

# Minnesota State Register

Published every Monday (Tuesday when Monday is a holiday)



**Proposed, Adopted, Emergency, Expedited, Withdrawn, Vetoed Rules;  
Executive Orders; Appointments; Commissioners' Orders; Revenue Notices;  
Official Notices; State Grants & Loans; State Contracts;  
Non-State Public Bids, Contracts and Grants**

**Monday 21 October 2019  
Volume 44, Number 17  
Pages 503 - 514**

# Minnesota State Register

## Judicial Notice Shall Be Taken of Material Published in the *Minnesota State Register*

The *Minnesota State Register* is the official publication of the State of Minnesota's Executive Branch of government, published weekly to fulfill the legislative mandate set forth in *Minnesota Statutes*, Chapter 14, and *Minnesota Rules*, Chapter 1400. It contains:

- Proposed Rules
- Adopted Rules
- Exempt Rules
- Expedited Rules
- Withdrawn Rules
- Executive Orders of the Governor
- Appointments
- Proclamations
- Vetoed Rules
- Commissioners' Orders
- Revenue Notices
- Official Notices
- State Grants and Loans
- Contracts for Professional, Technical and Consulting Services
- Non-State Public Bids, Contracts and Grants

### Printing Schedule and Submission Deadlines

Vol. 44 Issue Number	PUBLISH DATE ( <b>BOLDFACE</b> shows altered publish date)	Deadline for: all Short Rules, Executive and Commissioner's Orders, Revenue and Official Notices, State Grants, Professional-Technical- Consulting Contracts, Non-State Bids and Public Contracts	Deadline for LONG, Complicated Rules (contact the editor to negotiate a deadline)
# 18	Monday 28 October	Noon Tuesday 22 October	Noon Thursday 17 October
# 19	Monday 4 November	Noon Tuesday 29 October	Noon Thursday 24 October
# 20	Tuesday 12 November	Noon Tuesday 5 November	Noon Thursday 31 October
# 21	Monday 18 November	Noon Tuesday 12 November	Noon Thursday 7 November

**PUBLISHING NOTICES:** We need to receive your submission **ELECTRONICALLY in Microsoft WORD format**. Submit ONE COPY of your notice via e-mail to: sean.plemmons@state.mn.us. State agency submissions must include a "State Register Printing Order" form, and, with contracts, a "Contract Certification" form. Non-State Agencies should submit **ELECTRONICALLY in Microsoft WORD**, with a letter on your letterhead stationery requesting publication and date to be published. Costs are \$13.50 per tenth of a page (columns are seven inches wide). One typewritten, double-spaced page = 6/10s of a page in the State Register, or \$81. About 1.5 pages typed, double-spaced, on 8-1/2"x11" paper = one typeset page in the *State Register*. Contact editor with questions (651) 201-3204, or **e-mail**: sean.plemmons@state.mn.us.

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- **Single issues** are available for a limited time: Minnesota State Register \$5.00.
- **"Affidavit of Publication"** includes a notarized "Affidavit" and a copy of the issue: \$15.00.
- **Research Services** - will look up, photocopy, and fax or send copies from past issues at \$1.00 per page.

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USPS Publication Number: 326-630 (ISSN: 0146-7751)

THE MINNESOTA STATE REGISTER IS PUBLISHED by Facilities Management Division, Department of Administration, State of Minnesota, pursuant to Minnesota Statutes § 14.46 and is available on-line at: <http://www.mn.gov/admin/bookstore>

### Minnesota Legislative Information

#### Senate Public Information Office

(651) 296-0504  
State Capitol, Room 231, St. Paul, MN 55155  
<https://www.senate.mn/>

#### Minnesota State Court System

Court Information Office (651) 296-6043  
MN Judicial Center, Rm. 135,  
25 Rev. Dr. Martin Luther King Jr Blvd., St. Paul, MN 55155  
<http://www.mncourts.gov>

#### House Public Information Services

(651) 296-2146  
State Office Building, Room 175  
100 Rev. Dr. Martin Luther King Jr Blvd., St. Paul, MN 55155  
<https://www.house.leg.state.mn.us/hinfo/hinfo.asp>

#### Federal Register

Office of the Federal Register (202) 512-1530; or (888) 293-6498  
U.S. Government Printing Office – Fax: (202) 512-1262  
<https://www.federalregister.gov/>

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Yes, that's right – 2-1/2 days ahead of normal publication schedule – to get to know what's coming in the next week; to prepare your plans for your submissions to grant and loan programs and RFPs, RFIs and other contracts and bids.

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Subscriptions include the most up-to-date information, including a growing index to issues in each volume, issue by issue, including the current volume, which others do not have access to. This includes all rules, executive orders, notices, among other materials that were published in the current volume year. A subscription also gets you our current listing of all bids, contracts, grants, loans, and RFPs that are still open for bid, so you don't have to hunt through each back issue to find something.



# Minnesota Rules: Amendments and Additions

NOTICE: How to Follow State Agency Rulemaking in the State Register

The State Register is the official source, and only complete listing, for all state agency rulemaking in its various stages. State agencies are required to publish notice of their rulemaking action in the State Register. Published every Monday, the State Register makes it easy to follow and participate in the important rulemaking process. Approximately 80 state agencies have the authority to issue rules. Each agency is assigned specific Minnesota Rule chapter numbers. Every odd-numbered year the Minnesota Rules are published. Supplements are published to update this set of rules. Generally speaking, proposed and adopted exempt rules do not appear in this set because of their short-term nature, but are published in the State Register.

An agency must first solicit Comments on Planned Rules or Comments on Planned Rule Amendments from the public on the subject matter of a possible rulemaking proposal under active consideration within the agency (Minnesota Statutes §§ 14.101). It does this by publishing a notice in the State Register at least 60 days before publication of a notice to adopt or a notice of hearing, or within 60 days of the effective date of any new statutory grant of required rulemaking.

When rules are first drafted, state agencies publish them as Proposed Rules, along with a notice of hearing, or a notice of intent to adopt rules without a hearing in the case of noncontroversial rules. This notice asks for comment on the rules as proposed. Proposed emergency rules, and withdrawn proposed rules, are also published in the State Register. After proposed rules have gone through the comment period, and have been rewritten into their final form, they again appear in the State Register as Adopted Rules. These final adopted rules are not printed in their entirety, but only the changes made since their publication as Proposed Rules. To see the full rule, as adopted and in effect, a person simply needs two issues of the State Register, the issue the rule appeared in as proposed, and later as adopted.

The State Register features partial and cumulative listings of rules in this section on the following schedule: issues #1-26 inclusive (issue #26 cumulative for issues #1-26); issues #27-52 inclusive (issue #52, cumulative for issues #27-52 or #53 in some years). A subject matter index is updated weekly and is available upon request from the editor. For copies or subscriptions to the State Register, contact Minnesota's Bookstore, 660 Olive Street (one block east of I-35E and one block north of University Ave), St. Paul, MN 55155, phone: (612) 297-3000, or toll-free 1-800-657-3757. TTY relay service phone number: (800) 627-3529.

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**in Vol. 43, #52 - Monday 24 June 2019)**  
**Volume 44, #17**

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## Official Notices

Pursuant to *Minnesota Statutes* §§ 14.101, an agency must first solicit comments from the public on the subject matter of a possible rulemaking proposal under active consideration within the agency by publishing a notice in the *State Register* at least 60 days before publication of a notice to adopt or a notice of hearing, and within 60 days of the effective date of any new statutory grant of required rulemaking.

The *State Register* also publishes other official notices of state agencies and non-state agencies, including notices of meetings and matters of public interest.

### Minnesota Historical Society (MNHS)

#### Notice to Solicit Nominees to Historic Resources Advisory Committee

The Minnesota Historical Society (MNHS) seeks candidates for service on the Historic Resources Advisory Committee (HRAC). Committee members make funding recommendations for requests of more than \$10,000 and provide policy and grant-making guidance for the Minnesota Historical and Cultural Heritage Grants program, funded by the Legacy Amendment's Arts and Cultural Heritage Fund. There are currently four open appointments with terms starting in January 2020. **Click here for more information**, or contact Carolyn Veesper-Egbide, Grants Manager, [carolyn.veesper-egbide@mnhs.org](mailto:carolyn.veesper-egbide@mnhs.org) or 651-259-3469

## State Grants & Loans

In addition to requests by state agencies for technical/professional services (published in the State Contracts Section), the *State Register* also publishes notices about grants and loans available through any agency or branch of state government. Although some grant and loan programs specifically require printing in a statewide publication such as the State Register, there is no requirement for publication in the *State Register* itself. Agencies are encouraged to publish grant and loan notices, and to provide financial estimates as well as sufficient time for interested parties to respond.

SEE ALSO: Office of Grants Management (OGM) at: <http://www.grants.state.mn.us/public/>

### Department of Human Services

#### Behavioral Health Division

#### Notice of Request for Proposals to Provide Culturally-Responsive and Family-Centered Residential Treatment and Recovery Services to Pregnant and Post-Partum Women with Substance Use Disorders

**NOTICE IS HEREBY GIVEN** that the Minnesota Department of Human Services is requesting proposals to provide culturally-responsive and family-centered residential treatment and recovery services to pregnant and post-partum women with substance use disorders.

Work is proposed to start January 1, 2020. For more information, or to obtain a copy of the Request for Proposal, contact:

Ruthie Dallas  
Department of Human Services  
Behavioral Health Division  
444 Lafayette Road N.  
St. Paul, MN 55164-0977  
[Ruthie.dallas@state.mn.us](mailto:Ruthie.dallas@state.mn.us)

# State Grants & Loans

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This is the only person designated to answer questions by potential responders regarding this request.

Proposals submitted in response to this Request for Proposals must be received at the address above no later than **4:00 p.m., Central Time, November 18, 2019**. **Late proposals will not be considered.** Faxed or e-mailed proposals will not be considered.

The RFP can be viewed by visiting the Minnesota Department of Human Services RFP web site:  
[http://www.dhs.state.mn.us/id\\_000102](http://www.dhs.state.mn.us/id_000102)

This request does not obligate the State to complete the work contemplated in this notice. The State reserves the right to cancel this solicitation. All expenses incurred in responding to this notice are solely the responsibility of the responder.

## Department of Labor and Industry (DLI) Request for Proposals for Labor Education Advancement Program (LEAP) Grant 2020-2021

Apprenticeship Minnesota at the Department of Labor & Industry announces the availability of grant funding for the operation of Labor Education Advancement Programs (LEAP) in the State of Minnesota under Minnesota Statutes § 178.11 and Minnesota Rules Chapter 5227. The available funding for calendar year 2020 is \$100,000. Available funding for calendar year 2021 is \$100,000

DLI anticipates funding four to five non-profit organizations for 2020. Proposals may be submitted for the full two years of funding. However, the second year of funding would be awarded late 2020 based upon progress towards program outcomes and at the discretion of DLI.

### I. Purpose

The purpose of this grant is to provide funds to community-based organizations to facilitate the participation of women and minorities in registered apprenticeship programs. There are currently 12,000 registered apprentices in Minnesota. However, women and communities of color have been historically underrepresented in apprenticeship participation.

### II. Objective

Encourage, promote, increase and support the participation of women and people of color in apprenticeship programs registered with the Minnesota Department of Labor and Industry. Successful applicants will demonstrate an ability to achieve these objectives through various means including outreach, education, assessment, preparation, instruction, training, placement and retention activities, and supportive services.

### III. Eligibility

Proposals will be accepted from community-based organizations serving the targeted population on a competitive basis. The deadline to submit a written proposal to the Department is **November 15, 2019**.

### IV. Application Process

Information about this grant, eligibility, proposal requirements, and deadlines are available online at: [www.dli.mn.gov/ApprGrants.asp](http://www.dli.mn.gov/ApprGrants.asp). Contact Betsy Adamson, DLI, at 651-284-5196 or [ApprGrants.DLI@state.mn.us](mailto:ApprGrants.DLI@state.mn.us) with questions or for technical assistance.

# State Contracts

**Informal Solicitations:** Informal solicitations for professional/technical (consultant) contracts valued at over \$5,000 through \$50,000, may either be published in the *State Register* or posted on the Department of Administration, Materials Management Division's (MMD) Web site. Interested vendors are encouraged to monitor the P/T Contract Section of the MMD Website at [www.mmd.admin.state.mn.us](http://www.mmd.admin.state.mn.us) for informal solicitation announcements.

**Formal Solicitations:** Department of Administration procedures require that formal solicitations (announcements for contracts with an estimated value over \$50,000) for professional/technical contracts must be published in the *State Register*. Certain quasi-state agency and Minnesota State College and University institutions are exempt from these requirements.

**Requirements:** There are no statutes or rules requiring contracts to be advertised for any specific length of time, but the Materials Management Division strongly recommends meeting the following requirements: \$0 - \$5000 does not need to be advertised. Contact the Materials Management Division: (651) 296-2600 \$5,000 - \$25,000 should be advertised in the *State Register* for a period of at least seven calendar days; \$25,000 - \$50,000 should be advertised in the *State Register* for a period of at least 14 calendar days; and anything above \$50,000 should be advertised in the *State Register* for a minimum of at least 21 calendar days.

## Department of Administration

### Notice of Availability of Request for Proposal (RFP) for Designer Selection for: New MnDOT Northfield Truck Station MnDOT Building Number 91366 (SDSB Project # 19-04)

The State of Minnesota, acting through The Department of Transportation, through the State Designer Selection Board, is soliciting proposals from interested, qualified consultants for architectural and engineering design services for the above referenced project.

A full Request for Proposals is available on the Minnesota Department of Administration's website at <https://mn.gov/admin/government/construction-projects/sdsb/projects/> (click 19-04).

A mandatory informational meeting is scheduled for **Monday, October 21, 2019 at 1:00 p.m. CT MnDOT Faribault Truck Station, 555 24th Street NW Faribault, MN 55021. Enter the MnDOT Truck Station site through the Rice County Highway Department site at 620 20th Street NW, Faribault, MN 55021.**

Any questions should be directed to Jon Neubauer at [jon.neubauer@state.mn.us](mailto:jon.neubauer@state.mn.us). Project questions will be taken by this individual only. Questions regarding this RFP must be received by **Thursday, October 24, 2019, no later than 3:00 p.m.** Central Time.

Proposals must be delivered to Jennifer Barber, Executive Secretary, State Designer Selection Board, Real Estate and Construction Services, Room 309, Administration Building, 50 Sherburne Ave., St. Paul, MN 55155 (651.201.2389) not later than **12:00 Noon on Monday, November 4, 2019**. Late responses will not be considered.

The Department of Transportation is not obligated to complete the proposed project and reserves the right to cancel the solicitation if it is considered to be in its best interest.

## Minnesota State Colleges and Universities (Minnesota State) Non-Construction Related Bid and Contracting Opportunities

Minnesota State is now placing additional public notices for P/T contract opportunities, goods/commodities, and non-construction related services on its Vendor and Supplier Opportunities website (<http://minnstate.edu/vendors/index.html>). New public notices may be added to the website on a daily basis and be available for the time period as indicated within the public notice.

# State Contracts

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If you have any questions regarding this notice, or are having problems viewing the information on the Vendor and Supplier Opportunities website, please call the Minnesota State Procurement Unit at 651-201-1444, Monday-Friday, 9:00 am – 4:00 pm.

## Minnesota State Colleges and Universities (Minnesota State) Request for Proposals (RFP) for Enterprise Resource Planning (ERP) Third Party Owners Representative

### Background

Minnesota State Colleges and Universities (Minnesota State) is the fourth-largest system of higher education in the United States. Minnesota State services approximately 375,000 students each year, and is comprised of 37 state colleges and universities with 54 campuses located in 47 Minnesota communities. Minnesota State is an independent state entity that is governed by a 15-member Board of Trustees. For more information about Minnesota State's strategic plans, mission, and vision, please view its website at <http://www.minnstate.edu/>

### Nature of the RFP

Minnesota State is requesting proposals for an Owner's Representative to advise Minnesota State during the planning and implementation of their NextGen project which will deploy a new ERP solution and common business practices for finance, human resources and academic and student services across Minnesota State - including the system office, colleges and universities. For more information about the project can be found at <https://www.minnstate.edu/nextgen/>

The Owner's Representative will assist Minnesota State in the successful implementation of the ERP solution(s) by being a strategic partner and advisor to Minnesota State throughout the planning and implementation process.

This RFP is undertaken by Minnesota State pursuant to the authority contained in provisions of Minnesota Statutes § 136F.581 and other applicable laws. Minnesota State will select the Vendor(s) whose proposal(s), and oral presentation(s) if requested, demonstrate in its sole opinion, the clear capability to best fulfill the purposes of this RFP in a cost effective manner. Minnesota State reserves the right to accept or reject proposals, in whole or in part, and to negotiate separately as necessary in order to serve the best interests of Minnesota State. This RFP does not obligate Minnesota State to award a contract or complete the proposed project and it reserves the right to cancel this RFP if it is considered to be in its best interest.

Selection Timeline	
Monday, Sept. 16, 2019	Minnesota State publishes RFP
Friday, Sept. 27, 2019 by 3:00 pm CST	Deadline for vendors to submit clarifying questions
Friday, Oct. 4, 2019	Minnesota State deadline to publish responses to RFP questions
Friday, Oct. 25, 2019 by 3:00 pm CST	Deadline for RFP proposal submissions
Monday, Nov. 25, 2019 – Friday, Nov. 29, 2019	Invite select vendors for interviews
Monday, Dec. 9, 2019 – Friday, Jan. 3, 2020	Vendor interviews (invited vendors only) and reference checks
Friday, Jan. 31, 2020	Planned deadline for executing the contract

Any questions please contact: Jennell Flodquist (email: [jennell.flodquist@minnstate.edu](mailto:jennell.flodquist@minnstate.edu) phone: 651-201-1524)

The RFP can be downloaded at the following URL: <http://minnstate.edu/vendors/index.html>

## Minnesota State Colleges and Universities (Minnesota State) Notice of Request for Proposal (RFP) for Master Contract for Computerized Maintenance Management System (CMMS)

The State of Minnesota, acting by and through its Board of Trustees of the Minnesota State Colleges and Universities (“Minnesota State”), on behalf of the System Office, is soliciting proposals from interested, qualified firms to establish a qualified list of software vendors that can provide Computerized Maintenance Management Systems for our campuses.

A full Request for Proposal (RFP and attachments) is available on the Minnesota State website at: <http://www.minnstate.edu/vendors/index.html> (see “Facilities Opportunities”). Minnesota State will hold a mandatory pre-proposal vendors conference on Wednesday, October 30, 2019 from 1:00-2:00 p.m. CT via web conference. All potential or interested responders are required to attend the conference in order for their proposal to be reviewed. Please register your attendance in advance by sending an email notification to Greg Ewig at [Gregory.ewig@minnstate.edu](mailto:Gregory.ewig@minnstate.edu). Any questions regarding this RFP shall be directed by email only to [Gregory.ewig@minnstate.edu](mailto:Gregory.ewig@minnstate.edu). Sealed proposals must be received at the following address not later than **Friday, November 15, 2019 by 2:00 pm. CT**. Late responses will not be considered.

Institution:	Minnesota State, System Office
Name:	Greg Ewig, Sr. System Director, Capital Development
E-mail address:	<a href="mailto:Gregory.ewig@minnstate.edu">Gregory.ewig@minnstate.edu</a>
Mailing Address:	30 7th Street East, Suite 350, St. Paul, Minnesota 55101

Minnesota State reserves the right to cancel this solicitation if it is considered to be in its best interest. All expenses incurred in responding to this notice are solely the responsibility of the responder.

## Minnesota State Colleges and Universities (Minnesota State) Winona State University Request for Proposals for Avaya Phone System Maintenance and Support

Notice is hereby given that Winona State University is seeking proposals for a three (3) year contract for **AVAYA PHONE SYSTEM MAINTENANCE AND SUPPORT**

Proposal specifications are available by contacting Laura Mann, Purchasing Director, PO Box 5838, 106 Somsen Hall, Winona, MN 55987 or via email to [lmann@winona.edu](mailto:lmann@winona.edu).

Sealed proposals must be received by Laura Mann, Purchasing Director, at Winona State University, PO Box 5838 or 175 West Mark Street, Business Office, Somsen Hall 106, Winona, MN 55987, by **Thursday, November 21, 2019, at 3:00pm CT**.

Winona State University reserves the right to reject any or all proposals and to waive any irregularities or informalities in proposals received.

## Department of Employment and Economic Development (DEED) Notice of Request for Proposals for Agency Lease

It is the intent of the State of Minnesota (“State”) to enter into a lease for space in an existing or newly constructed building that will best serve the Department of Employment and Economic Development. The State has posted a solicitation at <https://mn.gov/admin/business/vendor-info/real-estate/solicitations-announcements.jsp>

# State Contracts

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## Minnesota Historical Society (MNHS)

### Request for Bids for Visitor Center HVAC Replacement at Charles Lindbergh House & Museum

The Minnesota Historical Society is soliciting proposals from qualified contractors to replace the existing HVAC system and complete associated repairs in the Visitor Center at the Charles Lindbergh House & Museum, located at 1620 Lindbergh Drive South, Little Falls, Minnesota 56345.

This project is prevailing wage and required jobs reporting.

The Request for Proposal is available by contacting Mary Green Toussaint, Contract Manager, Minnesota Historical Society, by e-mail only: [mary.green-toussaint@mnhs.org](mailto:mary.green-toussaint@mnhs.org)

There will be a **MANDATORY** pre-bid meeting for all interested parties on **11:00 A.M. on Wednesday, October 30, 2019** at the Site, which is located at Charles Lindbergh House & Museum Visitor Center, 1620 Lindbergh Drive South, Little Falls, Minnesota 56345. .

Proposals must be received by Mary Green Toussaint, MNHS Contract Manager, or her agent by **2:00 P. M. Local Time, Wednesday, November 13, 2019. Late proposals will not be accepted.** Authorized agents for receipt of proposals are staff located at the Information Desk on the 1st floor of the Minnesota History Center, 345 Kellogg Boulevard West, St. Paul, Minnesota 55102.

## Minnesota Historical Society and Oversight Board of the Statewide Survey of Historical and Archaeological Sites

### Request for Proposals for Archaeological Survey of Todd County, Minnesota

The Minnesota Historical Society (Society) and the Oversight Board of the Statewide Historical and Archaeological Survey (Board) seek a qualified consultant to conduct an archaeological survey of Todd County. The purposes of the project are to summarize what is known about the early human occupation of the county, update the State Archaeologist's site file with regard to the status of known archaeological sites, and, through field survey, find unrecorded prehistoric and early historic sites. The cost of the survey should not exceed \$150,000.

The Request for Proposal is available by contacting Mary Green Toussaint, Contract/Purchasing Manager, Minnesota Historical Society, by e-mail only: [mary.green-toussaint@mnhs.org](mailto:mary.green-toussaint@mnhs.org)

Proposals must be received by Mary Green Toussaint, MNHS Contract/Purchasing Manager, or her agent by **2:00 p.m. Local Time, Tuesday, November 12, 2019.** Authorized agents for receipt of proposals are staff located at the Information Desk on the 1st floor of the Minnesota History Center, 345 Kellogg Boulevard West, St. Paul, Minnesota 55102. **Late proposals will not be considered.**

## Minnesota House of Representatives and Minnesota Senate

### Revised Request for Bids for Printing the Official Directory of the Minnesota Legislature

The Minnesota House of Representatives and the Minnesota Senate are seeking bids from qualified printers to provide printing services for the Official Directory of the Minnesota Legislature.

The size of the publication will be 4" x 6". The Official Directory of the Minnesota Legislature will contain approximately 424 pages plus cover.

All bids must be submitted on the forms accompanying the specifications and delivered to Room 175 State Office Building, 100 Rev. Dr. Martin Luther King Jr. Blvd., St. Paul, MN 55155-1298, or emailed to [barry.lagrave@house.mn](mailto:barry.lagrave@house.mn) no later than **October 28, 2019 at 2 p.m.** Bid submittals will be opened publicly on that date and time.

A copy of the Request for Bid packet can be obtained by contacting: Barry LaGrave, Room 175 State Office Building, St. Paul, Minnesota 55155-1298, phone: **651-297-1338**, email: [barry.lagrave@house.mn](mailto:barry.lagrave@house.mn).

Other department personnel are NOT allowed to discuss the Request for Bid with anyone, including responders, before the proposal submission deadline.

## **Minnesota Department of Transportation (MnDOT) Engineering Services Division Notices Regarding Professional/Technical (P/T) Contracting**

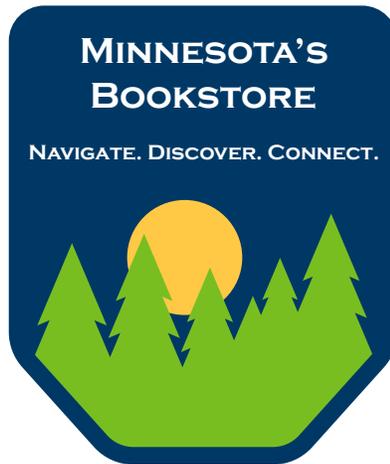
**P/T Contracting Opportunities:** MnDOT is now placing additional public notices for P/T contract opportunities on the MnDOT's Consultant Services website. New public notices may be added to the website on a daily basis and be available for the time period as indicated within the public notice.

**Taxpayers' Transportation Accountability Act (TTAA) Notices:** MnDOT is posting notices as required by the TTAA on the MnDOT Consultant Services website.

**MnDOT's Prequalification Program:** MnDOT maintains a Pre-Qualification Program in order to streamline the process of contracting for highway related P/T services. Program information, application requirements, application forms and contact information can be found on MnDOT's Consultant Services website. Applications may be submitted at any time for this Program.

**MnDOT Consultant Services website:** [www.dot.state.mn.us/consult](http://www.dot.state.mn.us/consult)

If you have any questions regarding this notice, or are having problems viewing the information on the Consultant Services website, please call the Consultant Services Help Line at 651-366-4611, Monday – Friday, 9:00am – 4:00pm.



## Several convenient ways to order:

- **Retail store** Open 8 a.m. - 3 p.m. Monday - Friday, 660 Olive Street, St. Paul
  - **Phone** (credit cards): 8 a.m. - 4 p.m. Monday - Friday, 651.297.3000 (Twin Cities) or 1.800.657.3757 (nationwide toll-free)
  - **Online orders:** [www.mnbookstore.com](http://www.mnbookstore.com)
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