

Minnesota State Register

Published every Monday (Tuesday when Monday is a holiday)



**Proposed, Adopted, Emergency, Expedited, Withdrawn, Vetoed Rules;
Executive Orders; Appointments; Commissioners' Orders; Revenue Notices;
Official Notices; State Grants & Loans; State Contracts;
Non-State Public Bids, Contracts and Grants**

**Monday 4 November 2019
Volume 44, Number 19
Pages 533 - 554**

Minnesota State Register

Judicial Notice Shall Be Taken of Material Published in the *Minnesota State Register*

The *Minnesota State Register* is the official publication of the State of Minnesota's Executive Branch of government, published weekly to fulfill the legislative mandate set forth in *Minnesota Statutes*, Chapter 14, and *Minnesota Rules*, Chapter 1400. It contains:

- Proposed Rules
- Adopted Rules
- Exempt Rules
- Expedited Rules
- Withdrawn Rules
- Executive Orders of the Governor
- Appointments
- Proclamations
- Vetoed Rules
- Commissioners' Orders
- Revenue Notices
- Official Notices
- State Grants and Loans
- Contracts for Professional, Technical and Consulting Services
- Non-State Public Bids, Contracts and Grants

Printing Schedule and Submission Deadlines

Vol. 44 Issue Number	PUBLISH DATE (BOLDFACE shows altered publish date)	Deadline for: all Short Rules, Executive and Commissioner's Orders, Revenue and Official Notices, State Grants, Professional-Technical- Consulting Contracts, Non-State Bids and Public Contracts	Deadline for LONG, Complicated Rules (contact the editor to negotiate a deadline)
# 20	Tuesday 12 November	Noon Tuesday 5 November	Noon Thursday 31 October
# 21	Monday 18 November	Noon Tuesday 12 November	Noon Thursday 7 November
# 22	Monday 25 November	Noon Tuesday 19 November	Noon Thursday 14 November
# 23	Monday 2 December	Noon Monday 25 November	Noon Thursday 21 November

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State Capitol, Room 231, St. Paul, MN 55155
<https://www.senate.mn/>

Minnesota State Court System

Court Information Office (651) 296-6043
MN Judicial Center, Rm. 135,
25 Rev. Dr. Martin Luther King Jr Blvd., St. Paul, MN 55155
<http://www.mncourts.gov>

House Public Information Services

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State Office Building, Room 175
100 Rev. Dr. Martin Luther King Jr Blvd., St. Paul, MN 55155
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Federal Register

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Minnesota Rules: Amendments and Additions.....536

Adopted Rules

Department of Labor and Industry

Adopted Permanent Rules Adopting Changes to Minnesota Provisions of the State Building Code	537
Adopted Permanent Rules Adopting Changes to Minnesota Rules, Chapter 1300, Administration of the State Building Code.....	537
Adopted Permanent Rules Relating to Adopting Changes to the Accessibility Code	537

Exempt Rules

Department of Labor and Industry

Adopted Exempt Permanent Rules Adopting Federal Occupational Safety and Health Standards by Reference.....	538
--	-----

Executive Orders

Office of the Governor

Emergency Executive Order 19-36: Declaring an Emergency and Providing for Relief from Regulations to Motor Carriers and Drivers Operating in the State of Minnesota...	539
--	-----

Official Notices

Minnesota State Board of Assessors

REQUEST FOR COMMENTS for Possible Amendment to Rules Governing Education and Licensure, <i>Minnesota Rules</i> , Chapter 1950; Revisor's ID Number R-04631	540
--	-----

Board of Cosmetology

REQUEST FOR COMMENTS for Possible Amendment to Rules Governing Schools, Instructors, and School Managers, <i>Minnesota Rules</i> , 2105 and 2110; Revisor's ID Number 4456	541
--	-----

Department of Health

Division of Health Policy – Managed Care Systems Section

Notice of Application for Essential Community Provider Status	543
---	-----

Department of Labor and Industry

Notice of Certification of Highway and Heavy Prevailing Wage Rates	543
--	-----

Minnesota Plumbing Board

REQUEST FOR COMMENTS for Possible Amendment to Permanent Rules Governing the Minnesota Plumbing Code, <i>Minnesota Rules</i> , Chapter 4714; Revisor's ID Number R-04633.....	543
---	-----

Minnesota Higher Education Facilities Authority

Notice of Public Hearing on Revenue Obligations on Behalf of Saint John's University.....	545
---	-----

State Grants & Loans

Department of Human Services

Economic Assistance and Employment Supports Division (EAESD)

Notice of Request for Proposals for Qualified Applicants to Provide a Response to Unsheltered Homelessness of American Indians in Twin Cities Metropolitan Area	545
---	-----

State Contracts

Department of Administration

MMCAP Infuse

Notice of Request for Proposals for Incontinence Products	547
---	-----

Minnesota State Colleges and Universities (Minnesota State)

Non-Construction Related Bid and Contracting Opportunities	547
--	-----

Minneapolis Community & Technical College

Request for Bids for Municipal Solid Waste & Recycling Hauler Services.....	548
---	-----

Department of Commerce

Division of Energy Resources

Notice of Request for Qualifications for Qualified Solar Photovoltaic (Solar PV) Installers.....	548
--	-----

Department of Employment and Economic Development (DEED)

Notice of Request for Proposals for Agency Lease	549
--	-----

Minnesota State Lottery

Request for Proposals for Sponsorship Agreements	549
--	-----

Minnesota Management and Budget

Request for Proposal for Master Equipment Lease Purchase Financing Program	550
--	-----

Minnesota Department of Transportation (MnDOT)

Engineering Services Division

Notices Regarding Professional/Technical (P/T) Contracting.....	550
---	-----

Minnesota Zoo

Request for Bids for Treetop Trail Architectural Design and Nature Based Programming Elements.....	551
Request for Proposals for Treetop Trail Construction Manager at Risk.....	551

Non-State Public Bids, Contracts & Grants

Metropolitan Airports Commission (MAC)

Notice of Call for Bids for 2019 Fueling System	552
Notice of Call for Bids for 2019 GSE Electric Charging Stations.....	553

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Minnesota Rules: Amendments and Additions

NOTICE: How to Follow State Agency Rulemaking in the State Register

The State Register is the official source, and only complete listing, for all state agency rulemaking in its various stages. State agencies are required to publish notice of their rulemaking action in the State Register. Published every Monday, the State Register makes it easy to follow and participate in the important rulemaking process. Approximately 80 state agencies have the authority to issue rules. Each agency is assigned specific Minnesota Rule chapter numbers. Every odd-numbered year the Minnesota Rules are published. Supplements are published to update this set of rules. Generally speaking, proposed and adopted exempt rules do not appear in this set because of their short-term nature, but are published in the State Register.

An agency must first solicit Comments on Planned Rules or Comments on Planned Rule Amendments from the public on the subject matter of a possible rulemaking proposal under active consideration within the agency (Minnesota Statutes §§ 14.101). It does this by publishing a notice in the State Register at least 60 days before publication of a notice to adopt or a notice of hearing, or within 60 days of the effective date of any new statutory grant of required rulemaking.

When rules are first drafted, state agencies publish them as Proposed Rules, along with a notice of hearing, or a notice of intent to adopt rules without a hearing in the case of noncontroversial rules. This notice asks for comment on the rules as proposed. Proposed emergency rules, and withdrawn proposed rules, are also published in the State Register. After proposed rules have gone through the comment period, and have been rewritten into their final form, they again appear in the State Register as Adopted Rules. These final adopted rules are not printed in their entirety, but only the changes made since their publication as Proposed Rules. To see the full rule, as adopted and in effect, a person simply needs two issues of the State Register, the issue the rule appeared in as proposed, and later as adopted.

The State Register features partial and cumulative listings of rules in this section on the following schedule: issues #1-26 inclusive (issue #26 cumulative for issues #1-26); issues #27-52 inclusive (issue #52, cumulative for issues #27-52 or #53 in some years). A subject matter index is updated weekly and is available upon request from the editor. For copies or subscriptions to the State Register, contact Minnesota's Bookstore, 660 Olive Street (one block east of I-35E and one block north of University Ave), St. Paul, MN 55155, phone: (612) 297-3000, or toll-free 1-800-657-3757. TTY relay service phone number: (800) 627-3529.

Volume 44 - Minnesota Rules
(Rules Appearing in Vol. 43 Issues #27-52 are
in Vol. 43, #52 - Monday 24 June 2019)
Volume 44, #19

Monday 1 July - Monday 4 November

	1309 (proposed).....	388
	5221.4020; .4035; .4050; .4060; .4061 (exempt).....	412
	1311 (adopted).....	487
	1346 (proposed).....	519
	Lottery	
	7856.4030 (proposed).....	277
	Department of Natural Resources	
	6230.0200; .0290; .0295; .0400; 6232.3200; 3234.0600; .1400;	
	.1600; .1700; .2000; 6236.0700; 6240.1955 (expedited emergency)....	107
	6232.0200; .0300; .0350; .0400; .0800; .0900; .1000; .1300; .1600;	
	.1750; .1800; .1970; .1980; .2100; .2500; .2560;	
	.4700 (expedited emergency).....	279
	6232.2550 (expedited emergency).....	320
	6232.4800 (expedited emergency).....	323
	6234.0300; 6237.0400; .0550 (expedited emergency).....	325
	6266.0500 (expedited).....	327
	Board of Nursing	
	6316.0200 (adopted).....	332
	Board of Peace Officer Standards and Training	
	6700.0600; .0800; .0900; .1000; .1600 (adopted).....	353
	Pollution Control Agency	
	7005; 7007; 7011; 7017; 7019 (proposed).....	132
	7050 (proposed).....	405
	Board of School Administrators	
	3512 (proposed).....	461
	Department of Transportation	
	8835.0250; .0320; .0330 (adopted).....	332
Board of Accountancy		
1105.1100; .1800; .2000; .3700; .4000 (proposed).....	4	
Board of Architecture, Engineering, Land Surveying, Landscape Architecture, Geoscience and Interior Design		
1800.0050; .2500; .2800; .2805; .2900; .3505; .3910;		
.3920 (proposed).....	225	
1805 (adopted).....	485	
Board of Chiropractic Examiners		
2500.0100; .3000 (proposed).....	127	
Board of Cosmetologist Examiners		
2105; 2110 (proposed).....	257	
Gambling Control Board		
7863.0270; 7864.0230; .0235 (adopted).....	25	
Department of Health		
4731; 4717.7000 (adopted).....	239	
4640; 4655; 4658; 4664; 4665; 4675; 4740 (adopted).....	711	
4720.0030 (proposed).....	483	
Department of Labor and Industry		
1300 (adopted).....	63, 537	
1341 (adopted).....	85, 537	
1303.2200 (adopted).....	88, 537	
1305 (proposed).....	129	
7511 (proposed).....	236	
5205.0010 (exempt).....	351, 538	
1323 (proposed).....	385	

Adopted Rules

A rule becomes effective after the requirements of *Minnesota Statutes* §§ 14.05-14.28 have been met and five working days after the rule is published in the *State Register*, unless a later date is required by statutes or specified in the rule. If an adopted rule is identical to its proposed form as previously published, a notice of adoption and a citation to its previous *State Register* publication will be printed. If an adopted rule differs from its proposed form, language which has been deleted will be printed with strikeouts and new language will be underlined. The rule's previous *State Register* publication will be cited.

KEY: Proposed Rules - Underlining indicates additions to existing rule language. ~~Strikeouts~~ indicate deletions from existing rule language. If a proposed rule is totally new, it is designated "all new material."
Adopted Rules - Underlining indicates additions to proposed rule language. Strikeout indicates deletions from proposed rule language.

Department of Labor and Industry **Adopted Permanent Rules Adopting Changes to Minnesota Provisions of the State Building Code**

The rules proposed and published at State Register, Volume 44, Number 5, pages 88-90, July 29, 2019 (44 SR 88), are adopted as proposed.

Department of Labor and Industry **Adopted Permanent Rules Adopting Changes to Minnesota Rules, Chapter 1300, Administration of the State Building Code**

The rules proposed and published at State Register, Volume 44, Number 4, pages 63-65, July 22, 2019 (44 SR 63), are adopted as proposed.

Department of Labor and Industry **Adopted Permanent Rules Relating to Adopting Changes to the Accessibility Code**

The rules proposed and published at State Register, Volume 44, Number 5, pages 85-88, July 29, 2019 (44 SR 85), are adopted as proposed.

Exempt Rules

Exempt rules are excluded from the normal rulemaking procedures (*Minnesota Statutes* §§ 14.386 and 14.388). They are most often of two kinds. One kind is specifically exempted by the Legislature from rulemaking procedures, but approved for form by the Revisor of Statutes, reviewed for legality by the Office of Administrative Hearings, and then published in the State Register. These exempt rules are effective for two years only.

The second kind of exempt rule is one adopted where an agency for good cause finds that the rulemaking provisions of *Minnesota Statutes*, Chapter 14 are unnecessary, impracticable, or contrary to the public interest. This exemption can be used only where the rules:

- (1) address a serious and immediate threat to the public health, safety, or welfare, or
- (2) comply with a court order or a requirement in federal law in a manner that does not allow for compliance with *Minnesota Statutes* Sections 14.14-14.28, or
- (3) incorporate specific changes set forth in applicable statutes when no interpretation of law is required, or
- (4) make changes that do not alter the sense, meaning, or effect of the rules.

These exempt rules are also reviewed for form by the Revisor of Statutes, for legality by the Office of Administrative Hearings and then published in the *State Register*. In addition, the Office of Administrative Hearings must determine whether the agency has provided adequate justification for the use of this exemption. Rules adopted under clauses (1) or (2) above are effective for two years only. The Legislature may also exempt an agency from the normal rulemaking procedures and establish other procedural and substantive requirements unique to that exemption.

KEY: Proposed Rules - Underlining indicates additions to existing rule language. ~~Strikeouts~~ indicate deletions from existing rule language. If a proposed rule is totally new, it is designated "all new material."
Adopted Rules - Underlining indicates additions to proposed rule language. ~~Strikeout~~ indicates deletions from proposed rule language.

Department of Labor and Industry

Adopted Exempt Permanent Rules Adopting Federal Occupational Safety and Health Standards by Reference

The rules proposed and published at State Register, Volume 44, Number 10, pages 351-353, September 03, 2019 (44 SR 351), are adopted as proposed.

Executive Orders

The governor has the authority to issue written statements or orders, called Executive Orders, as well as Emergency Executive Orders. The governor's authority is specified in the Constitution of the State of Minnesota, Article V, and in *Minnesota Statutes* § 4.035. Emergency Executive Orders, for protection from an imminent threat to health and safety, become effective immediately, are filed with the secretary of state, and published in the *State Register* as soon as possible after they are issued. Other Executive Orders become effective 15 days after publication in the *State Register* and filing with the secretary of state. Unless otherwise specified, an executive order expires 90 days after the date the governor who issued the order vacates office.

Office of the Governor

Emergency Executive Order 19-36: Declaring an Emergency and Providing for Relief from Regulations to Motor Carriers and Drivers Operating in the State of Minnesota

I, **Tim Walz, Governor of the State of Minnesota**, by the authority vested in me by the Constitution and applicable statutes, issue the following Executive Order:

Due to a wet spring, followed by a cold and wet fall, the corn and soybean harvest has been significantly delayed. Farmers in Minnesota and neighboring states have been impacted by the rain and the early onset of cold weather which will result in harvest activities happening simultaneously throughout the region.

The later than average corn harvest and higher moisture content has created a greater demand for propane used for drying. In addition to propane and liquid fuels being used for crop harvesting purposes, the circumstances are compounded and the demand for these products is increased by the start of the agricultural livestock heating season as well as the needs created by the Minnesota Energy Assistance Program. Drivers are experiencing unusually long wait times at terminals, and some supply points are reporting a decrease in the availability of product, which will require drivers to travel further distances to obtain product for marketers and farmers.

Although steps have been taken in an effort to mitigate the impacts of this situation, such as pre-filling supply tanks, there will still be an overwhelming demand prompting a need for temporary relief from the hours of service requirements.

For these reasons, I order that:

1. Pursuant to Minnesota Statutes 2019, section 221.0269, subdivision 1, a state of emergency exists in Minnesota that requires relief from regulations incorporated in Minnesota Statutes 2019, section 221.0314, subdivision 9, pertaining to hours of service for carriers and drivers of commercial motor vehicles providing direct assistance to emergency relief efforts by obtaining and delivering propane, diesel fuel, gasoline, or fuel oil.
2. Motor carriers and drivers providing direct assistance to emergency relief efforts by transporting propane, diesel fuel, gasoline, or fuel oil to the affected areas of the state are exempted from paragraphs (b), (c), and (d) under the Code of Federal Regulations, title 49, part 395.3, which are incorporated in Minnesota Statutes 2019, section 221.0314, subdivision 9, pertaining to hours of service.
3. Nothing in this Executive Order shall be construed to relieve motor carriers and drivers providing direct assistance to emergency relief efforts by transporting propane, diesel fuel, gasoline, or fuel oil from the requirements under paragraph (a) of the Code of Federal Regulations, title 49, part 395.3, which states, in part, that a driver may drive only 11 hours during a period of 14 consecutive hours after coming on duty following 10 consecutive hours off duty.
4. This Executive Order does not relieve motor carriers and drivers providing direct assistance to emergency relief efforts from regulations pertaining to driver qualifications; driving of commercial motor vehicles; commercial drivers' licenses; drug and alcohol testing for drivers; or equipment, parts, and accessories necessary for the safe operation of vehicles.

Executive Orders

5. No motor carrier operating under the terms of this Executive Order shall require or allow a fatigued or ill driver to operate a commercial motor vehicle. A driver who informs a carrier that he or she needs immediate rest shall be given at least 10 consecutive hours off duty before the driver is required to return to service.

6. Upon the expiration date of this Executive Order, or when a driver or carrier has been relieved of all duty and responsibility to provide direct assistance to the emergency relief efforts, a driver that has had at least 34 consecutive hours off-duty shall be permitted to start his or her on-duty status and 60/70 clock at zero.

This Executive Order is effective immediately under Minnesota Statutes 2019, section 4.035, subdivision 2, and remains in effect for 30 days, or until the direct assistance has ended, whichever occurs first. For purposes of this Executive Order, and as defined in Minnesota Statutes 2019, section 221.0269, subdivision 3, paragraph (c), direct assistance to an emergency relief effort terminates when a driver or commercial motor vehicle is used to transport cargo not destined for the emergency relief effort, or when the carrier dispatches that driver or vehicle to another location to begin operations in commerce.

Signed on October 30, 2019.

Tim Walz
Governor

Filed According to Law:

Steve Simon
Secretary of State

Official Notices

Pursuant to *Minnesota Statutes* §§ 14.101, an agency must first solicit comments from the public on the subject matter of a possible rulemaking proposal under active consideration within the agency by publishing a notice in the *State Register* at least 60 days before publication of a notice to adopt or a notice of hearing, and within 60 days of the effective date of any new statutory grant of required rulemaking.

The *State Register* also publishes other official notices of state agencies and non-state agencies, including notices of meetings and matters of public interest.

Minnesota State Board of Assessors

REQUEST FOR COMMENTS for Possible Amendment to Rules Governing Education and Licensure, *Minnesota Rules*, Chapter 1950; Revisor's ID Number R-04631

Subject of Rules. Rule changes are necessary to account for *Minnesota Statutes*, section 270C.9901, which requires that anyone who appraises real property for tax purposes must obtain licensure at the Accredited Minnesota Assessor (AMA) level by July 1, 2022, or within five years of having become licensed as a Certified Minnesota Assessor, whichever is later. The Minnesota State Board of Assessors requests comments on its possible amendments to rules governing education and licensure that would revise which courses must be completed to obtain AMA or Senior Accredited Minnesota Assessor licensure to better align with the duties of those licensed at these levels; remove a provision whereby the Board prepares a list designating the level of licensure necessary for a jurisdiction, as the requisite license is dictated by the type of property in a jurisdiction, as well as removes corresponding references to this license level list; expand the types of designations from the International Association of Assessing Officers that apply toward AMA licensure; and remove the three-hour minimum standard for courses to qualify for continuing education hours to provide course sponsors more flexibility to offer more convenient, shorter courses.

Persons Affected. The amendment to the rules would likely affect assessors currently licensed by the Board, including County Assessors, and persons wishing to become licensed.

Statutory Authority. *Minnesota Statutes*, section 270.47, authorizes the Board to adopt rules for education and licensure of Minnesota Assessors.

Public Comment. Interested persons or groups may submit comments or information on these possible rules in writing for 60 (sixty) days following the publication of this notice in the State Register or until further notice is published in the State Register that the Board intends to adopt or to withdraw the rules, whichever comes later. The Board does not contemplate appointing an advisory committee to comment on the possible rules.

Rules Drafts. The Board does not anticipate that a draft of the rule amendments will be available before the publication of the proposed rules.

Agency Contact Person. Written comments, questions, requests to receive a draft of the rules when it has been prepared, and requests for more information on these possible rules should be directed to:

Kyle Gustafson
Appeals and Legal Services Division
Minnesota Department of Revenue
600 North Robert Street
St. Paul, Minnesota 55146-2220
(651) 556-4970
(651) 296-8229 (Fax)
kyle.gustafson@state.mn.us

TTY users may call the Department at Minnesota Relay 711

Alternative Format. Upon request, this information can be made available in an alternative format, such as large print, braille, or audio. To make such a request, please contact the agency contact person at the address or telephone number listed above.

NOTE: Comments received in response to this notice will not necessarily be included in the formal rulemaking record submitted to the administrative law judge if and when a proceeding to adopt rules is started. The Board is required to submit to the judge only those written comments received in response to the rules after they are proposed. If you submitted comments during the development of the rules and you want to ensure that the Administrative Law Judge reviews the comments, you should resubmit the comments after the rules are formally proposed.

Signed by Andrea Fish, Executive Secretary of Minnesota State Board of Assessors, on November 4, 2019.

Board of Cosmetology

REQUEST FOR COMMENTS for Possible Amendment to Rules Governing Schools, Instructors, and School Managers, *Minnesota Rules*, 2105 and 2110; Revisor's ID Number 4456

Subject of Rules. The Minnesota Board of Cosmetology requests comments on its possible amendments to rules governing schools, instructors, and school managers. The Board plans to update the rules, addressing issues of electronic records and textbooks, curriculum topics, school operations, instructor ratios, high school cosmetology programs, school clinic operations, and other requirements for schools. The Board intends to carefully review the effectiveness and need for each existing rule in Minnesota Rules, part 2110, consider reasonable alternatives which may be less burdensome, and to amend or repeal existing rules as needed.

In addition, the Board may consider other suggestions from commenters on these and other rules as time allows.

Official Notices

Plain language summary. This request for comments is the Board's legal notice of its intent to begin rulemaking. This is the first of several opportunities for public comment and input on this rulemaking. At this stage, we want your feedback and suggestions for change about these and any other issues addressed in the rules on schools. If you have ideas related to this rulemaking that we need to consider, please submit them in writing. Submitting your ideas and information at this early stage in rulemaking allows us more time to address issues that may arise and helps to ensure informed decision-making on our part.

Persons Affected. The amendment of the rules would likely affect all schools, instructors, school managers, and students, as well as persons receiving cosmetic services at school clinics.

Statutory Authority. The Board's statutory authority is contained in:

Minnesota Statutes, section 155A.26 authorizes the Board to develop and adopt rules that the Board considers necessary to carry out sections 155A.21 through 155A.36.

Minnesota Statutes, 155A.27 Subd. 2 provides that qualifications for licensing in each classification shall be determined by the Board and established by rule, and shall include educational and experiential prerequisites. The rules shall require a demonstrated knowledge of procedures necessary to protect the health of the practitioner and the consumer of cosmetology services, including but not limited to chemical applications.

Public Comment. Interested persons or groups may submit comments or information on these possible rules in writing until **4:30 p.m. on Friday, December 6, 2019**. The Board will not publish a notice of intent to adopt the rules until more than 60 days have elapsed from the date of this request for comments.

Advisory Committee. The Board plans to appoint an advisory committee to assist in the review of current rules and in development of new or amended rules. The advisory committee will include representatives from schools, including school owners, instructors, and school managers; and other parties affected by or interested in school rules for cosmetology schools. To learn more about the advisory committee or to apply for the advisory committee, contact Jill Freudenwald at 651-201-2742 or cosmorules@state.mn.us. **Applications to serve on the advisory committee are due by December 6, 2019.**

Rules Drafts. The Board does not anticipate that a draft of the rules amendments will be available before the publication of the proposed rules.

Agency Contact Person. Written comments, questions, requests to receive a draft of the rules when one is available, and requests for more information on these possible rules should be directed to: Jill Freudenwald, Minnesota Board of Cosmetology, 1000 University Avenue West, Suite 100, Saint Paul, Minnesota 55104, **E-mail:** cosmorules@state.mn.us, **Telephone:** 651-201-2742, **Fax** 651-649-5702 .

Alternative Format. Upon request, this information can be made available in an alternative format, such as large print, braille, or audio. To make such a request, please contact the agency contact person at the address or telephone number listed above.

NOTE: Comments received in response to this notice will not necessarily be included in the formal rulemaking record submitted to the administrative law judge if and when a proceeding to adopt rules is started. The agency is required to submit to the judge only those written comments received in response to the rules after they are proposed. If you submitted comments during the development of the rules and you want to ensure that the administrative law judge reviews the comments, you should resubmit the comments after the rules are formally proposed.

October 25, 2019

Gina Fast, Executive Director
Board of Cosmetology

Department of Health

Division of Health Policy – Managed Care Systems Section

Notice of Application for Essential Community Provider Status

NOTICE IS HEREBY GIVEN that an application for designation as an Essential Community Provider (ECP) has been submitted to the Commissioner of Health by Main Street Family Services. Clinical services are offered at 400 Jackson Ave NW #101 Elk River, MN 55330.

An ECP is a health care provider that serves high-risk, special needs, and underserved individuals. In order to be designated as an ECP, a provider must demonstrate that it meets the requirements of *Minnesota Statutes* Section 62Q.19 and *Minnesota Rules* Chapter 4688. The public is allowed 30 days from the date of the publication of this notice to submit written comments on the application. The commissioner will approve or deny the application once the comment period and compliance review is complete.

For more information contact:

Patricia Hearth
Managed Care Systems Section
Division of Health Regulation
Minnesota Department of Health
P.O. Box 64882
St. Paul, MN 55164-0882
651-201-5175

Department of Labor and Industry

Notice of Certification of Highway and Heavy Prevailing Wage Rates

The Commissioner of Labor & Industry will certify prevailing wage rates for Highway and Heavy construction projects in all ten regions on Monday, November 4, 2019. These rates were identified by annual survey of highway and heavy construction projects in Minnesota collected by the Department.

Wage rate determinations are available online at:

<http://dli.mn.gov/business/employment-practices/prevailing-wage-information>

Questions regarding determinations may be directed to the following:

Division of Labor Standards & Apprenticeship
443 Lafayette Road N
St. Paul, MN 55155
Phone: 651-284-5091
Email: dli.prevwage@state.mn.us

Minnesota Plumbing Board

REQUEST FOR COMMENTS for Possible Amendment to Permanent Rules Governing the Minnesota Plumbing Code, *Minnesota Rules*, Chapter 4714; Revisor's ID Number R-04633

Subject of Rules. The Minnesota Plumbing Board requests comments on its possible amendment to rules governing the Minnesota Plumbing Code. The Board is considering rule amendments that amend the Minnesota Plumbing Code. Specifically, the Board requests comments on its possible incorporation of the 2018 Uniform Plumbing Code ("UPC") by reference, with amendments.

Official Notices

Persons Affected. The amendment to the rules would likely affect the general public and all classes of licensed and registered individuals who perform plumbing work including: plumbing contractors, journeyworkers, master plumbers, restricted master plumbers, restricted journeyworkers, plumber's apprentices, registered unlicensed individuals, employers of persons who perform plumbing work, persons who wish to perform plumbing work, plumbing inspectors, building officials, engineers, residential and commercial building contractors, and owners.

Statutory Authority. *Minnesota Statutes*, section 326B.43 authorizes the Board to adopt and amend rules of minimum standards for plumbing. *Minnesota Statutes*, section 326B.435, authorizes the Board to adopt and amend the Plumbing Code.

Public Comment. Interested persons or groups may submit comments or information on these possible rules in writing until 4:30 p.m. on Monday, January 6, 2020. The Board's Ad Hoc Code Review and Rulemaking Committee was tasked with reviewing the 2018 UPC and proposed changes for Minnesota's consideration through the Board's Request for Action process. The Ad Hoc Code Review and Rulemaking Committee has reviewed the 2018 UPC and the public's proposals and made recommendations to the Board. The Board has reviewed these recommendations. Based on the recommendations, the Board is opening this rulemaking. The committee recommendations to the Board are available in summary form on its **website**. The Requests for Comment are available on its **website**. The Board does not plan to appoint an advisory committee to comment on the possible rules.

The Board is also interested in information about:

- any less costly methods or less intrusive methods for achieving the purpose of the proposed rule;
- any alternative methods for achieving the purpose of the proposed rule;
- probable costs of complying with the proposed rule, including the portion of the total costs that will be borne by identifiable categories of affected parties, such as separate classes of government units, businesses, or individuals;
- whether the cost of complying with the rule in the first year after the rule takes effect will cost will exceed \$25,000 for one small city (less than ten full-time employees) or business (less than 50 full-time employees) under Minnesota Statutes, section 14.127;
- whether local governments might be required to adopt or amend an ordinance or other regulation to implement these rules and therefore requests that local governments provide us with relevant information about their ordinances;

Rules Drafts. The Board has not yet drafted the possible rules amendments.

Agency Contact Person. Written comments, questions, and requests for more information on these possible rules should be directed to: Suzanne Todnem at Minnesota Department of Labor and Industry, 443 Lafayette Road North, St. Paul, MN 55155, 651.284.5006, dli.rules@state.mn.us.

Alternative Format. Upon request, this information can be made available in an alternative format, such as large print, braille, or audio. To make such a request, please contact the agency contact person at the address or telephone number listed above.

NOTE: Comments received in response to this notice will not necessarily be included in the formal rulemaking record submitted to the administrative law judge if and when a proceeding to adopt rules is started. The agency is required to submit to the judge only those written comments received in response to the rules after they are proposed. If you submitted comments during the development of the rules and you want to ensure that the Administrative Law Judge reviews the comments, you should resubmit the comments after the rules are formally proposed.

Dated: 10/28/2019

Rick Jacobs, Chair
Minnesota Plumbing Board

Minnesota Higher Education Facilities Authority Notice of Public Hearing on Revenue Obligations on Behalf of Saint John's University

NOTICE IS HEREBY GIVEN that a public hearing will be held by the Minnesota Higher Education Facilities Authority (the "Authority") with respect to a proposal to issue revenue bonds or other obligations on behalf of Saint John's University (the "Corporation"), a Minnesota nonprofit corporation, as owner and operator of Saint John's University (the "Institution"), at the Authority's offices at Suite 450, 380 Jackson Street, St. Paul, Minnesota, on Wednesday, November 20, 2019, at 2:00 p.m. Under the proposal, the Authority would issue its revenue bonds or other obligations in an aggregate original principal amount not to exceed \$25,500,000 to finance projects generally described as (i) the acquisition, construction and equipping of a new 94-bed townhouse style student residence facility; (ii) renovation and upgrades to Peter Engel Science Center; (iii) renovation of the first floor of Wimmer Hall; (iv) capital improvement and renovation projects in other residence facilities located on the campus (collectively, the "Projects"), and to fund costs of issue. The Projects are or will be owned and operated by the Corporation, and located on the Institution's main campus in Collegeville, Minnesota.

At said time and place the Authority shall give all parties who appear or who have submitted written comments an opportunity to express their views with respect to the proposal to undertake and finance the Project.

Dated: November 1, 2019

By Order of the
Minnesota Higher Education Facilities Authority
Barry W. Fick, Executive Director

State Grants & Loans

In addition to requests by state agencies for technical/professional services (published in the State Contracts Section), the *State Register* also publishes notices about grants and loans available through any agency or branch of state government. Although some grant and loan programs specifically require printing in a statewide publication such as the State Register, there is no requirement for publication in the *State Register* itself. Agencies are encouraged to publish grant and loan notices, and to provide financial estimates as well as sufficient time for interested parties to respond.

SEE ALSO: Office of Grants Management (OGM) at: <http://www.grants.state.mn.us/public/>

Department of Human Services Economic Assistance and Employment Supports Division (EAESD) Notice of Request for Proposals for Qualified Applicants to Provide a Response to Unsheltered Homelessness of American Indians in Twin Cities Metropolitan Area

NOTICE IS HEREBY GIVEN that the Minnesota Department of Human Services is requesting proposals for qualified applicants to provide a response to unsheltered homelessness of American Indians in Twin Cities Metropolitan Area utilizing the Office of Economic Opportunity's Emergency Services Program (ESP) grant. Eligible activities for these funds include:

- Shelter Based Operations and Services: Provide emergency shelter specifically designed to serve American Indians in the Twin Cities Metropolitan Area;
- Non-Shelter Based Operations and Services: Expand capacity or offer supplemental emergency services to existing shelter, outreach, or drop-in resources specific to American Indians in the Twin Cities Metropolitan Area; and/or
- Community Development Project: Improve the services available to meet the needs of the American Indian population experiencing homelessness in the Twin Cities Metropolitan Area.

State Grants & Loans

Eligible applicants include non-profit organizations and Tribal governments offering emergency services in the Twin Cities Metropolitan Area. Organizations applying for these funds are expected to currently provide or propose incorporating culturally specific services. Culturally specific services include (but are not limited to) the following:

- Demonstrated knowledge of lived experience in the community represented;
- Awareness of specific disparities and historical trauma, and how programming/services are structured in response;
- Ability to describe community's cultural practices pertaining to health, safety, beliefs, practices, identity, etc.

Work is proposed to start January 1, 2020. The RFP can be viewed by visiting the Minnesota Department of Human Services RFP web site: http://www.dhs.state.mn.us/id_000102. For more information, or to obtain a copy of the Request for Proposal, contact:

Katelyn Warburton
Department of Human Services
Economic Assistance and Employment Supports Division (EAESD)
Office of Economic Opportunity
P.O. Box 64951
St. Paul, MN 55155 0951
Phone: (651) 431-3854
katelyn.warburton@state.mn.us

This is the only person designated to answer questions by potential responders regarding this request.

Proposals submitted in response to this Request for Proposals must be received at the address above no later than **4:00 p.m., Central Time, December 4th, 2019. Late proposals will not be considered.** Faxed or e-mailed proposals will not be considered. Email one electronic application to barb.alt@state.mn.us and mail two hard copies of the application to:

Attn: Barb Alt
MN Department of Human Services
Office of Economic Opportunity
PO Box 64951
St. Paul, Minnesota 55164-0951

This request does not obligate the State to complete the work contemplated in this notice. The State reserves the right to cancel this solicitation. All expenses incurred in responding to this notice are solely the responsibility of the responder.

State Contracts

Informal Solicitations: Informal solicitations for professional/technical (consultant) contracts valued at over \$5,000 through \$50,000, may either be published in the *State Register* or posted on the Department of Administration, Materials Management Division's (MMD) Web site. Interested vendors are encouraged to monitor the P/T Contract Section of the MMD Website at www.mmd.admin.state.mn.us for informal solicitation announcements.

Formal Solicitations: Department of Administration procedures require that formal solicitations (announcements for contracts with an estimated value over \$50,000) for professional/technical contracts must be published in the *State Register*. Certain quasi-state agency and Minnesota State College and University institutions are exempt from these requirements.

Requirements: There are no statutes or rules requiring contracts to be advertised for any specific length of time, but the Materials Management Division strongly recommends meeting the following requirements: \$0 - \$5,000 does not need to be advertised. Contact the Materials Management Division: (651) 296-2600 \$5,000 - \$25,000 should be advertised in the *State Register* for a period of at least seven calendar days; \$25,000 - \$50,000 should be advertised in the *State Register* for a period of at least 14 calendar days; and anything above \$50,000 should be advertised in the *State Register* for a minimum of at least 21 calendar days.

Department of Administration

MMCAP Infuse

Notice of Request for Proposals for Incontinence Products

The Department of Administration, on behalf of the MMCAP Infuse is requesting proposals for Incontinence Products. MMCAP Infuse is a government-run healthcare product and service group purchasing organization serving governmental entities.

For more information, go to www.mmcap.org.

To access a copy of the RFP, go to: <http://www.mmd.admin.state.mn.us/process/admin/postings.asp>

Proposals submitted in response to the Request for Proposals in this notice must be received according to the specifications in the Request for Proposals no later than **January 17, 2020 at 2:00p.m. Central Time. Late proposals will not be considered.**

The State reserves the right to cancel this solicitation. All expenses incurred in responding to this notice are solely the responsibility of the responder.

Minnesota State Colleges and Universities (Minnesota State) Non-Construction Related Bid and Contracting Opportunities

Minnesota State is now placing additional public notices for P/T contract opportunities, goods/commodities, and non-construction related services on its Vendor and Supplier Opportunities website (<http://minnstate.edu/vendors/index.html>). New public notices may be added to the website on a daily basis and be available for the time period as indicated within the public notice.

If you have any questions regarding this notice, or are having problems viewing the information on the Vendor and Supplier Opportunities website, please call the Minnesota State Procurement Unit at 651-201-1444, Monday-Friday, 9:00 am – 4:00 pm.

State Contracts

Minnesota State Colleges and Universities (Minnesota State) Minneapolis Community & Technical College Request for Bids for Municipal Solid Waste & Recycling Hauler Services

Sealed Bids for: **Municipal Solid Waste & Recycling Hauler Services**
Minneapolis Community & Technical College
1501 Hennepin Ave.
Minneapolis, MN 55403

will be received by: **Roger Broz**
1312 Harmon Place, Suite M-0200 (Basement Level)
Minneapolis Community & Technical College
Minneapolis, MN 55403

Until **2 PM, local time, Tuesday, December 10, 2019** at which time the bids will be opened and publicly read aloud.

Contract Scope:

Minneapolis Community & Technical College is soliciting bids from qualified firms to provide: (1) hauling and disposal of municipal solid waste; and (2) collection, transportation and marketing of source separated recyclable materials. To receive a copy of the Request for Bids, contact Jodi Taitt at 763-504-2445 or jodi@EcoConsilium.com.

Proposers are required to attend a pre-bid meeting on November 18, 2019 at 9:00 am to 12:30 pm. To submit a bid, attendance at this meeting is mandatory. The pre-bid meeting will be held at Technology Building, Room T-1500, Minneapolis Community & Technical College, 1501 Hennepin Avenue, Minneapolis, MN 55403. To attend the pre-bid meeting, bidders are encouraged to RSVP no later than November 15, 2019 at 4:00pm by contacting Jodi Taitt at 763-504-2445 or jodi@EcoConsilium.com.

Department of Commerce

Division of Energy Resources

Notice of Request for Qualifications for Qualified Solar Photovoltaic (Solar PV) Installers

The Minnesota Department of Commerce, Division of Energy Resources is issuing a Request for Qualifications for qualified solar photovoltaic (solar PV) installers for residential solar projects on up to 50 WAP-eligible households in Minnesota. Interested parties should submit a Statement of Qualifications (SOQ) containing Responder's qualifications and a proposal discussing the capabilities they have which will allow them to successfully handle these projects, and at what cost Responder would be able to provide services.

A Request for Qualifications (RFQ) and required forms will be available for download on the Department's website <https://mn.gov/commerce/industries/rfp/> through Tuesday, November 26, 2019. Potential responders may also request a hard copy of the RFQ by mail from this office. Requests for hard copies must be received by the Department no later than 12:00 p.m. (Noon) Central Time (CT) on Tuesday, November 12, 2019.

The RFQ and forms can be obtained from:

Preferred Method: <https://mn.gov/commerce/industries/rfp/>

U.S. Postal Service: Grants & Contracts Team
Minnesota Department of Commerce
Division of Energy Resources
85 7th Place East, Suite 280
St. Paul, MN 55101-2198

Proposals submitted in response to this RFP must be received no later than **Wednesday, November 27 at 5:00pm CST. Late proposals will not be considered.** Instructions for submitting proposals are detailed in the RFQ.

This request does not obligate the State to complete the work contemplated in this notice. The State reserves the right to cancel this solicitation. All expenses incurred in responding to this notice are solely the responsibility of the responder.

Department of Employment and Economic Development (DEED) Notice of Request for Proposals for Agency Lease

It is the intent of the State of Minnesota (“State”) to enter into a lease for space in an existing or newly constructed building that will best serve the Department of Employment and Economic Development. The State has posted a solicitation at <https://mn.gov/admin/business/vendor-info/real-estate/solicitations-announcements.jsp>

Minnesota State Lottery Request for Proposals for Sponsorship Agreements

Description of Opportunity

The Minnesota State Lottery develops sponsorship agreements throughout the year with organizations, events, and sports teams to create excitement for lottery players, to interest new players and increase the visibility of lottery games. The Lottery encourages and continually seeks new sponsorship agreements to help achieve current Lottery marketing goals.

Proposal Content

A sponsorship proposal presented to the Lottery should meet the following three criteria:

1. **Maximize Lottery Visibility** – the event, sports or tie-in proposal should draw a large number of desired participants (typically 50,000 or more) whose demographics match the Lottery player profile. The Lottery is interested in effectively delivering its message of fun and entertainment to Minnesota adults whose demographics skew primarily towards those aged 25-64, with a household income of \$35,000-\$75,000, and having an educational background of some college or higher. The Lottery does not market to those under the age of 18, and family events with high levels of children present are generally not accepted. Attendance, on-site signage visibility and paid media exposure will be critical components that will be evaluated.

2. **Enhance Lottery Image** – the event, sports or tie-in proposal should inherently project the attitude that the Lottery is a fun and socially acceptable part of the community. The Lottery’s presence should fit well within the lineup of other sponsors. The Lottery is interested in creating opportunities whereby the sponsorship can translate into sales revenue, either via on-site sales from a Lottery booth, from sales-generating promotions with Lottery retailers or from joint programs with the sponsor’s media partners.

3. **Provide Promotional Extensions** – the event, sports or tie-in proposal should offer exciting, value-added ways to interact with our players and have opportunities to motivate attendees, listeners and viewers to participate in and purchase Lottery games. The proposal must include proper staffing availability or other considerations to help the Lottery implement any appropriate promotional extension ideas.

Proposals should address all pertinent elements of the sponsorship and how the Lottery criteria as stated above and on the Evaluation Form are to be met. To view or print copies of the Request for Proposal go to <https://www.mnlottery.com/vendors/> This Solicitation does not obligate the state to award a contract or pursue a proposed sponsorship opportunity, and the state reserves the right to cancel the solicitation if it is considered to be in its best interest.

State Contracts

Questions

Questions concerning this Solicitation should be directed to:

Jason LaFrenz, Marketing Director
Minnesota State Lottery
2645 Long Lake Road
Roseville, MN 55113
Tel. (651) 635-8230
(888) 568-8379 ext. 230 (toll-free)
Fax: (651) 297-7496
TTY: (651) 635-8268
Jason.LaFrenz@mnlottery.com

Other personnel are not authorized to answer questions regarding this Solicitation.

Response Delivery

All responses must be in writing and delivered to the contact noted above. Proposals will be accepted on an ongoing basis.

Minnesota Management and Budget Request for Proposal for Master Equipment Lease Purchase Financing Program

Request for Proposal to provide a Master Equipment Lease Purchase Financing Program for the State of Minnesota Internal Service Funds operated by the Commissioners of Administration and the Office of Information Technology Services (MN.IT). The Department of Management and Budget expects to finance the purchase of approximately \$27,000,000 of equipment during the first year of the contract and approximately \$30,725,000 of equipment during the second year of the contract. The Department of Management and Budget is seeking proposals from qualified firms to provide lease purchase financing pursuant to a Master Equipment Lease Purchase Agreement.

Deadline for submission of the Proposal is no later than **2:00 PM CT, Wednesday, November 20, 2019**.

For further information or to obtain a copy of the complete proposal materials, contact Jessica Cameron Mitchell of PFM Financial Advisors LLC, the State's municipal advisor for this transaction at cameronj@pfm.com.

Minnesota Department of Transportation (MnDOT) Engineering Services Division Notices Regarding Professional/Technical (P/T) Contracting

P/T Contracting Opportunities: MnDOT is now placing additional public notices for P/T contract opportunities on the MnDOT's Consultant Services website. New public notices may be added to the website on a daily basis and be available for the time period as indicated within the public notice.

Taxpayers' Transportation Accountability Act (TTAA) Notices: MnDOT is posting notices as required by the TTAA on the MnDOT Consultant Services website.

MnDOT's Prequalification Program: MnDOT maintains a Pre-Qualification Program in order to streamline the process of contracting for highway related P/T services. Program information, application requirements, application forms and contact information can be found on MnDOT's Consultant Services website. Applications may be submitted at any time for this Program.

MnDOT Consultant Services website: www.dot.state.mn.us/consult

If you have any questions regarding this notice, or are having problems viewing the information on the Consultant Services website, please call the Consultant Services Help Line at 651-366-4611, Monday – Friday, 9:00am – 4:00pm.

Minnesota Zoo

Request for Bids for Treetop Trail Architectural Design and Nature Based Programming Elements

The Minnesota Zoo (Zoo) is seeking a full service architectural design team (“Design Team”) to provide services from Conceptual Design (CD) advancement through Construction Administration (CA) as the Zoo endeavors to create a major new visitor attraction by repurposing an existing monorail track into an accessible walking platform through the tree canopy called the Treetop Trail.

To obtain RFB documents please contact Derik Otten via email at derik.otten@state.mn.us

Key Dates

Selection Process Timeline

- | | |
|---------------------------------|--------------------------------|
| • Pre-Proposal Meeting and Walk | November 15th at 10:30AM |
| • Questions Due | November 19th at 11AM |
| • Answers Due | November 21st at 5PM |
| • Proposals due | November 26th, 2019 at 11:00AM |
| • Interviews – if appropriate | December 9th-13th |
| • Final Selection | December 13th, 2019 |

Minnesota Zoo

Request for Proposals for Treetop Trail Construction Manager at Risk

The Minnesota Zoo (Zoo) is seeking a General Contractor to act as the Construction Manager at Risk (“CM at Risk”) as the Zoo endeavors to create a major new visitor attraction by repurposing an existing monorail track into an accessible walking platform through the tree canopy called the Treetop Trail.

The CM-at-Risk will be responsible to provide cost estimation and constructability review during design, and provide full scale General Contractor services once the project is fully funded and approved to proceed.

To obtain RFP documents please contact Derik Otten via email at derik.otten@state.mn.us

Key Dates

Selection Process Timeline

- | | |
|---------------------------------|--------------------------------|
| • Pre-Proposal Meeting and Walk | November 15th at 10:30AM |
| • Questions Due | November 19th at 11AM |
| • Answers Due | November 21st at 5PM |
| • Proposals due | November 27th, 2019 at 11:00AM |
| • Interviews – if appropriate | December 9th-13th |
| • Final Selection | December 13th, 2019 |

Non-State Public Bids, Contracts & Grants

The State Register also serves as a central marketplace for contracts let out on bid by the public sector. The *State Register* meets state and federal guidelines for statewide circulation of public notices. Any tax-supported institution or government jurisdiction may advertise contracts and requests for proposals from the private sector. It is recommended that contracts and RFPs include the following: 1) name of contact person; 2) institution name, address, and telephone number; 3) brief description of commodity, project or tasks; 4) cost estimate; and 5) final submission date of completed contract proposal. Allow at least three weeks from publication date (four weeks from the date article is submitted for publication). Surveys show that subscribers are interested in hearing about contracts for estimates as low as \$1,000. Contact editor for further details.

Besides the following listing, readers are advised to check: <http://www.mmd.admin.state.mn.us/solicitations.htm> as well as the Office of Grants Management (OGM) at: <http://www.grants.state.mn.us/public/>.

Metropolitan Airports Commission (MAC) Notice of Call for Bids for 2019 Fueling System

Airport Location: Crystal Airport
Project Name: 2019 Fueling System
MAC Contract No.: 109-1-043
Bids Close At: 2:00 p.m. on Tuesday, November 12, 2019

Notice to Contractors: Sealed Bid Proposals for the project listed above will be received by the MAC, a public corporation, at the office thereof located at 6040-28th Avenue South, Minneapolis, Minnesota 55450, until the date and hour indicated. Major work items include: Install new above ground fuel storage tanks, dispensers and containment systems including excavation & grading, paving, utility connections, and turf restoration.

Note: You can sign up on our Web site (www.metroairports.org) to receive email notifications of new business opportunities or go directly to https://public.govdelivery.com/accounts/MNORGMAC/subscriber/topics?gsp-CODE_RED and choose this and other topics about which you are interested.

Targeted Group Businesses (TGB): The goal of the MAC for the utilization of Targeted Group Businesses on this project is 6%.

Bid Security: Each bid shall be accompanied by a "Bid Security" in the form of a certified check made payable to the MAC in the amount of not less than five percent (5%) of the total bid, or a surety bond in the same amount, running to the MAC, with the surety company thereon duly authorized to do business in the State of Minnesota.

Availability of Construction Documents: Plans and specifications are on file for inspection at the office of Short Elliott Hendrickson Inc., 3535 Vadnais Center Drive, Saint Paul, MN 55110; at the Minnesota Builders Exchange; Dodge Data and Analytics; and NAMC-UM Plan Room. Bidders desiring drawings and specifications may secure a complete set from: Northstar Imaging Services, Inc.; 1325 Eagandale Court - Suite 100; Eagan, MN 55121; 651.686.0477. Make checks payable to: Northstar Imaging Services, Inc. Deposit per set (nonrefundable): \$65 (includes shipping). Printed plan sets can be ordered on Northstar's website.

MAC Internet Access of Additional Information: A comprehensive Notice of Call for Bids for this project will be available on October 28, 2019, at MAC's web address of <http://metroairports.org/airport-authority/business-opportunities/solicitations> (construction bids).

— Non-State Public Bids, Contracts & Grants

Metropolitan Airports Commission (MAC)

Notice of Call for Bids for 2019 GSE Electric Charging Stations

Project Location: Minneapolis-St. Paul International Airport
Project Name: 2019 GSE Electric Charging Stations
MAC Contract No. 106-3-603
Bids Close At: 2:00 PM on November 12, 2019

Notice to Contractors: Sealed bid proposals for the project listed above will be received by the MAC, a public corporation, at the office thereof located at 6040-28th Avenue South, Minneapolis, Minnesota 55450, until the date and hour indicated. This project provides for the installation of battery charging equipment for Ground Service Equipment (GSE) at Gates C6, C19, F10, and G4.

Note: You can sign up on our Web site (www.metroairports.org) to receive email notifications of new business opportunities or go directly to https://public.govdelivery.com/accounts/MNORGMAC/subscriber/topics?gsp-CODE_RED and choose this and other topics about which you are interested.

Targeted Group Businesses (TGB): The goal of the MAC for the utilization of Targeted Group Businesses on this project is 7%.

Bid Security: Each bid shall be accompanied by a "Bid Security" in the form of a certified check made payable to the MAC in the amount of not less than five percent (5%) of the total bid, or a surety bond in the same amount, running to the MAC, with the surety company thereon duly authorized to do business in the State of Minnesota.

Availability of Construction Documents: Plans and specifications are on file for inspection at the office of TKDA, the Minnesota Builders Exchange, Dodge Data and Analytics, and NAMC-UM Plan Room. Digital copies of the drawings and specifications will also be available at www.questcdn.com. Documents may be downloaded for a non-refundable fee of \$50.00 by entering Quest Project No. 6558712 on the Project Search page. Please contact QuestCDN at (952) 233-1632 or info@questcdn.com for assistance and free membership registration. Hard copy drawings and specifications will not be made available to Bidders.

MAC Internet Access of Additional Information: A comprehensive Notice of Call for Bids for this project will be available on October 28, 2019, at MAC's web address of <http://metroairports.org/airport-authority/business-opportunities/solicitations> (construction bids).



Several convenient ways to order:

- **Retail store** Open 8 a.m. - 3 p.m. Monday - Friday, 660 Olive Street, St. Paul
 - **Phone** (credit cards): 8 a.m. - 4 p.m. Monday - Friday, 651.297.3000 (Twin Cities) or 1.800.657.3757 (nationwide toll-free)
 - **On-line orders:** www.mnbookstore.com
 - **Minnesota Relay Service:** 711
 - **Fax** (credit cards): 651.215.5733 (fax line available 24 hours)
 - **Mail orders:** Orders can be sent to Minnesota's Bookstore, 660 Olive Street, St. Paul, MN 55155
- Minnesota's Bookstore accepts VISA, MasterCard, American Express & Discover for all purchases.**



MINNESOTA STATE REGISTER
THE SOURCE FOR RULES THAT MATTER TO YOU

