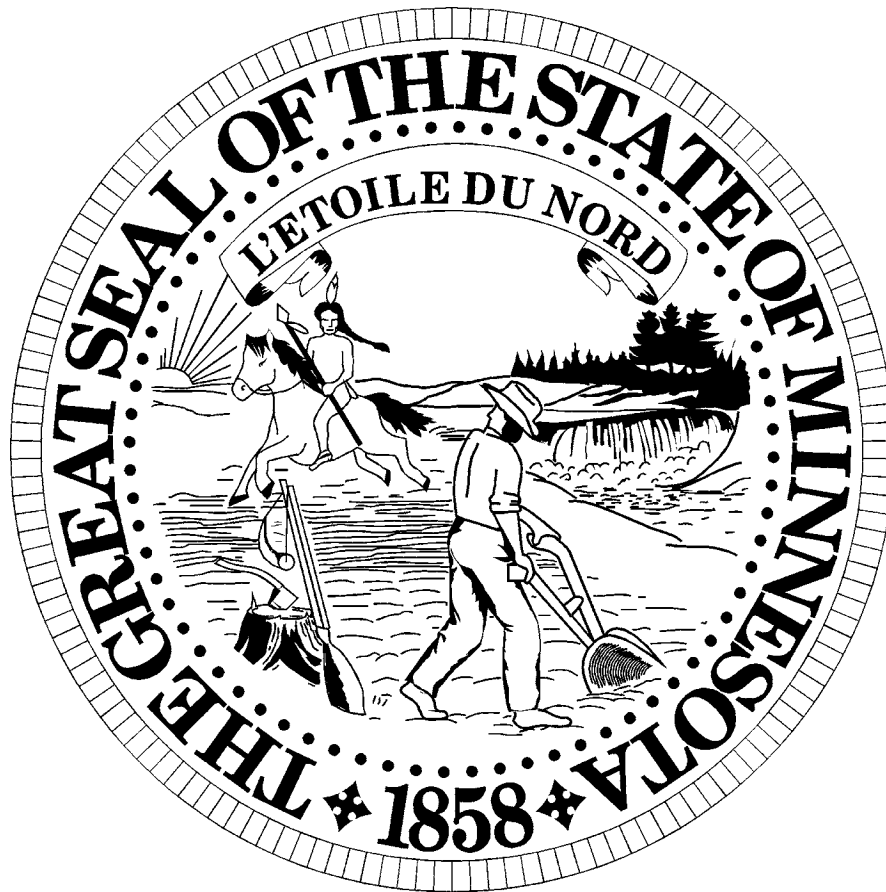


# Minnesota State Register

Published every Monday (Tuesday when Monday is a holiday)



**Proposed, Adopted, Emergency, Expedited, Withdrawn, Vetoed Rules;  
Executive Orders; Appointments; Commissioners' Orders; Revenue Notices;  
Official Notices; State Grants & Loans; State Contracts;  
Non-State Public Bids, Contracts and Grants**

**Monday 23 July 2018  
Volume 43, Number 4  
Pages 49 - 64**

# Minnesota State Register

## Judicial Notice Shall Be Taken of Material Published in the *Minnesota State Register*

The *Minnesota State Register* is the official publication of the State of Minnesota's Executive Branch of government, published weekly to fulfill the legislative mandate set forth in *Minnesota Statutes*, Chapter 14, and *Minnesota Rules*, Chapter 1400. It contains:

- Proposed Rules
- Adopted Rules
- Exempt Rules
- Expedited Rules
- Withdrawn Rules
- Executive Orders of the Governor
- Appointments
- Proclamations
- Vetoed Rules
- Commissioners' Orders
- Revenue Notices
- Official Notices
- State Grants and Loans
- Contracts for Professional, Technical and Consulting Services
- Non-State Public Bids, Contracts and Grants

### Printing Schedule and Submission Deadlines

Vol. 43 Issue Number	PUBLISH DATE ( <b>BOLDFACE</b> shows altered publish date)	Deadline for: all Short Rules, Executive and Commissioner's Orders, Revenue and Official Notices, State Grants, Professional-Technical- Consulting Contracts, Non-State Bids and Public Contracts	Deadline for LONG, Complicated Rules (contact the editor to negotiate a deadline)
# 5	Monday 30 July	Noon Tuesday 24 July	Noon Thursday 19 July
# 6	Monday 6 August	Noon Tuesday 31 July	Noon Thursday 26 July
# 7	Monday 13 August	Noon Tuesday 7 August	Noon Thursday 2 August
# 8	Monday 20 August	Noon Tuesday 14 August	Noon Thursday 9 August

**PUBLISHING NOTICES:** We need to receive your submission **ELECTRONICALLY in Microsoft WORD format**. Submit ONE COPY of your notice via e-mail to: sean.plemmons@state.mn.us. State agency submissions must include a "State Register Printing Order" form, and, with contracts, a "Contract Certification" form. Non-State Agencies should submit **ELECTRONICALLY in Microsoft WORD**, with a letter on your letterhead stationery requesting publication and date to be published. Costs are \$16 per tenth of a page (columns are seven inches wide). One typewritten, double-spaced page = 4/10s of a page in the State Register, or \$64. About 1.5 pages typed, double-spaced, on 8-1/2"x11" paper = one typeset page in the *State Register*. Contact editor with questions (651) 201-3204, or **e-mail**: sean.plemmons@state.mn.us.

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SEE THE Minnesota State Register free at website: <http://www.mn.gov/admin/bookstore>

- **Minnesota State Register: On-line subscription** – \$180, includes links, index, special section "CONTRACTS & GRANTS," with Sidebar Table of Contents, Early View after 4:00 pm Friday (instead of waiting for early Monday), and it's sent to you via **E-mail**.
- **Single issues** are available for a limited time: Minnesota State Register \$5.00.
- **"Affidavit of Publication"** includes a notarized "Affidavit" and a copy of the issue: \$15.00.
- **Research Services** - will look up, photocopy, and fax or send copies from past issues at \$1.00 per page.

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### Minnesota Legislative Information

#### Senate Public Information Office

(651) 296-0504  
State Capitol, Room 231, St. Paul, MN 55155  
<http://www.senate.mn>

#### Minnesota State Court System

Court Information Office (651) 296-6043  
MN Judicial Center, Rm. 135,  
25 Rev. Dr. Martin Luther King Jr Blvd., St. Paul, MN 55155  
<http://www.mncourts.gov>

#### House Public Information Services

(651) 296-2146  
State Office Building, Room 175  
100 Rev. Dr. Martin Luther King Jr Blvd., St. Paul, MN 55155  
<https://www.house.leg.state.mn.us/hinfo/hinfo.asp>

#### Federal Register

Office of the Federal Register (202) 512-1530; or (888) 293-6498  
U.S. Government Printing Office – Fax: (202) 512-1262  
[http://www.access.gpo.gov/su\\_docs/aces/aces140.html](http://www.access.gpo.gov/su_docs/aces/aces140.html)

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## Get the Earliest Delivery of the State Register

A subscription to the **STATE REGISTER** gets you the **EARLIEST DELIVERY**. Instead of waiting until Monday at 8:00 a.m. when the magazine is posted on our website, we'll SEND you the magazine on Friday at close of business with the State, 4:30 pm: 2-1/2 days early.

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And a subscription gets you our Current Listing of All OPEN bids, contracts, grants, loans, and RFPs that are still open for bid, so you don't have to hunt through each back issue to find something.

# ***Minnesota Rules: Amendments and Additions***

## **NOTICE: How to Follow State Agency Rulemaking in the State Register**

The State Register is the official source, and only complete listing, for all state agency rulemaking in its various stages. State agencies are required to publish notice of their rulemaking action in the State Register. Published every Monday, the State Register makes it easy to follow and participate in the important rulemaking process. Approximately 80 state agencies have the authority to issue rules. Each agency is assigned specific Minnesota Rule chapter numbers. Every odd-numbered year the Minnesota Rules are published. Supplements are published to update this set of rules. Generally speaking, proposed and adopted exempt rules do not appear in this set because of their short-term nature, but are published in the State Register.

An agency must first solicit Comments on Planned Rules or Comments on Planned Rule Amendments from the public on the subject matter of a possible rulemaking proposal under active consideration within the agency (Minnesota Statutes §§ 14.101). It does this by publishing a notice in the State Register at least 60 days before publication of a notice to adopt or a notice of hearing, or within 60 days of the effective date of any new statutory grant of required rulemaking.

When rules are first drafted, state agencies publish them as Proposed Rules, along with a notice of hearing, or a notice of intent to adopt rules without a hearing in the case of noncontroversial rules. This notice asks for comment on the rules as proposed. Proposed emergency rules, and withdrawn proposed rules, are also published in the State Register. After proposed rules have gone through the comment period, and have been rewritten into their final form, they again appear in the State Register as Adopted Rules. These final adopted rules are not printed in their entirety, but only the changes made since their publication as Proposed Rules. To see the full rule, as adopted and in effect, a person simply needs two issues of the State Register, the issue the rule appeared in as proposed, and later as adopted.

The State Register features partial and cumulative listings of rules in this section on the following schedule: issues #1-13 inclusive; issues #14-25 inclusive (issue #26 cumulative for issues #1-26); issues #27-38 inclusive (issue #39, cumulative for issues #1-39); issues #40-52 inclusive, with final index (#1-52, or 53 in some years). An annual subject matter index for rules was separately printed usually in August, but starting with Volume 19 now appears in the final issue of each volume. For copies or subscriptions to the State Register, contact Minnesota's Bookstore, 660 Olive Street (one block east of I-35E and one block north of University Ave), St. Paul, MN 55155, phone: (612) 297-3000, or toll-free 1-800-657-3757. TTY relay service phone number: (800) 627-3529.

## **Volume 43 - Minnesota Rules**

**(Rules Appearing in Vol. 42 Issues #27-52 are  
in Vol 42, #52 - Monday 25 June 2018)**

### **Volume 43, #4**

#### **Monday 2 July - Monday 23 July**

##### **Board of Optometry**

6500.0100; .2000; .2900; .3000 (adopted)..... 5

# Official Notices

Pursuant to *Minnesota Statutes* §§ 14.101, an agency must first solicit comments from the public on the subject matter of a possible rulemaking proposal under active consideration within the agency by publishing a notice in the *State Register* at least 60 days before publication of a notice to adopt or a notice of hearing, and within 60 days of the effective date of any new statutory grant of required rulemaking.

The *State Register* also publishes other official notices of state agencies and non-state agencies, including notices of meetings and matters of public interest.

## Department of Natural Resources Lands and Minerals Division Notice of Hearing on Sale of State Land

**NOTICE IS HEREBY GIVEN**, that pursuant to *Minnesota Statutes*, section 97A.135, subd. 2a, a hearing will be held by the Department of Natural Resources, at the Benton County Government Center, 531 Dewey Street, Foley, Minnesota 56392 on **August 15, 2018, at 2:00 p.m.**

The purpose of the hearing is for public input regarding the sale of state land situated in the County of Benton, Minnesota, and described as:

The Northeast Quarter of the Northeast Quarter of Section 14, Township 37 North, Range 28 West. Together with all hereditaments and appurtenances belonging thereto, subject to the following exceptions: zoning ordinances of record.

*Minnesota Statutes*, section 97A.135, subd. 2a, requires that a public hearing be held before lands within a Wildlife Management Area can be disposed of through sale or exchange. The parcel is designated as part of the Collner Creek Wildlife Management Area.

It is proposed that this parcel of land be offered for sale by the Department of Natural Resources in a public sale. This parcel is no longer needed for public purposes. If, after public hearing, the disposal of the land is in the public interest, the Commissioner of Natural Resources may vacate the parcel from Wildlife Management Area designation.

Questions regarding this proposal can be directed to Amy Schwarz, Department of Natural Resources, Division of Lands and Minerals, 500 Lafayette Road, St. Paul, Minnesota 55155; telephone: (651) 259-5435; TTY: 1-800-657-3929; fax: (651) 896-5939; email: [amy.schwarz@state.mn.us](mailto:amy.schwarz@state.mn.us).

Signed July 12, 2018 by Susan E. Damon, Assistant Director, Division of Lands and Minerals.

## Department of Natural Resources Lands and Minerals Division Notice of Hearing on Sale of State Land

**NOTICE IS HEREBY GIVEN**, that pursuant to *Minnesota Statutes*, section 97A.135, subd. 2a, a hearing will be held by the Department of Natural Resources, at the Department of Natural Resources, at the DNR Cambridge Office, 800 Oak Savanna Lane Southwest, Cambridge, MN 55008 on **August 15, 2018, at 6:00 p.m.**

The purpose of the hearing is for public input regarding the sale of state land situated in the County of Kanabec, Minnesota, and described as:

That part of Tract A described below:

Tract A. The Southeast Quarter of the Southeast Quarter of Section 22, Township 42 North, Range 24 West, Kanabec County, Minnesota; which lies north and east of Line 1 described below:

Line 1. Beginning at a point on the east line of the Southeast Quarter of the Southeast Quarter of said Section 22,

# Official Notices

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distant 250 feet south of the northeast corner thereof; thence run westerly and parallel with the north line of said Southeast Quarter of the Southeast Quarter for 825 feet; thence deflect to the right at an angle of 49 degrees 15 minutes 00 seconds for 400 feet and there terminating.

Together with that part of Tract B described below:

Tract B. The Northeast Quarter of the Southeast Quarter of Section 22, Township 42 North, Range 24 West, Kanabec County, Minnesota; which lies within a distance of 315 feet northeasterly of Line 2 described below:

Line 2. From a point on the east line of said Section 22, distant 250 feet south of the northeast corner of the South Half of the Southeast Quarter of said Section 22, run westerly at an angle of 90 degrees 00 minutes 00 seconds from the east section line for 825 feet to the point of beginning of Line 2 to be described; thence deflect to the right at an angle of 49 degrees 15 minutes 00 seconds for 1200 feet and there terminating; containing 10.68 acres, more or less.

*Minnesota Statutes*, section 97A.135, subd. 2a, requires that a public hearing be held before lands within a Wildlife Management Area can be disposed of through sale or exchange. The parcel is designated as part of the Gravel Pit 3084 Wildlife Management Area.

It is proposed that this parcel of land be offered for sale by the Department of Natural Resources in a public sale. This parcel is no longer needed for public purposes. If, after public hearing, the disposal of the land is in the public interest, the Commissioner of Natural Resources may vacate the parcel from Wildlife Management Area designation.

Questions regarding this proposal can be directed to Amy Schwarz, Department of Natural Resources, Division of Lands and Minerals, 500 Lafayette Road, St. Paul, Minnesota 55155; telephone: (651) 259-5435; TTY: 1-800-657-3929; fax: (651) 896-5939; email: [amy.schwarz@state.mn.us](mailto:amy.schwarz@state.mn.us).

Signed July 12, 2018 by Susan E. Damon, Assistant Director, Division of Lands and Minerals.

## Minnesota Pollution Control Agency (MPCA) Public Notice of intent to reissue Wastewater Permit MNG300000

### General information

**Public comment period begins:** July 23, 2018

**Public comment period ends:** August 22, 2018 (4:30 p.m.)

**Current permit issued:** October 11, 2013

**Current permit expiration date:** September 30, 2018

The Minnesota Pollution Control Agency (MPCA) Commissioner has made a preliminary determination to reissue this permit for a term of approximately 10 years.

**Name and address of Permittee:**  
Minnesota Pollution Control Agency  
520 Lafayette Rd N  
Saint Paul, MN 55155

**Facility name and location:**  
Ballast Water General Permit  
520 Lafayette Rd N  
Saint Paul, MN 55155  
Ramsey County

**MPCA contact person:**  
Beth Gawrys  
Industrial Division  
Minnesota Pollution Control Agency  
520 Lafayette Road North  
Saint Paul, MN 55155  
Phone: 651.757.2380  
Email: [elizabeth.gawrys@state.mn.us](mailto:elizabeth.gawrys@state.mn.us)

File manager phone: 651-757-2728 or  
1-844-828-0942

A draft permit and fact sheet are available for review on the MPCA Public Notices webpage at <http://www.pca.state.mn.us/publicnotices> or at the MPCA office address listed under the MPCA contact person. The

MPCA will mail or email a copy of the draft permit upon request. Comments, petitions, and other requests must be received at the MPCA in writing on or before the public comment period end date and time identified above.

**Watershed:** Lake Superior South/Lake Superior North

**Receiving water:** Lake Superior

### **Description of Ballast Water Discharge General Permit, MNG300000**

Ballast water is typically ambient water taken onboard a vessel to assist with vessel draft, buoyancy, and stability. Large vessels (e.g. container ships, bulk carriers, other cargo vessels, tankers, and passenger vessels) normally have dedicated ballast water tanks. The discharge rate and chemical and biological nature of the ballast water varies by vessel type, ballast tank capacity, deballasting equipment, and the source of the ballast water.

This General Permit (permit) applies to all vessels transiting the Minnesota State waters of Lake Superior required to submit a Notice of Intent to obtain the United States Environmental Protection Agency Vessel General Permit (VGP). This proposed permit authorizes, subject to the terms and conditions of this permit, the discharge of ballast water to Minnesota State waters of Lake Superior.

Persons wishing to transit through and discharge ballast water to state waters of Lake Superior must submit an SDS permit application for the ballast general permit and meet all the permit requirements listed below. To avoid duplication of federal requirements, the ballast general permit does not include federal permit conditions in the VGP, including the treatment standard and schedule for installation of ballast water treatment. Where applicable, these conditions will be enforced under the VGP. To be eligible and to comply with the ballast general permit, the vessel owner or operator must meet these requirements:

- a. **Prohibited Discharges.** Ballast water discharges are prohibited in those portions of Lake Superior that are classified as a prohibited Outstanding Resource Value Water in Minn R. 7050.0335, subp. 3.
- b. **Ballast Water and Sediment Management Plan.** The vessel owner or operator must submit a ballast water management plan to the MPCA for approval. The plan must be written in English and contain the elements described in Minn. Stat. § 115.1703.
- c. **Discharge Standards Applicable to Lakers.** The VGP does not establish a schedule to require Lakers built prior to 2009 to comply with the treatment standard. Under the proposed ballast general permit, the MPCA will require any Lakers built before January 1, 2009, to meet the VGP numeric discharge requirements after the first scheduled drydocking of the vessel, unless they can demonstrate that the U.S. Coast Guard (USCG) has not type-approved, under 46 CFR subpart 162.060, any ballast water management (BWMS) system that is commercially available and compatible for their permitted vessel in the year prior to the scheduled drydocking.
- d. **Treatability Study.** Lakers built before January 1, 2009 that submit documentation demonstrating that no BWMS is compatible for the permitted vessel shall complete, either individually or in partnership with other permittees, a Great Lakes Ballast Water Treatability Study.
- e. **Reports and Recordkeeping.** Permittees are required to maintain a ballast water record book and make that record book available to an employee or agent of the MPCA upon request. An annual report is required of the owner or operator of a Laker built before January 1, 2009, that cannot meet the ballast water treatment installation schedule.
- f. **Emergency Control of Ballast Water.** Ballast water discharge that poses a high risk may be prohibited or required to take additional actions before discharge if it poses an imminent and substantial danger to health and welfare.
- g. **Ballast Water Exchange.** Voyages that originate outside the exclusive economic zone (EEZ) and enter Minnesota waters shall not discharge ballast without conducting ballast water exchange or flushing beyond the EEZ.
- h. **Other conditions.** The proposed ballast general permit contains all general conditions required by rule, and prohibits the discharge of any substances that would cause an exceedance of state water quality standards in Minn. R. chs. 7050 and 7052.

An antidegradation review was completed as part of the general permit reissuance. The antidegradation review demonstrates that water quality will not be degraded and beneficial uses will be protected. The proposed permit will lead to implementation of the best technology in practice and treatment. The MPCA has made a preliminary determination that the project will satisfy antidegradation standards in Minnesota Rules 7050.0270.

# Official Notices

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The preliminary determination to reissue this wastewater permit is tentative.

## **Procedure for public participation**

As stated in Minn. R. chs. 7000 and 7001, there are three formal procedures for public participation in the MPCA's consideration of this matter. Interested persons may:

- (1) Submit written comments on the draft permit.
- (2) Petition the MPCA to hold a public informational meeting.
- (3) Petition the MPCA to hold a contested case hearing.

## **Submitting written comments**

To submit comments or petitions to the MPCA through the mail or email, you must state:

- (1) Your interest in the permit application or the draft permit.
- (2) The action you wish the MPCA to take, including specific references to the section of the draft permit you believe should be changed.
- (3) The reasons supporting your position, stated with sufficient specificity as to allow the MPCA to investigate the merits of the position.

## **Public informational meeting**

A public informational meeting is an informal meeting during which interested persons can ask questions concerning the proposed facility. MPCA staff will be present to provide information. If an interested person would like the MPCA to hold a public informational meeting, the person should include all information identified above and in addition include a statement of the reasons the person desires the MPCA to hold a public informational meeting and the issues that the person would like the agency to address at the public informational meeting.

## **Contested Case Hearing**

A contested case hearing is a formal proceeding before an administrative law judge empowered to advise the MPCA regarding issues of fact. As described in Minn. R. 7000.1800, persons who submit petitions for a contested case hearing must also state the issues they propose to address in a contested case hearing, the specific relief requested or resolution of the matter, and the reasons (which may be in the form of proposed findings) supporting an MPCA decision to hold a contested case hearing. Failure to comply with these rules exactly may result in a denial of the request. To the extent known, the petitioner may also submit a list of prospective witnesses to be called at a hearing, a proposed list of publications, references, or studies to be introduced at a hearing and the approximate time required for the petitioner to present the matter at a hearing. The decision whether to hold a contested case hearing will be made under Minn. R. 7000.1900.

## **Teachers Retirement Association**

### **TRA Audit Committee**

#### **Notice of Meeting**

The Minnesota Teachers Retirement Association Audit Committee will hold a meeting on **Wednesday, August 8, 2018 at 9:30 a.m.** in Room 414, 60 Empire Drive, St. Paul, MN to consider matters which may properly come before the committee. Committee members may participate by telephone.

## **Teachers Retirement Association**

#### **Notice of Meeting**

The Board of Trustees, Minnesota Teachers Retirement Association will hold a planning and educational retreat on **Thursday, August 9, 2018 at 9:30 a.m.** in Room 106 of the Minnesota Retirement Systems building, located at 60 Empire Drive, St. Paul, MN. Board members may participate by telephone.



# State Grants & Loans

In addition to requests by state agencies for technical/professional services (published in the State Contracts Section), the *State Register* also publishes notices about grants and loans available through any agency or branch of state government. Although some grant and loan programs specifically require printing in a statewide publication such as the State Register, there is no requirement for publication in the *State Register* itself. Agencies are encouraged to publish grant and loan notices, and to provide financial estimates as well as sufficient time for interested parties to respond.

SEE ALSO: Office of Grants Management (OGM) at: <http://www.grants.state.mn.us/public/>

## Department of Employment and Economic Development (DEED) Notice of Grant Opportunity

**NOTICE IS HEREBY GIVEN** that the Minnesota Department of Employment and Economic Development (DEED) places notice of any available grant opportunities online at <https://mn.gov/deed/about/contracts/>

## Department of Human Services

### Housing and Support Services Division – Social Security Advocacy Team Notice of Request for Proposals for Pay-for-Performance and One-Time Service Funding Opportunities 2019–2020

**NOTICE IS HEREBY GIVEN** that the Minnesota Department of Human Services is requesting proposals to provide Supplemental Security Income (SSI)/Social Security Disability Income (SSDI) Outreach, Access, and Recovery (SOAR) activities. SOAR is a nationwide program designed to help people who are homeless, at risk of becoming homeless and have a disability that is expected to last one year or more, apply for Social Security disability benefits. The goals of the RFP are to:

- Expand the number of contracted agencies across Minnesota with SOAR certified and dedicated staff;
- Improve access to Social Security benefits for individuals experiencing or at-risk for homelessness; and
- Strengthen the SOAR collaborative presence in regional homelessness response systems

This RFP is divided into two funding opportunities:

1. SOAR Pay-For-Performance Grants
  - Payments to contracted providers are made at point of complete application submission and upon notice of Social Security benefits approval with receipt of invoice and supporting documentation.
2. One-Time Service Grants
  - DHS is making up to \$550,000 available to create or expand staffing dedicated to providing SOAR services.
  - Service funding requests may not exceed \$50,000.
  - Special consideration for distribution by Continuum of Care (CoC) region and Minnesota Tribal Collaborative (MTC).

Work is proposed to for the period January 1, 2019–December 31, 2020. For more information, or to obtain a copy of the Request for Proposal, contact:

Erin Menne  
Department of Human Services  
Housing and Support Services Division  
P.O. Box 64842  
540 Cedar Street, St. Paul, MN 55164-0842  
Phone: (651) 431-5742, Fax: (651) 431-7476  
[erin.menne@state.mn.us](mailto:erin.menne@state.mn.us)

# State Grants & Loans

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This is the only person designated to answer questions by potential responders regarding this request.

Proposals submitted in response to this Request for Proposals must be received at the address above no later than **4:00 p.m., Central Time, September 21, 2018. Late proposals will not be considered.** Faxed will **not** be considered.

The RFP can be viewed by visiting the Minnesota Department of Human Services RFP web site:  
[http://www.dhs.state.mn.us/id\\_000102](http://www.dhs.state.mn.us/id_000102)

This request does not obligate the State to complete the work contemplated in this notice. The State reserves the right to cancel this solicitation. All expenses incurred in responding to this notice are solely the responsibility of the responder.

## Minnesota Department of Revenue

### Notice of Request for Proposal: Grant to Provide Volunteer Taxpayer Assistance Services

The Minnesota Department of Revenue requests proposals from organizations to receive grants to coordinate, facilitate, encourage, and provide volunteer taxpayer assistance services to Minnesotans who are low-income, elderly, and disadvantaged. Organizations applying for this grant must be part of the Volunteer Income Tax Assistance (VITA) or Tax Counseling for the Elderly (TCE) programs through the Internal Revenue Service (IRS).

Application information and resources are now available on the **Grants to Provide Volunteer Taxpayer Assistance Services webpage**. Applications are due **Wednesday, August 15, 2018**, and will be scored based on the need for funds, the impact the funds will make, and the performance of the applying non-profit.

## State Contracts

**Informal Solicitations:** Informal solicitations for professional/technical (consultant) contracts valued at over \$5,000 through \$50,000, may either be published in the *State Register* or posted on the Department of Administration, Materials Management Division's (MMD) Web site. Interested vendors are encouraged to monitor the P/T Contract Section of the MMD Website at [www.mmd.admin.state.mn.us](http://www.mmd.admin.state.mn.us) for informal solicitation announcements.

**Formal Solicitations:** Department of Administration procedures require that formal solicitations (announcements for contracts with an estimated value over \$50,000) for professional/technical contracts must be published in the *State Register*. Certain quasi-state agency and Minnesota State College and University institutions are exempt from these requirements.

**Requirements:** There are no statutes or rules requiring contracts to be advertised for any specific length of time, but the Materials Management Division strongly recommends meeting the following requirements: \$0 - \$5,000 does not need to be advertised. Contact the Materials Management Division: (651) 296-2600 \$5,000 - \$25,000 should be advertised in the *State Register* for a period of at least seven calendar days; \$25,000 - \$50,000 should be advertised in the *State Register* for a period of at least 14 calendar days; and anything above \$50,000 should be advertised in the *State Register* for a minimum of at least 21 calendar days.

## Minnesota State Colleges and Universities (Minnesota State)

### Minneapolis Community College

#### Request for Proposal (RFP) for Designer Selection for Student Affairs Renovation – Technology Building, floor 2

The State of Minnesota, acting through its Board of Trustees of the Minnesota State Colleges and Universities (Minnesota State), on behalf of Minneapolis Community College, Minneapolis, Minnesota, is soliciting proposals from interested, qualified design consultants for the above referenced project.

A full Request for Proposals (RFP) and Predesign Reports are available on the Minnesota State website:  
<http://www.minnstate.edu/vendors/index.html>.

A **mandatory informational meeting is scheduled for Thursday, August 2, 2018 at 10:30 am**, in Room T-1400 of the Technology building, at Minneapolis Community College, 1501 Hennepin Avenue South, Minneapolis, MN.

Proposals are due no later than **2:00 p.m. CDT, Thursday August 23, 2018**. Late responses will not be considered. Submittal details can be found in the RFP.

Minneapolis College is not obligated to complete the proposed project and reserves the right to cancel the solicitation if it is considered to be in its best interest.

## **Minnesota State Colleges and Universities (Minnesota State) Minnesota West Community and Technical College Request for Proposal (RFP) for Roof Design for Library and Academic Resource Center Roof Replacement Project**

The State of Minnesota, acting through its Board of Trustees of the Minnesota State Colleges and Universities (Minnesota State), on behalf of Minnesota West Community and Technical College, Worthington, Minnesota, is soliciting proposals from interested, qualified building envelope design consultants for the above referenced project.

A full Request for Proposals (RFP) and Predesign Report are available on the Minnesota State website:  
<http://www.minnstate.edu/vendors/index.html>, under FACILITIES CONSULTANT & CONTRACTOR OPPORTUNITIES.

A **mandatory informational meeting is scheduled for Tuesday July 31st, 2018 at 11:00am**, in Room 207 of the Administration/Classroom Building, at Minnesota West Community and Technical College, 1450 College Way, Worthington, MN.

Proposals are due no later than **2:00 p.m., Tuesday August 14th , 2018**. Late responses will not be considered. Submittal details can be found in the RFP.

Minnesota West Community and Technical College is not obligated to complete the proposed project and reserves the right to cancel the solicitation if it is considered to be in its best interest.

## **Department of Health Request for Proposals for Exceptions to the Nursing Home Moratorium**

### **Purpose**

The commissioner of health is accepting written proposals from nursing homes and certified boarding care homes requesting funding through the moratorium exception process, according to Minn. Stat. § 144A.073. The commissioner of health, in coordination with the commissioner of human services, may approve such requests under conditions listed in the Minnesota Statutes. These conditions refer to categories of exceptions which are defined as:

- (a) "Conversion" means the relocation of a nursing home bed from a nursing home to an attached hospital.
- (b) "Relocation" means the movement of licensed nursing home beds or certified boarding care beds as permitted by state statute to promote equitable access across the state or to move the beds to another site.
- (c) "Renovation" means extensive remodeling of an existing facility with a total cost exceeding ten percent of the appraised value of the facility or \$200,000, whichever is less. A renovation may include the replacement or upgrade of existing mechanical or electrical systems.
- (d) "Replacement" means the construction of a complete new facility.

# State Contracts

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(e) “Addition” means the construction of new space to an existing facility.

(f) “Upgrading” means a change in the level of licensure of a bed from a boarding care bed to a nursing home bed in a certified boarding care facility.

(g) “Phased project” means a proposal that identifies construction occurring with more than one distinct completion date. To be considered a distinct completion, each phase must have construction that is ready for resident use, as determined by the commissioner, that is not dependent on similar commissioner approval for future phases of construction. The commissioner of human services shall only allow rate adjustments for construction projects in phases if the proposal from a facility identifies construction in phases and each phase can be approved for use independent of the other phases.

## **Appropriation Available**

The amount of the legislative appropriation available for the total annual additional costs to the Medical Assistance program for this Request for Proposals (RFP) is approximately \$964,829.

**NOTE: As of 10-01-17, Minn. Stat. § 256B.434, Subd. 4f, allows projects with costs less than \$1,580,945 to proceed without applying for a moratorium exception under this process.**

## **Eligibility to Submit a Proposal**

A proposal for an exception to the nursing home moratorium may be submitted by an organization or individual authorized by a facility’s governing board or management to prepare and submit a proposal to the commissioner of health.

## **Method for Estimating Proposal Cost**

The method that the commissioner will use in evaluating proposals for approval or disapproval for estimating the cost of a proposal is detailed in the application materials.

## **Criteria for Review**

Minn. Stat. § 144A.073, Subd. 4a, states the criteria the commissioner of health is to consider in reviewing moratorium exception proposals:

Subd. 4a. **Criteria for review.** In reviewing the application materials and submitted costs by an applicant to the moratorium process, the review panel shall consider the following criteria in recommending proposals:

- (1) the extent to which the proposed nursing home project is integrated with other health and long-term care services for older adults;
- (2) the extent to which the project provides for the complete replacement of an outdated physical plant;
- (3) the extent to which the project results in a reduction of nursing facility beds in an area that has a relatively high number of beds per thousand occupied by persons age 85 and over;
- (4) the extent to which the project produces improvements in health; safety, including life safety code corrections; quality of life; and privacy of residents;
- (5) the extent to which, under the current facility ownership and management, the provider has shown the ability to provide good quality of care based on health-related findings on certification surveys, quality indicator scores, and quality-of-life scores, including those from the Minnesota nursing home report card;
- (6) the extent to which the project integrates the latest technology and design features in a way that improves the resident experience and improves the working environment for employees;
- (7) the extent to which the sustainability of the nursing facility can be demonstrated based on the need for services in the area and the proposed financing of the project; and
- (8) the extent to which the project provides or maintains access to nursing facility services needed in the community.

## **Procedure for Receiving Application Materials**

The application materials, including instructions, format and necessary forms, are available at the following website:  
<http://www.health.state.mn.us/divs/fpc/moratoriumapp/>

Or upon e-mail, written, or facsimile request to:

Anne Peterson  
Minnesota Department of Health  
Health Regulation Division  
P.O. Box 64900  
St. Paul, MN 55164-0900  
Fax: (651) 215-9695  
*anne.peterson@state.mn.us*

### **Review and Approval of Proposals**

Proposals will be reviewed by a committee composed of organizations that represent consumers and providers of nursing home services; persons who provide engineering, building construction, or design services; and, state agencies involved in long term care issues, housing and finance. Applicants will have the opportunity to present their proposal, in person, to the Proposal Review Committee (Committee) prior to the Committee submitting comments and recommendations to the commissioner. Details on this meeting, including date, time and location will be made available to the contact person listed in each moratorium exception proposal. The commissioner of health will approve or disapprove project proposals based on criteria established in law and rule. The commissioner will make the final decision no later than April 4, 2019.

### **Questions Concerning the RFP**

Any questions relating to the RFP process must be submitted by prospective applicants in writing via e-mail, US mail, for facsimile to:

Anne Peterson  
Minnesota Department of Health  
Health Regulation Division  
P.O. Box 64900  
St. Paul, MN 55164-0900  
Fax: (651) 215-9695  
*anne.peterson@state.mn.us*

No answers will be provided in response to phone calls. Each question must cite the particular RFP page to which it refers. Copies of all questions and their answers will be provided to all prospective applicants who have requested application materials. Only responses in writing by staff of the Minnesota Department of Health will be considered official. The closing date for the receipt of questions will be Friday, October 19, 2018.

Technical assistance in completing the application forms is available from LeadingAge of Minnesota, at (651) 645-4545, or Care Providers of Minnesota, at (952) 854-2844.

### **Procedures for Submitting Proposals**

No proposals submitted by facsimile machine will be accepted.

**Six (6) written copies of the completed proposal must be received no later than 4:00 p.m. on Thursday, December 20, 2018 by:**

**U.S. Mail Service:**  
Susan Winkelmann  
Minnesota Department of Health  
Health Regulation Division  
P.O. Box 64900  
St. Paul, MN 55164

**Courier or Walk-In Service:**  
Susan Winkelmann  
Minnesota Department of Health  
Health Regulation Division  
85 East Seventh Place, Room 220  
St. Paul, MN 55101

# State Contracts

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## Minnesota Amateur Sports Commission & National Sports Center Foundation

### Request for Proposals Rubber Flooring Replacement at the National Sports Center/Super Rink

#### National Sports Center

##### Project Overview

The Minnesota Amateur Sports Commission (MASC) and the National Sports Center Foundation (NSCF) invite firms and groups with significant experience in the removal and installation of rubber flooring at the Super Rink in Blaine, Minnesota.

##### Goal

The goal of this Request for Proposals is to evaluate companies that can provide a quality product, removal of existing rubber flooring, install new rubber flooring, schedule the work around Super Rink ice users, and provide a competitive price.

##### Scope of Work

- Removal of existing rubber flooring
- Removal of existing wall base
- Supply and install new rubber flooring
- Supply and install new 4" vinyl base
- Supply and install new transitions

##### Tasks

The person(s) who respond to this RFP will be required to submit a comprehensive proposal which addresses each of the following subject areas:

1. **Zone 1 – Rinks 1-4 Approximately 17,500 sf**
  - a. Lower lobby, (5) hallways, (2) restrooms, (1) referee room
  - b. Confirm square footage
  - c. Price will include removal and install
2. **Zone 2 – Locker rooms 1-16 Approximately 8,000 sf**
  - a. Locker room and restroom area
  - b. Confirm square footage
  - c. Price will include removal and install
3. **Zone 3 – Rinks 5-8 Approximately 9,500 sf**
  - a. Lobby areas of each rink
  - b. Confirm square footage
  - c. Price will include removal and install
4. **Zone 4 – Locker rooms 17-32 Approximately 8,000 sf**
  - a. Locker room, restroom area, and entrance to each locker room
  - b. Confirm square footage
  - c. Price will include removal and install
5. **All Zones**
  - a. Total square footage
  - b. Total price

**Product Description – it is ok to bid multiple products**

1. Product description
2. Product warranty detail
3. Install warranty details
4. Testimonials / Referrals

**Proposal Due Date**

All proposals must be received not later than **4:00 p.m., Central Daylight Time, Friday, August 3, 2018.**

**Late proposals will not be considered.**

All costs incurred in responding to this RFP will be borne by the responder. Emailed responses will not be accepted or considered.

**Proposal Instructions**

Two printed copies of your complete proposal must be sent to:

Pete Carlson, Project Coordinator  
Email: [pcarlson@superrink.org](mailto:pcarlson@superrink.org)  
Phone: 763.717-3881  
National Sports Center Foundation  
1700 – 105th Avenue NE  
Blaine, Minnesota 55449

## Minnesota Department of Transportation (MnDOT) Engineering Services Division Notices Regarding Professional/Technical (P/T) Contracting

**P/T Contracting Opportunities:** MnDOT is now placing additional public notices for P/T contract opportunities on the MnDOT's Consultant Services website. New public notices may be added to the website on a daily basis and be available for the time period as indicated within the public notice.

**Taxpayers' Transportation Accountability Act (TTAA) Notices:** MnDOT is posting notices as required by the TTAA on the MnDOT Consultant Services website.

**MnDOT's Prequalification Program:** MnDOT maintains a Pre-Qualification Program in order to streamline the process of contracting for highway related P/T services. Program information, application requirements, application forms and contact information can be found on MnDOT's Consultant Services website. Applications may be submitted at any time for this Program.

**MnDOT Consultant Services website:** [www.dot.state.mn.us/consult](http://www.dot.state.mn.us/consult)

If you have any questions regarding this notice, or are having problems viewing the information on the Consultant Services website, please call the Consultant Services Help Line at 651-366-4611, Monday – Friday, 9:00am – 4:00pm.

# Minnesota's Bookstore

## Several convenient ways to order:

- **Retail store** Open 8 a.m. - 3 p.m. Monday - Friday, 660 Olive Street, St. Paul
- **Phone** (credit cards): 8 a.m. - 4 p.m. Monday - Friday, 651.297.3000 (Twin Cities) or 1.800.657.3757 (nationwide toll-free)

- **On-line orders:** [www.mnbookstore.com](http://www.mnbookstore.com)

- **Minnesota Relay Service:** 711

- **Fax** (credit cards): 651.215.5733 (fax line available 24 hours)

- **Mail orders:** Orders can be sent to Minnesota's Bookstore, 660 Olive Street, St. Paul, MN 55155

**Minnesota's Bookstore accepts VISA, MasterCard, American Express & Discover for all purchases.**

**PREPAYMENT REQUIRED.** *Prices and availability subject to change.* **Fax and phone orders** require credit card.

Please allow 1-2 weeks for delivery. For **mail orders**, complete order blank and send to address above.

Enclose payment - for security reasons, we do not recommend mailing credit card information.

Please allow 2-3 weeks for delivery.

Please make checks payable to "Minnesota's Bookstore."

A \$20.00 fee will be charged for returned checks.

