

# Minnesota State Register

Published every Monday (Tuesday when Monday is a holiday)



**Proposed, Adopted, Emergency, Expedited, Withdrawn, Vetoed Rules;  
Executive Orders; Appointments; Commissioners' Orders; Revenue Notices;  
Official Notices; State Grants & Loans; State Contracts; Non-State Public Bids,  
Contracts and Grants**

**Monday 10 February 2020  
Volume 44, Number 33  
Pages 875 - 894**

# Minnesota State Register

## Judicial Notice Shall Be Taken of Material Published in the Minnesota State Register

The Minnesota State Register is the official publication of the State of Minnesota's Executive Branch of government, published weekly to fulfill the legislative mandate set forth in Minnesota Statutes, Chapter 14, and Minnesota Rules, Chapter 1400. It contains:

- Proposed Rules
- Adopted Rules
- Exempt Rules
- Expedited Rules
- Withdrawn Rules
- Executive Orders of the Governor
- Appointments
- Proclamations
- Vetoed Rules
- Commissioners' Orders
- Revenue Notices
- Official Notices
- State Grants and Loans
- Contracts for Professional, Technical and Consulting Services
- Non-State Public Bids, Contracts and Grants

## Printing Schedule and Submission Deadlines

Vol. 44 Issue Number	Publish Date	Deadline for: all Short Rules, Executive and Commissioner's Orders, Revenue and Official Notices, State Grants, Professional-Technical- Consulting Contracts, Non-State Bids and Public Contracts	Deadline for LONG, Complicated Rules (contact the editor to negotiate a deadline)
#34	Tuesday 18 February	Noon Tuesday 11 February	Noon Thursday 6 February
#35	Monday 24 February	Noon Tuesday 18 February	Noon Thursday 13 February
#36	Monday 2 March	Noon Tuesday 25 February	Noon Thursday 20 February
#37	Monday 9 March	Noon Tuesday 3 March	Noon Thursday 27 February

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## Minnesota Legislative Information

**Senate Public Information Office**  
(651) 296-0504

State Capitol, Room 231, St. Paul, MN 55155  
<https://www.senate.mn/>

### Minnesota State Court System

Court Information Office (651) 296-6043  
MN Judicial Center, Rm. 135,  
25 Rev. Dr. Martin Luther King Jr Blvd., St. Paul, MN 55155  
<http://www.mncourts.gov>

**House Public Information Services**  
(651) 296-2146

State Office Building, Room 175  
100 Rev. Dr. Martin Luther King Jr Blvd., St. Paul, MN 55155  
<https://www.house.leg.state.mn.us/hinfo/hinfo.asp>

### Federal Register

Office of the Federal Register (202) 512-1530; or (888) 293-6498  
U.S. Government Printing Office – Fax: (202) 512-1262  
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# Minnesota Rules: Amendments and Additions

## NOTICE: How to Follow State Agency Rulemaking in the State Register

The State Register is the official source, and only complete listing, for all state agency rulemaking in its various stages. State agencies are required to publish notice of their rulemaking action in the State Register. Published every Monday, the State Register makes it easy to follow and participate in the important rulemaking process. Approximately 80 state agencies have the authority to issue rules. Each agency is assigned specific Minnesota Rule chapter numbers. Every odd-numbered year the Minnesota Rules are published. Supplements are published to update this set of rules. Generally speaking, proposed and adopted exempt rules do not appear in this set because of their short-term nature, but are published in the State Register.

An agency must first solicit Comments on Planned Rules or Comments on Planned Rule Amendments from the public on the subject matter of a possible rulemaking proposal under active consideration within the agency (Minnesota Statutes §§ 14.101). It does this by publishing a notice in the State Register at least 60 days before publication of a notice to adopt or a notice of hearing, or within 60 days of the effective date of any new statutory grant of required rulemaking.

When rules are first drafted, state agencies publish them as Proposed Rules, along with a notice of hearing, or a notice of intent to adopt rules without a hearing in the case of noncontroversial rules. This notice asks for comment on the rules as proposed. Proposed emergency rules, and withdrawn proposed rules, are also published in the State Register. After proposed rules have gone through the comment period, and have been rewritten into their final form, they again appear in the State Register as Adopted Rules. These final adopted rules are not printed in their entirety, but only the changes made since their publication as Proposed Rules. To see the full rule, as adopted and in effect, a person simply needs two issues of the State Register, the issue the rule appeared in as proposed, and later as adopted.

The State Register features partial and cumulative listings of rules in this section on the following schedule: issues #1-26 inclusive (issue #26 cumulative for issues #1-26); issues #27-52 inclusive (issue #52, cumulative for issues #27-52 or #53 in some years). A subject matter index is updated weekly and is available upon request from the editor. For copies or subscriptions to the State Register, contact Minnesota's Bookstore, 660 Olive Street (one block east of I-35E and one block north of University Ave), St. Paul, MN 55155, phone: (612) 297-3000, or toll-free 1-800-657-3757. TTY relay service phone number: (800) 627-3529.

## Volume 44 - Minnesota Rules

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Pursuant to *Minnesota Statutes* §§ 14.101, an agency must first solicit comments from the public on the subject matter of a possible rulemaking proposal under active consideration within the agency by publishing a notice in the *State Register* at least 60 days before publication of a notice to adopt or a notice of hearing, and within 60 days of the effective date of any new statutory grant of required rulemaking.

The *State Register* also publishes other official notices of state agencies and non-state agencies, including notices of meetings and matters of public interest.

## Department of Agriculture

### Pesticide and Fertilizer Management Division

#### Notice of Preliminary Decision to Designate Clothianidin, Imidacloprid, and Thiamethoxam Neonicotinoid Insecticides as “Surface Water Pesticides of Concern” in Minnesota

The Pesticide Management Plan (PMP) requires the Commissioner of the Minnesota Department of Agriculture (MDA) to provide a public notice and a minimum comment period of 60 days prior to any changes in “Surface Water Pesticide of Concern” status for a pesticide. A PUBLIC NOTICE IS HEREBY GIVEN that the Commissioner has made a preliminary decision to designate the neonicotinoid insecticides clothianidin, imidacloprid, and thiamethoxam, as “Surface Water Pesticides of Concern” in accordance with the PMP. The PMP is available at <https://www.mda.state.mn.us/protecting/waterprotection/pmp>.

The Commissioner has statutory responsibility and authority to: “determine the impact of pesticides on the environment, including the impacts on surface water and groundwater” (Minn.Stat. § 18B.04 subd. 1); to “develop best management practices involving pesticide...use” (Minn. Stat. § 18B.04 subd. 2); and to ensure that pesticide use “will not cause unreasonable adverse effects on the environment” (Minn. Stat. § 18B.07 subds. 1 & 2). The PMP is designed, in response to a directive from the legislature in 1989, to coordinate necessary activities to protect Minnesota’s groundwater and surface water resources from pesticide contamination in accordance with the statutory requirements and guidance in the Pesticide Control Law (Minn. Stat. Chapter 18B) and the Groundwater Protection Act (Minn. Stat. Chapter 103H).

“Surface Water Pesticide of Concern,” as it is used in the PMP, means the detection of a pesticide in surface water at concentrations of concern relative to a water quality “Reference Value” not due to misuse or unusual or unique circumstances, but likely to be the result of normal use of product or practice. The proposed determinations of clothianidin, imidacloprid, and thiamethoxam, as “Surface Water Pesticides of Concern” are based on the following guidelines as recommended in the PMP:

- In 2018, the Environmental Protection Agency (EPA) lowered the Aquatic Life Benchmarks (ALB) for clothianidin from 1100 ng/L to 50 ng/L, imidacloprid from 1050 ng/L to 10 ng/L, and thiamethoxam from 17,500 ng/L to 740 ng/L.
- The MDA monitoring results from 2010 through 2018 show clothianidin, imidacloprid, and thiamethoxam detections in several state rivers and streams approached or exceeded the EPA’s updated ALBs for these pesticides. When using the updated ALBs:
  - Clothianidin detections exceeded the updated ALB 83 times in Minnesota rivers and streams since 2011.
  - Every imidacloprid detection across Minnesota rivers and streams has been above the updated ALB since 2010.
  - Thiamethoxam detections exceeded the updated ALB twice in Minnesota rivers and streams since 2010. While exceedances for thiamethoxam remain low, thiamethoxam is being included, in part, due to clothianidin detections. Clothianidin is a breakdown product of thiamethoxam.
- Pesticide Management Planning Committee members provided comments to the Commissioner to consider clothianidin, imidacloprid, and thiamethoxam, as “Surface Water Pesticide of Concern”.

# Official Notices

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In fulfillment of the responsibilities set forth in the state statute, the proposed determination as “Surface Water Pesticides of Concern” includes a proposal to develop and promote water quality best management practices (BMPs) for these three neonicotinoid insecticides. The MDA previously developed BMPs for these neonicotinoid compounds to protect pollinators as a result of the *Special Registration Review on Neonicotinoids*. These BMPs are also expected to protect surface water. The MDA may reformat previously developed voluntary pollinator BMPs for neonicotinoids to promote them as water quality BMPs.

The MDA has requested the Minnesota Pollution Control Agency (MPCA) to develop Minnesota-specific water standards for imidacloprid, thiamethoxam, and clothianidin. Until development of Minnesota-specific standards has taken place, the MDA will use the EPA’s ALB values as guidance values.

Clothianidin, imidacloprid, and thiamethoxam are used to control a number of insect pests in agricultural production systems and turf and ornamental settings throughout Minnesota. Notable application methods include seed treatments, granular, spray, and drench applications.

Additional information related to clothianidin, imidacloprid, and thiamethoxam in this notice and on MDA voluntary pesticide BMPs is available at <https://www.mda.state.mn.us/special-registration-review-neonicotinoid-insecticides>.

The MDA will accept public comment on this proposed action for 60 days, until April 9, 2020. Interested parties or groups may direct inquiries or comments about the proposed action by fax, e-mail or letter to the MDA at the following address:

Trisha Leaf  
Pesticide and Fertilizer Management Division  
Minnesota Department of Agriculture  
625 Robert Street North  
St. Paul, MN 55155-2538  
Phone: (651) 201-6588  
Fax: (651) 201-6117  
Email: [trisha.leaf@state.mn.us](mailto:trisha.leaf@state.mn.us)

## **Department of Employment and Economic Development (DEED), Minnesota Housing and Department of Human Services Notice of Public Hearings for State of Minnesota 2020 Housing and Community Development Annual Action Plan (Action Plan)**

The State of Minnesota is developing its annual Action Plan for 2020 and encourages citizen and community participation in its development.

The state annually submits an Action Plan to the U.S. Department of Housing and Urban Development (HUD) in order to receive federal housing and community development funding through the Community Development Block Grant, HOME Investment Partnerships, Emergency Solutions Grants, Housing Opportunities for Persons with AIDS, and the national Housing Trust Fund (HTF) programs. This plan reflects year four of the state’s 2017-2021 Consolidated Plan which examines the housing and community development needs of the state, and sets priorities for allocating HUD funds.

The state will hold its first public hearing about the Action Plan on **Thursday February 20, 2020**, to gather citizen input on housing and community development needs and how federal funding should be allocated in the state. This hearing will be held at 4:00 PM at the Minnesota Department of Human Services, Room 1236, 444 Lafayette Road, St. Paul. Free parking is available in parking lot C adjacent to the building.

A second public hearing on the Action Plan will be held on **Tuesday, May 5, 2020**, for review and comment on the draft Action Plan, which will be available for public review and comment beginning April 8, 2020. The draft Action Plan will be available at <http://www.mnhousing.gov> and *DEED's Community Development Funding Page*. This hearing will be held at 4:00 PM at the Minnesota Housing Finance Agency, 400 Wabasha Street, Suite 400, St. Paul. Limited free guest parking is available in the adjacent Treasure Island Center garage, enter from 6th Street (park in marked locations on level 6 near marked agency entrance).

Comments on the draft Action Plan will be accepted until close of business **May 8, 2020**. Written public comments should be submitted to: Action Plan, Attn: Michelle Vang; Minnesota Department of Employment and Economic Development; First National Bank Building; 332 Minnesota Street, Suite E200; St. Paul, MN 55101-1351; or by email to [michelle.vang@state.mn.us](mailto:michelle.vang@state.mn.us). Hard copies of the Action Plan can be obtained by calling Michelle Vang, (651) 259-7504 or 1-800-657-3858, or by TTY 1-800-282-5909.

The State will consider any comments from individuals or groups received in writing or at public hearings. A summary of the written and public hearing comments on the Action Plan and the State's responses will be included in the final Action Plan. The Action Plan and, if necessary, substantial amendment, will be submitted to HUD after HUD notifies the State of its fiscal year 2020 allocations.

## Department of Education (MDE)

### Division of Compliance and Assistance

#### **Request for Comments for Possible Amendment to Rules Governing an Individualized Education Program (IEP) Team Including District and Statewide Assessment Results in an IEP, Minnesota Rules, Ch. 3525.2810, Subp. 2; Revisor's ID Number RD4630**

**Subject of Rules.** The Minnesota Department of Education (MDE) requests comments on its possible amendment to rules governing an individualized education program (IEP) team including district and statewide assessment results in an IEP. The department is considering rule amendments that change Minnesota Rules, part 3525.2810, subp. 2, to include language that permits an IEP team to include district and statewide assessment results in a student's IEP. During the 2019 legislative session, the Legislature heard testimony from a school district that the current language is confusing and has been interpreted to require more reporting than MDE and the Legislature intended. The rule language reflects the federal 1999 Individuals with Disabilities Education Act (IDEA) language which has since been revised. The proposed amendment includes the *language authorized by the Legislature*, with additional language related to the consideration of academic, developmental and functional needs. The additional language is also in alignment with 2004 changes to the federal IDEA and is needed because a review of that assessment data may be necessary to determine academic needs. That language is contained in *chapter 34 of the Code of Federal Regulations, section 300.324(a)* (<https://sites.ed.gov/idea/regs/b/d/300.324/>) as reflected in the 2004 IDEA reauthorization.

**Persons Affected.** The amendment to the rules would likely affect special education teachers, special education directors, school district staff, parents, school boards, advocacy organizations, and students.

**Statutory Authority.** **Laws of Minnesota 2019, 1st Spec. Sess. chapter 11, article 14, section 10** (<https://www.revisor.mn.gov/laws/2019/1/Session+Law/Chapter/11/>), authorizes the department to amend Minnesota Rules, part 3525.2810, subpart 2, item A, to allow but not require an IEP to report a student's performance on general state or districtwide assessments.

**Public Comment.** Interested persons or groups may submit comments or information on these possible rules in writing until 4:30 p.m. on Friday, April 10, 2020. The department will not publish a notice of intent to adopt the rules until more than 60 days have elapsed from the date of this request for comments. The Department does not plan to appoint an advisory committee to comment on the possible rules.

**Rules Drafts.** The department has drafted the possible rule amendments. The proposed rule amendments are

# Official Notices

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available on the agency rulemaking webpage for this rule (<https://education.mn.gov/MDE/about/rule/rule/>) or included with this mailing.

**Agency Contact Person.** Written comments, questions, requests for rule drafts and requests for more information on these possible rules should be directed to: Kerstin Forsythe Hahn at the Minnesota Department of Education, 1500 Highway 36, Roseville, MN 55113; (651) 582-8583; [Kerstin.forsythe@state.mn.us](mailto:Kerstin.forsythe@state.mn.us) or submit written comments via the *Office of Administrative Hearings Rulemaking eComments website* (<https://minnesotaoah.granicusideas.com/discussions>).

**Alternative Format.** Upon request, this information can be made available in an alternative format, such as large print, braille, or audio. To make such a request, please contact the agency contact person at the address or telephone number listed above.

**Public Data.** Comments submitted during formal rulemaking proceedings are public government data. This means that any member of the public can request to see the information. It is a violation of the Minnesota Government Data Practices Act to share private data about a third party without their permission. Please only submit comments that include personal information about yourself or your minor child(ren) that you are comfortable being classified as public data.

**Formal Rulemaking Record.** Comments received in response to this notice will not necessarily be included in the formal rulemaking record submitted to the administrative law judge if and when a proceeding to adopt rules is started. The agency is required to submit to the judge only those written comments received in response to the rules after they are proposed. If you submitted comments during the development of the rules and you want to ensure that the Administrative Law Judge reviews the comments, you should resubmit the comments after the rules are formally proposed.

Date: 1/21/20

Original signed by Commissioner  
Mary Cathryn Ricker, Commissioner  
Minnesota Department of Education

## Investment Advisory Council Official Meeting Notice

The Investment Advisory Council of the Minnesota State Board of Investment will meet on **Tuesday, February 18, 2020 at 12:00 p.m.** at the Retirement Systems Building, Room 106 (Main Floor), 60 Empire Drive, St. Paul, Minnesota.

# State Grants & Loans

In addition to requests by state agencies for technical/professional services (published in the State Contracts Section), the *State Register* also publishes notices about grants and loans available through any agency or branch of state government. Although some grant and loan programs specifically require printing in a statewide publication such as the State Register, there is no requirement for publication in the *State Register* itself. Agencies are encouraged to publish grant and loan notices, and to provide financial estimates as well as sufficient time for interested parties to respond.

SEE ALSO: Office of Grants Management (OGM) at: <http://www.grants.state.mn.us/public/>

## Department of Employment and Economic Development (DEED) Request for Proposals for Minnesota Tech Training Competitive Grant

The Department of Employment and Economic Development seeks proposals from qualified responders to develop and implement a pilot program for women and individuals from communities of color—the Minnesota Tech Training Grant—designed to bridge the experience gap from the classroom to employment and assist in meeting the needs of Minnesota businesses. Proposals are due **Friday, February 21, 2020 by 4:00 p.m.** and be submitted in PDF format to [adultcompetitivegrants.deed@state.mn.us](mailto:adultcompetitivegrants.deed@state.mn.us). Late proposals will not be accepted. Full Request for Proposal may be found at <https://mn.gov/deed/about/contracts/open-rfp.jsp>

## Minnesota Department of Health (MDH) Request for Proposal (RFP) for Safe Harbor / No Wrong Door Regional Navigator and Supportive Services

The Minnesota Department of Health’s Safe Harbor Program is seeking proposals for the award of grant funding for projects that address the sexual exploitation of youth by providing funds to regional navigator and supportive service programs.

The department will award up to 9 regional navigator grants and up to 25 supportive services grants as a result of this Request for Proposal (RFP).

A full RFP can be found at: <https://www.health.state.mn.us/communities/safeharbor/servicesnavigatorrfp.html>

To obtain this information in a different format, call: 651-201-5439.

### Letter of Intent Deadline:

Applicants are strongly encouraged to submit a non-binding Letter of Intent (LOI) to MDH no later than 11:59 p.m. Central Time, on February 21, 2020. LOIs should be sent via email to: [tasha.scott@state.mn.us](mailto:tasha.scott@state.mn.us). Please include “**RFP LOI Safe Harbor**” in your subject heading.

### Proposal Deadline:

All applications must be received by **MDH no later than 4:30 p.m. Central Time, on March 26, 2020**, at the MDH Golden Rule Building reception office (Suite 220), whether mailed or sent via courier. Applications submitted electronically must be submitted by 11:59 p.m. on March 26, 2020.

# State Grants & Loans

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Attn: Tasha Scott  
Safe Harbor  
Minnesota Department of Health  
PO Box 64882  
Saint Paul, MN 55164-0882  
*tasha.scott@state.mn.us*

MDH is not obligated to complete the proposed project and reserves the right to cancel the solicitation if it is considered to be in its best interest. All expenses incurred in responding to this notice are solely the responsibility of the responder.

## **Minnesota Department of Health (MDH) Office of Rural Health and Primary Care Request for Proposals for Clinical Dental Education Innovations Grants**

The Office of Rural Health and Primary Care, the Minnesota Department of Health, is soliciting proposals for grants to sponsoring institutions and clinical dental training sites for projects that increase dental access for underserved populations and promote innovative clinical training of oral health/dental professionals. Approximately \$1.1 million may be available for Fiscal Year 2021. In recent years the average awards have been between \$125,000 and \$150,000. Eligible applicants include institutions that sponsor accredited clinical dental education programs, institutions that sponsor or are developing interdisciplinary clinical training programs that include accredited dental education, clinical training sites that host dental professional students and are currently enrolled as active Medicaid providers, or consortia consisting of members of one or both groups. Potential uses of grant funds include expansion of existing programs with demonstrated success in providing dental services to underserved populations or the development or implementation of new programs designed to improve access for underserved populations and train oral health professionals.

To be considered for funding, proposals must be received by 12:00 p.m., Friday, April 3, 2020 at the Minnesota Department of Health, 85 East Seventh Place, Suite 220, St. Paul, MN 55101, and Attention: Randi Callahan. Late proposals will not be considered. A copy of the full Request for Proposal may be obtained at <http://www.health.state.mn.us/facilities/ruralhealth/funding/index.html>.

For more information contact Randi Callahan at (651) 201-3860, Email: *Randi.Callahan@state.mn.us*

## **Department of Human Services Child Safety and Permanency Division Notice of Request for Proposals for a Qualified Grantee to Provide Permanency Services to Families**

The Minnesota Department of Human Services (DHS) is requesting proposals from qualified responders to provide support groups and family activities to families in greater Minnesota (outside of the seven-county metro area) as part of the Permanency Support Services Program (PSS).

DHS is seeking proposals for the grant period July 1, 2020 through June 30, 2022.

For more information, or to obtain a copy of the Request for Proposals, contact:

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# State Grants & Loans

Crystal Graves  
Department of Human Services  
Child Safety and Permanency Division  
P.O. Box 64944  
444 Lafayette Road North, St. Paul, MN 55155 0944  
Phone: (651) 431-5723 Fax: (651) 431-7627  
*crystal.graves@state.mn.us*

This is the only person designated to answer questions by potential responders regarding this request.

To obtain this information in a different format, please call 651-431-3612.

Proposals submitted in response to this Request for Proposals must be received at the address above no later than **4:00 p.m., Central Time, Wednesday March 25, 2020. Late proposals will not be considered.** Faxed or e-mailed proposals will not be considered.

The RFP can be viewed by visiting the Minnesota Department of Human Services Grants, Requests for Proposals (RFP) and Requests for Information (RFI) web site: <https://mn.gov/dhs/partners-and-providers/grants-rfps/open-rfps/>.

This request does not obligate the State to complete the work contemplated in this notice. The State reserves the right to cancel this solicitation. All expenses incurred in responding to this notice are solely the responsibility of the responder.

## Department of Human Services

### Deaf and Hard of Hearing Services Division

#### Notice of Request for Proposals to Provide Culturally Affirmative Mental Health Services to Deaf, Deafblind, and Hard Of Hearing Children and Adolescents Living in Minnesota

The Minnesota Department of Human Services (DHS) is requesting proposals to provide direct and culturally affirmative mental health services in Minnesota (Service Area #1, #2, or both) to children and adolescents who are deaf, deafblind, or hard of hearing experiencing a behavioral/emotional disorder or are coping with a mental illness. Tasks and deliverables required include:

- 1) Identify and maintain one or more qualified or licensed mental health clinicians who are fluent or at near fluency in American Sign Language (ASL) to provide direct mental health services to deaf, deafblind, and hard of hearing children and adolescents living in Minnesota;
- 2) Deliver culturally affirmative mental health services including individual therapy, family therapy, or group therapy as the State directs;
- 3) Offer telemental health services via secure videoconferencing to deaf, deafblind, and hard of hearing children and adolescents, when needed;
- 4) Serve a minimum of 40 children and adolescents in each Service Area who are deaf, deafblind and hard of hearing with mental health needs, and conduct face-to-face or telemental health therapy sessions throughout the State in each Fiscal Year;
- 5) Utilize third-party reimbursement (health insurance, private pay, etc.) and service fees (sliding fees, cost-sharing, etc.) for mental health services whenever possible;

# State Grants & Loans

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6) Promote the program and its services in its Service Areas. Promoting the program can include listservs, e-mails, print, social media or live presentations;

7) Develop and report on measurable outcomes that demonstrate how individuals who are deaf, deafblind and hard of hearing are better off as a result of the services provided using the Result Based Accountability (RBA) model.

DHS is seeking proposals for the grant period July 1, 2020 through June 30, 2022. It is anticipated that up to \$822,194 will be available for State Fiscal Year 2021 and State Fiscal Year 2022. Responder(s) may apply for Service Area #1 only, Service Area #2 only, or apply both Service Areas (see Appendix B in the RFP for map).

- Available funding for individual projects is:
  - o \$411,375 for Service Area #1 only\*
  - o \$410,819 for Service Area #2 only\*\*
  - o \$822,194 for both Service Areas.

Work is proposed to start on July 1, 2020. For more information, or to obtain a copy of the Request for Proposals, contact:

**Attention: John Gournaris**  
Deaf and Hard of Hearing Services Division  
Minnesota Department of Human Services  
444 Lafayette Rd. North  
St. Paul, MN 55155-3814  
Phone: 651-964-1512  
*John.Gournaris@state.mn.us*

This is the only person designated to answer questions by potential responders regarding this request. To obtain this information in a different format, please call 651-431-3612.

Proposals submitted in response to this Request for Proposals must be received at the address above no later than **4:00 p.m., Central Time, Friday, March 31, 2020. Late proposals will not be considered.** Faxed or e-mailed proposals will not be considered.

The RFP can be viewed by visiting the Minnesota Department of Human Services Grants, Requests for Proposals (RFP) and Requests for Information (RFI) web site: <https://mn.gov/dhs/partners-and-providers/grants-rfps/open-rfps/>.

This request does not obligate the State to complete the work contemplated in this notice. The State reserves the right to cancel this solicitation. All expenses incurred in responding to this notice are solely the responsibility of the responder.

# State Contracts

**Informal Solicitations:** Informal solicitations for professional/technical (consultant) contracts valued at over \$5,000 through \$50,000, may either be published in the *State Register* or posted on the Department of Administration, Materials Management Division's (MMD) Web site. Interested vendors are encouraged to monitor the P/T Contract Section of the MMD Website at [www.mmd.admin.state.mn.us](http://www.mmd.admin.state.mn.us) for informal solicitation announcements.

**Formal Solicitations:** Department of Administration procedures require that formal solicitations (announcements for contracts with an estimated value over \$50,000) for professional/technical contracts must be published in the *State Register*. Certain quasi-state agency and Minnesota State College and University institutions are exempt from these requirements.

**Requirements:** There are no statutes or rules requiring contracts to be advertised for any specific length of time, but the Materials Management Division strongly recommends meeting the following requirements: \$0 - \$5000 does not need to be advertised. Contact the Materials Management Division: (651) 296-2600 \$5,000 - \$25,000 should be advertised in the *State Register* for a period of at least seven calendar days; \$25,000 - \$50,000 should be advertised in the *State Register* for a period of at least 14 calendar days; and anything above \$50,000 should be advertised in the *State Register* for a minimum of at least 21 calendar days.

## Department of Administration

### Notice of Availability of Subcontractor Request for Qualifications (RFQ) for The Upgrade Physical Security for Capitol Complex

J.E. Dunn Construction Company, acting on the behalf of the State of Minnesota, is soliciting subcontractor qualification proposals from interested, qualified subcontractors for the Upgrade Physical Security for Capitol Complex project.

This RFQ is being issued for the following trades: Carpentry, Architectural Woodwork, Doors & Hardware, Glass and Glazing, Drywall, Tile, Paint, Security Equipment, Fire Sprinkler, HVCA, and Electrical.

The full Request for Qualifications is available at the following link:

<https://securecc.smartinsight.co/#/PublicBidProject/496868> or at the office of J.E. Dunn Construction Company.

Project questions shall be referred to the appropriate person listed in the Request for Qualifications. Qualifications from interested firms must be delivered to Paul Miller, Senior Precon and Estimating Manager, J.E. Dunn Construction Company, 800 Washington Avenue North, Suite 600, Minneapolis, MN 55401, no later than **1:00pm, February 19, 2020**.

J.E. Dunn Construction Company and State of Minnesota are not obligated to complete the proposed project and reserve the right to cancel the solicitation if it is considered to be in its best interest.

## Department of Administration

### MMCAP Infuse

### Notice of Request for Proposals for Pharmaceuticals and Over the Counter Products

MMCAP Infuse, is requesting proposals from new vendors for Pharmaceuticals and Over the Counter Products. MMCAP Infuse is a government-run healthcare product and service group purchasing organization serving governmental entities.

For more information on MMCAP Infuse visit <https://infuse-mn.gov/>

# State Contracts

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To obtain a copy of the RFP go to <https://infuse-mn.gov/partners/suppliersandrfps/openrfp.jsp> or send an email to [MMCAP\\_Infuse.RFP@state.mn.us](mailto:MMCAP_Infuse.RFP@state.mn.us)

Or write to:

Pharmaceuticals and Over the Counter Products RFP Request  
MMCAP Infuse  
50 Sherburne Avenue, Suite 112  
St. Paul, MN 55155

Proposals submitted in response to the Request for Proposals in this notice must be received according to the specifications in the Request for Proposal. RFP Due Date is March 24, 2020, 2:00 p.m. Central Time.

The State reserves the right to cancel this solicitation. All expenses incurred in responding to this notice are solely the responsibility of the responder.

## **Minnesota State Colleges and Universities (Minnesota State) Non-Construction Related Bid and Contracting Opportunities**

Minnesota State is now placing additional public notices for P/T contract opportunities, goods/commodities, and non-construction related services on its Vendor and Supplier Opportunities website (<http://minnstate.edu/vendors/index.html>). New public notices may be added to the website on a daily basis and be available for the time period as indicated within the public notice.

If you have any questions regarding this notice, or are having problems viewing the information on the Vendor and Supplier Opportunities website, please call the Minnesota State Procurement Unit at 651-201-1444, Monday-Friday, 9:00 am – 4:00 pm.

## **Minnesota State Colleges and Universities (Minnesota State) Notice of Request for Proposal (RFP) for Roofing Consultant for: System Wide Roof Management Program**

The State of Minnesota, acting through its Board of Trustees of the Minnesota State Colleges and Universities (“Minnesota State”), on behalf of the System Office, is soliciting proposals from interested, qualified consultants to provide annual roof surveys for the Minnesota State Roof Management System for 2020 - 2021, with option for renewal of contract for three additional years. Reports and survey data will be uploaded to a web based Roofing Project Management web site and will cover both academic and revenue buildings at 54 campus locations throughout the state.

The Request for Proposal documents (RFP and attachments) are available at:  
<http://www.minnstate.edu/vendors/index.html>

Responses must be delivered to:

ATTN: James P. Morgan, - Facilities Design and Construction  
30 7th Street East, Suite 350,  
St. Paul, MN 55101-7804

Responses must be received NO later than **2:00 PM, Monday, February 25, 2020**. Late responses will not be considered.

Minnesota State Colleges and Universities is not obligated to complete the proposed project and reserves the right to cancel the solicitation if it is considered to be in its’ best interest. All expenses incurred in responding to this notice are solely the responsibility of the responder.

## Minnesota State Colleges and Universities (Minnesota State)

### Northland Community and Technical College

#### Notice of Request for Marketing Creative Services and Consulting

NOTICE IS HEREBY GIVEN that Northland Community & Technical College Requests for Proposal (RFP) for a consultant(s) to assist with marketing creative services and consulting for the launching and marketing of our Z-Degree/OER program. The vendor selected will work with college employees and other external parties through multiple meetings utilizing technology formats including face-to-face meetings. To receive a copy of the full RFP, please contact Shannon Jesme either by telephone (218) 683-8577 or email at [shannon.jesme@northlandcollege.edu](mailto:shannon.jesme@northlandcollege.edu).

Proposals are due by **5:00 p.m. central time, Monday, February 17, 2020** and are to be addressed to Shannon Jesme, Northland Community and Technical College, 1011 Highway 1 East, Thief River Falls, MN 56701. Any questions should be in the form of an RFI and directed to Chad Sperling at email [chad.sperling@northlandcollege.edu](mailto:chad.sperling@northlandcollege.edu). Late responses will not be considered.

Minnesota State Colleges and Universities is not obligated to complete the proposed project and reserves the right to cancel the solicitation.

## Minnesota State Colleges and Universities (Minnesota State)

### Winona State University

#### Request for Proposals for an Exclusive Beverage Partnership

Notice is hereby given that Winona State University is seeking proposals for an **Exclusive Beverage Partnership**. Proposal specifications are available by contacting Laura Mann, Purchasing Director, PO Box 5838, 106 Somsen Hall, Winona, MN 55987 or via email to [lmann@winona.edu](mailto:lmann@winona.edu) According to the RFP directions, proposals must be received by **March 6, 2020, 3:00 p.m. CT**. Winona State University reserves the right to reject any or all proposals and to waive any irregularities or informalities in proposals received.

## Department of Commerce

### Division of Energy Resources

#### Notice of Contract Availability for Telecommunications Consulting Services

The Minnesota Department of Commerce requests proposals from qualified organizations or individuals to provide telecommunications consulting services to ensure the compliance by Frontier Communications of Minnesota, Inc. and Citizens Telecommunications Company of Minnesota, LLC (collectively "Frontier") with certain terms of a settlement approved by an Order of the Minnesota Public Utilities Commission ("Commission") on January 22, 2020.

A Request for Proposals (RFP) and required forms will be available on the Department's RFP website <https://mn.gov/commerce/industries/rfp/> through the deadline of Friday, March 6, 2020 at 5:00pm Central Time.

Applications must be submitted through the GRANT INTERFACE WEBSITE, Minnesota Department of Commerce's online grant portal, link provided at the RFP website <https://mn.gov/commerce/industries/rfp/> by no later than **Friday, March 6, 2020 at 5:00pm Central Time**. **Proposals Late proposals will not be considered**. Instructions for submitting proposals are detailed in the RFP.

This request does not obligate the State to complete the work contemplated in this notice. The State reserves the right to cancel this solicitation. All expenses incurred in responding to this notice are solely the responsibility of the responder.

# State Contracts

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## Minnesota Historical Society (MNHS)

### Request for Proposals for Washburn Crosby A Mill Complex - Ruins Preservation 2020

The Minnesota Historical Society is soliciting proposals from qualified contractors to provide all labor, materials, equipment, and supplies for the Ruins Preservation 2020 Project at the Mill City Museum, which is part of the Washburn Crosby A Mill Complex, located at 704 South Second Street, Minneapolis, Minnesota 55401. The work consists of, but is not limited to, the removal of a portion of the North and East Walls of the Ruins Courtyard; replacement of the steel reinforcing at the East Wall; reinforcement of the 1929 Stair Tower; installation of an armature for the Conveyor Bridges; masonry preservation work at the East and part of the North Ruin Walls; and related work at the courtyard, Wheel House, and East Engine House. All work must be done in accordance with the Drawings, Technical Specifications, Front End Specifications, the Contract, as well as this Request for Bids. **This project is prevailing wage and requires jobs reporting.**

The Request for Bids front-end documents are available by contacting Mary Green Toussaint, Contract Manager, Minnesota Historical Society, by e-mail only: [mary.green-toussaint@mnhs.org](mailto:mary.green-toussaint@mnhs.org)

There will be a MANDATORY pre-bid meeting for all interested parties on **Tuesday, February 18, 2020, at 10:00 a.m. Local Time** at the Site, Mill City Museum, 704 South Second Street, Minneapolis, Minnesota 55401.

All bids must be received by Mary Green Toussaint, Contracting Officer, Minnesota Historical Society, 345 Kellogg Boulevard West, St. Paul, Minnesota 55102, or her authorized agent no later than **2:00 p.m. Local Time Tuesday, March 3, 2020**. "Authorized agent" means the receptionist at the 1st Floor Information Desk. A public bid opening will be conducted at that time.

## Department of Human Services

### Economic Assistance and Employment Supports Division and Health Care Eligibility and Access Division

#### Notice of Availability of Pro Bono Contract Opportunity

The Minnesota Department of Human Services ('State') is issuing public notice of its intent to accept an offer of free professional services for a web-based software project related to eligibility determinations. The State seeks a private partner with experience in developing web-based application software and integrating it with State systems. The State will provide access to stakeholder expertise and seeks to utilize private expertise in creating a more efficient process to apply to State programs.

Work is proposed to start after March 2, 2020 and anticipated to continue for 18 months.

This notice provides the opportunity for other interested parties to express an offer to perform the services described above at no charge to the State. In the event additional pro bono offers are received and verified as qualified, a Request for Proposals will be issued to accommodate consideration of all offers.

This may result in limitations to participation in future contracting opportunities specifically related to the free professional services, to the extent any prior work results in an unfair competitive advantage.

Written offers to perform the stated services at no charge to the State may be submitted via email and must be received by **February 28, 2020**. Please direct communications to:

Jeffrey Jorgenson, Director  
Department of Human Services  
Business Solutions Office  
P.O. Box 64998  
540 Cedar St., St. Paul, MN 55164-0998  
Phone: (651) 431-2118,  
*jeffrey.j.jorgenson@state.mn.us*

This request does not obligate the State to complete the work contemplated in this notice. The State reserves the right to cancel this solicitation. All expenses incurred in responding to this notice are solely the responsibility of the responder.

## Department of Military Affairs

### Facilities Management Office, Camp Ripley, Little Falls, MN Request for Proposals for Consultant Services for Joint Emergency Response Training Center (JERTC) at Camp Ripley, Little Falls, MN (Project No. 19127)

The State of Minnesota, Department of Military Affairs, is soliciting proposals from interested, qualified consultants for consultant services for the above referenced project.

**COPY REQUEST:** To request a copy of the Request for Proposals (RFP), please send a written request, by email, to:

Ms. Jill Schultz  
Contract Specialist  
Facilities Management Office  
Camp Ripley  
15000 Highway 115  
Little Falls, MN 56345-4173  
*jill.l.schultz5.nfg@mail.mil*

RFP responses must be received by the Department of Military Affairs, Attn: Ms. Jill Schultz, Facilities Management Office, Camp Ripley, 15000 Highway 115, Little Falls, Minnesota 56345-4173 no later than **3:00 p.m. Central Time on March 3, 2020. Late responses will not be considered. Fax and email responses to this RFP will not be accepted or considered.**

A project site tour may be scheduled by contacting Mr. Paul Kempton at 320.616.6163 or *paul.e.kempton.nfg@mail.mil*.

The Department of Military Affairs is not obligated to complete the work contemplated in this notice and reserves the right to cancel the solicitation if it is considered to be in its best interest. All expenses incurred in responding to this notice are solely the responsibility of the responder.

## Minnesota Department of Transportation (MnDOT)

### Engineering Services Division

#### Notices Regarding Professional/Technical (P/T) Contracting

**P/T Contracting Opportunities:** MnDOT is now placing additional public notices for P/T contract opportunities on the MnDOT's Consultant Services website. New public notices may be added to the website on a daily basis and be available for the time period as indicated within the public notice.

**Taxpayers' Transportation Accountability Act (TTAA) Notices:** MnDOT is posting notices as required by the TTAA on the MnDOT Consultant Services website.

# State Contracts

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**MnDOT's Prequalification Program:** MnDOT maintains a Pre-Qualification Program in order to streamline the process of contracting for highway related P/T services. Program information, application requirements, application forms and contact information can be found on MnDOT's Consultant Services website. Applications may be submitted at any time for this Program.

**MnDOT Consultant Services website:** *www.dot.state.mn.us/consult*

If you have any questions regarding this notice, or are having problems viewing the information on the Consultant Services website, please call the Consultant Services Help Line at 651-366-4611, Monday – Friday, 9:00am – 4:00pm.

## Minnesota Zoo

### Notice of Contract Opportunity for Summer Concert Series

**PROJECT NAME:** Summer Concert Series

**DETAILS:** The Minnesota Zoo is seeking proposals from qualified firms to book, promote, and produce outdoor concerts at the Minnesota Zoo. The concert series serves to expose new audiences to the Zoo and provide a financial return to support the Zoo's mission. Concerts are held during the months of June through August annually in the Weesner Family Amphitheater, an outdoor venue with seating capacity of 1,460.

**A mandatory pre-proposal meeting at the Minnesota Zoo on Thursday, February 20th at 3:00pm Central Time.**

**COPY REQUEST:** To get a copy of the Request for Proposals, please send a written request, by email, to:

Dave Frazier, Deputy Director  
13000 Zoo Blvd  
Apple Valley, MN 55124  
*dave.frazier@state.mn.us*

**PROPOSAL DEADLINE:** Proposals submitted in response to the Request for Proposals in this advertisement must be received by mail or delivery no later than **3:00PM Friday March 27, 2020. Late proposals will not be considered.** Email or fax proposals will not be considered.

This request does not obligate the State to complete the work contemplated in this notice. The State reserves the right to cancel this solicitation. All expenses incurred in responding to this notice are solely the responsibility of the responder.

# Non-State Public Bids, Contracts & Grants

The State Register also serves as a central marketplace for contracts let out on bid by the public sector. The *State Register* meets state and federal guidelines for statewide circulation of public notices. Any tax-supported institution or government jurisdiction may advertise contracts and requests for proposals from the private sector. It is recommended that contracts and RFPs include the following: 1) name of contact person; 2) institution name, address, and telephone number; 3) brief description of commodity, project or tasks; 4) cost estimate; and 5) final submission date of completed contract proposal. Allow at least three weeks from publication date (four weeks from the date article is submitted for publication). Surveys show that subscribers are interested in hearing about contracts for estimates as low as \$1,000. Contact editor for further details.

Besides the following listing, readers are advised to check: <http://www.mmd.admin.state.mn.us/solicitations.htm> as well as the Office of Grants Management (OGM) at: <http://www.grants.state.mn.us/public/>.

## MacDonald & Mack Architects Request for Proposals for Virginia Street Church Accessibility Project

MacDonald & Mack Architects is seeking proposals from qualified firms to provide all labor, materials, equipment, and supplies to complete accessibility improvements at the Virginia Street Church, 170 Virginia Street, St. Paul, MN 55102. The work consists of, but is not limited to, installation of an exterior walk, creation of an accessible entry, and conversion of an office into an accessible rest room. All work must be done in accordance with the Drawings, Project Manual, and the Contract, as well as this Request for Bids.

**Availability of Bidding Documents:** Bidders desiring bidding documents may secure a complete set from the Franz Reprographics Public Plan Room, available via <http://www.franzrepro.com/>. Sets will be available there for electronic download free of charge. Franz Reprographics is located at 2781 Freeway Boulevard, Suite 100; Brooklyn Center, MN 55430; phone: (763) 503-3401; fax: (763) 503-3409.

Documents will be available after February 10, 2020.

There will be a mandatory pre-proposal meeting for all interested parties on **Tuesday, February 18, 2020 at 10:00 am**, at the site. The meeting shall take place at Virginia Street Church, 170 Virginia Street, St. Paul, MN. Please enter via the north entry facing Selby Avenue.

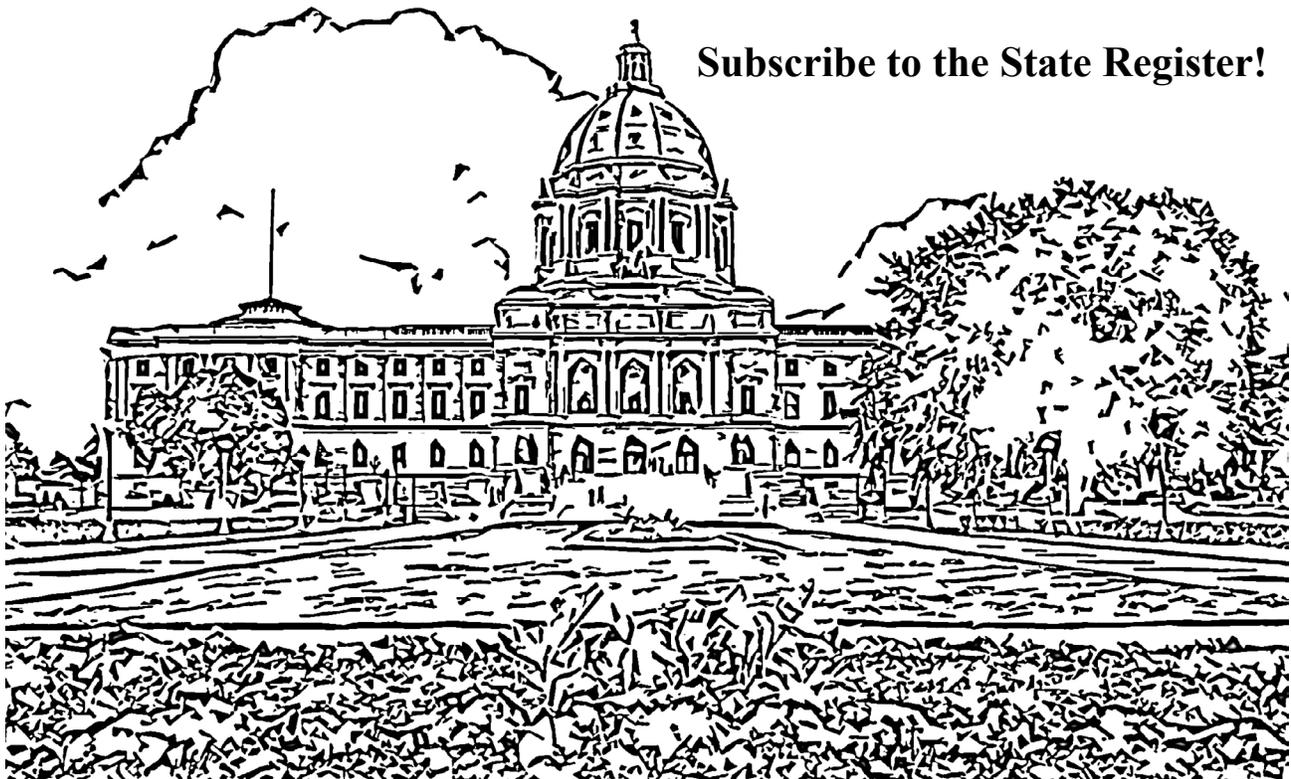
Questions may be directed to Robert Mack at MacDonald & Mack Architects; phone: (612) 341- 4051; email: [BobM@mmarchltd.com](mailto:BobM@mmarchltd.com).

All proposals must be received by MacDonald & Mack Architects, Suite 712, 400 South Fourth Street, Minneapolis, MN 55415 no later than **2:00 pm Tuesday, March 3, 2020**. Proposals will be opened privately and evaluated based on all aspects of the proposal.



## Several convenient ways to order:

- Retail store Open 8 a.m. - 3 p.m. Monday - Friday, 660 Olive Street, St. Paul
  - Phone (credit cards): 8 a.m. - 4 p.m. Monday - Friday, 651.297.3000 (Twin Cities) or 1.800.657.3757 (nationwide toll-free)
  - On-line orders: [www.mnbookstore.com](http://www.mnbookstore.com)
  - Minnesota Relay Service: 711
  - Fax (credit cards): 651.215.5733 (fax line available 24 hours)
  - Mail orders: Orders can be sent to Minnesota's Bookstore, 660 Olive Street, St. Paul, MN 55155
- Minnesota's Bookstore accepts VISA, MasterCard, American Express & Discover for all purchases.



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