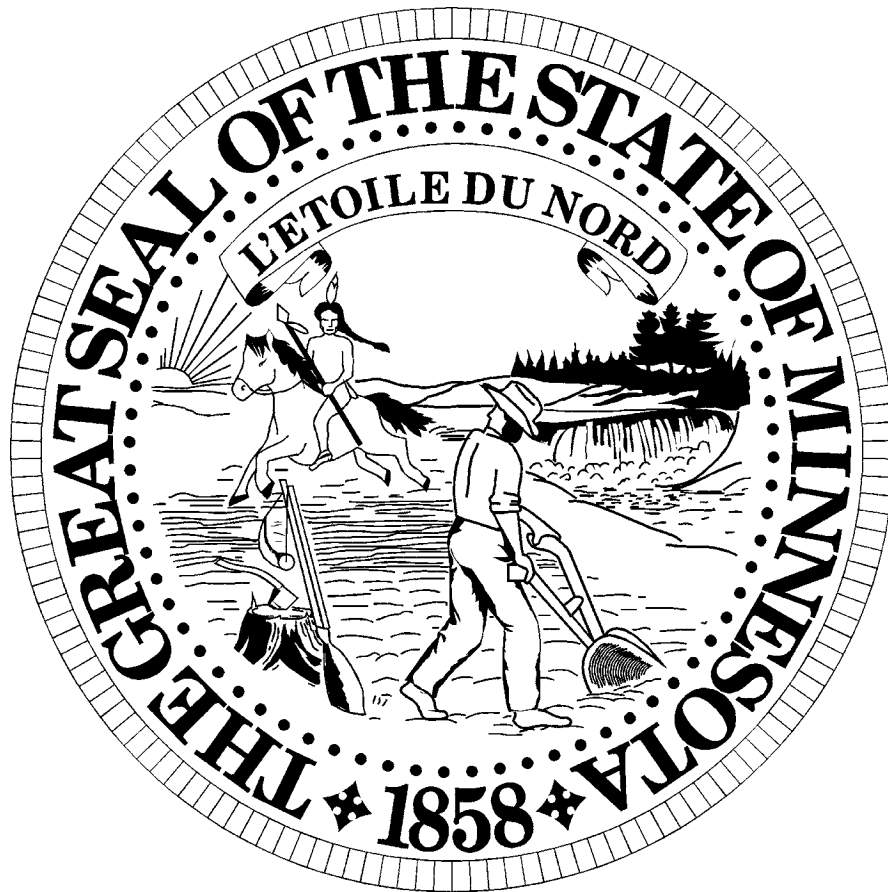


Minnesota State Register

Published every Monday (Tuesday when Monday is a holiday)



**Proposed, Adopted, Emergency, Expedited, Withdrawn, Vetoed Rules;
Executive Orders; Appointments; Commissioners' Orders; Revenue Notices;
Official Notices; State Grants & Loans; State Contracts;
Non-State Public Bids, Contracts and Grants**

**Monday 9 July 2018
Volume 43, Number 2
Pages 23 - 36**

Minnesota State Register

Judicial Notice Shall Be Taken of Material Published in the *Minnesota State Register*

The *Minnesota State Register* is the official publication of the State of Minnesota's Executive Branch of government, published weekly to fulfill the legislative mandate set forth in *Minnesota Statutes*, Chapter 14, and *Minnesota Rules*, Chapter 1400. It contains:

- Proposed Rules
- Adopted Rules
- Exempt Rules
- Expedited Rules
- Withdrawn Rules
- Executive Orders of the Governor
- Appointments
- Proclamations
- Vetoed Rules
- Commissioners' Orders
- Revenue Notices
- Official Notices
- State Grants and Loans
- Contracts for Professional, Technical and Consulting Services
- Non-State Public Bids, Contracts and Grants

Printing Schedule and Submission Deadlines

Vol. 43 Issue Number	PUBLISH DATE (BOLDFACE shows altered publish date)	Deadline for: all Short Rules, Executive and Commissioner's Orders, Revenue and Official Notices, State Grants, Professional-Technical- Consulting Contracts, Non-State Bids and Public Contracts	Deadline for LONG, Complicated Rules (contact the editor to negotiate a deadline)
# 3	Monday 16 July	Noon Tuesday 10 July	Noon Thursday 5 July
# 4	Monday 23 July	Noon Tuesday 17 July	Noon Thursday 12 July
# 5	Monday 30 July	Noon Tuesday 24 July	Noon Thursday 19 July
# 6	Monday 6 August	Noon Tuesday 31 July	Noon Thursday 26 July

PUBLISHING NOTICES: We need to receive your submission **ELECTRONICALLY in Microsoft WORD format**. Submit ONE COPY of your notice via e-mail to: sean.plemmons@state.mn.us. State agency submissions must include a "State Register Printing Order" form, and, with contracts, a "Contract Certification" form. Non-State Agencies should submit **ELECTRONICALLY in Microsoft WORD**, with a letter on your letterhead stationery requesting publication and date to be published. Costs are \$16 per tenth of a page (columns are seven inches wide). One typewritten, double-spaced page = 4/10s of a page in the State Register, or \$64. About 1.5 pages typed, double-spaced, on 8-1/2"x11" paper = one typeset page in the *State Register*. Contact editor with questions (651) 201-3204, or **e-mail**: sean.plemmons@state.mn.us.

SUBSCRIPTION SERVICES: Copies are available at Minnesota's Bookstore, 660 Olive Street, St. Paul, MN 55155. Order by phone: Metro area: (651) 297-3000 Toll free (800) 657-3757. TTY relay service phone number: 711. **NO REFUNDS**. E-mail subscriptions are available by contacting (651) 201-3202. Send address changes to Minnesota's Bookstore, 660 Olive Street, St. Paul, Minnesota 55155.

SEE THE Minnesota State Register free at website: <http://www.mn.gov/admin/bookstore>

- **Minnesota State Register: On-line subscription** – \$180, includes links, index, special section "CONTRACTS & GRANTS," with Sidebar Table of Contents, Early View after 4:00 pm Friday (instead of waiting for early Monday), and it's sent to you via **E-mail**.
- **Single issues** are available for a limited time: Minnesota State Register \$5.00.
- **"Affidavit of Publication"** includes a notarized "Affidavit" and a copy of the issue: \$15.00.
- **Research Services** - will look up, photocopy, and fax or send copies from past issues at \$1.00 per page.

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Minnesota Legislative Information

Senate Public Information Office

(651) 296-0504
State Capitol, Room 231, St. Paul, MN 55155
<http://www.senate.mn>

Minnesota State Court System

Court Information Office (651) 296-6043
MN Judicial Center, Rm. 135,
25 Rev. Dr. Martin Luther King Jr Blvd., St. Paul, MN 55155
<http://www.mncourts.gov>

House Public Information Services

(651) 296-2146
State Office Building, Room 175
100 Rev. Dr. Martin Luther King Jr Blvd., St. Paul, MN 55155
<https://www.house.leg.state.mn.us/hinfo/hinfo.asp>

Federal Register

Office of the Federal Register (202) 512-1530; or (888) 293-6498
U.S. Government Printing Office – Fax: (202) 512-1262
http://www.access.gpo.gov/su_docs/aces/aces140.html

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Get the Earliest Delivery of the State Register

A subscription to the **STATE REGISTER** gets you the **EARLIEST DELIVERY**. Instead of waiting until Monday at 8:00 a.m. when the magazine is posted on our website, we'll SEND you the magazine on Friday at close of business with the State, 4:30 pm: 2-1/2 days early.

Yes, that's right -- 2-1/2 days ahead of normal publication schedule -- to get to know what's coming in the next week; to prepare your plans for your submissions to grant and loan programs and RFPs, RFIs and other contracts and bids.

Subscriptions for an entire year cost \$180. The magazine is **SENT TO YOU**, as well as **ONE OTHER PERSON YOU DESIGNATE**, in case of vacations, or illnesses, or other absences in your office . . . and you won't have to access our website or click, click, click to find us.

Subscriptions include the most up-to-date information, including a growing index to issues in each volume, issue by issue, including the current volume, which others do not have access to until the end of the volume year.

And a subscription gets you our Current Listing of All OPEN bids, contracts, grants, loans, and RFPs that are still open for bid, so you don't have to hunt through each back issue to find something.

Minnesota Rules: Amendments and Additions

NOTICE: How to Follow State Agency Rulemaking in the State Register

The State Register is the official source, and only complete listing, for all state agency rulemaking in its various stages. State agencies are required to publish notice of their rulemaking action in the State Register. Published every Monday, the State Register makes it easy to follow and participate in the important rulemaking process. Approximately 80 state agencies have the authority to issue rules. Each agency is assigned specific Minnesota Rule chapter numbers. Every odd-numbered year the Minnesota Rules are published. Supplements are published to update this set of rules. Generally speaking, proposed and adopted exempt rules do not appear in this set because of their short-term nature, but are published in the State Register.

An agency must first solicit Comments on Planned Rules or Comments on Planned Rule Amendments from the public on the subject matter of a possible rulemaking proposal under active consideration within the agency (Minnesota Statutes §§ 14.101). It does this by publishing a notice in the State Register at least 60 days before publication of a notice to adopt or a notice of hearing, or within 60 days of the effective date of any new statutory grant of required rulemaking.

When rules are first drafted, state agencies publish them as Proposed Rules, along with a notice of hearing, or a notice of intent to adopt rules without a hearing in the case of noncontroversial rules. This notice asks for comment on the rules as proposed. Proposed emergency rules, and withdrawn proposed rules, are also published in the State Register. After proposed rules have gone through the comment period, and have been rewritten into their final form, they again appear in the State Register as Adopted Rules. These final adopted rules are not printed in their entirety, but only the changes made since their publication as Proposed Rules. To see the full rule, as adopted and in effect, a person simply needs two issues of the State Register, the issue the rule appeared in as proposed, and later as adopted.

The State Register features partial and cumulative listings of rules in this section on the following schedule: issues #1-13 inclusive; issues #14-25 inclusive (issue #26 cumulative for issues #1-26); issues #27-38 inclusive (issue #39, cumulative for issues #1-39); issues #40-52 inclusive, with final index (#1-52, or 53 in some years). An annual subject matter index for rules was separately printed usually in August, but starting with Volume 19 now appears in the final issue of each volume. For copies or subscriptions to the State Register, contact Minnesota's Bookstore, 660 Olive Street (one block east of I-35E and one block north of University Ave), St. Paul, MN 55155, phone: (612) 297-3000, or toll-free 1-800-657-3757. TTY relay service phone number: (800) 627-3529.

Volume 43 - Minnesota Rules **(Rules Appearing in Vol. 42 Issues #27-52 are** **in Vol 42, #52 - Monday 25 June 2018)** **Volume 43, #2**

Monday 2 July - Monday 9 July

Board of Optometry

6500.0100; .2000; .2900; .3000 (adopted)..... 5

Executive Orders

The governor has the authority to issue written statements or orders, called Executive Orders, as well as Emergency Executive Orders. The governor's authority is specified in the Constitution of the State of Minnesota, Article V, and in *Minnesota Statutes* § 4.035. Emergency Executive Orders, for protection from an imminent threat to health and safety, become effective immediately, are filed with the secretary of state, and published in the *State Register* as soon as possible after they are issued. Other Executive Orders become effective 15 days after publication in the *State Register* and filing with the secretary of state. Unless otherwise specified, an executive order expires 90 days after the date the governor who issued the order vacates office.

Office of the Governor

Executive Order 18-09: Amending Executive Order 18-08: Establishing the Governor's Task Force on Wild Rice

I, Mark Dayton, Governor of the State of Minnesota, by virtue of the authority vested in me by the Constitution and applicable statutes, do hereby issue this Executive Order:

Whereas, Executive Order 18-08 was filed on May 30, 2018, providing for the establishment of the Governor's Task Force on Wild Rice;

Whereas, to amend Executive Order 18-08 subsection 1 located on pages 1 and 2.

Now, Therefore, I hereby order that subsection 1 be amended to read as follows:

1. The Governor's Task Force on Wild Rice ("Wild Rice Task Force") is established with the following members to be appointed by the Governor:

- a. one representative nominated by the Minnesota Chippewa Tribe;
- b. one representative nominated by the four Minnesota Dakota Tribes, which include the Shakopee Mdewakanton Sioux Community, Prairie Island Indian Community, Lower Sioux Indian Community, and Upper Sioux Community;
- c. one representative nominated by Red Lake Nation;
- d. two independent scientists with expertise in wild rice research and plant-based aquatic toxicity;
- e. one non-native wild rice harvester;
- f. one representative from the ferrous mining industry;
- g. one representative from the non-ferrous mining industry;
- h. one representative from a municipal wastewater discharger;
- i. one representative of an electric utility;
- j. one representative of a statewide labor organization;
- k. two representatives from environmental nongovernmental organization; and
- l. one representative each from the Department of Natural Resources and the Minnesota Pollution Control Agency appointed by the commissioner of each entity to serve as an ex officio member.

This Executive Order is effective fifteen days after publication in the State Register and filing with the Secretary of State, and shall remain in effect until rescinded by proper authority or until it expires in accordance with Minnesota Statutes, Section 4.035, subdivision 3.

In Testimony Whereof, I have set my hand on this 28th day of June, 2018.

Mark Dayton
Governor

Filed According to Law:

Steve Simon
Secretary of State

Executive Orders

Office of the Governor

Emergency Executive Order 18-11: Declaring a State of Peacetime Emergency in the State of Minnesota

I, **Mark Dayton, Governor of the State of Minnesota**, by virtue of the authority vested in me by the Constitution and applicable statutes, do hereby issue this Executive Order:

Whereas, beginning on June 9, 2018 and continuing, a persistent weather pattern has repeatedly generated a series of severe summer storms producing torrential rains, flash flooding, high winds, and tornadoes across Minnesota;

Whereas, these storms have caused widespread damage to property and public infrastructure;

Whereas, the resources of local, county, and state governments are being fully utilized to ensure immediate response to protect the life and safety of persons in the affected areas, and to protect property and infrastructure from additional damage;

Whereas, the affected counties' emergency operations plans are activated, cities and counties have declared local emergencies, and local jurisdictions are requesting state assistances and resources; and

Whereas, the Department of Public Safety, Division of Homeland Security and Emergency Management activated the State Emergency Operations Center and implemented the Minnesota Emergency Operations Plan, and state agencies are providing assistance to local government.

Now, Therefore, I hereby order that:

1. A state of peacetime emergency pursuant to Minnesota Statutes, section 12.31 exists in the counties of Aitkin, Becker, Beltrami, Blue Earth, Brown, Carlton, Cass, Clearwater, Cottonwood, Faribault, Fillmore, Freeborn, Jackson, Kittson, Lake, Lyon, Mahnommen, Martin, Mille Lacs, Mower, Murray, Nicollet, Nobles, Pine, Pipestone, Polk, Red Lake, Redwood, Renville, Rock, Sibley, Stearns, Stevens, St. Louis, Waseca, and Watonwan and the Red Lake Nation.
2. The Department of Public Safety, Division of Homeland Security and Emergency Management continue coordinating the provision of on-site support and assistance to affected local governments, and determine the need for supplementary emergency assistance.
3. All state agencies, in cooperation with appropriate federal agencies, provide the assistance necessary to help local units of government respond to and recover from this emergency.

Pursuant to Minnesota Statutes, section 4.035, subdivision 2, this Emergency Executive Order is effective immediately and must be filed with the Secretary of State and published in the State Register as soon as possible after its issuance. This Emergency Executive Order can be extended by the Executive Council or the Legislature in accordance with Minnesota Statutes, section 12.31, subdivision 2.

In Testimony Whereof, I have set my hand on this 5th day of July 2018.

Mark Dayton
Governor

Filed According to Law

Steve Simon
Secretary of State

Official Notices

Pursuant to *Minnesota Statutes* §§ 14.101, an agency must first solicit comments from the public on the subject matter of a possible rulemaking proposal under active consideration within the agency by publishing a notice in the *State Register* at least 60 days before publication of a notice to adopt or a notice of hearing, and within 60 days of the effective date of any new statutory grant of required rulemaking.

The *State Register* also publishes other official notices of state agencies and non-state agencies, including notices of meetings and matters of public interest.

Department of Employment and Economic Development (DEED) Notice of Public Hearing by the Minnesota Department of Employment and Economic Development with Respect to a Proposed Project and the Provision of Funds from the Minnesota Job Creation Fund Program under Minnesota Statutes 116J.8748

NOTICE IS HEREBY GIVEN that the Minnesota Department of Employment and Economic Development (“DEED”) will conduct a public hearing on Friday, July 20, 2018 at 1:00 p.m., or as soon thereafter as reasonably possible at 332 Minnesota Street, Suite E200, in Saint Paul, Minnesota, on a proposal to provide funding through the Minnesota Job Creation Fund Program pursuant to authority granted under *Minnesota Statutes* 116J.8748 and *Minnesota Rules* Chapter 4301. This hearing is conducted in accordance with *Minnesota Statutes* 116J.994, Subd. 5.

Description of Project and Proposed JCF Funding:

Graco Minnesota, Inc. is one of the world’s premier manufacturers of fluid-handling equipment and systems. The company may expand its existing manufacturing facility in Rogers (Hennepin County) with approximately 330,000-square feet related to manufacturing operations and approximately 106,000-square feet for new office and lab areas. The total capital investment is \$73,665,000 with \$49,333,500 of it being eligible for the capital investment rebate. The company expects to create 84 jobs within 4 years at an average cash wage of \$21.16 per hour. There is additional local assistance in the form of a \$1,319,500 in TIF or waiving of some fees from the City of Rogers. Financial assistance from the Minnesota Investment Fund has also been requested. The project is eligible for a job creation award of up to \$300,000 and a capital investment rebate of up to \$500,000.

All interested persons may appear and be heard at the time and place set forth above. Persons interested in participating via teleconference should contact Tom Washa, Minnesota Job Creation Fund Program Manager at (651) 259-7483 or Tom.Washa@state.mn.us prior to the date of the hearing for instructions on how to participate in the conference call.

Interested persons may mail written comments to Tom Washa at the street or e-mail address set forth above prior to the date of the hearing set forth above. All persons who appear at the meeting or participate via teleconference will be given an opportunity to express their views with respect to the proposal to award funds from the Minnesota Job Creation Fund.

Minnesota Pollution Control Agency (MPCA) Environmental Analysis and Outcomes Division Public Notice on State Implementation Plan Revision

NOTICE IS HEREBY GIVEN that the Commissioner of the Minnesota Pollution Control Agency (MPCA) has determined that a State Implementation Plan (SIP) revision must be submitted to meet Minnesota’s requirements under sections 110(a)(1), 110(a)(2), and 128 of the Clean Air Act (the Act). The draft SIP revision is now available for public comment.

Background. Sections 110(a)(1) and 110(a)(2) of the Act require that states prepare and submit to the U. S. Environmental Protection Agency (EPA) an “infrastructure” SIP within three years of the EPA’s issuance of a new National Ambient Air Quality Standard (NAAQS) to demonstrate their continued ability to implement, maintain, and enforce the revised standards. This infrastructure SIP submission addresses the 2015 ozone NAAQS.

Official Notices

Purpose of the SIP revision. The purpose of this SIP revision is to fulfill Minnesota's responsibility under the Act to demonstrate its ability to implement, maintain, and enforce the revised ozone NAAQS cited above. This includes information about Minnesota's air quality programs such as monitoring, permitting, and modeling. Many of these requirements have already been submitted as part of the SIP.

The MPCA will consider changing the contents of the proposed SIP revision based on comments received during the comment period. Following the end of the comment period, the Commissioner will decide whether to submit the proposed SIP revision to the EPA.

MPCA contact person. The MPCA contact person is Christine Steinwand. Written comments, requests, and petitions should be mailed to: Christine Steinwand, Minnesota Pollution Control Agency, Environmental Analysis and Outcomes Division, 520 Lafayette Road North, St. Paul, Minnesota 55155-4194; telephone: 651-757-2327 or toll free 1-800-657-3864; fax: 651-297-8324; and email: Christine.Steinwand@state.mn.us. TTY users may call the MPCA at TTY 651-252-5332 or 1-800-657-3864.

Availability of SIP. A copy of the proposed SIP revision is available on the MPCA's web site at <http://www.pca.state.mn.us/public-notice>. A copy of the proposed SIP revision is also available upon request by contacting Christine Steinwand at 651-757-2327 or Christine.Steinwand@state.mn.us, or can be mailed to any interested person upon the MPCA's receipt of a written request. Additional materials relating to the SIP revision are available for inspection by appointment at the MPCA, 520 Lafayette Road North, St. Paul, Minnesota 55155-4194, between the hours of 8:00 a.m. and 4:30 p.m., Monday through Friday. To examine these materials, or for more information, please contact Christine Steinwand. All MPCA offices may be reached by calling 1-800-657-3864.

Public comment period and potential public meeting. The public comment period begins July 9, 2018 and ends on August 10, 2018. Your comments must be in writing and received by Christine Steinwand by **4:30 p.m. on August 10, 2018**. Written comments may be submitted to them at the mailing address, facsimile number, or e-mail address listed above.

As this SIP revision does not include any substantive changes to the Minnesota's SIP, a public information meeting will only be held if one is requested by 4:30 p.m. on August 10, 2018. If such a meeting is requested, it will be held on August 16, 2018 from 9:00 a.m. to 11:00 a.m. at the MPCA St. Paul Office, 520 Lafayette Road North, St. Paul, Minnesota 55155-4194. To find out if a public information meeting will be held, please contact Christine Steinwand at 651-757-2327 or Christine.Steinwand@state.mn.us after August 10, 2018 at 4:30 p.m. The public information meeting, if one is requested, will provide information, receive public input, and answer questions about the proposed SIP revision. If the public information meeting is held, additional written comments on the proposed documents will be accepted until 4:30pm on August 24, 2018, following the same guidelines described above.

State Grants & Loans

In addition to requests by state agencies for technical/professional services (published in the State Contracts Section), the *State Register* also publishes notices about grants and loans available through any agency or branch of state government. Although some grant and loan programs specifically require printing in a statewide publication such as the *State Register*, there is no requirement for publication in the *State Register* itself. Agencies are encouraged to publish grant and loan notices, and to provide financial estimates as well as sufficient time for interested parties to respond.

SEE ALSO: Office of Grants Management (OGM) at: <http://www.grants.state.mn.us/public/>

Department of Employment and Economic Development (DEED) Notice of Grant Opportunity

NOTICE IS HEREBY GIVEN that the Minnesota Department of Employment and Economic Development (DEED) places notice of any available grant opportunities online at <https://mn.gov/deed/about/contracts/>

State Contracts

Informal Solicitations: Informal solicitations for professional/technical (consultant) contracts valued at over \$5,000 through \$50,000, may either be published in the *State Register* or posted on the Department of Administration, Materials Management Division's (MMD) Web site. Interested vendors are encouraged to monitor the P/T Contract Section of the MMD Website at www.mmd.admin.state.mn.us for informal solicitation announcements.

Formal Solicitations: Department of Administration procedures require that formal solicitations (announcements for contracts with an estimated value over \$50,000) for professional/technical contracts must be published in the *State Register*. Certain quasi-state agency and Minnesota State College and University institutions are exempt from these requirements.

Requirements: There are no statutes or rules requiring contracts to be advertised for any specific length of time, but the Materials Management Division strongly recommends meeting the following requirements: \$0 - \$5000 does not need to be advertised. Contact the Materials Management Division: (651) 296-2600 \$5,000 - \$25,000 should be advertised in the *State Register* for a period of at least seven calendar days; \$25,000 - \$50,000 should be advertised in the *State Register* for a period of at least 14 calendar days; and anything above \$50,000 should be advertised in the *State Register* for a minimum of at least 21 calendar days.

Department of Administration Notice of Availability of Request for Proposal (RFP) for Designer Selection for: New Minnesota Veterans Homes in Bemidji, Montevideo, and Preston (SDSB Project # 18-04)

The State of Minnesota, acting through The Department of Veterans Affairs, through the State Designer Selection Board, is soliciting proposals from interested, qualified consultants for architectural and engineering design services for the above referenced project.

A full Request for Proposals is available on the Minnesota Department of Administration's website at <https://mn.gov/admin/government/construction-projects/sdsb/projects/> (click 18-04).

A mandatory informational meeting is scheduled for **Wednesday, July 18, 2018 at 1:30 p.m. CT at the Veterans Service Building, 5th floor conference room, 20 West 12th Street, Saint Paul, MN 55155.**

State Contracts

Any questions should be directed to Jennifer Barber at Jennifer.barber@state.mn.us. Project questions will be taken by this individual only. Questions regarding this RFP must be received by **Friday, July 20, 2018**, no later than **4:00 p.m.** Central Time.

Proposals must be delivered to Jennifer Barber, Executive Secretary, State Designer Selection Board, Real Estate and Construction Services, Room 309, Administration Building, 50 Sherburne Ave., St. Paul, MN 55155 (651.201.2389) not later than **12:00 Noon on Monday, July 30, 2018**. Late responses will not be considered.

The Department of Administration is not obligated to complete the proposed project and reserves the right to cancel the solicitation if it is considered to be in its best interest.

Minnesota State Colleges and Universities (Minnesota State) Dakota County Technical College Notice of Request for Proposals for Charter Bus and Transportation Services

Dakota County Technical College (DCTC) of Rosemount, MN is accepting proposals for Charter Bus and Transportation Services. DCTC desires to enter into a contract with the successful vendor beginning August 21, 2018. The length of such contract shall be (3) three years, with the option to extend up to (2) two additional (1) year terms, up to a total of five years.

To receive a complete copy of the bid specifications, please contact Chris Haan by email at: purchasing@dctc.edu

Sealed proposals (fax and email bids will not be accepted) must be delivered no later than **3:00pm CST on Monday, July 16, 2018** to:

Dakota County Technical College
Attn: Christina Haan – Charter Bus & Transportation Proposal
1300 East 145th St.
Rosemount, MN 55068
Phone: 651.423.8405
Email: purchasing@dctc.edu

This RFP does not obligate the Minnesota State system, its Board of Trustees or the System Office to award a contract or complete the proposed project. The Minnesota State system, its Board of Trustees or the System Office and each reserves the right to cancel this RFP if it is considered to be in its best interest.

Minnesota State Colleges and Universities (Minnesota State) Metropolitan State University Request for Proposals for Compelling Advertising Campaign and Execution

Vendor Requirements

The purpose of this proposal is to contract a vendor to develop and execute strategic advertising concepts, themes, key messages, design and copy to create elevated experiences that connect prospective students and others to the university; generate enrollment, build brand, and promote the university through a multi-platform media outlets including but not limited to website, social media, billboards, radio, online ads, and printed materials.

The selected vendor:

1. Conduct any necessary research, analysis and rationale
2. Provide strategic campaign concepts and key messages to generate undergraduate and graduate enrollment and align with the university's integrated marketing plan, programs, history, brand and vision
3. Able to meet on demand deadlines from developing design and copy and preparing camera ready files for

production to meet the campaign's multi-media platforms from billboards to digital ads

4. Strengthen the position of the university as a diverse and inclusive public urban leader offering accessible and high quality education in the Twin Cities
5. Develop a unique concept with key messages that can compete rigorously and rise above all the competitors and generate quantifiable ROI

Response Evaluation

The following criteria and their identified weight will be used by METROPOLITAN STATE UNIVERSITY to evaluate the responses:

1. Customer service driven and can deliver quick turnaround requests on demand (10%)
2. Adequacy and strength of proposal to deliver dynamic strategic concepts that resonate with the university's core prospects (25%)
3. Awareness and comprehension of Metropolitan State University's culture and competitors (10%)
4. Relevant higher education experience with proven successes such as an increase in enrollment and in brand recognition (15%)
5. Capacity to provide required services to meet objectives in this proposal. Should also include qualifications of personnel to be assigned to Metropolitan State University (20%)
6. Demonstrated ability to work with multiple platforms/channels: broadcast, electronic, print, out-of-home, and other media outlets (20%)

A proposal may be rejected if it is determined that a vendor's ability to work with the existing infrastructure will be too limited or difficult to manage.

To receive a complete copy of the proposal specifications, or for questions about the RFP, contact Meiko Yang at meiko.yang@metrostate.edu.

PROPOSAL CLOSE DATE IS TO INCLUDE July 13, 2018 at 5:00 p.m. Sealed proposals received after this date and time will be returned to the responder unopened. Fax and e-mail responses will not be considered.

Professional Educator Licensing and Standards Board (PELSB) Request for Proposal: Supply and Demand Report

The Professional Educator Licensing and Standards Board (PELSB) requests proposals to provide professional and technical services to create its first biennial Supply and Demand Report (Report) on current teacher and student data throughout the state, as required by Minn. Stat. § 122A.091, subd. 5.

The successful responder is expected to collect and analyze external data, gather and analyze internal data, design and implement qualitative surveys, and work with PELSB to analyze the results in preparation for the Report. The Report will include tables, graphs, data analysis, and narrative reporting to address current patterns and trends within teacher supply and demand.

The contract would begin August 15, 2018 with a final report delivered by January 15, 2019.

Prospective responders who have any questions regarding this request for proposal, including a copy of the full RFP, should email the contact below by **July 23, 2018**.

Alex Liuzzi, Executive Director
Professional Educator Licensing and Standards Board
alex.liuzzi@state.mn.us

State Contracts

Office of the Revisor of Statutes

Notice of Request for Business Process Analyst Contractor

NOTICE IS HEREBY GIVEN that the Office of the Revisor of Statutes intends to enter into one contract for consulting. The need is for one Business Process Analyst. The total contract timeframe is July 16, 2018 to January 31, 2019, with estimated maximum billable hours of 368 hours.

Additional details about the contractor's responsibilities and qualifications are available at <https://www.revisor.mn.gov/office/jobs/>

The Extend drafting system for all legislative documents was designed and employed for use in 2006 after a lengthy development period. Since its deployment, technological advancements and web demands and capabilities have made portions of the system obsolete and difficult to maintain.

The services of a Business Process Analyst are needed to assist the Revisor to (1) document current processes to identify areas of improvement; (2) document functional and nonfunctional requirements; and (3) refine business process models for drafting and editing workflows.

All responses must include a cover letter and resume, together with hourly rates and references. Responses must be received no later than **4:30 p.m. on Friday, July 13, 2018**. The Revisor's office reserves the right to award all, apart, or none of the above-described contracts.

Inquiries and responses may be directed to: Melissa Patsch
 Attn: BPA contractor
 Office of the Revisor of Statutes
 700 State Office Building
 100 Rev. Dr. Martin Luther King Blvd.
 St. Paul, MN 55155-1297
 E-mail: Melissa.Patsch@revisor.mn.gov
 Phone: (651) 297-1263
 TTY use State Relay Services 1-800-627-3529

Minnesota Department of Transportation (MnDOT)

Engineering Services Division

Notices Regarding Professional/Technical (P/T) Contracting

P/T Contracting Opportunities: MnDOT is now placing additional public notices for P/T contract opportunities on the MnDOT's Consultant Services website. New public notices may be added to the website on a daily basis and be available for the time period as indicated within the public notice.

Taxpayers' Transportation Accountability Act (TTAA) Notices: MnDOT is posting notices as required by the TTAA on the MnDOT Consultant Services website.

MnDOT's Prequalification Program: MnDOT maintains a Pre-Qualification Program in order to streamline the process of contracting for highway related P/T services. Program information, application requirements, application forms and contact information can be found on MnDOT's Consultant Services website. Applications may be submitted at any time for this Program.

MnDOT Consultant Services website: www.dot.state.mn.us/consult

If you have any questions regarding this notice, or are having problems viewing the information on the Consultant Services website, please call the Consultant Services Help Line at 651-366-4611, Monday – Friday, 9:00am – 4:00pm.

Non-State Public Bids, Contracts & Grants

The State Register also serves as a central marketplace for contracts let out on bid by the public sector. The *State Register* meets state and federal guidelines for statewide circulation of public notices. Any tax-supported institution or government jurisdiction may advertise contracts and requests for proposals from the private sector. It is recommended that contracts and RFPs include the following: 1) name of contact person; 2) institution name, address, and telephone number; 3) brief description of commodity, project or tasks; 4) cost estimate; and 5) final submission date of completed contract proposal. Allow at least three weeks from publication date (four weeks from the date article is submitted for publication). Surveys show that subscribers are interested in hearing about contracts for estimates as low as \$1,000. Contact editor for further details.

Besides the following listing, readers are advised to check: <http://www.mmd.admin.state.mn.us/solicitations.htm> as well as the Office of Grants Management (OGM) at: <http://www.grants.state.mn.us/public/>.

Metropolitan Airports Commission (MAC) Notice of Call for Bids for 2018-2020 Glycol Recovery Program

Project Location: Minneapolis-St. Paul International Airport
Project Name: 2018-2020 Glycol Recovery Program
MAC Contract No. 37011SC
Bids Close At: 2:00 PM on July 17, 2018

Notice to Contractors: Sealed bid proposals for the project listed above will be received by the MAC, a public corporation, at the office thereof located at 6040-28th Avenue South, Minneapolis, Minnesota 55450, until the date and hour indicated. This project provides for the installation and removal of sewer by-pass plugs in existing storm sewer pipes at various locations on the airfield. **PLEASE NOTE: This project is being bid for a term of two (2) years covering the 2018-2019 and 2019-2020 deicing seasons.**

Note: You can sign up on our Web site (www.metroairports.org) to receive email notifications of new business opportunities or go directly to https://public.govdelivery.com/accounts/MNORGMAC/subscriber/topics?gsp-CODE_RED and choose this and other topics about which you are interested.

Targeted Group Businesses (TGB): The goal of the MAC for the utilization of TGB on this project is 8%.

Bid Security: Each bid shall be accompanied by a "Bid Security" in the form of a certified check made payable to the MAC in the amount of not less than five percent (5%) of the total bid, or a surety bond in the same amount, running to the MAC, with the surety company thereon duly authorized to do business in the State of Minnesota.

Availability of Bidding Documents: Bidding documents are on file for inspection at the office of TKDA, the Minnesota Builders Exchange, Dodge Data and Analytics, and NAMC-UM Plan Room. Bidders desiring bidding documents may secure a complete set from: TKDA; 444 Cedar Street, Suite 1500; St. Paul, MN 55101; PH: (651) 292-4400; FX: (651) 292-0083. Make checks payable to: TKDA. Deposit per set (refundable): \$50.00. Requests for mailing sets will be invoiced for mailing charges. Deposit will be refunded upon return of bidding documents in good condition within 10 days of opening of bids.

MAC Internet Access of Additional Information: A comprehensive Notice of Call for Bids for this project will be available on July 2, 2018, at MAC's web address of <http://www.metroairports.org/Airport-Authority/Business-Opportunities/Solicitations.aspx> (construction bids).

Non-State Public Bids, Contracts & Grants ==

Metropolitan Airports Commission (MAC)

Notice of Call for Bids for 2018 MAC Building Improvements

Airport Location: Anoka County-Blaine Airport
Project Name: 2018 MAC Building Improvements
MAC Contract No.: 110-3-024
Bids Close At: 2:00 p.m. July 17, 2018

Notice to Contractors: Sealed Bid Proposals for the project listed above will be received by the MAC, a public corporation, at the office thereof located at 6040-28th Avenue South, Minneapolis, Minnesota 55450, until the date and hour indicated. This project provides for general, mechanical, and electrical construction.

Note: You can sign up on our Web site (www.metroairports.org) to receive email notifications of new business opportunities or go directly to https://public.govdelivery.com/accounts/MNORGMAC/subscriber/topics?gsp-CODE_RED and choose this and other topics about which you are interested.

Targeted Group Businesses (TGB): The goal of the MAC for the utilization of TGB on this project is 5%.

Bid Security: Each bid shall be accompanied by a "Bid Security" in the form of a certified check made payable to the MAC in the amount of not less than five percent (5%) of the total bid, or a surety bond in the same amount, running to the MAC, with the surety company thereon duly authorized to do business in the State of Minnesota.

Availability of Bidding Documents: Bidding documents are on file for inspection at the office of Miller Dunwiddie; at the Minnesota Builders Exchange; Dodge Data and Analytics; and NAMC-UM Plan Room. Bidders desiring bidding documents may secure a complete digital set at <http://www.questcdn.com>. Bidders may download the complete set of digital bidding documents for \$25.00 by entering eBidDoc™ #5837486 in the "Search Projects" page. Contact Quest Construction Data Network at 952-233-1632 or info@questcdn.com for assistance. Hard copy drawings and specifications will not be made available to Bidders.

MAC Internet Access of Additional Information: A comprehensive Notice of Call for Bids for this project will be available on July 2, 2018, at MAC's web address of <http://www.metroairports.org/Airport-Authority/Business-Opportunities/Solicitations.aspx> (construction bids).

