

# Minnesota State Register

Published every Monday (Tuesday when Monday is a holiday)



**Proposed, Adopted, Emergency, Expedited, Withdrawn, Vetoed Rules;  
Executive Orders; Appointments; Commissioners' Orders; Revenue Notices;  
Official Notices; State Grants & Loans; State Contracts;  
Non-State Public Bids, Contracts and Grants**

**Monday 13 May 2019  
Volume 43, Number 46  
Pages 1313 - 1324**

# Minnesota State Register

## Judicial Notice Shall Be Taken of Material Published in the *Minnesota State Register*

The *Minnesota State Register* is the official publication of the State of Minnesota's Executive Branch of government, published weekly to fulfill the legislative mandate set forth in *Minnesota Statutes*, Chapter 14, and *Minnesota Rules*, Chapter 1400. It contains:

- Proposed Rules
- Adopted Rules
- Exempt Rules
- Expedited Rules
- Withdrawn Rules
- Executive Orders of the Governor
- Appointments
- Proclamations
- Vetoed Rules
- Commissioners' Orders
- Revenue Notices
- Official Notices
- State Grants and Loans
- Contracts for Professional, Technical and Consulting Services
- Non-State Public Bids, Contracts and Grants

### Printing Schedule and Submission Deadlines

Vol. 43 Issue Number	PUBLISH DATE ( <b>BOLDFACE</b> shows altered publish date)	Deadline for: all Short Rules, Executive and Commissioner's Orders, Revenue and Official Notices, State Grants, Professional-Technical- Consulting Contracts, Non-State Bids and Public Contracts	Deadline for LONG, Complicated Rules (contact the editor to negotiate a deadline)
# 47	Monday 20 May	Noon Tuesday 14 May	Noon Thursday 9 May
# 48	Tuesday 28 May	Noon Tuesday 21 May	Noon Thursday 16 May
# 49	Monday 3 June	Noon Tuesday 28 May	Noon Thursday 23 May
# 50	Monday 10 June	Noon Tuesday 4 June	Noon Thursday 30 May

**PUBLISHING NOTICES:** We need to receive your submission **ELECTRONICALLY in Microsoft WORD format**. Submit ONE COPY of your notice via e-mail to: sean.plemmons@state.mn.us. State agency submissions must include a "State Register Printing Order" form, and, with contracts, a "Contract Certification" form. Non-State Agencies should submit **ELECTRONICALLY in Microsoft WORD**, with a letter on your letterhead stationery requesting publication and date to be published. Costs are \$13.50 per tenth of a page (columns are seven inches wide). One typewritten, double-spaced page = 6/10s of a page in the State Register, or \$81. About 1.5 pages typed, double-spaced, on 8-1/2"x11" paper = one typeset page in the *State Register*. Contact editor with questions (651) 201-3204, or **e-mail**: sean.plemmons@state.mn.us.

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- **Research Services** - will look up, photocopy, and fax or send copies from past issues at \$1.00 per page.

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### Minnesota Legislative Information

#### Senate Public Information Office

(651) 296-0504  
State Capitol, Room 231, St. Paul, MN 55155  
<https://www.senate.mn/>

#### Minnesota State Court System

Court Information Office (651) 296-6043  
MN Judicial Center, Rm. 135,  
25 Rev. Dr. Martin Luther King Jr Blvd., St. Paul, MN 55155  
<http://www.mncourts.gov>

#### House Public Information Services

(651) 296-2146  
State Office Building, Room 175  
100 Rev. Dr. Martin Luther King Jr Blvd., St. Paul, MN 55155  
<https://www.house.leg.state.mn.us/hinfo/hinfo.asp>

#### Federal Register

Office of the Federal Register (202) 512-1530; or (888) 293-6498  
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## Get the Earliest Delivery of the State Register

A subscription to the **STATE REGISTER** gets you the **EARLIEST DELIVERY**. Instead of waiting until Monday at 8:00 a.m. when the magazine is posted on our website, we'll send YOU the magazine on Friday at close of business with the State, 4:30 pm: 2-1/2 days early.

Yes, that's right – 2-1/2 days ahead of normal publication schedule – to get to know what's coming in the next week; to prepare your plans for your submissions to grant and loan programs and RFPs, RFIs and other contracts and bids.

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Subscriptions include the most up-to-date information, including a growing index to issues in each volume, issue by issue, including the current volume, which others do not have access to. This includes all rules, executive orders, notices, among other materials that were published in the current volume year. A subscription also gets you our current listing of all bids, contracts, grants, loans, and RFPs that are still open for bid, so you don't have to hunt through each back issue to find something.



# Minnesota Rules: Amendments and Additions

NOTICE: How to Follow State Agency Rulemaking in the State Register

The State Register is the official source, and only complete listing, for all state agency rulemaking in its various stages. State agencies are required to publish notice of their rulemaking action in the State Register. Published every Monday, the State Register makes it easy to follow and participate in the important rulemaking process. Approximately 80 state agencies have the authority to issue rules. Each agency is assigned specific Minnesota Rule chapter numbers. Every odd-numbered year the Minnesota Rules are published. Supplements are published to update this set of rules. Generally speaking, proposed and adopted exempt rules do not appear in this set because of their short-term nature, but are published in the State Register.

An agency must first solicit Comments on Planned Rules or Comments on Planned Rule Amendments from the public on the subject matter of a possible rulemaking proposal under active consideration within the agency (Minnesota Statutes §§ 14.101). It does this by publishing a notice in the State Register at least 60 days before publication of a notice to adopt or a notice of hearing, or within 60 days of the effective date of any new statutory grant of required rulemaking.

When rules are first drafted, state agencies publish them as Proposed Rules, along with a notice of hearing, or a notice of intent to adopt rules without a hearing in the case of noncontroversial rules. This notice asks for comment on the rules as proposed. Proposed emergency rules, and withdrawn proposed rules, are also published in the State Register. After proposed rules have gone through the comment period, and have been rewritten into their final form, they again appear in the State Register as Adopted Rules. These final adopted rules are not printed in their entirety, but only the changes made since their publication as Proposed Rules. To see the full rule, as adopted and in effect, a person simply needs two issues of the State Register, the issue the rule appeared in as proposed, and later as adopted.

The State Register features partial and cumulative listings of rules in this section on the following schedule: issues #1-26 inclusive (issue #26 cumulative for issues #1-26); issues #27-52 inclusive (issue #52, cumulative for issues #27-52 or #53 in some years). A subject matter index is updated weekly and is available upon request from the editor. For copies or subscriptions to the State Register, contact Minnesota's Bookstore, 660 Olive Street (one block east of I-35E and one block north of University Ave), St. Paul, MN 55155, phone: (612) 297-3000, or toll-free 1-800-657-3757. TTY relay service phone number: (800) 627-3529.

**Volume 43 - Minnesota Rules**  
**(Rules Appearing in Vol. 43 Issues #1-26 are**  
**in Vol. 43, #26 - Monday 24 December 2018)**  
**Volume 43, #46**

**Monday 31 December - Monday 13 May**

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# Proposed Rules

**Comments on Planned Rules or Rule Amendments.** An agency must first solicit Comments on Planned Rules or Comments on Planned Rule Amendments from the public on the subject matter of a possible rulemaking proposal under active consideration within the agency (*Minnesota Statutes* §§ 14.101). It does this by publishing a notice in the *State Register* at least 60 days before publication of a notice to adopt or a notice of hearing, and within 60 days of the effective date of any new statutory grant of required rulemaking.

**Rules to be Adopted After a Hearing.** After receiving comments and deciding to hold a public hearing on the rule, an agency drafts its rule. It then publishes its rules with a notice of hearing. All persons wishing to make a statement must register at the hearing. Anyone who wishes to submit written comments may do so at the hearing, or within five working days of the close of the hearing. Administrative law judges may, during the hearing, extend the period for receiving comments up to 20 calendar days. For five business days after the submission period the agency and interested persons may respond to any new information submitted during the written submission period and the record then is closed. The administrative law judge prepares a report within 30 days, stating findings of fact, conclusions and recommendations. After receiving the report, the agency decides whether to adopt, withdraw or modify the proposed rule based on consideration of the comments made during the rule hearing procedure and the report of the administrative law judge. The agency must wait five days after receiving the report before taking any action.

**Rules to be Adopted Without a Hearing.** Pursuant to *Minnesota Statutes* § 14.22, an agency may propose to adopt, amend, suspend or repeal rules without first holding a public hearing. An agency must first solicit **Comments on Planned Rules** or **Comments on Planned Rule Amendments** from the public. The agency then publishes a notice of intent to adopt rules without a public hearing, together with the proposed rules, in the *State Register*. If, during the 30-day comment period, 25 or more persons submit to the agency a written request for a hearing of the proposed rules, the agency must proceed under the provisions of §§ 14.1414.20, which state that if an agency decides to hold a public hearing, it must publish a notice of intent in the *State Register*.

**KEY: Proposed Rules** - Underlining indicates additions to existing rule language. ~~Strikeouts~~ indicate deletions from existing rule language. If a proposed rule is totally new, it is designated “all new material.” **Adopted Rules** - Underlining indicates additions to proposed rule language. ~~Strikeout~~ indicates deletions from proposed rule language.

## Department of Transportation

### Office of Transit and Active Transportation

#### Proposed Permanent Rules Governing the Public Transit Participation Program; Notice of Intent to Adopt Rules without a Public Hearing

**Proposed Permanent Rules Governing the Public Transit Participation Program, Amendments to *Minnesota Rules*, Chapter 8835; Revisor’s ID Number RD4523**

**Introduction.** The Department of Transportation intends to adopt rules without a public hearing following the procedures in the rules of the Office of Administrative Hearings, *Minnesota Rules*, parts 1400.2300 to 1400.2310, and the Administrative Procedure Act, *Minnesota Statutes*, sections 14.22 to 14.28. You may submit written comments on the proposed rules and may also submit a written request that a hearing be held on the rules until June 14, 2019.

**Agency Contact Person.** You must submit comments or questions on the rules and written requests for a public hearing to the agency contact person. The agency contact person is: Laura Nehl-Trueman at Minnesota Department of Transportation, Office of Transit and Active Transportation, 395 John Ireland Blvd., MS 430, 651-366-4173, [laura.nehl-trueman@state.mn.us](mailto:laura.nehl-trueman@state.mn.us).

**Subject of Rules and Statutory Authority.** The proposed rules are about the Public Transit Participation Program

# Proposed Rules

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for Greater Minnesota. The statutory authority to adopt the rules is *Minnesota Statutes*, section 174.23, subdivisions 2 and 7. A copy of the proposed rules is published in the *State Register* and attached to this notice as mailed.

**Comments.** You have until 4:30 p.m. on Friday, June, 14, 2019, to submit written comment in support of or in opposition to the proposed rules and any part or subpart of the rules. Your comment must be in writing and the agency contact person must receive it by the due date. The Department encourages comment. Your comment should identify the portion of the proposed rules addressed and the reason for the comment. You are encouraged to propose any change desired. Any comments that you have about the legality of the proposed rules must also be made during this comment period.

**Request for a Hearing.** In addition to submitting comments, you may also request that the Department hold a hearing on the rules. Your request must be in writing and the agency contact person must receive it by 4:30 p.m. on June 14, 2019. Your written request for a public hearing must include your name and address. You must identify the portion of the proposed rules that you object to or state that you oppose the entire set of rules. Any request that does not comply with these requirements is not valid and the agency cannot count it when determining whether it must hold a public hearing. You are also encouraged to state the reason for the request and any changes you want made to the proposed rules.

**Withdrawal of Requests.** If 25 or more persons submit a valid written request for a hearing, the Department will hold a public hearing unless a sufficient number withdraw their requests in writing. If enough requests for hearing are withdrawn to reduce the number below 25, the agency must give written notice of this to all persons who requested a hearing, explain the actions the agency took to effect the withdrawal, and ask for written comments on this action. If a public hearing is required, the agency will follow the procedures in *Minnesota Statutes*, sections 14.131 to 14.20.

**Alternative Format.** Upon request, this information can be made available in an alternative format, such as large print, braille, or audio. To make such a request, please contact the agency contact person at the address or telephone number listed above.

**Modifications.** The Department may modify the proposed rules as a result of public comment. The modifications must be supported by comments and information submitted to the agency, and the adopted rules may not be substantially different than these proposed rules, unless the agency follows the procedure under *Minnesota Rules*, part 1400.2110. If the proposed rules affect you in any way, the Department encourages you to participate in the rulemaking process.

**Statement of Need and Reasonableness.** The statement of need and reasonableness statement contains a summary of the justification for the proposed rules, including a description of who will be affected by the proposed rules and an estimate of the probable cost of the proposed rules. It is now available from the agency contact person. You may review it or obtain copies by contacting the agency contact person.

**Lobbyist Registration.** *Minnesota Statutes*, chapter 10A, requires each lobbyist to register with the State Campaign Finance and Public Disclosure Board. You should direct questions about this requirement to the Campaign Finance and Public Disclosure Board at: Suite 190, Centennial Building, 658 Cedar Street, St. Paul, Minnesota 55155, telephone (651) 539-1180 or 1-800-657-3889.

**Adoption and Review of Rules.** If no hearing is required, the agency may adopt the rules after the end of the comment period. The agency will then submit the rules and supporting documents to the Office of Administrative Hearings for review for legality. You may ask to be notified of the date the Department submits the rules to the office. If you want to be so notified, or want to receive a copy of the adopted rules, or want to register with the agency to receive notice of future rule proceedings, submit your request to the agency contact person listed above.

May 1, 2019

Victoria Nill  
Director, Office of Transit and Active Transportation

## 8835.0250 APPLICATION FOR FINANCIAL ASSISTANCE.

*[For text of subparts 1 and 2, see Minnesota Rules]*

Subp. 3. **Submission; deadline.** An applicant shall request financial assistance using an application prescribed by the department. The department shall annually establish a deadline for submission of applications for financial assistance and

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# Proposed Rules

shall provide adequate notice of the deadline to applicants. A complete application contains a management plan, a certified resolution from the applicant's governing body, and other forms and certifications required by federal or state law or regulation.

*[For text of subpart 4, see Minnesota Rules]*

Subp. 5. **Certified Resolution.** An applicant shall submit with the application a resolution by the governing body that:

- A. resolves to provide public transit;
- B. ~~authorizes two~~ indicates the person or persons authorized by title to execute a contract with the department and all amendments to the contract; and
- C. authorizes funds for the local share of financial assistance, if applicable.

## 8835.0320 CAPITAL ASSISTANCE.

*[For text of subparts 1 to 3, see Minnesota Rules]*

Subp. 4. **Program deviation from allocation formula.** Under the discretion provided to the commissioner in Minnesota Statutes, section 174.24, subdivision 3c, the department may establish a capital assistance allocation formula that deviates from the formula established in subpart 3. In setting this formula, the department must consider all relevant conditions relating to funding the annual public transit participation program ~~and must announce the formula to recipients by July 1 for the following calendar year.~~

Subp. 5. **Individual exception to allocation formula.** The department may deviate from the capital assistance allocation formula for an exceptional circumstance. A recipient that seeks capital assistance from the public transit participation program in an amount greater than the allocation formula, established under subpart 3 or 4, must make a written request to the department that includes:

- A. a detailed description of the exceptional circumstance that is the basis of the written request; and
- B. ~~a revised five-year capital plan for the public transit system that addresses the exceptional circumstance that is the basis of the written request; and~~
- ~~C. B.~~ a resolution from the governing body ~~certifying~~ that the request is due to an exceptional circumstance.

The department shall consider a request for an individual exception to the allocation formula after assessing the nature of the exceptional circumstance, balancing the request against other requests from recipients for capital assistance, and considering the assurance provided by the governing body that the circumstance that gave rise to the request is exceptional.

*[For text of subparts 6 and 7, see Minnesota Rules]*

## 8835.0330 CONTRACT FOR FINANCIAL ASSISTANCE.

Subpart 1. **Content.** The financial assistance contract is a cost reimbursement contract that is based on the total operating cost in part 8835.0280. The contract must specify the maximum amount of financial assistance to be awarded to the recipient by the department and state the terms and conditions of assistance. ~~For recipients receiving payment under the method described in Minnesota Statutes, section 174.24, subdivision 5, the contract is effective for no more than one year. The term of the contract may be extended by amendment for capital assistance. The final application, including the management plan, must be incorporated into the contract as a legal part of the contract document. A resolution by the governing body, as provided in part 8835.0250, subpart 5, must be included with the contract.~~

*[For text of subparts 2 to 4, see Minnesota Rules]*

# Official Notices

Pursuant to *Minnesota Statutes* §§ 14.101, an agency must first solicit comments from the public on the subject matter of a possible rulemaking proposal under active consideration within the agency by publishing a notice in the *State Register* at least 60 days before publication of a notice to adopt or a notice of hearing, and within 60 days of the effective date of any new statutory grant of required rulemaking.

The *State Register* also publishes other official notices of state agencies and non-state agencies, including notices of meetings and matters of public interest.

## Minnesota Department of Agriculture

### Division of Pesticide and Fertilizer Management

#### Adoption of Stewardship Guidelines and Best Management Practices for Neonicotinoid Insecticide-Treated Seed

The Minnesota Department of Agriculture (MDA) announces adoption of Stewardship Guidelines and Best Management Practices for Neonicotinoid Insecticide-Treated Seed. On October 22, 2018, the MDA posted draft of these voluntary BMPs in the *State Register* with a request for review and comments. Based on comments received the BMPs were revised and finalized for adoption.

These BMPs were developed in response to special registration review on neonicotinoid insecticides. The purpose of the BMPs in this document is to minimize the impact of neonicotinoid treated seed on insect pollinators. The MDA, in cooperation with University of Minnesota Extension and others, has developed these BMPs to address the potential risk to pollinators from the seed treatment dust during planting season.

The BMPs are available on the MDA website at:

[www.mda.state.mn.us/best-management-practices-pollinators-and-their-habitat](http://www.mda.state.mn.us/best-management-practices-pollinators-and-their-habitat)

Interested parties or groups may direct inquiries about these BMPs to Gurinderbir Chahal, Minnesota Department of Agriculture, [g.chahal@state.mn.us](mailto:g.chahal@state.mn.us), 651 201 6237.

## Investment Advisory Council Official Meeting Notice

The Investment Advisory Council of the Minnesota State Board of Investment will meet on **Monday, May 20, 2019 at 12:00 p.m.** at the Retirement Systems Building, Room 106 (Main Floor), 60 Empire Drive, St. Paul, Minnesota.

## State Grants & Loans

In addition to requests by state agencies for technical/professional services (published in the State Contracts Section), the *State Register* also publishes notices about grants and loans available through any agency or branch of state government. Although some grant and loan programs specifically require printing in a statewide publication such as the *State Register*, there is no requirement for publication in the *State Register* itself. Agencies are encouraged to publish grant and loan notices, and to provide financial estimates as well as sufficient time for interested parties to respond.

SEE ALSO: Office of Grants Management (OGM) at: <http://www.grants.state.mn.us/public/>

## Department of Employment and Economic Development (DEED) Notice of Grant Opportunity

**NOTICE IS HEREBY GIVEN** that the Minnesota Department of Employment and Economic Development (DEED) places notice of any available grant opportunities online at <https://mn.gov/deed/about/contracts/>

## State Contracts

**Informal Solicitations:** Informal solicitations for professional/technical (consultant) contracts valued at over \$5,000 through \$50,000, may either be published in the *State Register* or posted on the Department of Administration, Materials Management Division's (MMD) Web site. Interested vendors are encouraged to monitor the P/T Contract Section of the MMD Website at [www.mmd.admin.state.mn.us](http://www.mmd.admin.state.mn.us) for informal solicitation announcements.

**Formal Solicitations:** Department of Administration procedures require that formal solicitations (announcements for contracts with an estimated value over \$50,000) for professional/technical contracts must be published in the *State Register*. Certain quasi-state agency and Minnesota State College and University institutions are exempt from these requirements.

**Requirements:** There are no statutes or rules requiring contracts to be advertised for any specific length of time, but the Materials Management Division strongly recommends meeting the following requirements: \$0 - \$5000 does not need to be advertised. Contact the Materials Management Division: (651) 296-2600 \$5,000 - \$25,000 should be advertised in the *State Register* for a period of at least seven calendar days; \$25,000 - \$50,000 should be advertised in the *State Register* for a period of at least 14 calendar days; and anything above \$50,000 should be advertised in the *State Register* for a minimum of at least 21 calendar days.

## Department of Agriculture

### Farm Advocate Program

#### Notice of Request for Proposals for Minnesota Farm Advocates

The Minnesota Department of Agriculture announces the availability of contracts for farm advocates for the period of July 1, 2019 through June 30, 2020. Applicants must be familiar with or experienced in farm financial planning (cash flows through financial statements); be knowledgeable of farmers' borrowers' rights and responsibilities with the ability to comprehend state and federal rules and regulations governing agriculture credit; have good communication skills (written, oral and listening); and have compassion for and interest in helping farmers. Preference will be given to applicants with a farm background.

Resume deadline is **May 28th, 2019 at 4:30 pm.**

# State Contracts

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For more information, contact:

Matt McDevitt, Ag Finance Supervisor  
Minnesota Department of Agriculture  
625 Robert St No.  
St. Paul, MN 55115  
Phone (651) 201-6311  
*Matthew.mcdevitt@state.mn.us*

## **Minnesota State Colleges & Universities (Minnesota State) Riverland Community College Request for Proposal for Long-Term Beverage Contract**

Riverland Community College is seeking a long-term beverage contract. The proposed five year contract to begin July 1, 2019 would seek an exclusive beverage partner to provide soft drinks, waters, juices through college vending, food service, student housing, student activities, college events, and athletic concessions. The potential beverage sales are approximately \$72,000 annually or \$360,000 for the duration of the contract. This proposal does not obligate the agency to spend the estimated dollar amount.

Sealed proposal must be received by **12:00 p.m. on Tuesday, May 28, 2019**.

Submit seven (7) copies of proposal.

Call George Bass (507-433-0525) or write for the full RFP which will be sent free of charge to interested vendors.  
Email *george.bass@riverland.edu*

Submit to:

George Bass  
Director of Business Services  
Riverland Community College  
1900 8th Ave NW  
Austin, MN 55912

Other department personnel are NOT allowed to discuss the Request for Proposal with anyone, including responders, before the proposal submission deadline.

## **Minnesota State Colleges and Universities (Minnesota State) Winona State University Request for Proposals for Recycled and New Print Cartridges and Printer Repair/ Maintenance/Cleaning**

Notice is hereby given that Winona State University is seeking proposals for **Recycled and New Print Cartridges and Printer Repair/Maintenance/Cleaning**. Proposal specifications are available by contacting Laura Mann, Purchasing Director, PO Box 5838, 106 Somsen Hall, Winona, MN 55987 or via email to *lmann@winona.edu*. Sealed proposals must be received by Laura Mann, Purchasing Director, at Winona State University, PO Box 5838 or 175 West Mark Street, Business Office, Somsen Hall 106, Winona, MN 55987, by **Wednesday, May 22, 2019, 3:00 p.m. CT**. Winona State University reserves the right to reject any or all proposals and to waive any irregularities or informalities in proposals received.

## Minnesota Department of Transportation (MnDOT)

### Engineering Services Division

#### Notices Regarding Professional/Technical (P/T) Contracting

**P/T Contracting Opportunities:** MnDOT is now placing additional public notices for P/T contract opportunities on the MnDOT's Consultant Services website. New public notices may be added to the website on a daily basis and be available for the time period as indicated within the public notice.

**Taxpayers' Transportation Accountability Act (TTAA) Notices:** MnDOT is posting notices as required by the TTAA on the MnDOT Consultant Services website.

**MnDOT's Prequalification Program:** MnDOT maintains a Pre-Qualification Program in order to streamline the process of contracting for highway related P/T services. Program information, application requirements, application forms and contact information can be found on MnDOT's Consultant Services website. Applications may be submitted at any time for this Program.

**MnDOT Consultant Services website:** [www.dot.state.mn.us/consult](http://www.dot.state.mn.us/consult)

If you have any questions regarding this notice, or are having problems viewing the information on the Consultant Services website, please call the Consultant Services Help Line at 651-366-4611, Monday – Friday, 9:00am – 4:00pm.

## Non-State Public Bids, Contracts & Grants

The State Register also serves as a central marketplace for contracts let out on bid by the public sector. The *State Register* meets state and federal guidelines for statewide circulation of public notices. Any tax-supported institution or government jurisdiction may advertise contracts and requests for proposals from the private sector. It is recommended that contracts and RFPs include the following: 1) name of contact person; 2) institution name, address, and telephone number; 3) brief description of commodity, project or tasks; 4) cost estimate; and 5) final submission date of completed contract proposal. Allow at least three weeks from publication date (four weeks from the date article is submitted for publication). Surveys show that subscribers are interested in hearing about contracts for estimates as low as \$1,000. Contact editor for further details.

Besides the following listing, readers are advised to check: <http://www.mmd.admin.state.mn.us/solicitations.htm> as well as the Office of Grants Management (OGM) at: <http://www.grants.state.mn.us/public/>.

## Fair Housing Implementation Council

### Request for Proposals to Prepare a Regional Analysis of Impediments to Fair Housing Choice

The Fair Housing Implementation Council (FHIC) is inviting proposals from qualified bidders to produce an Analysis of Impediments to Fair Housing Choice (AI). The AI will address fair housing barriers and solutions as defined by U.S Department of Housing and Urban Development (HUD) requirements in the seven-county metro area that includes Anoka, Carver, Dakota, Hennepin, Ramsey, Scott, and Washington Counties in Minnesota.

The AI must identify the causes for housing disparities, factors that reduce fair housing choice, the distribution of affordable housing (publicly funded and naturally occurring), displacement that disproportionately affects protected

# Non-State Public Bids, Contracts & Grants —

classes, the effects of gentrification on protected classes, integration and segregation, and disparities in access to opportunity as defined by HUD.

The goal of this framework is to provide a better mechanism for HUD grantees to build fair housing goals into their existing planning processes.

The consultant will be primarily responsible for ensuring the AI complies with HUD requirements, project management of the AI process to ensure timely completion, conducting a Public Sector Policy Analysis/Review, and coordinating with information provided by the Metropolitan Council (the Metropolitan Council will be providing an update to demographic, market analysis, and housing affordability data included in the Addendum to the 2014 Regional AI published in May 2017) and Engagement Consultant (to be determined) and incorporating their written materials into the overall AI.

The Public Sector Policy Review must address the public sector's role in causing and/or contributing to fair housing issues. Specifically, the consultant will review the role of public policy in creating, preserving, perpetuating, incentivizing or reducing existing segregations and disparities in the Twin Cities region. Policies under review should include, but are not limited to zoning/land use regulation, affordable housing financial assistance (including LIHTC, housing choice vouchers, and any other source of federal, state, or local housing funds) and public-private programs and partnerships.

The full Request for Proposals and attachments are posted at: [www.ramseycounty.us/FHIC](http://www.ramseycounty.us/FHIC) and [www.dakotacda.org](http://www.dakotacda.org)

**The final proposal deadline is Monday, June 10, 2019.**

Written questions may be directed to and proposals submitted to:

Tyler A. Moroles, FHIC Co-Chair  
Hennepin County  
701 4th Avenue S, Suite 400  
Minneapolis, MN 55415  
Office: 612-348-2670  
Email: [Tyler.Moroles@hennepin.us](mailto:Tyler.Moroles@hennepin.us)

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