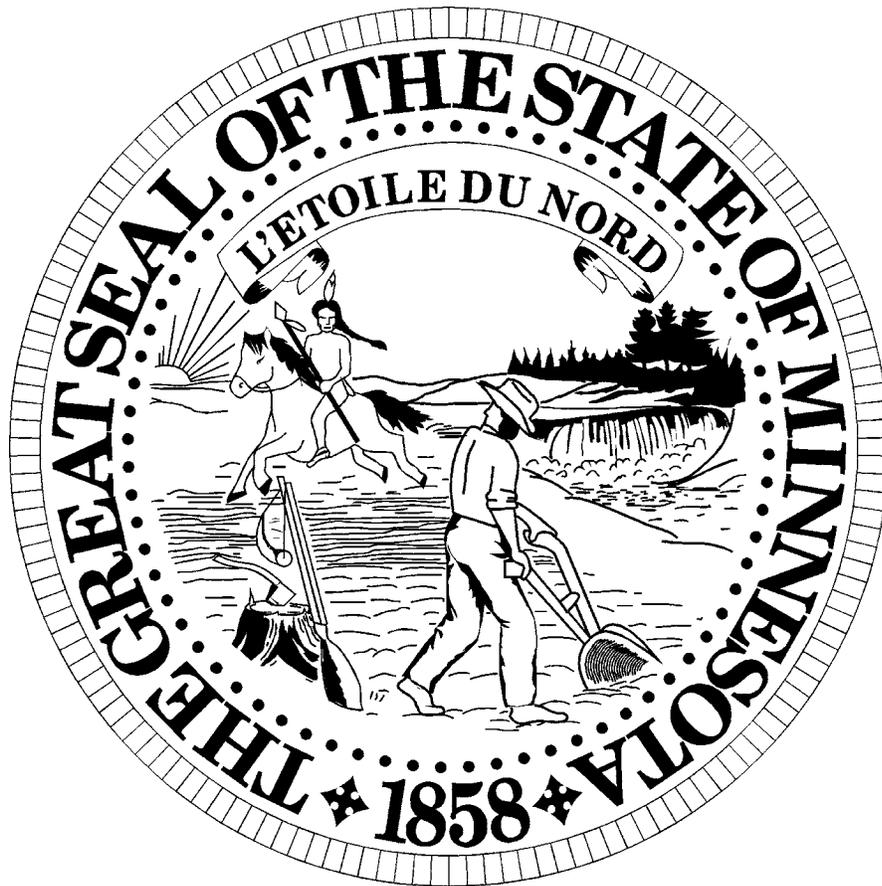


Minnesota State Register

Published every Monday (Tuesday when Monday is a holiday)



**Proposed, Adopted, Emergency, Expedited, Withdrawn, Vetoed Rules;
Executive Orders; Appointments; Commissioners' Orders; Revenue Notices;
Official Notices; State Grants & Loans; State Contracts;
Non-State Public Bids, Contracts and Grants**

**Monday 16 July 2018
Volume 43, Number 3
Pages 37 - 48**

Minnesota State Register

Judicial Notice Shall Be Taken of Material Published in the *Minnesota State Register*

The *Minnesota State Register* is the official publication of the State of Minnesota's Executive Branch of government, published weekly to fulfill the legislative mandate set forth in *Minnesota Statutes*, Chapter 14, and *Minnesota Rules*, Chapter 1400. It contains:

- Proposed Rules
- Adopted Rules
- Exempt Rules
- Expedited Rules
- Withdrawn Rules
- Executive Orders of the Governor
- Appointments
- Proclamations
- Vetoed Rules
- Commissioners' Orders
- Revenue Notices
- Official Notices
- State Grants and Loans
- Contracts for Professional, Technical and Consulting Services
- Non-State Public Bids, Contracts and Grants

Printing Schedule and Submission Deadlines

Vol. 43 Issue Number	PUBLISH DATE (BOLDFACE shows altered publish date)	Deadline for: all Short Rules, Executive and Commissioner's Orders, Revenue and Official Notices, State Grants, Professional-Technical- Consulting Contracts, Non-State Bids and Public Contracts	Deadline for LONG, Complicated Rules (contact the editor to negotiate a deadline)
# 4	Monday 23 July	Noon Tuesday 17 July	Noon Thursday 12 July
# 5	Monday 30 July	Noon Tuesday 24 July	Noon Thursday 19 July
# 6	Monday 6 August	Noon Tuesday 31 July	Noon Thursday 26 July
# 7	Monday 13 August	Noon Tuesday 7 August	Noon Thursday 2 August

PUBLISHING NOTICES: We need to receive your submission **ELECTRONICALLY in Microsoft WORD format**. Submit ONE COPY of your notice via e-mail to: sean.plemmons@state.mn.us. State agency submissions must include a "State Register Printing Order" form, and, with contracts, a "Contract Certification" form. Non-State Agencies should submit **ELECTRONICALLY in Microsoft WORD**, with a letter on your letterhead stationery requesting publication and date to be published. Costs are \$16 per tenth of a page (columns are seven inches wide). One typewritten, double-spaced page = 4/10s of a page in the State Register, or \$64. About 1.5 pages typed, double-spaced, on 8-1/2"x11" paper = one typeset page in the *State Register*. Contact editor with questions (651) 201-3204, or **e-mail**: sean.plemmons@state.mn.us.

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SEE THE Minnesota State Register free at website: <http://www.mn.gov/admin/bookstore>

- **Minnesota State Register: On-line subscription** – \$180, includes links, index, special section "CONTRACTS & GRANTS," with Sidebar Table of Contents, Early View after 4:00 pm Friday (instead of waiting for early Monday), and it's sent to you via **E-mail**.
- **Single issues** are available for a limited time: Minnesota State Register \$5.00.
- **"Affidavit of Publication"** includes a notarized "Affidavit" and a copy of the issue: \$15.00.
- **Research Services** - will look up, photocopy, and fax or send copies from past issues at \$1.00 per page.

Governor: Mark Dayton (651) 296-3391 Commissioner: Matthew J. Massman (651) 201-2555 Lieutenant Governor: Michelle Fischbach (651) 201-3400	Facilities Management Division: Christopher A. Guevin (651) 201-2350 Attorney General: Lori Swanson (651) 296-6196	Minnesota's Bookstore: Justin Patrick (651) 201-3203 Auditor: Rebecca Otto (651) 296-2551 Secretary of State: Steve Simon (651) 296-2803	Subscriptions Manager: Loretta J. Diaz (651) 201-3202 loretta.diaz@state.mn.us Editor: Sean Plemmons (651) 201-3204 sean.plemmons@state.mn.us
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Minnesota Legislative Information

Senate Public Information Office

(651) 296-0504
State Capitol, Room 231, St. Paul, MN 55155
<http://www.senate.mn>

Minnesota State Court System

Court Information Office (651) 296-6043
MN Judicial Center, Rm. 135,
25 Rev. Dr. Martin Luther King Jr Blvd., St. Paul, MN 55155
<http://www.mncourts.gov>

House Public Information Services

(651) 296-2146
State Office Building, Room 175
100 Rev. Dr. Martin Luther King Jr Blvd., St. Paul, MN 55155
<https://www.house.leg.state.mn.us/hinfo/hinfo.asp>

Federal Register

Office of the Federal Register (202) 512-1530; or (888) 293-6498
U.S. Government Printing Office – Fax: (202) 512-1262
http://www.access.gpo.gov/su_docs/aces/aces140.html

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Get the Earliest Delivery of the State Register

A subscription to the **STATE REGISTER** gets you the **EARLIEST DELIVERY**. Instead of waiting until Monday at 8:00 a.m. when the magazine is posted on our website, we'll SEND you the magazine on Friday at close of business with the State, 4:30 pm: 2-1/2 days early.

Yes, that's right -- 2-1/2 days ahead of normal publication schedule -- to get to know what's coming in the next week; to prepare your plans for your submissions to grant and loan programs and RFPs, RFIs and other contracts and bids.

Subscriptions for an entire year cost \$180. The magazine is **SENT TO YOU**, as well as **ONE OTHER PERSON YOU DESIGNATE**, in case of vacations, or illnesses, or other absences in your office . . . and you won't have to access our website or click, click, click to find us.

Subscriptions include the most up-to-date information, including a growing index to issues in each volume, issue by issue, including the current volume, which others do not have access to until the end of the volume year.

And a subscription gets you our Current Listing of All OPEN bids, contracts, grants, loans, and RFPs that are still open for bid, so you don't have to hunt through each back issue to find something.

Minnesota Rules: Amendments and Additions

NOTICE: How to Follow State Agency Rulemaking in the State Register

The State Register is the official source, and only complete listing, for all state agency rulemaking in its various stages. State agencies are required to publish notice of their rulemaking action in the State Register. Published every Monday, the State Register makes it easy to follow and participate in the important rulemaking process. Approximately 80 state agencies have the authority to issue rules. Each agency is assigned specific Minnesota Rule chapter numbers. Every odd-numbered year the Minnesota Rules are published. Supplements are published to update this set of rules. Generally speaking, proposed and adopted exempt rules do not appear in this set because of their short-term nature, but are published in the State Register.

An agency must first solicit Comments on Planned Rules or Comments on Planned Rule Amendments from the public on the subject matter of a possible rulemaking proposal under active consideration within the agency (Minnesota Statutes §§ 14.101). It does this by publishing a notice in the State Register at least 60 days before publication of a notice to adopt or a notice of hearing, or within 60 days of the effective date of any new statutory grant of required rulemaking.

When rules are first drafted, state agencies publish them as Proposed Rules, along with a notice of hearing, or a notice of intent to adopt rules without a hearing in the case of noncontroversial rules. This notice asks for comment on the rules as proposed. Proposed emergency rules, and withdrawn proposed rules, are also published in the State Register. After proposed rules have gone through the comment period, and have been rewritten into their final form, they again appear in the State Register as Adopted Rules. These final adopted rules are not printed in their entirety, but only the changes made since their publication as Proposed Rules. To see the full rule, as adopted and in effect, a person simply needs two issues of the State Register, the issue the rule appeared in as proposed, and later as adopted.

The State Register features partial and cumulative listings of rules in this section on the following schedule: issues #1-13 inclusive; issues #14-25 inclusive (issue #26 cumulative for issues #1-26); issues #27-38 inclusive (issue #39, cumulative for issues #1-39); issues #40-52 inclusive, with final index (#1-52, or 53 in some years). An annual subject matter index for rules was separately printed usually in August, but starting with Volume 19 now appears in the final issue of each volume. For copies or subscriptions to the State Register, contact Minnesota's Bookstore, 660 Olive Street (one block east of I-35E and one block north of University Ave), St. Paul, MN 55155, phone: (612) 297-3000, or toll-free 1-800-657-3757. TTY relay service phone number: (800) 627-3529.

Volume 43 - Minnesota Rules (Rules Appearing in Vol. 42 Issues #27-52 are in Vol 42, #52 - Monday 25 June 2018) Volume 43, #3

Monday 2 July - Monday 16 July

Board of Optometry

6500.0100; .2000; .2900; .3000 (adopted)..... 5

Official Notices

Pursuant to *Minnesota Statutes* §§ 14.101, an agency must first solicit comments from the public on the subject matter of a possible rulemaking proposal under active consideration within the agency by publishing a notice in the *State Register* at least 60 days before publication of a notice to adopt or a notice of hearing, and within 60 days of the effective date of any new statutory grant of required rulemaking.

The *State Register* also publishes other official notices of state agencies and non-state agencies, including notices of meetings and matters of public interest.

Office of the Minnesota Attorney General Meeting Notice Regarding Proposed Revisions to “Landlord and Tenants: Rights and Responsibilities”

Pursuant to *Minnesota Statutes Section 504B.275*, the Attorney General’s Office will hold a public meeting regarding proposed revisions to its publication entitled “*Landlord and Tenants: Rights and Responsibilities*.” The meeting will be held on **Friday, July 20, 2018, from 9:00 a.m. to 10:00 a.m.**, at 445 Minnesota Street, Suite 1100, St. Paul, MN 55101. Comments are also welcome by mail, phone or fax. Please contact Angela Brindamour at (651) 757-1418, to request the revised brochure text or to send comments. She will also take comments by fax at (651) 297-4139, or by mail at 445 Minnesota Street, Suite 900, St. Paul, MN 55101.

Department of Health Division of Health Regulation – Managed Care Systems Section Notice of Application for Essential Community Provider Status

NOTICE IS HEREBY GIVEN that an application for designation as an Essential Community Provider (ECP) has been submitted to the Commissioner of Health by Warren Community Hospital, Inc. d/b/a North Valley Health Center. Clinical services are offered at North Valley Health Center, 300 West Good Samaritan Drive, Warren, Minnesota 56762.

An ECP is a health care provider that serves high-risk, special needs, and underserved individuals. In order to be designated as an ECP, a provider must demonstrate that it meets the requirements of *Minnesota Statutes* Section 62Q.19 and *Minnesota Rules* Chapter 4688. The public is allowed 30 days from the date of the publication of this notice to submit written comments on the application. The commissioner will approve or deny the application once the comment period and compliance review is complete.

For more information contact:

Anne Kukowski
Managed Care Systems Section
Division of Health Regulation
Minnesota Department of Health
P.O. Box 64882
St. Paul, MN 55164-0882
651-201-5173

Official Notices

Department of Human Services

Provider and Enrollment Division

Notice of availability of the Minnesota Health Care Programs provider participation list [Minnesota Rules, Parts 9505.5200 to 9505.5240, also known as DHS Rule 101-provider compliance list]

Notice is hereby given that the Minnesota Health Care Programs provider participation list for July 2018 is now available. The provider participation list is a compilation of health care providers who are in compliance with DHS Rule 101 (Minnesota Rules, Parts 9505.5200 to 9505.5240). If a provider name is not on the list, the Department considers the provider non-compliant. The list of providers is separated by provider type, each section is in alphabetical order by provider name, and there is no additional information on the list other than the provider's name. This list is distributed on a quarterly basis to the Department of Employee Relations, the Department of Labor and Industry, and the Department of Commerce. To obtain the list, contact **Julie Hervas**, Rule 101 Specialist, at **651-431-2704** or toll-free at 1-800-366-5411. You may fax your request to 651-431-7462 or mail to the Department of Human Services, PO Box 64987, St. Paul, MN 55164-0987.

Emily Piper, Commissioner
Department of Human Services

Minnesota Department of Transportation (MnDOT)

Request for Comment on Proposed Goals for Disadvantaged Businesses

The Minnesota Department of Transportation invites public comment on the proposed statewide goals for Disadvantaged Business Enterprise participation in highway and transit contracts for federal fiscal years 2019-2021.

The DBE program is an affirmative action program intended to level the playing field by providing contracting opportunities for small businesses that are owned and controlled by socially and economically disadvantaged individuals.

MnDOT is required by the Federal Highway Administration and Federal Transit Administration to set statewide goals for disadvantaged business participation in federally-funded projects over the next three years. The proposed FHWA goal is 12.23 percent and the proposed FTA goal is 9.12 percent on all U.S. Department of Transportation-assisted contracts.

Four public meetings are scheduled on the following dates to discuss the goals and methodology and receive public comment:

- July 9 – 9 a.m. to noon, MnDOT District 6 headquarters, 2900 48th Street NW, Rochester
- July 11 – 1:30 to 3 p.m., Hiway Federal Credit Union 935 Old Olson Highway, Minneapolis
- July 13 – 9 a.m. to 1 p.m., MnDOT District 1 headquarters, 1123 Mesaba Ave., Duluth
- July 23 – 1 to 3 p.m., Ewald Conference Center, 1000 Westgate Drive, Saint Paul

A sign language interpreter will be available at these events. For other reasonable accommodation requests, please notify Janet Miller, Office of Affirmative Action, at janet.rae.miller@state.mn.us or 651-366-4720.

Moving forward, MnDOT is committed to:

- Increasing capacity within the DBE community
- Providing technical resources to assist firms to compete for MnDOT contracts
- Creating strategic opportunities for DBE participation through right-size contracts

The statewide goals and executive summary are available for public inspection July 3-31, 2018, from 8 a.m. to 4:30 p.m., at the Minnesota Department of Transportation, 395 John Ireland Blvd, St. Paul, Minn. Public comments will be accepted until **4:30 p.m., July 31, 2018**.

Written comments can be submitted to:

Kim Collins, Director
Office of Civil Rights
Minnesota Department of Transportation
395 John Ireland Blvd, M.S. 170
St. Paul, MN 55155

or Proposed 3-Year Disadvantaged Business Enterprise Goals [<http://www.dot.state.mn.us/civilrights/dbe-goal.html>]

State Grants & Loans

In addition to requests by state agencies for technical/professional services (published in the State Contracts Section), the *State Register* also publishes notices about grants and loans available through any agency or branch of state government. Although some grant and loan programs specifically require printing in a statewide publication such as the State Register, there is no requirement for publication in the *State Register* itself. Agencies are encouraged to publish grant and loan notices, and to provide financial estimates as well as sufficient time for interested parties to respond.

SEE ALSO: Office of Grants Management (OGM) at: <http://www.grants.state.mn.us/public/>

Department of Employment and Economic Development (DEED) Notice of Grant Opportunity

NOTICE IS HEREBY GIVEN that the Minnesota Department of Employment and Economic Development (DEED) places notice of any available grant opportunities online at <https://mn.gov/deed/about/contracts/>

State Contracts

Informal Solicitations: Informal solicitations for professional/technical (consultant) contracts valued at over \$5,000 through \$50,000, may either be published in the *State Register* or posted on the Department of Administration, Materials Management Division's (MMD) Web site. Interested vendors are encouraged to monitor the P/T Contract Section of the MMD Website at www.mmd.admin.state.mn.us for informal solicitation announcements.

Formal Solicitations: Department of Administration procedures require that formal solicitations (announcements for contracts with an estimated value over \$50,000) for professional/technical contracts must be published in the *State Register*. Certain quasi-state agency and Minnesota State College and University institutions are exempt from these requirements.

Requirements: There are no statutes or rules requiring contracts to be advertised for any specific length of time, but the Materials Management Division strongly recommends meeting the following requirements: \$0 - \$5000 does not need to be advertised. Contact the Materials Management Division: (651) 296-2600 \$5,000 - \$25,000 should be advertised in the *State Register* for a period of at least seven calendar days; \$25,000 - \$50,000 should be advertised in the *State Register* for a period of at least 14 calendar days; and anything above \$50,000 should be advertised in the *State Register* for a minimum of at least 21 calendar days.

Department of Administration

Notice of Availability of Request for Proposal (RFP) for Designer Selection for: New Minnesota Veterans Homes in Bemidji, Montevideo, and Preston (SDSB Project # 18-04)

The State of Minnesota, acting through The Department of Veterans Affairs, through the State Designer Selection Board, is soliciting proposals from interested, qualified consultants for architectural and engineering design services for the above referenced project.

A full Request for Proposals is available on the Minnesota Department of Administration's website at <https://mn.gov/admin/government/construction-projects/sdsb/projects/> (click 18-04).

A mandatory informational meeting is scheduled for **Wednesday, July 18, 2018 at 1:30 p.m. CT at the Veterans Service Building, 5th floor conference room, 20 West 12th Street, Saint Paul, MN 55155.**

Any questions should be directed to Jennifer Barber at Jennifer.barber@state.mn.us. Project questions will be taken by this individual only. Questions regarding this RFP must be received by **Friday, July 20, 2018, no later than 4:00 p.m. Central Time.**

Proposals must be delivered to Jennifer Barber, Executive Secretary, State Designer Selection Board, Real Estate and Construction Services, Room 309, Administration Building, 50 Sherburne Ave., St. Paul, MN 55155 (651.201.2389) not later than **12:00 Noon on Monday, July 30, 2018.** Late responses will not be considered.

The Department of Administration is not obligated to complete the proposed project and reserves the right to cancel the solicitation if it is considered to be in its best interest.

Minnesota State Colleges and Universities (Minnesota State)

Minnesota State University Moorhead

Formal Request for Proposal for Bus Service

Response Due Date and Time: **Monday, July 30, 2018 at 5:00 p.m. Central Time**

The complete Request for Proposal will be available on Monday, July 16, 2018 on the website <https://www.mnstate.edu/rfp/?terms=RFP>.

Responses must be received at the location listed below:

Minnesota State University Moorhead
Athletics Department
1104 7th Avenue South
Moorhead, MN 56563
Chad Markuson, Deputy Athletics Director
Phone: (218) 477-2401
E-mail: chad.markuson@mnstate.edu

Contact for questions: Chad Markuson, Phone: (218) 477-2401 e-mail: chad.markuson@mnstate.edu

Your response to this Request for Proposal (RFP) must be returned sealed, if mailed. Responses must be received no later than the due date and time specified above. Late responses cannot be considered and the responses will be rejected.

The laws of Minnesota and Minnesota State Board of Trustees policies and procedures apply to this RFP.

All attached General RFP Terms and Conditions, Specifications and Special Terms and Conditions are part of the RFP and will be incorporated into any contract(s) entered into as a result of this RFP.

All responses to this RFP must be prepared as stated herein and properly signed. Address all correspondence and inquiries regarding this RFP to the Contact person above.

Minnesota State Colleges and Universities (Minnesota State) Minnesota West Community and Technical College Request for Proposal (RFP) for Roof Design for Library and Academic Resource Center Roof Replacement Project

The State of Minnesota, acting through its Board of Trustees of the Minnesota State Colleges and Universities (Minnesota State), on behalf of Minnesota West Community and Technical College, Worthington, Minnesota, is soliciting proposals from interested, qualified building envelope design consultants for the above referenced project.

A full Request for Proposals (RFP) and Predesign Report are available on the Minnesota State website: <http://www.minnstate.edu/vendors/index.html>, under FACILITIES CONSULTANT & CONTRACTOR OPPORTUNITIES.

A **mandatory informational meeting is scheduled for Tuesday July 31st, 2018 at 11:00am**, in Room 207 of the Administration/Classroom Building, at Minnesota West Community and Technical College, 1450 College Way, Worthington, MN.

Proposals are due no later than **2:00 p.m., Tuesday August 14th , 2018**. Late responses will not be considered. Submittal details can be found in the RFP.

Minnesota West Community and Technical College is not obligated to complete the proposed project and reserves the right to cancel the solicitation if it is considered to be in its best interest.

State Contracts

Minnesota Historical Society (MNHS) Request for a Printing Bid

The Minnesota Historical Society is seeking bids for PRINTING MNHS Press title Prince: Before the Rain, by Allen Beaulieu. Detailed specifications are in the RFB. Please read them carefully, comply with them fully, and make sure the attached bid price form is filled out accurately and signed.

PLEASE NOTE: MNHS requires complete, no-surprise bids and reserves the right to reject bids that do not address the all the information.

Specifications are available by email only to Mary Green Toussaint, Contract Manager at mary.green-toussaint@mnhs.org.

If you have any questions, comments, or suggestions, please email Mary Green Toussaint, Contract Manager @ mary.green-toussaint@mnhs.org.

Sealed bid estimates must be received by Mary Green Toussaint, Contract Manager, Minnesota Historical Society, 345 Kellogg Boulevard West, Saint Paul, Minnesota 55102-1906 by **2:00 pm CST Tuesday, July 31, 2018**. Authorized agents for receipt of bids are Society staff located at the 1st Floor Information Desk of the Minnesota History Center. **Late bids will not be considered.**

Minnesota Sports Facilities Authority Advertisement for Qualifications and Proposals for Temporary Exterior Tents for U.S. Bank Stadium

1. Proposals – Submit qualifications & proposals for Temporary exterior tents to Billy Langenstein Director of Event Services, SMG, at the SMG Offices on or before **8:00 a.m., on August 3, 2018**.
2. Work Includes – Temporary Exterior Tents for U.S. Bank Stadium.
3. Pre-Proposal Conference - Pre-proposal conferences will be held on July 27, 2018 by appointment only. Please contact Billy Langenstein to schedule. Contact information is located in the RFP which is available at www.msfa.com.
4. Obtaining & Examining Documents – Documents will be available for review, by emailing Billy Langenstein. All maps can be emailed to bidding company.
5. Affirmative Action – All proposers, applicants, prime contractors and prospective subcontractors will be subject to a pre-award compliance review to ensure the employment of minorities, women and disabled person.

The Minnesota Sports Facilities Authority and SMG reserves the right to reject any and all proposals and to waive any informalities in any proposals received without explanation.

Michael Vekich, Chair
Minnesota Sports Facilities Authority

Minnesota Sports Facilities Authority

Advertisement for Qualifications and Proposals for Temporary Perimeter Fence Services for U.S. Bank Stadium

1. Proposals – Submit qualifications & proposals for Temporary Perimeter Fence Services to Billy Langenstein, Director of Event Services, SMG, at the SMG Offices on or before **2:00 p.m., on August 3, 2018**.
2. Work Includes – Temporary perimeter fence services for U.S. Bank Stadium.
3. Pre-Proposal Conference - Pre-proposal conferences will be held on July 27, 2018 by appointment only. Please contact Billy Langenstein to schedule. Contact information is in the RFP which is available at www.msfa.com.
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Michael Vekich, Chair
Minnesota Sports Facilities Authority

Minnesota Department of Transportation (MnDOT)

Engineering Services Division

Notices Regarding Professional/Technical (P/T) Contracting

P/T Contracting Opportunities: MnDOT is now placing additional public notices for P/T contract opportunities on the MnDOT's Consultant Services website. New public notices may be added to the website on a daily basis and be available for the time period as indicated within the public notice.

Taxpayers' Transportation Accountability Act (TTAA) Notices: MnDOT is posting notices as required by the TTAA on the MnDOT Consultant Services website.

MnDOT's Prequalification Program: MnDOT maintains a Pre-Qualification Program in order to streamline the process of contracting for highway related P/T services. Program information, application requirements, application forms and contact information can be found on MnDOT's Consultant Services website. Applications may be submitted at any time for this Program.

MnDOT Consultant Services website: www.dot.state.mn.us/consult

If you have any questions regarding this notice, or are having problems viewing the information on the Consultant Services website, please call the Consultant Services Help Line at 651-366-4611, Monday – Friday, 9:00am – 4:00pm.

Non-State Public Bids, Contracts & Grants

The State Register also serves as a central marketplace for contracts let out on bid by the public sector. The *State Register* meets state and federal guidelines for statewide circulation of public notices. Any tax-supported institution or government jurisdiction may advertise contracts and requests for proposals from the private sector. It is recommended that contracts and RFPs include the following: 1) name of contact person; 2) institution name, address, and telephone number; 3) brief description of commodity, project or tasks; 4) cost estimate; and 5) final submission date of completed contract proposal. Allow at least three weeks from publication date (four weeks from the date article is submitted for publication). Surveys show that subscribers are interested in hearing about contracts for estimates as low as \$1,000. Contact editor for further details.

Besides the following listing, readers are advised to check: <http://www.mmd.admin.state.mn.us/solicitations.htm> as well as the Office of Grants Management (OGM) at: <http://www.grants.state.mn.us/public/>.

Dakota County

Notice of Request for Proposal (RFP) for Rental Assistance Administration Services

Notice is hereby given that the Regional Metro Committee (RMC) is seeking a qualified agency to provide a new model of administering Housing Support (previously known as Group Residential Housing) payments. Funds available for this contract total \$163,713 for September 1, 2018 - June 30, 2019, with opportunity to re-apply for two-year contracts. Activities include planning and operating the new model to streamline Housing Support payments, and improve housing stability for people cycling through treatment and hospitals in the seven-county metropolitan area.

The selected agency, to be called the metro Housing Support administrator (the Administrator), will facilitate Housing Support payments in private market, community-based rental housing. Eligible households will be assigned to the Administrator to manage housing payments, and will choose a separate Service Provider. The Administrator will ensure housing units' eligibility for Housing Support payments, and calculate and process housing and utility payments. Service Providers will liaise with landlords and the Administrator to advocate on tenants' behalf. The Administrator will also coordinate with Service Providers if tenants choose a new Service Provider or ends services. Administrator must be willing to provide services to the entire metro region. The planning and continuous improvement processes may change and/or add responsibilities throughout this first year.

To access the complete RFP online, or to acquire additional information about Dakota County visit our website at: <http://www.co.dakota.mn.us/Government/DoingBusiness/BidProposalsInformation/Pages/default.aspx>

Contact: Tim Trumpy, Contract Manager
Dakota County Community Services Division
1 Mendota Road West, Suite 500
West St. Paul, MN 55118-4773
Phone: 651-554-5783
Fax: 651-554-5948
Email: timothy.trumpy@co.dakota.mn.us

Responder's Meeting is scheduled from 1:00 –3:00 p.m. CDT on Tuesday, July 31, 2018 at the Dakota County Northern Service Center in West St. Paul. See proposal for details.

Deadline for proposals is 4:00 p.m. CDT on Friday, August 10, 2018. No late proposal will be considered.

