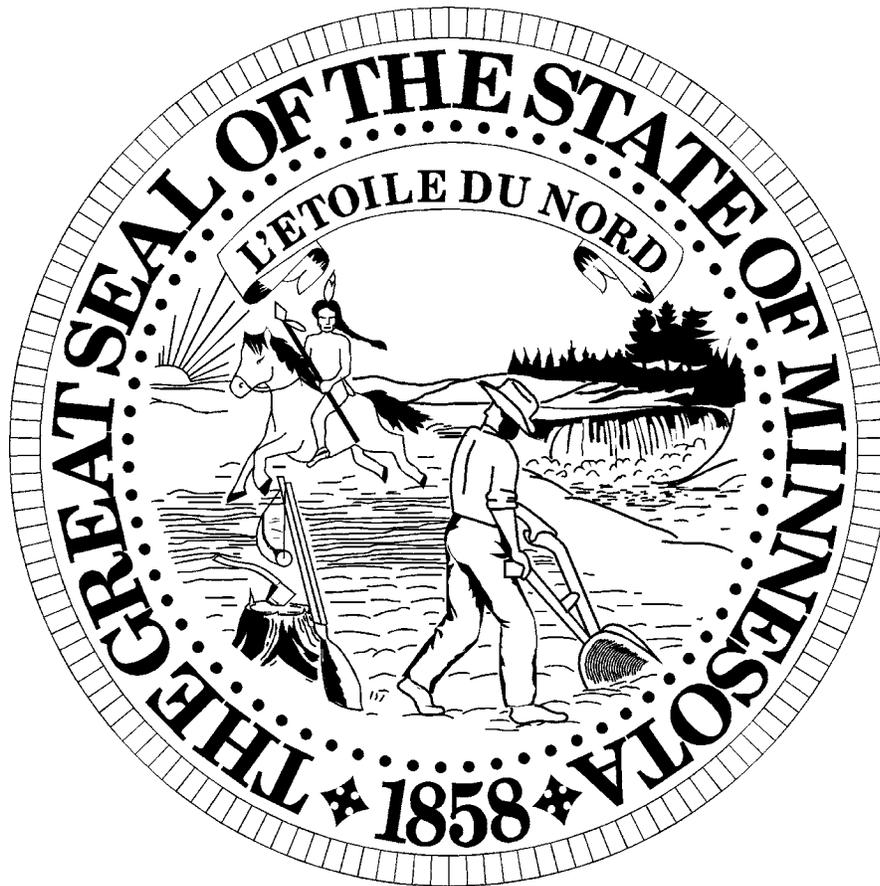


# Minnesota State Register

Published every Monday (Tuesday when Monday is a holiday)



**Proposed, Adopted, Emergency, Expedited, Withdrawn, Vetoed Rules;  
Executive Orders; Appointments; Commissioners' Orders; Revenue Notices;  
Official Notices; State Grants & Loans; State Contracts;  
Non-State Public Bids, Contracts and Grants**

**Monday 1 April 2019  
Volume 43, Number 40  
Pages 1133 - 1170**

# Minnesota State Register

## Judicial Notice Shall Be Taken of Material Published in the *Minnesota State Register*

The *Minnesota State Register* is the official publication of the State of Minnesota's Executive Branch of government, published weekly to fulfill the legislative mandate set forth in *Minnesota Statutes*, Chapter 14, and *Minnesota Rules*, Chapter 1400. It contains:

- Proposed Rules
- Adopted Rules
- Exempt Rules
- Expedited Rules
- Withdrawn Rules
- Executive Orders of the Governor
- Appointments
- Proclamations
- Vetoed Rules
- Commissioners' Orders
- Revenue Notices
- Official Notices
- State Grants and Loans
- Contracts for Professional, Technical and Consulting Services
- Non-State Public Bids, Contracts and Grants

### Printing Schedule and Submission Deadlines

| Vol. 43<br>Issue<br>Number | PUBLISH<br>DATE<br>( <b>BOLDFACE</b><br>shows altered<br>publish date) | Deadline for: all Short Rules, Executive and<br>Commissioner's Orders, Revenue and Official<br>Notices, State Grants, Professional-Technical-<br>Consulting Contracts, Non-State Bids and<br>Public Contracts | Deadline for LONG, Complicated<br>Rules (contact the editor to<br>negotiate a deadline) |
|----------------------------|--|---|---|
| # 41                       | Monday 8 April   | Noon Tuesday 2 April  | Noon Thursday 28 March  |
| # 42                       | Monday 15 April  | Noon Tuesday 9 April  | Noon Thursday 4 April   |
| # 43                       | Monday 22 April  | Noon Tuesday 16 April   | Noon Thursday 11 April  |
| # 44                       | Monday 29 April  | Noon Tuesday 23 April   | Noon Thursday 18 April  |

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| <b>Lieutenant Governor:</b><br>Peggy Flanagan<br>(651) 201-3400 | <b>Attorney General:</b><br>Keith Ellison (651) 296-3353                           | <b>Secretary of State:</b> Steve Simon<br>(651) 296-2803       | <b>Subscriptions Manager:</b><br>Loretta J. Diaz (651) 201-3202<br>loretta.diaz@state.mn.us |
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**NOTICE: How to Follow State Agency Rulemaking in the State Register**

The State Register is the official source, and only complete listing, for all state agency rulemaking in its various stages. State agencies are required to publish notice of their rulemaking action in the State Register. Published every Monday, the State Register makes it easy to follow and participate in the important rulemaking process. Approximately 80 state agencies have the authority to issue rules. Each agency is assigned specific Minnesota Rule chapter numbers. Every odd-numbered year the Minnesota Rules are published. Supplements are published to update this set of rules. Generally speaking, proposed and adopted exempt rules do not appear in this set because of their short-term nature, but are published in the State Register.

An agency must first solicit Comments on Planned Rules or Comments on Planned Rule Amendments from the public on the subject matter of a possible rulemaking proposal under active consideration within the agency (Minnesota Statutes §§ 14.101). It does this by publishing a notice in the State Register at least 60 days before publication of a notice to adopt or a notice of hearing, or within 60 days of the effective date of any new statutory grant of required rulemaking.

When rules are first drafted, state agencies publish them as Proposed Rules, along with a notice of hearing, or a notice of intent to adopt rules without a hearing in the case of noncontroversial rules. This notice asks for comment on the rules as proposed. Proposed emergency rules, and withdrawn proposed rules, are also published in the State Register. After proposed rules have gone through the comment period, and have been rewritten into their final form, they again appear in the State Register as Adopted Rules. These final adopted rules are not printed in their entirety, but only the changes made since their publication as Proposed Rules. To see the full rule, as adopted and in effect, a person simply needs two issues of the State Register, the issue the rule appeared in as proposed, and later as adopted.

The State Register features partial and cumulative listings of rules in this section on the following schedule: issues #1-26 inclusive (issue #26 cumulative for issues #1-26); issues #27-52 inclusive (issue #52, cumulative for issues #27-52 or #53 in some years). An annual subject matter index for rules was separately printed usually in August, but starting with Volume 19 now appears in the final issue of each volume. For copies or subscriptions to the State Register, contact Minnesota's Bookstore, 660 Olive Street (one block east of I-35E and one block north of University Ave), St. Paul, MN 55155, phone: (612) 297-3000, or toll-free 1-800-657-3757. TTY relay service phone number: (800) 627-3529.

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# Proposed Rules

**Comments on Planned Rules or Rule Amendments.** An agency must first solicit Comments on Planned Rules or Comments on Planned Rule Amendments from the public on the subject matter of a possible rulemaking proposal under active consideration within the agency (*Minnesota Statutes* §§ 14.101). It does this by publishing a notice in the *State Register* at least 60 days before publication of a notice to adopt or a notice of hearing, and within 60 days of the effective date of any new statutory grant of required rulemaking.

**Rules to be Adopted After a Hearing.** After receiving comments and deciding to hold a public hearing on the rule, an agency drafts its rule. It then publishes its rules with a notice of hearing. All persons wishing to make a statement must register at the hearing. Anyone who wishes to submit written comments may do so at the hearing, or within five working days of the close of the hearing. Administrative law judges may, during the hearing, extend the period for receiving comments up to 20 calendar days. For five business days after the submission period the agency and interested persons may respond to any new information submitted during the written submission period and the record then is closed. The administrative law judge prepares a report within 30 days, stating findings of fact, conclusions and recommendations. After receiving the report, the agency decides whether to adopt, withdraw or modify the proposed rule based on consideration of the comments made during the rule hearing procedure and the report of the administrative law judge. The agency must wait five days after receiving the report before taking any action.

**Rules to be Adopted Without a Hearing.** Pursuant to *Minnesota Statutes* § 14.22, an agency may propose to adopt, amend, suspend or repeal rules without first holding a public hearing. An agency must first solicit **Comments on Planned Rules** or **Comments on Planned Rule Amendments** from the public. The agency then publishes a notice of intent to adopt rules without a public hearing, together with the proposed rules, in the *State Register*. If, during the 30-day comment period, 25 or more persons submit to the agency a written request for a hearing of the proposed rules, the agency must proceed under the provisions of §§ 14.1414.20, which state that if an agency decides to hold a public hearing, it must publish a notice of intent in the *State Register*.

**KEY: Proposed Rules** - Underlining indicates additions to existing rule language. ~~Strikeouts~~ indicate deletions from existing rule language. If a proposed rule is totally new, it is designated “all new material.” **Adopted Rules** - Underlining indicates additions to proposed rule language. ~~Strikeout~~ indicates deletions from proposed rule language.

## Board of Architecture, Engineering, Land Surveying, Landscape Architecture, Geoscience, and Interior Design Proposed Permanent Rules Relating to Professional Conduct; DUAL NOTICE: Notice of Intent to Adopt Rules Without a Public Hearing Unless 25 or More Persons Request a Hearing, and Notice of Hearing if 25 or More Requests for Hearing Are Received; Revisor’s ID Number R-04449

### Proposed Amendments to Rules Governing Professional Conduct, *Minnesota Rules*, Chapter 1805.

**Introduction.** The Board of Architecture, Engineering, Land Surveying, Landscape Architecture, Geoscience and Interior Design (“Board”) intends to adopt rules without a public hearing following the procedures in the rules of the Office of Administrative Hearings, *Minnesota Rules*, parts 1400.2300 to 1400.2310, and the Administrative Procedure Act, *Minnesota Statutes*, sections 14.22 to 14.28. If, however, 25 or more persons submit a written request for a hearing on the rules by 4:30 p.m. on May 1, 2019, the Board will hold a public hearing in Suite 295, Golden Rule Building, 85 E. 7<sup>th</sup> Place, St. Paul, Minnesota 55101, starting at 9:30 AM on Tuesday, June 25, 2019. To find out whether the Board will adopt the rules without a hearing or if it will hold the hearing, you should contact the agency contact person after May 1, 2019 and before June 25, 2019.

# Proposed Rules

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**Agency Contact Person.** Submit any comments or questions on the rules or written requests for a public hearing to the agency contact person. The agency contact person is: Andrea Barker at the Board of Architecture, Engineering, Land Surveying, Landscape Architecture, Geoscience and Interior Design, 85 E. 7<sup>th</sup> Place, Suite 160, St. Paul, MN 55101, 651-757-1511, Fax: 651-297-5310, and email: [andrea.barker@state.mn.us](mailto:andrea.barker@state.mn.us). TTY users may call the Board at (800) 627-3529. You may also review the proposed rule and submit written comments via the Office of Administrative Hearings Rulemaking e-comments website at <https://minnesotaoah.granicusideas.com/discussions>.

**Subject of Rules and Statutory Authority.** The proposed rules will update and clarify Chapter 1805, known as the Rules of Professional Conduct.

The statutory authority to adopt the rules is Minnesota Statutes, section 326.06. A copy of the proposed rules is published in the State Register, attached to this notice as mailed, and available on the Board's website at [mn.gov/aelslagid/rulemaking.html](http://mn.gov/aelslagid/rulemaking.html).

**Comments.** You have until 4:30 p.m. on Wednesday, May 1, 2019, to submit written comment in support of or in opposition to the proposed rules or any part or subpart of the rules. Your comment must be in writing and received by the agency contact person by the due date. Comment is encouraged. Your comments should identify the portion of the proposed rules addressed, the reason for the comment, and any change proposed. You are encouraged to propose any change that you desire. Any comments that you have about the legality of the proposed rules must also be made during this comment period.

**Request for a Hearing.** In addition to submitting comments, you may also request that the Board hold a hearing on the rules. You must make your request for a public hearing in writing, which the agency contact person must receive by 4:30 p.m. on Wednesday, May 1, 2019. You must include your name and address in your written request. In addition, you must identify the portion of the proposed rules that you object to or state that you oppose the entire set of rules. Any request that does not comply with these requirements is not valid and the agency cannot count it when determining whether it must hold a public hearing. You are also encouraged to state the reason for the request and any changes you want made to the proposed rules.

**Withdrawal of Requests.** If 25 or more persons submit a valid written request for a hearing, the Board will hold a public hearing unless a sufficient number of persons withdraw their requests in writing. If enough requests for hearing are withdrawn to reduce the number below 25, the agency must give written notice of this to all persons who requested a hearing, explain the actions the agency took to effect the withdrawal, and ask for written comments on this action. If a public hearing is required, the agency will follow the procedures in Minnesota Statutes, sections 14.131 to 14.20.

**Alternative Format/Accommodation.** Upon request, this information can be made available in an alternative format, such as large print, braille, or audio. To make such a request or if you need an accommodation to make this hearing accessible, please contact the agency contact person at the address or telephone number listed above.

**Modifications.** The Board might modify the proposed rules, either as a result of public comment or as a result of the rule hearing process. It must support modifications by data and views submitted to the agency or presented at the hearing. The adopted rules may not be substantially different than these proposed rules unless the Board follows the procedure under Minnesota Rules, part 1400.2110. If the proposed rules affect you in any way, the Board encourages you to participate in the rulemaking process.

**Cancellation of Hearing.** The Board will cancel the hearing scheduled for June 25, 2019, if the agency does not receive requests for a hearing from 25 or more persons. If you requested a public hearing, the agency will notify you before the scheduled hearing whether the hearing will be held. You may also call the agency contact person at 651-757-1511 or go online at [mn.gov/aelslagid/rulemaking.html](http://mn.gov/aelslagid/rulemaking.html) after May 1, 2019 to find out whether the hearing will be held.

**Notice of Hearing.** If 25 or more persons submit valid written requests for a public hearing on the rules, the Board will hold a hearing following the procedures in Minnesota Statutes, sections 14.131 to 14.20. The Board will hold the hearing on the date and at the time and place listed above. The hearing will continue until all interested persons have been heard. Administrative Law Judge Eric Lipman is assigned to conduct the hearing. Judge Lipman's Legal Assistant

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# Proposed Rules

Ian Lewenstein can be reached at the Office of Administrative Hearings, 600 North Robert Street, P.O. Box 64620, Saint Paul, Minnesota 55164-0620, telephone 651-361-7857, fax 651-539-0310, or [ian.lewenstein@state.mn.us](mailto:ian.lewenstein@state.mn.us).

**Hearing Procedure.** If the Board holds a hearing, you and all interested or affected persons, including representatives of associations or other interested groups, will have an opportunity to participate. You may present your views either orally at the hearing or in writing at any time before the hearing record closes. All evidence presented should relate to the proposed rules. You may also submit written material to the Administrative Law Judge to be recorded in the hearing record for five working days after the public hearing ends. At the hearing the Administrative Law Judge may order that this five-day comment period is extended for a longer period but not more than 20 calendar days. Following the comment period, there is a five-working-day rebuttal period when the agency and any interested person may respond in writing to any new information submitted. No one may submit new evidence during the five-day rebuttal period. The Office of Administrative Hearings must receive all comments and responses submitted to the Administrative Law Judge via the Office of Administrative Hearings Rulemaking eComments website at <https://minnesotaoah.granicusideas.com/discussions> no later than 4:30 p.m. on the due date. All comments or responses received will be available for review at the Board office or on the Board's website at [mn.gov/aelslagid/rulemaking.html](http://mn.gov/aelslagid/rulemaking.html). This rule hearing procedure is governed by Minnesota Rules, parts 1400.2000 to 1400.2240, and Minnesota Statutes, sections 14.131 to 14.20. You may direct questions about the procedure to the Administrative Law Judge.

The agency requests that any person submitting written views or data to the Administrative Law Judge before the hearing or during the comment or rebuttal period also submit a copy of the written views or data to the agency contact person at the address stated above.

**Statement of Need and Reasonableness.** The statement of need and reasonableness summarizes the justification for the proposed rules, including a description of who will be affected by the proposed rules and an estimate of the probable cost of the proposed rules. It is now available from the agency contact person. You may review or obtain copies for the cost of reproduction by contacting the agency contact person. The SONAR is available on the Board's website at [mn.gov/aelslagid/rulemaking.html](http://mn.gov/aelslagid/rulemaking.html).

**Lobbyist Registration.** Minnesota Statutes, chapter 10A, requires each lobbyist to register with the State Campaign Finance and Public Disclosure Board. Ask any questions about this requirement of the Campaign Finance and Public Disclosure Board at: Suite #190, Centennial Building, 658 Cedar Street, St. Paul, Minnesota 55155, telephone (651) 539-1180 or 1-800-657-3889.

**Adoption Procedure if No Hearing.** If no hearing is required, the agency may adopt the rules after the end of the comment period. The Board will submit the rules and supporting documents to the Office of Administrative Hearings for a legal review. You may ask to be notified of the date the rules are submitted to the office. If you want either to receive notice of this, to receive a copy of the adopted rules, or to register with the agency to receive notice of future rule proceedings, submit your request to the agency contact person listed above.

**Adoption Procedure after a Hearing.** If a hearing is held, after the close of the hearing record, the Administrative Law Judge will issue a report on the proposed rules. You may ask to be notified of the date that the Administrative Law Judge's report will become available, and can make this request at the hearing or in writing to the Administrative Law Judge. You may also ask to be notified of the date that the agency adopts the rules and the rules are filed with the Secretary of State by requesting this at the hearing or by writing to the agency contact person stated above.

Order. I order that the rulemaking hearing be held at the date, time, and location listed above.

Dated: February 28, 2019

Signed by: Doreen Johnson, Executive Director

# Proposed Rules

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## 1805.0100 PROFESSIONAL CONDUCT.

Subpart 1. **Purpose.** ~~This rule of chapter on~~ professional conduct is adopted for the purpose of implementing the laws and rules governing the practice of architecture, engineering, land surveying, landscape architecture, and geoscience ~~including Minnesota Statutes, section 326.11, and the title use of certified interior design.~~

Subp. 2. **Scope.** ~~This rule chapter~~ is applicable to and binding upon each person, corporation, or partnership subject to the regulatory jurisdiction of the board ~~and each person subject to the control of the licensee.~~

Subp. 3. ~~Imputed knowledge of Professional responsibility.~~ Each licensee who holds a certificate of licensure issued by the board is charged with knowledge of this rule. In the exercise of the privileges and rights granted by the certificate of licensure, the licensee shall conform professional conduct to the public and to the board in accordance with the provisions of this rule, and shall, as a condition of licensure, subscribe to and agree to conduct the practice in accordance with the provisions of this rule.

A. ~~The professional conduct of a licensee or certificate holder must accord with this chapter.~~

B. ~~When providing professional services, the licensee's or certificate holder's primary responsibility is the protection of the public's health, safety, and welfare.~~

## 1805.0200 ~~PERSONAL CONDUCT~~ OBLIGATION TO PROVIDE FULL DISCLOSURE.

Subpart 1. ~~Public confidence and personal integrity statements.~~

A. ~~A licensee or certificate holder shall avoid any act which that may diminish public confidence in the profession and shall, at all times, conduct himself or herself, in all relations with clients and the public, so as to maintain its reputation for professional integrity.~~

B. ~~A licensee or certificate holder shall be objective and truthful in all professional plans, reports, statements, testimony, or other documents. The licensee or certificate holder shall include all relevant and pertinent information in such documents or testimony and express professional opinions publicly only when they are founded upon an adequate knowledge of the facts and a competent evaluation of the subject matter.~~

Subp. 1a. **Credit.** ~~A licensee or certificate holder shall accurately represent the qualifications, education, training, or experience and the scope of responsibility in connection with work for which the licensee or certificate holder is claiming credit, as well as that of an employer, employees, or associates.~~

Subp. 2. **False statements and nondisclosure.** ~~A licensee or certificate holder shall not submit make a materially false statement or fail to disclose a material fact requested in connection with the an application for certification or, licensure, or renewal in this state or any other state.~~

Subp. 3. **Knowledge of unqualified applicants.**

A. ~~A licensee or certificate holder shall not further the endorse an application for certification or licensure of another person known by the licensee or certificate holder to be unqualified in respect to character, education, experience, or other relevant factor.~~

B. ~~A licensee or certificate holder possessing knowledge of an applicant's qualifications for examination, licensure, or certification shall cooperate with the applicant and the board by responding regarding those qualifications when requested to do so. A licensee or certificate holder shall provide verification of employment and experience earned by an applicant under supervision if there is reasonable assurance that the facts to be verified are accurate. A licensee or certificate holder shall not knowingly sign a verification document that contains false or misleading information.~~

Subp. 3a. **Knowledge of improper conduct by others.** ~~A licensee or certificate holder possessing knowledge of any~~

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# Proposed Rules

acts prohibited by this chapter, chapter 1800, or Minnesota Statutes, sections 326.02 to 326.15, by another licensee, certificate holder, or unlicensed individual shall report such knowledge to the board.

Upon questioning by the board or its representative during an official inquiry into an alleged act, a licensee or certificate holder shall disclose any knowledge the licensee or certificate holder may have in the matter.

Subp. 4. **General prohibitions.** A licensee or certificate holder shall not:

- A. circumvent a rule of professional conduct through actions of another;
- B. engage in illegal conduct involving moral turpitude;
- C. engage in conduct involving dishonesty, fraud, deceit, or misrepresentation;
- D. engage in conduct that adversely reflects on the licensee's fitness to practice the profession; or
- E. permit the licensee's or certificate holder's name or seal to be affixed to plans, specifications, or other documents which that were not prepared by or under the direct supervision of the licensee or certificate holder.

## 1805.0300 CONFLICT OF INTEREST.

Subpart 1. **Employment.** A licensee or certificate holder shall ~~avoid accepting~~ not accept a ~~commission project~~ where duty to the client or the public would conflict with the personal interest of the licensee or certificate holder or the interest of another client. Prior to accepting ~~such employment a project~~, the licensee or certificate holder shall disclose to a prospective client such facts as may give rise to a conflict of interest.

Subp. 2. **Compensation.** A licensee or certificate holder shall not accept compensation for services relating or pertaining to the same project from more than one party unless there is a unity of interest between or among the parties to the project and unless the licensee or certificate holder makes full disclosure and obtains the express consent of all parties from whom compensation will be received.

Subp. 3. **Gifts.**

A. A licensee or certificate holder shall not, directly or indirectly, solicit or accept any compensation, gratuity, or item of value from contractors, their agents, material or equipment suppliers, or other persons dealing with the client or employer in connection with the work for which the licensee or certificate holder has been retained without the knowledge and approval of the client or the employer.

B. A licensee or certificate holder shall neither offer nor make any payment or gift to a government official, whether elected or appointed, with the intent of influencing the official's judgment in connection with a prospective or existing project in which the licensee or certificate holder is interested or involved.

Subp. 4. **Interpretations.** When acting as the interpreter of project contract documents or as the judge of contract performance, a licensee or certificate holder shall render decisions impartially, using the professional judgment of their licensed or certified discipline.

## 1805.0400 IMPROPER SOLICITATION OF EMPLOYMENT.

A. A licensee or certificate holder shall seek and engage in only the professional work or employment the professional is competent and qualified to perform by reason of education, training, or experience.

~~A licensee shall not falsify or misrepresent the extent of the licensee's education, training, experience, or qualifications to any person or to the public; nor misrepresent the extent of the licensee's responsibility in connection with any prior employment.~~

# Proposed Rules

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A licensee shall not transmit, distribute, or publish or allow to be transmitted, distributed, or published, any false or misleading information regarding the licensee's own qualifications, training, or experience or that of his or her employer, employees, associates, or joint venturers.

B. A licensee or certificate holder shall not tender any gift, pay, or offer to pay, directly or indirectly, anything of substantial value, whether in the form of a commission or otherwise, as an inducement to secure employment. A licensee or certificate holder is not prohibited from paying a commission to a licensed employment agency for securing a salaried position.

## **1805.0500 FALSE OR MALICIOUS STATEMENTS.**

A licensee or certificate holder shall not make ~~no~~ false or malicious statements ~~which that~~ may have the effect, directly or indirectly, or by implication, of injuring the personal or professional reputation or business of another member of the profession.

## **1805.0650 COMPETENCE.**

Subpart 1. Standards of competence. In practicing architecture, engineering, land surveying, landscape architecture, geoscience, or when using the title of certified interior designer, each licensee or certificate holder shall act with reasonable care and competence and shall apply the knowledge and skill that is ordinarily applied by such professionals.

Subp. 2. Conformance with state and local laws and regulations. In providing professional services, a licensee or certificate holder shall take into account applicable state and local laws and regulations. While a licensee or certificate holder may rely on the advice of other professionals as to the intent and meaning of such regulations, once having obtained the advice, the licensee or certificate holder shall not violate such laws and regulations.

Subp. 3. Qualifications for performing professional services. A licensee or certificate holder shall perform professional services only when the licensee or certificate holder, together with those whom the licensee or certificate holder may engage as consultants, are qualified by education, training, and experience in the specific technical areas involved.

## **1805.0700 ACTION BY OTHER JURISDICTION COMPLIANCE WITH LAWS.**

Subpart 1. Violation of laws. Convictions of a felony without restoration of civil rights, or the revocation or suspension of the certificate of licensure or disciplinary action taken against a licensee or certificate holder by another jurisdiction, if for cause which in the state of Minnesota would constitute a violation of law or of these rules, shall be deemed to be a violation of these rules of professional conduct.

Subp. 2. Incompetence. Any A licensee or certificate holder adjudged mentally incompetent by a court of competent jurisdiction shall, until restored to mental competency, be deemed to be incompetent to practice the profession within the meaning of Minnesota Statutes, section 326.11, subdivision 2.

## **1805.0800 EMPLOYMENT ON THE BASIS OF MERIT PRACTICES.**

A licensee or certificate holder, as an employer, shall refrain from engaging in any discriminatory employment practice prohibited by law and shall, in the conduct of the business, employ professional personnel solely upon the basis of merit.

## **1805.0900 PROFESSIONAL MISCONDUCT.**

Misconduct within the meaning of Minnesota Statutes, section 326.11, subdivision 1, shall include any act or practice in violation of the rules of professional conduct as set forth in ~~parts 1805.0100 to 1805.0800~~ this chapter. A licensee or certificate holder shall not engage in conduct involving bribery, collusion, corruption, fraud, or malice.

## 1805.1500 REGISTRATION.

No corporation, partnership, or other firm engaged in the practice of architecture, engineering, land surveying, landscape architecture, or geoscience, or two or more of these professions, shall contract with or accept employment for professional services of an architectural, engineering, land surveying, landscape architectural, or geoscience character as defined in Minnesota Statutes, sections 326.02 to 326.15, unless a member or employee of the corporation, partnership, or other firm in responsible charge of the work is registered and licensed under the provisions of Minnesota Statutes, sections 326.02 to 326.15, to practice the profession called for by the employment.

## 1805.1600 RESPONSIBLE CHARGE AND DIRECT SUPERVISION.

Subpart 1. **Responsible charge; defined.** A person in responsible charge of architectural, engineering, land surveying, landscape architectural, geoscience, or certified interior design work as used in Minnesota Statutes, section 326.14, means the person who determines and reviews design policy criteria, including technical aspects, advises with the client, superintends has direct supervisions of subordinates during the course of the work and, in general, the person whose professional skill and judgment are embodied in the plans, designs, and advice involved in the work. Plans and specifications for buildings, structures, or projects of standard design which have been designed outside the state shall bear the certification of the design professional licensed in another United States licensing jurisdiction. In addition, a Minnesota licensed architect, professional engineer, land surveyor, landscape architect, professional geologist, professional soil scientist, or certified interior designer shall review the design and certify that it is appropriate to the site on which construction is proposed and is in compliance with the State Building Code adopted by the Department of Administration where the building code is in effect.

Subp. 2. **Direct supervision; defined.** A person in “direct supervision” of work as referred to in Minnesota Statutes, section 326.12, subdivision 3, means that person who is the employer, an employee of the same firm, or who is under contract to or from another firm and who is in responsible charge of the technical aspects of the architectural, engineering, land surveying, landscape architectural, geoscience, or certified interior design work in progress, and whose professional skill and judgment are embodied in the plans, specifications, reports, plats, or other documents required to be certified pursuant to that subdivision. A person in direct supervision of work directs the work of other licensees, interns, draftspersons unlicensed professionals, technicians, and clerical persons assigned to that work and is in responsible charge of the project comprising the work being supervised.

REPEALER. Minnesota Rules, part 1805.0600, is repealed.

# Exempt Rules

Exempt rules are excluded from the normal rulemaking procedures (*Minnesota Statutes* §§ 14.386 and 14.388). They are most often of two kinds. One kind is specifically exempted by the Legislature from rulemaking procedures, but approved for form by the Revisor of Statutes, reviewed for legality by the Office of Administrative Hearings, and then published in the State Register. These exempt rules are effective for two years only.

The second kind of exempt rule is one adopted where an agency for good cause finds that the rulemaking provisions of *Minnesota Statutes*, Chapter 14 are unnecessary, impracticable, or contrary to the public interest. This exemption can be used only where the rules:

- (1) address a serious and immediate threat to the public health, safety, or welfare, or
- (2) comply with a court order or a requirement in federal law in a manner that does not allow for compliance with *Minnesota Statutes* Sections 14.14-14.28, or
- (3) incorporate specific changes set forth in applicable statutes when no interpretation of law is required, or
- (4) make changes that do not alter the sense, meaning, or effect of the rules.

These exempt rules are also reviewed for form by the Revisor of Statutes, for legality by the Office of Administrative Hearings and then published in the *State Register*. In addition, the Office of Administrative Hearings must determine whether the agency has provided adequate justification for the use of this exemption. Rules adopted under clauses (1) or (2) above are effective for two years only. The Legislature may also exempt an agency from the normal rulemaking procedures and establish other procedural and substantive requirements unique to that exemption.

**KEY: Proposed Rules** - Underlining indicates additions to existing rule language. ~~Strikeouts~~ indicate deletions from existing rule language. If a proposed rule is totally new, it is designated "all new material." **Adopted Rules** - Underlining indicates additions to proposed rule language. ~~Strikeout~~ indicates deletions from proposed rule language.

## Department of Natural Resources

### Adopted Exempt Permanent Game and Fish Rules: Designated Special Management Waters

Notice is hereby given that the above entitled rules have been adopted through the process prescribed by *Minnesota Statutes*, sections 97C.001 and 97C.005.

Dated: January 15, 2019

Sarah Strommen  
Commissioner of Natural Resources

#### 6264.0400 DESIGNATED SPECIAL MANAGEMENT WATERS.

*[For text of subparts 1 to 32, see Minnesota Rules]*

##### Subp. 33. Lake of the Woods and Rainy River; walleye and sauger.

*[For text of items A to C, see Minnesota Rules]*

D. From March 1 to April 14, while a person is on or angling in Four Mile Bay of Lake of the Woods and Rainy River, angling for walleye and sauger is limited to catch and release only, whereby any walleye or sauger caught must be immediately returned to the water.

*[For text of item E, see Minnesota Rules]*

*[For text of subparts 34 to 145, see Minnesota Rules]*

**EFFECTIVE PERIOD.** The amendment to Minnesota Rules, part 6264.0400, subpart 33, item D, is effective retroactively to March 1, 2019.

# Adopted Rules

A rule becomes effective after the requirements of *Minnesota Statutes* §§ 14.05-14.28 have been met and five working days after the rule is published in the *State Register*, unless a later date is required by statutes or specified in the rule. If an adopted rule is identical to its proposed form as previously published, a notice of adoption and a citation to its previous *State Register* publication will be printed. If an adopted rule differs from its proposed form, language which has been deleted will be printed with strikeouts and new language will be underlined. The rule's previous *State Register* publication will be cited.

**KEY: Proposed Rules** - Underlining indicates additions to existing rule language. ~~Strikeouts~~ indicate deletions from existing rule language. If a proposed rule is totally new, it is designated "all new material." **Adopted Rules** - Underlining indicates additions to proposed rule language. ~~Strikeout~~ indicates deletions from proposed rule language.

## Board of Assessors

### Adopted Permanent Rules Governing Licensure, Education, and Conduct of Assessors; ORDER ADOPTING RULES

#### Adopted Amendment to Rules Governing Licensure, Education, Trainee Registration, Record Retention, and Reinstatement, Minnesota Rules, Chapter 1950; Revisor's ID Number AR-04375

##### Background Information

1. The Minnesota Board of Assessors has complied with all notice and procedural requirements in Minnesota Statutes, Chapter 14, Minnesota Rules, chapter 1400, and other applicable laws.

2. The Office of Administrative Hearings received two written comments on the rules. No persons requested a public hearing. Therefore, there are not 25 or more requests for a public hearing. The agency received no requests for notice of submission to the Office of Administrative Hearings.

3. The Office of Administrative Hearings reviewed the proposed rule revisions and issued orders on January 30 and February 1, 2019 that approved the rule revisions, except for Minn. R. 1950.1035, subp. 1(A)(3), .1050 (D), and .1006 (E). Based on the denial of those three subparts, the Board of Assessors has accepted the recommendations of the Administrative Law Judge and has amended its proposed rule revisions as follows:

A. As recommended by the Administrative Law Judge, part 1950.1035, subp. 1(A)(3) of the proposed rules is amended to read:

"a current criminal background study that ~~with no criminal conviction that is determined by the board to adversely affect the applicant's ability to perform the duties of an assessor~~ does not include conviction of a crime that, if committed by an applicant or licensee in Minnesota, would violate Minn. Stat. section 270.41, subd. 3(a)(4), Minn. R. 1950.1090, subp. 2(C), (D), or (F), or Minn. R. 1950.1090, subp. 4(A)."

This change to Part 1950.1035, subp. 1(A)(3) does not make the rule substantially different because it only seeks to define the types of misconduct the Board has already determined to be disqualifying conduct. It is needed to clarify what conduct is disqualifying for temporary licensure by the Board. Lastly, the amended language is reasonable because it spells out a standard to which the rule applies.

B. As recommended by the Administrative Law Judge, parts 1950.1050 (D) and 1950.1060, subp. 2 (E) are deleted from the existing and proposed rules. As explained in the Memorandum of the Order on Review of Rules dated January 30, 2019, the Board has not decided whether interviews or policies on examinations should occur at all, meaning the proposed regulations are not rules since they lack a "future effect" and are not "adopted to implement." The deletion of these proposed rules is reasonable because they describe requirements that may or may not even occur in the future. In addition, the deletion of these proposed rules is not prejudicial to the expectations of any possible applicants and it is a logical outgrowth of the rulemaking proceedings.

# Adopted Rules

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4. The rules are needed and reasonable.
5. A Copy of the board's authorization to adopt the rules is attached.

## ORDER

The above-named rules, in the form published in the State Register on November 19, 2018, with the changes noted above, are adopted under my authority in Minnesota Statutes, section 270.47.

Signed by Andrea Fish, Executive Secretary of the Minnesota Board of Assessors, on March 5, 2019.

The rules proposed and published at State Register, Volume 43, Number 21, pages 563-572, November 19, 2018 (43 SR 563), are adopted with the following modifications:

### 1950.1035 TEMPORARY LICENSE.

#### Subpart 1. **Military.**

A. An applicant for a temporary military assessor's license shall submit an application under Minnesota Statutes, section 197.4552, accompanied by payment of the license fee. The applicant shall supply the board with evidence of all of the following:

(3) ~~a current criminal background study with no criminal conviction that is determined by the board to adversely affect the applicant's ability to perform the duties of an assessor that does not include conviction of a crime that, if committed by an applicant or licensee in Minnesota, would violate part 1950.1090, subpart 2, item C, D, or F, or subpart 4, item A, or Minnesota Statutes, section 270.41, subdivision 3, paragraph (a), clause (4).~~

### 1950.1050 ACCREDITED MINNESOTA ASSESSOR (AMA).

A local assessor employed by a township or city shown on the «List of Assessor License Levels for Minnesota Taxing Jurisdictions» under the heading «Accredited» must obtain licensure as an accredited Minnesota assessor. Requirements to initially obtain licensure as an accredited Minnesota assessor are given in items A to E.

~~D. In addition to the requirements in items A to C and E, the board may require all applicants to obtain a passing grade on a board-approved comprehensive examination, complete an interview by the board that demonstrates the applicant's knowledge, understanding, and application of appraisal standards, or both.~~

~~If the board requires applicants to take an examination, complete an interview, or both, the board must publish notice of the requirement and whether the requirement continues until further notice. The notice must be published in the board minutes and on the board's Web site at least 180 days before the date the additional requirements take effect.~~

~~E. D.~~ Application to the board, and the appropriate fee.

### 1950.1060 SENIOR ACCREDITED MINNESOTA ASSESSOR (SAMA).

Subp. 2. **Specific requirements for SAMA.** Requirements to initially obtain licensure as a senior accredited Minnesota assessor are given in items A to F.

~~E. In lieu of, or in addition to, the requirements in items A to D and F, the board may require that all applicants obtain a passing grade on a board-approved comprehensive examination. If the board requires applicants to take an examination, the board must publish notice of this requirement and whether the requirement continues until further notice. The notice must be published in the board minutes and on the board's Web site at least 180 days before the date the examination requirement takes effect.~~

~~F. E.~~ Application to the board, and the appropriate fee.

# Executive Orders

The governor has the authority to issue written statements or orders, called Executive Orders, as well as Emergency Executive Orders. The governor's authority is specified in the Constitution of the State of Minnesota, Article V, and in *Minnesota Statutes* § 4.035. Emergency Executive Orders, for protection from an imminent threat to health and safety, become effective immediately, are filed with the secretary of state, and published in the *State Register* as soon as possible after they are issued. Other Executive Orders become effective 15 days after publication in the *State Register* and filing with the secretary of state. Unless otherwise specified, an executive order expires 90 days after the date the governor who issued the order vacates office.

## Office of the Governor

### Emergency Executive Order 19-08: Providing for Emergency Relief from Regulations to Motor Carriers and Drivers Operating in Minnesota

I, **Tim Walz, Governor of the State of Minnesota**, by the authority vested in me by the Constitution and applicable statutes, do hereby issue this Executive Order:

Extreme winter weather conditions, record snowfall in the months of January and February, a late thaw, and recent precipitation are all contributing to a higher than normal risk of widespread flooding throughout Minnesota.

Nearly a third of Minnesota's eighty-seven counties are currently impacted by flooding or ice jams, and the following counties have each declared a local emergency: Big Stone, Cottonwood, Jackson, Martin, Nobles, Norman, Rock, Traverse, Wilkin, and Yellow Medicine.

Road closures, sandbagging operations, levy construction, and other emergency measures are required in response to spring flooding conditions.

The resources of local, county, and state governments are being fully utilized to ensure immediate response to protect the life and safety of persons in the affected areas, and to protect property and infrastructure from additional damage.

The seasonal load restrictions, as described in Minnesota Statutes 2018, section 169.87, subdivisions 1 and 2 went into effect on March 15, 2019 in the south, southeast, and metro zones, and on March 19, 2019 in the central, north-central, and north zones. These seasonal weight restrictions on roads in Minnesota will hinder the transportation of materials used in flood prevention and mitigation.

For these reasons, I order that:

1. A state of emergency exists in Minnesota that requires assistance from motor carriers to transport supplies and materials to affected areas of the state. Vehicles providing direct assistance for emergency flooding preparations, transporting sand, clay, or other materials used to construct protective measures to prevent flooding are exempted from the seasonal load restrictions on local and state highways and streets imposed by Minnesota Statutes 2018, section 169.87, subdivisions 1 and 2.
2. The relief from seasonal load restrictions provided in this order does not apply to vehicles operating with a special permit issued under Minnesota Statutes 2018, section 169.869.

# Executive Orders

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This Emergency Executive Order is effective immediately under Minnesota Statutes 2018, section 4.035, subdivision 2, and remains in effect until the conclusion of the emergency conditions or until the commercial motor carrier or driver ceases direct assistance in providing emergency relief, whichever occurs first. For purposes of this Emergency Executive Order, direct assistance to an emergency relief effort terminates when a driver or commercial motor vehicle is used to transport cargo not destined for the emergency relief effort, or when the carrier dispatches that driver or vehicle to another location for operations in regular commerce.

Signed on March 22, 2019.

**Tim Walz**  
Governor

Filed According to Law

**Steve Simon**  
Secretary of State

## Commissioner's Orders

Various agency commissioners are authorized to issue "commissioner's orders" on specified activities governed by their agency's enabling laws. See the *Minnesota Statutes* governing each agency to determine the specific applicable statutes. Commissioners' orders are approved by assistant attorneys general as to form and execution and published in the *State Register*. These commissioners orders are compiled in the year-end subject matter index for each volume of the *State Register*.

## Department of Natural Resources

### Division of Fish and Wildlife

#### Commissioner's Order 19-01: Designation of Aquatic Management Areas (AMAs)

**Statutory authority:** *Minnesota Statutes*, section 86A.05, subdivision 14, and *Minnesota Statutes*, section 86A.07, subdivision 3.

#### BACKGROUND

WHEREAS, certain lands in Minnesota are described as:

**Bang's Brook AMA, Tract 1, Pine County, 1.88 Acres, ~121 Stream feet, 1.18 Acres, Acquisition 160694**

South 100 feet of the SW 1/4 of the SW 1/4, less the east 500 feet thereof. Reserving for Pine County, its successors and assigns, a highway easement over, under and across all that part of the described parcel which lies between lines run parallel with and 50 feet easterly and 50 feet westerly of the centerline of Pine County State Aid Highway 24 as constructed in 2006. Section 20, Township 4 1, Range 17.

**Birds Eye Lake AMA, Tract 2, Itasca County, ~5,646 Lake Feet, 51.5 Acres, Acquisition 160565**

Government Lots 2 and 3, Section 28, Township 148 North, Range 26 West, Itasca County, Minnesota.

AND

Government Lot 1, Section 29, Township 148 North, Range 26 West, Itasca County, Minnesota.

TOGETHER WITH a 33 foot wide easement for ingress and egress, the centerline of which is described as follows:

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# Commissioner's Orders

Commencing at the Northwest corner of the SW ¼ of Section 16, Township 148, Range 26; thence South 0° 09' 45" East (Itasca County Plane Coordinates North Zone) 1,198.16 feet to point of beginning of the centerline to be described; thence South 60° 31' East 104.69 feet; thence South 76° 13' 06" East 138.30 feet; thence on a 350 foot radius tangential curve, concave to the Southwest, central angle 32° 51' 40" 200.14 feet; thence South 43° 21' 28" East 224.81 feet; thence on a 200 foot radius curve, concave to the West, central angle 58° 10' 17" 203.06 feet; thence South 14° 48' 51" West 329.50 feet; thence South 0° 29' 12" East 160.79 feet; thence South 16° 47' 15" West 107.69 feet; thence on a 400 foot radius tangential curve concave to the East, central angle 39° 38' 36" 276.76 feet; thence South 22° 51' 23" East 184.83 feet; thence South 14° 26' 38" East 480.08 feet; thence South 24° 02' 04" East 1,055.46 feet to the centerline of Edgewater Road as platted in Edgewood Acres; thence South 24° 02' 04" East 333.96 feet; thence South 34° 50' 19" East 160.45 feet; thence South 42° 05' 42" East 434.47 feet; thence South 36° 18' 49" East 181.98 feet; thence South 33° 00' 18" East 375.48 feet; thence on a 200 foot radius curve concave to the West, central angle 28° 03' 32" 97.94 feet to the South line of Edgewood Acres; thence continuing Southerly on said curve central angle 43° 42' 21" 152.57 feet; thence South 38° 45' 35" West 124.52 feet; thence South 49° 55' 08" West 126.91 feet; thence South 23° 42' 34" West 182.63 feet; thence South 9° 38' 42" East 203.44 feet; thence South 8° 09' 43" West 214.43 feet; thence South 5° 42' 32" East 135.83 feet; thence South 21° 50' 07" East 118.55 feet; thence South 41° 49' 35" East 239.87 feet; thence South 28° 31' 18" East 162.70 feet; thence South 1° 43' 51" West 140.52 feet; thence South 8° 53' 12" East 98.88 feet; thence South 48° 04' 16" West 334.61 feet; thence South 58° 27' 53" West 204.58 feet; thence South 32° 48' 45" West 193.18 feet; thence South 4° 59' 46" West 160.83 feet; thence South 25° 53' 08" East 123.64 feet; thence South 0° 54' 31" West 131.61 feet; thence South 16° 19' 50" East 162.09 feet; thence South 5° 38' 47" West 164.01 feet; thence South 13° 08' 18" East 77.94 feet; thence on a 325.0 foot radius tangential curve concave to the West, central angle 46° 55' 22" 266.16 feet; thence South 33° 47' 05" West 298.31 feet; thence South 61° 53' 44" West 187.39 feet; thence South 22° 27' 58" West 122.22 feet; thence South 31° 13' 47" West 351.0 feet; thence South 50° 36' 45" West 251.07 feet; thence South 33° 49' 24" West 117.73 feet; thence South 24° 57' 05" West 275.79 feet; thence South 16° 23' 48" West 87.23 feet; thence South 10° 03' 29" East 47.42 feet; thence South 27° 35' 35" West 249.66 feet; thence South 4° 53' 14" East 148.06 feet; thence South 24° 19' West 209.79 feet; thence South 0° 24' 24" West 30.10 feet to the North line of the South 100 feet of Government Lot 2, Section 28, Township 148, Range 26 and there terminating.

**Bottle Lake AMA, Tract 3, Hubbard County, ~3,000 Lake Feet, 18.77 Acres, Acquisition 160630**

Government Lot 3, Section 14, Township 141 North, Range 34 West, Hubbard County, Minnesota.

TOGETHER WITH an easement for ingress and egress, over and across the North 33.00 feet of the West 33.00 feet of Government Lot 3, Section 23, Township 141 North, Range 34 West, Hubbard County, Minnesota.

**Chester Creek AMA, Tract 59, St. Louis County, ~875 Stream Feet, 4.3 Acres, Acquisition 160611**

That part of the NW ¼ of the NE ¼ and the SW ¼ of the NE ¼ of Section 16, Township 50 North, Range 14 West, St. Louis County, Minnesota, being a strip of land 100 feet in width lying 50 feet on each side of the following described centerline:

Beginning on the west line of said NW ¼ of the NE ¼ at its intersection with Chester Creek; thence in a generally easterly direction for 875.0 feet, more or less, as measured along the centerline of said Chester Creek and terminating at the centerline of Madison Avenue.

**Elbow Lake AMA, Tract 3, Becker County, ~2,400 Lake Feet, 29.74 Acres, Acquisition 160567**

The South 40 rods of Lot 9, Section 5, Township 142 North, Range 38 West, Becker County, Minnesota, excepting and reserving therefrom the Northerly 150 feet thereof.

AND

Government Lot 10, less the 2 acres reserved by the State of Minnesota for a public access in Section 5, Township 142, Range 38, and further reserving therefrom 12.9 acres conveyed to the State of Minnesota and being described as follows: All that part of Government Lot 10, Section 5, Township 142 North, Range 38 West of the 5<sup>th</sup> P.M bounded by the water's edge of Elbow Lake and the following described lines:

Commencing at the Southeast corner of said Section 5; thence N. 90° 00' W. 1,321.20 feet on and along the South

# Commissioner's Orders

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line of said Section 5 to a point on the East 1/16 line thereof and the point of beginning; thence North 90° 00' West 671.8 feet on and along the South line; thence North 05° 24' West 440 feet, more or less, to the water's edge of said Elbow Lake and there terminating. And from the point of beginning; thence North 00° 44' West 1,133.0 feet on and along the said East 1/16 line; thence South 53° 20' West 242.5 feet; thence South 25° 56' West 296.8 feet; thence North 82° 40' West 205 feet, more or less, to the water's edge of Elbow Lake and there terminating.

## **Kabekona Lake AMA, Tract 3, Hubbard County, ~780 Lake Feet, 13.28 Acres, Acquisition 160664**

Lots 1, 2, 3, 4 and 5 all in Block One, RHB Lakeview Acres, according to the plat thereof on file and of record in the office of the County Recorder in and for the County of Hubbard and State of Minnesota.

## **Knife River AMA, Tract 13, Lake County, ~417 Stream Feet, 1.9 Acres, Acquisition 160750**

An easement over under and across the SW ¼ of the SE ¼ of the NW ¼ of Section 20, Township 53 North, Range 11 West, Lake County, Minnesota, being a strip of land 200 feet in width lying 100 feet on each side of the centerline of the Knife River.

## **Mill Creek AMA, Tract 8A, Olmsted County, ~350 Stream Feet, 0.54 Acres, Acquisition 160071**

That part of Outlot B of Bernards First Edition, according to the plat thereof as recorded and on file in the office of the Olmsted County Recorder, described as follows:

Commencing at the southwest corner of the SW ¼ of Section 31, Township 105 North, Range 11 West; thence North 00° 46' 46" West (NOTE: all bearing are in relationship with the west line of said SW ¼ of said Section 31 which is assumed) along the west line of said SW ¼ for a distance of 508.20 feet; thence North 89° 13' 28" East for a distance of 639.54 feet; thence North 89° 42' 01" East along the centerline of the existing road known as Old Trunk Highway Number 30 for a distance of 157.23 feet to the center of Mill Creek, said point also being the POINT OF BEGINNING; thence continuing North 89° 42' 01" East a distance of 420.80 feet along said centerline of Old Trunk Highway Number 30; thence North 00° 28' 50" West for a distance of 377.72 feet; thence North 89° 15' 49" West a distance of 342.06 feet to the center of said Mill Creek; thence South 11° 07' 44" West a distance of 391.67 feet along said center of Mill Creek to the POINT OF BEGINNING.

Said strip of land being 66.00 feet in width lying 66.00 feet easterly of the center line of Mill Creek.

## **Pickerel Lake AMA, Tract 1, Hubbard County, ~2,820 Lake Feet, 5.5 Acres, Acquisition 160704**

Government Lot 6, Section 9, Township 141, Range 34, Hubbard County, Minnesota.

## **Preece Point AMA, Tract 2, Beltrami County, ~659 Lake Feet, 11.4 Acres, Acquisition 160745**

That part of Government Lot 3, Section 30, Township 146 North, Range 33 West, Beltrami County, Minnesota, lying southerly of a line described as follows:

Commencing at the southwest corner of Government Lot 4, said Section 30; thence North 0° 25' 27" East, bearing assumed, along the west line of said Government Lots 3 and 4 a distance of 2,038.71 feet to the point of beginning of the line to be described; thence South 71° 44' 35" East a distance of 1200.74 feet to a point designated by an iron pipe, ½ inch in diameter, stamped LS 15483; thence continue South 71° 44' 35" East, along the prolongation of the last described line, a distance of 55 feet, more or less, to the intersection with the shoreline of Lake Marquette and said line there terminating.

Less and except, that part thereof lying westerly of the east line of Highland DR SW, Scenic Shores, according to the recorded plat thereof on file in the office of the Beltrami County Recorder as Document No. A000455651.

## **W. Beaver & Beaver Creek AMA, Tract 7, Houston County, ~6,142 Stream Feet, 18.88 Acres, Acquisition 160621**

Trout Stream Easement:

Strips of land lying in:

The NW ¼ of the SW ¼ and the SW ¼ of the SW ¼, Section 19, and the NE ¼ of the NW ¼ and the NW ¼ of the NE ¼, Section 30, all in Township 102 North, Range 6 West, Houston County, Minnesota. Said strips of land being 132 feet in width, lying 66 feet on each side of the center lines of Larson Creek and tributaries to Larson Creek.

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# Commissioner's Orders

## Access Easement:

TOGETHER WITH those parts of the SW ¼ of the SE ¼ and the SE ¼ of the SW ¼. Section 19 and that part of the NE ¼ of the NW ¼, Section 30, all in Township 102 North, Range 6 West, Houston County, Minnesota, being a strip of land 16.50 feet in width and lying 8.25 feet on each side of the following described center line:

Commencing at the southwest corner of said SW ¼ of the SE ¼ and assuming the west line of said SW ¼ of the SE ¼ bears North; thence North 78° East 655 feet, more or less, to the centerline of County State-Aid Highway 12 and the point of beginning; thence westerly, southwesterly, southerly and westerly along an existing field road, 2,300 feet, more or less, to Larson Creek and there terminating.

## Parking Area Easement:

TOGETHER WITH that part of the NW ¼ of the SW ¼ of Section 19, Township 102 North, Range 6 West, Houston County, Minnesota, described as follows:

Commencing at the northwest corner of said NW ¼ of the SW ¼; thence on an assumed bearing of East along the north line of said NW ¼ of the SW ¼, 70 feet; thence South 30 feet to the point of beginning; thence continuing South 99 feet; thence East 66 feet to the center line of an existing Cart-way; thence North along said center line, 99 feet; thence West 66 feet to the point of beginning.

## **Wisel Creek AMA, Tract 14, Fillmore County, ~1,800 Stream Feet, 5.52 Acres, Acquisition 160767**

### Stream Easement:

A strip of land in: All that part of the NW ¼ of the NW ¼ of Section 5, Township 101 North, Range 8 West, Fillmore County, Minnesota, described as follows:

Beginning at the southeast corner of said NW ¼ of the NW ¼; thence on an assumed bearing of North 01° 16' 42" West along the east line of said NW ¼ of the NW ¼ 63.49 feet to the centerline of the township road; thence North 25° 12' 01" West 86.96 feet to a point on said centerline; thence North 15° 24' 08" West 113.44 feet to a point on said centerline; thence North 10° 10' 12" West 1,069.52 feet to the north line of said NW ¼ of the NW ¼ on said centerline; thence 88° 58' 42" West along said north line 806.76 feet; thence South 01° 25' 55" East 605.87 feet; thence South 88° 58' 42" West 280.00 feet to the west line of said NW ¼ of the NW ¼; thence South 01° 25' 55" East along said west line 410.19 feet; thence South 81° 12' 02" East 240.75 feet; thence South 30° 10' 03" East 288.69 feet to the south line of said Northwest. Said strip of land being 132 feet in width lying 66 feet on each side of the Wisel Creek.

## Walk in easement:

TOGETHER WITH a strip of land 16.5 feet wide lying northwesterly and northerly of the following described line:

Commencing at the southeast corner of said NW ¼ of the NW ¼; thence on an assumed bearing of North 01° 16' 42" West along the east line of said NW ¼ of the NW ¼ 63.49 feet to the centerline of the township road; thence North 25° 12' 01" West 86.96 feet; thence North 15° 24' 08" West 113.44 feet to a point on said centerline being the point of beginning; thence South 30° West 300 feet, more or less, to the south line of said NW ¼ of the NW ¼; thence South 88° 56' 30" West along said south line 450 feet, more or less, to the aforementioned 132 foot wide strip of land.

## **Wisel Creek AMA, Tract 16, Fillmore County, ~730 Stream Feet, 1.15 Acres, Acquisition 160689**

Lot 1 of Block 1, Plat of Nolan Valley, according to the plat thereof on file and of record in the office of the County Recorder, Fillmore County, Minnesota. Said strip of land being 66 feet in width and lying on the northeasterly side and northerly side of the centerline of Wisel Creek.

## **Wisel Creek AMA, Tract 17, Fillmore County, ~583 Stream Feet, 0.71 Acres, Acquisition 160510**

That part of Lots 2 and 3, Block 1, Nolan Valley, according to the plat thereof, on file and of record in the office of the County Recorder, Fillmore County, Minnesota, being a strip of land 66 feet in width, lying northeasterly of and being contiguous, adjacent to and parallel with the following described line:

# Commissioner's Orders

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Beginning at the southerly most corner of said Lot 2; thence North 41° 19' 45" West, plat bearing, along the southwesterly line of said Lot 2, a distance of 201.90 feet to an angle point in said southwesterly line of said Lot 2; thence North 23° 57' 12" West along said southwesterly line of said Lot 2 a distance of 216.62 feet to an angle point in said southwesterly line of said Lot 2; thence North 52° 45' 39" West along said southwesterly line of said Lot 2 and along the southwesterly line of said Lot 3 a distance of 54.94 feet to the southwesterly corner of said Lot 3 and there terminating.

The northeasterly line of said strip of land is to be prolonged or shortened to terminate at the easterly line of said Lot 2 and the westerly line of said Lot 3.

## **Wisel Creek AMA, Tract 25, Fillmore County, ~963 Stream Feet, 1.46 Acres, Acquisition 160692**

Lot 9 of Block 1, Nolan Valley, according to the plat thereof on file and of record in the office of the County Recorder, Fillmore County, Minnesota.

Said strip of land being 66.00 feet in width, lying on the southwesterly and southerly side of the centerline of Wisel Creek.

**WHEREAS**, the above-described lands contain lakes, rivers, streams, or adjacent wetlands and lands that are critical for fish and other aquatic life, for water quality, and for their intrinsic biological value, public fishing, or other compatible outdoor recreational uses;

**WHEREAS**, designating the above-described lands as Aquatic Management Areas would meet one or more of the following criteria: (1) provides angler or management access; (2) protects fish spawning, rearing, or other unique habitat; (3) protects aquatic wildlife feeding and nesting areas; (4) protects critical shoreline habitat; or (5) provides a site for research on natural history; and

### **ORDER**

**NOW, THEREFORE, IT IS HEREBY ORDERED**, pursuant to authority vested in me by law, including *Minnesota Statutes*, section 86A.05, subdivision 14, and *Minnesota Statutes*, section 86A.07, subdivision 3, that the above-described lands under the jurisdiction of the Minnesota Department of Natural Resources are designated as Aquatic Management Areas.

This order takes effect upon publication in the State Register.

Sarah Strommen, Commissioner

Date: 3/12/2019

For additional information or to receive this document in an alternative format please contact:

Adam Murkowski  
Department of Natural Resources  
Division of Fish and Wildlife  
500 Lafayette Rd, St. Paul, MN 55155  
Phone: (651) 259-5209  
Email: [adam.murkowski@state.mn.us](mailto:adam.murkowski@state.mn.us)

# Official Notices

Pursuant to *Minnesota Statutes* §§ 14.101, an agency must first solicit comments from the public on the subject matter of a possible rulemaking proposal under active consideration within the agency by publishing a notice in the *State Register* at least 60 days before publication of a notice to adopt or a notice of hearing, and within 60 days of the effective date of any new statutory grant of required rulemaking.

The *State Register* also publishes other official notices of state agencies and non-state agencies, including notices of meetings and matters of public interest.

## Minnesota Department of Agriculture

### Division of Pesticide and Fertilizer Management

#### Request for Comments on Draft Voluntary “Stewardship Guidelines and Best Management Practices for use of Soil And Foliar-Applied Neonicotinoid Insecticides”

The Minnesota Department of Agriculture (MDA) in conjunction with University of Minnesota Extension and other stakeholders, has developed draft Stewardship Guidelines and Best Management Practices (BMPs) for use of soil and foliar-applied neonicotinoid insecticides to minimize risk to pollinators and their habitat. The BMPs were developed in response to special registration review of neonicotinoid insecticides. In order to finalize these BMPs, the MDA requests comments on the following draft document:

“Stewardship Guidelines and Best Management Practices for use of Soil and Foliar-applied Neonicotinoid Insecticides”, which details the best approaches and applications to consider when using foliar and soil-applied neonicotinoid insecticides.

Comments will be received for 60 days, ending on May 30th, 2019. Directions for submitting comments are given at the end of this notice. Comments are being sought on all content. Copies of this document are available at <https://www.mda.state.mn.us/best-management-practices-pollinators-and-their-habitat> or by contacting Trisha Leaf, Minnesota Department of Agriculture, [trisha.leaf@state.mn.us](mailto:trisha.leaf@state.mn.us), 651-201-6588.

Following the 60-day comment period, the MDA will consider further revisions to the BMPs based on comments received. Once finalized, the revised BMPs will be made available on the MDA’s website: <https://www.mda.state.mn.us/best-management-practices-pollinators-and-their-habitat>

**Agency Contact Person.** Written comments, questions, and requests for more information on the BMP revisions can be submitted on or before **May 30th, 2019**. Comments should be submitted by letter or e-mail to Trisha Leaf. Contact information is provided below. Trisha can also be contacted with inquiries or comments in regards to this notice.

Trisha Leaf,  
Pesticide and Fertilizer Management Division  
Minnesota Department of Agriculture  
625 Robert Street North, Saint Paul, MN, 55155  
[Trisha.leaf@state.mn.us](mailto:Trisha.leaf@state.mn.us)  
651-201-6588

## Department of Employment and Economic Development (DEED) Notice of Public Hearing by the Minnesota Department of Employment and Economic Development with Respect to a Proposed Project and the Provision of Funds from the Minnesota Job Creation Fund Program under Minnesota Statutes 116J.8748

**NOTICE IS HEREBY GIVEN** that the Minnesota Department of Employment and Economic Development (“DEED”) will conduct a public hearing on **Friday, April 12, 2019 at 1:00 p.m.**, or as soon thereafter as reasonably possible at 332 Minnesota Street, Suite E200, in Saint Paul, Minnesota, on a proposal to provide funding through the

# Official Notices

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Minnesota Job Creation Fund Program pursuant to authority granted under *Minnesota Statutes* 116J.8748 and *Minnesota Rules* Chapter 4301. This hearing is conducted in accordance with Minnesota Statutes 116J.994, Subd. 5.

## **Description of Projects and Proposed JCF Funding:**

PeopleNet Communications Corporation may expand in Minnetonka (Hennepin County), Minnesota. The company provides fleet mobility technology for North America's land transportation industry that enables greater levels of safety, compliance, cost reduction, and customer service. PeopleNet Communications Corporation is proposing to consolidate and expand their headquarters by entering into a long-term lease for approximately 146,500 square feet of office space. The total project cost is \$10,991,461, of which \$7,991,461 would be eligible for the capital investment rebate for renovations to an existing building. The company expects to create 250 jobs within three (3) years at an average cash wage of \$28.99 per hour. There is no additional local assistance being considered. However, the state is considering providing assistance in the amount of up to \$1,000,000 via the Minnesota Investment Fund loan. The project is eligible for a job creation award of up to \$500,000 and a capital investment rebate of up to \$100,000.

Alliant Techsystems Operations, LLC may expand in Plymouth (Hennepin County), Minnesota. The company is an operating entity for the Defense Systems Group under Northrop Grumman Innovation Systems, Inc. ("NGIS"), which is a subsidiary of Northrop Grumman Corporation. Defense Systems Group develops and produces small-, medium- and large-caliber ammunition, precision weapons and munitions, high-performance gun systems, and propellant and energetic materials. Alliant Techsystems Operation is proposing improvements to their existing 191,000 sf facility in Plymouth. The total project cost is \$21,000,000, of which \$10,500,000 would be eligible for the capital investment rebate as renovations to an existing building. The company expects to create 65 qualifying jobs within three (3) years at an average cash wage of \$40.06 per hour. There is no additional local assistance being considered. However, the state is considering providing assistance in the amount of up to \$600,000 via a Minnesota Investment Fund loan. The project is eligible for a job creation award of up to \$500,000 and a capital investment rebate of up to \$200,000.

All interested persons may appear and be heard at the time and place set forth above. Persons interested in participating via teleconference should contact Tom Washa, Minnesota Job Creation Fund Program Manager at (651) 259-7483 or [Tom.Washa@state.mn.us](mailto:Tom.Washa@state.mn.us) prior to the date of the hearing for instructions on how to participate in the conference call.

Interested persons may mail written comments to Tom Washa at the street or e-mail address set forth above prior to the date of the hearing set forth above. All persons who appear at the meeting or participate via teleconference will be given an opportunity to express their views with respect to the proposal to award funds from the Minnesota Job Creation Fund.

## **Department of Health**

### **Health Policy Division – Managed Care Systems Section**

#### **Notice of Application for Essential Community Provider Status**

**NOTICE IS HEREBY GIVEN** that an application for designation as an Essential Community Provider (ECP) has been submitted to the Commissioner of Health by Lake Superior Community Health Center, 4325 Grand Avenue, Duluth, Minnesota 55807. Clinical services are offered at 4325 Grand Avenue in Duluth, Minnesota; 1500 North 34th Street in Superior, Wisconsin; and 3600 Tower Avenue in Superior, Wisconsin.

An ECP is a health care provider that serves high-risk, special needs, and underserved individuals. To be designated as an ECP, a provider must demonstrate that it meets the requirements of *Minnesota Statutes* Section 62Q.19 and *Minnesota Rules* Chapter 4688. The public is allowed 30 days from the publication date of this notice to submit written comments on the application. The commissioner will approve or deny the application once the comment period and compliance review are complete.

For more information contact:

Anne Kukowski  
Managed Care Systems Section  
Health Policy Division  
Department of Health  
P.O. Box 64882  
St. Paul, MN 55164-0882  
651-201-5173

## Department of Human Services

### Health Care Administration

#### Public Notice Regarding Changes to Payment Rates and Methodologies, and Services under the Medical Assistance (MA) Program

This notice is published pursuant to Code of Federal Regulations, title 42, part 447, section 205 (42 C.F.R. § 447.205), which requires publication of a notice when there is any significant proposed change in the methods and standards for setting payment rates for Medicaid services. These changes result from legislation enacted by the 2017 Legislature.

Effective for services provided on or after July 1, 2019, the Department will pay the lesser of the provider's charge or \$400 per diem for withdrawal management services provided as part of a clinically managed program. The Department will pay the lesser of the provider's charge or \$515 per diem for withdrawal management services provided as part of a medically monitored program. These changes are estimated to result in a net spending increase of \$23,198,000 in the MA program in state fiscal year 2020.

For more information, or questions about submitting or reviewing comments, please contact Sean Barrett at 651-431-2298 or [sean.barrett@state.mn.us](mailto:sean.barrett@state.mn.us). Comments may also be mailed to Sean Barrett at P.O. Box 64983, St Paul, MN 55164. Copies of this notice, and any comments received, may be reviewed by appointment at the Elmer L. Anderson Human Services building located at 540 Cedar St, St Paul, MN 55101.

## Minnesota State Retirement System, Public Employees Retirement

### Association and Teachers Retirement Association

#### Facilities Management Committee

#### Notice of Meeting

The Facilities Management Committee of the boards of the Minnesota State Retirement System, Public Employees Retirement Association and Minnesota Teachers Retirement Association will hold a meeting on **Wednesday, April 24, 2019 at 1:00 p.m.** in Room 117, 60 Empire Drive, St. Paul, MN to consider matters which may properly come before the Facilities Management Committee. Members may participate by telephone.

# State Grants & Loans

In addition to requests by state agencies for technical/professional services (published in the State Contracts Section), the *State Register* also publishes notices about grants and loans available through any agency or branch of state government. Although some grant and loan programs specifically require printing in a statewide publication such as the *State Register*, there is no requirement for publication in the *State Register* itself. Agencies are encouraged to publish grant and loan notices, and to provide financial estimates as well as sufficient time for interested parties to respond.

SEE ALSO: Office of Grants Management (OGM) at: <http://www.grants.state.mn.us/public/>

## Department of Employment and Economic Development (DEED) Notice of Grant Opportunity

**NOTICE IS HEREBY GIVEN** that the Minnesota Department of Employment and Economic Development (DEED) places notice of any available grant opportunities online at <https://mn.gov/deed/about/contracts/>

## Department of Human Services

### Aging and Adult Services Division

## Notice of Request for Proposals to Develop and/or Provide Services for Older Minnesotans to Live in the Community - Live Well at Home Grants

**NOTICE IS HEREBY GIVEN** that the Minnesota Department of Human Services is requesting proposals from qualified responders for state fiscal year 2020, to improve their community's capacity to develop, strengthen, integrate and maintain home and community-based services for individuals' age 65 and older, at-risk of long-term nursing home use and/or spending down into Medical Assistance, as directed by Minnesota Statutes, sections 256.9754 and 256B.0917, subd.1a, 1b, 6, 7a and 13.

Work is proposed to start July 1, 2019. For more information, or to obtain a copy of the Request for Proposal, contact:

Courtney Whited  
Department of Human Services  
Aging and Adult Services Division  
[courtney.whited@state.mn.us](mailto:courtney.whited@state.mn.us)

This is the only person designated to answer questions by potential responders regarding this request.

Proposals submitted in response to this Request for Proposals must be received electronically through the online grant portal no later than **4:00 p.m., Central Time, April 26, 2019**. **Late proposals will not be considered**. Hand-delivered, faxed or e-mailed proposals will not be considered.

The RFP can be viewed by visiting the Minnesota Department of Human Services RFP web site: <http://www.mn.gov/dhs/partners-and-providers/grants-rfps/open-rfps/>. The complete Request for Proposal including online application and directions is available online on the DHS Live Well at Home Grants Website at <http://www.mn.gov/dhs/live-well>.

This request does not obligate the State to complete the work contemplated in this notice. The State reserves the right to cancel this solicitation. All expenses incurred in responding to this notice are solely the responsibility of the responder.

## Department of Human Services

### Behavioral Health Division

#### Notice of Request for Proposals to Provide Warmlines, Education and Support for People, Family, and Communities Navigating Behavioral Health Systems

**NOTICE IS HEREBY GIVEN** that the Minnesota Department of Human Services is requesting proposals to provide warmlines, education and support for people, family, and communities navigating behavioral health systems.

Work is proposed to start July 1, 2019. For more information, or to obtain a copy of the Request for Proposal, contact:

Warmlines, Education, and Support RFP

Attn: Maggie Jarry

Department of Human Services

Behavioral Health Division

444 Lafayette Road N.

St. Paul, MN 55164-0977

*Maggie.Jarry@state.mn.us*

This is the only person designated to answer questions by potential responders regarding this request.

Proposals submitted in response to this Request for Proposals must be received at the address above no later than **4:00 p.m., Central Time, May 6, 2019. Late proposals will not be considered.** Faxed or e-mailed proposals will not be considered.

The RFP can be viewed by visiting the Minnesota Department of Human Services RFP web site:  
[http://www.dhs.state.mn.us/id\\_000102](http://www.dhs.state.mn.us/id_000102)

This request does not obligate the State to complete the work contemplated in this notice. The State reserves the right to cancel this solicitation. All expenses incurred in responding to this notice are solely the responsibility of the responder.

## Department of Human Services

### Purchasing and Service Delivery Division

#### Addendum to Request for Proposals to Provide: Health Care Services to Families and Children Medical Assistance (Families and Children) and MinnesotaCare in 80 Greater Minnesota Counties

**80 Greater Minnesota Counties:** Aitkin, Becker, Beltrami, Benton, Big Stone, Blue Earth, Brown, Carlton, Cass, Chippewa, Chisago, Clay, Clearwater, Cook, Cottonwood, Crow Wing, Dodge, Douglas, Faribault, Fillmore, Freeborn, Goodhue, Grant, Houston, Hubbard, Isanti, Itasca, Jackson, Kanabec, Kandiyohi, Kittson, Koochiching, Lac Qui Parle, Lake, Lake of the Woods, Le Sueur, Lincoln, Lyon, Mahnomen, Marshall, Martin, McLeod, Meeker, Mille Lacs, Morrison, Mower, Murray, Nicollet, Nobles, Norman, Olmsted, Otter Tail, Pennington, Pine, Pipestone, Polk, Pope, Red Lake, Redwood, Renville, Rice, Rock, Roseau, St. Louis, Sherburne, Sibley, Stearns, Steele, Stevens, Swift, Todd, Traverse, Wabasha, Wadena, Waseca, Watonwan, Wilkin, Winona, Wright, and Yellow Medicine.

**NOTICE IS HEREBY GIVEN** that the Minnesota Department of Human Services through its Purchasing and Service Delivery Division has published an Addendum to its Request for Proposals to provide Families and Children Medical Assistance (Families and Children) and MinnesotaCare in the above 80 Greater Minnesota Counties that was published in the February 25, 2019 State Register. In the Addendum, corrections were made in the original RFP to:

# State Grants & Loans

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Appendix A - Clarifications in the language in Appendix A: Responder Information/Declarations  
Appendix N - The language to Assurance 1 in Appendix N: State Assurances along with a signature block  
Appendix O - The age range in Appendix O, #3  
Appendix R: Provider Network Adequacy - Revised the template and clarified language in this appendix

To request a full text of the RFP Addendum please contact:

Pam R. Olson  
Department of Human Services  
Purchasing and Service Delivery Division  
444 Lafayette Road North, St. Paul, MN 55155-0984  
*DHS.PSD.Procurement@state.mn.us*

This is the only person designated to answer questions by potential responders regarding this RFP.

The text of the RFP Addendum can also be viewed by visiting the Minnesota Department of Human Services RFP web site: [http://www.dhs.state.mn.us/main/id\\_000102](http://www.dhs.state.mn.us/main/id_000102)

This request does not obligate the State to complete the work contemplated in this notice. The State reserves the right to cancel this solicitation. All expenses incurred in responding to this notice are solely the responsibility of the responder.

## Department of Human Services

### Purchasing and Service Delivery Division

#### **Addendum to Request for Proposals to Provide Medicare-Medical Assistance Integrated Health Care and Long Term Care Services for People Ages 65 or Older Through the Minnesota Senior Health Options and Medical Assistance Health Care and Long Term Care Services for People Ages 65 or Older through Minnesota Senior Care Plus Programs Throughout 87 Counties in Minnesota**

**NOTICE IS HEREBY GIVEN** that the Minnesota Department of Human Services through its Purchasing and Service Delivery Division has published an Addendum to its Request for Proposals to provide Medicare-Medical Assistance Integrated Health Care and Long Term Care Services for people ages 65 or older through the Minnesota Senior Health Options and Medical Assistance health care and long term care services for people ages 65 or older through Minnesota Senior Care Plus programs throughout 87 Counties in Minnesota that was published in the February 25, 2019 State Register. In the Addendum, corrections were made in the original RFP to:

County List template and clarifications in the language in Appendix A: Responder Information/Declarations  
The language to Assurance 1 in Appendix N-1: State Assurances for MSHO and MSC+  
The language in Assurance 1 in Appendix N-2: State Assurances for MSC+ Only  
Provider network templates and clarifications to the language in Appendix R: Provider Network Adequacy

To request a full text of the RFP Addendum please contact:

Gina Smith  
Department of Human Services  
Purchasing and Service Delivery Division  
444 Lafayette Road North, St. Paul, MN 55155-0984  
*snp\_rfps@state.mn.us*

This is the only person designated to answer questions by potential responders regarding this RFP.

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# State Grants & Loans

The text of the RFP Addendum can also be viewed by visiting the Minnesota Department of Human Services RFP web site: [http://www.dhs.state.mn.us/main/id\\_000102](http://www.dhs.state.mn.us/main/id_000102)

This request does not obligate the State to complete the work contemplated in this notice. The State reserves the right to cancel this solicitation. All expenses incurred in responding to this notice are solely the responsibility of the responder.

## State Contracts

**Informal Solicitations:** Informal solicitations for professional/technical (consultant) contracts valued at over \$5,000 through \$50,000, may either be published in the *State Register* or posted on the Department of Administration, Materials Management Division's (MMD) Web site. Interested vendors are encouraged to monitor the P/T Contract Section of the MMD Website at [www.mmd.admin.state.mn.us](http://www.mmd.admin.state.mn.us) for informal solicitation announcements.

**Formal Solicitations:** Department of Administration procedures require that formal solicitations (announcements for contracts with an estimated value over \$50,000) for professional/technical contracts must be published in the *State Register*. Certain quasi-state agency and Minnesota State College and University institutions are exempt from these requirements.

**Requirements:** There are no statutes or rules requiring contracts to be advertised for any specific length of time, but the Materials Management Division strongly recommends meeting the following requirements: \$0 - \$5000 does not need to be advertised. Contact the Materials Management Division: (651) 296-2600 \$5,000 - \$25,000 should be advertised in the *State Register* for a period of at least seven calendar days; \$25,000 - \$50,000 should be advertised in the *State Register* for a period of at least 14 calendar days; and anything above \$50,000 should be advertised in the *State Register* for a minimum of at least 21 calendar days.

## Department of Agriculture

### Notice of Contract Opportunity for Agricultural Research and Evaluation of the Clean Water Fund

**PROJECT NAME:** Agricultural Research and Evaluation of the Clean Water Fund

**DETAILS:** The Minnesota Department of Agriculture, Pesticide and Fertilizer Management Division (MDA) is requesting proposals from scientists and researchers to conduct research related to clean water in agricultural areas of the State. The goal of this RFP is to fund research that improves water quality in Minnesota by evaluating and promoting agricultural practices and technologies. Research outcome are applicable and informative to many state programs including the *Minnesota Nitrogen Fertilizer Management Plan* (NFMP), the *Water Restoration and Protection Strategies* (WRAPS) and the comprehensive watershed framework *One Watershed One Plan* (1W1P). A number of research priorities have been identified based on input from multiple stakeholders including state agencies and research entities. Proposals must include a cost effectiveness component, as well as an education and outreach plan to benefit the people of Minnesota. See the Request for Proposals (RFP) for information on the research priorities for this cycle. MDA may award multiple projects from this RFP. Approximately \$700,000 in funds can be awarded across all projects.

**COPY REQUEST:** To get a copy of the RFP, please send a written request, by email, to:

Aicam Laacouri  
Clean Water Research Coordinator  
Email: [Aicam.Laacouri@state.mn.us](mailto:Aicam.Laacouri@state.mn.us)

**PROPOSAL DEADLINE:** Proposals submitted in response to the RFP in this advertisement must be received no later than **3:00 p.m. Central Time, on Friday, April 12, 2019 (hard copy or email submission)**. Late or faxed proposals will not be considered.

# State Contracts

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This request does not obligate the State to complete the work contemplated in this notice. The State reserves the right to cancel this solicitation. All expenses incurred in responding to this notice are solely the responsibility of the responder.

## **Completed and Current Funded Projects**

For a list of Clean Water research projects supported by MDA, please visit:  
[www.mda.state.mn.us/clean-water-research-projects](http://www.mda.state.mn.us/clean-water-research-projects).

## **Minnesota State Colleges and Universities (Minnesota State)**

### **Century College**

### **Request for Qualifications for Construction Manager as Constructor (CM) Services for Engineering and Applied Technology Center Project at Century College, East Campus**

Notice is hereby given that proposals will be received by Century College, **until 3:00 pm, April 16, 2019**, for the purpose of qualifying Construction Manager as Constructor for the Engineering and Applied Technology Center Project.

#### **Purpose of this Request for Qualifications**

Century College is seeking statements of qualifications from interested, qualified construction management firms, and intends to retain a firm to provide Construction Manager Services for the Engineering and Applied Technology Center Project on the Century College East Campus.

The Engineering and Applied Technology Center will include the renovation of approximately 10,600 square feet of existing space on two floors and add a new 4,000 square foot mezzanine within the existing building footprint on Century College's East campus. The renovation is to include learning commons and flex labs to support continuing education and customized training and upgrades of the welding laboratory to meet the needs of the applied technology/mechatronics program. Stake holders include Century College Facilities, Administration, Faculty, Students, Intermediate School District 916 Leadership and Minnesota State. A 2018 General Obligation Bond was appropriated in the amount of \$6,362,000 to include the design and construction of the Engineering and Applied Technology Center, design and procurement of FF&E, and to address existing ADA and deferred maintenance issues. This project is required to follow the Minnesota Sustainable Building Guidelines (B3) version 3.0 and the Sustainable Building 2030 program. Century College intends to occupy the East Campus through the duration of the project.

A full Request for Qualifications is available on line at <http://www.minnstate.edu/vendors/index.html> under **CAMPUS FACILITIES CONSULTANT & CONTRACTOR OPPORTUNITIES**.

#### **Proposals shall be delivered to:**

**Location: Century College**  
**Attention: Suzanne Wennen**  
**Business Office (room W2340)**  
**Address: 3400 Century Avenue North**  
**White Bear Lake, MN 55110**

**Late responses will not be considered.** Late responses will be returned to the Responder unopened. Fax and e-mail responses will not be considered.

Minnesota State Colleges and Universities System is not obligated to complete the proposed project and reserves the right to cancel the solicitation if it is considered to be in its best interest.

## Minnesota State Colleges and Universities (Minnesota State) St. Cloud Technical & Community College Formal Request for Proposal for Endovascular Simulator

Response Due Date and Time: **Monday, April 15, 2019 at 2:00 p.m. Central Time**

The complete Request for Proposal will be available on Monday, April 1, 2019 on the website  
<http://www.sctcc.edu/rfp>.

Title of Project: Endovascular Simulator

Geographic Location Requirements: St. Cloud Technical & Community College, 1540 Northway Drive, St. Cloud, MN 56303

Responses must be received at the location listed below:

St. Cloud Technical & Community College  
1540 Northway Drive  
St. Cloud, MN 56303  
Susan Meyer, Purchasing Agent, Room 1-401  
Phone: (320) 308-5973  
Fax: (320) 308-5027  
E-mail: [smeyer@sctcc.edu](mailto:smeyer@sctcc.edu)

Contact for questions: Susan Meyer, Phone: (320) 308-5973 e-mail: [smeyer@sctcc.edu](mailto:smeyer@sctcc.edu)

Your response to this Request for Proposal (RFP) must be returned sealed. Sealed responses must be received no later than the due date and time specified above. Late responses cannot be considered and the responses will be rejected.

The laws of Minnesota and MnSCU Board of Trustees policies and procedures apply to this RFP.

All attached General RFP Terms and Conditions, Specifications and Special Terms and Conditions are part of the RFP and will be incorporated into any contract(s) entered into as a result of this RFP.

All responses to this RFP must be prepared as stated herein and properly signed. **Address all correspondence and inquiries regarding this RFP to the Contact person above. This is a request for responses to an RFP and is NOT a purchase order.**

## Minnesota State Colleges and Universities (Minnesota State) St. Cloud Technical & Community College Formal Request for Proposal for Trane Chiller Rebuild

Response Due Date and Time: **Friday April 12, 2019 at 3:30 p.m. Central Time**

The complete Request for Proposal will be available on Monday, April 1, 2019 on the website  
<http://www.sctcc.edu/rfp>.

Title of Project: Trane Chiller Rebuild

Geographic Location Requirements: St. Cloud Technical & Community College, 1540 Northway Drive, St. Cloud, MN 56303

# State Contracts

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Responses must be received at the location listed below:

St. Cloud Technical & Community College  
1540 Northway Drive  
St. Cloud, MN 56303  
Susan Meyer, Purchasing Agent, Room 1-401  
Phone: (320) 308-5973  
Fax: (320) 308-5027  
E-mail: [smeyer@sctcc.edu](mailto:smeyer@sctcc.edu)

Contact for questions: Susan Meyer, Phone: (320) 308-5973 e-mail: [smeyer@sctcc.edu](mailto:smeyer@sctcc.edu)

Your response to this Request for Proposal (RFP) must be returned sealed. Sealed responses must be received no later than the due date and time specified above. Late responses cannot be considered and the responses will be rejected.

The laws of Minnesota and MnSCU Board of Trustees policies and procedures apply to this RFP.

All attached General RFP Terms and Conditions, Specifications and Special Terms and Conditions are part of the RFP and will be incorporated into any contract(s) entered into as a result of this RFP.

All responses to this RFP must be prepared as stated herein and properly signed. **Address all correspondence and inquiries regarding this RFP to the Contact person above. This is a request for responses to an RFP and is NOT a purchase order.**

## Minnesota State Colleges and Universities (Minnesota State)

### South Central College

### Request for Proposal (RFP) for Customer Relationship Management (CRM) System to support Student success at South Central College

The State of Minnesota, acting through its Board of Trustees of the Minnesota State Colleges and Universities (Minnesota State), on behalf of South Central College (SCC) is requesting proposal for Customer Relationship Management (CRM) System to support Student success at South Central College.

A full Request for Proposals (RFP) is available on South Central College website: [www.southcentral.edu/CRM](http://www.southcentral.edu/CRM)

Any questions should be directed by email only, to Narren Brown at [Narren.brown@southcentral.edu](mailto:Narren.brown@southcentral.edu)

Please submit your original, signed, sealed proposal and endorse upon the outside of the envelope "Proposal CRM" to:

South Central College  
Donna Sampson  
Business Office  
1920 Lee Blvd.  
North Mankato, MN 56003

Sealed proposals must be received NO later than **2:00 p.m. Central Time on Monday, April 15, 2019**

Proposals received after this date and time will be returned to the responder unopened.

Fax and e-mail responses will not be considered.

Minnesota State Colleges and Universities is not obligated to complete the proposed project and reserves the right to cancel the solicitation if it is considered to be in its best interest.

## Minnesota State Colleges and Universities (Minnesota State)

### Winona State University

#### Request for Proposals for Recycled and New Print Cartridges and Printer Repair/ Maintenance/Cleaning

Notice is hereby given that Winona State University is seeking proposals for **Recycled and New Print Cartridges and Printer Repair/Maintenance/Cleaning**. Proposal specifications are available by contacting Laura Mann, Purchasing Director, PO Box 5838, 106 Somsen Hall, Winona, MN 55987 or via email to [lmann@winona.edu](mailto:lmann@winona.edu). Sealed proposals must be received by Laura Mann, Purchasing Director, at Winona State University, PO Box 5838 or 175 West Mark Street, Business Office, Somsen Hall 106, Winona, MN 55987, by **Thursday, April 11, 2019, 3:00 p.m. CT**. Winona State University reserves the right to reject any or all proposals and to waive any irregularities or informalities in proposals received.

## Department of Corrections

### MINNCOR Industries

#### Notice of Contract Opportunity for Graphic Design Services Master Contract

**PROJECT NAME:** Graphic Design Services Master Contract

**DETAILS:** The Minnesota Department of Corrections, MINNCOR Industries (“MINNCOR” or the “State”) is requesting proposals from qualified firms to provide graphic design services through this master contract program for a variety of public and state projects. The graphic design services include consultation, creation, production and delivery of various graphic designs for digital and commercial printing and other electronic communications. MINNCOR clients include state agencies, local government agencies and cooperative purchasing venture members.

This RFP will result in multiple award contracts to qualified firms for the master contract program. MINNCOR expects to enter into contracts anticipated to begin July 1, 2019, for an initial two-year term, with the option to extend up to three additional increments determined by MINNCOR.

**COPY REQUEST:** To get a copy of the Request for Proposals, please send a written request, by email, to:

Abraham Minter  
MINNCOR Finance Department  
[Abraham.Minter@state.mn.us](mailto:Abraham.Minter@state.mn.us)

**PROPOSAL DEADLINE:** Proposals submitted in response to the Request for Proposals in this advertisement must be received via email no later than **3:00 PM Central Time on April 22, 2019. Late proposals will not be considered.** Mailed proposals will not be considered.

This request does not obligate the State to complete the work contemplated in this notice. The State reserves the right to cancel this solicitation. All expenses incurred in responding to this notice are solely the responsibility of the responder.

# State Contracts

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## Minnesota Historical Society (MNHS)

### Request for Proposals for Elevator No. 1 Head House & Wheel House Roof Replacement

The Minnesota Historical Society (MNHS) is soliciting proposals from qualified contractors to work collaboratively with MNHS to replace the roof of the head house on Elevator No. 1 as well as the roof of the Wheel House at the Washburn Crosby "A" Mill Complex at the Mill City Museum, located at 704 S. 2nd Street in Minneapolis, Minnesota. This project is prevailing wage and requires jobs reporting.

The Request for Proposal is available by contacting Mary Green Toussaint, Contract Manager, Minnesota Historical Society, by e-mail only: [mary.green-toussaint@mnhs.org](mailto:mary.green-toussaint@mnhs.org)

There will be a **MANDATORY** pre-bid meeting for all interested parties on **7:15 A.M. on Monday, April 8, 2019** at the Site, which is located at Mill City Museum, 704 S 2nd Street in Minneapolis, MN, 55401. .

Proposals must be received by Mary Green Toussaint, MNHS Contract Manager, or her agent by **2:00 P.M CST on Wednesday, April 24, 2019. Late proposals will not be accepted.** Authorized agents for receipt of proposals are staff located at the Information Desk on the 1st floor of the Minnesota History Center, 345 Kellogg Boulevard West, St. Paul, Minnesota 55102.

## Minnesota Judicial Branch

### 4th Judicial District

#### Request for Proposal for Armored Car Services

The 4th District, of the Minnesota Judicial Branch (MJB), is using a competitive selection process to obtain a list of vendors who would be able to provide armored car services throughout their District.

The request for proposal does not obligate the MJB to award a contract or complete the project, and the MJB reserves the right to cancel the solicitation if it is considered to be in its best interest.

Interested party's submissions must be in writing or submitted on a flash drive in a sealed envelope and received by the MJB no later than **4:30 CST, April 19, 2019**. The sealed proposal must be sent to the following address; no email submissions will be accepted:

Stacy Carlson  
Administrative Services Manager  
Government Center, C-1239  
300 South Sixth Street  
Minneapolis, MN 55487

A complete copy of the Request for Proposal may be found on the Minnesota Judicial Branch website (in the News and Announcements/Public Notices section) at [www.mncourts.gov](http://www.mncourts.gov).

## Minnesota State Lottery

### Request for Proposals for Sponsorship Agreements

#### Description of Opportunity

The Minnesota State Lottery develops sponsorship agreements throughout the year with organizations, events, and sports teams to create excitement for lottery players, to interest new players and increase the visibility of lottery games. The Lottery encourages and continually seeks new sponsorship agreements to help achieve current Lottery marketing goals.

#### Proposal Content

A sponsorship proposal presented to the Lottery should meet the following three criteria:

1. **Maximize Lottery Visibility** – the event, sports or tie-in proposal should draw a large number of desired participants (typically 50,000 or more) whose demographics match the Lottery player profile. The Lottery is interested in effectively delivering its message of fun and entertainment to Minnesota adults whose demographics skew primarily towards those aged 25-64, with a household income of \$35,000-\$75,000, and having an educational background of some college or higher. The Lottery does not market to those under the age of 18, and family events with high levels of children present are generally not accepted. Attendance, on-site signage visibility and paid media exposure will be critical components that will be evaluated.

2. **Enhance Lottery Image** – the event, sports or tie-in proposal should inherently project the attitude that the Lottery is a fun and socially acceptable part of the community. The Lottery’s presence should fit well within the lineup of other sponsors. The Lottery is interested in creating opportunities whereby the sponsorship can translate into sales revenue, either via on-site sales from a Lottery booth, from sales-generating promotions with Lottery retailers or from joint programs with the sponsor’s media partners.

3. **Provide Promotional Extensions** – the event, sports or tie-in proposal should offer exciting, value-added ways to interact with our players and have opportunities to motivate attendees, listeners and viewers to participate in and purchase Lottery games. The proposal must include proper staffing availability or other considerations to help the Lottery implement any appropriate promotional extension ideas.

Proposals should address all pertinent elements of the sponsorship and how the Lottery criteria as stated above and on the Evaluation Form are to be met. To view or print copies of the Request for Proposal go to <https://www.mnlottery.com/vendors/> This Solicitation does not obligate the state to award a contract or pursue a proposed sponsorship opportunity, and the state reserves the right to cancel the solicitation if it is considered to be in its best interest.

## Questions

Questions concerning this Solicitation should be directed to:

Jason LaFrenz, Marketing Director  
Minnesota State Lottery  
2645 Long Lake Road  
Roseville, MN 55113  
Tel. (651) 635-8230  
(888) 568-8379 ext. 230 (toll-free)  
Fax: (651) 297-7496  
TTY: (651) 635-8268  
[Jason.LaFrenz@mnlottery.com](mailto:Jason.LaFrenz@mnlottery.com)

Other personnel are not authorized to answer questions regarding this Solicitation.

## Response Delivery

All responses must be in writing and delivered to the contact noted above. Proposals will be accepted on an ongoing basis.

## Minnesota State Retirement System (MSRS) Request for Proposals for Information Technology Security Assessment Services

The Minnesota State Retirement System (“MSRS” or “State”) requests proposals from qualified firms interested in providing information technology security assessment services, including architecture planning, security reviews, and technical assessments.

MSRS intends to conduct at least one annual comprehensive IT security assessment, and other IT security assessment services on as-needed basis. This is a new project and there is no incumbent firm retained by MSRS. MSRS intends

# State Contracts

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to evaluate and select a firm for a two (2) year contract period starting May 15, 2019 and ending May 14, 2021.

The deadline for submitting a proposal under this RFP is **May 3, 2019, at 3:00 p.m. CT**. Price will be a significant factor in the evaluation of proposals.

To receive the RFP, or for Responders who have any questions regarding this RFP, please contact:

Daniel McLean, Director of Strategic Initiatives  
Minnesota State Retirement System  
60 Empire Drive, Suite 300  
St. Paul, MN 55103  
Email: [daniel.mclean@msrs.us](mailto:daniel.mclean@msrs.us)  
Phone: (651) 284-7789

Late proposals and proposals received in any way other than that described in the RFP will not be considered. This RFP does not obligate the State to complete the work contemplated in this notice. All expenses incurred in responding to this notice are solely the responsibility of the Responder. This RFP does not obligate the State to award a contract, and the State reserves the right to cancel this solicitation if it is considered to be in its best interest.

## Minnesota Department of Transportation (MnDOT) Engineering Services Division Notices Regarding Professional/Technical (P/T) Contracting

**P/T Contracting Opportunities:** MnDOT is now placing additional public notices for P/T contract opportunities on the MnDOT's Consultant Services website. New public notices may be added to the website on a daily basis and be available for the time period as indicated within the public notice.

**Taxpayers' Transportation Accountability Act (TTAA) Notices:** MnDOT is posting notices as required by the TTAA on the MnDOT Consultant Services website.

**MnDOT's Prequalification Program:** MnDOT maintains a Pre-Qualification Program in order to streamline the process of contracting for highway related P/T services. Program information, application requirements, application forms and contact information can be found on MnDOT's Consultant Services website. Applications may be submitted at any time for this Program.

**MnDOT Consultant Services website:** [www.dot.state.mn.us/consult](http://www.dot.state.mn.us/consult)

If you have any questions regarding this notice, or are having problems viewing the information on the Consultant Services website, please call the Consultant Services Help Line at 651-366-4611, Monday – Friday, 9:00am – 4:00pm.

## Minnesota Zoo Notice of Contract Opportunity for Llama Trek Interpretive Graphics and Silhouettes Fabrication and Installation

**PROJECT NAME:** Llama Trek Interpretive Graphics and Silhouettes Fabrication and Installation

**DETAILS:** The Minnesota Zoo is requesting proposals for the fabrication of new graphics, banners and life-size silhouettes in the Llama Trek 2019 seasonal outdoor exhibit. In addition to graphics fabrication, durable and creative installation of large layered pieces and silhouettes will be required. The Minnesota Zoo also requests proposals for the design, fabrication and installation of an attractive, sturdy, modular bracket on a larger graphic that can hold a small, removable notebook and/or static graphic interchangeably. The Zoo will provide art files to the selected contractor for graphics and

silhouette production. The Zoo will provide layout mock-ups to the selected contractor for installation guidance.

Work is anticipated to start after April 24, 2019.

**COPY REQUEST:** To get a copy of the Request for Proposals, please send a written request, by email, to:

Nicole Mattson  
Interpretive Program Developer  
Minnesota Zoo, 13000 Zoo Blvd, Apple Valley, MN 55124  
*nicole.mattson@state.mn.us*

**PROPOSAL DEADLINE:** Proposals submitted in response to the Request for Proposals in this advertisement must be received by mail no later than **April 18, 2019 at 1:00 pm. Late proposals will not be considered.** Faxed proposals will not be considered.

This request does not obligate the State to complete the work contemplated in this notice. The State reserves the right to cancel this solicitation. All expenses incurred in responding to this notice are solely the responsibility of the responder.

## Non-State Public Bids, Contracts & Grants

The State Register also serves as a central marketplace for contracts let out on bid by the public sector. The *State Register* meets state and federal guidelines for statewide circulation of public notices. Any tax-supported institution or government jurisdiction may advertise contracts and requests for proposals from the private sector. It is recommended that contracts and RFPs include the following: 1) name of contact person; 2) institution name, address, and telephone number; 3) brief description of commodity, project or tasks; 4) cost estimate; and 5) final submission date of completed contract proposal. Allow at least three weeks from publication date (four weeks from the date article is submitted for publication). Surveys show that subscribers are interested in hearing about contracts for estimates as low as \$1,000. Contact editor for further details.

Besides the following listing, readers are advised to check: <http://www.mmd.admin.state.mn.us/solicitations.htm> as well as the Office of Grants Management (OGM) at: <http://www.grants.state.mn.us/public/>.

## Metropolitan Airports Commission (MAC)

### Notice of Call for Bids for Terminal 2-Humphrey 2019 Public Walk Aisle Terrazzo

**Airport Location:** Minneapolis-St. Paul International Airport  
**Project Name:** Terminal 2-Humphrey 2019 Public Walk Aisle Terrazzo  
**MAC Contract No.:** 106-3-590  
**Bids Close At:** 2:00 p.m. April 16, 2019

**Notice to Contractors:** Sealed Bid Proposals for the project listed above will be received by the MAC, a public corporation, at the office thereof located at 6040-28th Avenue South, Minneapolis, Minnesota 55450, until the date and hour indicated. This project provides for General, Mechanical, and Electrical Construction for the Terminal 2-Humphrey 2019 Public Walk Aisle Terrazzo project.

**Note:** You can sign up on our Web site ([www.metroairports.org](http://www.metroairports.org)) to receive email notifications of new business opportunities or go directly to [https://public.govdelivery.com/accounts/MNORGMAC/subscriber/topics?gsp-CODE\\_RED](https://public.govdelivery.com/accounts/MNORGMAC/subscriber/topics?gsp-CODE_RED) and choose this and other topics about which you are interested.

# Non-State Public Bids, Contracts & Grants **==**

**Targeted Group Businesses (TGB):** The goal of the MAC for the utilization of Targeted Group Businesses on this project is 6%.

**Bid Security:** Each bid shall be accompanied by a "Bid Security" in the form of a certified check made payable to the MAC in the amount of not less than five percent (5%) of the total bid, or a surety bond in the same amount, running to the MAC, with the surety company thereon duly authorized to do business in the State of Minnesota.

**Availability of Bidding Documents:** Bidding documents are on file for inspection at the office of Miller Dunwiddie; at the Minnesota Builders Exchange; Dodge Data and Analytics; and NAMC-UM Plan Room. Bidders desiring bidding documents may secure a complete digital set at <http://www.questcdn.com>. Bidders may download the complete set of digital bidding documents for \$50.00 by entering eBidDoc™ #6222896 in the "Search Projects" page. Contact Quest Construction Data Network at 952-233-1632 or [info@questcdn.com](mailto:info@questcdn.com) for assistance. Hard copy drawings and specifications will not be made available to Bidders.

**MAC Internet Access of Additional Information:** A comprehensive Notice of Call for Bids for this project will be available on March 25, 2019, at MAC's web address of <http://www.metroairports.org/Airport-Authority/Business-Opportunities/Solicitations.aspx> (construction bids).

## Metropolitan Airports Commission (MAC) Notice of Call for Bids for 2019 28th Avenue Watermain Improvements

**Project Location:** Minneapolis-St. Paul International Airport  
**Project Name:** 2019 28th Avenue Watermain Improvements  
**MAC Contract No.** 106-3-573  
**Bids Close At:** 2:00 PM on April 16, 2019

**Notice to Contractors:** Sealed bid proposals for the project listed above will be received by the MAC, a public corporation, at the office thereof located at 6040-28th Avenue South, Minneapolis, Minnesota 55450, until the date and hour indicated. This project provides for cleaning and rehabilitation of an existing 18-inch watermain at Minneapolis-St. Paul International Airport and construction of hydrants, valves, and fittings.

**Note:** You can sign up on our Web site ([www.metroairports.org](http://www.metroairports.org)) to receive email notifications of new business opportunities or go directly to [https://public.govdelivery.com/accounts/MNORGMAC/subscriber/topics?gsp-CODE\\_RED](https://public.govdelivery.com/accounts/MNORGMAC/subscriber/topics?gsp-CODE_RED) and choose this and other topics about which you are interested.

**Targeted Group Businesses (TGB):** The goal of the MAC for the utilization of Targeted Group Businesses on this project is 6%.

**Bid Security:** Each bid shall be accompanied by a "Bid Security" in the form of a certified check made payable to the MAC in the amount of not less than five percent (5%) of the total bid, or a surety bond in the same amount, running to the MAC, with the surety company thereon duly authorized to do business in the State of Minnesota.

**Availability of Bidding Documents:** Bidding documents are on file for inspection at the office of TKDA, the Minnesota Builders Exchange, Dodge Data and Analytics, and NAMC-UM Plan Room. Digital copies of the bidding documents will also be available at [www.questcdn.com](http://www.questcdn.com). Documents may be downloaded for a non-refundable fee of \$50.00 by entering Quest Project No. 6225699 on the Project Search page. Please contact QuestCDN at (952) 233-1632 or [info@questcdn.com](mailto:info@questcdn.com) for assistance and free membership registration. Hard copy bidding documents will not be made available to Bidders.

**MAC Internet Access of Additional Information:** A comprehensive Notice of Call for Bids for this project will be available on April 1, 2019, at MAC's web address of <http://www.metroairports.org/Airport-Authority/Business-Opportunities/Solicitations.aspx> (construction bids).

# == Non-State Public Bids, Contracts & Grants

## Metropolitan Airports Commission (MAC)

### Notice of Call for Bids for 2019 Lighting Infrastructure Technology and Equipment (P3)

**Airport Location:** Minneapolis-St. Paul International Airport  
**Project Name:** 2019 Lighting Infrastructure Technology and Equipment (P3)  
**MAC Contract No:** 106-2-891  
**Bids Close At:** 2:00 p.m. April 16, 2019

**Notice to Contractors:** Sealed Bid Proposals for the project listed above will be received by the MAC, a public corporation, at the office thereof located at 6040-28th Avenue South, Minneapolis, Minnesota 55450, until the date and hour indicated. This project provides for under base bid provide new LED light fixtures to replace existing light fixtures. Repaint existing light poles.

**Note:** You can sign up on our Web site ([www.metroairports.org](http://www.metroairports.org)) to receive email notifications of new business opportunities or go directly to [https://public.govdelivery.com/accounts/MNORGMAC/subscriber/topics?gsp-CODE\\_RED](https://public.govdelivery.com/accounts/MNORGMAC/subscriber/topics?gsp-CODE_RED) and choose this and other topics about which you are interested.

**Targeted Group Businesses (TGB):** The goal of the MAC for the utilization of Targeted Group Businesses on this project is 6%.

**Bid Security:** Each bid shall be accompanied by a "Bid Security" in the form of a certified check made payable to the MAC in the amount of not less than five percent (5%) of the total bid, or a surety bond in the same amount, running to the MAC, with the surety company thereon duly authorized to do business in the State of Minnesota.

**Availability of Bidding Documents:** Bidding documents are on file for inspection at the office of Michaud Cooley Erickson; at the Minnesota Builders Exchange; Dodge Data and Analytics; and NAMC-UM Plan Room. Bidders desiring bidding documents may secure a complete set from: Franz Reprographics; 2781 Freeway Boulevard, Suite 100; Brooklyn Center, MN 55430; PH: 763.503.3401; FX: 763.503.3409. Make checks payable to: Michaud Cooley Erickson. Deposit per set (refundable): \$100. Requests for mailing sets will be invoiced for mailing charges. Deposit will be refunded upon return of bidding documents in good condition within 10 days of opening of bids.

**MAC Internet Access of Additional Information:** A comprehensive Notice of Call for Bids for this project will be available on April 1, 2019, at MAC's web address of <http://www.metroairports.org/Airport-Authority/Business-Opportunities/Solicitations.aspx> (construction bids).

## Metropolitan Airports Commission (MAC)

### Notice of Call for Bids for 2019 Pavement Joint Sealing

**Project Location:** Minneapolis-St. Paul International Airport  
**Project Name:** 2019 Pavement Joint Sealing  
**MAC Contract No.** 106-1-295  
**Bids Close At:** 2:00 PM on April 16, 2019

**Notice to Contractors:** Sealed bid proposals for the project listed above will be received by the MAC, a public corporation, at the office thereof located at 6040-28th Avenue South, Minneapolis, Minnesota 55450, until the date and hour indicated. This project provides for concrete surface repairs and re-sealing of pavement joints and random cracks in concrete pavements near Runway 12R Deicing Pad, Taxiway B between Taxiways B8 & A10, Taxiways A9 & A10, and Taxiway B between Taxiways A1 & A3 at Minneapolis-St. Paul International Airport.

**Note:** You can sign up on our Web site ([www.metroairports.org](http://www.metroairports.org)) to receive email notifications of new business opportunities or go directly to [https://public.govdelivery.com/accounts/MNORGMAC/subscriber/topics?gsp-CODE\\_RED](https://public.govdelivery.com/accounts/MNORGMAC/subscriber/topics?gsp-CODE_RED) and choose this and other topics about which you are interested.

# Non-State Public Bids, Contracts & Grants ==

**Targeted Group Businesses (TGB):** The goal of the MAC for the utilization of Targeted Group Businesses on this project is 4%.

**Bid Security:** Each bid shall be accompanied by a "Bid Security" in the form of a certified check made payable to the MAC in the amount of not less than five percent (5%) of the total bid, or a surety bond in the same amount, running to the MAC, with the surety company thereon duly authorized to do business in the State of Minnesota.

**Availability of Bidding Documents:** Bidding documents are on file for inspection at the office of TKDA, the Minnesota Builders Exchange, Dodge Data and Analytics, and NAMC-UM Plan Room. Digital copies of the bidding documents will also be available at [www.questcdn.com](http://www.questcdn.com). Documents may be downloaded for a non-refundable fee of \$50.00 by entering Quest Project No. 6219555 on the Project Search page. Please contact QuestCDN at (952) 233-1632 or [info@questcdn.com](mailto:info@questcdn.com) for assistance and free membership registration. Hard copy drawings and specifications will not be made available to Bidders.

**MAC Internet Access of Additional Information:** A comprehensive Notice of Call for Bids for this project will be available on April 1, 2019, at MAC's web address of <http://www.metroairports.org/Airport-Authority/Business-Opportunities/Solicitations.aspx> (construction bids).



## Several convenient ways to order:

- **Retail store** Open 8 a.m. - 3 p.m. Monday - Friday, 660 Olive Street, St. Paul
  - **Phone** (credit cards): 8 a.m. - 4 p.m. Monday - Friday, 651.297.3000 (Twin Cities) or 1.800.657.3757 (nation-wide toll-free)
  - **On-line orders:** [www.mnbookstore.com](http://www.mnbookstore.com)
  - **Minnesota Relay Service:** 711
  - **Fax** (credit cards): 651.215.5733 (fax line available 24 hours)
  - **Mail orders:** Orders can be sent to Minnesota's Bookstore, 660 Olive Street, St. Paul, MN 55155
- Minnesota's Bookstore accepts VISA, MasterCard, American Express & Discover for all purchases.**