

# Minnesota State Register

Published every Monday (Tuesday when Monday is a holiday)



**Proposed, Adopted, Emergency, Expedited, Withdrawn, Vetoed Rules;  
Executive Orders; Appointments; Commissioners' Orders; Revenue Notices;  
Official Notices; State Grants & Loans; State Contracts;  
Non-State Public Bids, Contracts and Grants**

**Monday 15 April 2019  
Volume 43, Number 42  
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# Minnesota State Register

## Judicial Notice Shall Be Taken of Material Published in the *Minnesota State Register*

The *Minnesota State Register* is the official publication of the State of Minnesota's Executive Branch of government, published weekly to fulfill the legislative mandate set forth in *Minnesota Statutes*, Chapter 14, and *Minnesota Rules*, Chapter 1400. It contains:

- Proposed Rules
- Adopted Rules
- Exempt Rules
- Expedited Rules
- Withdrawn Rules
- Executive Orders of the Governor
- Appointments
- Proclamations
- Vetoed Rules
- Commissioners' Orders
- Revenue Notices
- Official Notices
- State Grants and Loans
- Contracts for Professional, Technical and Consulting Services
- Non-State Public Bids, Contracts and Grants

### Printing Schedule and Submission Deadlines

Vol. 43 Issue Number	PUBLISH DATE ( <b>BOLDFACE</b> shows altered publish date)	Deadline for: all Short Rules, Executive and Commissioner's Orders, Revenue and Official Notices, State Grants, Professional-Technical- Consulting Contracts, Non-State Bids and Public Contracts	Deadline for LONG, Complicated Rules (contact the editor to negotiate a deadline)
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# 44	Monday 29 April	Noon Tuesday 23 April	Noon Thursday 18 April
# 45	Monday 6 May	Noon Tuesday 30 April	Noon Thursday 25 April
# 46	Monday 13 May	Noon Tuesday 7 May	Noon Thursday 2 May

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State Capitol, Room 231, St. Paul, MN 55155  
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#### Federal Register

Office of the Federal Register (202) 512-1530; or (888) 293-6498  
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# Minnesota Rules: Amendments and Additions

NOTICE: How to Follow State Agency Rulemaking in the State Register

The State Register is the official source, and only complete listing, for all state agency rulemaking in its various stages. State agencies are required to publish notice of their rulemaking action in the State Register. Published every Monday, the State Register makes it easy to follow and participate in the important rulemaking process. Approximately 80 state agencies have the authority to issue rules. Each agency is assigned specific Minnesota Rule chapter numbers. Every odd-numbered year the Minnesota Rules are published. Supplements are published to update this set of rules. Generally speaking, proposed and adopted exempt rules do not appear in this set because of their short-term nature, but are published in the State Register.

An agency must first solicit Comments on Planned Rules or Comments on Planned Rule Amendments from the public on the subject matter of a possible rulemaking proposal under active consideration within the agency (Minnesota Statutes §§ 14.101). It does this by publishing a notice in the State Register at least 60 days before publication of a notice to adopt or a notice of hearing, or within 60 days of the effective date of any new statutory grant of required rulemaking.

When rules are first drafted, state agencies publish them as Proposed Rules, along with a notice of hearing, or a notice of intent to adopt rules without a hearing in the case of noncontroversial rules. This notice asks for comment on the rules as proposed. Proposed emergency rules, and withdrawn proposed rules, are also published in the State Register. After proposed rules have gone through the comment period, and have been rewritten into their final form, they again appear in the State Register as Adopted Rules. These final adopted rules are not printed in their entirety, but only the changes made since their publication as Proposed Rules. To see the full rule, as adopted and in effect, a person simply needs two issues of the State Register, the issue the rule appeared in as proposed, and later as adopted.

The State Register features partial and cumulative listings of rules in this section on the following schedule: issues #1-26 inclusive (issue #26 cumulative for issues #1-26); issues #27-52 inclusive (issue #52, cumulative for issues #27-52 or #53 in some years). An annual subject matter index for rules was separately printed usually in August, but starting with Volume 19 now appears in the final issue of each volume. For copies or subscriptions to the State Register, contact Minnesota's Bookstore, 660 Olive Street (one block east of I-35E and one block north of University Ave), St. Paul, MN 55155, phone: (612) 297-3000, or toll-free 1-800-657-3757. TTY relay service phone number: (800) 627-3529.

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**(Rules Appearing in Vol. 43 Issues #1-26 are**  
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# Executive Orders

The governor has the authority to issue written statements or orders, called Executive Orders, as well as Emergency Executive Orders. The governor's authority is specified in the Constitution of the State of Minnesota, Article V, and in *Minnesota Statutes* § 4.035. Emergency Executive Orders, for protection from an imminent threat to health and safety, become effective immediately, are filed with the secretary of state, and published in the *State Register* as soon as possible after they are issued. Other Executive Orders become effective 15 days after publication in the *State Register* and filing with the secretary of state. Unless otherwise specified, an executive order expires 90 days after the date the governor who issued the order vacates office.

## Office of the Governor

### Executive Order 19-22; Rescinding Executive Order 15-13 – Assigning Emergency Responsibilities to State Agencies

I, **Tim Walz, Governor of the State of Minnesota**, by the authority vested in me by the Constitution and the applicable statutes, including Minnesota Statutes 2018, Chapter 12, issue the following Executive Order:

Government is instituted for the security, benefit, and protection of the people, and the Governor is required to take care that the laws be faithfully executed.

Natural and technological disasters and emergencies have occurred and may occur in any part of Minnesota.

National and international events, such as conflict or threats of terrorism can increase the need for emergency preparedness in Minnesota.

State agencies may be called upon to respond to and/or assist in the recovery from the effects of these emergency situations and disasters.

For these reasons, I order that:

1. In this Executive Order, “agency” refers to each department, independent division, bureau, board, commission, and independent institution listed in the attached Appendix. [A copy of this Executive Order including the referenced Appendix has been filed with, and is available on the website of, the Office of the Minnesota Secretary of State.]
2. The Disaster Response and Recovery Council (“DRRC”) meets at the call of the Governor. It provides cabinet-level leadership during large-scale emergency responses and recommends supplemental appropriations for inclusion in state disaster relief bills to help communities recover from major disasters in accordance with Minnesota Statutes 2018, Chapter 12A. Representatives of the following organizations will serve on the DRRC:
  - a. The Department of Transportation
  - b. The Department of Natural Resources
  - c. The Pollution Control Agency
  - d. The Department of Agriculture
  - e. The Department of Military Affairs
  - f. The Department of Health
  - g. The Department of Human Services
  - h. The Department of Employment and Economic Development

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- i. The Department of Commerce
  - j. The Department of Revenue
  - k. The Board of Water and Soil Resources
  - l. The Minnesota Housing Finance Agency
  - m. The Minnesota Historical Society
  - n. The Minnesota Public Facilities Authority
  - o. The Metropolitan Council
  - p. Others as deemed necessary by the Governor
3. Each agency must designate a member of its staff as its emergency preparedness response contact/coordinator. That individual will serve as the point of contact for the Division of Homeland Security and Emergency Management (“HSEM”) and other agencies with regard to emergency preparedness and response issues and will represent the agency on the Minnesota Emergency Preparedness and Response Committee.
  4. HSEM will establish a Homeland Security Advisory Committee (“HSAC”) to determine strategies and priorities for homeland security activities across disciplines and ensure coordination of all available federal preparedness funding sources. Each agency, as identified by HSEM, will designate a member of its staff to represent it on the HSAC.
  5. Each agency will carry out the general emergency preparedness, planning, response, recovery, hazard mitigation continuity of operations, and service continuation responsibilities described in this Executive Order and Appendix, the specific emergency assignments contained in the Minnesota Emergency Operations Plan (“MEOP”), the State All-Hazard Mitigation Plan, and other duties as may be requested by HSEM. The head of each agency will be accountable for the execution of the responsibilities described in this Executive Order and Appendix.
  6. Emergency Preparedness/Planning Requirements
    - a. HSEM will have overall responsibility for coordinating the development and maintenance of the all-hazard MEOP and reviewing agency emergency plans.
    - b. Each agency will develop and update, as necessary, its own emergency plan and procedures. Each agency emergency operations plan and procedures must provide for:
      - i. Execution of the emergency responsibilities that are assigned to the agency in this Executive Order and Appendix and are elaborated upon in the MEOP.
      - ii. Pre-delegation of emergency authority.
      - iii. Emergency action steps or procedures.
      - iv. Commitment of resources for the development and maintenance of an agency’s all-hazard emergency operations plan.
      - v. Whole community planning by providing representation on the Access and Functional Needs Committee upon request of HSEM. This committee will enhance whole community planning statewide by advocating for the needs of citizens with access and functional needs, providing planning guidance and training, identifying specialized resources, and assisting agencies providing services to people with disabilities in participating in whole

community planning efforts.

## 7. Emergency Response Requirements

- a. All agencies responding to a disaster or emergency must use the National Incident Management System (“NIMS”) Incident Command System. In the event of a disaster or emergency requiring a multiple agency response, a unified command structure will be established. If, due to the nature of an incident, a single agency has a larger, primary role in the response to the incident, that agency may be referred to as the “lead agency.” HSEM will have the coordinating role in a multiple agency response to a disaster or emergency. All agencies must support this coordinated multi-agency response and carry out their specific assignments, as described in the MEOP.
- b. All agencies are responsible for assigning necessary personnel to report to the state, regional, and on-site emergency operations center(s) and information hotline, if such are activated, in accordance with the MEOP when directed by HSEM. The responding personnel must be prepared to direct the activities of their agency’s response personnel and will carry out the emergency responsibilities assigned to their agency in this Executive Order and Appendix, which are elaborated upon in the MEOP.
- c. Each agency responding to a disaster or emergency must have at least one employee who has completed the emergency management training curriculum as determined by HSEM.

## 8. Recovery/Hazard Mitigation Requirements

- a. Each agency with a role in emergency management must participate in developing hazard mitigation strategies to reduce or eliminate the vulnerability of life and property to the effects of emergencies and disasters.
- b. Following a presidential declaration of a major disaster, agencies will be responsible for carrying out the hazard mitigation responsibility assignments contained in this Executive Order and Appendix, which are elaborated upon in the State All-Hazard Mitigation Plan.
- c. When requested by HSEM, agencies must:
  - i. Provide appropriate personnel to assist with the damage assessment activities associated with the Public Assistance, Individual Assistance, and Hazard Mitigation programs.
  - ii. Provide personnel to serve on an Interagency Hazard Mitigation Team.
  - iii. Provide appropriate personnel to serve on the Minnesota Recovers Task Force and be prepared to commit and combine resources toward the long-term recovery and mitigation effort.
  - iv. Provide necessary personnel to staff the Disaster Recovery Centers that are established following a disaster.
  - v. Complete a customer satisfaction survey to measure the effectiveness of state disaster relief activities.
- d. Following a state disaster relief bill, agencies receiving disaster-related appropriations from the bill must report the balance of those appropriations to HSEM for the purposes of coordinating the Minnesota Recovers Task Force.

## 9. Executive Order 15-13 is rescinded.

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This Executive Order is effective fifteen days after publication in the State Register and filing with the Secretary of State. It will remain in effect until rescinded by proper authority or until it expires in accordance with Minnesota Statutes 2018, section 4.035, subdivision 3.

Signed on April 4, 2019.

**Tim Walz**  
Governor

Filed According to Law:

**Steve Simon**  
Secretary of State

## Office of the Governor

### **Executive Order 19-23; Rescinding Executive Order 15-14 – Directing the Development and Maintenance of the Minnesota Continuity of Government Plan and Agency Continuity of Operations Plans**

**I, Tim Walz, Governor of the State of Minnesota**, by the authority vested in me by the Constitution and applicable statutes, issue the following Executive Order:

Government is instituted for the security, benefit, and protection of the people, and the Governor is required to take care that the laws be faithfully executed. Emergencies and disasters can interrupt government operations and hinder the ability of the State to deliver critical priority services to the people of Minnesota. The State of Minnesota must be prepared to sustain and restore government and government services in a timely and effective manner.

The Continuity of Government Plan (“COG”) addresses the succession of governmental leadership, the survivability of state-level constitutional and democratic government, and State Essential Functions (“SEF”). To ensure the State’s wellbeing, the leaders of the State are responsible for providing SEF at all times, including during and after a crisis.

A Continuity of Operations Plan (“COOP”) addresses continuation of critical priority services after a disruption of normal activities.

The State maintains a comprehensive and effective COG that provides the framework for the continuation of SEF under all circumstances and COOPs that provide for the continuation of priority services during any incident, emergency, or disaster that may disrupt normal operations.

For these reasons, I order that:

1. In this Executive Order, “agency” refers to each department, independent division, bureau, board, commission, and independent institution of state government. Each agency will carry out the COG, COOP, and other preparedness responsibilities described in this executive order. The head of each agency is accountable for the execution of the responsibilities described in this executive order and must commit the resources necessary for the development and maintenance of continuity plans and preparations.
2. Minnesota Management and Budget (“MMB”) is designated the lead agency for continuity planning and program coordination.
3. MMB will direct the State’s response during continuity emergencies impacting state agencies or facilities.
4. The Continuity Policy Coordination Sub-Cabinet (“Sub-Cabinet”) is established consisting of the Commissioner, or Commissioner’s designees, of the following Agencies:



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- a. Department of Administration (“Admin”)
  - b. MMB
  - c. Minnesota IT Services (“MNIT”)
  - d. Department of Public Safety (“DPS”)
5. The Commissioner of MMB will serve as Chair and may designate additional Sub-Cabinet members as necessary.
  6. The purpose of the Sub-Cabinet is to develop and maintain a framework for the COG and oversee agency COOP planning. The elements of the COG will include:
    - a. Orders of succession for government operations.
    - b. Alternate facilities for the constitutional officers and senior leaders of the legislature and judiciary.
    - c. Lines of communication for the constitutional officers and senior leaders of the legislature and judiciary.
    - d. A plan for continuation of SEF.
    - e. A review and update of current laws, orders, and policies related to continuity of government operations.
  7. The Commissioner of MMB will designate an Enterprise Continuity Director.
  8. The Enterprise Continuity Director will develop and manage the COG. The Enterprise Continuity Director will work with the Sub-Cabinet to coordinate agency continuity planning and oversee planning of COOPs by agencies.
  9. MMB will provide administrative support including, but not limited to, personnel necessary to perform the duties and responsibilities of the Sub-Cabinet. Participating agencies will assist in providing any additional administrative support requested by the Sub-Cabinet.
  10. MMB will:
    - a. Manage the State’s emergency paid leave authorization during continuity emergencies requiring office closures.
    - b. Coordinate the reassignment of state employees between agencies during continuity emergencies.
    - c. Provide coordination of emergency messaging to agency employees during continuity emergencies.
  11. MMB will communicate with union officials and appropriate representatives proactively to reduce disruption of state service delivery by employees during a continuity emergency. MMB will strive to develop options to sustain staffing at agencies during a continuity emergency.
  12. MNIT will:
    - a. Establish information technology disaster recovery (“IT DR”) plans that align with the priorities and recovery timelines of agency priority services to ensure the State is adequately managing the

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risk of system and service interruptions.

13. Admin will:

- a. Coordinate and contract for alternate facilities for use by agencies. Upon request by Admin, agencies not impacted by the continuity emergency will coordinate with Admin to provide space to an impacted agency.
- b. Assist state agencies with the procurement of goods and services through the Office of State Procurement (“OSP”).
- c. Provide resource management assistance to agencies through the operation of mail services and the Facilities Management Division (“FMD”).

14. Agencies will designate a continuity coordinator charged with coordinating the development of agency-specific COOPs and support of the COG.

15. Agencies will ensure continuity coordinators earn and maintain a Continuity Professional Certification issued by at least one of the following recognized and accredited organizations:

- a. DRI International
- b. Business Continuity Institute
- c. Federal Emergency Management Agency (“FEMA”)

16. Each agency will plan to support the COG in a manner and form prescribed by MMB. Continuity plans will be consistent with FEMA’s Continuity Guidance Circular, as well as requirements adopted by the State, to the extent possible. Agencies will submit COOPs annually to MMB.

17. Each agency will plan to support the COG in a manner and form prescribed by MMB. COOPs will be consistent with federal continuity directives and guidance, as well as guidance adopted by the State, to the extent possible. Agency COOPs will address:

- a. Critical priority services: The limited set of agency functions that must be continued throughout, or resumed rapidly after, an interruption of normal activities.
- b. Orders of succession: Provisions for the assumption of leadership or other key positions during an emergency in the event that any of the incumbents are unavailable to execute their duties.
- c. Delegations of authority: Delegation of statutory, other legal authority, or decision-making power to subordinates in the event that any of the incumbents are unavailable to execute the authority.
- d. Alternate facilities: Locations from which leadership and others may operate during a continuity event if their primary facility is unavailable. These may include one or more alternate facilities, virtual offices, or telework locations from which to continue priority services.
- e. Continuity communications: Plans, procedures and systems that support information sharing and connectivity between leadership, employees, and other organizations and partners to perform priority services during a continuity emergency.
- f. Essential records management: Identification, protection, and availability of information systems and applications, electronic and hardcopy data, documents, references, and records needed to support priority services during a continuity emergency.

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- g. Human resources considerations: Policies, plans, and procedures that address human resources needs during a continuity incident, such as guidance on pay, leave, work scheduling, benefits, telework, and hiring.
  - h. Plan training, exercising, and evaluation: Policies, plans, and procedures that address training and exercising of agency plans and employees to enhance continuity readiness.
  - i. Reconstitution: The process by which an agency and its employees resume normal operations from the agency's original facility or at a replacement facility following the loss of a facility during a continuity emergency.
  - j. Continuity requirements for third-parties providing or supporting SEF and priority services: The responsibilities of third-party organizations to support an agency's SEF and priority services during a continuity emergency.
  - k. Policies, plans, and procedures: Documentation on how an agency will execute its responsibilities assigned by this order.
  - l. Incident command/crisis management: Strategies and procedures outlining how an agency will manage a significant continuity emergency.
18. The Commissioner of MMB will distribute this Executive Order to all agencies and ensure that its provisions are implemented.
19. Executive Order 15-14 is rescinded.

This Executive Order is effective fifteen days after publication in the State Register and filing with the Secretary of State. It will remain in effect until rescinded by proper authority or until it expires in accordance with Minnesota Statutes 2018, section 4.035, subdivision 3.

Signed on April 4, 2019.

**Tim Walz**  
Governor

Filed According to Law:

**Steve Simon**  
Secretary of State

## Office of the Governor

### **Executive Order 19-24; Rescinding Executive Order 13-10 – Affirming the Government to Government Relationship between the State of Minnesota and Minnesota Tribal Nations: Providing for Consultation, Coordination, and Cooperation**

**I, Tim Walz, Governor of the State of Minnesota**, by the authority vested in me by the Constitution and applicable statutes, issue the following Executive Order:

It is important to recognize that the United States and the State of Minnesota have a unique legal relationship with federally recognized Tribal Nations, as affirmed by the Constitution of the United States, treaties, statutes, and case law. The State of Minnesota is home to eleven federally recognized Tribal Nations ("Minnesota Tribal Nations") with elected or appointed Tribal Governments.

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The State of Minnesota recognizes and supports the unique status of the Minnesota Tribal Nations and their right to existence, self-govern, and possess self-determination.

The State acknowledges that Minnesota Tribal Nations are comprised of a majority of the State's 108,000 American Indians and provide significant employment in the State. Members of the Minnesota Tribal Nations are citizens of the State of Minnesota and possess all the rights and privileges afforded by the State.

The State of Minnesota and the Minnesota Tribal Nations significantly benefit from working together, learning from one another, and partnering when possible.

Meaningful and timely consultation between the State of Minnesota and the Minnesota Tribal Nations will facilitate better understanding and informed decision making by allowing for collaboration on matters of mutual interest and help to establish mutually respectful and beneficial relationships between the State and Minnesota Tribal Nations.

For these reasons, I order that:

1. "Agencies" are defined for purposes of this Executive Order as the following: Department of Administration, Department of Agriculture, Department of Commerce, Department of Corrections, Department of Education, Department of Employment and Economic Development, Department of Health, Office of Higher Education, Housing Finance Agency, Department of Human Rights, Department of Human Services, Minnesota IT Services, Department of Iron Range Resources and Rehabilitation, Department of Labor and Industry, Minnesota Management and Budget, Bureau of Mediation Services, Department of Military Affairs, Metropolitan Council, Department of Natural Resources, Minnesota Pollution Control Agency, Department of Public Safety, Department of Revenue, Department of Transportation, and Department of Veterans Affairs.

2. All agencies must recognize the unique legal relationship between the State of Minnesota and the Minnesota Tribal Nations, respect the fundamental principles that establish and maintain this relationship, and accord Tribal Governments the same respect accorded to other governments.

3. By June 30, 2019, all agencies will, in consultation with Minnesota Tribal Nations, have implemented tribal consultation policies to guide their work and interaction with Minnesota Tribal Nations and will submit these policies to the Office of the Governor and Lieutenant Governor.

4. Prior to September 1 of each year, every agency will consult with each Minnesota Tribal Nation to identify priority issues in order to allow agencies to proactively engage Minnesota Tribal Nations in the agencies' development of legislative and fiscal proposals in time for submission into the Governor's budget and legislative proposal each year. By October 1 of each year, these priorities will be submitted to the Office of the Governor and Lieutenant Governor for review.

5. As appropriate, and at the earliest opportunity, each agency will develop and maintain ongoing consultation with the Minnesota Tribal Nations related to each area where the agency's work intersects with Minnesota Tribal Nations.

6. Agencies must consider the input gathered from tribal consultation into their decision-making processes, with the goal of achieving mutually beneficial solutions.

7. Each agency must designate a Tribal Liaison to assume responsibility for implementation of the tribal consultation policy and to serve as the principal point of contact for Minnesota Tribal Nations. The Tribal Liaison must be able to directly and regularly meet and communicate with the Agency's Commissioner and Deputy and Assistant Commissioners in order to appropriately conduct government-to-government conversations.

8. The State has instituted Tribal State Relations Training ("TSRT") which will be the foundation and basis of all other tribal relations training sources. All agencies must direct certain staff to complete training to foster a collaborative relationship between the State of Minnesota and Minnesota Tribal Nations. In addition to all Commissioners, Deputy

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Commissioners, and Assistant Commissioners, all agency employees whose work is likely to impact Minnesota Tribal Nations will attend TSRT training. Tribal Liaisons will actively support and participate in the TSRT.

9. Nothing in this Executive Order requires state agencies to violate or ignore any laws, rules, directives, or other legal requirements or obligations imposed by state or federal law or set forth in agreements or compacts between one or more Minnesota Tribal Nations or any other Tribal Nation and the State or its agencies. This Executive Order is not intended to, and does not create, any right to administrative or judicial review, or any other right or benefit or responsibility, substantive or procedural, enforceable against the State of Minnesota, its agencies or instrumentalities, its officers or employees, or its subdivisions or any other persons. Nothing in this Executive Order prohibits or limits any state agency from asserting any rights or pursuing any administrative or judicial action under state or federal law to effectuate the interests of the State of Minnesota or any of its agencies.

10. If any provision in this Executive Order conflicts with any laws, rules, or other legal requirements or obligations imposed by state or federal law, state and federal laws will control.

11. Executive Order 13-10 is rescinded.

This Executive Order is effective fifteen days after publication in the State Register and filing with the Secretary of State. It will remain in effect until rescinded by proper authority or until it expires in accordance with Minnesota Statutes 2018, section 4.035, subdivision 3.

Signed on April 4, 2019.

**Tim Walz**  
Governor

Filed According to Law:

**Steve Simon**  
Secretary of State

## Office of the Governor

### **Executive Order 19-25; Rescinding Executive Order 11-12 – Advancing Energy Efficiency and Renewable Energy Programs for Minnesota’s Public Buildings**

**I, Tim Walz, Governor of the State of Minnesota**, by the authority vested in me by the Constitution and applicable statutes, issue the following Executive Order:

Public infrastructure is a major consumer of energy, and state and local government should be leaders in adopting cost-effective energy conservation and renewable energy practices.

Industry experts estimate energy consumption can be reduced by up to 25 percent through operational changes and best management practices.

Improving public building energy efficiency and expanding the use of renewable energy can save taxpayers millions of dollars annually while creating needed construction jobs.

Energy efficiency and renewable energy improvements are in the public interest and should be constructed by the best means and highest quality of labor reasonably available.

A successful public sector energy improvement initiative can provide a model for large-scale, private sector investment in commercial and industrial energy efficiency.

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Minnesota Statutes 2018, sections 16C.144 and 16B.32, subdivision 3, provide technical and financial resources to state agencies to implement energy-saving improvements through the Guaranteed Energy Savings Program.

The State of Minnesota B3 Energy Benchmarking program is an energy management tool available to state agencies, local governments, and school districts to improve the energy performance of their buildings.

For these reasons, I order that:

1. In this Executive Order, “agency” means a state agency as defined in Minnesota Statutes, section 16B.01, subdivision 2, that occupies state-owned buildings.
2. In state-owned buildings, agencies must adopt cost-effective energy efficiency and renewable energy strategies through the following actions to achieve no less than an aggregate 30 percent reduction in energy use per square foot by 2027 from a 2017 adjusted baseline, and by pursuing renewable energy strategies that ensure state agencies collectively reduce greenhouse gas emissions by 30 percent by 2025 from a 2005 calculated baseline.
  - a. Each agency must maintain in the B3 Energy Benchmarking website current utility consumption data for state-owned buildings over 5,000 square feet under its custodial control.
  - b. By September 1, 2019, each agency, in consultation with the Commissioner of Commerce and the Office of Enterprise Sustainability at the Department of Administration, will establish site-specific goals for reducing energy usage in state-owned buildings under its custodial control through implementation of cost-effective energy efficiency improvements and renewable energy installations.
  - c. By October 1, 2019, the Department of Commerce will evaluate agency asset preservation lists provided to Minnesota Management and Budget and the state general obligation bond fund requests published by Minnesota Management and Budget on July 15, 2019 for Guaranteed Energy Savings Program project suitability.
  - d. Each agency must maintain an accounting of all major energy-consuming building systems in state-owned buildings under its custodial control that will reach the end of their useful life within the next five years.
  - e. Agencies will identify and implement best management practices and cost-effective energy efficiency and renewable energy improvements utilizing any financing mechanisms that may be appropriate.
  - f. All state contracts entered into to perform energy efficiency and renewable energy improvements and associated work must adhere to the prevailing wage law, Minnesota Statutes 2018, sections 177.41 to 177.44, and any other applicable prevailing wage statutes and ordinances, in contract solicitations and contract enforcement.
3. By May 15, 2019, the Commissioner of Commerce, in partnership with state and local government and energy service companies, will convene a stakeholder group to establish voluntary standards, best practices, educational resources, and outreach strategies to advance state and local government and school district utilization of energy saving performance contracting.
4. By June 15, 2011, the Commissioner of Commerce will offer technical assistance for state agencies, local units of government, and school districts that elect to implement energy-saving and renewable energy improvements. The intent of this assistance is to maximize energy and operational cost savings and investment in public facility infrastructure.
5. By September 1, 2019, the Commissioner of Commerce will develop a proposal to provide ongoing funding for technical services to state agencies, local governments, and school districts.

6. By October 11, 2019, the Commissioner of Commerce, with advice from the Commissioner of Administration and the Office of Enterprise Sustainability, will analyze barriers to the development of renewable energy projects by state agencies, local governments, and other public sector entities, and will recommend modifications to current law or administrative procedures, or both, to address those barriers.
7. An agency that prepares a predesign for a major renovation of a building must perform an assessment of the cost-effectiveness of installing renewable energy generation equipment in conjunction with the building renovation. The assessment must comply with the requirements of Minnesota Statutes 2018, section 16B.32, subdivision 1(a).
8. By December 31, 2019, agencies will assess building automation systems and monitoring points in state-owned buildings and identify opportunities to improve their effectiveness in monitoring operations of facility assets, energy use, equipment conditions, systems performance, and environmental conditions to more quickly and easily identify when buildings are consuming more energy than necessary and to enhance tracking and reporting capabilities.
9. Executive Order 11-12 is rescinded.

This Executive Order is effective fifteen days after publication in the State Register and filing with the Secretary of State. It will remain in effect until rescinded by proper authority or until it expires in accordance with Minnesota Statutes 2018, section 4.035, subdivision 3.

Signed on April 4, 2019.

**Tim Walz**  
Governor

Filed According to Law:

**Steve Simon**  
Secretary of State

## Office of the Governor

### **Executive Order 19-26; Rescinding Executive Order 11-14 – Continuing the Office of Energy Security as the Division of Energy Resources within the Department of Commerce**

**I, Tim Walz, Governor of the State of Minnesota**, by the authority vested in me by the Constitution and applicable statutes, issue the following Executive Order:

Minnesotans are affected by issues relating to the generation, transmission, distribution, and consumption of energy—including cost, efficiency, reliability, and environmental impact. Energy production and energy use create air pollutants like mercury and particulates that contribute to public health impacts, and greenhouse gas emissions that contribute to climate change. These issues need to be managed through a dedicated, comprehensive, and cross-agency approach.

The Division of Energy Resources (“DER”), formerly known as the Office of Energy Security, was created under Executive Order 08-03 and continued under Executive Order 11-14. It is beneficial to Minnesotans to continue to have a single, easily identifiable entity within state government to coordinate state policy, programs, and information on energy and climate change. Additionally, DER provides greater visibility to the importance of these issues.

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For these reasons, I order that:

1. The Commissioner of Commerce will maintain DER within the Department of Commerce. The Commissioner of Commerce, in consultation with the Governor, will appoint a Director of DER.
2. The Director of DER will implement the Commissioner of Commerce's statutory powers and duties over energy, climate change, and greenhouse gas emissions, including those provided for in Minnesota Statutes, chapters 216A, 216B, 216C, 216E, 216F, and 216H. Consistent with state law, the Commissioner will execute the appropriate delegation of authority documents to provide the Director of DER the authority to carry out the Commissioner's powers and duties related to energy, climate change, and greenhouse gas emissions.
3. The DER will serve as the lead entity to coordinate cooperation, resources, and information between state agencies that have responsibilities for matters relating to energy, climate change, and greenhouse gas emissions. The DER will also coordinate public information from state government on energy issues as they relate to climate change and greenhouse gas emissions.
4. In relation to the Public Utilities Commission, the role of the DER will be limited to carrying out the responsibilities assigned to the Commissioner of Commerce under Minnesota Statutes, chapters 216A, 216B, 216C, 216E, 216F, 216G, and 216H.
5. The Commissioners of Natural Resources, Transportation, Agriculture, Labor and Industry, Employment and Economic Development, Administration, the Pollution Control Agency, and the Housing Finance Agency, and the Chair of the Metropolitan Council, will work cooperatively with the Director of DER to implement this order. This executive order does not limit or restrict the statutory powers, duties or responsibilities of any of the agencies and governmental units referenced in this Paragraph 5.
6. To ensure efficient use of resources and staff and the continuity of programs, the Director of DER may also serve as a deputy or an assistant commissioner for the Department of Commerce and perform other responsibilities as directed by the Commissioner of Commerce.
7. Executive Order 11-14 is rescinded.

This Executive Order is effective fifteen days after publication in the State Register and filing with the Secretary of State. It will remain in effect until rescinded by proper authority or until it expires in accordance with Minnesota Statutes 2018, section 4.035, subdivision 3.

Signed on April 4, 2019.

**Tim Walz**  
Governor

Filed According to Law:

**Steve Simon**  
Secretary of State



## Office of the Governor

### Executive Order 19-27; Rescinding Executive Orders 18-01 and 17-12 – Directing State Government to Conserve Energy and Water, and Reduce Waste to Save Money

I, **Tim Walz, Governor of the State of Minnesota**, by the authority vested in me by the Constitution and applicable statutes, issue the following Executive Order:

As with any large organization, operating Minnesota's government generates pollution, consumes energy and natural resources, and contributes to climate change. Sustainable practices by our government can positively impact the environment, human health, and the economy by preventing pollution, reducing energy and natural resource consumption, and minimizing climate impacts. Minnesota has made progress to make its government operations more sustainable. We must continue to lead by example, ensuring that we maintain our efforts so that our sustainability goals are met.

To meet the State's goals, we must make efficient use of water and energy, reduce greenhouse gas emissions, and ensure that goods and services procured by the government are sustainable. We will make quicker progress toward our goals by encouraging collaboration across our government.

Continuing the effort to run our government in more sustainable ways helps Minnesotans by improving the environment, controlling unnecessary waste of natural resources and public funds, and spurring innovation. These measures save taxpayer dollars through avoided costs, increased efficiencies, more resilient facilities, and a stronger economy.

For these reasons, I order that we undertake the following actions to protect and enhance Minnesota's environment, economy, and health for current and future generations:

1. **Sustainability Goals.** Cabinet Agencies will improve their operational practices to achieve the following Sustainability Goals:
  - a. **Reduced Fleet Fossil Fuel Consumption:** 30% reduction of state fleet consumption of fossil fuels by 2027 relative to a 2017 adjusted baseline
  - b. **Reduced Water Consumption:** 15% reduction of water use by 2025 relative to a 2017 adjusted baseline
  - c. **Sustainable Procurement:** 25% of total spend on priority contracts are sustainable purchases by 2025
  - d. **Greenhouse Gas Emissions:** 30% reduction of greenhouse gas emissions by 2025 relative to a 2005 calculated baseline
  - e. **Energy Consumption:** 30% reduction in consumption of energy per square foot by 2027 relative to a 2017 adjusted baseline
  - f. **Reduce Solid Waste:** 75% combined recycling and composting rate of solid waste by 2030

The Sustainability Steering Team will update or add to the goals in this Executive Order if these Sustainability Goals have been achieved and need to be reset, better data becomes available, or the Sustainability Steering Team decides to set new goals. The State's Results Based Accountability principles will be used to develop new or updated goals.

2. **Sustainability Enterprise Governance System.** The following enterprise governance system will ensure that the State achieves the above Sustainability Goals:

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## a. Sustainability Steering Team

### i. Membership:

1. The Lieutenant Governor, who will serve as Chair of the Sustainability Steering Team
2. The Commissioner of the Department of Administration or their designee
3. The Commissioner of the Department of Commerce or their designee
4. The Commissioner of the Pollution Control Agency or their designee
5. The Commissioner of the Department of Natural Resources or their designee
6. The Commissioner of the Minnesota Department of Transportation or their designee
7. Three additional members selected by the Chair, to serve two-year terms and represent Cabinet Agencies facing different sustainability challenges and circumstances (*e.g.*, size, owned/leased facilities, location, etc.)

### ii. Duties:

1. Set priorities for the Office of Enterprise Sustainability, Sustainability Workgroups, and Cabinet Agencies
2. Approve changes in the Sustainability Goals and plans to achieve the Sustainability Goals
3. Review progress of the enterprise as a whole and the progress of individual Cabinet Agencies
4. Meet at least twice per year

## b. Office of Enterprise Sustainability (OES)

- i. The Office of Enterprise Sustainability (OES) will be housed at the Department of Administration.

### ii. Duties:

1. Manage sustainability metrics and reporting system, including a public dashboard for Minnesotans to track progress
2. Help Cabinet Agencies overcome challenges they may have in reaching the Sustainability Goals
3. Educate Cabinet Agencies and other state agencies, boards, and commissions on sustainability best practices, tools and resources through a network of Cabinet Agency sustainability coordinators and Workgroups
4. Assist Cabinet Agencies with development of their sustainability plans
5. Administer the Productivity Loan Fund for the Productivity Loan Committee
6. Publish an annual report approved by the Sustainability Steering Team, shared with the public on the OES website, and presented to the Environmental Quality Board

## c. Sustainability Workgroups

- i. The following Sustainability Workgroups (“Workgroups”), established in 2017, will continue:

1. **Fleet.** The Department of Administration will serve as the lead agency, with support from the Pollution Control Agency, the Department of Natural Resources, the Department of Transportation, and the Department of Public Safety.
2. **Energy, Water, & Greenhouse Gas.** The Department of Commerce will serve as the lead agency, with support from the Department of Natural Resources and the Pollution Control Agency.
3. **Solid Waste & Procurement.** The Pollution Control Agency will serve as the lead agency, with support from the Department of Administration.

- ii. Duties:
  - 1. Develop enterprise-level plans in each focus area to recommend steps to achieve the Sustainability Goals
  - 2. Recommend key performance indicators by which to measure progress in each focus area
  - 3. Identify barriers to accomplishing the Sustainability Goals and develop tools and resources to eliminate them
  - 4. Share best practices and serve as an educational resource to Cabinet Agencies, and other state agencies, boards, and commissions
  - 5. Meet at least quarterly
- iii. Membership:
  - 1. Each Cabinet Agency must send to each Workgroup meeting at least one representative whose work or area of expertise relates to the Workgroup's area of focus.

3. **Cabinet Agency Responsibilities.** Each Cabinet Agency will participate in the State's sustainability efforts in the following ways:
- a. Establish an internal process to ensure progress toward the Sustainability Goals and designate a sustainability coordinator
  - b. Work with OES to create a sustainability action plan to achieve the Sustainability Goals, to be reviewed annually and updated as needed
  - c. Complete by January 1, 2020 a retro-commissioning (or comparable evaluation) schedule for state-owned buildings under its custodial control over 5,000 square feet
  - d. Implement appropriate strategies to meet the Sustainability Goals while accomplishing core responsibilities, including but not limited to the following strategies:
    - i. Increasing the number of hybrid and electric vehicles in the State's fleet
    - ii. Upgrading equipment to more energy and water efficient models or technologies in agency leased and owned buildings and facilities
    - iii. Incorporating sustainability requirements in building leases, utilizing the State's model Green Leases where applicable
    - iv. Purchasing sustainable options
    - v. Increasing the renewable resources in agency energy portfolios
    - vi. Implementing traditional recycling and, where reasonably available, organics recycling programs
    - vii. Installing automated sub-metering devices to better analyze utility consumption at the building level
  - e. Track and report on the agency's results to OES according to established reporting schedules
  - f. Send to the Workgroups at least one representative who does agency work related to the Workgroup's area of focus and is able to periodically volunteer for a subgroup
  - g. Participate in educational campaigns across the government aimed at modifying workplace, employee, and vendor behaviors to be more sustainable
  - h. Encourage sustainable practices in activities outside of the government, including the work of organizations that receive state contracts and grants

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4. Although they are not required to participate at the same level as Cabinet Agencies, other state agencies, boards, and commissions that are not Cabinet members should take steps to achieve their own sustainability goals to the best of their abilities and with the tools, resources, and educational support provided by the Sustainability Steering Team, the Office of Enterprise Sustainability, and the Sustainability Workgroups.
5. Executive Orders 18-01 and 17-12 are rescinded.

This Executive Order is effective fifteen days after publication in the State Register and filing with the Secretary of State. It will remain in effect until rescinded by proper authority or until it expires in accordance with Minnesota Statutes 2018, section 4.035, subdivision 3.

Signed on April 4, 2019.

**Tim Walz**  
Governor

Filed According to Law:

**Steve Simon**  
Secretary of State

## Office of the Governor

### **Executive Order 19-28; Rescinding Executive Order 16-07 – Restoring Healthy, Diverse Pollinator Populations that Sustain and Enhance Minnesota’s Environment, Economy, and Way of Life**

I, **Tim Walz, Governor of the State of Minnesota**, by the authority vested in me by the Constitution and applicable statutes, issue the following Executive Order:

Honey bees and a number of native pollinator species have experienced declines in Minnesota and across the country due to a variety of pressures including habitat loss, pesticides, climate change, diseases, and parasites. Some of our native bee and butterfly species are now in danger of extinction, and these declines suggest that other pollinators are also at risk. Because pollinators enable wild plants and many domestic crops to reproduce, they are essential to the health of our environment, economy, and way of life.

Our State acknowledges that:

- Pollinators sustain and enhance our environment. Insects and the native plants they pollinate form the foundation of food chains, providing food for birds and other wildlife. These plants also stabilize soil and prevent erosion, protect water quality, store carbon, and provide habitat. By conserving the diversity of pollinators, we promote the diversity of life that makes Minnesota’s landscapes resilient.
- Pollinators sustain and enhance our economy. Some Minnesota food crops, such as fruits, vegetables, and herbs, need insects for pollination. Honey bees and native pollinators contribute millions of dollars to our State’s agricultural economy. Minnesota honey bees are important to the national agricultural economy, because many bees raised in the state spend their winters pollinating crops in other states. Pollinators indirectly benefit businesses in other sectors, such as landscaping companies.
- Pollinators sustain and enhance our way of life. Pollinator-dependent Minnesota food crops and cultural and medicinal plants are enjoyed throughout the State and are essential for maintaining a healthy diet and practicing cultural traditions. State symbols like the pink and white lady’s-slipper, the Honeycrisp™ apple, and the monarch butterfly are part of Minnesota’s identity. By pollinating flowering plants, pollinators bring beauty to our landscapes, support and enrich our diets, and support healthy environments for hunting, fishing, wildlife watching, and other outdoor pursuits.

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Our State is recognized as a leader in pollinator protection. It is a priority for state government to support and promote healthy and diverse pollinator populations that sustain and enhance Minnesota's environment, economy and way of life.

For these reasons, I order that the following state agencies work toward the three goals outlined below:

**1. Lands throughout Minnesota will support healthy, diverse, and abundant pollinator populations.** The Department of Natural Resources ("DNR") and the Board of Water and Soil Resources ("BWSR") will lead implementation of this goal. This includes:

- a. Growing a diversity of native nectar- and pollen-rich flowering plants, providing continuous blooms from early spring through late fall, and encouraging management of lands to benefit pollinators wherever feasible.
- b. Organizing larger efforts across institutional boundaries to support flowering habitats.
- c. Supporting and promoting new and ongoing research, as well as developing new and existing management plans that increase flowering habitats.

Additionally:

- d. The DNR will coordinate implementation of Minnesota's portion of the Mid-America Monarch Butterfly Conservation Strategy and implement a strategy to maximize restoration, enhancement, and protection of habitat for pollinators on DNR-administered land consistent with the DNR's ecological, economic, and recreational mission and mandates.
- e. BWSR will direct work to restore and improve high quality pollinator habitat by:
  - i. Incorporating pollinator habitat into BWSR programs.
  - ii. Creating and updating program policies and technical resources to enhance opportunities for pollinator habitat restoration.
  - iii. Coordinating with other agencies, conservation partners, and researchers to use best available science.
  - iv. Guiding program and project improvements by measuring outcomes, evaluating restoration projects, and documenting successful restoration strategies.
- f. The Department of Transportation ("MnDOT") will manage state-owned transportation properties and rights of way to create, protect, and enhance pollinator habitat.
- g. The Department of Administration ("Admin") will include pollinator-friendly plants in the Capitol Complex landscapes to the maximum extent practical.
- h. The Minnesota Pollution Control Agency ("MPCA") will manage closed landfills under its supervision to create, protect, and enhance pollinator habitat. MPCA will look for additional opportunities to support pollinator habitat in its agency work.
- i. The Minnesota Zoological Garden shall implement its statutory role as an official pollinator bank for the State of Minnesota to help avert the extinction of threatened and endangered pollinator species through insurance breeding populations, reintroductions, research, and education programs.
- j. All members of the Interagency Pollinator Protection Team ("IPPT") (*see* 3.e.) will work together to identify additional opportunities to support increasing and enhancing pollinator habitat throughout the State.

**2. Minnesotans will use pesticides judiciously and only when necessary, to reduce harm to pollinators from pesticides while retaining economic strength.** The Department of Agriculture ("MDA") will lead implementation of this goal. This includes:

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- a. Promoting adoption of an integrated pest management (“IPM”) approach to protect pollinators from pesticides in all landscapes.
- b. Supporting and promoting research and guidance to improve IPM.
- c. Promoting IPM through coordinated outreach and education.

Additionally:

- d. MDA will continue to:
  - i. Provide educational resources to pesticide users to limit pesticide impact on pollinators.
  - ii. Explore innovative approaches to protect endangered and threatened pollinator habitat from the effects of pesticides.
  - iii. Review pesticide active ingredients to address concerns, as appropriate, to minimize impact on pollinator communities.
  - iv. Assist pesticide applicators in complying with the pollinator language on pesticide labels.
  - v. Increase inspections and enforcement of label requirements for pesticides that are acutely toxic to pollinators.
- e. The DNR will ensure that it is using a robust and effective IPM approach to the pest management activities it pursues on the lands and waters it administers.
- f. Admin will support pollinator health on the State Capitol Complex, other state buildings, and where applicable on leased properties, including:
  - i. Prohibiting the use of neonicotinoid plants and pesticide products on the Capitol Complex, unless no other suitable product is available.
  - ii. Working with leased properties where the State is the sole (or majority) lessee to incorporate nonuse of neonicotinoid-applied plants and neonicotinoid pesticide products at leased buildings.
  - iii. Modifying the State’s Design Guidelines and the Minnesota Sustainable Building Guidelines to incorporate a requirement that products must be neonicotinoid-free on all state funded projects, where practical.
  - iv. To the extent available and verifiable, accommodating the purchasing of neonicotinoid-free plants and pesticides in state contracts.
- g. All members of the IPPT (*see* 3.e.) will work together to identify additional opportunities to adopt, improve, and promote the application of IPM within their agencies and within other organizations.

**3. Minnesotans will understand, value, and actively support pollinators.** The Environmental Quality Board (“EQB”) will lead implementation of this goal. This includes:

- a. Leading by example.
- b. Communicating to enhance understanding and drive action.
- c. Collaborating to amplify impact.

Additionally:

- d. The EQB will convene agency leadership to implement this Executive Order.
- e. The EQB will convene the IPPT to provide operational support, ensure interagency coordination, develop cross-agency policies and programs, and report on progress toward statewide goals in a report to the EQB by December 1 of each year. The IPPT shall consist of designees of the Departments of Administration, Agriculture, Corrections, Education, Health, Natural Resources, Transportation, Board of Water and Soil Resources, the Minnesota Pollution Control Agency, and the Minnesota Zoological Garden. Other agencies may join the IPPT, as requested.

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- f. The EQB will establish a civic engagement process, consistent with the vision for One Minnesota, to ensure public participation in pollinator policy and program development and build cross-sector partnerships. One point of emphasis will be identifying and supporting opportunities for statewide collaboration to conserve imperiled pollinators such as the rusty-patched bumble bee and the monarch butterfly.
- g. All members of the IPPT will work together to identify additional opportunities to help Minnesotans understand, value and support pollinators. Member agencies of the EQB will contribute available staff resources as requested by the EQB Chair for purposes of carrying out the work directed by this Executive Order.

4. Executive Order 16-07 is rescinded.

This Executive Order is effective fifteen days after publication in the State Register and filing with the Secretary of State. It will remain in effect until rescinded by proper authority or until it expires in accordance with Minnesota Statutes 2018, section 4.035, subdivision 3.

Signed on April 5, 2019.

**Tim Walz**  
Governor

Filed According to Law:

**Steve Simon**  
Secretary of State

## Office of the Governor

### Executive Order 19-29; Rescinding Executive Order 11-08 – Continuing Certain Executive Orders

I, **Tim Walz, Governor of the State of Minnesota**, by the authority vested in me by the Constitution and applicable statutes, issue the following Executive Order:

Minnesota Statutes 2018, section 4.035, subdivision 3, provides that executive orders expire 90 days after the date that the governor who issued the orders vacates office. It is necessary to the operation of state government to continue certain executive orders.

For these reasons, I order that:

1. The following executive orders remain in effect:
  - 15-17 **Recognizing the Training of Mental Health Counselors for Military Veterans through the American Red Cross as an Appropriate Use of Leave**
  - 15-15 **Creating the Governor’s Committee to Advise the Minnesota Pollution Control Agency**
  - 15-08 **Directing the Minnesota Department of Transportation to Utilize Certain Special Characters on Roadway Signage**
  - 14-07 **Implementing Plain Language in the Executive Branch**

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- 12-07 **Providing for A Client Assistance Program for Individuals Receiving or Seeking Services Under the Rehabilitation Act and Continuing the Assignment of Responsibilities to Mid-Minnesota Legal Assistance, the Surviving Corporation of the Legal Aid Society of Minneapolis; Rescinding Executive Order 99-09**
- 12-06 **Providing Protection and Advocacy for People with Developmental Disabilities and Continuing the Assignment of Responsibilities to Mid-Minnesota Legal Assistance, the Surviving Corporation of the Legal Aid Society of Minneapolis; Rescinding Executive Order 99-08**
- 12-05 **Providing for Protection and Advocacy for People with Mental Illness and Continuing the Assignment of Responsibilities to Mid-Minnesota Legal Assistance, the Surviving Corporation of the Legal Aid Society of Minneapolis; Rescinding Executive Order 99-07**
- 11-09 **Designating the Commissioners of Natural Resources and the Pollution Control Agency as the Co-Trustees for Natural Resources; Rescinding Executive Order 99-17**, amended as follows:
- 2. Except as provided below, any action by the Commissioner of Natural Resources and the Commissioner of the Pollution Control Agency in their capacity as co-trustees for natural resources for purposes of CERCLA, 42 U.S.C. § 9607(f), the Clean Water Act, 33 U.S.C. § 1321 (f), the Oil Pollution Act of 1990, 33 U.S.C. § 2706, and MERLA, Minnesota Statutes 2018, section 115B.17, subdivision 7, requires the concurrence of both the Commissioner of Natural Resources and the Commissioner of the Pollution Control Agency, or their designees.*
- 11-06 **Creating Public Disclosure for Minnesota’s Managed Care Health Care Programs**
- 11-05 **Creating the Early Learning Council**, amended as follows:
- The terms of the current members of the Early Learning Council are extended until October 1, 2019.*
- 06-09 **Providing for Creation of a Methamphetamine Offender Registry**
- 03-10 **Providing Direction to State Agencies in Relation to Persons Civilly Committed Under Minnesota Law as Having Sexual Psychopathic Personalities or as Sexually Dangerous Persons**
- 99-12 **Providing for a Governor’s Council on Minnesota’s Lake Superior Coastal Program, and Assigning Responsibility to the Department of Natural Resources**
- 92-11 **Designating the Department of Education as the Lead Agency in Developing Comprehensive Interagency Early Intervention Services for Young Children with Disabilities and their Families in Accordance with P.L. 99-457**, amended as follows:
- References to “Public Law 99-457” are replaced with “Public Law 108-446,” and references to “Part H, Public Law 99-457” are replaced with “Part C, Public Law 108-446.”*
- 84-01 **Creating the Upper Mississippi River Basin Association, Successor of the Upper Mississippi River Basin Commission**

2. Executive Order 11-08 is rescinded.



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# Executive Orders

This Executive Order is effective fifteen days after publication in the State Register and filing with the Secretary of State. It will remain in effect until rescinded by proper authority or until it expires in accordance with Minnesota Statutes 2018, section 4.035, subdivision 3.

Signed on April 5, 2019.

**Tim Walz**  
Governor

Filed According to Law:

**Steve Simon**  
Secretary of State

## Official Notices

Pursuant to *Minnesota Statutes* §§ 14.101, an agency must first solicit comments from the public on the subject matter of a possible rulemaking proposal under active consideration within the agency by publishing a notice in the *State Register* at least 60 days before publication of a notice to adopt or a notice of hearing, and within 60 days of the effective date of any new statutory grant of required rulemaking.

The *State Register* also publishes other official notices of state agencies and non-state agencies, including notices of meetings and matters of public interest.

## Minnesota Department of Agriculture (MDA) Notice of Comment Period for the Proposed Emerald Ash Borer Quarantine in Stearns County

The Minnesota Department of Agriculture (MDA) is accepting comments on the current state emergency quarantine for emerald ash borer, *Agrilus planipennis* (Fairemaire), in Stearns County and the proposed state formal quarantine to be implemented May 30, 2019.

Oral and written comments regarding the proposed regulations will be accepted via email, phone or fax through May 17, 2019. Submit comments to Kimberly Thielen Cremers, Minnesota Department of Agriculture, 625 Robert Street North, St Paul, MN 55155, **email:** [kimberly.tcremers@state.mn.us](mailto:kimberly.tcremers@state.mn.us), **phone:** (651)201-6329, **fax:** (651)201-6108.

For more information on emerald ash borer, including a copy of the emergency quarantine, visit the Minnesota Department of Agriculture website at [www.mda.state.mn.us/eab](http://www.mda.state.mn.us/eab).

## Minnesota Department of Agriculture (MDA) Division of Pesticide and Fertilizer Management Announcement of Best Management Practices Adoption – Revised Water Quality Best Management Practices for Atrazine

The Minnesota Department of Agriculture (MDA) announces the adoption of revised Water Quality Best Management Practices for Atrazine. The MDA developed these BMPs in 2004 and then revised in 2010. On January 14, 2019, the MDA posted a draft of the second revision of these BMPs in the State Register with a request for review and comments. Based on comments received the BMPs were revised and finalized for adoption.

# Official Notices

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The purpose of voluntary BMPs is to address the presence of atrazine and its breakdown products in Minnesota's groundwater and surface water from normal agricultural use. The BMPs are companions to a set of core BMPs for use with all agricultural herbicides.

These voluntary BMPs should be adopted when applying any product containing atrazine in Minnesota.

The BMPs are available on the MDA website at:

<https://www.mda.state.mn.us/herbicide-best-management-practices-protect-water-quality>.

Interested parties or groups may direct inquiries about these BMPs to Larry VanLieshout, Minnesota Department of Agriculture, [larry.vanlieshout@state.mn.us](mailto:larry.vanlieshout@state.mn.us), 651 201 6115.

## State Board of Investment Administrative Committee Meeting Notice

The State Board of Investment Administrative Committee will meet on **Tuesday, April 23, 2019 at 1:00 p.m.** at the State Board of Investment, Suite 355,60 Empire Drive, St. Paul, MN.

## State Grants & Loans

In addition to requests by state agencies for technical/professional services (published in the State Contracts Section), the *State Register* also publishes notices about grants and loans available through any agency or branch of state government. Although some grant and loan programs specifically require printing in a statewide publication such as the State Register, there is no requirement for publication in the *State Register* itself. Agencies are encouraged to publish grant and loan notices, and to provide financial estimates as well as sufficient time for interested parties to respond.

SEE ALSO: Office of Grants Management (OGM) at: <http://www.grants.state.mn.us/public/>

## Emergency Medical Services Regulatory Board (EMSRB) Request for Proposal (RFP) for Grant Funds for the Operation of Emergency Medical Services (EMS) Systems in Minnesota's Eight Geographic EMS Regions

The Minnesota Emergency Medical Services Regulatory Board (EMSRB) is soliciting proposals for grant funds for the operation of emergency medical services (EMS) systems in Minnesota's eight geographic EMS regions. This Request for Proposal (RFP) will result in eight (8) grant awards (one award per geographic region) to qualified applicants. The EMSRB is seeking proposals for the grant period July 1, 2019 through June 30, 2021.

A full Request for Proposal (RFP) can be found at: <http://mn.gov/emsrb>

To obtain this information in a different format, please call 651-201-2800.

**Proposal Deadline:** All applications must be received by the EMSRB **no later than 4:30 p.m. on May 15, 2019**. Late applications will not be accepted. It is the applicant's sole responsibility to allow sufficient time to address all potential delays caused by any reason whatsoever. The EMSRB will not be responsible for delays caused by mail, delivery, computer or technology problems.

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# State Grants & Loans

Applications must be submitted in person, via U.S. mail, or email to:

Emergency Medical Services Regulatory Board  
2829 University Avenue SE, Suite #310  
Minneapolis, MN 55414-3222  
Email: [emsrb@state.mn.us](mailto:emsrb@state.mn.us)

The EMSRB is not obligated to complete the proposed project and reserves the right to cancel the solicitation if it is considered to be in its best interest. All expenses incurred in responding to this notice are solely the responsibility of the responder.

## Department of Employment and Economic Development (DEED) Notice of Grant Opportunity

**NOTICE IS HEREBY GIVEN** that the Minnesota Department of Employment and Economic Development (DEED) places notice of any available grant opportunities online at <https://mn.gov/deed/about/contracts/>

## Minnesota Housing Housing Trust Fund (HTF) Rental Assistance Program RFP Announcement

Minnesota Housing announces the availability of up to \$23,000,000 in funding to provide tenant-based rental assistance to persons who have experienced homelessness, prioritizing those with the greatest barriers to housing stability. Included in this amount is a one-time funding opportunity of up to \$250,000 for housing navigation services that is available only to applicants selected to receive HTF funding.

Applications are due to Minnesota Housing by **Friday, May 17, 2019 at 12:00 p.m. (noon) CDT.**

Current HTF administrators, and new applicants proposing to serve an unserved region of the state, are eligible to apply for funding. Priority will be given to existing HTF administrators proposing to expand their current service area to address unmet need.

Eligible applicants for this funding include:

- Nonprofit organizations
- For-profit organizations
- Cities
- Public housing agencies
- Tribal nations

Applicants must demonstrate the capacity and experience to administer rental assistance subsidies or must contract with an organization with demonstrated experience and capacity in the administration of rental assistance.

More program information and application materials are available on Minnesota Housing's website at: [www.mnhousing.gov](http://www.mnhousing.gov) (Home -> Multifamily Rental Partners -> Apply for Funding -> Getting Started -> What's available now -> Grant Programs)

Questions about the program should be directed to Elaine Vollbrecht at 651.296.9953 or [elaine.vollbrecht@state.mn.us](mailto:elaine.vollbrecht@state.mn.us).

# State Grants & Loans

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## Department of Human Services

### Economic Assistance Employment Support Division

#### Notice of Request for Proposals to Provide Supplemental Nutrition Assistance Program (SNAP) Outreach and Application Assistance

**NOTICE IS HEREBY GIVEN** that the Minnesota Department of Human Services is requesting proposals to partner with community based organizations to inform low-income households about the availability, eligibility, requirements, application procedures and benefits of SNAP.

All funds will be awarded through a competitive grant process for a three-year period. Work is proposed to start October 1, 2019. For more information, or to obtain a copy of the Request for Proposal, contact:

Di Vang  
Department of Human Services  
Economic Assistance and Employment Support Division  
Office of Economic Opportunity  
P.O. Box 64951  
444 Lafayette Road North, St. Paul, MN 55155 0951  
Phone: (651) 431-3816  
*di.vang@state.mn.us*

This is the only person designated to answer questions by potential responders regarding this request.

Proposals submitted in response to this Request for Proposals must be received at the address above no later than **4:00 p.m., Central Time, May 13, 2019. Late proposals will not be considered.** Faxes will not be accepted.

The RFP can be viewed by visiting the Minnesota Department of Human Services RFP web site:  
*[http://www.dhs.state.mn.us/id\\_000102](http://www.dhs.state.mn.us/id_000102)*

This request does not obligate the State to complete the work contemplated in this notice. The State reserves the right to cancel this solicitation. All expenses incurred in responding to this notice are solely the responsibility of the responder.

## Department of Human Services

### Economic Assistance and Employment Supports Division

#### Notice of Request for Proposals: Refugee Resettlement Program's RFP for Community Orientation Workshops

**NOTICE IS HEREBY GIVEN** that the Minnesota Department of Human Services is seeking proposals from qualified Responders to provide a range of community orientation workshops for people granted certain forms of humanitarian protection status (refugee, asylum, victim of trafficking, Cuban/Haitian entrants, special immigrant visa) throughout their first five years in the United States. This announcement seeks services within the Twin Cities Metro Area, which includes Anoka, Carver, Dakota, Hennepin, Ramsey, Scott and Washington counties.

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# State Grants & Loans

Work is proposed to start 10/1/2019. For general information, or to obtain a copy of the Request for Proposal, contact:

Seble Doble  
Department of Human Services  
Economic Assistance and Employment Supports Division  
P.O. Box 64951  
444 Lafayette Road North, St. Paul, MN 55155-0951  
Phone: (651) 431-5781  
*Seble.Doble@state.mn.us*

For questions pertaining to the RFP content, contact:

Rachele King  
Department of Human Services  
Economic Assistance and Employment Supports Division  
P.O. Box 64951  
444 Lafayette Road North, St. Paul, MN 55155-0951  
Phone: (651) 431-3837  
*Rachele.King@state.mn.us*

Proposals submitted in response to this Request for Proposals must be received at the address above no later than **4:00 p.m., Central Time, 6/21/2019. Late proposals will not be considered.** Faxed proposals will not be considered.

The RFP can be viewed by visiting the Minnesota Department of Human Services RFP web site:  
[http://www.dhs.state.mn.us/id\\_000102](http://www.dhs.state.mn.us/id_000102)

This request does not obligate the State to complete the work contemplated in this notice. The State reserves the right to cancel this solicitation. All expenses incurred in responding to this notice are solely the responsibility of the responder.

## Department of Human Services Economic Assistance and Employment Supports Division Notice of Request for Proposals: Refugee Resettlement Program's RFP for Employment Services

**NOTICE IS HEREBY GIVEN** that the Minnesota Department of Human Services is seeking proposals from qualified Responders to assist people granted certain forms of humanitarian protection status (refugee, asylum, victim of trafficking, Cuban/Haitian entrants, special immigrant visa) to secure employment throughout their first five years in the United States. This announcement seeks services within the Twin Cities Metro Area, which includes Anoka, Carver, Dakota, Hennepin, Ramsey, Scott and Washington counties.

Work is proposed to start 10/1/2019. For general information, or to obtain a copy of the Request for Proposal, contact:

Seble Doble  
Department of Human Services  
Economic Assistance and Employment Supports Division  
P.O. Box 64951  
444 Lafayette Road North, St. Paul, MN 55155-0951  
Phone: (651) 431-5781  
*Seble.Doble@state.mn.us*

# State Grants & Loans

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For questions pertaining to the RFP content, contact:

Rachele King  
Department of Human Services  
Economic Assistance and Employment Supports Division  
P.O. Box 64951  
444 Lafayette Road North, St. Paul, MN 55155-0951  
Phone: (651) 431-3837  
*Rachele.King@state.mn.us*

Proposals submitted in response to this Request for Proposals must be received at the address above no later than **4:00 p.m., Central Time, 6/21/2019. Late proposals will not be considered.** Faxed proposals will not be considered.

The RFP can be viewed by visiting the Minnesota Department of Human Services RFP web site:  
[http://www.dhs.state.mn.us/id\\_000102](http://www.dhs.state.mn.us/id_000102)

This request does not obligate the State to complete the work contemplated in this notice. The State reserves the right to cancel this solicitation. All expenses incurred in responding to this notice are solely the responsibility of the responder.

## Department of Public Safety

### Office of Justice Programs

#### **Request for Proposals: Justice Assistance Grants (JAG) Criminal and Juvenile Justice Intervention Grants**

The MN JAG Criminal and Juvenile Justice Intervention Grants seek to improve public safety by supporting intervention activities for adults or juveniles who have had initial involvement and activities that will reduce further involvement in the criminal and juvenile justice systems. An intervention is a combination of program elements or strategies designed to produce behavior changes or increase safety among individuals or an entire population. Interventions may be implemented in different settings including communities, schools, corrections, detention centers, courts, or in the home.

Approximately \$4 million in federal Justice Assistance Grant (JAG) funds may be available for two year grants ranging from about \$100,000 to \$300,000. Eligible applicants are nonprofit agencies, local units of government including cities, counties, townships, and tribal government. JAG requires that approximately 60% of funds be passed through to local units of government unless applicants submit signed waivers (see RFP for details.)

All applications must be submitted via e-grants, the Office of Justice Programs (OJP) online grants management system, at e-grants - <https://app.dps.mn.gov/egrants>. Applications must be submitted by **4:00 p.m. on Tuesday, May 28th, 2019.**

To view the RFP go to: **Request for Proposals**

For more information contact Claire Cambridge at [claire.cambridge@state.mn.us](mailto:claire.cambridge@state.mn.us) or 651-201-7307.

# State Contracts

**Informal Solicitations:** Informal solicitations for professional/technical (consultant) contracts valued at over \$5,000 through \$50,000, may either be published in the *State Register* or posted on the Department of Administration, Materials Management Division's (MMD) Web site. Interested vendors are encouraged to monitor the P/T Contract Section of the MMD Website at [www.mmd.admin.state.mn.us](http://www.mmd.admin.state.mn.us) for informal solicitation announcements.

**Formal Solicitations:** Department of Administration procedures require that formal solicitations (announcements for contracts with an estimated value over \$50,000) for professional/technical contracts must be published in the *State Register*. Certain quasi-state agency and Minnesota State College and University institutions are exempt from these requirements.

**Requirements:** There are no statutes or rules requiring contracts to be advertised for any specific length of time, but the Materials Management Division strongly recommends meeting the following requirements: \$0 - \$5,000 does not need to be advertised. Contact the Materials Management Division: (651) 296-2600 \$5,000 - \$25,000 should be advertised in the *State Register* for a period of at least seven calendar days; \$25,000 - \$50,000 should be advertised in the *State Register* for a period of at least 14 calendar days; and anything above \$50,000 should be advertised in the *State Register* for a minimum of at least 21 calendar days.

## Department of Administration

### Minnesota Multistate Contracting Alliance for Pharmacy (MMCAP) Notice of Request for Proposals Contracts for DOT Drugs and Alcohol Testing Products and Services

The Department of Administration, on behalf of the Minnesota Multistate Contracting Alliance for Pharmacy (MMCAP), is requesting proposals for DOT Drugs and Alcohol Testing Products and Services. MMCAP is a government-run healthcare product and service group purchasing organization serving governmental entities. For more information, go to [www.mmcap.org](http://www.mmcap.org).

To access a copy of the RFP, go to <http://www.mmd.admin.state.mn.us/process/admin/postings.asp>

Proposals submitted in response to the Request for Proposals in this notice must be received according to the specifications in the Request for Proposals no later than **May 24, 2019 2:00p.m. Central Time. Late proposals will not be considered.**

The State reserves the right to cancel this solicitation. All expenses incurred in responding to this notice are solely the responsibility of the responder.

## Department of Administration

### Minnesota Multistate Contracting Alliance for Pharmacy (MMCAP) Notice of Request for Proposals Contracts for Non-DOT Drugs and Alcohol Testing Products and Services

The Department of Administration, on behalf of the Minnesota Multistate Contracting Alliance for Pharmacy (MMCAP), is requesting proposals for Non-DOT Drugs and Alcohol Testing Products and Services. MMCAP is a government-run healthcare product and service group purchasing organization serving governmental entities. For more information, go to [www.mmcap.org](http://www.mmcap.org).

To access a copy of the RFP, go to <http://www.mmd.admin.state.mn.us/process/admin/postings.asp>

# State Contracts

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Proposals submitted in response to the Request for Proposals in this notice must be received according to the specifications in the Request for Proposals no later than **May 24, 2019 2:00p.m. Central Time. Late proposals will not be considered.**

The State reserves the right to cancel this solicitation. All expenses incurred in responding to this notice are solely the responsibility of the responder.

## **Capitol Area Architectural and Planning Board Notice of Request for Qualifications for Design Professionals or Sculptors to Design, Create and Install a Life-Size Statue of Nellie Stone Johnson and Accompanying Plaque in the Minnesota State Capitol Building**

The Capitol Area Architectural and Planning Board (CAAPB) is seeking a Minnesota design professional or sculptor to design, create and install a life-size realistic statue portraying Nellie Stone Johnson and an accompanying plaque for the First Floor, North Corridor of the Minnesota State Capitol Building. The estimated budget including design, fabrication, installation and any associated costs is \$100,000.00.

Those interested in the RFQ must electronically submit (via email) by **2:00 p.m. on May 6, 2019:**

- Their name and contact information
- A statement attesting to the fact that they are:
  - a) At least eighteen years of age,
  - b) Residents of Minnesota, and
  - c) Can provide evidence of successfully completing sculptures comparable in size and nature to the work requested in this RFQ
- Any questions regarding the RFQ.

All of the above shall be submitted electronically to:

Paul Mandell, Executive Secretary  
Capitol Area Architectural and Planning Board  
*[Paul.mandell@state.mn.us](mailto:Paul.mandell@state.mn.us)*

On May 13, 2019 a copy of all questions received and answers will be sent out to those referenced in the preceding paragraph.

Responses to the RFQ must be received by 2:00 p.m., May 31, 2019. These responses must include the following:

- A statement of interest (1,000 character limit per question) for the following:
  - 1) What cultural, historical, and/or social factors might you explore if selected as a finalist for this RFP?
  - 2) What do you find inspiring about the Capitol, and how would you create a piece of art that is memorable, thought-provoking and enduring?

- Digital photos of at least five, but no more than eight, completed works of realistic, life-like sculpture including descriptions (limited to a total of 300 characters per piece of art) addressing: date completed, location, some reference to size or scale, a citation if part of a public art program, cost, along with description including the commissioning body and the role you played in the artwork, etc.

- As applicable, a resume that may include education, grants and awards, record of exhibitions, commissions and collaborative work. In addition, a resume of all personnel who will be involved in the fabrication or installation of the artwork shall be included, if at all possible.



June 12, 2019, a Jury comprised of representatives of the client group, the CAAPB, MN Historical Society, the State of MN Administration Department, the MN State Arts Board and two design professionals will review submittals and select at least three designers to advance into Phase 2 of the RFP (Request for Proposal).

No one in the Client group or those on the Jury are permitted to discuss the project with any possible competitors, and should anyone who is submitting for the RFQ found to have had conversations with any of the above will be disqualified.

All communications must be in writing and only to Paul Mandell at the CAAPB following the stated procedures and timeline.

## **Minnesota State Colleges and Universities (Minnesota State)**

### **Northland Community and Technical College**

#### **Notice of Request for a LiDAR Enabled Drone**

**NOTICE IS HEREBY GIVEN** that Northland Community & Technical College Request for Proposal (RFP) for a LiDAR Enabled Drone. The vendor selected will provide a LiDAR Enabled Drone to assist in developing imagery and geospatial analysis of terrain. To receive a copy of the full RFP, please contact Kari Conner either by telephone (218) 683-8636 or email at [kari.conner@northlandcollege.edu](mailto:kari.conner@northlandcollege.edu).

Proposals are due by **4:00 p.m. central time, Friday, April 26th, 2019** and are to be addressed to Shannon Jesme, Northland Community and Technical College, 1101 Highway 1 East, Thief River Falls, MN 56701. Any questions must be directed via email to [kari.conner@northlandcollege.edu](mailto:kari.conner@northlandcollege.edu). Late responses will not be considered.

Minnesota State Colleges and Universities is not obligated to complete the proposed project and reserves the right to cancel the solicitation.

## **Minnesota State Colleges and Universities (Minnesota State)**

### **St. Cloud Technical & Community College**

#### **Formal Request for Proposal for 3D Virtual Dissection Table**

Response Due Date and Time: **Tuesday, April 23, 2019 at 2:00 p.m. Central Time**

The complete Request for Proposal will be available on Monday, April 8, 2019 on the website <http://www.sctcc.edu/rfp>.

Title of Project: 3D Virtual Dissection Table

Geographic Location Requirements: St. Cloud Technical & Community College, 1540 Northway Drive, St. Cloud, MN 56303

Responses must be received at the location listed below:

St. Cloud Technical & Community College  
1540 Northway Drive  
St. Cloud, MN 56303  
Susan Meyer, Purchasing Agent, Room 1-401  
Phone: (320) 308-5973  
Fax: (320) 308-5027  
E-mail: [smeyer@sctcc.edu](mailto:smeyer@sctcc.edu)

Contact for questions: Susan Meyer, Phone: (320) 308-5973 e-mail: [smeyer@sctcc.edu](mailto:smeyer@sctcc.edu)

# State Contracts

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Your response to this Request for Proposal (RFP) must be returned sealed. Sealed responses must be received no later than the due date and time specified above. Late responses cannot be considered and the responses will be rejected.

The laws of Minnesota and MnSCU Board of Trustees policies and procedures apply to this RFP.

All attached General RFP Terms and Conditions, Specifications and Special Terms and Conditions are part of the RFP and will be incorporated into any contract(s) entered into as a result of this RFP.

All responses to this RFP must be prepared as stated herein and properly signed. **Address all correspondence and inquiries regarding this RFP to the Contact person above. This is a request for responses to an RFP and is NOT a purchase order.**

## **Minnesota Historical Society (MNHS) Request for Proposals for Exterior Building Preservation Services at the Folsom House, Taylors Falls, Minnesota**

The Minnesota Historical Society is soliciting proposals from qualified consultants to work collaboratively with MNHS to provide architectural and engineering services for the Exterior Building Preservation project at the W. H.C. Folsom House located in Taylors Falls, Minnesota. Services should include building assessments, landscape assessment and research, design development, cost estimates, preparation and distribution of construction documents, project bidding assistance, construction administration and observation, and as-built drawings. This is a jobs reporting project.

The Request for Proposal is available by contacting Mary Green Toussaint, Contract Manager, Minnesota Historical Society, by e-mail only: [mary.green-toussaint@mnhs.org](mailto:mary.green-toussaint@mnhs.org)

There will be a MANDATORY pre-bid meeting for all interested parties on **Tuesday, April 23, 2019 at 3:00 pm** at the site located at 272 Government Street West, Taylors Falls, Minnesota.

Proposals must be received by Mary Green Toussaint, MNHS Contract Manager, or her agent by **2:00 P.M. Local Time on Tuesday, May 2, 2019**. Late proposals will not be accepted. Authorized agents for receipt of proposals are staff located at the Information Desk on the 1st floor of the Minnesota History Center, 345 Kellogg Boulevard West, St. Paul, Minnesota 55102.

## **Minnesota Department of Transportation (MnDOT) Engineering Services Division Notices Regarding Professional/Technical (P/T) Contracting**

**P/T Contracting Opportunities:** MnDOT is now placing additional public notices for P/T contract opportunities on the MnDOT's Consultant Services website. New public notices may be added to the website on a daily basis and be available for the time period as indicated within the public notice.

**Taxpayers' Transportation Accountability Act (TTAA) Notices:** MnDOT is posting notices as required by the TTAA on the MnDOT Consultant Services website.

**MnDOT's Prequalification Program:** MnDOT maintains a Pre-Qualification Program in order to streamline the process of contracting for highway related P/T services. Program information, application requirements, application forms and contact information can be found on MnDOT's Consultant Services website. Applications may be submitted at any time for this Program.

**MnDOT Consultant Services website:** [www.dot.state.mn.us/consult](http://www.dot.state.mn.us/consult)

If you have any questions regarding this notice, or are having problems viewing the information on the Consultant Services website, please call the Consultant Services Help Line at 651-366-4611, Monday – Friday, 9:00am – 4:00pm.

# Non-State Public Bids, Contracts & Grants

The State Register also serves as a central marketplace for contracts let out on bid by the public sector. The *State Register* meets state and federal guidelines for statewide circulation of public notices. Any tax-supported institution or government jurisdiction may advertise contracts and requests for proposals from the private sector. It is recommended that contracts and RFPs include the following: 1) name of contact person; 2) institution name, address, and telephone number; 3) brief description of commodity, project or tasks; 4) cost estimate; and 5) final submission date of completed contract proposal. Allow at least three weeks from publication date (four weeks from the date article is submitted for publication). Surveys show that subscribers are interested in hearing about contracts for estimates as low as \$1,000. Contact editor for further details.

Besides the following listing, readers are advised to check: <http://www.mmd.admin.state.mn.us/solicitations.htm> as well as the Office of Grants Management (OGM) at: <http://www.grants.state.mn.us/public/>.

## Anderson Center

### Request for Bids for Anderson Center Water Tower Balcony Restoration, 163 Tower View Drive, Red Wing, MN 55066

The Anderson Center is seeking proposals from firms to provide all labor, materials, equipment, and supplies to complete the Water Tower Balcony Restoration. The work of this project is limited to the restoration of the tower's balcony and includes concrete patching, masonry, metal guardrail refinishing, decorative painting, and improvements to the storm water management on the balcony. All work must be done in accordance with the Drawings, Project Manual, and the Contract, as well as this Request for Bids.

**Availability of Bidding Documents:** Bidders desiring bidding documents may secure a complete set from the Franz Reprographics Public Plan Room, available via <http://www.franzrepro.com/>. Sets will be available there for electronic download free of charge. Franz Reprographics is located at 2781 Freeway Boulevard; Brooklyn Center, MN 55430; phone: (763) 503-3401; fax: (763) 503-3409.

Documents will be available after **April 15, 2019**.

There will be a mandatory pre-bid meeting for all interested parties on **Wednesday, May 1, 2019 at 10 am**, at the site. The meeting shall take place at the Anderson Center located at 163 Tower View Drive, Red Wing, MN 55066.

Questions may be directed to Angela Wolf Scott at MacDonald & Mack Architects; phone: (612) 341-4051; email: [AngelaWS@mmarchltd.com](mailto:AngelaWS@mmarchltd.com).

All bids must be received by MacDonald & Mack Architects, Suite 712, 400 South Fourth Street, Minneapolis, MN 55415 no later than **2:00 pm Tuesday, May 21, 2019**. Proposals will be opened privately and evaluated based on all aspects of the proposal.

# Minnesota's Bookstore



## Several convenient ways to order:

- **Retail store** Open 8 a.m. - 3 p.m. Monday - Friday, 660 Olive Street, St. Paul
  - **Phone** (credit cards): 8 a.m. - 4 p.m. Monday - Friday, 651.297.3000 (Twin Cities) or 1.800.657.3757 (nation-wide toll-free)
  - **On-line orders:** [www.mnbookstore.com](http://www.mnbookstore.com)
  - **Minnesota Relay Service:** 711
  - **Fax** (credit cards): 651.215.5733 (fax line available 24 hours)
  - **Mail orders:** Orders can be sent to Minnesota's Bookstore, 660 Olive Street, St. Paul, MN 55155
- Minnesota's Bookstore accepts VISA, MasterCard, American Express & Discover for all purchases.**

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