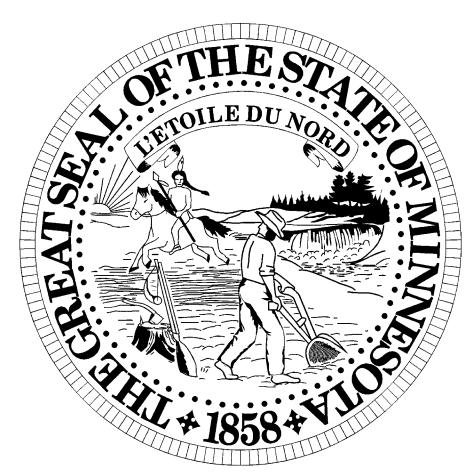
# Minnesota State Register

Published every Monday (Tuesday when Monday is a holiday)



Proposed, Adopted, Emergency, Expedited, Withdrawn, Vetoed Rules; Executive Orders; Appointments; Commissioners' Orders; Revenue Notices; Official Notices; State Grants & Loans; State Contracts; Non-State Public Bids, Contracts and Grants

> Monday 15 July 2019 Volume 44, Number 3 Pages 37 - 56

# Minnesota State Register =

### Judicial Notice Shall Be Taken of Material Published in the Minnesota State Register

The *Minnesota State Register* is the official publication of the State of Minnesota's Executive Branch of government, published weekly to fulfill the legislative mandate set forth in *Minnesota Statutes*, Chapter 14, and *Minnesota Rules*, Chapter 1400. It contains:

 Proposed Rules Executive Orders of the Commissioners' Contracts for Adopted Rules Governor Orders **Professional. Technical** • Exempt Rules • Appointments • Revenue Notices and Consulting Services • Expedited Rules Proclamations • Non-State Public Bids, Official Notices • State Grants Withdrawn Rules Vetoed Rules **Contracts and Grants** and Loans

Printing Schedule and Submission Deadlines										
	PUBLISH			Deadline for: all Short Rules, Executive and						
<b>Vol. 44</b>	DATE			Commissioner's Orders, Revenue and Official				Deadline for LONG, Complicated Rules (contact the editor to negotiate a deadline)		
Issue	(BOLDFACE			Notices, State Grants, Professional-Technical-			- I			
	imber shows altered Consulting publish date)			Consulting Contracts, 1	onsulting Contracts, Non-State Bids and					
				Public Contracts						
#4	Monday	22	July	Noon Tuesday	16	July		Noon Thursday	11	July
# 5	Monday	29	July	Noon Tuesday	23	July		Noon Thursday	18	July
#6	Monday	5	August	Noon Tuesday	30	July		Noon Thursday	25	July
#7	Monday	12	August	Noon Tuesday	6	August		Noon Thursday	1	August

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(651) 296-0504 State Capitol, Room 231, St. Paul, MN 55155 *https://www.senate.mn/* **Minnesota State Court System** Court Information Office (651) 296-6043 MN Judicial Center, Rm. 135, 25 Rev. Dr. Martin Luther King Jr Blvd., St. Paul, MN 55155 *http://www.mncourts.gov* 

#### House Public Information Services

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Mental Illness .....

# Minnesota Rules: Amendments and Additions

NOTICE: How to Follow State Agency Rulemaking in the State Register

The State Register is the official source, and only complete listing, for all state agency rulemaking in its various stages. State agencies are required to publish notice of their rulemaking action in the State Register. Published every Monday, the State Register makes it easy to follow and participate in the important rulemaking process. Approximately 80 state agencies have the authority to issue rules. Each agency is assigned specific Minnesota Rule chapter numbers. Every odd-numbered year the Minnesota Rules are published. Supplements are published to update this set of rules. Generally speaking, proposed and adopted exempt rules do not appear in this set because of their short-term nature, but are published in the State Register.

An agency must first solicit Comments on Planned Rules or Comments on Planned Rule Amendments from the public on the subject matter of a possible rulemaking proposal under active consideration within the agency (Minnesota Statutes §§ 14.101). It does this by publishing a notice in the State Register at least 60 days before publication of a notice to adopt or a notice of hearing, or within 60 days of the effective date of any new statutory grant of required rulemaking.

When rules are first drafted, state agencies publish them as Proposed Rules, along with a notice of hearing, or a notice of intent to adopt rules without a hearing in the case of noncontroversial rules. This notice asks for comment on the rules as proposed. Proposed emergency rules, and withdrawn proposed rules, are also published in the State Register. After proposed rules have gone through the comment period, and have been rewritten into their final form, they again appear in the State Register as Adopted Rules. These final adopted rules are not printed in their entirety, but only the changes made since their publication as Proposed Rules. To see the full rule, as adopted and in effect, a person simply needs two issues of the State Register, the issue the rule appeared in as proposed, and later as adopted.

The State Register features partial and cumulative listings of rules in this section on the following schedule: issues #1-26 inclusive (issue #26 cumulative for issues #1-26); issues #27-52 inclusive (issue #52, cumulative for issues #27-52 or #53 in some years). A subject matter index is updated weekly and is available upon request from the editor. For copies or subscriptions to the State Register, contact Minnesota's Bookstore, 660 Olive Street (one block east of I-35E and one block north of University Ave), St. Paul, MN 55155, phone: (612) 297-3000, or toll-free 1-800-657-3757. TTY relay service phone number: (800) 627-3529.

#### Volume 44 - Minnesota Rules (Rules Appearing in Vol. 43 Issues #27-52 are in Vol. 43, #52 - Monday 24 June 2019) Volume 44, #3

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# **Executive Orders**

The governor has the authority to issue written statements or orders, called Executive Orders. as well as Emergency Executive Orders. The governor's authority is specified in the Constitution of the State of Minnesota, Article V, and in *Minnesota Statutes* § 4.035. Emergency Executive Orders, for protection from an imminent threat to health and safety, become effective immediately, are filed with the secretary of state, and published in the *State Register* as soon as possible after they are issued. Other Executive Orders become effective 15 days after publication in the *State Register* and filing with the secretary of state. Unless otherwise specified, an executive order expires 90 days after the date the governor who issued the order vacates office.

### **Office of the Governor** Emergency Executive Order 19-33: Declaring an Emergency and Providing for Relief from Regulations to Motor Carriers and Drivers Operating in the State of Minnesota

**I**, **Tim Walz**, **Governor of the State of Minnesota**, by the authority vested in me by the Constitution and applicable statutes, issue the following Executive Order:

Unanticipated events—including a fire at the Husky refinery in Superior, Wisconsin and spring flooding impacting the HollyFrontier refinery in Tulsa, Oklahoma—have disrupted the normal supply of gasoline and other petroleum products in Minnesota.

Motor fuel terminals are part of the distribution chain of petroleum products, and gasoline from the terminals is pumped into trucks for delivery to local gas stations and convenience stores across Minnesota. Many fuel terminals across the Midwest are experiencing a shortage of petroleum products, resulting in shortages of these products at local gas stations in Minnesota.

Due to this shortage of petroleum products, motor carriers and drivers are traveling farther distances to alternate terminals and facing long delays at terminals, depleting the drivers' available on-duty hours in accordance with hours of service regulations.

The week of July 4 is a peak travel time within Minnesota, and relief is needed to ensure that gas stations have an adequate and reliable supply of petroleum products. Without sufficient and dependable access to fuel, Minnesota motorists risk being stranded.

For these reasons, I order that:

1. Pursuant to Minnesota Statutes 2018, section 221.0269, subdivision 1, a state of emergency exists in Minnesota that requires relief from regulations incorporated in Minnesota Statutes 2018, section 221.0314, subdivision 9, pertaining to hours of service for carriers and drivers of commercial motor vehicles providing direct assistance to emergency relief efforts by obtaining and delivering gasoline, diesel fuel, or fuel oil.

2. Motor carriers and drivers providing direct assistance to emergency relief efforts by transporting gasoline, diesel fuel, or fuel oil to the affected areas of the state are exempted from paragraphs (b), (c), and (d) under the Code of Federal Regulations, title 49, part 395.3, which are incorporated in Minnesota Statutes 2018, section 221.0314, subdivision 9, pertaining to hours of service.

3. Nothing in this Executive Order shall be construed to relieve motor carriers and drivers providing direct assistance for emergency relief efforts from the requirements under paragraph (a) of the Code of Federal Regulations, title 49, part 395.3, which states, in part, that a driver may drive only 11 hours during a period of 14 consecutive hours after coming on duty following 10 consecutive hours off duty.

4. This Executive Order does not relieve motor carriers and drivers providing direct assistance for emergency relief efforts from regulations pertaining to driver qualifications; driving of commercial motor vehicles; commercial

# **Executive Orders =**

drivers' licenses; drug and alcohol testing for drivers; or equipment, parts, and accessories necessary for the safe operation of vehicles.

5. No motor carrier operating under the terms of this Executive Order shall require or allow a fatigued or ill driver to operate a commercial motor vehicle. A driver who informs a carrier that he or she needs immediate rest shall be given at least 10 consecutive hours off duty before the driver is required to return to service.

6. Upon the expiration date of this Executive Order, or when a driver or carrier has been relieved of all duty and responsibility to provide direct assistance to the emergency relief efforts, a driver that has had at least 34 consecutive hours off-duty shall be permitted to start his or her on-duty status hours and 60/70 clock at zero.

This Executive Order is effective immediately under Minnesota Statutes 2018, section 4.035, subdivision 2, and remains in effect for 30 days, or until the direct assistance has ended, whichever occurs first. For purposes of this Executive Order, and as defined in Minnesota Statutes 2018, section 221.0269, subdivision 3, paragraph (c), direct assistance to an emergency relief effort terminates when a driver or commercial motor vehicle is used to transport cargo not destined for the emergency relief effort, or when the carrier dispatches that driver or vehicle to another location to begin operations in commerce.

Signed on July 3, 2019.

**Tim Walz** Governor

Filed According to Law:

Steve Simon Secretary of State

# **Commissioner's Orders**

Various agency commissioners are authorized to issue "commissioner's orders" on specified activities governed by their agency's enabling laws. See the *Minnesota Statutes* governing each agency to determine the specific applicable statutes. Commissioners' orders are approved by assistant attorneys general as to form and execution and published in the *State Register*. These commissioners orders are compiled in the year-end subject matter index for each volume of the *State Register*.

# **Department of Natural Resources**

Commissioner's Order: Designation of Off-Highway Vehicle Trails in Wildlife Management Areas on Lands in Beltrami County, Minnesota, Under The Management Authority of the Commissioner of Natural Resources

Date: July 8, 2019 Statutory authority: Minnesota Statute 97A.133, Subd. 3

#### BACKGROUND

#### WHEREAS:

1. *Minnesota Statutes*, Section 97A.133, subdivision 3, directs the commissioner of natural resources to identify, designate and sign off-highway vehicle (OHV) trails on lands acquired under chapter 84A in order to connect trails, forest roads and public highways to provide reasonable travel for off-highway

# **Commissioner's Orders**

vehicles in areas of historic off-highway vehicle use, including trails that are within or contiguous to designated Wildlife Management Areas (WMA).

- 2. Based on natural resource concerns, roads and trails designated in the 2004 and 2006 Commissioner's Orders did not include an historical connector route along the Moose River Dike Road within the Moose River WMA, which is still desired for connections between trail systems today.
- 3. The commissioner has committed to conduct a two-year pilot project to evaluate if OHV travel on the Moose River Dike Road can be sustained in a manner that is consistent with impoundment operations, natural resource conservation, and public safety objectives.
- 4. To implement this pilot, the Moose River Dike Road must be designated as an OHV trail; in exchange, an equal amount of infrequently used routes designated in the 2006 Commissioner's Order will be undesignated.
- 5. The commissioner consulted with wildlife management area users, including both motorized and non-motorized trail users.
- 6. All notice and procedural requirements in Minnesota Statutes, and other applicable rules and law have been followed.
- 7. The OHV trail designation modifications are both needed and reasonable.

#### ORDER

**NOW, THEREFORE, IT IS HEREBY ORDERED**, pursuant to authority vested in me by law, including *Minnesota Statute 97A.133* Subdivision 3, that the off-highway vehicle trails identified in *Attachment A*, attached hereto and incorporated herein, are hereby designated.

**IT IS FURTHER ORDERED** that the off-highway vehicle trails identified in *Attachment B*, attached hereto and incorporated herein, are hereby undesignated.

**IT IS FURTHER ORDERED** that the designations and un-designations of said off-highway vehicle trails shall become effective on JULY 15, 2019.

**IT IS FURTHER ORDERED** that this order and the designation and un-designations herein, shall be rescinded via notice in the *State Register* if the Commissioner determines that continuation of the pilot project would result in ongoing damage to natural resource conservation, public safety, or impoundment operations.

**IT IS FURTHER ORDERED** that the designation of said off-highway vehicle trails shall be reviewed after SEPTEMBER 15, 2020, and a final notice will be published in the *State Register* regarding the ongoing designation of the off-highway vehicle trails included in the pilot project.

Date: July 2, 2019 Sarah Strommen, Commissioner

#### **Attachment A: OHV Trail Designations**

**Moose River Dike** Begins at the NW <sup>1</sup>/<sub>4</sub> of the NW <sup>1</sup>/<sub>4</sub> of Section 15, T156N, R37W following the dike road bed to the NE <sup>1</sup>/<sub>4</sub> of the NE <sup>1</sup>/<sub>4</sub> of Section 4, T157N, R37W. 10 miles.

#### **Attachment B: OHV Trail Undesignations**

Lee #1 Begins at the SE corner of the NE <sup>1</sup>/<sub>4</sub> of Section 33, T155N, R38W, then proceeds north, then northwesterly 1.6 miles.

# **Commissioner's Orders** =

Lee #2A Begins at the NE corner of Section 26, T155N, R38W and then proceeds east 2.0 miles.

Lee #4 Begins at the SE corner of Section 6, T155, R38W, then proceeds west 0.5 miles.

Lee #7 Begins at the NW corner of Section 11, T155N, R38W and proceeds east for a distance of 0.75 miles.

Lee #8 Begins at the SE corner of Section 6, T155N, R38W and proceeds north for a distance of 0.5 miles.

Lee #9 Begins at the NW corner of NENE 1/4 Section 26, T155N, R38W and proceeds south 1.0 miles.

Lee #10 Begins at the NE corner of NWNE 1/4 Section 29, T155N, R38W and proceeds west 1.5 miles.

Lee #11 Begins at the NW corner of Section 26, T155N, R38W and proceeds for a distance of 1.0 miles.

Hamre #13 Begins at the NE corner of the NW 1/4 Section 9, T155N, R37W then proceeds west 1.0 miles.

# **Official Notices**

Pursuant to *Minnesota Statutes* §§ 14.101, an agency must first solicit comments from the public on the subject matter of a possible rulemaking proposal under active consideration within the agency by publishing a notice in the *State Register* at least 60 days before publication of a notice to adopt or a notice of hearing, and within 60 days of the effective date of any new statutory grant of required rulemaking.

The *State Register* also publishes other official notices of state agencies and non-state agencies, including notices of meetings and matters of public interest.

# **Department of Human Services**

#### **Provider and Enrollment Division**

Notice of Availability of the Minnesota Health Care Programs Provider Participation List [Minnesota Rules, Parts 9505.5200 to 9505.5240, also known as DHS Rule 101-Provider Compliance List]

Notice is hereby given that the Minnesota Health Care Programs provider participation list for July 2019, is now available. The provider participation list is a compilation of health care providers who are in compliance with DHS Rule 101 (Minnesota Rules, Parts 9505.5200 to 9505.5240). If a provider name is not on the list, the Department considers the provider non-compliant. The list of providers is separated by provider type, each section is in alphabetical order, by provider name, and there is no additional information on the list other than the provider's name. This list is distributed on a quarterly basis to the Department of Employee Relations, the Department of Labor and Industry, and the Department of Commerce. To obtain the list, contact **Andrea Thomas**, Rule 101 Specialist, at **651-431-2700** or toll-free at 1-800-366-5411. You may fax your request to 651-431-7462 or mail to the Department of Human Services, PO Box 64987, St. Paul, MN 55164-0987.

Tony Lourey, Commissioner Department of Human Services

### Department of Labor and Industry Workers' Compensation Division Notice of Incorporation by Reference of Relative Value Tables

#### Whereas;

Minnesota Statutes, 176.136, subd. 1a paragraph (d), clause (2) (2018) requires the commissioner to, at least every three years, update the workers' compensation relative value tables in the workers' compensation fee schedule in Minnesota Rules, Chapter 5221, by incorporating by reference the relative value tables in the national physician fee schedule relative value file established by the Centers for Medicare and Medicaid Services (CMS). Each notice of incorporation must state the date the incorporated tables will become effective and must include information about how the Medicare relative value tables may be obtained.

**Therefore**, notice is hereby given that the release of the following relative value tables, revised by CMS on May 3, 2019, are incorporated by reference, effective for workers' compensation health care services provided on or after October 1, 2019:

The files GPCI2019 and PPRRVU19\_JUL found in RVU19C [ZIP, 3MB] on the "PFS Relative Value Files" page on the Centers for Medicare and Medicaid Services website, currently at:

#### www.cms.gov/Medicare/Medicare-Fee-for-Service-Payment/PhysicianFeeSched/PFS-Relative-Value-Files-Items/ RVU19C.html?DLPage=1&DLEntries=10&DLSort=0&DLSortDir=descending

Additional information about how to access these tables is available on the Department's Web site at *www.dli.mn.gov/business/workers-compensation/work-comp-medical-fee-schedules-rbrvs*.

Pursuant to Minn. Stat. § 176.136, subd. 1a paragraphs (c) and (d), notice of amendments to rules to implement the above incorporated tables will be published in the *State Register* in September 2019.

Date: July 2, 2019 Nancy J. Leppink, Commissioner

# Minnesota Pollution Control Agency (MPCA)

#### Watershed Division Notice of Availability of the Draft Mississippi River - Grand Rapids Watershed TMDL and WRAPS Reports and Request for Comment

The MPCA produced these reports to set pollution reduction goals and strategies for the watershed, and is requesting written comments during the public comment period:

- Public comment period begins: July 15, 2019
- Public comment period ends: 4:30 on August 14, 2019

Agency contact person: Written comments and requests for more information should be directed to:

Anna Bosch Watershed Division 7678 College Rd, Ste 105 Baxter, MN 56425-8625 Phone: 218-316-3929; 800-657-3864 Email: *anna.bosch@state.mn.us* 

(Cite 44 SR 45)

Minnesota State Register, Monday 15 July 2019

# **Official Notices**

The draft reports are available for review at: *https://www.pca.state.mn.us/water/watersheds/mississippi-river-grand-rapids*.

The official public notice for the reports and information on public notice procedures is available for review at the MPCA public notices webpage: *https://www.pca.state.mn.us/public-notices* – find it located under public notices issued on July 15, 2019.

# Minnesota Pollution Control Agency (MPCA)

Watershed Division Notice of Availability of the Draft Red Lake River Watershed Restoration and Protection Strategy (WRAPS) and Total Maximum Daily Load (TMDL) Reports and Request for Comment

The MPCA produced these reports to set pollution reduction goals and strategies for the watershed, and is requesting written comments during the public comment period:

- Public comment period begins: July 15, 2019
- Public comment period ends: 4:30 p.m., August 14, 2019

Agency contact person: Written comments and requests for more information should be directed to:

Denise Oakes Watershed Division 714 Lake Ave, Suite 220 Detroit Lakes, MN 56501 Phone: 218-846-8119; 800-657-3864 Email: *denise.oakes@state.mn.us* 

The draft reports are available for review at https://www.pca.state.mn.us/water/watersheds/red-lake-river.

The official public notice for the reports and information on public notice procedures is available for review at the MPCA public notices webpage: *https://www.pca.state.mn.us/public-notices* – find it located under public notices issued on July 15, 2019.

## Department of Public Safety (DPS) Office of Justice Programs Notice of Application for Funding from the Bureau of Justice Assistance

The Office of Justice Programs is submitting an application to the Bureau of Justice Assistance, Office of Justice Programs, U. S. Department of Justice for the Edward Byrne Memorial Justice Assistance Grant Program (JAG). JAG funded projects may address crime through provision of direct services and by improving the effectiveness and efficiency of the criminal and juvenile justice systems, processes and procedures.

Those wishing to comment on the application may contact Tricia Hummel at the Department of Public Safety, telephone number (651) 201-7320 or e-mail: *Tricia.Hummel@state.mn.us*.

The application can be found on our website.

# Minnesota Racing Commission (MRC)

### **REQUEST FOR COMMENTS for Possible Amendments to Rules Governing Medications,** Medication Testing and Veterinary Practices Relating to Horse Racing, Minnesota Rules, 7869-7897; Revisor's ID Number: R-04607

**Subject of Rules.** The Minnesota Racing Commission (MRC) requests comments on possible amendments to the rules governing medications, medication testing and veterinary practices relating to horse racing, Minnesota Rules, Chapters 7869-7897. Each year the MRC reviews its rules in cooperation with interested industry participants in order to modify, update and clarify the rules. New rules on medications, medication violations, medical testing or veterinary practices may be proposed. We may also seek to repeal obsolete rules. The public is welcomed and encouraged to comment and make proposals for this year's amendments.

**Persons Affected.** Any amendments to the rules would likely affect participants in horseracing in Minnesota, including horse owners, trainers, drivers, veterinarians, stewards, judges, association staff, racing officials, and the betting public.

**Statutory Authority.** *Minnesota Statutes*, sections 240.03 and 240.23 authorize the Racing Commission to amend rules which affect the integrity of racing or the public health, welfare, or safety. Minnesota Statutes, section 240.24 authorizes the Commission to promulgate rules specifically relating to medications and medical testing for horses running at licensed racetracks.

**Public Comment.** Interested persons or groups may submit proposals, comments or information on the possible rules in writing or orally until further notice is published in the *State Register* that the Commission intends to adopt or to withdraw the rules. The Commission does not contemplate appointing an advisory committee to comment on the possible rules. Interested persons may comment via the Office of Administrative Hearings Rulemaking e-Comments Website at *https://minnesotaoah.granicusideas.com/*.

**Rules Drafts.** The Commission has not yet prepared a draft of the possible rule amendments and does not anticipate a complete draft will be prepared prior to publication of the proposed rules.

Agency Contact Person. Written or oral comments, questions, rule proposals, and requests for more information on these possible rule changes may be directed to:

Stephanie Neises, Compliance Administrator Minnesota Racing Commission 15201 Zurich Street, Suite 212 Columbus, MN 55025 Phone: 651-925-3955 Fax: 651-925-3953 Email *stephanie.neises@state.mn.us*. TTY users may call the Commission at 800-627-3529.

Alternative Format. Upon request, this Request for Comments can be made available in an alternative format, such as large print, Braille, or audio recording. To make such a request, please contact the agency contact person at the address or telephone number listed above.

**NOTE:** Comments received in response to this notice will not necessarily be included in the formal rulemaking record submitted to the administrative law judge if and when a proceeding to adopt rules is started. The agency is required to submit to the judge only those written comments received in response to the rules after they are proposed. If you submit comments during the development of the rules and you want to ensure that the Administrative Law Judge reviews the comments, you should resubmit the comments after the rules are formally proposed.

Dated: 7/1/19

(Cite 44 SR 47)

# State Grants & Loans

In addition to requests by state agencies for technical/professional services (published in the State Contracts Section), the *State Register* also publishes notices about grants and loans available through any agency or branch of state government. Although some grant and loan programs specifically require printing in a statewide publication such as the State Register, there is no requirement for publication in the *State Register* itself. Agencies are encouraged to publish grant and loan notices, and to provide financial estimates as well as sufficient time for interested parties to respond.

SEE ALSO: Office of Grants Management (OGM) at: http://www.grants.state.mn.us/public/

### Department of Human Services Behavioral Health Division Notice of Request for Proposals to provide Housing with Supports for Adults with Serious Mental Illness

**NOTICE IS HEREBY GIVEN** that the Minnesota Department of Human Services is requesting proposals to provide Housing with Supports for Adults with Serious Mental Illness.

The Behavioral Health Division is seeking Proposals from qualified Responders to provide supportive services for persons with serious mental illness who are homeless, long term homeless, or exiting institutions who have complex needs and face high barriers to obtaining and maintaining housing. Qualified responders are Minnesota counties and tribes, behavioral health service providers, and other social service agencies with expertise serving the proposed target populations. In order to assure that the housing and service needs of racial, ethnic, and cultural communities are met, the Division is specifically seeking grantees that include culturally diverse service providers that deliver services to disparately impacted individuals.

Services provided will assist persons to transition to access and sustain permanent supportive housing which meets the permanent supportive housing evidence-based practice fidelity standards. Awards will be made in amounts no greater than \$300,000. Approximately \$4.9 million is available to be awarded.

Work is proposed to start September 2019. For more information, or to obtain a copy of the Request for Proposal, contact:

Gary M. Travis Department of Human Services Behavioral Health Division P.O. Box 64981 444 Lafayette Road North, St. Paul, MN 55155 0981 Phone: (651) 431-2252, Fax: (651) 431-7566 gary.m.travis@state.mn.us

This is the only person designated to answer questions by potential responders regarding this request.

Proposals submitted in response to this Request for Proposals must be received at the address above no later than **4:00 p.m., Central Time, August 23, 2019. Late proposals will not be considered.** Faxed or e-mailed proposals will not be considered.

The RFP can be viewed by visiting the Minnesota Department of Human Services RFP web site: *https://mn.gov/dhs/partners-and-providers/grants-rfps/* 

This request does not obligate the State to complete the work contemplated in this notice. The State reserves the right to cancel this solicitation. All expenses incurred in responding to this notice are solely the responsibility of the responder.

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(Cite 44 SR 48)

### Department of Public Safety Office of Justice Programs Request for Proposals: Violent Crime Enforcement Teams (VCET): Multijurisdictional Gang and Narcotics Investigations

VCETs investigate and prosecute narcotics, gangs and associated violent crimes. This multi-jurisdictional approach is intended to target drug distribution networks, firearm crimes, violent gang activity and related serious criminal activity beyond the investigative resources of individual agencies. Required elements include establishment of a Joint Powers Agreement, oversight by an Advisory Board, and agreement to operate in accordance with the Multijurisdictional Task Force Operating Procedures and Guidelines Manual and statutory certification requirements.

Approximately \$4.3 million in state funds and federal Justice Assistance Grant (JAG) funds is available for one-year grants. Eligible applicants are local units of government including cities, counties, and tribal government.

All applications must be submitted via e-grants – *https://app.dps.mn.gov/egrants/*, the Office of Justice Programs (OJP) online grants management system, at e-grants . Applications must be submitted by **4:00 p.m. on Thursday**, **September 5th, 2019.** 

To view the RFP go to: https://dps.mn.gov/divisions/ojp/grants/Pages/default.aspx

For more information contact Kristin Lail at kristin.lail@state.mn.us or 651-201-7322.

### **Minnesota Department of Revenue**

# Notice of Request for Proposal: Grant to Provide Volunteer Taxpayer Assistance Services to Minnesotans Who are Low-Income, Elderly, and Disadvantaged

The Minnesota Department of Revenue requests proposals from non-profit organizations that qualify under section 501(c)(3) of the Internal Revenue Code of 1986, to receive grants to coordinate, facilitate, encourage, and provide volunteer taxpayer assistance services. Organizations applying for this grant must be registered with the Internal Revenue Service (IRS) as part of the Volunteer Income Tax Assistance (VITA) or Tax Counseling for the Elderly (TCE) programs.

The Commissioner of Revenue has authority to issue grants totaling \$1,200,000 for the 2020-2021 biennium. This Request for Proposals (RFP) is for \$600,000 in grant funds available in the fiscal year ending June 30, 2020.

#### What are volunteer taxpayer assistance services?

Volunteer taxpayer assistance services are accounting and tax preparation services provided by volunteers. These services include:

- Filing federal and Minnesota income tax returns.
- Filing Minnesota property tax refund returns
- Representing qualifying residents before the department and the IRS.

Application information and resources are now available on the **Grants to Provide Volunteer Taxpayer Assistance** Services webpage – *https://www.revenue.state.mn.us/grant-provide-volunteer-taxpayer-assistance-services*. Applications are due **Thursday, August 15, 2019**, and will be scored based on need, impact, and performance.

# **State Contracts**

**Informal Solicitations:** Informal solicitations for professional/technical (consultant) contracts valued at over \$5,000 through \$50,000, may either be published in the *State Register* or posted on the Department of Administration, Materials Management Division's (MMD) Web site. Interested vendors are encouraged to monitor the P/T Contract Section of the MMD Website at *www.mmd.admin.state.mn.us* for informal solicitation announcements.

**Formal Solicitations:** Department of Administration procedures require that formal solicitations (announcements for contracts with an estimated value over \$50,000) for professional/technical contracts must be published in the *State Register*. Certain quasi-state agency and Minnesota State College and University institutions are exempt from these requirements.

**Requirements:** There are no statutes or rules requiring contracts to be advertised for any specific length of time, but the Materials Management Division strongly recommends meeting the following requirements: \$0 - \$5000 does not need to be advertised. Contact the Materials Management Division: (651) 296-2600 \$5,000 - \$25,000 should be advertised in the *State Register* for a period of at least seven calendar days; \$25,000 - \$50,000 should be advertised in the *State Register* for a period of at least 14 calendar days; and anything above \$50,000 should be advertised in the *State Register* for a minimum of at least 21 calendar days.

# **Department of Administration**

### Minnesota Multistate Contracting Alliance for Pharmacy (MMCAP) Notice of Request for Proposals for Contracts for DOT Drugs and Alcohol Testing Products and Services

The Department of Administration, on behalf of the Minnesota Multistate Contracting Alliance for Pharmacy (MMCAP), is requesting proposals for DOT Drugs and Alcohol Testing Products and Services. MMCAP is a government-run healthcare product and service group purchasing organization serving governmental entities. For more information, go to *www.mmcap.org*.

To access a copy of the RFP, go to http://www.mmd.admin.state.mn.us/process/admin/postings.asp

Proposals submitted in response to the Request for Proposals in this notice must be received according to the specifications in the Request for Proposals no later than **August 13, 2019 2:00p.m. Central Time**. Late proposals will not be considered.

The State reserves the right to cancel this solicitation. All expenses incurred in responding to this notice, are solely the responsibility of the responder.

# **Department of Administration**

### Minnesota Multistate Contracting Alliance for Pharmacy (MMCAP) Notice of Request for Proposals forContracts for Non-DOT Drugs and Alcohol Testing Products and Services

The Department of Administration, on behalf of the Minnesota Multistate Contracting Alliance for Pharmacy (MMCAP), is requesting proposals for Non-DOT Drugs and Alcohol Testing Products and Services. MMCAP is a government-run healthcare product and service group purchasing organization serving governmental entities. For more information, go to *www.mmcap.org*.

To access a copy of the RFP, go to http://www.mmd.admin.state.mn.us/process/admin/postings.asp

Proposals submitted in response to the Request for Proposals in this notice must be received according to the specifications in the Request for Proposals no later than August 13, 2019 2:00p.m. Central Time. Late proposals will not be considered.

The State reserves the right to cancel this solicitation. All expenses incurred in responding to this notice, are solely the responsibility of the responder.

### Minnesota State Colleges and Universities (Minnesota State) Request for Proposal (RFP) FOR Enterprise Resource Planning (ERP) Solution

#### Background

Minnesota State Colleges and Universities (Minnesota State) is the fourth-largest system of higher education in the United States. Minnesota State services approximately 375,000 students each year, and is comprised of 37 state colleges and universities with 54 campuses located in 47 Minnesota communities. Minnesota State is an independent state entity that is governed by a 15-member Board of Trustees.

For more information about Minnesota State's strategic plans, mission, and vision, please view its website at *http://www.minnstate.edu/* 

Minnesota State's Integrated Statewide Records System (ISRS) was created 25 years ago to implement a single, common accounting system to support the merging of public state universities, community colleges, and technical colleges. Minnesota State leveraged this opportunity to implement the technology not only to meet the minimum standard of consolidating accounting systems, but also to consolidate human resources functionality, financial reporting, and core student functionality (e.g., registration, student housing, financial aid, and student services). The original vision was based on the desire to create a single integrated data system that would serve the needs of all institutions (system office, colleges, and universities) and their students, faculty, and staff – all while providing flexibility to support autonomy and individuality of each institution. Minnesota State has enforced many high-level, student-based policy regulations adopted by the State of Minnesota which are designed to provide equitable experiences across the state. Beyond these regulations, Minnesota State institutions have been allowed to exercise autonomy, which has resulted in various business processes. In addition, institutions have developed or purchased auxiliary solutions to augment ISRS system functionality.

#### Nature of the RFP

Minnesota State is seeking a next generation ERP solution with the following integrated suite of applications to provide a world-class student experience, while serving business operations and managing academic programs: Student Information System (SIS), Financial Information System (FIS), Human Resource Information System (HRIS), Reporting and Analytics. In addition, Minnesota State would like to explore options for replacing or integrating with existing auxiliary solutions noted within the functional requirements.

Proposals must be submitted by the primary software vendor who is expected to be the long-term vendor contracted with Minnesota State. In cases where implementation services are provided by an external certified partner, the primary software vendor must select one service partner and present one single unified proposal.

Included in the proposal should be a dedicated implementation services team to ensure the proposed solution(s) deliver on the requirements and needs of Minnesota State. The implementation services team will be responsible for the implementation of the proposed ERP solutions(s), including but not limited to project oversight, integrations, data migrations, documentation, and training materials. The implementation services team must demonstrate experience and success in implementing cloud-based or hosted enterprise solutions in a statewide environment, while successfully guiding the organization through the change.

#### **Selection Timeline**

•	Thursday, June 20, 2019	Minnesota State publishes RFP notice
•	Thursday, June 27, 2019	1pm – 3pm CT, Pre-Proposal Review

# **State Contracts**

Friday, July 19, 2019 Deadline for vendor questions Friday, July 26, 2019 Deadline to post responses to vendor questions Tuesday, September 3, 2019 3pm CT, Deadline for RFP proposal submissions Wednesday, September 4 to Thursday, October 17, 2019 Review RFP proposals Friday, October 18, 2019 Vendors invited for oral presentations and interviews November 2019 Oral presentations and interviews by invited vendors January 2020 Negotiations begin with the preferred vendor March 31, 2020 Planned deadline for executing the contract

Any questions please contact: Jennell Flodquist (email: NextGenRFP@minnstate.edu phone: 651-201-1524)

The RFP can be downloaded at the following URL: http://minnstate.edu/vendors/index.html

### Minnesota State Colleges and Universities (Minnesota State) Non-Construction Related Bid and Contracting Opportunities

Minnesota State is now placing additional public notices for P/T contract opportunities, goods/commodities, and non-construction related services on its Vendor and Supplier Opportunities website (*http://minnstate.edu/vendors/index.html*). New public notices may be added to the website on a daily basis and be available for the time period as indicated within the public notice.

If you have any questions regarding this notice, or are having problems viewing the information on the Vendor and Supplier Opportunities website, please call the Minnesota State Procurement Unit at 651-201-1444, Monday-Friday, 9:00 am - 4:00 pm.

### **Board of Cosmetology (BOC)** Request for Proposals for Testing Vendor

The Minnesota Board of Cosmetology ("BOC") requests proposals from vendors for the purpose of developing and administering computer based examinations to candidates for licensure and one practical examination for instructors.

Work is proposed to start after November 1, 2019. For more information or to obtain a copy of the Request for Proposal contact:

Attn: Tami Thein Minnesota Board of Cosmetology 1000 University Avenue West, Suite 100 St. Paul, MN 55104 Phone: (651) 201-2748 *tami.thein@state.mn.us* 

This is the only person designated to answer questions by potential responders regarding this request.

Proposals submitted in response to this Request for Proposals must be received at the address above no later than 12:30 p.m., Central Time, July 26, 2019. Late proposals will not be considered. Faxed or emailed proposals will not be considered.

This request does not obligate the State to complete the work contemplated in this notice. The State reserves the right to cancel this solicitation. All expenses incurred in responding to this notice are solely the responsibility of the responder.

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(Cite 44 SR 52)

# **State Contracts**

### Legislative Coordinating Commission Minnesota Legislature Request for Proposal for Financial Audit for Fiscal Year 2019

The Minnesota Legislative Coordinating Commission (LCC) is requesting proposals to audit the financial statements of the Commission for the fiscal year ending June 30, 2019. The audit is to be performed by an independent certified public accounting firm licensed to do business in the State of Minnesota. The LCC's expenditures for fiscal year 2019 were approximately \$12 million.

The full text of the Request for Proposals can be obtained from the LCC Web site at *http://www.lcc.leg.mn/RFPs.htm* or by contacting:

Diane Henry-Wangensteen, Deputy Director Legislative Coordinating Commission State Office Building, STE G-72 100 Rev. Dr. Martin Luther King, Jr. Blvd St. Paul, Minnesota 55155 Phone: (651) 296-1121 (Voice) Email: *diane.henry@lcc.leg.mn* 

Proposals must be received by Thursday, August 1, 2019 at 4:00 p.m., CDT. Late proposals may not be accepted. All expenses incurred in responding to this notice shall be borne by the responder.

### Minnesota Department of Transportation (MnDOT) Engineering Services Division Notices Regarding Professional/Technical (P/T) Contracting

**P/T Contracting Opportunities:** MnDOT is now placing additional public notices for P/T contract opportunities on the MnDOT's Consultant Services website. New public notices may be added to the website on a daily basis and be available for the time period as indicated within the public notice.

**Taxpayers' Transportation Accountability Act (TTAA) Notices:** MnDOT is posting notices as required by the TTAA on the MnDOT Consultant Services website.

**MnDOT's Prequalification Program:** MnDOT maintains a Pre-Qualification Program in order to streamline the process of contracting for highway related P/T services. Program information, application requirements, application forms and contact information can be found on MnDOT's Consultant Services website. Applications may be submitted at any time for this Program.

#### MnDOT Consultant Services website: www.dot.state.mn.us/consult

If you have any questions regarding this notice, or are having problems viewing the information on the Consultant Services website, please all the Consultant Services Help Line at 651-366-4611, Monday – Friday, 9:00am – 4:00pm.

# Non-State Public Bids, Contracts & Grants

The State Register also serves as a central marketplace for contracts let out on bid by the public sector. The *State Register* meets state and federal guidelines for statewide circulation of public notices. Any tax-supported institution or government jurisdiction may advertise contracts and requests for proposals from the private sector. It is recommended that contracts and RFPs include the following: 1) name of contact person; 2) institution name, address, and telephone number; 3) brief description of commodity, project or tasks; 4) cost estimate; and 5) final submission date of completed contract proposal. Allow at least three weeks from publication date (four weeks from the date article is submitted for publication). Surveys show that subscribers are interested in hearing about contracts for estimates as low as \$1,000. Contact editor for further details.

Besides the following listing, readers are advised to check: *http://www.mmd.admin.state.mn.us/solicitations.htm* as well as the Office of Grants Management (OGM) at: *http://www.grants.state.mn.us/public/*.

### Hennepin County Advertisement for Bids for 625 Occupancy Preparation & Office Remodeling

Hennepin County, through a staff selection group, will be selecting architectural/ engineering firms for design and construction administration services for the following projects:

• 625 Occupancy Preparation & Office Remodeling

To obtain a Request for Proposal, please access the Hennepin County supplier portal at supplier.hennepin.us.

A letter of interest is not required for RFP noted above. All proposals received by the deadline noted in the RFP will be reviewed by the selection group. If you experience difficulty locating or downloading the RFP, you may contact the Hennepin County Purchasing Department.

Proposals are due to the Hennepin County Supplier Portal, at 1:00 p.m., Friday, August 2, 2019.

### Hennepin County Designer Selection Committee (DSC) Advertisement for A/E Services

The Hennepin County Designer Selection Committee (DSC) will be selecting architectural/ engineering firms for design and construction administration services for the following projects:

- Sumner Library Refurbishment
- HCGC C-3 Courtroom Remodeling

To obtain a Request for Proposal, please access the Hennepin County internet site at *www.hennepin.us*. From the County home page, search for "DSC" in the search box in the middle of the page. From the Hennepin County Designer Selection Committee page, you may view and print the RFP for your use.

A letter of interest is not required for RFP noted above. All proposals received by the deadline noted in the RFP will be reviewed by the DSC. If you experience difficulty locating or downloading the RFP, you may contact Adam Sobiech, Hennepin County Facility Services, at 612-348-3172 or *adam.sobiech@hennepin.us*.

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### **Metropolitan Airports Commission (MAC)** Notice of Call for Bids for 2019 North Xovis Acceleration

Airport Location:Minneapolis-St. Paul International AirportProject Name:2019 North Xovis AccelerationMAC Contract No:106-2-928Bids Close At:2:00 p.m. on July 23, 2019

**Notice to Contractors:** Sealed bid proposals for the project listed above will be received by the MAC, a public corporation, at the office thereof located at 6040-28th Avenue South, Minneapolis, Minnesota 55450, until the date and hour indicated. this project will provide conduit and cat6 cabling and installation of xovis sensors to accelerate the full main level xovis coverage.

Note: You can sign up on our Web site (*www.metroairports.org*) to receive email notifications of new business opportunities or go directly to *https://public.govdelivery.com/accounts/MNORGMAC/subscriber/topics?gsp-CODE\_ RED* and choose this and other topics about which you are interested.

**Targeted Group Businesses (TGB):** The goal of the MAC for the utilization of Targeted Group Businesses on this project is 5%.

**Bid Security:** Each bid shall be accompanied by a "Bid Security" in the form of a certified check made payable to the MAC in the amount of not less than five percent (5%) of the total bid, or a surety bond in the same amount, running to the MAC, with the surety company thereon duly authorized to do business in the State of Minnesota.

Project Labor Agreement: This project is subject to the MAC's Project Labor Agreement requirements.

Availability of Bidding Documents: Bidding documents are on file for inspection at the office of Alliiance; at the Minnesota Builders Exchange; Dodge Data and Analytics; and NAMC-UM Plan Room. Bidders desiring bidding documents may secure a complete set from: Franz Reprographics; 2781 Freeway Boulevard, Suite 100; Brooklyn Center, MN 55430; PH: 763.503.3401; FX: 763.503.3409. Make checks payable to: Alliiance. Deposit per set (refundable): \$150. Requests for mailing sets will be invoiced for mailing charges. Deposit will be refunded upon return of bidding documents in good condition within 10 days of opening of bids.

MAC Internet Access of Additional Information: A comprehensive Notice of Call for Bids for this project will be available on July 8, 2019, at MAC's web address of *http://www.metroairports.org/Airport-Authority/Business-Opportunities/Solicitations.aspx* (construction bids).



### Several convenient ways to order:

- Retail store Open 8 a.m. 3 p.m. Monday Friday, 660 Olive Street, St. Paul
- Phone (credit cards): 8 a.m. 4 p.m. Monday Friday, 651.297.3000 (Twin Cities) or 1.800.657.3757

(nationwide toll-free)

- **On-line orders:** www.mnbookstore.com
- Minnesota Relay Service: 711
- Fax (credit cards): 651.215.5733 (fax line available 24 hours)
- Mail orders: Orders can be sent to Minnesota's Bookstore, 660 Olive Street, St. Paul, MN 55155

Minnesota's Bookstore accepts VISA, MasterCard, American Express & Discover for all purchases.



# GET THE STATE REGISTER SENT TO WHERE YOU ARE. SUBSCRIBE!



(Cite 44 SR 56)