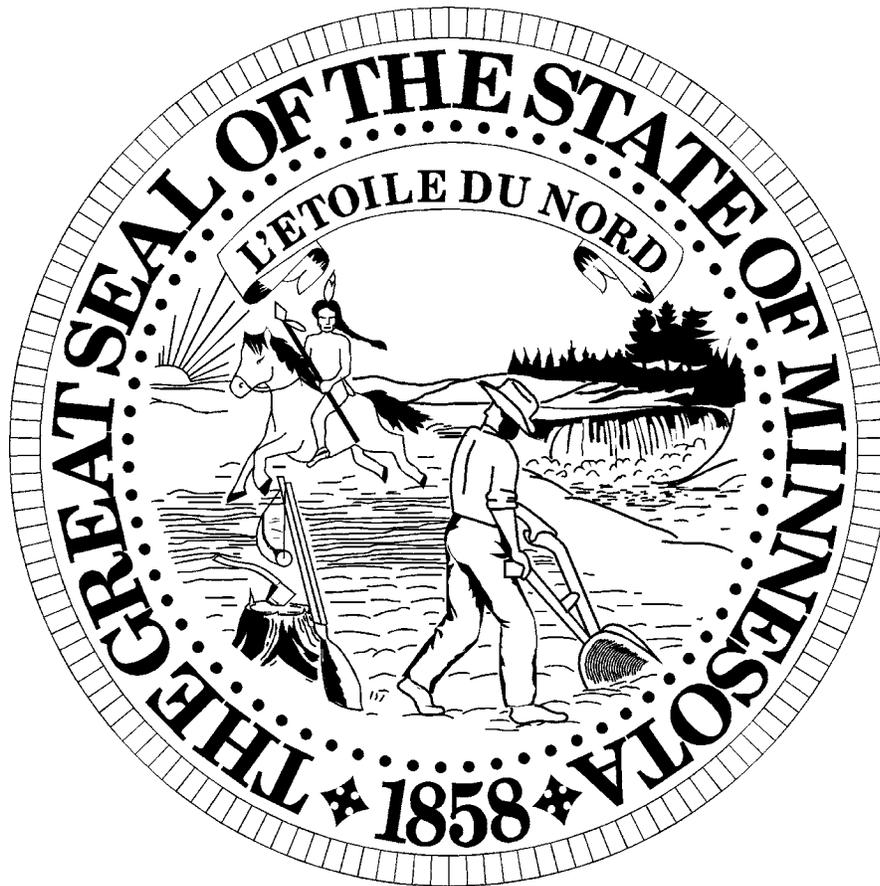


Minnesota State Register

Published every Monday (Tuesday when Monday is a holiday)



**Proposed, Adopted, Emergency, Expedited, Withdrawn, Vetoed Rules;
Executive Orders; Appointments; Commissioners' Orders; Revenue Notices;
Official Notices; State Grants & Loans; State Contracts;
Non-State Public Bids, Contracts and Grants**

**Monday 6 January 2020
Volume 44, Number 28
Pages 781 - 792**

Minnesota State Register

Judicial Notice Shall Be Taken of Material Published in the *Minnesota State Register*

The *Minnesota State Register* is the official publication of the State of Minnesota's Executive Branch of government, published weekly to fulfill the legislative mandate set forth in *Minnesota Statutes*, Chapter 14, and *Minnesota Rules*, Chapter 1400. It contains:

- Proposed Rules
- Adopted Rules
- Exempt Rules
- Expedited Rules
- Withdrawn Rules
- Executive Orders of the Governor
- Appointments
- Proclamations
- Vetoed Rules
- Commissioners' Orders
- Revenue Notices
- Official Notices
- State Grants and Loans
- Contracts for Professional, Technical and Consulting Services
- Non-State Public Bids, Contracts and Grants

Printing Schedule and Submission Deadlines

Vol. 44 Issue Number	PUBLISH DATE (BOLDFACE shows altered publish date)	Deadline for: all Short Rules, Executive and Commissioner's Orders, Revenue and Official Notices, State Grants, Professional-Technical- Consulting Contracts, Non-State Bids and Public Contracts	Deadline for LONG, Complicated Rules (contact the editor to negotiate a deadline)
# 29	Monday 13 January	Noon Tuesday 7 January	Noon Thursday 2 January
# 30	Tuesday 21 January	Noon Tuesday 14 January	Noon Thursday 9 January
# 31	Monday 27 January	Noon Tuesday 21 January	Noon Thursday 16 January
# 32	Monday 3 February	Noon Tuesday 28 January	Noon Thursday 23 January

PUBLISHING NOTICES: We need to receive your submission **ELECTRONICALLY in Microsoft WORD format**. Submit ONE COPY of your notice via e-mail to: sean.plemmons@state.mn.us. State agency submissions must include a "State Register Printing Order" form, and, with contracts, a "Contract Certification" form. Non-State Agencies should submit **ELECTRONICALLY in Microsoft WORD**, with a letter on your letterhead stationery requesting publication and date to be published. Costs are \$13.50 per tenth of a page (columns are seven inches wide). One typewritten, double-spaced page = 6/10s of a page in the State Register, or \$81. About 1.5 pages typed, double-spaced, on 8-1/2"x11" paper = one typeset page in the *State Register*. Contact editor with questions (651) 201-3204, or **e-mail**: sean.plemmons@state.mn.us.

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Minnesota Legislative Information

Senate Public Information Office

(651) 296-0504
State Capitol, Room 231, St. Paul, MN 55155
<https://www.senate.mn/>

Minnesota State Court System

Court Information Office (651) 296-6043
MN Judicial Center, Rm. 135,
25 Rev. Dr. Martin Luther King Jr Blvd., St. Paul, MN 55155
<http://www.mncourts.gov>

House Public Information Services

(651) 296-2146
State Office Building, Room 175
100 Rev. Dr. Martin Luther King Jr Blvd., St. Paul, MN 55155
<https://www.house.leg.state.mn.us/hinfo/hinfo.asp>

Federal Register

Office of the Federal Register (202) 512-1530; or (888) 293-6498
U.S. Government Printing Office – Fax: (202) 512-1262
<https://www.federalregister.gov/>

Minnesota Rules: Amendments and Additions.....784

Revenue Notices

Minnesota Department of Revenue

Revenue Notice # 20-01: Insurance Taxes – Nonadmitted Insurance Premium Tax – Broker Fees 785

Official Notices

Department of Labor and Industry (DLI)

Prevailing Wage Minimum Truck Rental Rates..... 786

Minnesota Department of Transportation (MnDOT)

Notice of Public Meeting for the Disposition of Railbank Property in Stearns County... 787

State Contracts

Minnesota State Colleges and Universities (Minnesota State)

Non-Construction Related Bid and Contracting Opportunities 788

Notice of Request for Qualifications (RFQ) for Architectural, Engineering, Owner's Representative, Real Estate and other Professional and Technical Services for a Master Contract..... 788

St. Cloud State University

Notice of Request for Proposals (RFP) for Predesign Services for Education Building Replacement..... 789

Winona State University

Request for Proposals for Faculty-led Paris Travel Study Program 789

Department of Human Services

Background Studies Division

Addendum Number 1, to Request for Proposals to Request for Proposals to Provide State-wide Live Scan Fingerprint Services 790

Department of Labor and Industry (DLI)

Labor Standards Division

Request for Proposal: Investigator Training Module Development 790

Legislative Coordinating Commission

Request for Proposals for Printing and Shipping of the MN Great River Road Map for MN-Mississippi River Parkway Commission 791

Minnesota State Lottery

Request for Proposals for Sponsorship Agreements 791

Minnesota Department of Transportation (MnDOT)

Engineering Services Division

Notices Regarding Professional/Technical (P/T) Contracting 792

Get the Earliest Delivery of the State Register

A subscription to the **STATE REGISTER** gets you the **EARLIEST DELIVERY**. Instead of waiting until Monday at 8:00 a.m. when the magazine is posted on our website, we'll send YOU the magazine on Friday at close of business with the State, 4:30 pm: 2-1/2 days early.

Yes, that's right – 2-1/2 days ahead of normal publication schedule – to get to know what's coming in the next week; to prepare your plans for your submissions to grant and loan programs and RFPs, RFIs and other contracts and bids.

Subscriptions for an entire year cost \$180. The magazine is **SENT TO YOU**, as well as one other person that you can designate, in case of vacations, illnesses, or other absences in your office. You won't have to access our website or search to find the newest issue when we can just email the edition directly to you!

Subscriptions include the most up-to-date information, including a growing index to issues in each volume, issue by issue, including the current volume, which others do not have access to. This includes all rules, executive orders, notices, among other materials that were published in the current volume year. A subscription also gets you our current listing of all bids, contracts, grants, loans, and RFPs that are still open for bid, so you don't have to hunt through each back issue to find something.



MINNESOTA STATE REGISTER
THE SOURCE FOR RULES THAT MATTER TO YOU

Minnesota Rules: Amendments and Additions

NOTICE: How to Follow State Agency Rulemaking in the State Register

The State Register is the official source, and only complete listing, for all state agency rulemaking in its various stages. State agencies are required to publish notice of their rulemaking action in the State Register. Published every Monday, the State Register makes it easy to follow and participate in the important rulemaking process. Approximately 80 state agencies have the authority to issue rules. Each agency is assigned specific Minnesota Rule chapter numbers. Every odd-numbered year the Minnesota Rules are published. Supplements are published to update this set of rules. Generally speaking, proposed and adopted exempt rules do not appear in this set because of their short-term nature, but are published in the State Register.

An agency must first solicit Comments on Planned Rules or Comments on Planned Rule Amendments from the public on the subject matter of a possible rulemaking proposal under active consideration within the agency (Minnesota Statutes §§ 14.101). It does this by publishing a notice in the State Register at least 60 days before publication of a notice to adopt or a notice of hearing, or within 60 days of the effective date of any new statutory grant of required rulemaking.

When rules are first drafted, state agencies publish them as Proposed Rules, along with a notice of hearing, or a notice of intent to adopt rules without a hearing in the case of noncontroversial rules. This notice asks for comment on the rules as proposed. Proposed emergency rules, and withdrawn proposed rules, are also published in the State Register. After proposed rules have gone through the comment period, and have been rewritten into their final form, they again appear in the State Register as Adopted Rules. These final adopted rules are not printed in their entirety, but only the changes made since their publication as Proposed Rules. To see the full rule, as adopted and in effect, a person simply needs two issues of the State Register, the issue the rule appeared in as proposed, and later as adopted.

The State Register features partial and cumulative listings of rules in this section on the following schedule: issues #1-26 inclusive (issue #26 cumulative for issues #1-26); issues #27-52 inclusive (issue #52, cumulative for issues #27-52 or #53 in some years). A subject matter index is updated weekly and is available upon request from the editor. For copies or subscriptions to the State Register, contact Minnesota's Bookstore, 660 Olive Street (one block east of I-35E and one block north of University Ave), St. Paul, MN 55155, phone: (612) 297-3000, or toll-free 1-800-657-3757. TTY relay service phone number: (800) 627-3529.

Volume 44 - Minnesota Rules

(Rules Appearing in Vol. 44 Issues #1-26 are
in Vol. 44, #26 - Monday 23 December 2019)

Volume 44, #28

Monday 30 December - Monday 6 January

Board of Accountancy

1105.1100; .1800; .2000; .3700; .4000 (adopted)..... 763

Department of Labor and Industry

1323.0402 (adopted)..... 763

1309.0303; .0310; .0602 (adopted)..... 764

Racing Commission

7870; 7877; 7879; 7897 (proposed)..... 725

7869; 7876; 7877; 7883; 7884; 7890; 7891; 7892;

7897 (proposed)..... 741

Department of Revenue

8121.0300; .0400; .0500 (adopted exempt)..... 760

Revenue Notices

The Department of Revenue began issuing Revenue Notices in July of 1991. Revenue Notices are statements of policy made by the department that provide interpretation, detail, or supplementary information concerning a particular statute, rule, or departmental practice. The authority to issue Revenue Notices is found in *Minnesota Statutes*, Section 270C.07.

KEY: Underlining indicates additions to existing language. ~~Strikeouts~~ indicate deletions from existing language.

Minnesota Department of Revenue

Revenue Notice # 20-01: Insurance Taxes – Nonadmitted Insurance Premium Tax – Broker Fees

Introduction

All surplus lines brokers who broker nonadmitted insurance policies for insureds whose home state is Minnesota must report and pay the Nonadmitted Insurance Premium Tax. *Minnesota Statutes* section 297I.05, subdivision 7.

Background

The Nonadmitted Insurance Premium Tax is imposed on “gross premiums.” Gross premiums include: (1) any payment made as consideration for a nonadmitted insurance contract, including premium deposits, assessments, and fees; and (2) any other compensation paid in consideration for a nonadmitted insurance contract. *Minnesota Statutes* section 297I.01, subdivision 9(d).

On January 27, 2014, the Department issued a Bulletin to clarify how surplus lines brokers should calculate gross premiums when a policyholder pays the broker a fee under a policyholder- broker agreement (e.g., a policyholder-broker service agreement) instead of the broker receiving a commission from the insurance company.

The 2014 Bulletin states that when a broker is paid this kind of a fee, it is reasonable to include in gross premiums the commission the broker “would have collected” from the insurance company. The Bulletin then describes acceptable methods for approximating a commission.

This Revenue Notice, which replaces the 2014 Bulletin, adds additional clarity regarding what amount of a broker fee should be included in gross premiums pursuant to *Minnesota Statutes* section 297I.01, subdivision 9(d).

Department Position

A broker complies with Minnesota law if the broker uses one of the following three methods to determine what amount of a broker fee is included in gross premiums pursuant to *Minnesota Statutes* section 297I.01, subdivision. 9(d):

1. Include the entire broker fee in taxable gross premiums.
2. Calculate the “average percentage commission” by averaging the percentage commission earned on all commission-paying, nonadmitted policies placed during the prior calendar year. Then multiply that average percentage commission by the premiums paid for the fee-only policies placed under the broker agreement(s) and include the amount in taxable gross premiums.
3. Take the industry average commission rate and multiply it by premiums paid for the fee-only policies placed under the broker agreement(s), and include the amount in taxable gross premiums.
 - a. The industry average commission rate is calculated by aggregating the last five calendar years of data that each surplus lines insurer submits to the National Association of Insurance

Revenue Notices

Commissioner (“NAIC”) on its Minnesota “Exhibit of Premiums and Losses,” which is part of each insurer’s NAIC Annual Statement. Specifically, the rate is a product of all “Commissions and Brokerage Expenses” reported on such exhibits divided by all “Direct Premiums Written” reported on such exhibits.

- b. The industry average commission rate for the 2019 tax year, calculated using the method described in 3(a) above, is 14.79%. This rate applies to the return periods ending June 30, 2019 and December 31, 2019.
- c. The industry average commission rate will be updated annually on the Department’s website (www.revenue.state.mn.us). An updated rate, which will be published on the website by May 1, will reflect the most recent five calendar years of surplus lines insurer NAIC annual statement data. The updated rate applies to the return periods ending June 30 and December 31 of the same year.

The Department understands that prior to delivering a policy, brokers are required to provide the Surplus Lines Association of Minnesota (“SLAM”) certain policy data, including taxable “gross premiums” as defined by *Minnesota Statutes* section 297L.01, subdivision 9(d). Please contact SLAM with questions about how the above-described methods interact with SLAM requirements.

Publication Date: January 6, 2020

Lee Ho, Deputy Commissioner

Official Notices

Pursuant to *Minnesota Statutes* §§ 14.101, an agency must first solicit comments from the public on the subject matter of a possible rulemaking proposal under active consideration within the agency by publishing a notice in the *State Register* at least 60 days before publication of a notice to adopt or a notice of hearing, and within 60 days of the effective date of any new statutory grant of required rulemaking.

The *State Register* also publishes other official notices of state agencies and non-state agencies, including notices of meetings and matters of public interest.

Department of Labor and Industry (DLI) Prevailing Wage Minimum Truck Rental Rates

The Commissioner of Labor & Industry has certified the minimum truck rental rates for state-funded highway projects effective January 6, 2020. This certification follows the publication of the Notice of Truck Rental Rate Determination in the *State Register* on December 16, 2019, and the informal conference held pursuant to Minnesota Rules, part 5200.1105 on December 30, 2019.

According to Minnesota Rules, part 5200.1105, the purpose of the informal conference was for DLI to obtain further input regarding the determined rates prior to certification. No written input regarding the determination was received by DLI prior to the informal conference.

The truck rental rate is determined for each equipment type by adding the average hourly cost of operating the vehicle to the certified prevailing wage for the driver. The average hourly operating costs are determined by voluntary survey of truck owner operators, trucking contractors and trucking firms.

The certification of the minimum truck rental rates are available online at:

Prevailing wage: Minimum truck rental rates | Minnesota Department of Labor and Industry

The minimum truck rental rates in the state's ten highway and heavy construction areas will be effective for all MnDOT highway construction work financed in whole or part with state funds advertised for bid on or after the day the notice of certification is published in the *State Register*.

Questions regarding certification may be directed to the following:

Division of Labor Standards & Apprenticeship
443 Lafayette Road N
St. Paul, MN 55155

Phone: 651-284-5091
Email: dli.prevwage@state.mn.us

Minnesota Department of Transportation (MnDOT) Notice of Public Meeting for the Disposition of Railbank Property in Stearns County

The Minnesota Department of Transportation has ownership of the railbank corridor, and is proposing the sale of a 34 foot strip of railbank property to the City of Albany. This notice is published pursuant to State Statute 222.63, and Minnesota rules 8830.5820 and 8830.5840

A public meeting will be held at the Albany City Hall, 400 Railroad Avenue, Albany, MN, 56307 on Tuesday, January 28, 2020 from 5 to 6 pm to afford the public an opportunity to view the proposed sale.

The rail line is 39,607 square feet, or 0.1 miles long. It is located in Albany, Stearns County. The line with tracks removed was acquired from the Burlington Northern and Santa Fe Railroad in 1994. The sale property would create an opportunity for economic development to the purchaser, the City of Albany.

If any person objects to the above action, written notification must be received by February 28, 2020 by the Department's contact for the above matter:

Rebecca Swenson, Real Estate Representative, Office of Land Management, 395 John Ireland Blvd, St Paul MN 55155-1800. You may also call at 651-366-3462.

To request an ASL or foreign language interpreter, or other reasonable accommodation, call Janet Miller at 651-366-4720 or 1-800-657-3774 (Greater Minnesota); 711 or 1-800-627-3529 (Minnesota Relay). Alternatively, send an email to janet.rae.miller@state.mn.us. Please request at least one week in advance.

State Contracts

Informal Solicitations: Informal solicitations for professional/technical (consultant) contracts valued at over \$5,000 through \$50,000, may either be published in the *State Register* or posted on the Department of Administration, Materials Management Division's (MMD) Web site. Interested vendors are encouraged to monitor the P/T Contract Section of the MMD Website at www.mmd.admin.state.mn.us for informal solicitation announcements.

Formal Solicitations: Department of Administration procedures require that formal solicitations (announcements for contracts with an estimated value over \$50,000) for professional/technical contracts must be published in the *State Register*. Certain quasi-state agency and Minnesota State College and University institutions are exempt from these requirements.

Requirements: There are no statutes or rules requiring contracts to be advertised for any specific length of time, but the Materials Management Division strongly recommends meeting the following requirements: \$0 - \$5000 does not need to be advertised. Contact the Materials Management Division: (651) 296-2600 \$5,000 - \$25,000 should be advertised in the *State Register* for a period of at least seven calendar days; \$25,000 - \$50,000 should be advertised in the *State Register* for a period of at least 14 calendar days; and anything above \$50,000 should be advertised in the *State Register* for a minimum of at least 21 calendar days.

Minnesota State Colleges and Universities (Minnesota State) Non-Construction Related Bid and Contracting Opportunities

Minnesota State is now placing additional public notices for P/T contract opportunities, goods/commodities, and non-construction related services on its Vendor and Supplier Opportunities website (<http://minnstate.edu/vendors/index.html>). New public notices may be added to the website on a daily basis and be available for the time period as indicated within the public notice.

If you have any questions regarding this notice, or are having problems viewing the information on the Vendor and Supplier Opportunities website, please call the Minnesota State Procurement Unit at 651-201-1444, Monday-Friday, 9:00 am – 4:00 pm.

Minnesota State Colleges and Universities (Minnesota State) Notice of Request for Qualifications (RFQ) for Architectural, Engineering, Owner's Representative, Real Estate and other Professional and Technical Services for a Master Contract

The State of Minnesota, acting through its Board of Trustees of the Minnesota State Colleges and Universities ("Minnesota State"), requests information of Minnesota registered consultants, as appropriate, to assist Minnesota State in providing Facilities related Professional and/or Technical services as needed for up to a five-year period. Consultants with existing master contracts are encouraged to respond to this RFQ if they wish to add additional Specialty Services. Campus projects will vary in scope and may involve professional or technical Specialty Services such as Architectural Design, Predesign, Building Envelope, Commissioning, Engineering, Industrial Hygiene, Inspectors and Laboratories, Land Surveyor, Landscape Architectural Design, Owner's Representative, Real Estate, or Technology, among others.

The Request for Qualifications documents (RFQ and attachments) are available at:
<http://www.minnstate.edu/vendors/index.html>

This RFQ is to allow a consultant to enter into master contract and be included in the Facilities Professional/Technical Consultants Master Contract database.

Responses must be delivered to:

Minnesota State Colleges & Universities
ATTN: Karen Huiett - Facilities Design and Construction
Wells Fargo Place
30 Seventh Street East, Suite 350
St. Paul, Minnesota 55101-7804

Responses must be received NO later than **Tuesday, February 11, 2020 at 2:00 P.M. CT**; late responses will not be considered.

Minnesota State reserves the right to cancel this solicitation if it is considered to be in Minnesota State's best interest. The RFQ is not a guarantee of work and does not obligate Minnesota State to award any contracts. Minnesota State reserves the right to discontinue the use or cancel all or any part of the Facilities Professional/Technical Consultant Master Contract database if it is determined to be in its best interest. All expenses incurred in responding to this notice are solely the responsibility of the responder.

Minnesota State Colleges and Universities (Minnesota State) St. Cloud State University Notice of Request for Proposals (RFP) for Predesign Services for Education Building Replacement

The State of Minnesota, acting through its Board of Trustees of the Minnesota State Colleges and Universities ("Minnesota State"), on behalf of St. Cloud State University is soliciting qualifications from interested A/E teams for the above referenced project. A full Request for Proposals is available at the Minnesota State Colleges website:
<http://www.minnstate.edu/vendors/index.html>

Proposals are due back by **Thursday, January 23, 2019 3:00 P.M. CT** and are to be addressed to St. Cloud State University, Attn: Kelly Bartlow, Facilities Management Building, 720 4th Avenue South, St. Cloud, Minnesota 56301-4498

Please see the RFP for instructions on how to submit questions.

Minnesota State Colleges and Universities is not obligated to complete the proposed project and reserves the right to cancel this solicitation.

Minnesota State Colleges and Universities (Minnesota State) Winona State University Request for Proposals for Faculty-led Paris Travel Study Program

Notice is hereby given that Winona State University is seeking proposals for **Faculty-led Paris Travel Study Program** entitled "The Business of Healthcare: A comparison of healthcare systems in Paris (May 2021)". Proposal specifications are available by contacting Laura Mann, Purchasing Director, PO Box 5838, 106 Somsen Hall, Winona, MN 55987 or via email to lmann@winona.edu. Sealed proposals must be received by Laura Mann, Purchasing Director, at Winona State University, PO Box 5838 or 175 West Mark Street, Business Office, Somsen Hall 106, Winona, MN 55987, by **Thursday, Feb. 27, 2020 at 3:00 pm CST**. Winona State University reserves the right to reject any or all proposals and to waive any irregularities or informalities in proposals received.

State Contracts

Department of Human Services

Background Studies Division

Addendum Number 1, to Request for Proposals to Request for Proposals to Provide Statewide Live Scan Fingerprint Services

The Minnesota Department of Human Services through its Background Studies Division will publish an Addendum to its Request for Proposal to Provide Statewide Live Scan Fingerprint Services that was published in the October 28, 2019 State Register. Addendum 1, will provide DHS' Response to Questions and RFP revisions.

Addendum No. 1 can be viewed January 8, 2020, by visiting the Minnesota Department of Human Services RFP web site: <https://mn.gov/dhs/partners-and-providers/grants-rfps/open-rfps/>.

For questions, contact:

Jennifer Lucy
Department of Human Services
Background Studies Division
444 Lafayette Road, P.O. Box 64172
St. Paul, MN 55155
Phone: (651) 431-6592, Fax: 651-431-7670
Jennifer.lucy@state.mn.us

This is the only person designated to answer questions by potential responders regarding this request.

To obtain this information in a different format, please call 651-431-3612.

This request does not obligate the State to complete the work contemplated in this notice. The State reserves the right to cancel this solicitation. All expenses incurred in responding to this notice are solely the responsibility of the responder.

Department of Labor and Industry (DLI)

Labor Standards Division

Request for Proposal: Investigator Training Module Development

The Labor Standards Division with the Minnesota Department of Labor and Industry (DLI) is seeking proposals for up to \$125,000 for professional and technical services. The Request for Proposal will be available January 6, 2020 and can be found at <http://www.dli.mn.gov/about-department/about-dli/requests-proposals>.

DLI requests proposals to: plan, design, and implement training modules for a new approach to compliance for the DLI Labor Standards Unit. This will include becoming knowledgeable about labor standards laws, rules, and regulations; investigative process and skills; enforcement process and authority; and the strategic compliance approach to enforcement. The work will also involve planning and developing training modules using existing resources provided by DLI to inform content, interviewing key subject matter experts, presenting draft modules, accepting feedback, refining modules, providing documents and preparing assessments to ensure effective training.

Performance Period: March 2, 2020 (or date of executed contract, whichever comes later) through April 30, 2020.

I. Goal: Minnesota DLI Labor Standards Investigation staff will be fully prepared to investigate and enforce labor standards laws, rules, and regulations on both the technical and soft skills side, using a newly launched strategic compliance model.

II. Eligibility: This funding opportunity opens January 6, 2020. All responses to this RFP must be submitted and

received by Annie Welch at Annie.Welch@state.mn.us, no later than **January 30, 2020 (before 4:00 p.m., CST)**.

III. Application Process: Details about this funding opportunity, eligibility, proposal requirements, and deadlines are available online at: <http://www.dli.mn.gov/about-department/about-dli/requests-proposals>. If you have difficulty accessing or submitting the information, contact: Annie Welch at Annie.Welch@state.mn.us or 651-284-5353.

Legislative Coordinating Commission Request for Proposals for Printing and Shipping of the MN Great River Road Map for MN-Mississippi River Parkway Commission

The Legislative Coordinating Commission (LCC), on behalf of the Mississippi River Parkway Commission of Minnesota (MN-MRPC) is requesting proposals for printing and shipping of the Minnesota Great River Road Map.

The selected vendor will be responsible for printing 60,000 to 80,000 copies of the Minnesota Great River Road Map, as well as shipping various quantities to approximately 60 different Minnesota addresses. Half the quantity will be shipped in April of 2020 with the remaining quantity stored by the vendor and shipped in spring of 2021.

For a copy of the full text of the RFP, please go to <https://www.lcc.leg.mn/RFPs.html> or contact:

Diane Henry-Wangenstein
Minnesota Legislative Coordinating Commission
Room 72 State Office Building
100 Rev. Dr. Martin Luther King, Jr. Blvd.
St. Paul, MN 55155-1298
Phone: (651) 296-1121 (voice)
Email: diane.henry@lcc.leg.mn

All proposals must satisfy the criteria as outlined in the full text of the RFP. **Proposals must be received by Monday, February 3 at 4:00 p.m. Late applications may not be accepted.** All expenses incurred in responding to this notice shall be borne by the responder.

Minnesota State Lottery Request for Proposals for Sponsorship Agreements

Description of Opportunity

The Minnesota State Lottery develops sponsorship agreements throughout the year with organizations, events, and sports teams to create excitement for lottery players, to interest new players and increase the visibility of lottery games. The Lottery encourages and continually seeks new sponsorship agreements to help achieve current Lottery marketing goals.

Proposal Content

A sponsorship proposal presented to the Lottery should meet the following three criteria:

1. **Maximize Lottery Visibility** – the event, sports or tie-in proposal should draw a large number of desired participants (typically 50,000 or more) whose demographics match the Lottery player profile. The Lottery is interested in effectively delivering its message of fun and entertainment to Minnesota adults whose demographics skew primarily towards those aged 25-64, with a household income of \$35,000-\$75,000, and having an educational background of some college or higher. The Lottery does not market to those under the age of 18, and family events with high levels of children present are generally not accepted. Attendance, on-site signage visibility and paid media exposure will be critical components that will be evaluated.

2. **Enhance Lottery Image** – the event, sports or tie-in proposal should inherently project the attitude that the Lottery is a fun and socially acceptable part of the community. The Lottery's presence should fit well within the lineup

State Contracts

of other sponsors. The Lottery is interested in creating opportunities whereby the sponsorship can translate into sales revenue, either via on-site sales from a Lottery booth, from sales-generating promotions with Lottery retailers or from joint programs with the sponsor's media partners.

3. **Provide Promotional Extensions** – the event, sports or tie-in proposal should offer exciting, value-added ways to interact with our players and have opportunities to motivate attendees, listeners and viewers to participate in and purchase Lottery games. The proposal must include proper staffing availability or other considerations to help the Lottery implement any appropriate promotional extension ideas.

Proposals should address all pertinent elements of the sponsorship and how the Lottery criteria as stated above and on the Evaluation Form are to be met. To view or print copies of the Request for Proposal go to <https://www.mnlottery.com/vendors/> This Solicitation does not obligate the state to award a contract or pursue a proposed sponsorship opportunity, and the state reserves the right to cancel the solicitation if it is considered to be in its best interest.

Questions

Questions concerning this Solicitation should be directed to:

Jason LaFrenz, Marketing Director
Minnesota State Lottery
2645 Long Lake Road
Roseville, MN 55113
Tel. (651) 635-8230
(888) 568-8379 ext. 230 (toll-free)
Fax: (651) 297-7496
TTY: (651) 635-8268
Jason.LaFrenz@mnlottery.com

Other personnel are not authorized to answer questions regarding this Solicitation.

Response Delivery

All responses must be in writing and delivered to the contact noted above. Proposals will be accepted on an ongoing basis.

Minnesota Department of Transportation (MnDOT) Engineering Services Division Notices Regarding Professional/Technical (P/T) Contracting

P/T Contracting Opportunities: MnDOT is now placing additional public notices for P/T contract opportunities on the MnDOT's Consultant Services website. New public notices may be added to the website on a daily basis and be available for the time period as indicated within the public notice.

Taxpayers' Transportation Accountability Act (TTAA) Notices: MnDOT is posting notices as required by the TTAA on the MnDOT Consultant Services website.

MnDOT's Prequalification Program: MnDOT maintains a Pre-Qualification Program in order to streamline the process of contracting for highway related P/T services. Program information, application requirements, application forms and contact information can be found on MnDOT's Consultant Services website. Applications may be submitted at any time for this Program.

MnDOT Consultant Services website: www.dot.state.mn.us/consult

If you have any questions regarding this notice, or are having problems viewing the information on the Consultant Services website, please call the Consultant Services Help Line at 651-366-4611, Monday – Friday, 9:00am – 4:00pm.