refers to property tax information reported to the commissioner of revenue under *Minnesota Statutes*, section 270C.85, subdivision 2, clause (4).

8106.0700 APPORTIONMENT.

[For text of subparts 1 and 2, see Minnesota Rules]

Subp. 3. **Railroad operating land.** The information for the computation of this apportionment component will be based on information submitted by both the railroads and the various county auditors and assessors. The railroad companies shall file with the commissioner of revenue each year, in conjunction with their annual reports required by part 8106.0300, subpart 1, the number of acres of railroad operating land owned or used by them in each taxing district in which they operate. The county auditor shall also be required to submit to the commissioner of revenue a report showing the number of acres of railroad operating land, detailed by owning railroad, in each taxing district within the county. If either the railroads or the auditors find that it is administratively impracticable to submit this information, the commissioner shall make an estimate of the number of acres of railroad operating land within each taxing district based on the best information available. Such information would usually consist of the miles of railroad track within the taxing district and the normal width of the right-of-way used by the railroad. In addition, information relative to the current estimated market value of all land within the respective taxing districts will be obtained from the county or city assessors by a review of the abstract of assessment of real and personal property which the various assessors are required

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to submit yearly to information reported to the commissioner of revenue in compliance with Minnesota Statutes, section 273.061 270C.85, subdivision 9 2, clause (4). A review will also be made of the abstract of assessment of exempt real property which is submitted to the commissioner of revenue by the various assessors in compliance with Minnesota Statutes, section 273.18.

The computation for the railroad operating land apportionment component will be accomplished annually in the following manner:

A. The average estimated market value per taxable acre within a specific taxing district will be calculated by dividing the estimated market value of all taxable land within the taxing district as indicated by the most recent ~~abstract of assessment of real and personal property by the number of taxable acres within the taxing district~~ assessment information reported to the commissioner under Minnesota Statutes, section 270C.85, subdivision 2, clause (4). The number of acres within a taxing district will be obtained from the most recent statistics available from the Minnesota Geospatial Information Office, Department of Administration. The total number of acres will be adjusted to allow for nontaxable or exempt acres by subtracting these nontaxable or exempt acres from the total acres. The number of nontaxable or exempt acres will be obtained from the most recent ~~abstract of assessment of exempt real property~~ exempt real property information reported to the commissioner under Minnesota Statutes, section 270C.85, subdivision 2, clause (4). The following example illustrates this calculation.

Estimated Market Value of All Taxable Land Within Taxing District		\$200,000
Total Area of Taxing District	210 Acres	
Nontaxable or Exempt Acres	10 Acres	
Taxable Acres Within Taxing District		<u>200</u>
Average Estimated Market Value per Acre		\$1,000

[For text of items B and C, see Minnesota Rules]

[For text of subparts 4 to 6, see Minnesota Rules]

8106.0800 EQUALIZATION.

[For text of subpart 1, see Minnesota Rules]

Subp. 2. **Assessment/sales ratio computation.** A comprehensive assessment/sales ratio study compiled annually by the sales ratio section of the Property Tax Division of the Department of Revenue commonly known as the State Board of Equalization Sales/Ratio Study will be used in this computation. The portions of this study which will be used for purposes of this section are known as the “County Commercial and Industrial Sales Ratio.”

This commercial and industrial (C & I) sales ratio is computed through an analysis of the certificates of real estate value filed by the buyers or sellers of commercial or industrial property within each county. The information contained on these certificates of real estate value is compiled pursuant to requests, standards, and methods set forth by the Minnesota Department of Revenue acting upon recommendations of the Minnesota legislature. The most recent C & I study available will be used for purposes of this section.

The median C & I sales ratio from the County Commercial and Industrial Sales Ratio study will be used as a basis to estimate the current year C & I median ratio for each county.

The process used to estimate this current year median ratio will be as follows.

~~The State Board of Equalization abstract of market value will be examined.~~ The current estimated market value of commercial and industrial property within each county will be taken from ~~this abstract~~ the information reported to the commissioner under Minnesota Statutes, section 270C.85, subdivision 2, clause (4). The amount of the value of new commercial and industrial construction, (“new” meaning since the last assessment period) as well as the value of commercial and industrial property which has changed classification (i.e. commercial to tax exempt property) will also be taken from the ~~abstract information reported to the commissioner under Minnesota Statutes, section 270C.85, subdivision 2, clause (4).~~ The value of new construction will then be deducted from the estimated market value, resulting in a

Exempt Rules

net estimated current year market value for commercial and industrial property within the county. The value of commercial and industrial property which has changed classification will be deducted from the previous years estimated market value to arrive at a net estimated previous year market value for commercial and industrial property within the county. The net current year value will be compared to the net previous year's estimated market value for commercial and industrial property within the county and the difference between the two values noted. This difference will be divided by the previous year's net estimated market value for commercial and industrial property to find the percentage of increase, or decrease, in assessment level for each year. This percent of change will be applied to the most recent C & I median ratio to estimate the current year's C & I median ratio. An example of this calculation for a typical county is shown below.

Current Year Estimated Market Value for Commercial and Industrial Property	\$12,000,000
Less: New Construction	<u>1,500,000</u>
Current Year Net Estimated Market Value for Commercial and Industrial Property	10,500,000
Previous Year Estimated Market Value for Commercial and Industrial Property	10,250,000
Less: Classification Changes	<u>250,000</u>
Previous Year Net Estimated Market Value for Commercial and Industrial Property	<u>10,000,000</u>
Difference Previous Year vs. Current Year Estimated Market Value	500,000
Percent of Change (500,000 ÷ 10,000,000)	5%
Previous Year Median Commercial and Industrial Ratio	88%
Current Year Estimated Median Commercial and Industrial Ratio (88% x 105%)	92.4%

This same calculation is performed for each Minnesota county which contains operating railroad property. If there are five or fewer valid sales of commercial and industrial property within a county during the study period, these few sales are insufficient to form the basis for a meaningful C & I ratio. Therefore, the median assessment/sales ratio to be used for purposes of the above computation will not be the median C & I ratio but will be the weighted median ratio of all property classes within the county for which a sales ratio is available. This weighted median ratio is computed in the same manner using the same procedures and standards as the C & I ratio. In addition, the computation described above will not be performed using the commercial and industrial estimated market value but will use the estimated market value for all property within the county. All other aspects of the calculations are identical except for this substitution.

The weighted median ratio is developed by multiplying the median ratio for each class of property (agricultural, residential, recreational, commercial) by the percentage of value that class of property comprises of the total county value. An example of this calculation is as follows:

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Class of Property	Amount of Value	Percent of Value	Median Ratio	Weighted Median Ratio
Residential	\$ 20,000,000	20%	85%	17.00%
Agricultural	55,000,000	55%	95%	52.25%
Seasonal - Recreational	5,000,000	5%	90%	4.50%
Commercial - Industrial	20,000,000	20%	85%	17.00%
Total	\$100,000,000	100%		90.75%

[For text of subpart 3, see Minnesota Rules]

Official Notices

Pursuant to *Minnesota Statutes* §§ 14.101, an agency must first solicit comments from the public on the subject matter of a possible rulemaking proposal under active consideration within the agency by publishing a notice in the *State Register* at least 60 days before publication of a notice to adopt or a notice of hearing, and within 60 days of the effective date of any new statutory grant of required rulemaking.

The *State Register* also publishes other official notices of state agencies and non-state agencies, including notices of meetings and matters of public interest.

Minnesota Agricultural and Economic Development Board Proposed Change in Conduit Bond Issuance Fees

The Minnesota Agricultural and Economic Development Board's (the "Board") fee structure to issue conduit bonds has been unchanged since 2010. The Board currently charges a one-time fee based on the original amount of the conduit bond issues of 1/6th of 1 percent (16.5 basis points) with a minimum of \$10,000 and a maximum of \$50,000.

The Board will be implementing changes in this fee structure so fees are more consistent with rates being charged by similar entities and to better reflect the costs involved with these transactions. The fee for initial issuances will increase to 1/5th of 1 percent (20 basis points) and the minimum fee will increase to \$15,000 but the maximum will be unchanged at \$50,000.

The Board will also increase the fees associated with conduit refund bond issues to 10 basis points (up from 8.25 basis points) with a minimum of \$15,000 (up from \$10,000) and maximum fee of \$50,000 which will be unchanged.

The Board will also establish a \$2,500 fee for required Board action related to approvals necessary to meet the requirements of the Tax Equity and Fiscal Responsibility Act of 1982 (TEFRA).

The Board reserves the right to be reimbursed for any extraordinary expenses related to conduit issues that exceed these fees.

Any comments on this new fee schedule should be forwarded by **March 31, 2020**:

Written comments: Bob Isaacson,
Executive Director
Minnesota Agricultural and Economic Development Board
332 Minnesota St., Suite E200
St. Paul, MN 55101

E-mail comments: Bob.Isaacson@state.mn.us

Official Notices

Minnesota Board of Examiners for Nursing Home Administrators REQUEST FOR COMMENTS for Possible Adoption of Rules Governing Licensure of Assisted Living Directors, *Minnesota Rules*, Chapter 6400, Revisor's ID Number 4622

Subject of Rules. The Minnesota Board of Examiners for Nursing Home Administrators ("Board") requests comments on its possible adoption of rules governing licensure of assisted living directors. The Board is considering rules to govern the licensure, training, education, practice, and continuing education for assisted living directors.

Persons Affected. The adoption of the rules would likely affect individuals currently functioning as assisted living directors, future licensees, and course providers.

Statutory Authority. Minnesota Statutes section 144A.20, .21, .23, .24, and 214.06 authorize the Board to adopt rules necessary to administer and enforce sections 144A.04 through 144A.28. House File No. 90, passed during the 2019 legislative session, authorized the Board to pass rules to license assisted living facility directors.

Public Comment. Interested persons or groups may submit comments or information on these possible rules in writing until 4:30 p.m. on May 2, 2020. Written comments, questions, requests to receive a draft of the rules, and requests for more information on these possible rules should be submitted via the Office of Administrative Hearings Rulemaking eComments website at <https://minnesotaoah.granicusideas.com/discussions>.

To develop the proposed amendments, the Board appointed a Rules Development Team comprised of Board members, elder care advocates, and association representatives. The Rules Development Team provided input into the rule amendments and will provide input into responses to comments received as part of this process. Minutes from the Rules Development Team meetings have been available on the Board's website throughout the development process and will continue to be available as the rules become finalized.

Rules Drafts. The Board has drafted the possible rules amendments and the draft amendments are posted on the Board's website.

Agency Contact Person. The agency contact person is Randy Snyder, Executive Director, Minnesota Board of Examiners for Nursing Home Administrators, 2829 University Avenue SE, Suite 404, Minneapolis, Minnesota 55402, randy.snyder@state.mn.us, (651) 201-2730.

Alternative Format. Upon request, this information can be made available in an alternative format, such as large print, braille, or audio. To make such a request, please contact the agency contact person at the address or telephone number listed above.

NOTE: Comments received in response to this notice will not necessarily be included in the formal rulemaking record submitted to the administrative law judge if and when a proceeding to adopt rules is started. The agency is required to submit to the judge only those written comments received in response to the rules after they are proposed. If you submitted comments during the development of the rules and you want to ensure that the Administrative Law Judge reviews the comments, you should resubmit the comments after the rules are formally proposed.

Dated: February 19, 2020

Randy Snyder, Executive Director
Minnesota Board of Examiners for Nursing Home Administrators

Minnesota Housing Request for Information for Comprehensive Grant Management System

Minnesota Housing Finance Agency (“Minnesota Housing” or the “Agency”), an agency of the state of Minnesota, is requesting information from vendors and consultants experienced in providing technology solutions for a Grants Management System. Minnesota Housing invites all interested parties to submit a written response to this Request for Information (RFI).

The RFI is being sought to gain knowledge about solutions from vendors and consultants experienced in the field of Grants Management. The RFI also seeks to obtain an estimate of the costs and timeframe for carrying out the project. This RFI should not be construed as intent, commitment, or promise to acquire services, supplies, or solutions offered. **No contract will result from any response to this RFI.**

Information submitted in response to this RFI will become property of the Minnesota Housing.

Minnesota Housing will not pay for any information herein requested nor is it liable for any cost incurred by the vendor in preparing a response to the RFI.

RFI responses must be received on or before 03/31/2020 at 5:00 PM CENTRAL TIME at the following address:

Agency Contact: Christopher Larson, Applications Development Manager
Address: 400 Wabasha Street N, Suite 400, St. Paul, MN 55102
E-Mail Address: chris.larson@state.mn.us

Please submit your response via email.

Questions may be directed to the contact listed above via email.

We appreciate your response to this request.

PURPOSE AND OBJECTIVES

This Request for Information (RFI) is intended to be an information gathering and market research tool, not a formal solicitation of a specific requirements (such as with an RFP “Request for Proposals”). Minnesota Housing is seeking to gain knowledge and information from vendors and consultants experienced in providing technology solutions for a Grant Management System. This is an opportunity for interested parties to help the Agency better understand the marketplace.

PROJECT DESCRIPTION

Minnesota Housing awards grants to carry out activities of the Agency. A grants management solution is needed to administer hundreds of various grants across the Agency, currently managed by multiple program managers and support staff. At the highest level, ALL grants generally go through a standardized process, as depicted in the steps below:

- Application submission, review, selection process, and approval process
- Due diligence and contract execution
- Payment processing
- Monitoring and Reporting
- Closeout process

To facilitate the various processes, the agency administers grants using multiple applications, such as:

- Microsoft Office Suite
- Email and Standard Mail

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- Statewide Applications - e.g. SWIFT
- Third Party Accounting Software
- Third Party File Sharing Sites
- Third Party Data Sources

These processes and systems are being used agency-wide by dozens of staff to manage multiple programs, of varying sizes and complexity, across multiple divisions. Minnesota Housing is looking for a more efficient and effective method for meeting our current and future business needs that provides a consistent and uniform system that limits the reliance on significant manual entry.

Minnesota Housing is seeking information from vendors and consultants on the ability to provide a solution that meets some or all the following needs:

- **Allows for the use of a Standardized process/system for the entire agency, configurable by grant type/round**
 - Application Submission and Review Process
 - Application Round Management
 - Application Submission Process
 - Application Scoring Process
 - Application Selection/Approval Process
 - Award Management
 - Contract Creation and Management Process
 - Letter Creation and Management Process
 - Ability to track grant amendments
 - Funds Management
 - Budget Management
 - Processing grant disbursement requests
 - Tracking activity by the program and accounting staff
 - Reporting and Monitoring
 - Standardized and Ad Hoc Report generation
 - Creating and disbursing reports and dashboards
- **Secure Transmission of Documents and Data**
 - Allows for secure transmission of documents and data
 - Reduces/eliminates manual entry that is prone to error
- **Provides Centralized Communication**
 - Provides centralized communication medium for internal users, customers, and partners
 - Centralized and secure medium for tracking notes, decisions, changes, status, etc.

- **Integrates with other Systems**
 - Integrates data between disparate systems
 - Integrates with or replaces existing systems
 - Works with existing third party accounting software
- **Ability to monitor risk and performance of Grants/Grantees**
- **Provides General System Capabilities**
 - Provides high-quality user experience for internal users, customers, and partners
 - Ability for internal and external users to access system
 - Provide centralized location for collecting and sharing files, certifications, and data by Grantee and Programs
- **Provides Security and System Administration**
 - Ability to restrict access to system, programs, applications by role
 - Provide enhanced security for private data

RFI RESPONSE INSTRUCTIONS

Minnesota Housing is asking all interested parties to submit a written response containing the following information:

By 03/31/2020 at 5:00 PM CENTRAL TIME:

- Detailed information on your interest and ability to provide a solution, based on the project description described above. Limit your response to four pages.
- What components or processes does your solution provide based on the project description? Limit your response to six pages.
- A brief description of past experience providing Grants Management Solutions to similar government or private entities. Limit your response to two pages.
- Please provide an estimated price range to provide the services as stated herein, including a breakdown of options available. Limit your response to two pages.
- What do you estimate would be a reasonable time frame for implementing a solution? Limit your response to two pages.
- A description of your typical approach and services provided, such as, implementation, project management, on-boarding, training, ongoing consulting, etc. Limit your response to three pages

Minnesota Pollution Control Agency (MPCA)

Notice of Availability and Request for Comments on Preliminary Draft Section 401 Water Quality Certification and Preliminary Antidegradation Determination for the Enbridge Line 3 Replacement Project

NOTICE IS HEREBY GIVEN that the Commissioner of the Minnesota Pollution Control Agency (MPCA), pursuant to Minn. R. 7001.1440, has made a preliminary determination to issue a Clean Water Act Section 401 Water Quality Certification (401 Certification) with conditions for the Enbridge Line 3 Replacement Project in Minnesota outside the exterior boundaries of the Fond du Lac Reservation. The MPCA proposes to certify the referenced

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project and has preliminarily determined that it satisfies the antidegradation standards in Minn. R. 7050.0265

Project description. Enbridge proposes to cross Waters of the United States and discharge dredged and fill material into Minnesota wetlands and streams for the purpose of constructing a new 36-inch-diameter underground oil pipeline and associated facilities. The proposed activities will occur within Enbridge's designated route approved by the Minnesota Public Utilities Commission (PUC) on Feb. 3, 2020. The PUC is the Minnesota unit of government with decision authority over oil and gas pipeline route decisions (Minn. Stat. ch. 216G). The route extends from the Red River of the North near Mattson, Minnesota, to the Minnesota/Wisconsin border near Wrenshall, Minnesota. The new pipeline will replace Enbridge's existing, 34-inch-diameter pipeline built in the 1960s, which is corroding and operating at only 51% capacity due to safety issues. The new pipeline will transport crude oil from Alberta, Canada to Superior, Wisconsin. The proposed project crosses portions of the following Minnesota counties: Kittson, Marshall, Pennington, Polk, Red Lake, Clearwater, Hubbard, Wadena, Cass, Crow Wing, Aitkin, St. Louis and Carlton.

Name and address of applicant. Enbridge Energy, Limited Partnership
26 East Superior Street, Suite 309
Duluth, MN 55802

MPCA contact information. Minnesota Pollution Control Agency
Enbridge Line 3 Public Comments
520 Lafayette Road North, St. Paul, MN 55155-4194
Phone: 651-757-2900
Web Portal: *Enbridge Line 3 Public Comments Page*

Availability of preliminary draft 401 Certification and draft antidegradation determination. A copy of the draft 401 Certification and antidegradation determination are available on the MPCA's public notice page at <https://www.pca.state.mn.us/public-notice> and the MPCA Enbridge Line 3 webpage, where the application and associated submittals are also available, at <https://www.pca.state.mn.us/regulations/401-certification-enbridge-line-3>, or at the MPCA St. Paul Office, 520 Lafayette Road North, St. Paul, Minnesota 55155, between the hours of 8:00 a.m. and 4:30 p.m., Monday through Friday. The MPCA will mail or email a copy of the draft certification upon request. Comments, petitions, and other requests must be received at the MPCA in writing via the State Web Portal or by mail on or before the public comment period end date and time identified below.

For information only - Please note that separate public notices have been issued by the MPCA for the MPCA's draft National Pollutant Discharge Elimination System (NPDES)/State Disposal System (SDS) Individual Permit for the Enbridge Line 3 Replacement Project, and for the MPCA's capped air emission state permit. The NPDES/SDS permit public notice is available at the MPCA Enbridge Line 3 webpage at <https://www.pca.state.mn.us/regulations/industrial-wastewater-permit-enbridge-line-3> and the MPCA's public notice page at: <https://www.pca.state.mn.us/public-notice>. The capped air emission state permit public notice is available at <https://www.pca.state.mn.us/air/capped-air-emission-state-permit>.

Procedure for public participation. As stated in Minn. R. chs. 7000 and 7001, there are three formal procedures for public participation in the MPCA's consideration of this matter. Interested persons may:

- (1) Submit written comments on the draft certification and preliminary antidegradation determination.
- (2) Petition the MPCA to hold a public informational meeting.
- (3) Petition the MPCA to hold a contested case hearing.

Public comment period. Interested persons are invited to submit written comments on the MPCA's draft 401 Certification and preliminary antidegradation determination for the project. **The public comment period ends at 4:30 p.m. on Friday, April 3, 2020.**

Submitting written comments. Comments can be submitted in three ways:

- (1) Comments may be submitted by US mail to the following address:

Minnesota Pollution Control Agency
Enbridge Line 3 Public Comments
520 Lafayette Road North St Paul, MN 55155-4194

- (2) Comments may be submitted online at the state of Minnesota Enbridge L3 portal: *Enbridge Line 3 Public Comments Page*
- (3) Comment at a public informational meeting. See details below.

Content requirements for comments or petition for a public informational meeting. Minn. R. 7001.0110 requires certain content for comments or a petition for a public informational meeting. A comment or petition submitted to the MPCA through the mail or email must state:

- (1) Your interest in the request for 401 water quality certification or the draft 401 water quality certification.
- (2) The action you wish the MPCA to take, including specific references to the section of the draft 401 water quality certification you believe should be changed.
- (3) The reasons supporting your position, stated with sufficient specificity as to allow the MPCA to investigate the merits of the position.

Public informational meeting. A public informational meeting is an informal meeting during which interested persons can ask questions concerning the proposed project. The MPCA will host public informational meetings to discuss the draft 401 Certification, the draft NPDES/SDS Industrial Wastewater Permit, the Capped Air Emission State Permit, and the requirements of the Construction Stormwater General NPDES/SDS Permit for the Enbridge Line 3 Replacement Project at the times and locations identified below:

- (1) Tuesday, March 17, 2020,
Sanford Center
1111 Event Center Dr NE, Bemidji, MN
Open house: 1:00 p.m. to 9:00 p.m.
Public comment forums: 2:30 p.m. to 4:30 p.m.; and 6:30 p.m. to 8:30 p.m.
- (2) Wednesday, March 18, 2020
Timberlake Lodge Hotel Event Center
144 SE 17th Street, Grand Rapids, MN
Open house: 1:00 p.m. to 9:00 p.m.
Public comment forums: 2:30 p.m. to 4:30 p.m.; and 6:30 p.m. to 8:30 p.m.
- (3) Wednesday, April 1, 2020
White Earth Reservation
Shooting Star Casino
777 SE Casino Rd, Mahnommen, MN
Open house: 4:00 p.m. to 8:00 p.m. (tentative)
Public comment forum: 5:00 p.m. to 7:00 p.m. (tentative)
To confirm the final time established for the open house and public comment forum at this location, please check the MPCA website for this project at *Enbridge Line 3 Pipeline Replacement Project Page*.

During the open house, technical staff will be available to answer questions on the preliminary draft 401 Certification, draft NPDES/SDS Industrial Wastewater permit, the Capped Air Emission State Permit, and the requirements of the Construction Stormwater General NPDES/SDS Permit. Enbridge representatives will also be present. Comments on the draft certification and permits will be accepted at these meetings. Stenographers will be available to record oral comments. In addition, comment boxes will be available for submitting written comments. In case of a weather-related cancellation, the MPCA may host a WebEx information session later in March to provide information about the draft certification and permits. The MPCA will notify the public of any cancellations or time changes via the

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state's Enbridge L3 email distribution list, press release, and/or social media. All meeting materials, and draft permits when they are available, will be posted on the MPCA's website.

Petition for Contested Case Hearing. You may also submit a petition for a contested case hearing. A contested case hearing is a formal evidentiary hearing before an administrative law judge empowered to advise the MPCA regarding issues of fact. As described in Minn. R. 7000.1800, persons who submit petitions for a contested case hearing must also state the issues they propose to address in a contested case hearing, the specific relief requested or resolution of the matter, and the reasons (which may be in the form of proposed findings) supporting an MPCA decision to hold a contested case hearing. Failure to comply with these rules exactly may result in a denial of the request. To the extent known, the petitioner may also submit a list of prospective witnesses to be called at a hearing, a proposed list of publications, references, or studies to be introduced at a hearing and the approximate time required for the petitioner to present the matter at a hearing.

The decision whether to hold a contested case hearing will be made under Minn. R. 7000.1900. In accordance with Minn. R. 7000.1900, the MPCA will grant a petition to hold a contested case hearing if it finds that:

- (1) There is a material issue of fact in dispute concerning the draft Certification;
- (2) The MPCA has the jurisdiction to make a determination on the disputed material issue of fact; and
- (3) There is a reasonable basis underlying the disputed material issue of fact or facts such that the holding of the contested case hearing would allow the introduction of information that would aid the MPCA in resolving the disputed facts in making a final decision on the draft Certification.

A material issue of fact means a fact question, as distinguished from a policy question, whose resolution could have a direct bearing on a final MPCA decision.

To be considered timely, the petition for a contested case hearing must be received by the MPCA by 4:30 p.m. on the date the public comment period ends (Friday, April 3, 2020).

MPCA Decision. The written comments, requests, and petitions submitted on or before the last day of the comment period will be considered in the final decision on this Certification. If the MPCA does not receive written comments, requests, or petitions during the public comment period, MPCA staff, as authorized by the commissioner, will make the final decision on the draft Certification.

Dated: February 24, 2020

Laura Bishop
Commissioner

Errata

Appearing in this section are: corrections to agency or *State Register* rule errors, or in following rulemaking processes, as well as incomplete notices, mislabeled rules, incorrect notices and citations. Whenever an error is corrected in this section, its corresponding rule number(s) will also appear in the *State Register's* index to rulemaking activity: **Minnesota Rules: Amendments and Additions.**

KEY: Proposed Rules - Underlining indicates additions to existing rule language. ~~Strikeouts~~ indicate deletions from existing rule language. If a proposed rule is totally new, it is designated "all new material."
Adopted Rules - Underlining indicates additions to proposed rule language. ~~Strikeout~~ indicates deletions from proposed rule language.

Department of Labor and Industry

Errata to Adopted Permanent Rules Adopting Changes to the International Building Code

Rule 4509, proposed at 44 SR 129 (August 12, 2019) and adopted at 44 SR 609 (November 25, 2019) contained part 1305.0308, subpart 4 in the repealer. The subpart was amended in the rule and should not appear in the repealer. The repealer below is how it should read:

REPEALER. Minnesota Rules, parts 1305.0011, subpart 3; 1305.0402, subpart 1; 1305.0507; 1305.0509; 1305.0907, subparts 26b, 27, and 31a; 1305.0908; 1305.1015; 1305.1029, subparts 2 and 3; 1305.1209; 1305.1511; 1305.1607, subparts 2 and 3; 1305.2308, subpart 1; 1305.2603; 1305.2902, subpart 1a; 1305.3030; and 1305.3401, are repealed.

State Grants & Loans

In addition to requests by state agencies for technical/professional services (published in the State Contracts Section), the *State Register* also publishes notices about grants and loans available through any agency or branch of state government. Although some grant and loan programs specifically require printing in a statewide publication such as the State Register, there is no requirement for publication in the *State Register* itself. Agencies are encouraged to publish grant and loan notices, and to provide financial estimates as well as sufficient time for interested parties to respond.

SEE ALSO: Office of Grants Management (OGM) at: <http://www.grants.state.mn.us/public/>

Department of Employment and Economic Development (DEED)

Office of Youth Development

Request for Proposals for Career Pathways Pilot Program (CP3) for Youth

The Department of Employment and Economic Development, through its Office of Youth Development, is seeking proposals from Local Workforce Development Boards (LWDBs) to develop and implement career pathways programs that strengthen access to work experience opportunities. Specifically, this RFP is designed to promote racial equity as well as gender and disability equality by prioritizing services to youth of color, young women, youth with disabilities, and young veterans. Within the youth workforce development system, paid work experiences serve a critical role for young people in acquiring career-specific skills, advancing work-readiness, and connecting to longer-term career opportunities.

\$500,000 is available for one-year grants, beginning in State Fiscal Year (SFY) 2021, for the Career Pathways Pilot Program (CP3) for Youth. The funding source is WIOA Youth (Pub. L. 113-128: 20 CFR 603, 651, 652, et al.). Organizations can request up to \$250,000. Priority will be given to projects that prioritize youth of color, young women,

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youth with disabilities, and young veterans. All funding decisions will be made by the Commissioner of DEED.

Preference will be given to LWDBs that target the information technology, manufacturing, and/or healthcare industries.

Proposals must be received via email by **no later than 11:59 p.m. on Friday, March 27, 2020**. Proposals must be submitted to Cory.Schmid@state.mn.us in a single PDF document. Late proposals will not be considered. DEED is not responsible for any issues related to technology.

An informational webinar will be held on February 28, 2020. The instructions to join will be sent to the Workforce Development Area directors.

- A copy of the full Request for Proposal may be obtained on DEED's Competitive Grants and Contracts web site: *Request for Proposal*

Department of Human Services

Economic Assistance and Employment Supports Division

Notice of Request for Proposals to for Qualified Grantees to Provide Supplemental Nutrition Assistance Program Employment and Training (SNAP E&T)

The Minnesota Department of Human Services (DHS) is requesting proposals for Qualified Grantees to Provide Supplemental Nutrition Assistance Program Employment and Training (SNAP E&T)

DHS is seeking proposals for the grant period July 1, 2020 through September 30, 2021.

For more information, or to obtain a copy of the Request for Proposals, contact:

Barb Alt
Department of Human Services
EAESD Division
P.O. Box 64962
444 Lafayette Road North, St. Paul, MN 55155
Phone: (651) 431-3884
barb.alt@state.mn.us

This is the only person designated to answer questions by potential responders regarding this request.

To obtain this information in a different format, please call 651-431-3612.

Proposals submitted in response to this Request for Proposals must be received at the address above no later than **3:00 p.m., Central Time, Monday, April 13, 2020**. Late proposals will not be considered. Faxed or e-mailed proposals will not be considered.

The RFP can be viewed by visiting the Minnesota Department of Human Services Grants, Requests for Proposals (RFP) and Requests for Information (RFI) web site: <https://mn.gov/dhs/partners-and-providers/grants-rfps/open-rfps/>

This request does not obligate the State to complete the work contemplated in this notice. The State reserves the right to cancel this solicitation. All expenses incurred in responding to this notice are solely the responsibility of the responder.

Department of Human Services

Purchasing and Service Delivery Division

Notice of Request for Proposals to Provide Coordinated Health Care Services through the Special Needs BasicCare Program (SNBC) to adults with disabilities eligible for Medical Assistance in the following Minnesota counties: Morrison, Todd and Wadena

The Minnesota Department of Human Services (DHS) is requesting proposals to contract with a qualified Responder(s) to perform the tasks and services set forth in this RFP in order to serve people with disabilities eligible for Medical Assistance and enrolled in Special Needs BasicCare (SNBC) in Morrison, Todd and Wadena counties.

DHS is seeking proposals for the grant period July 1, 2020 through December 31, 2020

For more information, or to obtain a copy of the Request for Proposals, contact:

Michelle Lichtig
Department of Human Services
Purchasing and Service Delivery Division
P.O. Box 64984
St. Paul, MN 55164-0984
Phone: (651) 431-4210, Fax: (651) 431-7439

This is the only person designated to answer questions by potential responders regarding this request.

Michelle Lichtig
SNP_RFPS@state.mn.us

To obtain this information in a different format, please call 651-431-3612.

Proposals submitted in response to this Request for Proposals must be received at the address above no later than **4:00 p.m., Central Time, May 5, 2020. Late proposals will not be considered.** Faxed or e-mailed proposals will not be considered.

The RFP can be viewed by visiting the Minnesota Department of Human Services Grants, Requests for Proposals (RFP) and Requests for Information (RFI) web site: <https://mn.gov/dhs/partners-and-providers/grants-rfps/open-rfps/>

This request does not obligate the State to complete the work contemplated in this notice. The State reserves the right to cancel this solicitation. All expenses incurred in responding to this notice are solely the responsibility of the responder.

MNsure (Minnesota's Health Insurance Marketplace) Request for Proposals: Navigator Outreach and Enrollment Grants

MNsure is requesting proposals from eligible organizations intending to apply for grant funds that have the ability to find, connect with, educate and successfully enroll and renew Minnesota residents in health care coverage through MNsure. Eligible organizations are organizations that submitted a letter of intent in response to MNsure's Request for Letters of Intent by the February 13, 2020 deadline.

This Request for Proposals (RFP) is part of MNsure's sixth RFP process for the Navigator Outreach and Enrollment grant program. This solicitation has three focus areas:

I. Geographic: focus on building statewide access to assistance and sustaining a network of navigator organizations working closely with MNsure on strategies to reach, enroll and renew consumers.

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II. Population: support organizations that have identified populations that face barriers to enrolling in coverage and/or high levels of uninsurance and can demonstrate an ability to effectively reach, enroll and help renew coverage for the population.

III. Capacity Building: support building additional navigator capacity to serve geographic areas or populations where there is a demonstrated need for more navigator assistance.

A complete copy of the RFP will be available by 4:00 p.m. on March 2, 2020, on MNsure's Assister Funding Opportunities webpage, <https://www.mnsure.org/about-us/assister-program/funding-opportunities/index.jsp>

Proposals are due by 1:00 p.m. Central Time on April 2, 2020. Applications must be completed using the online submission process described in the RFP and on the Assister Funding Opportunities webpage. Questions regarding the RFP should be emailed to navigatorgrants@mnsure.org by **3 p.m. Central Time on March 17, 2020**. Please see MNsure's website for more information.

This request does not obligate the State to complete the work contemplated in this notice. The State reserves the right to cancel this solicitation. All expenses incurred in responding to this notice are solely the responsibility of the responder.

State Contracts

Informal Solicitations: Informal solicitations for professional/technical (consultant) contracts valued at over \$5,000 through \$50,000, may either be published in the *State Register* or posted on the Department of Administration, Materials Management Division's (MMD) Web site. Interested vendors are encouraged to monitor the P/T Contract Section of the MMD Website at www.mmd.admin.state.mn.us for informal solicitation announcements.

Formal Solicitations: Department of Administration procedures require that formal solicitations (announcements for contracts with an estimated value over \$50,000) for professional/technical contracts must be published in the *State Register*. Certain quasi-state agency and Minnesota State College and University institutions are exempt from these requirements.

Requirements: There are no statutes or rules requiring contracts to be advertised for any specific length of time, but the Materials Management Division strongly recommends meeting the following requirements: \$0 - \$5,000 does not need to be advertised. Contact the Materials Management Division: (651) 296-2600 \$5,000 - \$25,000 should be advertised in the *State Register* for a period of at least seven calendar days; \$25,000 - \$50,000 should be advertised in the *State Register* for a period of at least 14 calendar days; and anything above \$50,000 should be advertised in the *State Register* for a minimum of at least 21 calendar days.

Minnesota State Colleges and Universities (Minnesota State) Non-Construction Related Bid and Contracting Opportunities

Minnesota State is now placing additional public notices for P/T contract opportunities, goods/commodities, and non-construction related services on its Vendor and Supplier Opportunities website (<http://minnstate.edu/vendors/index.html>). New public notices may be added to the website on a daily basis and be available for the time period as indicated within the public notice.

If you have any questions regarding this notice, or are having problems viewing the information on the Vendor and Supplier Opportunities website, please call the Minnesota State Procurement Unit at 651-201-1444, Monday-Friday, 9:00 am – 4:00 pm.

Department of Commerce

Notice of Contract Opportunity for Audit Services for the Unclaimed Property Program

PROJECT NAME: Audit Services for the Unclaimed Property Program

DETAILS: The Minnesota Department of Commerce is requesting proposals for the purpose of contracting with one or more vendors to provide auditing services as an auditing agent for the unclaimed property program pursuant to Minnesota Statutes, Chapter 345.

Work is anticipated to start July 1, 2020.

COPY REQUEST: A Request for Proposals will be available through April 3, 2020.

To obtain a copy of the Request for Proposals, you may either:

- send a request via email to Scott Halvorson at: scott.t.halvorson@state.mn.us, or
- visit <https://mn.gov/commerce/industries/rfp/>, and provide your name and email address to download the RFP.

PROPOSAL DEADLINE: Proposals submitted in response to the Request for Proposals in this advertisement must be received by mail no later than **Friday, April 3, 2020, 4:00 p.m. Central Time. Late proposals will not be considered.** Proposals submitted by fax or e-mail will not be considered.

This request does not obligate the State to complete the work contemplated in this notice. The State reserves the right to cancel this solicitation. All expenses incurred in responding to this notice are solely the responsibility of the responder.

Department of Corrections

Notice of Contract for Opportunity Cognitive Behavioral Interventions Curriculum

PROJECT NAME: Cognitive Behavioral Interventions Curriculum

DETAILS: The Department of Corrections (DOC) requests proposals to deliver one or more cognitive behavioral curriculum addressing four or more criminogenic needs to high risk or very high risk participants in the communities of St. Paul and Minneapolis and two correctional facilities in Rush City and Stillwater, MN.

The DOC has collaborated with community partners to deliver a program grounded in evidence-informed practices serving higher risk release violators called Opportunity for Change (O4C) since 2017. Goals of the program are to implement interventions that align with effective programming and yield promising results in reductions in recidivism, technical violations, and other rule infractions and increases pro-social opportunities for released individuals. Additional strategies used by the O4C team to increase success include case planning and referrals, stability in housing, mentorship, and employment connections.

This request for proposal particularly increases evidence-based interventions in small group format, delivering an evidence-informed curriculum in the community (Minneapolis and St. Paul) and in two correctional facilities (Rush City and Stillwater). The proposal should outline the ability to deliver a total of at least four (4) groups per week at varying times and days including evenings and weekends. MN DOC staff may co-facilitate the curriculum with the contracted facilitator.

This request for proposals may result in multiple award contracts to qualified responders if it is deemed in the best interest of the state and work is anticipated to start after June 30, 2020

State Contracts

COPY REQUEST: To get a copy of the Request for Proposals, please send a written request, by email, to jana.carr-weerts@state.mn.us or follow this link: <https://mn.gov/doc/staff-partners/doing-business-doc/request-proposals/>

PROPOSAL DEADLINE: Proposals submitted in response to the Request for Proposals in this advertisement must be received via email or mail no later than **2:00 p.m. Central Daylight Saving Time, Monday, April 27, 2020. Late proposals will not be considered.**

This request does not obligate the State to complete the work contemplated in this notice. The State reserves the right to cancel this solicitation. All expenses incurred in responding to this notice are solely the responsibility of the responder.

Department of Corrections

Notice of Contract Opportunity for Mentoring Services & Pro-social Activities

PROJECT NAME: Mentoring Services & Pro-social Activities

DETAILS: The Department of Corrections (DOC) requests proposals to coordinate and provide mentoring services and pro-social activities to higher risk participants released from correctional facilities residing in the twin cities metro area.

The DOC has collaborated with community partners to deliver a program grounded in evidence-informed practices (EBP) serving higher risk release violators called Opportunity for Change (O4C) since 2017. Goals of the program are to implement interventions that align with effective programming and yield promising results in reductions in recidivism, technical violations, and other rule infractions and increases pro-social opportunities for released individuals. Additional strategies used by the O4C team to increase success include case planning and referrals, stability in housing, cognitive-behavioral groups, and employment connections.

This request for proposal particularly increases opportunities for the participants to connect with pro-social peers in the community (Minneapolis and St. Paul). The proposal should outline the ability to coordinate prosocial and appropriate activities for participants and connect some team-identified participants in need of more direct mentorship and support. All prosocial activities will be approved by the MN DOC and county supervision agents. For more direct mentorship and support for some participants, mentoring grounded in the Circles of Support and Accountability (COSA) model will be favored.

Work is anticipated to start after June 30, 2020

COPY REQUEST: To get a copy of the Request for Proposals, please send a written request, by email, to:

Jana Carr-Weerts
Management Analyst 3, Grants and Subsidies Unit
1450 Energy Park Drive, Suite 200, St. Paul MN 55108
jana.carr-weerts@state.mn.us

PROPOSAL DEADLINE: Proposals submitted in response to the Request for Proposals in this advertisement must be received via email or mail no later than **2:00 p.m. Central Standard Time, Friday, April 17, 2020. Late proposals will not be considered.**

This request does not obligate the State to complete the work contemplated in this notice. The State reserves the right to cancel this solicitation. All expenses incurred in responding to this notice are solely the responsibility of the responder.

Department of Corrections

Notice of Contract Opportunity for Opportunity for Change (O4C) Program Hub and Employment Services

PROJECT NAME: Opportunity for Change (O4C) Program Hub and Employment Services

DETAILS: The Department of Corrections (DOC) requests proposals to provide employment seeking, obtainment, and sustainability services to higher risk participants released from correctional facilities residing in the twin cities metro area. Additionally, the DOC is seeking space for two program hub spaces, centrally located in both Minneapolis and St. Paul. Each hub must have office space for one DOC staff person and day and evening group space one to two times per week.

The DOC has collaborated with community partners to deliver a program grounded in evidence-informed practices (EBP) serving higher risk release violators called Opportunity for Change (O4C) since 2017. Goals of the program are to implement interventions that align with effective programming and yield promising results in reductions in recidivism, technical violations, and other rule infractions and increases pro-social opportunities for released individuals. Additional strategies used by the O4C team to increase success include case planning and referrals, stability in housing, cognitive-behavioral groups, and mentoring connections.

This request for proposal particularly increases opportunities for the participants to gain and maintain employment. The proposal should outline the ability to provide employment support, including, but not limited to, assessing employment readiness, provide cognitive behavioral interventions related to successful employment experiences, and be responsive to barriers participants have facing employment. Additionally, proposals should provide a structured program space for O4C as outlined above.

This request for proposals may result in multiple award contracts to qualified responders if it is deemed in the best interest of the state and work is anticipated to start after June 30, 2020

COPY REQUEST: To get a copy of the Request for Proposals, please send a written request, by email, to jana.carr-weerts@state.mn.us or follow this link: <https://mn.gov/doc/staff-partners/doing-business-doc/request-proposals/>

PROPOSAL DEADLINE: Proposals submitted in response to the Request for Proposals in this advertisement must be received via email or mail no later than **2:00 p.m. Central Daylight Saving Time, Monday, April 27, 2020. Late proposals will not be considered.**

This request does not obligate the State to complete the work contemplated in this notice. The State reserves the right to cancel this solicitation. All expenses incurred in responding to this notice are solely the responsibility of the responder.

Department of Corrections

Notice of Contract Opportunity for Personal Finance Education Instruction

PROJECT NAME: Personal Finance Education Instruction

DETAILS: The Department of Corrections (DOC) requests proposals to coordinate and conduct workshops providing educational instruction on personal finance for incarcerated people prior to their release and released persons with a high risk to recidivate who are residing in the twin cities metro area.

The portion of this programming occurring out in the community with releasees will be funded through the Opportunity for Change (O4C) Program. The DOC has collaborated with community partners to deliver O4C, a program grounded in evidence-informed practices (EBP) serving higher risk release violators since 2017. Goals of the program

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are to implement interventions that align with effective programming and yield promising results in reductions in recidivism, technical violations, and other rule infractions and increases pro-social opportunities for released individuals. Additional strategies used by the O4C team to increase success include case planning and referrals, stability in housing, cognitive-behavioral groups, mentoring, and employment connections.

This request for proposal particularly increases opportunities for the participants to gain a basic understanding of personal finances through participation in financial education classes in order to become more financially stable.

This request for proposals may result in multiple award contracts to qualified responders if it is deemed in the best interest of the state and work is anticipated to start after June 30, 2020

COPY REQUEST: To get a copy of the Request for Proposals, please send a written request, by email, to jana.carr-weerts@state.mn.us or follow this link:

<https://mn.gov/doc/staff-partners/doing-business-doc/request-proposals/>

PROPOSAL DEADLINE: Proposals submitted in response to the Request for Proposals in this advertisement must be received via email or mail no later than **2:00 p.m. Central Daylight Saving Time, Monday, April 20, 2020. Late proposals will not be considered.**

This request does not obligate the State to complete the work contemplated in this notice. The State reserves the right to cancel this solicitation. All expenses incurred in responding to this notice are solely the responsibility of the responder.

Guardian ad Litem Board (GALB)

Request for Proposal Salary Structure Benchmark and Compensation Study

The State of Minnesota – Guardian ad Litem Board (GALB) is using a competitive selection process (referred to herein as the “Request for Proposals” or “RFP”) to select the vendor responsible for conducting a compensation study benchmarking the MN Guardian ad Litem Board salary structure in the markets for which it competes for talent, and proposing options and models to address any identified issues in accordance with GALB needs and all applicable statutes, rules and policies.

Work is anticipated to begin on as soon as possible upon a fully executed of the contract, and will be completed by June 30, 2020, with the expectation that the final report will be delivered on or before May 30, 2020.

COMPLETE COPY OF RFP: A complete copy of the Request for Proposals may be found on the GALB website (on the Notices page) at: <https://mn.gov/guardian-ad-litem/notices/> *

PROPOSAL DEADLINE: Proposals submitted in response to the Request for Proposals in this notice must be received by mail or dropped off to GALB no later than **4:00 CST, March 24, 2020**. Late proposals will not be considered. No email or facsimile submissions will be accepted.

This request does not obligate the state to complete the work contemplated in this notice.

The state reserves the right to cancel this solicitation. All expenses incurred in responding to this notice are solely the responsibility of the responder.

**This request was previously published in the State Register on February 18, 2020, however, the link to the complete copy of the RFP was incorrect. The link has been updated to the GALB website.*

Department of Health

Notice of Request for Proposal for Phlebotomy and Clinical Specimen Collection Master Contract

The State of Minnesota is seeking qualified vendors to provide phlebotomy and other clinical specimen collection services performed on an ad hoc basis on individuals or groups of individuals in non-health care settings (including but not limited to individuals' homes). Requests by the State may be urgent in nature (i.e., immediate specimen collection needed within four hours of the request) or scheduled weeks ahead of time. Other services requested may include staffing ad hoc clinics set up by and conducted in collaboration with local public health for specimen collection, medication dispensing, and home or community visits to administer vaccine or other biologics, administering consent forms, and other forms as appropriate or requested.

All services are requested for purposes of infectious disease surveillance and disease prevention and control per Minnesota Statutes §144.05 and Minnesota Rules, Chapter 4605; and for special research studies and program evaluations.

This RFP will result in multiple award contracts to qualified vendors that provide the services requested below. Beyond vendors that specialize solely in specimen collection, examples of other qualified vendors may include, but are not limited to: clinics, hospitals, emergency departments, and local public health agencies.

It is anticipated that the State will enter into multiple contract(s) anticipated to begin with an initial two year term, with an option to extend an additional three years in increments determined by the State.

Details concerning submission requirements are included in the Request for Proposal. No other personnel are authorized to discuss the project with responder before the submittal of the RFP Response.

Request RFP

To obtain a copy of the Request for Proposal (RFP), email:

Joey Lee, MA3 Contracts and Grants Manager
Minnesota Department of Health
Health.IDEPC.Finance.Unit@state.mn.us
Subject Line: Specimen Collection RFP

The State reserves the right to cancel this solicitation. All expenses incurred in responding to this notice are solely the responsibility of the responder.

Department of Health

Safe Harbor Program

Request for Proposals (RFP) for Safe Harbor Evaluation Professional/Technical Contract

The Minnesota Department of Health's Safe Harbor Program is in seek of a contractor to fulfill the requirements of Minn. Stat. § 145.4718 for a biannual evaluation of the Safe Harbor program. The contractor conducts Safe Harbor program participant interviews, collects and analyzes Safe Harbor participant surveys, conducts focus groups with Safe Harbor grantees, conducts phone interviews with key informants, gathers data compiled and aggregated by Safe Harbor staff, and analyzes all aforementioned activities for the evaluation report. In addition, the contractor conducts live webinars and trainings explaining the results and provides a literature review on strategies to address human trafficking and their effectiveness.

A full RFP can be found at: <https://www.health.state.mn.us/communities/safeharbor/evaluationrfp.html>

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To obtain this information in a different format, call: 651-201-5492.

Proposal Deadline:

All applications must be received by MDH no later than 4:30 p.m. Central Time, on April 1, 2020, at the MDH Golden Rule Building reception office (Suite 220), whether mailed or sent via courier. Applications submitted electronically must be submitted by 11:59 p.m. on April 1, 2020.

Attn: Caroline Palmer
Safe Harbor
Minnesota Department of Health
PO Box 64882
Saint Paul, MN 55164-0882
caroline.palmer@state.mn.us

MDH is not obligated to complete the proposed project and reserves the right to cancel the solicitation if it is considered to be in its best interest. All expenses incurred in responding to this notice are solely the responsibility of the responder.

Minnesota State Lottery Request for Proposals for Sponsorship Agreements

Description of Opportunity

The Minnesota State Lottery develops sponsorship agreements throughout the year with organizations, events, and sports teams to create excitement for lottery players, to interest new players and increase the visibility of lottery games. The Lottery encourages and continually seeks new sponsorship agreements to help achieve current Lottery marketing goals.

Proposal Content

A sponsorship proposal presented to the Lottery should meet the following three criteria:

1. Maximize Lottery Visibility – the event, sports or tie-in proposal should draw a large number of desired participants (typically 50,000 or more) whose demographics match the Lottery player profile. The Lottery is interested in effectively delivering its message of fun and entertainment to Minnesota adults whose demographics skew primarily towards those aged 25-64, with a household income of \$35,000-\$75,000, and having an educational background of some college or higher. The Lottery does not market to those under the age of 18, and family events with high levels of children present are generally not accepted. Attendance, on-site signage visibility and paid media exposure will be critical components that will be evaluated.

2. Enhance Lottery Image – the event, sports or tie-in proposal should inherently project the attitude that the Lottery is a fun and socially acceptable part of the community. The Lottery's presence should fit well within the lineup of other sponsors. The Lottery is interested in creating opportunities whereby the sponsorship can translate into sales revenue, either via on-site sales from a Lottery booth, from sales-generating promotions with Lottery retailers or from joint programs with the sponsor's media partners.

3. Provide Promotional Extensions – the event, sports or tie-in proposal should offer exciting, value-added ways to interact with our players and have opportunities to motivate attendees, listeners and viewers to participate in and purchase Lottery games. The proposal must include proper staffing availability or other considerations to help the Lottery implement any appropriate promotional extension ideas.

Proposals should address all pertinent elements of the sponsorship and how the Lottery criteria as stated above and on the Evaluation Form are to be met. To view or print copies of the Request for Proposal go to <http://www.mnlottery.com/vendorops.html>

This Solicitation does not obligate the state to award a contract or pursue a proposed sponsorship opportunity, and the state reserves the right to cancel the solicitation if it is considered to be in its best interest.

Questions

Questions concerning this Solicitation should be directed to:

Jason LaFrenz, Marketing Director
Minnesota State Lottery
2645 Long Lake Road
Roseville, MN 55113
Telephone: (651) 635-8230
Toll-free: 1-888-568-8379 ext. 230
Fax: (651) 297-7496
TTY: (651) 635-8268
E-mail: jasonla@mnlottery.com

Other personnel are not authorized to answer questions regarding this Solicitation.

Response Delivery

All responses must be in writing and delivered to the contact noted above. Proposals will be accepted on an ongoing basis.

Minnesota Department of Transportation (MnDOT) Engineering Services Division Notices Regarding Professional/Technical (P/T) Contracting

P/T Contracting Opportunities: MnDOT is now placing additional public notices for P/T contract opportunities on the MnDOT's Consultant Services website. New public notices may be added to the website on a daily basis and be available for the time period as indicated within the public notice.

Taxpayers' Transportation Accountability Act (TTAA) Notices: MnDOT is posting notices as required by the TTAA on the MnDOT Consultant Services website.

MnDOT's Prequalification Program: MnDOT maintains a Pre-Qualification Program in order to streamline the process of contracting for highway related P/T services. Program information, application requirements, application forms and contact information can be found on MnDOT's Consultant Services website. Applications may be submitted at any time for this Program.

MnDOT Consultant Services website: www.dot.state.mn.us/consult

If you have any questions regarding this notice, or are having problems viewing the information on the Consultant Services website, please call the Consultant Services Help Line at 651-366-4611, Monday – Friday, 9:00am – 4:00pm.

Non-State Public Bids, Contracts & Grants

The State Register also serves as a central marketplace for contracts let out on bid by the public sector. The *State Register* meets state and federal guidelines for statewide circulation of public notices. Any tax-supported institution or government jurisdiction may advertise contracts and requests for proposals from the private sector. It is recommended that contracts and RFPs include the following: 1) name of contact person; 2) institution name, address, and telephone number; 3) brief description of commodity, project or tasks; 4) cost estimate; and 5) final submission date of completed contract proposal. Allow at least three weeks from publication date (four weeks from the date article is submitted for publication). Surveys show that subscribers are interested in hearing about contracts for estimates as low as \$1,000. Contact editor for further details.

Besides the following listing, readers are advised to check: <http://www.mmd.admin.state.mn.us/solicitations.htm> as well as the Office of Grants Management (OGM) at: <http://www.grants.state.mn.us/public/>.

Metropolitan Airports Commission (MAC) Notice of Call for Bids for 2020 G Concourse Rehab P5

Airport Location: Minneapolis-St. Paul International Airport
Project Name: 2020 G Concourse Rehab P5
MAC Contract No: 106-2-925
Bids Close At: 2:00 p.m. on March 19, 2020

Notice to Contractors: Sealed Bid Proposals for the project listed above will be received by the MAC, a public corporation, at the office thereof located at 6040-28th Avenue South, Minneapolis, Minnesota 55450, until the date and hour indicated. The work of this project includes minor demolition, interior and exterior concrete work, masonry work, mechanical and electrical work.

Note: You can sign up on our Web site (www.metroairports.org) to receive email notifications of new business opportunities or go directly to *MAC's E-News Subscription Updates Page* and choose this and other topics about which you are interested.

Targeted Group Businesses (TGB): The goal of the MAC for the utilization of Targeted Group Businesses on this project is TGB 5%.

Bid Security: Each bid shall be accompanied by a "Bid Security" in the form of a certified check made payable to the MAC in the amount of not less than five percent (5%) of the total bid, or a surety bond in the same amount, running to the MAC, with the surety company thereon duly authorized to do business in the State of Minnesota.

Project Labor Agreement: This project is subject to the MAC's Project Labor Agreement requirements. A copy of the Project Labor Agreement and Contract Riders are included in the Appendix.

Availability of Construction Documents: Plans and specifications are on file for inspection at the office of Alliance; at the Minnesota Builders Exchange; Dodge Data and Analytics; and NAMC-UM Plan Room. Bidders desiring drawings and specifications may secure a complete digital set at <http://www.franzrepro.com>. Click on the "Plan Rooms" tab and select the "Franz Public Plan Room". Bidders may download the complete set of digital bidding documents for \$ 50.00 by entering **106-2-925-00** in the "search projects" box then click "refresh/search" button. Contact Franz at 763-503-3401 or support@franzrepro.com for assistance. Hard copy drawings and specifications are available for purchase at Bidders expense.

MAC Internet Access for Additional Information: A comprehensive Notice of Call for Bids for this project will be available on February 24, 2020, at MAC's web address of <http://www.metroairports.org/airport-authority/business-opportunities/solicitations> (construction bids).

— Non-State Public Bids, Contracts & Grants

Metropolitan Airports Commission (MAC)

Notice of Call for Bids for 2020 Intelligent Monitoring and Control Systems P12

Airport Location: Minneapolis-St. Paul International Airport
Project Name: 2020 Intelligent Monitoring and Control Systems P12
MAC Contract No.: 106-2-922
Bids Close At: 2:00 p.m. on March 19, 2020

Notice to Contractors: Sealed Bid Proposals for the project listed above will be received by the MAC, a public corporation, at the office thereof located at 6040-28th Avenue South, Minneapolis, Minnesota 55450, until the date and hour indicated. This project is the continuation of a phased program. This phase generally improves the IMACS user interface, expands the MAC's electric meter monitoring and adds remote monitoring and control to various parts of the airport campus.

Note: You can sign up on our Web site (www.metroairports.org) to receive email notifications of new business opportunities or go directly to *MAC's E-News Subscription Updates Page* and choose this and other topics about which you are interested.

Targeted Group Businesses (TGB): The goal of the MAC for the utilization of Targeted Group Businesses on this project is 6%.

Bid Security: Each bid shall be accompanied by a "Bid Security" in the form of a certified check made payable to the MAC in the amount of not less than five percent (5%) of the total bid, or a surety bond in the same amount, running to the MAC, with the surety company thereon duly authorized to do business in the State of Minnesota.

Availability of Construction Documents: Plans and specifications are on file for inspection at the office of Alliance; at the Minnesota Builders Exchange; Dodge Data and Analytics; and NAMC-UM Plan Room. Bidders desiring drawings and specifications may secure a complete digital set at <http://www.franzrepro.com>. Click on the "Plan Rooms" tab and select "Franz Public Plan Room." Bidders may download the complete set of digital bidding documents for \$ 50.00 by entering **106-2-922-00** in the "search projects" box then click "refresh/search" button. Contact Franz at 763-503-3401 or support@franzrepro.com for assistance. Hard copy drawings and specifications are available for purchase at Bidders expense.

MAC Internet Access of Additional Information: A comprehensive Notice of Call for Bids for this project will be available on February 24, 2020, at MAC's web address of <http://www.metroairports.org/airport-authority/business-opportunities/solicitations> (construction bids).

Metropolitan Airports Commission (MAC)

Notice of Call for Bids for 2020 Ponds 1 and 2 Lift Stations

Airport Location: Minneapolis-St. Paul International Airport
Project Name: 2020 Ponds 1 and 2 Lift Stations
MAC Contract No.: 106-1-298
Bids Close At: 2:00 p.m., Thursday, March 19, 2020

Notice to Contractors: Sealed Bid Proposals for the project listed above will be received by the MAC, a public corporation, at the office thereof located at 6040 - 28th Avenue South, Minneapolis, Minnesota 55450, until the date and hour indicated. This project provides for excavation, storm sewer removals, storm sewer manhole and storm sewer construction, HDPE pipe, ductile iron pipe, construction of a lift station, modifying existing structure to include lift station, two Flygt grinder pumps, guide rails, controls, site restorations, and electrical improvements.

Note: You can sign up on our Web site (www.metroairports.org) to receive email notifications of new business opportunities or go directly to *MAC's E-News Subscription Updates Page* and choose this and other topics about which you are interested.

Non-State Public Bids, Contracts & Grants **==**

Targeted Group Businesses (TGB): The goal of the MAC for the utilization of Targeted Group Businesses on this project is 9%.

Bid Security: Each bid shall be accompanied by a "Bid Security" in the form of a certified check made payable to the MAC in the amount of not less than five percent (5%) of the total bid, or a surety bond in the same amount, running to the MAC, with the surety company thereon duly authorized to do business in the State of Minnesota.

Availability of Construction Documents: Plans and specifications are on file for inspection at the office of Kimley-Horn and Associates, Inc., 2550 University Avenue West, Suite 238N, St. Paul, Minnesota, 55401; at the Minnesota Builders Exchange and Dodge Data and Analytics. Bidders desiring drawings and specifications for personal use may secure a complete digital set at <http://www.questcdn.com>. Bidders may download the complete set of digital bidding documents for \$15.00 by entering eBidDoc™ #6827794 in the "Search Projects" page. Contact Quest Construction Data Network at (952) 233-1632 or info@questcdn.com for assistance. Hard copy drawings and specifications will not be made available to Bidders.

MAC Internet Access of Additional Information: A comprehensive Notice of Call for Bids for this project will be available on February 24, 2020, at MAC's web address of <http://www.metroairports.org/airport-authority/business-opportunities/solicitations> (construction bids).

Metropolitan Airports Commission (MAC)

Notice of Call for Bids for 2020 Sanitary Sewer Replacement – Taxiway R

Project Location: Minneapolis-St. Paul International Airport
Project Name: 2020 Sanitary Sewer Replacement – Taxiway R
MAC Contract No. 106-1-302
Bids Close At: 2:00 PM on March 17, 2020

Notice to Contractors: Sealed bid proposals for the project listed above will be received by the MAC, a public corporation, at the office thereof located at 6040-28th Avenue South, Minneapolis, Minnesota 55450, until the date and hour indicated. This project provides for: Rehabilitation of existing sanitary sewer mains and manholes on the Air Force Apron and adjacent to Taxiway R. The project also includes reconstruction of Taxiway R7, construction of bituminous shoulders, modification of storm sewers, and construction of new taxiway lights and airfield signs.

Note: You can sign up on our Web site (www.metroairports.org) to receive email notifications of new business opportunities or go directly to **MAC's E-News Subscription Updates Page** and choose this and other topics about which you are interested.

TARGETED GROUP BUSINESSES (TGB): The goal of the MAC for the utilization of Targeted Group Businesses on this project is 9%.

Bid Security: Each bid shall be accompanied by a "Bid Security" in the form of a certified check made payable to the MAC in the amount of not less than five percent (5%) of the total bid, or a surety bond in the same amount, running to the MAC, with the surety company thereon duly authorized to do business in the State of Minnesota

Availability of Construction Documents: Plans and specifications are on file for inspection at the office of TKDA, the Minnesota Builders Exchange, Dodge Data and Analytics, and NAMC-UM Plan Room. Digital copies of the drawings and specifications will also be available at www.questcdn.com. Documents may be downloaded for a non-refundable fee of \$50.00 by entering Quest Project No. 6638715 on the Project Search page. Please contact QuestCDN at (952) 233-1632 or info@questcdn.com for assistance and free membership registration. Hard copy drawings and specifications will not be made available to Bidders.

MAC Internet Access of Additional Information: A comprehensive Notice of Call for Bids for this project will be available on March 2, 2020, at MAC's web address of <http://www.metroairports.org/airport-authority/business-opportunities/solicitations> (construction bids).