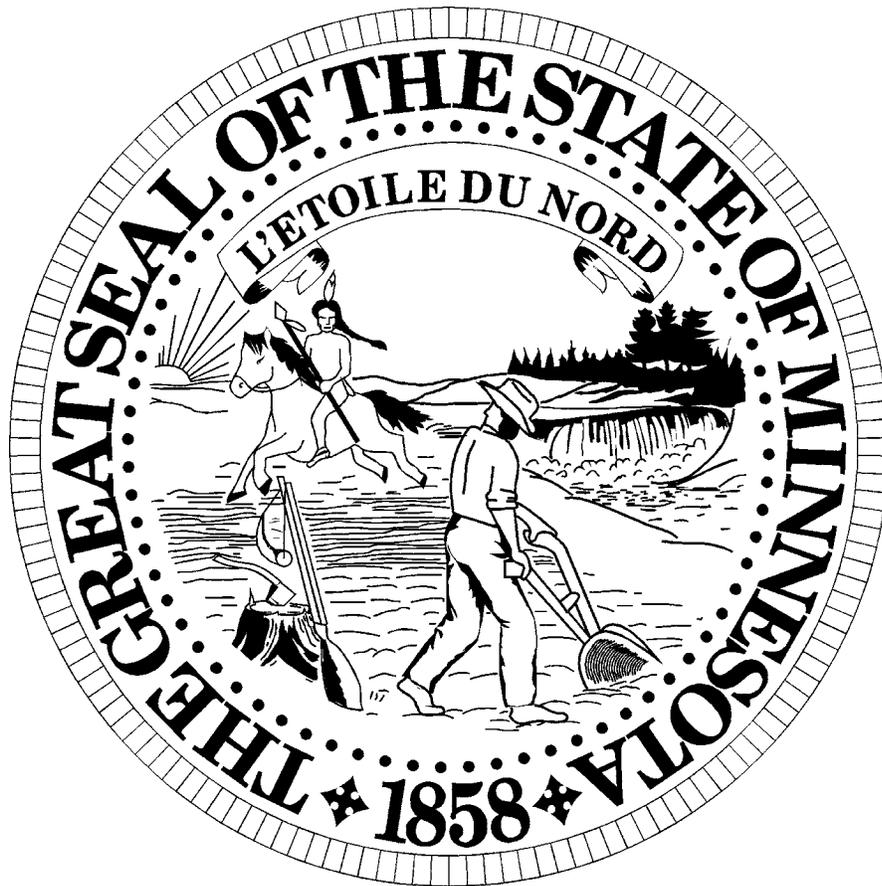


Minnesota State Register

Published every Monday (Tuesday when Monday is a holiday)



**Proposed, Adopted, Emergency, Expedited, Withdrawn, Vetoed Rules;
Executive Orders; Appointments; Commissioners' Orders; Revenue Notices;
Official Notices; State Grants & Loans; State Contracts;
Non-State Public Bids, Contracts and Grants**

**Monday 1 July 2019
Volume 44, Number 1
Pages 1 - 20**

Minnesota State Register

Judicial Notice Shall Be Taken of Material Published in the *Minnesota State Register*

The *Minnesota State Register* is the official publication of the State of Minnesota's Executive Branch of government, published weekly to fulfill the legislative mandate set forth in *Minnesota Statutes*, Chapter 14, and *Minnesota Rules*, Chapter 1400. It contains:

- Proposed Rules
- Adopted Rules
- Exempt Rules
- Expedited Rules
- Withdrawn Rules
- Executive Orders of the Governor
- Appointments
- Proclamations
- Vetoed Rules
- Commissioners' Orders
- Revenue Notices
- Official Notices
- State Grants and Loans
- Contracts for Professional, Technical and Consulting Services
- Non-State Public Bids, Contracts and Grants

Printing Schedule and Submission Deadlines

Vol. 44 Issue Number	PUBLISH DATE (BOLDFACE shows altered publish date)	Deadline for: all Short Rules, Executive and Commissioner's Orders, Revenue and Official Notices, State Grants, Professional-Technical- Consulting Contracts, Non-State Bids and Public Contracts	Deadline for LONG, Complicated Rules (contact the editor to negotiate a deadline)
# 2	Monday 8 July	Noon Tuesday 2 July	Noon Thursday 27 June
# 3	Monday 15 July	Noon Tuesday 9 July	Noon Thursday 4 July
# 4	Monday 22 July	Noon Tuesday 16 July	Noon Thursday 11 July
# 5	Monday 29 July	Noon Tuesday 23 July	Noon Thursday 18 July

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State Capitol, Room 231, St. Paul, MN 55155
<https://www.senate.mn/>

Minnesota State Court System

Court Information Office (651) 296-6043
MN Judicial Center, Rm. 135,
25 Rev. Dr. Martin Luther King Jr Blvd., St. Paul, MN 55155
<http://www.mncourts.gov>

House Public Information Services

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100 Rev. Dr. Martin Luther King Jr Blvd., St. Paul, MN 55155
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Federal Register

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Minnesota Rules: Amendments and Additions

NOTICE: How to Follow State Agency Rulemaking in the State Register

The State Register is the official source, and only complete listing, for all state agency rulemaking in its various stages. State agencies are required to publish notice of their rulemaking action in the State Register. Published every Monday, the State Register makes it easy to follow and participate in the important rulemaking process. Approximately 80 state agencies have the authority to issue rules. Each agency is assigned specific Minnesota Rule chapter numbers. Every odd-numbered year the Minnesota Rules are published. Supplements are published to update this set of rules. Generally speaking, proposed and adopted exempt rules do not appear in this set because of their short-term nature, but are published in the State Register.

An agency must first solicit Comments on Planned Rules or Comments on Planned Rule Amendments from the public on the subject matter of a possible rulemaking proposal under active consideration within the agency (Minnesota Statutes §§ 14.101). It does this by publishing a notice in the State Register at least 60 days before publication of a notice to adopt or a notice of hearing, or within 60 days of the effective date of any new statutory grant of required rulemaking.

When rules are first drafted, state agencies publish them as Proposed Rules, along with a notice of hearing, or a notice of intent to adopt rules without a hearing in the case of noncontroversial rules. This notice asks for comment on the rules as proposed. Proposed emergency rules, and withdrawn proposed rules, are also published in the State Register. After proposed rules have gone through the comment period, and have been rewritten into their final form, they again appear in the State Register as Adopted Rules. These final adopted rules are not printed in their entirety, but only the changes made since their publication as Proposed Rules. To see the full rule, as adopted and in effect, a person simply needs two issues of the State Register, the issue the rule appeared in as proposed, and later as adopted.

The State Register features partial and cumulative listings of rules in this section on the following schedule: issues #1-26 inclusive (issue #26 cumulative for issues #1-26); issues #27-52 inclusive (issue #52, cumulative for issues #27-52 or #53 in some years). A subject matter index is updated weekly and is available upon request from the editor. For copies or subscriptions to the State Register, contact Minnesota's Bookstore, 660 Olive Street (one block east of I-35E and one block north of University Ave), St. Paul, MN 55155, phone: (612) 297-3000, or toll-free 1-800-657-3757. TTY relay service phone number: (800) 627-3529.

Volume 44 - Minnesota Rules (Rules Appearing in Vol. 43 Issues #27-52 are in Vol. 43, #52 - Monday 24 June 2019) Volume 44, #1

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Board of Accountancy

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Comments on Planned Rules or Rule Amendments. An agency must first solicit Comments on Planned Rules or Comments on Planned Rule Amendments from the public on the subject matter of a possible rulemaking proposal under active consideration within the agency (*Minnesota Statutes* §§ 14.101). It does this by publishing a notice in the *State Register* at least 60 days before publication of a notice to adopt or a notice of hearing, and within 60 days of the effective date of any new statutory grant of required rulemaking.

Rules to be Adopted After a Hearing. After receiving comments and deciding to hold a public hearing on the rule, an agency drafts its rule. It then publishes its rules with a notice of hearing. All persons wishing to make a statement must register at the hearing. Anyone who wishes to submit written comments may do so at the hearing, or within five working days of the close of the hearing. Administrative law judges may, during the hearing, extend the period for receiving comments up to 20 calendar days. For five business days after the submission period the agency and interested persons may respond to any new information submitted during the written submission period and the record then is closed. The administrative law judge prepares a report within 30 days, stating findings of fact, conclusions and recommendations. After receiving the report, the agency decides whether to adopt, withdraw or modify the proposed rule based on consideration of the comments made during the rule hearing procedure and the report of the administrative law judge. The agency must wait five days after receiving the report before taking any action.

Rules to be Adopted Without a Hearing. Pursuant to *Minnesota Statutes* § 14.22, an agency may propose to adopt, amend, suspend or repeal rules without first holding a public hearing. An agency must first solicit **Comments on Planned Rules or Comments on Planned Rule Amendments** from the public. The agency then publishes a notice of intent to adopt rules without a public hearing, together with the proposed rules, in the *State Register*. If, during the 30-day comment period, 25 or more persons submit to the agency a written request for a hearing of the proposed rules, the agency must proceed under the provisions of §§ 14.1414.20, which state that if an agency decides to hold a public hearing, it must publish a notice of intent in the *State Register*.

KEY: Proposed Rules - Underlining indicates additions to existing rule language. ~~Strikeouts~~ indicate deletions from existing rule language. If a proposed rule is totally new, it is designated "all new material." **Adopted Rules** - Underlining indicates additions to proposed rule language. ~~Strikeout~~ indicates deletions from proposed rule language.

Board of Accountancy

Proposed Permanent Rules Relating to Accountants Examinations and Repealing Obsolete Rules; DUAL NOTICE: Notice of Intent to Adopt Rules Without a Public Hearing Unless 25 or More Persons Request a Hearing, and Notice of Hearing if 25 or More Requests for Hearing Are Received; Revisor's ID Number R-04582

Proposed Amendment to Rules Governing Examinations and Housekeeping Updates, *Minnesota Rules*, 1105.1100, 1105.1800, 1105.2000, 1105.3700, and 1105.4000.

Introduction. The Board of Accountancy intends to adopt rules without a public hearing following the procedures in the rules of the Office of Administrative Hearings, *Minnesota Rules*, parts 1400.2300 to 1400.2310, and the Administrative Procedure Act, *Minnesota Statutes*, sections 14.22 to 14.28. If, however, 25 or more persons submit a written request for a hearing on the rules by **4:30 p.m. on July 31, 2019**, the Board will hold a public hearing in **Suite 295, Golden Rule Building, 85 East 7th Place, St. Paul, Minnesota 55101, starting at 9:30 on Tuesday, September 10, 2019**. To find out whether the Board will adopt the rules without a hearing or if it will hold the hearing, you should contact the agency contact person after July 31, 2019, and before September 10, 2019.

Proposed Rules

Agency Contact Person. Submit any comments or questions on the rules or written requests for a public hearing to the agency contact person. The agency contact person is: Andrea Barker at 85 E. 7th Place, Suite 125, St. Paul, MN 55101, 651-757-1511, Fax: 651-282-2644, and email: andrea.barker@state.mn.us. TTY users may call the Board at (800) 627-3529. You may also review the proposed rule and submit written comments via the Office of Administrative Hearings Rulemaking eComments website at <https://minnesotaoah.granicusideas.com/discussions>.

Subject of Rules and Statutory Authority. The proposed rules will allow applicants to retake a failed examination section according to the frequency allowed by the National Association of State Boards of Accountancy, clarify the passing score for the ethics examination required for initial licensure, clarify the requirements for supplying a physical address rather than a post office box, and make changes to obsolete, unnecessary, or duplicative rules as identified in the Board's 2017 Obsolete Rules Report.

The statutory authority to adopt the rules is *Minnesota Statutes*, section 326A.02, subdivision 5. A copy of the proposed rules is published in the State Register, attached to this notice as mailed, and available on the Board's website at boa.state.mn.us/rulemaking.html.

Comments. You have until **4:30 p.m. on Wednesday, July 31, 2019**, to submit written comment in support of or in opposition to the proposed rules or any part or subpart of the rules. Your comment must be in writing and received by the agency contact person by the due date. Comment is encouraged. Your comments should identify the portion of the proposed rules addressed, the reason for the comment, and any change proposed. You are encouraged to propose any change that you desire. Any comments that you have about the legality of the proposed rules must also be made during this comment period.

Comments and requests for hearing received by the Board on or before July 31, 2019, will be available for review at the Board office or on the Board's website at boa.state.mn.us/rulemaking.html.

Request for a Hearing. In addition to submitting comments, you may also request that the Board hold a hearing on the rules. You must make your request for a public hearing in writing, which the agency contact person must receive by **4:30 p.m. on Wednesday, July 31, 2019**. You must include your name and address in your written request. In addition, you must identify the portion of the proposed rules that you object to or state that you oppose the entire set of rules. Any request that does not comply with these requirements is not valid and the agency cannot count it when determining whether it must hold a public hearing. You are also encouraged to state the reason for the request and any changes you want made to the proposed rules.

Withdrawal of Requests. If 25 or more persons submit a valid written request for a hearing, the Board will hold a public hearing unless a sufficient number of persons withdraw their requests in writing. If enough requests for hearing are withdrawn to reduce the number below 25, the agency must give written notice of this to all persons who requested a hearing, explain the actions the agency took to effect the withdrawal, and ask for written comments on this action. If a public hearing is required, the agency will follow the procedures in *Minnesota Statutes*, sections 14.131 to 14.20.

Alternative Format/Accommodation. Upon request, this information can be made available in an alternative format, such as large print, braille, or audio. To make such a request or if you need an accommodation to make this hearing accessible, please contact the agency contact person at the address or telephone number listed above.

Modifications. The Board might modify the proposed rules, either as a result of public comment or as a result of the rule hearing process. It must support modifications by data and views submitted to the agency or presented at the hearing. The adopted rules may not be substantially different than these proposed rules unless the Board follows the procedure under *Minnesota Rules*, part 1400.2110. If the proposed rules affect you in any way, the Board encourages you to participate in the rulemaking process.

Cancellation of Hearing. The Board will cancel the hearing scheduled for September 10, 2019, if the agency does not receive requests for a hearing from 25 or more persons. If you requested a public hearing, the agency will notify you before the scheduled hearing whether the hearing will be held. You may also call the agency contact person at

Proposed Rules

651-757-1511 or go to the Board's website at boa.state.mn.us/rulemaking.html after July 31, 2019 to find out whether the hearing will be held.

Notice of Hearing. If 25 or more persons submit valid written requests for a public hearing on the rules, the Board will hold a hearing following the procedures in *Minnesota Statutes*, sections 14.131 to 14.20. The Board will hold the hearing on the date and at the time and place listed above. The hearing will continue until all interested persons have been heard. Administrative Law Judge Ann O'Reilly is assigned to conduct the hearing. Judge O'Reilly's legal assistant, Sheena Denny, can be reached at the Office of Administrative Hearings, 600 North Robert Street, P.O. Box 64620, Saint Paul, Minnesota 55164-0620, telephone (651) 361-7881, and email: sheena.denny@state.mn.us.

Hearing Procedure. If the Board holds a hearing, you and all interested or affected persons, including representatives of associations or other interested groups, will have an opportunity to participate. You may present your views either orally at the hearing or in writing at any time before the hearing record closes. All evidence presented should relate to the proposed rules. You may also submit written material to the Administrative Law Judge to be recorded in the hearing record for five working days after the public hearing ends. At the hearing the Administrative Law Judge may order that this five-day comment period is extended for a longer period but not more than 20 calendar days. Following the comment period, there is a five-working-day rebuttal period when the agency and any interested person may respond in writing to any new information submitted. No one may submit new evidence during the five-day rebuttal period. All comments and responses following the hearing shall be submitted to the Administrative Law Judge via the Office of Administrative Hearings Rulemaking eComments website at <https://minnesotaoah.granicusideas.com/discussions> no later than 4:30 p.m. on the due date. Comments and responses received through the Office of Administrative Hearings' eComments website will be immediately available for public review on the website. This rule hearing procedure is governed by *Minnesota Rules*, parts 1400.2000 to 1400.2240, and *Minnesota Statutes*, sections 14.131 to 14.20. You may direct questions about the procedure to the Administrative Law Judge.

Statement of Need and Reasonableness. The statement of need and reasonableness summarizes the justification for the proposed rules, including a description of who will be affected by the proposed rules and an estimate of the probable cost of the proposed rules. It is now available from the agency contact person. You may review or obtain copies for the cost of reproduction by contacting the agency contact person. The SONAR is available on the Board's website at boa.state.mn.us/rulemaking.html.

Lobbyist Registration. *Minnesota Statutes*, chapter 10A, requires each lobbyist to register with the State Campaign Finance and Public Disclosure Board. Ask any questions about this requirement of the Campaign Finance and Public Disclosure Board at: Suite #190, Centennial Building, 658 Cedar Street, St. Paul, Minnesota 55155, telephone (651) 539-1180 or 1-800-657-3889.

Adoption Procedure if No Hearing. If no hearing is required, the agency may adopt the rules after the end of the comment period. The Board will submit the rules and supporting documents to the Office of Administrative Hearings for a legal review. You may ask to be notified of the date the rules are submitted to the office. If you want either to receive notice of this, to receive a copy of the adopted rules, or to register with the agency to receive notice of future rule proceedings, submit your request to the agency contact person listed above.

Adoption Procedure after a Hearing. If a hearing is held, after the close of the hearing record, the Administrative Law Judge will issue a report on the proposed rules. You may ask to be notified of the date that the Administrative Law Judge's report will become available, and can make this request at the hearing or in writing to the Administrative Law Judge. You may also ask to be notified of the date that the agency adopts the rules and the rules are filed with the Secretary of State by requesting this at the hearing or by writing to the agency contact person stated above.

Order. I order that the rulemaking hearing be held at the date, time, and location listed above.

Dated: June 3, 2019

Signed by: Doreen Johnson, Executive Director

Proposed Rules

1105.1100 CHANGES OF ADDRESS AND OTHER INFORMATION.

Each licensee or registrant shall notify the board in writing within 30 days of any change of address and, in the case of individual licensees or registrants, change of employment. In addition, each licensee and registrant shall notify the board of correct business and home addresses and telephone ~~and facsimile numbers~~ number in connection with the renewal of the certificate, permit, or registration. A post office box address is not sufficient to satisfy this requirement, except for a licensee or registrant participating in the address confidentiality program established under Minnesota Statutes, chapter 5B.

1105.1800 EXAMINATION CONTENT.

[For text of subpart 1, see Minnesota Rules]

Subp. 2. **Ethics.** ~~A Successful completion of the~~ written or computer-based examination on professional ethics, as specified by the board, is required before application for a certificate. A grade of at least ~~75~~ 90 percent correct is required to pass the ethics examination, and the examination must have been completed within two years preceding initial application for the certificate.

Subp. 3. [Repealed, 40 SR 953]

1105.2000 RETAKE AND GRANTING OF CREDIT REQUIREMENTS.

Subpart 1. [Repealed, 28 SR 1636]

Subp. 2. **Examination requirements.** An applicant may take the required examination sections individually and in any order. Credit for any section passed shall be valid for 18 months from the actual date the applicant took that section, without having to attain a minimum score on any failed section and without regard to whether the applicant has taken other sections, regardless of the date the applicant actually receives notice of the passing grade. In addition:

[For text of item A, see Minnesota Rules]

~~B. an applicant may not retake a failed section or sections of the examination in the same examination window. The examination window shall be determined by the board; the frequency in which an applicant may retake a failed examination section is determined by the National Association of State Boards of Accountancy.~~

In the event all four sections of the Uniform Certified Public Accountant Examination are not passed within the rolling 18-month period, credit for any section passed outside the 18-month period expires and that section must be retaken.

[For text of subparts 3 to 5, see Minnesota Rules]

1105.3700 EXEMPTION FROM CERTIFICATE RENEWAL REQUIREMENT.

[For text of item A, see Minnesota Rules]

~~B. Persons granted exempt status shall inform the board of any address change within 30 days of the date of occurrence.~~

~~C. B.~~ Persons electing to change from exempt status to active status shall report continuing professional education as described in subitems (1) to (3).

(1) Submit evidence of completion of 50 hours of continuing professional education per year of exemption, up to a maximum of 120 hours, to be taken within 12 months prior to the renewal application in subjects specifically approved in advance by the board and meeting the requirements in part 1105.3100. The 50-hour requirement must be prorated for periods less than a full year.

(2) If, at the time of application for exempt status, the licensee had not yet reported qualifying continuing professional education of 120 hours with a minimum of 20 hours per year for each of the three years prior to the application for exempt status, the licensee shall be required to report continuing professional education for those years in addition to

the hours required in subitem (1).

(3) Hours reported in subitem (1) may be used to satisfy the requirement in part 1105.3000 to the extent the hours fall within the one- or three-year CPE period.

~~D. C.~~ For purposes of this part, the «practice of public accounting in any manner» means issuing a report as described in Minnesota Statutes, section 326A.01, subdivision 15, whether or not a fee is received. In addition, for purposes of this subpart, «hold out» means any oral or written communication conveying that the person holds a CPA certificate, including, without limitation, the displaying of the CPA certificate in any location where business is conducted and the use of titles or legends on letterheads, business cards, resumes, office doors, or advertisements and listings, including published membership listings of professional organizations.

1105.4000 APPLICATION FOR FIRM PERMIT.

[For text of items A to E, see Minnesota Rules]

F. Persons specified in item E shall annually register with the board before December 31 on a form provided by the board and pay the fee specified in Minnesota Statutes, section 326A.04. ~~The form must provide a space to indicate the percentage of voting and financial interest held by the individual in the firm.~~

[For text of items G to J, see Minnesota Rules]

Expedited Rules

Provisions exist for the Commissioners of some state agencies to adopt expedited rules when conditions exist that do not allow the Commissioner to comply with the requirements for normal rules. The Commissioner must submit the rule to the attorney general for review and must publish a notice of adoption that includes a copy of the rule and the conditions. Expedited rules are effective upon publication in the State Register, and may be effective up to seven days before publication under certain conditions.

Expedited rules are effective for the period stated or up to 18 months. Specific *Minnesota Statute* citations accompanying these expedited rules detail the agency's rulemaking authority.

KEY: Proposed Rules - Underlining indicates additions to existing rule language. ~~Strikeouts~~ indicate deletions from existing rule language. If a proposed rule is totally new, it is designated "all new material."

Adopted Rules - Underlining indicates additions to proposed rule language. ~~Strikeout~~ indicates deletions from proposed rule language.

Department of Natural Resources

Division of Fish and Wildlife

Notice of Intent to Adopt Expedited Rules without a Public Hearing; Proposed Amendment to Rules Relating to Technical Corrections to Restrictions on Designated Trout Streams, *Minnesota Rules*, part 6264.0050; Revisor's ID Number R-04590

This Notice of Intent to Adopt Expedited Rules refers to the **Proposed Expedited Permanent Game and Fish Rule: Technical Corrections to Restrictions on Designated Trout Streams** published on Monday, 24 June 2019, at 43 SR 1468.

Introduction. The Department of Natural Resources (DNR) intends to adopt rules under the expedited rulemaking process following the rules of the Office of Administrative Hearings, *Minnesota Rules*, part 1400.2410, and the Administrative Procedure Act, *Minnesota Statutes*, section 14.389. You may submit written comments on the proposed expedited rules until August 2, 2019.

Expedited Rules

DNR Contact Person. You must submit comments or questions on the rules to: Brian Nerbonne at Minnesota Department of Natural Resources, 1200 Warner Rd, St. Paul, MN 55106, 651-259-5789, and email brian.nerbonne@state.mn.us.

Subject of the Expedited Rules and Statutory Authority. The proposed expedited rules correct errors in previous rule changes, such as designating streams under the incorrect name. The corrections list either the actual name of each such stream or, in the case where a stream has no name, list the name “unnamed stream” in the specified township, range, and section. These rule amendments will help to clarify for the public which trout streams are designated as special management waters.

The statutory authority to adopt the rules is *Minnesota Statutes*, section 97C.005. The statutory authority to adopt the rules under the expedited rulemaking process is *Minnesota Statutes*, section 84.027, subd. 13a (a) (1).

A copy of the proposed rules is published in the State Register and attached to this notice as mailed. A free copy of the rules is available upon request from the agency contact person listed above. The proposed expedited rules can also be viewed on the **DNR’s rulemaking webpage** at www.dnr.state.mn.us/input/rules/rulemaking.html.

Comments. You have until 4:30 p.m. on Friday, August 2, 2019, to submit written comment in support of or in opposition to the proposed expedited rules and any part or subpart of the rules. Your comment must be in writing and received by the DNR contact person by the due date. The DNR encourages comment. Your comment should identify the portion of the proposed expedited rules addressed and the reason for the comment. In addition, you are encouraged to propose any change desired. You must also make any comments that you have on the legality of the proposed rules during this comment period.

Modifications. The DNR may modify the proposed expedited rules using either of two avenues: The DNR may modify the rules directly so long as the modifications do not make them substantially different as defined in *Minnesota Statutes*, section 14.05, subdivision 2, paragraphs (b) and (c). Or the DNR may adopt substantially different rules if it follows the procedure under *Minnesota Rules*, part 1400.2110. If the final rules are identical to the rules originally published in the State Register, the DNR will publish a notice of adoption in the State Register. If the final rules are different from the rules originally published in the State Register, the DNR must publish a copy of the changes in the State Register. If the proposed expedited rules affect you in any way, the DNR encourages you to participate in the rulemaking process.

Alternative Format. Upon request, this information can be made available in an alternative format, such as large print, braille, or audio. To make such a request, please contact the DNR contact person at the address or telephone number listed above.

Lobbyist Registration. *Minnesota Statutes*, chapter 10A, requires each lobbyist to register with the State Campaign Finance and Public Disclosure Board. You may direct questions regarding this requirement to the Campaign Finance and Public Disclosure Board at: Suite 190, Centennial Building, 658 Cedar Street, St. Paul, Minnesota 55155, telephone (651) 539-1180 or 18006573889.

Adoption and Review of Expedited Rules. The DNR may adopt the rules at the end of the comment period. The DNR will then submit rules and supporting documents to the Office of Administrative Hearings for review for legality. You may ask to be notified of the date that the DNR submits the rules. If you want to be so notified, or want to receive a copy of the adopted rules, or want to register with the DNR to receive notice of future rule proceedings, submit your request to the DNR contact person listed above.

June 10, 2019

Sarah Strommen
Commissioner of Natural Resources

Official Notices

Pursuant to *Minnesota Statutes* §§ 14.101, an agency must first solicit comments from the public on the subject matter of a possible rulemaking proposal under active consideration within the agency by publishing a notice in the *State Register* at least 60 days before publication of a notice to adopt or a notice of hearing, and within 60 days of the effective date of any new statutory grant of required rulemaking.

The *State Register* also publishes other official notices of state agencies and non-state agencies, including notices of meetings and matters of public interest.

Minnesota Department of Agriculture

Division of Pesticide and Fertilizer Management

Request for Comments on Draft Voluntary “Stewardship Guidelines and Best Management Practices for Use of Soil and Foliar-Applied Neonicotinoid Insecticides”

The Minnesota Department of Agriculture (MDA) in conjunction with University of Minnesota Extension and other stakeholders, has developed Stewardship Guidelines and Best Management Practices (BMPs) for use of agricultural soil and foliar-applied neonicotinoid insecticides to minimize risk to pollinators and their habitat. The BMPs were developed in response to special registration review of neonicotinoid insecticides.

The “Stewardship Guidelines and Best Management Practices for use of Agricultural Soil and Foliar-applied Neonicotinoid Insecticides” details the best approaches and applications to consider when using foliar and soil-applied neonicotinoid insecticides.

This document is available at <https://www.mda.state.mn.us/best-management-practices-pollinators-and-their-habitat> or by contacting Trisha Leaf, Minnesota Department of Agriculture, trisha.leaf@state.mn.us, 651-201-6588.

Agency Contact Person.

Trisha Leaf
Pesticide and Fertilizer Management Division
Minnesota Department of Agriculture
625 Robert Street North, Saint Paul, MN, 55155
Trisha.leaf@state.mn.us

Department of Employment and Economic Development (DEED) Notice of Public Hearing by the Minnesota Department of Employment and Economic Development with Respect to a Proposed Project and the Provision of Funds from the Minnesota Job Creation Fund Program under Minnesota Statutes 116J.8748

NOTICE IS HEREBY GIVEN that the Minnesota Department of Employment and Economic Development (“DEED”) will conduct a public hearing on **Friday, July 12, 2019 at 1:00 p.m.**, or as soon thereafter as reasonably possible at 332 Minnesota Street, Suite E200, in Saint Paul, Minnesota, on a proposal to provide funding through the Minnesota Job Creation Fund Program pursuant to authority granted under *Minnesota Statutes* 116J.8748 and *Minnesota Rules* Chapter 4301. This hearing is conducted in accordance with *Minnesota Statutes* 116J.994, Subd. 5.

Description of Project and Proposed JCF Funding:

Puris Proteins, LLC may expand in Lac qui Parle County, Minnesota. The company is a manufacturer of a spectrum of non-GMO, plant-based ingredients made from soy, pulses, lentils, and corn. The proposed project would consist of converting a shuttered dairy protein plant into a plant-based processing facility. The total project cost is \$89,840,828, of which \$71,200,000 would be eligible for the JCF capital investment rebate as new construction, site improvements, and renovations to the existing facility. The company expects to create 75 jobs within two (2) years at an average cash wage of \$24.77 per hour. The local government is expected to assist via tax abatement. The state is considering providing

Official Notices

additional assistance in the amount of up to \$1,000,000 via a Minnesota Investment Fund loan. The project is eligible for a job creation award of up to \$860,000 and a capital investment rebate of up to \$1,000,000.

All interested persons may appear and be heard at the time and place set forth above. Persons interested in participating via teleconference should contact Tom Washa, Minnesota Job Creation Fund Program Manager at (651) 259-7483 or Tom.Washa@state.mn.us prior to the date of the hearing for instructions on how to participate in the conference call.

Interested persons may mail written comments to Tom Washa at the street or e-mail address set forth above prior to the date of the hearing set forth above. All persons who appear at the meeting or participate via teleconference will be given an opportunity to express their views with respect to the proposal to award funds from the Minnesota Job Creation Fund.

MNsure (Minnesota's Health Insurance Marketplace) MNsure Navigator Program Per Enrollee Payment Rates

Notice is hereby given that effective for work completed on or after July 1, 2019, the MNsure Board of Directors sets the payment rate for contracted navigator agencies to be:

- a. Seventy and 00/100 dollars (\$70.00) per applicant for a successful determination of eligibility or enrollment in a qualified health plan.
- b. Seventy and 00/100 dollars (\$70.00) per applicant for a successful determination of eligibility for Medical Assistance (MA).
- c. Seventy and 00/100 dollars (\$70.00) per applicant for a successful determination of eligibility for Minnesota Care.

Minnesota Department of Transportation (MnDOT) Office of Transportation System Management (OTSM) Notice of Solicitation for Public Review and Comment on the Draft State Transportation Improvement Program (STIP) for State Fiscal Years 2020-2021-2022-2023 (July 1, 2019 through June 30, 2023)

The Minnesota Department of Transportation is offering an opportunity for public review and comment on a draft list of projects to be included in the *State Transportation Improvement Program* (STIP) for state fiscal years 2020-2021-2022-2023 (July 1, 2019 through June 30, 2023).

The regular program for the 2020-2023 STIP is approximately \$2.8 billion federal funds, \$1.8 billion of state trunk highway funds, plus trunk highway bonds, local agency funds, and other funding sources.

The program includes local road and bridge projects; transit capital investments; state highway road and bridge projects; national highway road, bridge, and freight projects, Highway Safety Improvement Program (HSIP) projects; Congestion Mitigation and Air Quality (CMAQ) projects; and Surface Transportation Alternatives Program (TAP) projects.

The draft list of projects in the STIP is available for review at the Department of Transportation District Offices:

- District 1 – Duluth, 1123 Mesaba Avenue, Duluth, MN 55811 (Phone 218-725-2700)
- District 2 – Bemidji, 3920 Highway 2 West, Bemidji, MN 56601 (Phone 218-755-6500)
- District 3 – Baxter, 7694 Industrial Park Road, Baxter, MN 56425-8096 (Phone 800-657-3971)
- District 4 – Detroit Lakes, 1000 Hwy. 10 West, Detroit Lakes, MN 56501 (Phone 800-657-3984)
- District 6 – Rochester, 2900 48th Street NW, Rochester, MN 55901-5848 (Phone 507-286-7500)
- District 7 – Mankato, 2151 Bassett Dr, Mankato, MN 56001-6888 (Phone 800-657-3747)
- District 8 – Willmar, 2505 Transportation Road, Willmar, MN 56201 (Phone 800-657-3792)

Official Notices

Metro District – Water’s Edge Building, 1500 W. Co. Rd. B-2, Roseville, MN 55113-3174 (Phone 651-234-7500)

Office of Transportation System Management, Mail Stop 440, 395 John Ireland Boulevard, Third Floor South, St. Paul, MN 55155.

You have 30 calendar days to submit written comments. Comments must be received by **4:30 p.m. on August 1, 2019**. Comments are encouraged and should identify the portion of the STIP addressed, reason for the comment, and any change proposed.

Please direct all correspondence to:

Deb Peña
Office of Transportation System Management
Minnesota Department of Transportation
Mail Stop 440
395 John Ireland Boulevard
St. Paul, MN 55155
Email: debbie.pena@state.mn.us
Phone: (651) 366-3775
Office Phone: (651) 366-3798

State Grants & Loans

In addition to requests by state agencies for technical/professional services (published in the State Contracts Section), the *State Register* also publishes notices about grants and loans available through any agency or branch of state government. Although some grant and loan programs specifically require printing in a statewide publication such as the State Register, there is no requirement for publication in the *State Register* itself. Agencies are encouraged to publish grant and loan notices, and to provide financial estimates as well as sufficient time for interested parties to respond.

SEE ALSO: Office of Grants Management (OGM) at: <http://www.grants.state.mn.us/public/>

Department of Human Services

Behavioral Health Division

Notice of Request for Proposals for a Qualified Grantee to Complete Tool for Measurement of Assertive Community Treatment (TMACT) Fidelity Evaluations on Minnesota Assertive Community Treatment (ACT) Teams

NOTICE IS HEREBY GIVEN that the Minnesota Department of Human Services is requesting proposals from a Qualified Grantee to Complete Tool for Measurement of Assertive Community Treatment (TMACT) Fidelity Evaluations on Minnesota Assertive Community Treatment (ACT) Teams.

Work is proposed to start October 1, 2019. For more information, or to obtain a copy of the Request for Proposal, contact:

Kacie Norlien
Department of Human Services
Mental Health Division
P.O. Box 64981
444 Lafayette Road North, St. Paul, MN 55155 0981
Phone: (651) 431-4375, Fax: (651) 431-7566
kacie.norlien@state.mn.us

State Grants & Loans

This is the only person designated to answer questions by potential responders regarding this request.

Proposals submitted in response to this Request for Proposals must be received at the address above no later than **4:00 p.m., Central Time, October 11, 2019** for paper submitted proposals and **4:00 p.m. Central Time, October 9, 2019** for e-mailed submissions. **Late proposals will not be considered.**

The RFP can be viewed by visiting the Minnesota Department of Human Services RFP web site:
http://www.dhs.state.mn.us/id_000102

This request does not obligate the State to complete the work contemplated in this notice. The State reserves the right to cancel this solicitation. All expenses incurred in responding to this notice are solely the responsibility of the responder.

Department of Human Services

Behavioral Health Division

Notice of Request for Proposals to Support Training, Hiring and Supervising Peer Specialists to Work with Underserved Populations as Part of the Continuum of Care for Substance Use Disorders

NOTICE IS HEREBY GIVEN that the Minnesota Department of Human Services is requesting proposals to support training, hiring and supervising peer specialists to work with underserved populations as part of the continuum of care for substance use disorders.

Work is proposed to start September 1, 2019. For more information, or to obtain a copy of the Request for Proposal, contact:

Boyd Brown
Department of Human Services
Behavioral Health Division
P.O. Box 64977
540 Cedar Street, St. Paul, MN 55164-0977
Phone: (651) 431-2468, Fax: (651) 431-7449
boyd.brown@state.mn.us

This is the only person designated to answer questions by potential responders regarding this request.

Proposals submitted in response to this Request for Proposals must be received at the address above no later than **4:00 p.m., Central Time, July 22, 2019**. **Late proposals will not be considered.** Faxed or e-mailed proposals will not be considered.

The RFP can be viewed by visiting the Minnesota Department of Human Services RFP web site:
http://www.dhs.state.mn.us/id_000102

This request does not obligate the State to complete the work contemplated in this notice. The State reserves the right to cancel this solicitation. All expenses incurred in responding to this notice are solely the responsibility of the responder.

State Contracts

Informal Solicitations: Informal solicitations for professional/technical (consultant) contracts valued at over \$5,000 through \$50,000, may either be published in the *State Register* or posted on the Department of Administration, Materials Management Division's (MMD) Web site. Interested vendors are encouraged to monitor the P/T Contract Section of the MMD Website at www.mmd.admin.state.mn.us for informal solicitation announcements.

Formal Solicitations: Department of Administration procedures require that formal solicitations (announcements for contracts with an estimated value over \$50,000) for professional/technical contracts must be published in the *State Register*. Certain quasi-state agency and Minnesota State College and University institutions are exempt from these requirements.

Requirements: There are no statutes or rules requiring contracts to be advertised for any specific length of time, but the Materials Management Division strongly recommends meeting the following requirements: \$0 - \$5,000 does not need to be advertised. Contact the Materials Management Division: (651) 296-2600 \$5,000 - \$25,000 should be advertised in the *State Register* for a period of at least seven calendar days; \$25,000 - \$50,000 should be advertised in the *State Register* for a period of at least 14 calendar days; and anything above \$50,000 should be advertised in the *State Register* for a minimum of at least 21 calendar days.

The Minnesota State Academies (Blind School & Deaf School) Notice of Contract Opportunity for Deaf/Hard of Hearing (DHH) and Blind/Visually Impaired (BVI) Services

PROJECT NAME: Deaf/Hard of Hearing (DHH) and Blind/Visually Impaired (BVI) services

DETAILS: The Minnesota State Academies is requesting proposals for the purpose of DHH & BVI services

Work is anticipated to start after **August 20th, 2019**

COPY REQUEST: To get a copy of the Request for Proposals, please send a written request, by email, to:

Mike Hopwood
Fiscal Services Director
615 Olof Hanson Drive Faribault, MN 55021
Mike.hopwood@msa.state.mn.us

PROPOSAL DEADLINE: Proposals submitted in response to the Request for Proposals in this advertisement must be received by **Email, Fax, US mail or other Mail carriers** no later than **July 22nd, 2019 2:00 PM Central Daylight time**. **Late proposals will not be considered.**

This request does not obligate the State to complete the work contemplated in this notice. The State reserves the right to cancel this solicitation. All expenses incurred in responding to this notice are solely the responsibility of the responder.

The Minnesota State Academies (Blind School & Deaf School) Notice of Contract Opportunity for Physical Therapy Services

PROJECT NAME: Physical Therapy Services

DETAILS: The Minnesota State Academies is requesting proposals for the purpose of **Physical Therapy services**

Work is anticipated to start after **August 20th, 2019**

State Contracts

COPY REQUEST: To get a copy of the Request for Proposals, please send a written request, by email, to:

Mike Hopwood
Fiscal Services Director
615 Olof Hanson Drive Faribault, MN 55021
Mike.hopwood@msa.state.mn.us

PROPOSAL DEADLINE: Proposals submitted in response to the Request for Proposals in this advertisement must be received by **Email, Fax, US mail or other Mail carriers** no later than **July 22nd, 2019 2:00 PM Central Daylight time. Late proposals will not be considered.**

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Minnesota State Colleges and Universities (Minnesota State) Request for Proposal (RFP) FOR Enterprise Resource Planning (ERP) Solution

Background

Minnesota State Colleges and Universities (Minnesota State) is the fourth-largest system of higher education in the United States. Minnesota State services approximately 375,000 students each year, and is comprised of 37 state colleges and universities with 54 campuses located in 47 Minnesota communities. Minnesota State is an independent state entity that is governed by a 15-member Board of Trustees.

For more information about Minnesota State's strategic plans, mission, and vision, please view its website at <http://www.minnstate.edu/>

Minnesota State's Integrated Statewide Records System (ISRS) was created 25 years ago to implement a single, common accounting system to support the merging of public state universities, community colleges, and technical colleges. Minnesota State leveraged this opportunity to implement the technology not only to meet the minimum standard of consolidating accounting systems, but also to consolidate human resources functionality, financial reporting, and core student functionality (e.g., registration, student housing, financial aid, and student services). The original vision was based on the desire to create a single integrated data system that would serve the needs of all institutions (system office, colleges, and universities) and their students, faculty, and staff – all while providing flexibility to support autonomy and individuality of each institution. Minnesota State has enforced many high-level, student-based policy regulations adopted by the State of Minnesota which are designed to provide equitable experiences across the state. Beyond these regulations, Minnesota State institutions have been allowed to exercise autonomy, which has resulted in various business processes. In addition, institutions have developed or purchased auxiliary solutions to augment ISRS system functionality.

Nature of the RFP

Minnesota State is seeking a next generation ERP solution with the following integrated suite of applications to provide a world-class student experience, while serving business operations and managing academic programs: Student Information System (SIS), Financial Information System (FIS), Human Resource Information System (HRIS), Reporting and Analytics. In addition, Minnesota State would like to explore options for replacing or integrating with existing auxiliary solutions noted within the functional requirements.

Proposals must be submitted by the primary software vendor who is expected to be the long-term vendor contracted with Minnesota State. In cases where implementation services are provided by an external certified partner, the primary software vendor must select one service partner and present one single unified proposal.

Included in the proposal should be a dedicated implementation services team to ensure the proposed solution(s) deliver on the requirements and needs of Minnesota State. The implementation services team will be responsible for the implementation of the proposed ERP solutions(s), including but not limited to project oversight, integrations, data

migrations, documentation, and training materials. The implementation services team must demonstrate experience and success in implementing cloud-based or hosted enterprise solutions in a statewide environment, while successfully guiding the organization through the change.

Selection Timeline

- | | |
|--|---|
| • Thursday, June 20, 2019 | Minnesota State publishes RFP notice |
| • Thursday, June 27, 2019 | 1pm – 3pm CT, Pre-Proposal Review |
| • Friday, July 19, 2019 | Deadline for vendor questions |
| • Friday, July 26, 2019 | Deadline to post responses to vendor questions |
| • Tuesday, September 3, 2019 | 3pm CT, Deadline for RFP proposal submissions |
| • Wednesday, September 4 to Thursday, October 17, 2019 | Review RFP proposals |
| • Friday, October 18, 2019 | Vendors invited for oral presentations and interviews |
| • November 2019 | Oral presentations and interviews by invited vendors |
| • January 2020 | Negotiations begin with the preferred vendor |
| • March 31, 2020 | Planned deadline for executing the contract |

Any questions please contact: Jennell Flodquist (email: NextGenRFP@minnstate.edu phone: 651-201-1524)

The RFP can be downloaded at the following URL: <http://minnstate.edu/vendors/index.html>

Minnesota State Colleges and Universities (Minnesota State) Non-Construction Related Bid and Contracting Opportunities

Minnesota State is now placing additional public notices for P/T contract opportunities, goods/commodities, and non-construction related services on its Vendor and Supplier Opportunities website (<http://minnstate.edu/vendors/index.html>). New public notices may be added to the website on a daily basis and be available for the time period as indicated within the public notice.

If you have any questions regarding this notice, or are having problems viewing the information on the Vendor and Supplier Opportunities website, please call the Minnesota State Procurement Unit at 651-201-1444, Monday-Friday, 9:00 am – 4:00 pm.

Minnesota State Colleges and Universities (Minnesota State)

Bemidji State University

Notice of Request for Proposal (RFP) for Sponsorship & Sales Partnership

Bemidji State University is requesting proposals to assist in the sale of our sponsorship inventory and opportunities. The full Request for Proposal can be downloaded at:

<https://www.bemidjistate.edu/offices/business-services/procurement/rfps-and-bids/>

Questions regarding this RFP should be directed to Tracy Dill, Director of Athletics, at tracy.dill@bemidjistate.edu by 2:00 p.m. on Tuesday, July 2, 2019. Responses to the questions will be posted to the BSU RFP and Bids website by 2:00 p.m. on Wednesday, July 3, 2019.

State Contracts

Please submit your **original, signed, sealed proposal** to:

**Ronald Beckstrom
Director of Business Services
Deputy Hall Room D-201A
Bemidji State University
1500 Birchmont Drive NE, #5
Bemidji, MN 56601**

Sealed proposals must be received **NO later than 2:00 PM CT, Monday, July 8, 2019**; late responses will not be considered. **Faxed or e-mailed responses will be rejected.**

Bemidji State University reserves the right to reject any or all proposals, to waive any irregularities or informalities, and to cancel the solicitation if it is considered to be in its own best interest. This Request for Proposal does not obligate Bemidji State University to award a purchase order or contract.

Minnesota State Colleges and Universities (Minnesota State)

Normandale Community College

Notice of Availability of Subcontractor Request for Qualifications (RFQ) for Student Services Renovation

J.E. Dunn Construction Company, acting on the behalf of the Board of Trustees of the Minnesota State Colleges & Universities, on behalf of Normandale Community College, is soliciting subcontractor qualification proposals from interested, qualified subcontractors for the Normandale Community College Student Services Renovation project.

The full Request for Qualifications is available at the following link:

<https://secure.smartinsight.co/#/PublicBidProject/454917> or at the office of J.E. Dunn Construction Company.

Project questions shall be referred to the appropriate person listed in the Request for Qualifications. Qualifications from interested firms must be delivered to Paul Miller, Senior Precon and Estimating Manager, J.E. Dunn Construction Company, 800 Washington Avenue North, Suite 600, Minneapolis, MN 55401, no later than **4:00pm, July 9th, 2019**.

J.E. Dunn Construction Company and Minnesota State Colleges and Universities are not obligated to complete the proposed project and reserve the right to cancel the solicitation if it is considered to be in its best interest.

Board of Cosmetology (BOC) Request for Proposals for Testing Vendor

The Minnesota Board of Cosmetology (“BOC”) requests proposals from vendors for the purpose of developing and administering computer based examinations to candidates for licensure and one practical examination for instructors.

Work is proposed to start after November 1, 2019. For more information or to obtain a copy of the Request for Proposal contact:

Attn: Tami Thein
Minnesota Board of Cosmetology
1000 University Avenue West, Suite 100
St. Paul, MN 55104
Phone: (651) 201-2748
tami.thein@state.mn.us

This is the only person designated to answer questions by potential responders regarding this request.

Proposals submitted in response to this Request for Proposals must be received at the address above no later than **12:30 p.m., Central Time, July 26, 2019. Late proposals will not be considered.** Faxed or emailed proposals will **not** be considered.

This request does not obligate the State to complete the work contemplated in this notice. The State reserves the right to cancel this solicitation. All expenses incurred in responding to this notice are solely the responsibility of the responder.

Minnesota State Lottery Request for Proposals for Sponsorship Agreements

Description of Opportunity

The Minnesota State Lottery develops sponsorship agreements throughout the year with organizations, events, and sports teams to create excitement for lottery players, to interest new players and increase the visibility of lottery games. The Lottery encourages and continually seeks new sponsorship agreements to help achieve current Lottery marketing goals.

Proposal Content

A sponsorship proposal presented to the Lottery should meet the following three criteria:

1. **Maximize Lottery Visibility** – the event, sports or tie-in proposal should draw a large number of desired participants (typically 50,000 or more) whose demographics match the Lottery player profile. The Lottery is interested in effectively delivering its message of fun and entertainment to Minnesota adults whose demographics skew primarily towards those aged 25-64, with a household income of \$35,000-\$75,000, and having an educational background of some college or higher. The Lottery does not market to those under the age of 18, and family events with high levels of children present are generally not accepted. Attendance, on-site signage visibility and paid media exposure will be critical components that will be evaluated.

2. **Enhance Lottery Image** – the event, sports or tie-in proposal should inherently project the attitude that the Lottery is a fun and socially acceptable part of the community. The Lottery's presence should fit well within the lineup of other sponsors. The Lottery is interested in creating opportunities whereby the sponsorship can translate into sales revenue, either via on-site sales from a Lottery booth, from sales-generating promotions with Lottery retailers or from joint programs with the sponsor's media partners.

3. **Provide Promotional Extensions** – the event, sports or tie-in proposal should offer exciting, value-added ways to interact with our players and have opportunities to motivate attendees, listeners and viewers to participate in and purchase Lottery games. The proposal must include proper staffing availability or other considerations to help the Lottery implement any appropriate promotional extension ideas.

Proposals should address all pertinent elements of the sponsorship and how the Lottery criteria as stated above and on the Evaluation Form are to be met. To view or print copies of the Request for Proposal go to <https://www.mnlottery.com/vendors/> This Solicitation does not obligate the state to award a contract or pursue a proposed sponsorship opportunity, and the state reserves the right to cancel the solicitation if it is considered to be in its best interest.

Questions

Questions concerning this Solicitation should be directed to:

State Contracts

Jason LaFrenz, Marketing Director
Minnesota State Lottery
2645 Long Lake Road
Roseville, MN 55113
Tel. (651) 635-8230
(888) 568-8379 ext. 230 (toll-free)
Fax: (651) 297-7496
TTY: (651) 635-8268
Jason.LaFrenz@mnlottery.com

Other personnel are not authorized to answer questions regarding this Solicitation.

Response Delivery

All responses must be in writing and delivered to the contact noted above. Proposals will be accepted on an ongoing basis.

Minnesota Department of Transportation (MnDOT) Engineering Services Division Notices Regarding Professional/Technical (P/T) Contracting

P/T Contracting Opportunities: MnDOT is now placing additional public notices for P/T contract opportunities on the MnDOT's Consultant Services website. New public notices may be added to the website on a daily basis and be available for the time period as indicated within the public notice.

Taxpayers' Transportation Accountability Act (TTAA) Notices: MnDOT is posting notices as required by the TTAA on the MnDOT Consultant Services website.

MnDOT's Prequalification Program: MnDOT maintains a Pre-Qualification Program in order to streamline the process of contracting for highway related P/T services. Program information, application requirements, application forms and contact information can be found on MnDOT's Consultant Services website. Applications may be submitted at any time for this Program.

MnDOT Consultant Services website: www.dot.state.mn.us/consult

If you have any questions regarding this notice, or are having problems viewing the information on the Consultant Services website, please call the Consultant Services Help Line at 651-366-4611, Monday – Friday, 9:00am – 4:00pm.

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